

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING DECEMBER 3RD, 2019

There was a Regular Meeting of Council held in the Township Council Chambers on Tuesday December 3rd, 2019. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, Councillor Cleroux and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Admin/Planning Assistant-Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2. CONFIRMATION OF COUNCIL AGENDA

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-269

Seconded by Councillor Webster

THAT Council adopt the Agenda for the December 3rd, 2019 Meeting, as amended, to include item 7.2.1 Action Correspondence.

Carried

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. MINUTES

4.1 November 19th, 2019 – Regular Council Meeting

Moved by Councillor Humphries

RESOLUTION NO. 2019-270

Seconded by Councillor Webster

THAT Council approve the following Minutes:

- November 19th, 2019 – Regular Council Meeting

Carried

5. BUSINESS ARISING FROM MINUTES – None

Mayor Bennett took a moment to recognize the Chief Building Official, Dennis Fridgen, for his 30-year achievement award. Council members congratulated Mr. Fridgen on his years of service with the Township.

6. COMMITTEE REPORTS:

6.1 GENERAL GOVERNMENT

Public Advisory Member Spencer Hopping was present.

Public Advisory Member Susan Humphries sent her regrets.

6.1.1 Statement of Revenues and Expenditures

Treasurer Nathalie Moore reviewed the report for Council. She pointed out that there is roughly 15.5% of the annual budget left for the year. She added that the replacement of Truck 4 has been moved up a year from 2021 to 2020 due to its condition. Councillor Webster questioned the remaining grant money that is outstanding from the Hoedown. Treasurer Moore stated she has not heard any additional information about it but will check with the Community Liaison Offer to see if he received any information about it. Councillor Humphries stated that he will be scheduling a meeting with Tina and Kelly Hunt to discuss the numbers from the Hoedown. CAO/Clerk Hope Dillabough stated that after the invoices for the new outdoor lighting have been processed, council can discuss where additional lighting is needed with the remaining AMO funding.

6.1.2 Consolidated Statement of Financial Position

Council reviewed the report.

6.1.3 2019 Procedural Audit Management Letter

CAO/Clerk Hope Dillabough reviewed the report for Council.

6.1.4 2019 Corporate Policy Review – Section H

CAO/Clerk Hope Dillabough reviewed the report for Council. Public Advisory Member Spencer Hopping suggested some wording changes and additions.

6.1.5 2019 Corporate Policy Review – Section I

CAO/Clerk Hope Dillabough reviewed the report for Council. Councillor Cleroux suggested wording changes be reflective of the current User Fees and Charges By-Law.

6.1.6 Casual Rink Attendant Position 2020

CAO/Clerk Hope Dillabough reviewed the report for Council.

6.1.7 2019 Flood Update – Financing Options

CAO/Clerk Hope Dillabough reviewed the report for Council.

6.1.8 Municipal Modernization Program Joint Application

CAO/Clerk Hope Dillabough reviewed the report for Council.

6.2 ECONOMIC DEVELOPMENT COMMITTEE6.2.1 Chair's Report – Doug Humphries

Chair Doug Humphries reviewed the report for council.

6.3 COMMUNITY COMMITTEES / COUNTY COUNCIL6.3.1 Renfrew & Area Seniors Home Support

Mayor Bennett stated that they are in the process of hiring a new director.

6.3.2 Community Policing Advisory Committee

There was no update. The next Renfrew Policing Service Board Meeting is scheduled for January 9, 2020.

6.2.3 Health Services Village

There was no update. Mayor Bennett stated that he would like the Health Services Village to come make a presentation to council in the new year.

6.3.4 Chamber of Commerce

Councillor Humphries stated that the newcomer's night was a success, and the next upcoming events the Santa Claus Parade on December 7.

6.3.5 County Council

Mayor Bennett stated that the Warden's Election is December 10th and that council should send a thank you letter to Jennifer Murphy for her time as County Warden. Council was in agreeance to send the letter.

7. CORRESPONDENCE SUMMARY

Council reviewed and discussed the following correspondence:

7.1 INFORMATION CORRESPONDENCE

7.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed.

7.2 ACTION CORRESPONDENCE7.2.1 Request to Waive Tipping and Building Permit Fees – 30 Thacker Lane

There was council discussion regarding the waiving of tipping and building permit fees due to the 2019 flood. Council members agreed to waive the landfill site tipping fees but not the building permit fees, as it would set precedence for other residents.

Supper Break – 5:30 – 6:00 p.m.

8. DELEGATIONS &/or PUBLIC MEETINGS8.1 Public Meeting – Zoning Amendment – Roelof Sein

There was a Public Meeting held during the Council Meeting at 6:00 p.m.

9. BYLAWS – None**10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING – None****11. COUNCIL MEMBERS CONCERNS**

Councillor Humphries requested that council allow him to attend the ROMA Conference in January. Council members agreed. CAO/Clerk Hope Dillabough stated that she will make up a list of the 2020 conferences for council members so they can decide which one they would like to go to. Councillor Webster stated that with budget time coming up, council and committees should let staff know what figures they have in mind ahead of time so if needed, it can be worked into the budget without too much of an increase. Mayor Bennett requested that the hiring committee be looked at for the future and for the driver/operator position, because there are too many people required to be involved with interviews. Council members agreed that the policy be looked at and number of people be reduced.

