

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING NOVEMBER 5TH, 2019

There was a Regular Meeting of Council held in the Township Council Chambers on Tuesday November 5th, 2019. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, Councillor Cleroux and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Admin/Planning Assistant-Recording Secretary.

1. **CALL TO ORDER**

Mayor Bennett called the meeting to order at 4:00 p.m.

2. **CONFIRMATION OF COUNCIL AGENDA**

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-239

Seconded by Councillor Webster

THAT Council adopt the Agenda for the November 5th, 2019 Meeting, as amended to include Item 6.1.9 Public Works Operator/Driver Resignation.

Carried

3. **DECLARATION OF PECUNIARY INTEREST**

Mayor Bennett declared pecuniary interest on item 6.1.6 Ad-Hoc Cemetery Committee.

4. **MINUTES**

4.1 October 22nd, 2019 – Regular Council Meeting

There was a resolution with no mover and seconder in the electronic copy. The information would be added to the minutes and then signed.

Moved by Councillor Humphries

RESOLUTION NO. 2019-240

Seconded by Councillor Cleroux

THAT Council approve the following Minutes:

- October 22nd, 2019 – Regular Council Meeting; as amended

Carried

5. **BUSINESS ARISING FROM MINUTES – None**

6. **COMMITTEE REPORTS:**

6.1 **GENERAL GOVERNMENT**

Mayor Bennett thanked and welcomed the Public Advisory Members for applying and accepting their positions on the General Government Committee.

Public Advisory Members Susan Humphries and Spencer Hopping were present.

6.1.1 Statement of Revenues and Expenditures

Deputy Clerk/Treasurer Nathalie Moore reviewed the report for Council. She pointed out that there is roughly 26% of the annual budget left for the year.

6.1.2 Consolidated Statement of Financial Position

Council reviewed the report.

6.1.3 Accessibility Plan 2019-2023

Admin/Planning Assistant Nichole Dubeau reviewed the report for Council. Mayor Bennett questioned whether the Township could use neighbouring municipalities as resources. CAO/Clerk Hope Dillabough stated that the County has an Accessibility Advisory Committee that the Township can use and get help from when doing the assessments.

6.1.4 2019 Corporate Policy Review – Section F

CAO/Clerk Hope Dillabough reviewed the report for Council. There was brief discussion regarding Township paid courses for employees.

6.1.5 Departmental Operation Review RFP

CAO/Clerk Hope Dillabough reviewed the report for Council.

6.1.6 Ad-Hoc Cemetery Committee

CAO/Clerk Hope Dillabough reviewed the report for Council.

6.1.7 ICIP Funding Application

CAO/Clerk Hope Dillabough reviewed the report for Council. She added that Jp2g completed the application for a fee the last time and that it is worth doing again.

6.1.8 Health & Safety Training & Updates

CAO/Clerk Hope Dillabough reviewed the report for Council. Public Advisory Member Susan Humphries suggested that “they” be changed to “we” in the mission statement to reflect the team approach.

6.1.9 Public Works Operator/Driver Resignation

CAO/Clerk Hope Dillabough reviewed the report for Council. Council members wished Daryl Etmanskie the best in his future endeavors and agreed that the position be filled immediately.

6.2 RECREATION COMMITTEE6.2.1 Chair’s Report

Chair Doug Humphries reviewed the report for council. CAO/Clerk Hope Dillabough added that the wall can be recessed by 8”, as well as an accessible AODA regulated counter at the second portion, both for an additional price to the Township.

6.3 COMMUNITY COMMITTEES / COUNTY COUNCIL6.3.1 Renfrew & Area Seniors Home Support

There was no update.

6.3.2 Community Policing Advisory Committee

Deputy Mayor Campbell gave a brief summary of the Renfrew Police Services Board Meeting Held October 24th. Mayor Bennett requested that a thank-you letter be sent to Inspector Slight and Jeff Scott for hosting the meeting. The next meeting will be held November 21st at 3:00 p.m. CAO/Clerk Hope Dillabough and Deputy Mayor Glen Campbell will both attend.

6.2.3 Health Services Village

There was no update.

6.3.4 Chamber of Commerce

Councillor Humphries stated that new website is up and running but needs some Horton Township pictures. Admin/Planning Assistant Nichole Dubeau will send the pictures to the Chamber of Commerce.

6.3.5 County Council

Mayor Bennett stated that the expansion on the administration building will be moving forward and that he had a discussion with the County of Renfrew regarding the River Road Reconstruction and there will be solutions for the resident’s problems.

7. CORRESPONDENCE SUMMARY

Council reviewed and discussed the following correspondence:

7.1 INFORMATION CORRESPONDENCE**7.1.1 CAO/Clerk Information Memo**

Discussion went around the table with information previously distributed. Each councillor congratulated Inspector Slight on his upcoming retirement.

7.2 ACTION CORRESPONDENCE – None

Supper Break – 5:40 – 6:00 p.m.

