



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – JUNE 4TH, 2019 - 4:00 P.M.**

The agenda provides start times for committee meeting. Please note that these times are approximate and serve as a guideline only. We respectfully request all attendees and committee members to be in attendance at least 15 minutes prior to the start time for your respective committee meeting.

- 1. CALL TO ORDER**
- 2. MEMBERS, STAFF AND THE PUBLIC REQUESTED TO TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES**
- 3. DECLARATION OF PECUNIARY INTEREST**
- 4. MINUTES FROM PREVIOUS MEETINGS**
 - 4.1 April 2nd, 2019 – Regular Council **PG.3**
 - 4.2 April 10th, 2019 – Special Council Meeting **PG.10**
 - 4.3 May 8th, 2019 – Special Council Meeting **PG.11**
 - 4.4 May 23rd, 2019 – Special Council Meeting **PG.13**
- 5. BUSINESS ARISING FROM MINUTES**

6. 4:00 TRANSPORTATION / ENVIRONMENTAL SERVICES
Public Works, Waste Management, Lime Stabilization
Chair: T. Webster Public Members: M. Humphries, R. Lester, J. Wilson

6.1 Staff Reports

- 6.1.1 Public Works – General Update **PG.16**
- 6.1.2 Invitational Quote – Retrieval of Sandbags from Private Residences/Roadways – PW-WM-2019-03 Review & Award

6.2 New Business

6.3 Outstanding Business

6.4 Correspondence

6.5 Mayor Bennett - Questions on Report – Recommendations

7. 5:00 PROTECTIVE SERVICES – Fire, Emergency Management
Chair: L. Cleroux
Staff Liaison: Acting Chief A. Cole, CEMC S. Osipenko (as required)

7.1 Staff Reports

- 7.1.1 Monthly Fire Report – April & May 2019 **PG.18**
- 7.1.2 Municipal By-Law Enforcement Summary – First Quarter **PG.27**

7.2 New Business

7.3 Outstanding Business

7.4 Correspondence

7.5 Mayor Bennett - Questions on Report – Recommendations

8. 5:30 SUPPER BREAK

RETURN TO AGENDA

9.	6:00	DELEGATIONS &/or PUBLIC MEETINGS	
10.	6:00	RECREATION <i>Chair: D. Humphries</i> <i>Public Members: Sharon Bennett, Barb Dickson, Tina Hunt and Ralph Miller</i>	
	10.1	Staff Reports	
	10.1.1	Committee Updates – Recreation	PG.29
	10.1.2	Horton Hoedown Update	PG.31
	10.2	New Business	
	10.3	Outstanding Business	
	10.4	Correspondence	
	10.5	Mayor Bennett - Questions on Report - Recommendations	
11.		COUNCIL CORRESPONDENCE SUMMARY	
	11.1	Information Correspondence	
	11.1.1	CAO/Clerk Memo	PG.32
	11.2	Action Correspondence	
	11.2.1	Township of Bonnechere Valley – Support Resolution	PG.34
	11.2.2	Municipality of East Ferris – Support Resolution	PG.35
	11.2.3	Eastern Ontario Regional Network Mobile Broadband Project – Support Resolution	PG.36
12.		OUTSTANDING COMMITTEE ISSUES	
	12.1	Cemetery Discussion – Mayor Bennett	
13.		BY-LAWS	
	13.1	2019-34 Adopt Corporate Policies – Section C	PG.41
14.		NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING	
15.		COUNCIL MEMBERS CONCERNS	
16.		MOTION FOR RECONSIDERATION (debate on motion to reconsider only)	
17.		IN CAMERA (Closed) SESSION	
	17.1	Pursuant to Section 239(2) (b) of the <i>Municipal Act</i> ,	
		(b) Personal matters about an identifiable individual, including municipal employees – employee contract	
18.		NEXT MEETING	
	18.1	Council Meeting Date: <u>June 18th, 2019 – 4:00 p.m.</u>	
19.		CONFIRMING BY-LAW 2019-35	PG.47
20.		ADJOURNMENT	

NOTE:	<i>Submissions received from the public, either orally or in writing may become part of the public record.</i>
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THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING APRIL 2ND, 2019

There was a Regular Meeting of Council held in the Township Council Chambers on Tuesday April 2nd, 2019. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, Councillor Lane Cleroux and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Jennifer Barr, Treasurer, Nathalie Moore, Deputy Clerk/Treasurer, Charles McDonald, Public Works Manager, and Nichole Dubeau, Receptionist/Clerk-Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:01 p.m.

2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Bennett asked Council, Staff and the Public to turn off all electronic devices.

3. DECLARATION OF PECUNIARY INTEREST – None

4. MINUTES

4.1 March 5th, 2019 – Regular Council

4.2 March 14th, 2019 – Special Council Meeting

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-90

Seconded by Councillor Webster

THAT Council approves the following Meeting Minutes:

- March 5th, 2019 – Regular Council
- March 14th, 2019 – Special Council

Carried

5. BUSINESS ARISING FROM MINUTES

Councillor Webster questioned the status of the Procedural By-Law. CAO/Clerk Hope Dillabough stated that she was waiting to hear from all members of council about a meeting or their preference in structure. Council members set a Special Council meeting for April 10th, 2019 at 4:00 p.m. in the council chambers, for discussion purposes.

6. TRANSPORTATION / ENVIRONMENTAL SERVICES

Present was Public Advisory Member Rick Lester.

Absent was John Wilson and Murray Humphries.

Councillor Tom Webster, Chair of the Transportation/Environmental Services Committee, presented the following items for consideration and recommendation.

6.1 Staff Reports

6.1.1 Public Works – General Update

The Public Works Manager, Charles McDonald reviewed the report. Chair Webster stated that the TES Committee should have a meeting to further discuss the Lime Kiln Road – Road Rationalization Information before bringing it back to the council table. Mr. McDonald had stressed it was only for information purposes at this time anyhow.

6.1.2 2019 TES Schedule of Fee's & Charges

The Public Works Manager, Charles McDonald reviewed the report for council members.

6.2 New Business – None

RETURN TO AGENDA

6.3 Outstanding Business – None**6.4 Correspondence – None****6.5 Questions on Reports and Recommendations–** Mayor Bennett
There were no additional questions on the reportsMoved by Councillor Webster**RESOLUTION NO. 2019-91**Seconded by Deputy Mayor Campbell**THAT** Council accepts the Public Works Managers report as information, as submitted for April 2nd, 2019.**Carried****7. PROTECTIVE SERVICES**

Present was Acting Fire Chief Allan Cole.

Councillor Lane Cleroux, Chair of the Protective Services Committee, presented the following items for consideration and recommendation.

7.1 Staff Reports7.1.1 Fire Report – March 2019

Acting Fire Chief Allan Cole reviewed the report for council. He added that the Horton Firefighters will be having a joint training session with the Town of Renfrew Fire Department on May 4th. There is a tradeshow on May 3rd and 4th in Toronto which the manufacturers of the new pumper truck requested to display the Horton truck there prior to delivery. Mayor Bennett confirmed with Mr. Cole that if the truck were to be present at the tradeshow, it would still be within the time frame on which the tender stated. Chair Cleroux confirmed with Mr. Cole that the Horton Fire Department Logo would be on the truck for the tradeshow. Mayor Bennett added that since the stove was donated to the fire department by the recreation committee, the revenue from the sale would be split 50/50; however, the Recreation Committee should be notified first.

7.2 New Business – None**7.3 Outstanding Business – None****7.4 Correspondence – None****7.5 Questions on Reports and Recommendations –** Mayor Bennett
There were no additional questions on the reportsMoved by Councillor Humphries**RESOLUTION NO. 2019-92**Seconded by Councillor Cleroux**THAT** Council accept the Acting Fire Chief's Report, as submitted, for April 2nd, 2019.**Carried****8. SUPPER BREAK – 5:20 p.m.
RECONVENED –6:00 p.m.****9. PUBLIC MEETING – 2019 Budget****10. RECREATION**

Community Liaison Officer, Shane Lambert was present. Public Advisory Members present were Barb Dickson, and Sharon Bennett.

Absent was Tina Hunt and Ralph Miller.

RETURN TO AGENDA

Councillor Doug Humphries, Chair of the Recreation Committee, presented the following items for consideration and recommendation.

10.1 Staff Reports

10.1.1 Committee Updates – Recreation

Community Liaison Officer Shane Lambert reviewed his report. He updated the committee on the Murder Mystery. They now have a full cast and the Facebook event page is live in terms of user fee recommendation. Mr. Lambert added that for hall rentals, the committee discussed having a weekend rate instead of a decorating fee, which would include the day of rental and the day before for decorating at a fee of \$300. Councillor Webster questioned the budget for entertainers for the Hoedown; Chair Humphries believed that a factor could be because the beer tent hours are longer and they are having entertainment in there after the headliners, and that they have more entertainers in general this year. Councillor Cleroux asked to see a total line on the financial report and +’s and – ’s beside the figures to see if they are over or under on certain categories. Mayor Bennett added that the Hoedown is an economic tool for the township and that each councillor should get their name added to the e-mail list for updates, and to get out to the meetings to see what the discussions are about. Discussion took place regarding the Quilt Raffle Prizes. Public Advisory Member Sharon Bennett stated that she had an item to donate as a second prize for the quilt raffle valued at \$300.00. Councillor Webster added that he also has an item to be donated that is valued upwards of \$400.00. These items will be placed on the tickets, which will be printed earlier this year to increase sales.

