

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING APRIL 2ND, 2019

There was a Regular Meeting of Council held in the Township Council Chambers on Tuesday April 2nd, 2019. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, Councillor Lane Cleroux and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Jennifer Barr, Treasurer, Nathalie Moore, Deputy Clerk/Treasurer, Charles McDonald, Public Works Manager, and Nichole Dubeau, Receptionist/Clerk-Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:01 p.m.

2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Bennett asked Council, Staff and the Public to turn off all electronic devices.

3. DECLARATION OF PECUNIARY INTEREST – None

4. MINUTES

4.1 March 5th, 2019 – Regular Council

4.2 March 14th, 2019 – Special Council Meeting

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-90

Seconded by Councillor Webster

THAT Council approves the following Meeting Minutes:

- March 5th, 2019 – Regular Council
- March 14th, 2019 – Special Council

Carried

5. BUSINESS ARISING FROM MINUTES

Councillor Webster questioned the status of the Procedural By-Law. CAO/Clerk Hope Dillabough stated that she was waiting to hear from all members of council about a meeting or their preference in structure. Council members set a Special Council meeting for April 10th, 2019 at 4:00 p.m. in the council chambers, for discussion purposes.

6. TRANSPORTATION / ENVIRONMENTAL SERVICES

Present was Public Advisory Member Rick Lester.

Absent was John Wilson and Murray Humphries.

Councillor Tom Webster, Chair of the Transportation/Environmental Services Committee, presented the following items for consideration and recommendation.

6.1 Staff Reports

6.1.1 Public Works – General Update

The Public Works Manager, Charles McDonald reviewed the report. Chair Webster stated that the TES Committee should have a meeting to further discuss the Lime Kiln Road – Road Rationalization Information before bringing it back to the council table. Mr. McDonald had stressed it was only for information purposes at this time anyhow.

6.1.2 2019 TES Schedule of Fee's & Charges

The Public Works Manager, Charles McDonald reviewed the report for council members.

6.2 New Business – None

6.3 Outstanding Business – None**6.4 Correspondence – None****6.5 Questions on Reports and Recommendations– Mayor Bennett**

There were no additional questions on the reports

Moved by Councillor Webster

RESOLUTION NO. 2019-91

Seconded by Deputy Mayor Campbell

THAT Council accepts the Public Works Managers report as information, as submitted for April 2nd, 2019.

Carried

7. PROTECTIVE SERVICES

Present was Acting Fire Chief Allan Cole.

Councillor Lane Cleroux, Chair of the Protective Services Committee, presented the following items for consideration and recommendation.

7.1 Staff Reports7.1.1 Fire Report – March 2019

Acting Fire Chief Allan Cole reviewed the report for council. He added that the Horton Firefighters will be having a joint training session with the Town of Renfrew Fire Department on May 4th. There is a tradeshow on May 3rd and 4th in Toronto which the manufacturers of the new pumper truck requested to display the Horton truck there prior to delivery. Mayor Bennett confirmed with Mr. Cole that if the truck were to be present at the tradeshow, it would still be within the time frame on which the tender stated. Chair Cleroux confirmed with Mr. Cole that the Horton Fire Department Logo would be on the truck for the tradeshow. Mayor Bennett added that since the stove was donated to the fire department by the recreation committee, the revenue from the sale would be split 50/50; however, the Recreation Committee should be notified first.

7.2 New Business – None**7.3 Outstanding Business – None****7.4 Correspondence – None****7.5 Questions on Reports and Recommendations – Mayor Bennett**

There were no additional questions on the reports

Moved by Councillor Humphries

RESOLUTION NO. 2019-92

Seconded by Councillor Cleroux

THAT Council accept the Acting Fire Chief's Report, as submitted, for April 2nd, 2019.

Carried

**8. SUPPER BREAK – 5:20 p.m.
RECONVENED –6:00 p.m.****9. PUBLIC MEETING – 2019 Budget****10. RECREATION**

Community Liaison Officer, Shane Lambert was present. Public Advisory Members present were Barb Dickson, and Sharon Bennett.

Absent was Tina Hunt and Ralph Miller.

Councillor Doug Humphries, Chair of the Recreation Committee, presented the following items for consideration and recommendation.