8. DELEGATIONS &/or PUBLIC MEETINGS**8.1 OVTA – Municipal Accommodation Tax Presentation**

Chris Melmoth was present from OVTA and presented to Council members. Some of the points that were highlighted were that the Municipal Accommodation Tax (MAT) includes all roofed accommodations such as hotels, motels, lodges & resorts, cabin/cottage rentals, bed & breakfasts and inns, and Airbnb. It does not include campsites (tent) or RV sites (transient & seasonal) and that it is up to the municipality to decide what percent will be charged and what tourism entity receives a percentage of the annual money brought in.

9. BYLAWS

9.1 2019-59 Authorize Contract Extension – Brian Dedo

10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING – None**11. COUNCIL MEMBERS CONCERNS**

CAO/Clerk Hope Dillabough mentioned that the military had set up base at the community centre on the soccer field and would like council to go down and visit with them and get a picture.

12. MOTION FOR RECONSIDERATION – None**13. RESOLUTIONS**

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-241

Seconded by Councillor Webster

THAT Council receive the Statement of Revenue and Expenditures and the Consolidated Financial Statement dated November 1st, 2019.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2019-242

Seconded by Councillor Cleroux

THAT Council adopt the Township of Horton Multi-Year Accessibility Plan 2019 – 2023

AND THAT the necessary By-Law be presented and passed at the November 19th, 2019 Regular Council Meeting.

Carried

Moved by Councillor Webster
Seconded by Councillor Cleroux

RESOLUTION NO. 2019-243

THAT Council accept Corporate Policies F-01 through to F02 as reviewed and updated by Staff;

AND FURTHER THAT it be brought forward by By-Law to be adopted into the Township of Horton's Corporate Policies.

Carried

Moved by Deputy Mayor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2019-244

THAT Council agree to direct staff to prepare an RFP to engage in a consulting firm or individual with extensive, direct experience in the organization and operations of municipalities to perform an operational review of the Township's Administration, Treasury, Planning, Building, Fire, Recreation, and Public Works Departments and report on findings and make recommendations regarding opportunities for improvement in becoming more operationally efficient and effective.

AND THAT this be funded from the Modernization Reserve.

Carried

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2019-245

THAT Council establish an Ad-Hoc Cemetery Committee for the purpose of discussing and establishing a plan to move forward in providing support to the various local Cemetery groups.

Mayor Bennett declared pecuniary interest and did not vote.

Carried

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2019-246

THAT Council of the Township of Horton received notice regarding the first intake of funding under the Green Stream of the Investing in Canada Infrastructure Program (ICIP) which opened October 28th, 2019;

AND THAT Council had previously agreed and directed Staff to apply for funding through the ICIP intake announced in the Spring of 2019 for the Thompsonhill Roads Rehabilitation and Stormwater project but was unsuccessful in attaining the funding;

BE IT RESOLVED THAT Council agree to reapply under this new Green Stream of funding through the ICIP for the Thompsonhill Roads and Stormwater Rehabilitation.

Carried

Moved by Deputy Mayor Campbell
Seconded by Councillor Cleroux

RESOLUTION NO. 2019-247

THAT Council approves the CAO/Clerk's recommendation to close the office on Friday December 13th, 2019 for a full day of training to update staff and review health and safety policies and procedures.

Carried

Moved by Councillor Webster
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2019-248

THAT Council regretfully accepts the letter of resignation effective November 13th, 2019 received from Daryl Etmanskie, Equipment Operator/Truck Driver;

AND THAT Council accepts the CAO/Clerk's recommendation to advertise internally, as per policy, and subsequently advertise externally to fill this position.

Carried

Moved by Councillor Cleroux
Seconded by Councillor Humphries

RESOLUTION NO. 2019-249

THAT Council accept the Recreation Committee Chair's Report as information.

Carried

Moved by Councillor Cleroux
Seconded by Councillor Webster

RESOLUTION NO. 2019-250

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for November 5th, 2019.

Carried

Moved by Deputy Mayor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2019-251

THAT Council enact the following By-Law:

- 2019-59 Authorize Contract Extension – Brian Dedo

Carried

Council gave consensus to allow Bert May to talk to council regarding Thomson Road speed limit. Councillor Webster updated council that since the TES meeting, the cautionary and speed signs have been installed. Councillor Cleroux stated to Mr. May that if he wants to see the speed of the road reduced, it would be in his best interest to bring forward a petition to council in order for them to do something.

14. IN CAMERA (Closed) SESSION

Moved by Councillor Humphries
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2019-252

THAT Council went into a Closed Session Meeting at 7:06 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

- Personal matters about an identifiable individual, including municipal or local board employees – Employee Contract
– Senior's Home Support

Carried

Moved by Deputy Mayor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2019-253

THAT Council came out of Closed (In-Camera) Session at 7:55 p.m. and discussed items pertaining to Personal matters about an identifiable individual, including municipal or local board employees

- Employee Contract
- Senior's Home Support

Carried**15. CONFIRMING BYLAW**

Moved by Deputy Mayor Campbell
Seconded by Councillor Cleroux

RESOLUTION NO. 2019-254

THAT Council enact By-law 2019-60 – Confirming By-Law

Carried**16. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 7:56 p.m.