10.2 New Business – None

10.3 Outstanding Business

Mayor Bennett updated the committee that due to ventilation costs at the firehall, the fire department will not be installing the donated stove. He added that the condition of the stove is still good, and the township could sell it for a reasonable price which the proceeds could be divided equally between both committees. The recreation committee agreed.

10.4 Correspondence – None

10.5 Questions on Reports and Recommendations – Mayor Bennett

There were no additional questions on the reports

Moved by Councillor Humphries

RESOLUTION NO. 2019-93

Seconded by Councillor Cleroux

THAT Council accept the Recreation Committee Updates Report as information, as submitted by Community Liaison Officer for April 2nd, 2019.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2019-94

Seconded by Deputy Mayor Campbell

THAT Council declare the Vulcan 6 Burner Commercial Gas Stove/Oven as surplus;

AND THAT it be posted on Kijiji for sale;

AND FURTHER THAT the amount received from the sale be split 50/50 between the Recreation Department and the Fire Department.

Carried

11. COUNCIL CORRESPONDENCE SUMMARY

Council reviewed and discussed the following correspondence:

RETURN TO AGENDA

11.1 Information Correspondence

11.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed.

11.2 Action Correspondence

11.2.1 A Call for Resolutions to Protect the Ottawa River

Discussion went around the table. Consensus was to have presentations from both parties to understand each side before any resolution is passed.

Moved by Councillor Humphries

RESOLUTION NO. 2019-95

Seconded by Councillor Cleroux

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for April 2nd, 2019.

Carried

12. OUTSTANDING COMMITTEE ISSUES

12.1 Cemetery Discussion – Mayor Bennett

Mayor Bennett stated that both the Thompsonhill Cemetery and Castletford Cemetery need help. If the Thompsonhill Cemetery Board was to disband, it will fall into Horton's possession therefore a solution should be investigated to help them without taking over entirely. He added that the Town of Renfrew should be reached out to because Renfrew residents also use the cemetery. CAO/Clerk Hope Dillabough will draft a letter to both the cemetery board and Town of Renfrew for the purpose of a potential meeting and discussion to work together.

12.2 Community Improvement Plan Request – 1462 Storyland Rd

CAO/Clerk Hope Dillabough reviewed the report for council members. Mayor Bennett, Councillor Cleroux, Councillor Webster, and Councillor Humphries were all in agreement that the tax incentive be added to the recommendation for the Community Improvement Plan request since it will be generating tax dollars in the future and the time and money is being spent by the owner to fix up the property.

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-96

Seconded by Councillor Cleroux

THAT Council agree to deem the property located at 1462 Storyland Road a Brownfields property;

AND THAT as per the Township of Horton's Community Improvement Plan for Brownfields, Council approves the request submitted by Tom Orr Developments, owner of the property to access the following provisions of the plan:

- Section 4.2.1 – Planning Application and Building Permit Fee Grant Program
- Section 4.2.3 – Tipping Fees Grant Program
- Section 4.2.4 – Financial Tax Incentive Program

**Carried on Division
Deputy Mayor Campbell voted against**

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-97

Seconded by Councillor Webster

THAT Council adopts the Ontario Regulation 284/09 Report for the 2019 Budget, as printed and circulated.

Carried

RETURN TO AGENDA

Mayor Bennett requested a recorded vote.

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-98

Seconded by Councillor Webster

THAT Council adopts the 2019 budget with a levy of \$2,361,408.

Carried on Division

Yea	Voting	Nay
	D. Bennett	x
x	G. Campbell	
x	L. Cleroux	
x	D. Humphries	
x	T. Webster	

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-99

Seconded by Councillor Humphries

THAT Council adopts the 2019 Reserve Budget as follows:

NAME	ESTIMATED ENDING BALANCE 2018	ADDITION 2019	UTILIZED 2019	ENDING BALANCE 2019
Working Funds	330,872	27,773		358,645
GEN. GOVERNMENT				
Office Equipment	42,312	5,000		47,312
Insurance	20,000			20,000
Building	10,194	5,000	4,500	10,694
Election	514	5,000		5,514
	73,020	15,000	4,500	83,520
PROTECTION				
Emergency Mngt	20,581			20,581
Municipal Disaster	5,000			5,000
Cannabis Fund		10,000		10,000
Fire	403,107	33,295	379,950	56,452
Fire - Building	1,500	1,500		3,000
Building Inspection	15,661		11,275	4,386
	445,849	44,795	391,225	99,419
TRANSPORTATION				
Rds - Equipment	121,521	106,500	8,500	219,521
Rds - Infrastructure	8,586	48,552	54,641	2,497
Asset Management	9,231	3,500		12,731
Buildings	73,705	20,000		93,705
Rds - Winter Maint.		1,000		1,000
Rds - Line Painting	516	2,500		3,016
	213,559	182,052	63,141	332,470
ENVIRONMENT				
Landfill Site	304,285	18,100	36,500	285,885
Landfill Site Bldgs	0	1,000		1,000
Waste Collection	6,000		6,000	0
	310,285	19,100	42,500	286,885
RECREATION				
Building	130,293	10,810	132,000	9,103
Equipment (No replacement Plan)	17,411	450		17,861
Kitchen Equipment	2,938	5,000	6,500	1,438
	150,642	16,260	138,500	28,402
PLANNING				
Planning	10,995			10,995
Unallocated	41,599		32,000	9,599
Totals	1,576,821	304,980	671,866	1,209,935

AND FURTHER THAT the 10 Year Reserve Schedule commencing 2019 and ending in 2028 with an end value of \$1,693,314 be adopted.

Carried

RETURN TO AGENDA

Moved by Councillor Webster
 Seconded by Councillor Cleroux

RESOLUTION NO. 2019-100

THAT Council adopts the 2019 Capital Budget as follows:

2019 CAPITAL BUDGET/FINANCING

DEPT	ITEM	OPENING UNFINANCE D	2018 BUDGET	FINANCING						ESTIMATED CLOSING UNFINANCE D
				TAXATION	FEES/ CHARGES/ DONATION S	DEV. CHGS.	GRANTS	GAS TAX	RESERVES	
Gen. Gov	Office Construction Loan - 2009	56,443.27		16,127	0	0	0		0	40,316.27
Sub-Total		56,443.27	0	16,127	0	0	0	0	0	40,316.27
Fire	Pumper		431,450			51,500			379,950	0.00
Sub-Total		0.00	431,450	0	0	51,500	0	0	379,950	0.00
Roads	Garden of Eden Rd	97,247.50		27,785						69,462.50
	Thomson Rd	150,000.00		50,000						100,000.00
	Johnston Rd	245,000.00		24,500						220,500.00
	Bingham Rd (Gravel)		7,500	7,500						0.00
	Garden of Eden Rd (Gravel)		42,500	2,500				40,000		0.00
	Humphries Rd (CWWF)		7,820			860	5,865		1,095	0.00
	Lime Kiln Rd (CWWF)		31,500			5,500	23,625		2,375	0.00
	Thompson Hill Streets		1,057,818				880,139		51,171	126,508.00
	Upgrade/New Street Lights		40,200				40,200			0.00
	Lawn Tractor and Trailer		8,500						8,500	0.00
Sub-Total		492,247.50	1,195,838	112,285	0	6,360	949,829	40,000	63,141	516,470.50
Env.	Sea Containers - Siding		3,000						3,000	0.00
	Debris Fencing		3,500						3,500	0.00
	Gates		10,000						10,000	0.00
	Compactor Truck		10,000						10,000	0.00
	Monitoring Wells		10,000						10,000	0.00
Sub-Total		0.00	36,500	0	0	0	0	0	36,500	0
Rec.	Change Rms Township Debt -2009	7,293.95		7,294						0.00
	Land Purchase		61,000						61,000	0.00
	Soccer Field Fencing		5,000		4,450	550				0.00
	Community Hall - Tables/Chairs		12,000				9,000		3,000	0.00
	Community Hall - Regrout Stone		25,000						25,000	0.00
	Community Hall - Bar Renos		50,000			5,500			44,500	0.00
Sub-Total		7,293.95	153,000	7,294	4,450	6,050	9,000	0	133,500	0.00
TOTAL		555,984.72	1,816,788	135,705.95	4,450	63,910	958,829	40,000	613,091	556,786.77

Carried

Moved by Deputy Mayor Campbell
 Seconded by Councillor Humphries

RESOLUTION NO. 2019-101

THAT Council adopts the 10 Year Capital Forecast for 2019 to 2028 as follows;

10 Year Capital Forecast - 2019-2028

Adopted April 2, 2019	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Revenues	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%
Municipal Tax Base	135,706	43,309	73,977	18,341	25,482	45,899	4,929	19,418	49,369	51,095
Gas Tax Reserve	40,000	135,162	91,562	91,562	95,543	95,543	95,543	95,543	95,543	95,543
Transfer from Reserves	613,091	328,927	469,895	161,925	224,475	407,305	439,605	543,355	372,360	174,225
Transfer from Lot Dev.	63,910	48,740	24,500	91,825	5,500					
Fundraising	4,450									
Provincial/Federal Funding (OCIF)	958,829	78,533	79,297	667,745	80,792	81,530	82,286	83,034	83,781	84,527
Total Revenues	1,815,986	634,671	739,231	1,031,398	431,792	630,277	622,363	741,350	601,053	405,390
Expenditures										
Unfunded Balance Forward	0	126,508	1,082,555	1,329,971	1,539,529	1,610,837	1,773,245	1,898,082	1,716,232	1,826,379
Gen Gov't	16,127	96,727	23,127	20,063	0	0	35,000	0	16,200	10,000
Fire	431,450	226,000	23,100	144,000	10,000	65,000	80,000	1,000	1,000	0
Roads	1,298,123	1,070,291	850,720	811,393	376,100	697,685	605,200	553,500	552,000	252,000
Landfill	36,500	10,000	0	0	0	20,000	2,000	0	0	0
Septage										
Recreation	160,294	182,700	89,700	265,500	117,000	5,000	25,000	5,000	142,000	26,000
Health Services										
Planning & Building	0	5,000	0	0	0	5,000	0	0	0	0
Total Expenditures	1,942,494	1,590,718	986,647	1,240,956	503,100	792,685	747,200	559,500	711,200	288,000
Debtenture										
Balance Unfunded	-126,508	-1,082,555	-1,329,971	-1,539,529	-1,610,837	-1,773,245	-1,898,082	-1,716,232	-1,826,379	-1,708,989