10.1 Staff Reports

10.1.1 Committee Updates – Recreation

Community Liaison Officer Shane Lambert reviewed his report. He updated the committee on the Murder Mystery. They now have a full cast and the Facebook event page is live in terms of user fee recommendation. Mr. Lambert added that for hall rentals, the committee discussed having a weekend rate instead of a decorating fee, which would include the day of rental and the day before for decorating at a fee of \$300. Councillor Webster questioned the budget for entertainers for the Hoedown; Chair Humphries believed that a factor could be because the beer tent hours are longer and they are having entertainment in there after the headliners, and that they have more entertainers in general this year. Councillor Cleroux asked to see a total line on the financial report and +’s and – ’s beside the figures to see if they are over or under on certain categories. Mayor Bennett added that the Hoedown is an economic tool for the township and that each councillor should get their name added to the e-mail list for updates, and to get out to the meetings to see what the discussions are about. Discussion took place regarding the Quilt Raffle Prizes. Public Advisory Member Sharon Bennett stated that she had an item to donate as a second prize for the quilt raffle valued at \$300.00. Councillor Webster added that he also has an item to be donated that is valued upwards of \$400.00. These items will be placed on the tickets, which will be printed earlier this year to increase sales.

10.2 New Business – None

10.3 Outstanding Business

Mayor Bennett updated the committee that due to ventilation costs at the firehall, the fire department will not be installing the donated stove. He added that the condition of the stove is still good, and the township could sell it for a reasonable price which the proceeds could be divided equally between both committees. The recreation committee agreed.

10.4 Correspondence – None

10.5 Questions on Reports and Recommendations – Mayor Bennett

There were no additional questions on the reports

Moved by Councillor Humphries

RESOLUTION NO. 2019-93

Seconded by Councillor Cleroux

THAT Council accept the Recreation Committee Updates Report as information, as submitted by Community Liaison Officer for April 2nd, 2019.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2019-94

Seconded by Deputy Mayor Campbell

THAT Council declare the Vulcan 6 Burner Commercial Gas Stove/Oven as surplus;

AND THAT it be posted on Kijiji for sale;

AND FURTHER THAT the amount received from the sale be split 50/50 between the Recreation Department and the Fire Department.

Carried

11. COUNCIL CORRESPONDENCE SUMMARY

Council reviewed and discussed the following correspondence:

11.1 Information Correspondence11.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed.

11.2 Action Correspondence11.2.1 A Call for Resolutions to Protect the Ottawa River

Discussion went around the table. Consensus was to have presentations from both parties to understand each side before any resolution is passed.

Moved by Councillor Humphries

RESOLUTION NO. 2019-95

Seconded by Councillor Cleroux

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for April 2nd, 2019.

Carried

12. OUTSTANDING COMMITTEE ISSUES12.1 Cemetery Discussion – Mayor Bennett

Mayor Bennett stated that both the Thompsonhill Cemetery and Castletford Cemetery need help. If the Thompsonhill Cemetery Board was to disband, it will fall into Horton's possession therefore a solution should be investigated to help them without taking over entirely. He added that the Town of Renfrew should be reached out to because Renfrew residents also use the cemetery. CAO/Clerk Hope Dillabough will draft a letter to both the cemetery board and Town of Renfrew for the purpose of a potential meeting and discussion to work together.

12.2 Community Improvement Plan Request – 1462 Storyland Rd

CAO/Clerk Hope Dillabough reviewed the report for council members. Mayor Bennett, Councillor Cleroux, Councillor Webster, and Councillor Humphries were all in agreement that the tax incentive be added to the recommendation for the Community Improvement Plan request since it will be generating tax dollars in the future and the time and money is being spent by the owner to fix up the property.

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-96

Seconded by Councillor Cleroux

THAT Council agree to deem the property located at 1462 Storyland Road a Brownfields property;

AND THAT as per the Township of Horton's Community Improvement Plan for Brownfields, Council approves the request submitted by Tom Orr Developments, owner of the property to access the following provisions of the plan:

- Section 4.2.1 – Planning Application and Building Permit Fee Grant Program
- Section 4.2.3 – Tipping Fees Grant Program
- Section 4.2.4 – Financial Tax Incentive Program

**Carried on Division
Deputy Mayor Campbell voted against**

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-97

Seconded by Councillor Webster

THAT Council adopts the Ontario Regulation 284/09 Report for the 2019 Budget, as printed and circulated.

Carried

Mayor Bennett requested a recorded vote.

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-98

Seconded by Councillor Webster

THAT Council adopts the 2019 budget with a levy of \$2,361,408.

