

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING FEBRUARY 5TH, 2019

There was a Regular Meeting of Council held in the Township Council Chambers on Tuesday February 5th, 2019. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Lane Cleroux, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Charles McDonald, Public Works Manager, and Nichole Dubeau, Receptionist/Clerk-Recording Secretary.

Councillor Doug Humphries sent his regrets.

1. **CALL TO ORDER**

Mayor Bennett called the meeting to order at 4:02 p.m.

2. **REQUEST TO TURN OFF ELECTRONIC DEVICES**

Mayor Bennett asked Council, Staff and the Public to turn off all electronic devices.

3. **DECLARATION OF PECUNIARY INTEREST**

Mayor Bennett declared pecuniary interest on the minutes from the Regular Council Meeting Minutes on January 8th, 2019 regarding the tender award to National Grinding.

4. **MINUTES**

- 4.1 January 8th, 2019– Regular Council
January 16th, 2019 – Special Council

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-39

Seconded by Councillor Webster

THAT Council approves the following Meeting Minutes:

- January 8th, 2019 – Regular Council
- January 16th, 2019 – Special Council

Carried

Mayor Bennett declared pecuniary interest on the January 8th meeting minutes.

5. **BUSINESS ARISING FROM MINUTES** - None

6. **TRANSPORTATION / ENVIRONMENTAL SERVICES**

Present were Public Advisory Members Rick Lester and John Wilson.

Absent was Murray Humphries.

Councillor Tom Webster, Chair of the Transportation/Environmental Services Committee, presented the following items for consideration and recommendation.

6.1 Staff Reports

6.1.1 Public Works – General Update

The Public Works Manager, Charles McDonald reviewed the Public Works General Update for Council. He stated that the sand that is left is less than what was estimated. He has already contacted R.G.T. Clouthier's for an additional 300 tons of sand, as they were the successful bidder for the original tender.

Regarding the request to the County for Lime Kiln Road, Councillor Webster questioned whether the Township has done a Road Rationalization process before; Mayor Bennett believes we have not. Mr. McDonald asked some surrounding municipalities and the County if they have gone through the process. Some municipalities stated that they have taken over County roads instead of the County taking over municipal roads, and that they have not

gone through the process. Councillor Webster stated that because it was a formal inquiry, he would like a written response from the County.

With regards to the streetlights, Councillor Cleroux mentioned that Hydro One offers grants for upgrades and energy efficiency and that it may be something to investigate. Public Works Manager, Mr. McDonald is to look into that and see about the possibility of using that in addition to the AMO funding.

6.2 New Business – None

6.3 Outstanding Business – None

6.4 Correspondence – None

6.5 Questions on Reports and Recommendations– Mayor Bennett

There were no additional questions on the reports

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-40

Seconded by Councillor Cleroux

THAT Council accepts the Public Works Manager's report as information.

Carried

7. PROTECTIVE SERVICES

Fire Chief Randy Corbin was present.

Councillor Cleroux, Chair of Protective Services Committee, presented the following items for consideration and recommendation.

7.1 Staff Reports

7.1.1 Fire Report – January 2019

Chief Randy Corbin reviewed his report for Council. He stated that since there are so many false alarm calls to the Renfrew Inn & Suites, Deputy Fire Chief Allan Cole will be doing a full inspection, which there is a possibility of charges to be laid. He added that two air monitors have been replaced due to false readings and age, and training of the new recruits is going very well. Chief Corbin explained that he is working on the MTO billings for December. CAO/Clerk Hope Dillabough added that Inspector Slight agreed to come in for a meeting to discuss the billing, and perhaps Council can ask questions regarding obtaining information for MTO claims.

7.2 New Business

Mayor Bennett read aloud a letter submitted by Chief Corbin regarding his retirement effective February 28, 2019. Each Councillor thanked the Fire Chief for his many years and experience on the job and congratulated him on his retirement. Councillor Cleroux questioned what the process is to fill the position. CAO/Clerk Hope Dillabough stated that there should be an Ad-Hoc HR meeting regarding the process.