Carried

13. BYLAWS

13.1

- 2019-22 User Fees & Charges
- 2019-25 Adoption of Section B – Corporate Policies
- 2019-26 Strategic Asset Management Policy
- 2019-27 Adopt Sums Required for 2019

Moved by Councillor Webster

RESOLUTION NO. 2019-102

Seconded by Councillor Humphries

THAT Council adopt the following By-Laws:

- 2019-22 User Fees & Charges
- 2019-25 Adoption of Section B – Corporate Policies
- 2019-26 Strategic Asset Management Policy

Carried

Mayor Bennett requested a recorded vote.

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-103

Seconded by Councillor Humphries

THAT Council adopt By-Law 2019-27 Adopt Sums Required for 2019.

Carried on Division

Yea	Voting	Nay
	D. Bennett	x
x	G. Campbell	
x	L. Cleroux	
x	D. Humphries	
x	T. Webster	

14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING – None

15. COUNCIL MEMBERS CONCERNS

Mayor Bennett mentioned that discussion was brought up at the County about the Community Safety and Wellbeing Plan and how the OPP wanted the County to spearhead it instead of all 17 municipalities individually. The vote was 16 to 1 against the decision at the County level. He added that he would like to have the Warden and Deputy Warden come to a meeting to explain the decision. Councillor Cleroux questioned if the other municipalities had the same OPP Presentation that Horton. Mayor Bennett was unsure if the municipalities did, but the presentation was made at the County level. CAO/Clerk Hope Dillabough added that there is a Renfrew County Clerks and Treasurers' Association meeting at the end of this month where OPP Inspector Slight will be making the same presentation at which other municipal staff will be present; this may spark more a discussion.

16. MOTION FOR RECONSIDERATION – None

17. IN CAMERA (Closed) SESSION – None

18. NEXT MEETING

18.1 Council Meeting Date: April 16th, 2019 – 4:00 p.m.

19. CONFIRMING BYLAW

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-104

Seconded by Councillor Webster

THAT Council enact By-law 2019-28 – Confirming By-Law to confirm the proceedings of Council.

Carried

20. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 7:38 p.m.

MAYOR David Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

Special Council MeetingApril 10th, 2019

4:00 p.m.

There was a Special Council Meeting of Council called by the Mayor and held in the Municipal Council Chambers on Wednesday April 10th, 2019 Subject to the procedural by-law 2015-53 passed under section 238, as per Section 240(a) the Head of Council may at any time call a special meeting. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Lane Cleroux, Councillor Doug Humphries and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk.

1. Mayor Bennett called the meeting to order at 4:00 p.m.
2. Members, Staff and the Public requested to turn off all cell phones and electronic devices.
3. There was no declaration of pecuniary interest.
4. Procedural By-Law – Review and Discussion

CAO/Clerk Hope Dillabough reviewed alternative options to implement regarding the Regular Council meeting structure as well as Standing Committees. She also asked questions regarding the number of Public Advisory Members desired for each committee as it would pertain to advertising for new members etc. There was discussion regarding the creation of an Economic Development Committee and dissolving the existing Ad Hoc Committees as the majority of them are no longer required.

There were some concerns noted by Council regarding staff time, recording secretaries, timelines, number of Public Advisory members as well as eliminating listed times on the Agendas.

There was consensus of Council to proceed with Option #3 as presented by the CAO/Clerk. The CAO/Clerk will proceed with working on a new Procedural By-law to implement Council direction. She noted also that there will be advertisements for new Public Advisory members and there will be an application process. These members will be required to sign a confidentiality statement.

Moved by Deputy Mayor Campbell

Resolution No.2019-105

Seconded by Councillor Humphries

THAT Council enact By-law 2019-29 to confirm the proceedings of the Council of the Township of Horton at the Special Council Meeting held on April 10th, 2019.

Carried

5. Mayor Bennett declared the meeting to be adjourned at 5:10 p.m.

MAYOR David M. Bennett

CAO/Clerk Hope Dillabough

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

Special Council MeetingMay 8th, 2019

2:00 p.m.

There was a Special Council Meeting of Council called by the Mayor and held in the Municipal Council Chambers on Wednesday May 8th, 2019 Subject to the procedural by-law 2015-53 passed under section 238, as per Section 240(a) the Head of Council may at any time call a special meeting. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Lane Cleroux, Councillor Doug Humphries and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Treasurer, Jennifer Barr, Public Works Manager, Charles McDonald, CEMC, Steve Osipenko, Acting Fire Chief, Alan Cole, and Receptionist-Clerk Nichole Dubeau – Recording Secretary.

1. Mayor Bennett called the meeting to order at 2:00 p.m.
2. Members, Staff and the Public requested to turn off all cell phones and electronic devices.
3. Councillor Cleroux declared pecuniary interest with respect to any financial decisions.
4. Council Discussion

CAO/Clerk Hope Dillabough gave a brief update for council members including the number of permanent and seasonal residences affected, the number of sandbags given out, tonnage of sand brought in, and the number of hydro disconnections. She added that both Hydro One and ESA have waived their fees for property owners. The Alternate CEMC, Amber Hultink was organizing a Wellness Centre at the Community Centre for residents to attend to receive information from Hydro One, ESA, The Renfrew County Health Unit, Red Cross, etc. for when the water recedes and how to move forward.

Council members discussed the Landfill Site Fees and Staffing. All council members agreed that someone should be hired as an extra attendant at the landfill site to deal just with the flood debris, fees be waived for flood affected residence with proof of ID and property location, as well as to only have refuse bins located at the landfill site instead of having them at the boat launch as done in 2017.

CAO/Clerk Hope Dillabough added that any hours incurred after normal operating hours for the flood must be paid out and not banked. All flood hours are tracked and categorized on their own.

Council members were in agreeance to stay status quo from 2017 regarding the sandbag retrieval process; a tender was put out for the retrieval of sandbags and delivery to the Landfill Site. CAO/Clerk Hope Dillabough added that a deadline will be set in order to meet the 120-day deadline that the Township must submit for the Municipal Disaster Recovery Assistance Program.

Council members discussed the maintenance of private roads after the water recedes. They decided to stay status quo to the 2017 decision which was to bring the roads back to the “pre-flood conditions” with gravel and grading.

CAO/Clerk Hope Dillabough mentioned to council members about making the May 22nd council meeting a special council meeting to further discuss flood topics. Council member agreed.

Councillor Cleroux declared pecuniary interest and did not vote.

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-118

Seconded by Councillor Webster

THAT Council approve the waiving of landfill site fees for residents that show identification or identified as a property owner of the affected flood.

Carried

RETURN TO AGENDA

Councillor Cleroux declared pecuniary interest and did not vote.

Moved by Councillor Webster

RESOLUTION NO. 2019-119

Seconded by Councillor Humphries

THAT Council direct staff to hire a Landfill Site Attendant on a part-time basis to cover any staffing issues within the Landfill due to the flooding event of 2019.

Carried

Mayor Bennett and Councillor Cleroux declared pecuniary interest and did not vote.

Moved by Councillor Webster

RESOLUTION NO. 2019-120

Seconded by Councillor Humphries

THAT Council direct staff to put out an invitational quote for the retrieval of sandbags from Horton's private roadways that have been affected by the flooding event.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2019-121

Seconded by Councillor Humphries

THAT Council schedule a Public Meeting on May 29th, 2019 at 6 p.m. for the 2019 Flood Event

Carried

5. Council Members Concerns

Mayor Bennett stated that there is a Renfrew Health Village meeting scheduled for May 15, 2019 and the requested information has not been received from them. Mayor Bennett added that is council members agreed, they would not move forward with anything until the information was received. Council members agreed. Mayor Bennett questioned about the assessment and tax rebate for flood victims, Treasurer Jennifer Barr stated that each owner will have to come in and submit a Request for Reconsideration, once they have renovated and/or demolished. Mayor Bennett also added about allowing resident affected by the flood to burn any debris outside of the normal brush burning season. Councillors added that it would have to be limited to only flood victims and to discuss with the Acting Fire Chief. CAO/Clerk Hope Dillabough stated that Acting Fire Chief Allan Cole will be invited to the May 22nd Special Council Meeting to discuss this further.

6. Public Meeting Date – May 29th, 2019 at 6:00 p.m. at the Horton Community Centre

7. Confirming By-Law 2019-31

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-122

Seconded by Councillor Webster

THAT Council enact By-Law 2019-31 – Confirming By-Law

Carried

8. Mayor Bennett declared the meeting to be adjourned at 3:14 p.m.

MAYOR David M. Bennett

CAO/Clerk Hope Dillabough

THE CORPORATION OF THE TOWNSHIP OF HORTON

Special Council MeetingMay 23rd, 2019

4:00 p.m.