Carried on Division

Yea	Voting	Nay
	D. Bennett	x
x	G. Campbell	
x	L. Cleroux	
x	D. Humphries	
x	T. Webster	

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-99

Seconded by Councillor Humphries

THAT Council adopts the 2019 Reserve Budget as follows:

NAME	ESTIMATED ENDING BALANCE 2018	ADDITION 2019	UTILIZED 2019	ENDING BALANCE 2019
Working Funds	330,872	27,773		358,645
GEN. GOVERNMENT				
Office Equipment	42,312	5,000		47,312
Insurance	20,000			20,000
Building	10,194	5,000	4,500	10,694
Election	514	5,000		5,514
	73,020	15,000	4,500	83,520
PROTECTION				
Emergency Mngt	20,581			20,581
Municipal Disaster	5,000			5,000
Cannabis Fund		10,000		10,000
Fire	403,107	33,295	379,950	56,452
Fire - Building	1,500	1,500		3,000
Building Inspection	15,661		11,275	4,386
	445,849	44,795	391,225	99,419
TRANSPORTATION				
Rds - Equipment	121,521	106,500	8,500	219,521
Rds - Infrastructure	8,586	48,552	54,641	2,497
Asset Management	9,231	3,500		12,731
Buildings	73,705	20,000		93,705
Rds - Winter Maint.		1,000		1,000
Rds - Line Painting	516	2,500		3,016
	213,559	182,052	63,141	332,470
ENVIRONMENT				
Landfill Site	304,285	18,100	36,500	285,885
Landfill Site Bldgs	0	1,000		1,000
Waste Collection	6,000		6,000	0
	310,285	19,100	42,500	286,885
RECREATION				
Building	130,293	10,810	132,000	9,103
Equipment (No replacement Plan)	17,411	450		17,861
Kitchen Equipment	2,938	5,000	6,500	1,438
	150,642	16,260	138,500	28,402
PLANNING				
Planning	10,995			10,995
Unallocated	41,599		32,000	9,599
Totals	1,576,821	304,980	671,866	1,209,935

AND FURTHER THAT the 10 Year Reserve Schedule commencing 2019 and ending in 2028 with an end value of \$1,693,314 be adopted.

Carried

Moved by Councillor Webster
Seconded by Councillor Cleroux

RESOLUTION NO. 2019-100

THAT Council adopts the 2019 Capital Budget as follows:

2019 CAPITAL BUDGET/FINANCING

DEPT	ITEM	OPENING UNFINANCE D	2018 BUDGET	FINANCING						ESTIMATED CLOSING UNFINANCE D
				TAXATION	FEES/ CHARGES/ DONATION S	DEV. CHGS.	GRANTS	GAS TAX	RESERVES	
Gen. Gov	Office Construction Loan - 2009	56,443.27		16,127	0	0	0		0	40,316.27
Sub-Total		56,443.27	0	16,127	0	0	0	0	0	40,316.27
Fire	Pumper		431,450			51,500			379,950	0.00
Sub-Total		0.00	431,450	0	0	51,500	0	0	379,950	0.00
Roads	Garden of Eden Rd	97,247.50		27,785						69,462.50
	Thomson Rd	150,000.00		50,000						100,000.00
	Johnston Rd	245,000.00		24,500						220,500.00
	Bingham Rd (Gravel)		7,500	7,500						0.00
	Garden of Eden Rd (Gravel)		42,500	2,500				40,000		0.00
	Humphries Rd (CWWF)		7,820			860	5,865		1,095	0.00
	Lime Kiln Rd (CWWF)		31,500			5,500	23,625		2,375	0.00
	Thompson Hill Streets		1,057,818				880,139		51,171	126,508.00
	Upgrade/New Street Lights		40,200				40,200			0.00
	Lawn Tractor and Trailer		8,500						8,500	0.00
Sub-Total		492,247.50	1,195,838	112,285	0	6,360	949,829	40,000	63,141	516,470.50
Env.	Sea Containers - Siding		3,000						3,000	0.00
	Debris Fencing		3,500						3,500	0.00
	Gates		10,000						10,000	0.00
	Compactor Truck		10,000						10,000	0.00
	Monitoring Wells		10,000						10,000	0.00
Sub-Total		0.00	36,500	0	0	0	0	0	36,500	0
Rec.	Change Rms Township Debt -2009	7,293.95		7,294						0.00
	Land Purchase		61,000						61,000	0.00
	Soccer Field Fencing		5,000		4,450	550				0.00
	Community Hall - Tables/Chairs		12,000				9,000		3,000	0.00
	Community Hall - Regrout Stone		25,000						25,000	0.00
	Community Hall - Bar Renos		50,000			5,500			44,500	0.00
Sub-Total		7,293.95	153,000	7,294	4,450	6,050	9,000	0	133,500	0.00
TOTAL		555,984.72	1,816,788	135,705.95	4,450	63,910	958,829	40,000	613,091	556,786.77