7.3 Outstanding Business – None

7.4 Correspondence – None

7.5 Questions on Reports and Recommendations – Mayor Bennett

There were no additional questions on the reports

Moved by Councillor Webster

RESOLUTION NO. 2019-41

Seconded by Councillor Cleroux

THAT Council accept the Fire Chief's Report as presented for February 5th, 2019.

Carried

Moved by Deputy Mayor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2019-42

THAT Council acknowledge and regretfully accept Fire Chief Randy Corbin's notice of Retirement effective February 28th, 2019.

Carried

8. RECREATION

Community Liaison Officer, Shane Lambert was present. Public Advisory Members present were Barb Dickson, and Ralph Miller.

Absent was Sharon Bennett and Tina Hunt.

Mayor Bennett stated that two business plans had been added to the table from Tina Hunt but needed council consensus for them to be presented. He added that Tina would not be at the meeting until 6 p.m. so would present them at 6:15 p.m. after the scheduled delegation. Council members agreed but noted that moving forward they would like to see all reports on the agenda and in the package so they can have time to review to make informed decisions. Councillor Webster added that because it was not in the package and no time to review, he would like to hear staff's opinion afterwards.

8.1 Delegation – Val Miller, Ladies Catering Group

Val Miller explained to council members what the Heritage Arts and Crafts was about and how they worked, the main goal is to bring ladies together through crafting and to get people out and socialize. Ms. Miller added that they are the ones who make and donate the quilt every year for Recreation's quilt raffle but questioned whether it was worth it for them to do so in the future with the lack of sales for 2018 as well as the expenses. She added that it should not be part of the budget or have its own category in the General Ledger. Mayor Bennett stated that it was to see what profit and expenses for just the quilt instead of all the donations being in "one pot". Deputy Mayor Campbell said that he would donate \$100 to the quilting ladies for the expense of the tickets and the advertising.

Ms. Miller also explained how the Ladies Catering came to fruition and how successful they have become. She added that she will be retiring as the Head of the Ladies Catering at the end of 2019 and that the Committee should advertise to fill the position, but she would like to be involved with the selection process.

8.2 Staff Reports

8.2.1 Committee Updates – Recreation

Community Liaison Officer Shane Lambert reviewed his report. There was council discussion on the overnight parking. Mayor Bennett stated that the owner should be told to move to a different location in the parking lot, so it does not interfere with snow removal. Public Works Manager Charles McDonald added that there could be a designated "park and ride" area in the parking lot so it will not interfere with snow removal or events happening at the hall.

8.3 New Business

Public Advisory Member Barb Dickson asked if there was an event going on for St. Patrick's Day, the catering ladies said they would donate food for a canteen and the proceeds could go to the Hoedown debt. Mayor Bennett stated that any event for the Hoedown fundraising should be directed to the Hoedown Committee and the chair, Tina Hunt.

8.4 Outstanding Business

Mayor Bennett said he would like to move forward to the HRA formation and to start having meetings to discuss this.

8.5 Correspondence – None**8.6 Questions on Reports and Recommendations – Mayor Bennett**

There were no additional questions on the reports

Moved by Councillor Webster

RESOLUTION NO. 2019-43

Seconded by Deputy Mayor Campbell

THAT the Council accept the Recreation Committee Updates Report as information, as submitted by Community Liaison Officer Shane Lambert

Carried

**9. SUPPER BREAK – 5:30 p.m.
RECONVENED –6:00 p.m.****10. DELEGATION &/or PUBLIC MEETING**10.1 Judy Ewart, Senior Home Support

Ms. Ewart made a presentation to council describing what Senior's Home Support offered as services, their mission and areas that they service. Councillor Webster added that he was greeted by everyone with open arms at his first committee meeting. Ms. Ewart noted that there were two events coming up that they were hosting, a Family Day Breakfast at the Presbyterian Church for \$10 a person, and a Valentine's Bridge Tournament also at the Presbyterian Church.