There was a Special Council Meeting of Council called by the Mayor and held in the Municipal Council Chambers on Wednesday May 23rd, 2019 Subject to the procedural by-law 2015-53 passed under section 238, as per Section 240(a) the Head of Council may at any time call a special meeting. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Lane Cleroux, Councillor Doug Humphries and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Treasurer, Jennifer Barr, Deputy Clerk/Treasurer, Nathalie Moore, Public Works Manager, Charles McDonald, CEMC, Steve Osipenko, Acting Fire Chief, Alan Cole, and Receptionist-Clerk Nichole Dubeau – Recording Secretary.

1. Mayor Bennett called the meeting to order at 4:00 p.m.
2. Members, Staff and the Public requested to turn off all cell phones and electronic devices.
3. There was no declaration of pecuniary interest.
4. Council Discussion

CAO/Clerk Hope Dillabough gave a brief update for council. The State of Emergency remains in effect, until discussion takes place within the Control Group, which is comprised of the Mayor, CEMC's, and staff to set a threshold of when the state of emergency should be officially lifted. This will likely occur when all affected roads become dry and accessible, however this will be a discussion of the Control Group. A Resolution of Council is required to make application through the Municipal Disaster Relief Assistance Program. Staff have been working at ensuring we are fully compliant with the guidelines of the Program and feel that we are ahead of the game, so-to-speak. There is a Resolution prepared for this evening. The Invitational Quote for the Sandbag pick up has been issued and advertised. To date we have given out half a dozen packages. Nothing has been submitted as of today. Closing Date is Friday, May 31st at 4 p.m.

Mayor Bennett updated Council and Staff on the Task Force Meeting held in Pembroke earlier in the day. It was a direct request from MPP John Yakabuski for municipalities not to hold individual Public Information Meetings, but to have four meetings throughout the County in a consolidated format. Ministry representatives, along with other stakeholders are to be invited to attend.

CEMC Steve Osipenko gave a flood update for council members. He highlighted on the decrease of the level of the water, and that the Military and MNRF will be moving out of our township by early next week. He added that because an ambulance can only enter a road if there is 20 cm of water or less if there is an emergency, the State of Emergency should stay in effect until all roads are dry and accessible by any emergency vehicle.

Acting Fire Chief Allan Cole presented his briefing notes to council regarding the proposed amendment to the open-air burning for flood affected victims. His main concerns were because the properties that are affected are all in Limited Service Residential Zoning; open-air burning is not allowed due to how close the houses/cottages are to one another, as well as neighbours being affected by the smoke and debris from the fires. The second concern was that the Fire Department and Council members would be unaware of what exactly residents were burning and anything that has been in the water is classified as contaminated, which means residents would be burning contaminated, prohibited waste. The third concern was that because the set fines in the Open-Air Burning By-Law were approved by the Ministry, it would make it null and void. The final concern was that if there was a fire emergency while burning, the fire trucks will not be able to access the residences that are on the Private roads that are still affected by the water. There was consensus not to amend By-Law 2016-23 Open-Air Burning.

RETURN TO AGENDA

Moved by Councillor Webster

RESOLUTION NO. 2019-123

Seconded by Councillor Humphries

WHEREAS the Township of Horton, in the County of Renfrew, has recently experienced a flooding event which began on April 19th, 2019;

AND WHEREAS on Friday, April 26th, 2019 the Township of Horton declared a State of Emergency and has experienced incremental operating and capital costs;

BE IT RESOLVED THAT the Council of the Township of Horton hereby officially requests the Minister of Municipal Affairs and Housing to activate the Municipal Disaster Recovery Assistance Program.

AND BE IT FURTHER RESOLVED THAT the Treasurer, Jennifer Barr, is given delegated authority to verify and attest to the accuracy of the claim.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2019-124

Seconded by Deputy Mayor Campbell

THAT Council agree to cancel the Public Meeting originally scheduled for May 29th, 2019.

AND THAT Staff be directed to organize an additional public meeting, in collaboration with MPP John Yakabuski and other stakeholder agencies.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2019-125

Seconded by Deputy Mayor Campbell

THAT Council approve the CAO/Clerk's recommendation to retain TOPPS Environmental Services for the provision, placement, disposal and removal of waste bins at the Township's Landfill Site, specifically for Flood debris.

Carried

5. Renfrew Golf Course – Donation Request – 90th Anniversary Celebration

Mayor Bennett briefly overviewed that he was recently approached regarding a donation for the 90th Anniversary of The Renfrew Golf Course, which was not brought to the council table for discussion. Deputy Mayor Campbell added that he had a discussion with Treasurer Barr to see if there were enough funds left in the donation fund for this, and she stated there was. All council members agreed to the \$250 donation for the anniversary.

Moved by Councillor Humphries

RESOLUTION NO. 2019-126

Seconded by Deputy Mayor Campbell

THAT Council of the Township of Horton accept the donation request made by the Renfrew Golf Course of \$250.00 for their 90th Anniversary Celebration.

Carried

6. 2019-32 – 2019 Tax Levy By-Law

Deputy Clerk/Treasurer Nathalie Moore briefly reviewed the tax impact for Horton residents.

Moved by Councillor Webster

RESOLUTION NO. 2019-127

Seconded by Councillor Cleroux

THAT Council enact By-Law 2019-32 Tax Levy By-Law.

Carried

7. Council Members Concerns

Deputy Mayor Campbell acknowledged Councillor Webster for donating his and his son's time to help the Thompsonhill Cemetery with fixing ruts and marks on the grass in time for an event. Councillor Webster added that because he did that for the

RETURN TO AGENDA

Thompsonhill Cemetery, other council members or all member should be fair with the rest of the cemeteries in the Township and offer a volunteer “clean-up day” to them as well. All council members agreed. Councillor Webster asked about a Horton Hoedown Update; Mayor Bennett stated that Chair Tina Hunt should be brining an update report to council at the next meeting.

8. Confirming By-Law 2019-33

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-128

Seconded by Councillor Webster

THAT Council enact By-Law 2019-33 – Confirming By-Law

Carried

9. Mayor Bennett declared the meeting to be adjourned at 5:14 p.m.

MAYOR David M. Bennett

CAO/Clerk Hope Dillabough



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Public Works General Update	Date:	May 30, 2019
	Council/Committee:	TES (Transportation Environmental Services) Committee
	Author:	Charles McDonald, Public Works Manager
	Department:	Public Works

RECOMMENDATIONS:

THAT Council accepts the Public Works Managers report as information

BACKGROUND:

Item #1 – The tender for the Community Center Bar Renovations is set to be reissued. The tender and drawings will be made available Wednesday, June 5, 2019 with a closing date of Thursday, June 27, 2019. A substantial completion of November 29, 2019 has been set but it is not anticipated that it will take that long to complete the work.

Item #2 – The construction of the second entrance to the landfill is underway and should be completed, and ready for use, by June 3, 2019. A call for quotes was issued for the supply and installation of gates, 8.5 meter wide opening (2 x 14 foot gates), and approximately 130 meter (430 feet) of paige wire fence (tie in to existing). Three local landscape contractors were approached to provide quotes and two of those contractors are expected to provide quotes. The quotes are expected by May 31, 2019.

It is the intention, once the entrance is safe for use, to restrict the access to just flood affected residents. Temporary signs have been obtained, and will be put into place, to reflect this. Concrete blocks will be placed in the entrance to restrict off hours access, until the gates have been installed.

Item #3 – A request for quotes was issued on May 15, 2019, via email, to Sel Warwick, Morris Chemicals and Denchem to provide the Township with liquid and flake calcium. The request was for 60,000 litres of liquid calcium, supplied and hauled directly to the roads as directed by the Township, and 16,000 kilograms of flake calcium (1000 kilogram tots) supplied and delivered to the Township garage. After receiving all the quotes, Sel Warwick was successful in supplying us with the flake calcium and Morris Chemicals was successful in supplying us with the liquid calcium, for a combined total of \$24,836 + H.S.T.

RETURN TO AGENDA

ALTERNATIVES:

N/A

FINANCIAL IMPLICATIONS:

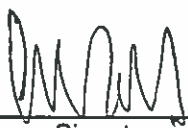
The cost for the Liquid and Flake Calcium will be funded out of the 2019 Public Works operating budget.

ATTACHMENTS:

None

CONSULTATIONS:

None

Author:  _____
Signature

Other: _____
signature

Treasurer: _____
signature

C.A.O.  _____
signature



**Township of Horton
COUNCIL / COMMITTEE REPORT**

Title: Monthly Fire Report	Date: 2019-05-30
	Council/Committee: Fire Committee
	Author: J. A. Cole A/Chief
	Department: Fire

CALL OUTS/RESPONSES:

Since last Council Meeting April 02, 2019 there have been 6 responses not including efforts related to 2019 Spring Flooding State of Emergency.

Unsecure Shipping Container – Horton Boat Launch	2019-04-04
General Fire Alarm - 1182 Hwy 60	2019-05-02
Grass Fire – 1275 Gillan Road	2019-05-05
Brush Burning in evening – 1822 Hwy 60	2019-05-11
Forklift Fire – Bell Lumber – 29 Cotieville Road	2019-05-06
Ditch on fire – Bennet-Lafont Road	2019-05-13

MEETINGS:

Multiple Emergency Management Meetings in conjunction with 2019 Spring Freshet

TRAINING/WORKSHOPS/:

Essentials of Municipal Fire Protection for Fire Service Leaders Seminar. April 23, 2019 (complete)

In-house firefighter training continuing. April focused on SP-103 Wildland Firefighting techniques.