Carried

Moved by Deputy Mayor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2019-101

THAT Council adopts the 10 Year Capital Forecast for 2019 to 2028 as follows;

10 Year Capital Forecast - 2019-2028

Adopted April 2, 2019	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Revenues	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%
Municipal Tax Base	135,706	43,309	73,977	18,341	25,482	45,899	4,929	19,418	49,369	51,095
Gas Tax Reserve	40,000	135,162	91,562	91,562	95,543	95,543	95,543	95,543	95,543	95,543
Transfer from Reserves	613,091	328,927	469,895	161,925	224,475	407,305	439,605	543,355	372,360	174,225
Transfer from Lot Dev.	63,910	48,740	24,500	91,825	5,500					
Fundraising	4,450									
Provincial/Federal Funding (OCIF)	958,829	78,533	79,297	667,745	80,792	81,530	82,286	83,034	83,781	84,527
Total Revenues	1,815,986	634,671	739,231	1,031,398	431,792	630,277	622,363	741,350	601,053	405,390
Expenditures										
Unfunded Balance Forward	0	126,508	1,082,555	1,329,971	1,539,529	1,610,837	1,773,245	1,898,082	1,716,232	1,826,379
Gen Gov't	16,127	96,727	23,127	20,063	0	0	35,000	0	16,200	10,000
Fire	431,450	226,000	23,100	144,000	10,000	65,000	80,000	1,000	1,000	0
Roads	1,298,123	1,070,291	850,720	811,393	376,100	697,685	605,200	553,500	552,000	252,000
Landfill	36,500	10,000	0	0	0	20,000	2,000	0	0	0
Septage										
Recreation	160,294	182,700	89,700	265,500	117,000	5,000	25,000	5,000	142,000	26,000
Health Services										
Planning & Building	0	5,000	0	0	0	5,000	0	0	0	0
Total Expenditures	1,942,494	1,590,718	986,647	1,240,956	503,100	792,685	747,200	559,500	711,200	288,000
Debtenture										
Balance Unfunded	-126,508	-1,082,555	-1,329,971	-1,539,529	-1,610,837	-1,773,245	-1,898,082	-1,716,232	-1,826,379	-1,708,989

Carried

13. BYLAWS

13.1

- 2019-22 User Fees & Charges
- 2019-25 Adoption of Section B – Corporate Policies
- 2019-26 Strategic Asset Management Policy
- 2019-27 Adopt Sums Required for 2019

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2019-102

THAT Council adopt the following By-Laws:

- 2019-22 User Fees & Charges
- 2019-25 Adoption of Section B – Corporate Policies
- 2019-26 Strategic Asset Management Policy

Carried

Mayor Bennett requested a recorded vote.

Moved by Deputy Mayor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2019-103

THAT Council adopt By-Law 2019-27 Adopt Sums Required for 2019.

Carried on Division

Yea	Voting	Nay
	D. Bennett	x
x	G. Campbell	
x	L. Cleroux	
x	D. Humphries	
x	T. Webster	

14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING – None

15. COUNCIL MEMBERS CONCERNS

Mayor Bennett mentioned that discussion was brought up at the County about the Community Safety and Wellbeing Plan and how the OPP wanted the County to spearhead it instead of all 17 municipalities individually. The vote was 16 to 1 against the decision at the County level. He added that he would like to have the Warden and Deputy Warden come to a meeting to explain the decision. Councillor Cleroux questioned if the other municipalities had the same OPP Presentation that Horton. Mayor Bennett was unsure if the municipalities did, but the presentation was made at the County level. CAO/Clerk Hope Dillabough added that there is a Renfrew County Clerks and Treasurers' Association meeting at the end of this month where OPP Inspector Slight will be making the same presentation at which other municipal staff will be present; this may spark more a discussion.

16. MOTION FOR RECONSIDERATION – None

17. IN CAMERA (Closed) SESSION – None

18. NEXT MEETING

18.1 Council Meeting Date: April 16th, 2019 – 4:00 p.m.

19. CONFIRMING BYLAW

Moved by Deputy Mayor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2019-104

THAT Council enact By-law 2019-28 – Confirming By-Law to confirm the proceedings of Council.

Carried**20. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 7:38 p.m.