12. MOTION FOR RECONSIDERATION – None**13. RESOLUTIONS**

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-271

Seconded by Councillor Humphries

THAT Council receive the Statement of Revenue and Expenditures and the Consolidated Financial Statement dated November 29th, 2019.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2019-272

Seconded by Councillor Cleroux

THAT Council accepts the 2019 Procedural Audit Management Letter as information.

Carried

Moved by Councillor Cleroux

RESOLUTION NO. 2019-273

Seconded by Councillor Webster

THAT Council accept Corporate Policies H-01 through to H-02 as reviewed and updated by Staff;

AND FURTHER THAT it be brought forward by By-Law to be adopted into the Township of Horton's Corporate Policies.

Carried

Moved by Councillor Humphries
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2019-274

THAT Council accept Corporate Policies I-01 through to I-02 as reviewed and updated by Staff;

AND FURTHER THAT it be brought forward by By-Law to be adopted into the Township of Horton's Corporate Policies.

Carried

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2019-275

THAT this recommendation further amends the scope of Resolution #2018-91 which states that any shortfalls from the Horton Festival Business Plan (Horton Hoedown) be paid from 2018 Working Fund Reserves, and that the funds would be returned to the Working Fund Reserves in 2019 through fundraising by the Recreation Committee;

AND THAT Council previously agreed, by Resolution #2019-26 to not hire a Casual Rink Attendant for the 2019 season and the work was undertaken by Recreation Volunteers so that the wages would be put towards the Hoedown's 2018 incurred deficit;

AND FURTHER THAT there remains to be a deficit from 2018 to be funded;

BE IT RESOLVED THAT Council agree to not hire a Casual Rink Attendant for the 2020 season and the work shall be undertaken by Recreation Volunteers;

BE IT FURTHER RESOLVED THAT the 2020 Casual Rink Attendant wages be put towards the Horton Hoedown's 2018 incurred and remaining deficit of \$23,224.03

Carried

Moved by Councillor Webster
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2019-276

WHEREAS Horton Township has applied for Municipal Disaster Recovery Assistance to assist with the cost of the 2019 flooding event;

AND WHEREAS Horton Township has not yet received word of the amount, if any, of funding;

BE IT RESOLVED THAT Council direct Staff to finance the flood expenses from departmental operating budgets where room is available and further to finance the balance from Working Reserves until such time as funding dollars are announced and return the fund to the Working Reserves upon funding being received.

Carried

Moved by Councillor Webster
Seconded by Councillor Cleroux

RESOLUTION NO. 2019-277

THAT Council approves the proceeding with the joint submission of the Expression of Interest for the Municipal Modernization Program with some or all of the partners of the Local Efficiency Group (LEG);

AND FURTHER THAT Council agree that the purpose is to seek out opportunities to improve service level and efficiencies across border levels, with all municipalities on the Expression of Interest.

Carried

Moved by Councillor Cleroux
Seconded by Councillor Webster

RESOLUTION NO. 2019-278

THAT Council accept the Economic Development Committee Chair's Report as information.

Carried

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2019-279

THAT Council agree upon recommendation from the Economic Development Committee that \$10,000 from the “Modernization” money be put towards the 2020 budget line for Economic Development.

Carried

Moved by Councillor Webster
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2019-280

THAT Council accept the Information Correspondence list as per the CAO/Clerk’s Information Memo for December 3rd, 2019.

Carried

Moved by Councillor Humphries
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2019-281

THAT Council agree to waive the landfill tipping fees for the demolition waste brought in from 30 Thacker Lane due to the 2019 Spring Flooding event.

Carried

Moved by Deputy Mayor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2019-282

THAT Council agree to allow Councillor Doug Humphries to attend the Annual ROMA Conference on January 19th to 21st, 2020.

Carried

Moved by Councillor Cleroux
Seconded by Councillor Webster

RESOLUTION NO. 2019-283

THAT Council agree to make a one-time amendment to the HR Staffing Policy A-10 to change the parties involved in the interview process for the Driver/Operator position;

FURTHER THAT this interview process includes the CAO/Clerk, Public Works Manager, Councillor Webster, and Public Advisory Member Spencer Hopping;

AND FURTHER THAT Staff review Policy A-10 and bring back to Council for review.

Carried**14. IN CAMERA (Closed) SESSION**

Moved by Deputy Mayor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2019-284

THAT Council went into a Closed Session Meeting at 6:10 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

- Personal matters about an identifiable individual, including municipal or local board employees – Employee Contract

Carried

Moved by Deputy Mayor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2019-285

THAT Council came out of Closed (In-Camera) Session at 6:28 p.m. and discussed items pertaining to Personal matters about an identifiable individual, including municipal or local board employees – Employee Contract

Carried

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2019-286

THAT Council direct the CAO/Clerk to review a strategic realignment as it pertains to the Recreation Department aimed at restructuring its workforce to gain efficiencies, cost savings and realign services to incorporate strategic planning and economic development strategies;

FURTHER THAT Council agree this will ultimately be achieved through the Organizational Review which is to be completed by June 2020.

Carried

15. CONFIRMING BYLAW

Moved by Councillor Cleroux
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2019-287

THAT Council enact By-law 2019-64 – Confirming By-Law

Carried

16. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 6:30 p.m.

MAYOR David Bennett

CAO/CLERK Hope Dillabough