May 04 joint training with Renfrew FD cancelled by mutual agreement due to Horton State of Emergency. To be rescheduled at a later date.

In-house firefighter training continuing throughout May – Pump Ops, Traffic Control, SCBA.

June 03, 2019 training on features of new pumper truck. Carrier Truck Center rep to run all firefighters through the various features of the pressure governor and the foam delivery system for the pump. These features are new to the firefighters and are an improvement over the current pumping capability of Horton 9624.

CORRESPONDENCE:

None

RETURN TO AGENDA

OLD BUSINESS/OUTSTANDING ISSUES:

Ongoing Inspection Process – Teen Challenge

One inspection completed at Teen Challenge Ottawa Valley in March.

Met with Property Manager for the site and went over in detail the requirements for compliance with the FPPA1997 and the Fire Code. We will be working closely with the owner and the Horton Building Official to ensure the occupants of the facility are safe and the applicable codes are followed during and after the renovation work.

FIRE PREVENTION/INSPECTION:

Burning Permits

There was a request to create a briefing note/position paper on the feasibility of allowing modifications to the current burning by-law 2016-23 in regards to open air burning in the flood zone. Position paper provided and is on file with municipality. This is in regards to Special Council Meeting May 23, 2019

Fire Prevention

Friendly Reminder that effective April 1, 2019 and until October 31, 2019 at minimum a Level 1 Burning Ban is in place in the township as per the requirements of By-Law 2016-23.

NEW BUSINESS:

Offshore Ice/Water Rescue Agreement with Arnprior FD.

Wording on agreement has been submitted, reviewed and HFD finds no issues with the wording as presented. Confirmed that funding is available for this initiative. Waiting on Resolution in Council accepting the terms of the document to proceed with agreement.

We are in preliminary stages with a revamp of the existing E&R By-Law for review by Council. The last reiteration of this By-Law was in 2010 so it is due for review. (ongoing)

Vulcan 6 Burner Commercial Gas Stove/Oven has been sold at an approved cost of \$3000.00. Stove has been picked up and paid for.

New Business (continued)

2019 Freightliner Pumper Apparatus.

- Captain Fortier and I attended the OAFCA Convention and Show in Toronto where the new pumper was on display with Metalfab/Carrier Truck Center. There were many positive comments from the show about this apparatus. It is a general duty workhorse truck specifically adapted for rural fire departments and has been noted as a good fit for this department.
- Captain Fortier and I travelled to Brantford to complete the final pre-delivery inspection on the truck May 13-14, 2019. Minor issues were noted and resolved prior to delivery.
- New truck delivered to Fire Hall May 22, 2019 and accepted by department. We are in the training and commissioning phase and will have the truck in service in 2 to 3 weeks.
- Truck currently being fitted out with a combination of new equipment purchases (nozzles etc.) and existing hose and stock from stores.

Author: J. Allan Cole
signature

Other: _____
signature

Treasurer _____
signature

C.A.O. 
signature



105 Elgin St. West
Arnprior, ON K7S 0A8

tel 613 623 4231
fax 613 623 8091

arnprior@arnprior.ca
www.arnprior.ca

April 9, 2019

Township of Horton
2253 Johnston Road, RR#5
Renfrew, ON K7V 3Z8

RE: Ice/Water Rescue Agreement

Please find enclosed a copy of the amended Ice/Water Rescue Agreement between the Town of Arnprior and the Township of Horton. Please have your signing officers' sign and return two (2) original copies to the undersigned, upon which Arnprior signing officers will execute the agreement. The agreement will take effect upon execution by both parties; however, in the event that Horton does not return the agreement duly signed by its signing officers within forty five (45) days of the date affixed hereto, the agreement will be considered withdrawn and null and void.

If you require additional information regarding this matter, please feel free to contact Fire Chief, Jeff Crawford at tel. 613-623-4231 ext. 1835.

Sincerely,

Kaila Zamojski
Deputy Clerk

Encl.

cc Jeff Crawford, Fire Chief

RETURN TO AGENDA

ICE & WATER RESCUE AGREEMENT

BETWEEN

The Township of Horton
(hereinafter referred to as "Horton")

AND

The Corporation of the Town of Arnprior
(hereinafter referred to as "Arnprior")

IN CONSIDERATION OF MUTUAL COVENANTS AND AGREEMENT HEREIN CONTAINED, IT IS MUTUALLY AGREED BETWEEN THE TWO PARTIES AS FOLLOWS:

1.0 Definitions

"Call" means an emergency call from Horton for the provision of ice and water rescue only by Arnprior.

"Equipment" means the equipment necessary for ice and water rescue owned by Arnprior.

"Fire Chief" means the person appointed as the Fire Chief within the meaning of the Fire Protection and Prevention Act, S.O. 1997 c. 4, as amended;

2.0 Area to be Protected

Arnprior shall make all reasonable attempts to respond to a call of which it has been notified within the municipal boundaries of Horton. Additional apparatus and firefighters will be provided by the Horton Fire Department as deemed necessary by the Horton Fire Chief.

Where Horton requests Water/Ice Rescue services, it is agreed between the parties that should Arnprior respond to a call and upon arriving at the scene find the call is actually outside the geographic boundaries of Horton, that Arnprior will notify Horton but may, at the Arnprior Fire Chief's discretion, continue to respond to the call until such time as the correct Fire Department in whose jurisdiction the call is within, arrives at the scene. Arnprior will invoice Horton accordingly for the call.

Where dispatch, without input from Horton, requests Water/Ice Rescue services, it is agreed between the parties that should Arnprior respond to a call and upon arriving at the scene find the call is actually outside the geographic boundaries of Horton, that Arnprior will notify Horton but may, at the Arnprior Fire Chief's discretion, continue to respond to the call until such time as the correct Fire Department in whose jurisdiction the call is within,

arrives at the scene. In this case, Arnprior will invoice the appropriate municipality in which the call took place for the call.

3.0 Equipment & Firefighters

It is agreed that sufficient firefighters to operate the ice and water rescue equipment and whatever equipment in the opinion of the Arnprior Fire Chief or acting Fire Chief is deemed necessary shall attend each call. The parties agree and acknowledge that response and attendance to a call shall be at the discretion of Arnprior Fire Chief or acting Fire Chief based on availability of trained personnel, availability of equipment and ability to maintain adequate resources within Arnprior during a call in Horton.

4.0 Response

In the event Arnprior receives a dispatch to respond to an emergency in Arnprior while responding to, or while in attendance at the scene of a call in Horton, the Arnprior Fire Chief or acting Fire Chief will notify Horton Fire Department via dispatch and update the dispatch centre that an Arnprior response cannot be made or maintained in Horton.

Whenever Arnprior is committed to a call within Arnprior boundaries, within other area agreement boundaries or to an Arnprior Mutual Aid assistance call, the Arnprior Fire Chief or acting Fire Chief will notify Horton through dispatch and update Horton that Arnprior will be unable to provide ice and water rescue until further notice. The Arnprior Fire Chief or acting Fire Chief will make best efforts to update Horton through dispatch as soon as the ice and water can be provided.

It is further understood and agreed that notwithstanding the provisions of the Agreement, and as provided for in the Municipal Act, S.O. 2001, c. 25 and any amendment thereto, no liability shall accrue to Arnprior for failing to respond or supply the use of water/ice rescue equipment or any of it, in answer to a call.

5.0 Indemnification

Horton agrees that it will at all times indemnify and save harmless Arnprior, its employees, officers and representatives, and the members of the Fire Department for any and all claims, actions, suits or demands for damage or otherwise for any negligence of action on the part of Arnprior while performing or not performing any of the services contemplated by this Agreement.

6.0 Insurance

Horton agrees that it has the necessary insurance in place as follows:

Broad Form Property Policy insuring against loss or damage to any kind of owned, rented or leased equipment or property that is being used or could be used to provide Fire Protection Services pursuant to this agreement in an amount not less than the full replacement cost.

General Liability Policy insuring against injury or damage to persons or property, underwritten by an insurer licensed to conduct business in the Province of Ontario with a limit of not less than \$2,000,000. The policy shall be endorsed to include each party to the agreement as an additional insured with respect to the agreement. The policy shall further be endorsed to include cross-liability, contractual liability and personal injury.

Non-owned Automobile coverage with a limit of not less than \$2,000,000 and shall include contractual non-owned coverage.

Automobile Liability Policy covering third party property damage and bodily injury liability and all statutory coverages as may be required by Applicable Laws arising out of any licensed vehicle operated in connection with the Agreement with limits not less than \$2,000,000. The policy shall further provide All Perils Loss or Damage coverage with respect to any vehicles used to provide the services pursuant to this agreement.

All policies of insurance shall:

- a) Be underwritten by an insurer licensed to conduct business in the Province of Ontario.
- b) Include a provision for 30 day notice of cancellation except for Automobile which shall provide 15 day notice of cancellation

Certificates of Insurance evidencing coverage as outlined above shall be provided to all parties within 10 days of signing the agreement.

7.0 Liability

No liability shall attach or accrue to Horton by reason of any injury or damaged sustained by personnel, apparatus, or equipment of the Arnprior Fire Department while engaged in the provision of ice and water rescue within the geographic boundaries of Horton.

8.0 Mutual Aid

Should additional assistance by way of personnel, apparatus, or equipment in addition to that provided by Horton Fire Department be required, the Arnprior Fire Chief or acting Fire Chief may invoke the applicable provisions of the County of Renfrew Mutual Aid Plan.