10.2 Tina Hunt- Business Plans

Public Advisory Member Tina Hunt presented two business plans: One for a "Better Community" grant through "Participaction" that logs activity hours; and the second for a broomball tournament to be held on the outdoor rink. She added that there has been someone that will step up and run the tournament with his experience and she will run the canteen. Councillor Cleroux stated that with the event fast approaching social media will be the key advertising method. Funds from the broomball tournament will go towards the Hoedown Debt.

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-44

Seconded by Councillor Webster

THAT Council accept the Community Better Challenge Business Plan, as submitted by Recreation Public Advisory Member Tina Hunt;

AND THAT Ms. Hunt be approved to apply for the participaction grant for funding assistance.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-45

Seconded by Councillor Cleroux

THAT Council accept the Broomball Tournament Business Plan as submitted by Recreation Public Advisory Member Tina Hunt;

AND THAT any additional volunteers for this event must submit a favourable OPP Vulnerable Sector Check as per Township of Horton Corporate Policy A-08;

Carried

11. COUNCIL CORRESPONDENCE SUMMARY

Council reviewed and discussed the following correspondence:

11.1 Information Correspondence**11.1.1 CAO/Clerk Information Memo**

Discussion went around the table with information previously distributed. The 417 Expansion was the main discussion, making sure Renfrew County has the right representatives to help push it forward.

11.2 Action Correspondence**11.2.1 Family & Child Services Family Day – Request**

CAO/Clerk Hope Dillabough reviewed the request for the use of recreation facilities as a donation. She added that the request complies with the Township's donation policy. Deputy Mayor Campbell questioned if the date was available for the request and if the recreation committee was on board with the decision. Mayor Bennett confirmed that the committee agreed and thought it was a good idea and that the date had not been previously booked.

Moved by Councillor Cleroux

RESOLUTION NO. 2019-46

Seconded by Councillor Webster

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for February 5th, 2019.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-47

Seconded by Councillor Webster

THAT Council agree to allow Family and Children Services of Renfrew to utilize the Community Centre and Outdoor Rink on Family Day, February 18th, 2019 from 11 a.m. until 3 p.m.

Carried

12. OUTSTANDING COMMITTEE ISSUES**12.1 Staff Report – Award RFP Admin 2018-01 – Appoint Integrity Commissioner**

The CAO/Clerk, Ms. Dillabough, reviewed her report and recommended to award the tender to Cunningham Swan for their knowledge and experience with the process. Mayor Bennett added that he agreed with the decision after the telephone interviews with both companies and believes training Council and Staff on the process is imperative.

Moved by Councillor Webster

RESOLUTION NO. 2019-48

Seconded by Councillor Cleroux

THAT Council of the Township of Horton award RFP Admin 2018-01- Integrity Commissioner and Closed Meeting Investigator to Cunningham Swan Carty Little & Bonham LLP and to appoint Tony Fleming as the Township of Horton's Integrity Commissioner and Closed Meeting Investigator effective March 1st, 2019;

AND THAT a by-law will be brought forward at the February 19th, 2019 Regular Council Meeting to enter to into an agreement for these services.

Carried

13. BYLAWS - None**14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING****15. COUNCIL MEMBERS CONCERNS**

Deputy Mayor Campbell apologized to staff and council members for being absent at the Public Budget Meeting on January 30th. CAO/Clerk Hope Dillabough mentioned that with all the vacation time between council and staff, that she recommends scheduling an Ad-Hoc HR Committee meeting as soon as possible to discuss the Fire Chiefs retirement and departmental structure.

16. MOTION FOR RECONSIDERATION - None

17. IN CAMERA (Closed) SESSION - None

18. NEXT MEETING

18.1 Council Meeting Date: February 19th, 2019 – 4:00 p.m.

19. CONFIRMING BYLAW

Moved by Councillor Webster

RESOLUTION NO. 2019-49

Seconded by Councillor Cleroux

THAT Council enact By-Law 2019-11 – Confirming By-Law

Carried

20. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 7:23 p.m.

MAYOR David Bennett

CAO/CLERK Hope Dillabough