It is agreed that the Arnprior Fire Chief or acting Fire Chief may at his discretion request the use of Horton owned public works equipment.

9.0 Reports

The Arnprior Fire Department shall provide an incident report to Horton within ten (10) working days after each incident.

10.0 Authority at the Scene

The Arnprior Fire Chief or designate shall have full authority and control over all personnel and equipment which may be engaged at the call until the arrival of equipment and personnel from the Horton Fire Department. Transfer of command to the Horton may be done when the ice and water rescue is complete and it is safe to do so.

Upon transfer of command to the Horton Fire Chief or designate, all Arnprior equipment and personnel will be released from the call as soon as this can be done safely.

11.0 Fees

Horton agrees to pay Arnprior an annual fee of one thousand dollars (\$1,000.00) for the provision of Ice & Water Rescue Services which shall be paid within 30 days after entering into this agreement and every year thereafter.

In addition to the annual fee, Horton agrees to pay the standard current Ministry of Transportation (MTO) vehicle rates as amended for Ice & Water Rescue Services. The MTO rates at the date of signing of this agreement are four hundred and seventy seven dollars (\$477.00) per hour per vehicle, but shall increase when or if amended by MTO. In any case, the MTO rates shall never decrease.

A statement of calls along with an invoice for such calls will be provided whenever there is a call in a particular month.

12.0 Term of Agreement

12.1 It is agreed between the parties hereto that the terms of this Agreement shall come into force and take effect upon signing of the agreement by both parties and remain in full force and effect for a period of one (1) year after which the agreement is automatically renewable annually, but may be terminated by either party upon giving ninety (90) days written notice.

12.2 Written amendments may be made at any time by the mutual consent of the both parties upon the party desiring the amendment(s) providing the other party thirty (30) days written notice of the proposed amendment(s). Both parties must agree in writing to the amendments.

12.3 This agreement may be terminated by either party upon giving written notice to the other party not less than ninety (90) days prior to the desired termination date. Any monies owing to Arnprior and not paid shall forthwith be paid to Arnprior prior to the date of said termination. Conversely, any monies owed to Horton by Arnprior shall be pro-rated to the termination date and paid to Horton on the date of said termination.

13.0 Severability

In the event that any covenant, provision or term of this agreement should at any time be held by any competent tribunal to be void or unenforceable, then the agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this agreement which shall remain in full force and effect mutates mutandis.

IN WITNESS WHEREOF the parties have hereunto affixed their Corporate Seals under the hand of its officers duly authorized in that behalf.

THE TOWNSHIP OF HORTON

REEVE

DATE

CLERK

DATE

THE CORPORATION OF THE TOWN OF ARNPRIOR

CAO

DATE

FIRE CHIEF

DATE

Horton Twsp. - January 2019

#	Date	Complainant	Location	Status	Total Calls
1	9-Jan	Missing Sick Dog	Burnstown Rd	Resolved	1
2	10-Jan	Depositing Snow in Ln	Ruby Ln	Resolved	1
3	12-Jan	Stray Dog	Storyland Rd	Resolved	1
4	14-Jan	Missing Dog	Pucker St	Resolved	1
5	18-Jan	Dead Dog	River Rd	Resolved	1
TOTAL					5

Horton Twsp. - February 2019

#	Date	Complainant	Location	Status	Total Calls
1	2-Feb	Dogs at Large	Whittan Rd	1st Warning	1
2	11-Feb	Stray Dog	River Rd	Resolved	1
3	20-Feb	Barking Dog	(2) Whitton Rd	1st Warning	1
4	23-Feb	Missing Dog	Cotieville	Resolved	1
5	26-Feb	Stray Dog	Jamieson Ln	Resolved	1
Total					5

Horton Twsp. - March 2019

#	Date	Complainant	Location	Status	Total Calls
1	5-Mar	Barking Dog	Goshen Rd	1st Warning	1
2	9-Mar	Missing Dog	Knight St	Resolved	1
3	20-Mar	Dogs at Large	Storyland Rd	1st Warning	1
4	20-Mar	Missing Dog	Ruttan Rd	Owner Found	1
5	29-Mar	Missing Dog	Burnstown Rd	Resolved	1
6	29-Mar	Barking Dog	Gillan Rd	Charges Laid	1
Total					6

RETURN TO AGENDA

Monthly Summary 2019									
2019	Animal	Parking	Prop. Stand.	Noise	Other	Pound	Total	Tickets	Charges
Jan	4				1		5	0	0
Feb	5						5	0	0
Mar	6						6	0	0
Apr									
May									
Jun									
Jul									
Aug									
Sep									
Oct									
Nov									
Dec									
Total	15	0	0	0	1	0	16	0	0

[RETURN TO AGENDA](#)



Township of Horton COUNCIL / COMMITTEE REPORT

Title: COMMITTEE UPDATES RECREATION	Date:	June 4th, 2019
	Council/Committee:	Council
	Author:	Shane Lambert Community Liaison Officer
	Department:	Recreation

RECOMMENDATIONS:

THAT the Recreation Committee and Council members accept this report as information.

Upcoming Events:

Community Garage Sale June 22nd
 Horton Township Community Challenge May 31st
 Canada Day

Soccer

Meet the Coach Day is June 1st. Kids will be receiving their jersey and met their coach. Soccer is to start Wednesday June 5th. We have 83 kids signed up to play. It was a struggle to get jersey's and coaches to volunteer. Soccer field is to be cut by Bob Johnston who is volunteering his time to do so.

The soccer field area has been landscaped. It was graded (slope decreased slightly), trees planted, and topsoil (from the old pile) was used. Next step is to hydroseed (as seed would wash away in the next rain) the slope and general area. The area looks much better than it did, however there is still work to be done. The field itself still has some low spots that need to be dealt with. Drainage is an issue as the field (as it should) has a grade to it, and its surrounded with the hill from the outdoor rink.

I would like to start a Beautification program with the surrounding land (between the rink and field). With the addition of our soccer field it is vital to have a professional and appealing area.

Bird Exclusion:

The program with Orkin Pest Removal has started. We are trying to determine the best location for the trap. To date 3 birds have been removed. There are 10 to 13 birds here. There are also a group of scarlets, who are ripping up the roof insulation.

Quilt Raffle Tickets

Tickets are printed. I will be handing out tickets for Council to sell. As of the date of this report, we have sold about \$160.00 worth. This was accomplished at two events, Renfrew Quilting and a Hall Rental.

Economic Development

I attended the Teeny Tiny Summit along with Councillor Humphries and Mayor Bennett. The session was an overall success with some good ideas put forth. The focus was attitude and having the right people in the right positions to attain positive growth. It was capped by having testimonials from local success stories such as Whitewater Brewery.

RETURN TO AGENDA

Murder Mystery

Terrible timing with the flood and weather, but the event was still successful. It had a net income of \$1,816.84 which is down from last year. Last year was the exception, as the other years were more in line with this year. I have heard great reviews about the event and meal. Once again, another great event.

Community Better Challenge:

Tina Hunt is leading this initiative. The hope is to have people participate in activities set on certain dates. Activities are the following: Dance Party, Track & Field, Family Walk/Run, and beach volleyball. If we win the challenge of having the most individuals active (per capita) Horton Recreation could win \$150,000 It would be ideal to have staff and council participate in this challenge. You can do so by simply going to the app and recording your physical activity.

Easter Egg Hunt

Chaired by Claire Rouble. It was another great year. Despite the bad weather 87 people attended. Event had a net of \$448.12 Claire does a great job at this event.

Beach Volleyball

It was decided not to move the courts this year. The poles will have to be replaced with new ones (winter damage). We have new balls, and nets to install. We will be having 2 leagues running this year. The normal adult league, and a new Youth league/program. It is similar to the Douglas program.

Canada Day

1st Canada Day Committee Meeting is set for June 5th. Letters of invite have already been sent to the MPP and MP. Along with a sponsorship letter to OPG.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS:

N/A

CONSULTATIONS: N/A

Author: via e-mail
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. 
signature

TOWNSHIP OF HORTON

Budget vs Actual

Horton Music Festival 2019 Actual to date and Budget

Task	January 18, 2019		May 17, 2019		COMMENTS
	Revenues	2018 ACTUAL	2019 BUDGET	2019 Actuals	
Ontario 150 Surplus		1,663	0		
Sponsors/Donations		12,195	15000	2,095	Firefighters \$ 1678.95; Bingo \$ 166.37; Paid Sponsors \$ 250.00
Bar	Sale of Beer/Coolers	10,641	22000		
	Craft Beer Vendors	0	0		
Grants	Celebrate Ontario.	0	14046		
Vendors	Food/Craft/BBQ	1,369	1600	750	
Admission	All Levels	23,463	42100	1,905	
Merchandise	Logo Merchandise	1,162	5000	24	
	Total Revenue	50,493	99,746	4,774	
	Expenses				
	Special Event Insurance	0			
	Staff/Volunteer Shirts	662	500		
	Final Report - Jennifer				
Advertising	Advertising (Including Posters)	2,635	4000	260	Website
Sponsors/Donations	Forms/Contracts	0	100		
	Mai/Envelopes	0	100	29	Purolator for Deposits
Bar	Licenses and Permits	360	360		
	Craft Beer - 80% To Vendors	0			
	Bar Stocking	4,355	9020		
	Bar Tickets	63	70		
	Fencing/Barricades	3,069	3069		Budget Proposal stated potential donation
	Construction of Bar	693	0		
	Security Staff	7,326	7500		
	Firefighter Bar Share	1,679	1679		
	First Aid	0			
Food	Forms/Contracts (2 part document)				
Admission	Bracelets	214	215		
Music Production	Production Manager	2,000	2000	500	Deposit Leclair
	Production Staff	3,300	3300		
	Local Talent	950	1000		
	Opening Act	10,000	10000	1,000	Owen Barney; Big City Lights
	Main Performer	23,000	23000	12,500	Bobby Wills; Tebay
	Refreshments (Performers/Techs)	1,688	1500		
	Hotel Rooms	2,023	2100		
	Equipment Rentals	14,185	15000		Stage Donation of \$ 4500.00 potential in budget
	Stage Rental	0			
	Generators	0			
	Fuel for Generators	0			
	Fire Extinguishers				
Site Plan	KOA Electrical	5,354	5000		
	Tent Rental				
	Equipment Rentals/Radios	524	525		
	Equipment Transportation	266	0		
	Portable Lights				
	Golf Carts	1,200	1200		
	Signs/Banners	1,280	700		
Merchandise	Logo Merchandise	3,856	1000		
Cleaning	Cleaning Supplies	119	125		
	Portable Toilets/sinks	2,493	2500		
Transportation	Taxi Availability				
	Contingency (5% -10%)	0			
	Fair Booth	60	0		
	Misc.	286	0		
	Transfer To Reserves			1,679	Firefighters \$1678.95
	Total Expenses	93,639	95,563	15,968	
	Net Profit/Loss	-43,146	4,183	11,194	

Other Notes:

Reall Broomball Revenue (In & OUT)

1,062

RETURN TO AGENDA



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of May 31st, 2019

INFORMATION provided **NOT** included in the Regular Council meeting package of June 4th, 2019

INFORMATION EMAILED

1. 2018 Annual Report – MPAC
2. A Letter from the Premier of Ontario
3. Active Transportation Month Activities in June
4. AMO Partners with Occupational Health and Safety Service Provider
5. AMO Policy Update – Welcome Fiscal Relief for This Year
6. AMO – Budget Update
7. AMO – Federal Budget Update
8. Eastern Ontario Warden’s Caucus News Release
9. OPP Municipal Policing Board Update
10. OPP – Seatbelt Campaign
11. OPP – Unnecessary Noise
12. OPP Weekly News – April 15th, 2019
13. OPP Weekly News – April 23rd, 2019
14. OPP Weekly News – April 30th, 2019
15. Ottawa Valley Business News – April 16th, 2019
16. Ottawa Valley Business News – May 7th, 2019

RETURN TO AGENDA

17. Ottawa Valley Business News – May 21st, 2019
18. News Release – Bonnechere Manor Reaches Goal
19. News Release – Green Garden Oasis Receives Federal Funding
20. Renfrew Police Service Board – Community Safety & Well-Being Plan
21. Hike for Hospice Update
22. MMAH Update – Tress and Urban Forest
23. Calendars

The Corporation of the Township of Bonnechere Valley

49 Bonnechere Street East
P.O. Box 100
Eganville, Ontario K0J 1T0



Phone (613) 628-3101
Fax (613) 628-1336
Email admin@eganville.com

May 23, 2019

Township of Horton
R.R. 5
Renfrew, ON
K7V 3Z8



At the May 21, 2019 Regular Meeting of Council, the following Resolution was passed.

19.083 MOVED BY **Tim Schison**
SECONDED BY **Jack Roesner**

THAT: Whereas the Federal Government has proposed Bill C-68, An Act to amend the Fisheries Act and other Act in consequence;
And Whereas Bill C-68 was amended by the Standing Committee on Fisheries and Oceans, to re-write Section 2(2) of the Fisheries Act;
And Whereas this amendment will deem any body of water capable of supporting fish as being a fish habitat;
And Whereas consequential of this amendment, puddles in farm fields, municipal lands, drainage ditches or water reservoirs can possibly be declared protected fish habitats;
And Whereas this amendment has been described by the Canadian Cattlemen's Association as something which will "place a crippling regulatory burden on family-owned operations."
And Whereas Bill C-68 as it currently reads threatens the future viability of the family farm in Canada;
Be it resolved that the Township of Bonnechere Valley call on the Parliament of Canada to remove the proposed changes to Section 2(2) of the Fisheries Act.
Further Be it resolved that this resolution be circulated to Prime Minister Justin Trudeau; Cheryl Gallant, MP, Renfrew-Nipissing-Pembroke; John Yakabuski, MPP, Renfrew-Nipissing-Pembroke; the Federal of Canadian Municipalities; and all municipalities in the County of Renfrew.

Carried

Original signed by Mayor Jennifer Murphy

Regards,

Dana Jennings
Community Development Officer

RETURN TO AGENDA

MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY



390 HIGHWAY 94, CORBEIL, ONTARIO P0H 1K0
TEL.: (705) 752-2740 FAX.: (705) 752-2452
Email: municipality@eastferris.ca

REGULAR COUNCIL MEETING

HELD

May 28th, 2019

2019-151

Moved by Councillor Lougheed**Seconded by** Councillor Trahan

WHEREAS at the Regular meeting of Council held May 14th, 2019, Council requested that the Municipality of East Ferris petition Ontario Municipalities to support the OGRA/ROMA Combined Conference;

AND WHEREAS the Municipality has received already same request from the Town of Petrolia to support a combined conference;

BE IT HEREBY RESOLVED that this resolution be circulated to all Ontario Municipalities and petition ROMA to place the combined conference to a membership vote.

Carried Mayor Rochefort

CERTIFIED to be a true copy of
Resolution No. 2019-151 passed by the
Council of the Municipality of East Ferris
on the 28th, day of May, 2019.

Monica L. Hawkins, AMCT
Clerk

RETURN TO AGENDA

Special Resolution

Eastern Ontario Regional Network Mobile Broadband Project

Moved by: Councillor

Seconded by: Councillor

WHEREAS on May 17, 2019 the Honourable Monte McNaughton, Minister of Infrastructure for the Province of Ontario officially announced confirmation of Ontario's \$71 million contribution to the Eastern Ontario Regional Networks Mobile Broadband project;

AND WHEREAS the Eastern Ontario Wardens' Caucus who represent 110 municipalities and 750,000 rural residents of the region have committed \$10 million as a local contribution towards the project;

AND WHEREAS 9 separated municipalities including the cities of Kingston, Peterborough, Belleville, Cornwall and Quinte West who represent a further 378,000 urban residents are supporting the project and have agreed to pay their portion of the \$10 million local contribution;

NOW THEREFORE be it resolved that the County of Renfrew calls upon the Federal Government to formally commit \$71million towards the Project and instruct Federal staff to begin discussions on the necessary contribution agreement(s), before the House of Commons rises in June;

AND FINALLY THAT our local Federal Members of Parliament be copied with this resolution and seek their support to work with the EOWC and its partner municipalities to secure the Federal contribution.

RETURN TO AGENDA

29 May 2019

Honourable Bernadette Jordan
Minister of Rural Economic Development
House of Commons
Ottawa Ontario, Canada
K1A 0A6

Dear Minister:

Eastern Ontario Regional Network's Mobile Broadband Project

I am writing to you today on behalf of the Eastern Ontario Wardens' Caucus (EOWC) regarding the urgent need for the Federal Government of Canada to officially commit funding to the Eastern Ontario Regional Networks' Mobile Broadband Project.

One of the key requirements for Federal participation was the nomination of the Project by the Province of Ontario to Canada. We understand that necessity was fulfilled this past April via a letter from the Deputy Minister of Infrastructure to his counterpart in the Government of Canada.

On May 17th the Honourable Monte McNaughton, Minister of Infrastructure for the Province of Ontario announced their \$71 million share of EORN's mobile broadband project and the commitment of municipalities across eastern Ontario of the local share in the amount of \$10 million all that remains to move the project forward is confirmation of your government's share.

Our Caucus passed the following resolution this past Tuesday:

WHEREAS on May 17, 2019 the Honourable Monte McNaughton, Minister of Infrastructure for the Province of Ontario officially announced confirmation of Ontario's \$71 million dollar contribution to the Eastern Ontario Regional Networks Mobile Broadband project;

WHEREAS nine separated municipalities including the cities of Kingston, Peterborough, Belleville, Cornwall and Quinte West who represent a further 378,000 urban residents are supporting the project and have agreed to pay their portion of the \$10 million local contribution;

AND WHEREAS the Eastern Ontario Wardens Caucus who represent 110 municipalities and 750,000 rural residents of the region have committed \$10 million dollars as a local contribution towards the project;

NOW THEREFORE be it resolved that the Eastern Ontario Wardens' Caucus calls upon the Federal Government to formally commit \$71million dollars towards the Project and instruct Federal staff to begin discussions on the necessary contribution agreement(s), before the House of Commons rises in June;

RETURN TO AGENDA

AND FINALLY THAT our local Federal Members of Parliament be copied with this resolution and seek their support to work with the EOWC and its partner municipalities to secure the Federal contribution.

Minister, supporting EORN's mobile broadband project just makes good economic sense and is the key to our region's future growth. A prosperous eastern Ontario will contribute to Canada's national economy.

We need the Federal Government to join with the Province of Ontario and the 113 municipalities that make up Eastern Ontario to bring this project to life. This is one of those moments in time when governments at all levels can come together for the people of our region and their future.

As municipal leaders across Eastern Ontario we are saying, the time is now. The 1.1 million people who call our communities home need your Government's commitment of \$71 million to allow this essential economic and public safety project to move forward on an urgent basis.

Thank you and if you have any questions or concerns please be sure to contact me.

Yours Truly,

Andy Letham
Mayor of City of Kawartha Lakes
Chair, Eastern Ontario Wardens Caucus

cc. MPs

Office of the
County Warden



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

May 30, 2019

Honourable Bernadette Jordan
Minister of Rural Economic Development
House of Commons
Ottawa Ontario, Canada
K1A 0A6

Dear Minister:

Eastern Ontario Regional Network's Mobile Broadband Project

I am writing to you today on behalf of the County of Renfrew regarding the urgent need for the Federal Government of Canada to officially commit funding to the Eastern Ontario Regional Networks' Mobile Broadband Project.

One of the key requirements for Federal participation was the nomination of the Project by the Province of Ontario to Canada. We understand that necessity was fulfilled this past April via a letter from the Deputy Minister of Infrastructure to his counterpart in the Government of Canada.

On May 17th the Honourable Monte McNaughton, Minister of Infrastructure for the Province of Ontario announced their \$71 million share of EORN's mobile broadband project and the commitment of municipalities across eastern Ontario of the local share in the amount of \$10 million all that remains to move the project forward is confirmation of your government's share.

On May 29, 2019, the County of Renfrew passed the following resolution:

WHEREAS on May 17, 2019 the Honourable Monte McNaughton, Minister of Infrastructure for the Province of Ontario officially announced confirmation of Ontario's \$71 million contribution to the Eastern Ontario Regional Networks Mobile Broadband project;

WHEREAS nine separated municipalities including the cities of Kingston, Peterborough, Belleville, Cornwall and Quinte West who represent a further 378,000 urban residents are supporting the project and have agreed to pay their portion of the \$10 million local contribution;

AND WHEREAS the Eastern Ontario Wardens' Caucus who represent 110 municipalities and 750,000 rural residents of the region have committed \$10 million as a local contribution towards the project;

NOW THEREFORE be it resolved that the Eastern Ontario Wardens' Caucus calls upon the Federal Government to formally commit \$71million towards the Project and instruct Federal staff to begin discussions on the necessary contribution agreement(s), before the House of Commons rises in June;

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AND FINALLY THAT our local Federal Members of Parliament be copied with this resolution and seek their support to work with the EOWC and its partner municipalities to secure the Federal contribution.

Minister, supporting EORN's mobile broadband project just makes good economic sense and is the key to our region's future growth. A prosperous eastern Ontario will contribute to Canada's national economy.

We need the Federal Government to join with the Province of Ontario and the 113 municipalities that make up Eastern Ontario to bring this project to life. This is one of those moments in time when governments at all levels can come together for the people of our region and their future.

As municipal leaders across Eastern Ontario we are saying, the time is now. The 1.1 million people who call our communities home need your Government's commitment of \$71 million to allow this essential economic and public safety project to move forward on an urgent basis.

Thank you and if you have any questions or concerns please be sure to contact me.

Yours Sincerely,



Jennifer Murphy
Warden
County of Renfrew
warden@countyofrenfrew.on.ca

- c. Cheryl Gallant, MP, Renfrew-Nipissing-Pembroke
Eastern Ontario Wardens' Caucus
Eastern Ontario Regional Network
Local Municipalities in Renfrew County

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2019-34

BEING A BY-LAW TO ADOPT SECTION C OF THE TOWNSHIP'S CORPORATE POLICIES

WHEREAS The Council for the Corporation of the Township of Horton deems it expedient to establish policies;

WHEREAS The Municipal Act S.O. 2001, c 25, Section 5(3), as amended provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by by-law;

AND WHEREAS Council desires to adopt a fully reviewed Section C of the Corporate Policies;

NOW THEREFORE the Council of the Corporation of the Township of Horton hereby **ENACTS AS FOLLOWS:**

1. **THAT** the Council of the Corporation of the Township of Horton adopt Section C of the Township of Horton's Corporate Policies hereto attached as Appendix "A".
2. **THAT** this By-Law shall come into force and take effect immediately upon the passing thereof.
3. **THAT** this By-law shall not be interpreted to contradict or violate any statute or regulation of the Province of Ontario.
4. **BE IT FURTHER ENACTED**, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

READ a first and second time this 4th day of June, 2019.

READ a third time and passed this 4th day of June, 2019.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

POLICY STATEMENT:

The Township of Horton maintains a comprehensive insurance and health care benefits package for full-time employees and their dependants.

PROCEDURE:

1. Benefits documentation for a new employee is completed during the first week of employment and submitted to the Treasurer for implementation.
2. The following apply to eligibility:
 - (a) Health Care benefits for permanent and full-time employees and active sitting Council members are effective from the date of employment; and
 - (b) benefit coverage may be all single or all family, but not split.
3. The following apply to eligible dependants:
 - (a) dependants eligible for benefits (major Medical and Dental), are the Employee's Legal spouse, or the person who has been living continuously with the employee for at least 12 months and the unmarried children or step-children or common-law children (natural or adopted) under twenty-two (22) years of age (or under twenty-five (25) years of age if in full-time attendance at a college or university) of an insured employee, unmarried, including children over twenty-one (21) who are incapable of self sustaining employment by reason of a physical or mental handicap;
 - (b) no employee can receive health coverage for a dependant if that dependant is in the full-time service of any land, sea, or air force outside of Canada and the United States;
 - (c) common-law children are defined as the employee's children or the common-law spouse's children who reside with, and are in the care and custody of, the employee and the common-law spouse.

4. The following apply to change of status and beneficiary:
 - (a) changes in an employee's marital status and dependants, e.g. single or family coverage, changes due to spousal benefit coverage, or a change of beneficiary, must be reported to the Treasurer immediately to ensure that proper documentation is completed; and
5. Benefit continuation and payment of premiums are affected by leaves of absence, Workplace Safety and Insurance, or when an employee reaches age sixty-five (65).
6. Permanent and Full-time employees of the Township are required to participate in the following Health Care Benefits:
 - (a) Major Medical Plan (includes Semi-Private Hospital and Extended Health Care):
 - (i) Major Medical coverage is provided on a single or family basis;
 - (ii) details regarding enrolment, coverage, and claims are outlined in the Group Benefits Booklet. Refer also to the appropriate Employment By-law for premium sharing details; and
 - (b) Dental Plan:
 - (i) the Dental Plan is provided on a single or family coverage basis;
 - (ii) details regarding enrolment, coverage, and claims are outlined in the Group Benefits Booklet; and
 - (iii) refer also to the appropriate Employment By-law for premium sharing details;
 - (c) Spousal Exemption:
 - (i) exclusions from the above Major Medical, Dental, and is permissible only if coverage is provided by the employee's spouse; and
 - (ii) evidence of spousal coverage or loss of spousal coverage must be provided in order for the employee to change status.

7. Basic Group Life Insurance is provided to permanent and full-time employees only:
 - (a) refer to the Group Benefits Booklet for information on coverage, waiver of premium, termination, conversion or other provisions related to Group Insurance; and
 - (b) refer also to the appropriate Employment By-law for premium sharing details.
8. Accidental Death & Dismemberment Insurance pays an amount equal to the basic Life Insurance benefits in the event of accidental death or dismemberment.
9. Optional Life Insurance is available to full-time employees who participate in the Basic Group Life Insurance Program:
 - (a) further information is outlined in the Group Benefits Booklet;
 - (b) refer also to the appropriate Employment By-law for premium sharing details.

POLICY STATEMENT:

All full-time employees join the Ontario Municipal Employees Retirement System. Subject to enrolment requirements, part-time employees may participate in the O.M.E.R.S. pension system. It is also mandatory to participate in the Canada Pension Plan.

PROCEDURE:

1. Documentation is completed at the time of hire and submitted to the Treasurer. Employee contributions are made through payroll deductions.
2. Enrolment is mandatory for full-time employees from the first day of employment and premiums are shared by the employee and the Township.
3. When a full-time employee transfers from full-time to part-time the O.M.E.R.S. pension contributions continue.
4. Subject to specific legislated conditions, a part-time employee may participate in the O.M.E.R.S. plan. These conditions are:
 - (a) effective January 1, 1988, any employee who, in each of two consecutive calendar years,
 - (i) has earned not less than thirty-five percent (35%) of the Year's Maximum Pensionable Earnings under the Canada Pension Plan, or
 - (ii) has worked 700 hours,is given the option to join the pension plan;
 - (b) in a multi-employer setting the criteria are measured against any participating employer, not just one. Also, an employee's membership, once gained, may not be lost if the criteria are not met in the subsequent year. This is the same as current O.M.E.R.S. rules;

RETURN TO AGENDA

- (c) waiver forms are completed every two years by part-time employees who qualify for, but choose not to participate in, the O.M.E.R.S. Plan; and
 - (d) for part-time employees participating in O.M.E.R.S., premiums are shared by the employee and the Township.
6. A waiver form is signed by any new part-time employee who elects not to participate in O.M.E.R.S. (see attached copy).
 7. Details of the O.M.E.R.S. Plan are outlined in a brochure available from the Treasurer.
 8. Employees presently in the RSP pension plan that was in effect on their date of hire may continue with this plan.

APPENDIX A:

[OMERS Waiver Form 103](#)

CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2019-35****A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE SPECIAL COUNCIL MEETING HELD JUNE 4TH, 2019**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 4th day of June, 2019 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 4th day of June, 2019.

READ a third time and passed this 4th day of June, 2019.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough