



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – JUNE 18th, 2019 - 4:00 P.M.**

The agenda provides start times for committee meeting. Please note that these times are approximate and serve as a guideline only. We respectfully request all attendees and committee members to be in attendance at least 15 minutes prior to the start time for your respective committee meeting.

1. **CALL TO ORDER**
2. **MEMBERS, STAFF AND THE PUBLIC REQUESTED TO TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES**
3. **DECLARATION OF PECUNIARY INTEREST**
4. **MINUTES FROM PREVIOUS MEETINGS**
 - 4.1 April 16th, 2019 – Regular Council Meeting **PG.3**
5. **BUSINESS ARISING FROM MINUTES**

6. 4:05 GENERAL GOVERNMENT
Finance & Admin., Health & Safety, Human Resources
Chair: G. Campbell Public Members: S. Humphries

- 6.1 **Business Arising**
- 6.2 **Finance & Administration**
 - Staff Reports
 - 6.2.1 Statement of Revenues and Expenditures **PG.9**
 - 6.2.2 Consolidated Statement of Financial Position **PG.23**
 - 6.2.3 2019 Corporate Policy Review – Section D **PG.24**
- 6.3 **Health & Safety**
 - 6.3.1 Inspection Report – Municipal Office **PG.31**
 - 6.3.2 Inspection Report – Public Works Garage **PG.33**
 - 6.3.3 Inspection Report – Community Centre **PG.38**
- 6.4 **Human Resources**
- 6.5 **New Business**
- 6.6 **Outstanding Business**
- 6.7 **Correspondence**
- 6.8 **Mayor Bennett - Questions on Report – Recommendations**

7. 4:30 REPORTS FROM COMMUNITY COMMITTEES & COUNTY COUNCIL
Reports may be provided orally or in written format

- | | | |
|---|--------------|--------------|
| 7.1 Renfrew & Area Seniors Home Support | T. Webster | PG.47 |
| 7.2 Community Policing Advisory Committee | G. Campbell | |
| 7.3 Health Services Village | D. Bennett | |
| 7.4 Chamber of Commerce | D. Humphries | |
| 7.5 County Council | D. Bennett | |

8. CONFERENCE REPORTS – None

9. 4:45 AD HOC COMMITTEE REPORTS / MINUTES / BUSINESS
Reports may be provided orally or in written format

- | | |
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| 9.1 <u>Economic Development Ad Hoc Committee</u> | D. Humphries |
| 9.2 <u>Recreation Association Ad Hoc Committee</u> | D. Humphries |

RETURN TO AGENDA

- 9.3 Official Plan Review Ad Hoc Committee L. Cleroux
 9.4 Ad Hoc Budget Committee G. Campbell
 9.5 Transportation/Environmental Services Ad Hoc Committee T. Webster
 9.6 Ad Hoc Fire Committee L. Cleroux
 9.7 Ad Hoc Human Resources G. Campbell

9.8 **Mayor Bennett - Questions on Report - Recommendations**

10. **CORRESPONDENCE SUMMARY**

10.1 Information Correspondence

10.1.1 CAO/Clerk Information Memo

PG.49

10.2 Action Correspondence

11.	5:30	SUPPER BREAK
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12.	6:00	DELEGATIONS &/or PUBLIC MEETINGS – NONE
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13.	6:00	PLANNING & DEVELOPMENT
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Chair: L. Cleroux Public Members: B. Lockwood, J. Wilson

13.1 **Staff Reports**

13.1.1 Consent Application B07-17 – Greer

PG.50

13.2 **New Business**

13.3 **Outstanding Business**

13.4 **Correspondence**

13.5 **Building Permit Report**

13.5.1 Building Report – April & May 2019

PG.65

13.6 **Mayor Bennett - Questions on Report - Recommendations**

14. **OUTSTANDING COMMITTEE ISSUES**

15. **BY-LAWS**

15.1 2019-36 Ice & Water Rescue Services with the Town of
Arnprior

PG.67

16. **NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING**

17. **COUNCIL MEMBERS CONCERNS**

18. **MOTION FOR RECONSIDERATION (debate on motion to reconsider only)**

19. **IN CAMERA (Closed) SESSION**

20. **NEXT MEETING**

20.1 Next Council Meeting Date:

July 2nd, 2019

21. **CONFIRMING BY-LAW 2019-37**

PG.73

22. **ADJOURNMENT**

NOTE: <i>Submissions received from the public, either orally or in writing may become part of the public record.</i>
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THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council MeetingApril 16th, 2019

There was a Regular Meeting of Council held in the Township of Horton Council Chambers on Tuesday April 16th, 2019. Present was Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Lane Cleroux, Councillor Tom Webster and Councillor Doug Humphries. Staff present was Hope Dillabough, CAO/Clerk, Jennifer Barr, Treasurer, and Nichole Dubeau, Receptionist/Clerk - Recording Secretary.

1. **CALL TO ORDER**
Mayor Bennett called the Meeting to Order at 4:00 pm.
2. **MAYOR BENNETT ASKED THE MEMBERS, STAFF AND PUBLIC TO TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES.**
3. **DECLARATION OF PECUNIARY INTEREST**
4. **MINUTES FROM PREVIOUS MEETINGS**
 - 4.1 March 19th, 2019 – Regular Council Meeting
 - 4.2 March 29th, 2019 – Special Council Meeting

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2019-106**THAT** Council approves the following Meeting Minutes:

- March 19th, 2019 – Regular Council Meeting
- March 29th, 2019 – Special Council Meeting

Carried

5. **BUSINESS ARISING FROM MINUTES** - None
6. **GENERAL GOVERNMENT COMMITTEE**
Deputy Mayor Campbell, Chair of the General Government Committee presented the following items for consideration and recommendation.

Public Advisory Member Susan Humphries was present.
 - 6.1 **Business Arising** - None
 - 6.2 **Finance & Administration**
 - 6.2.1 Statement of Revenues and Expenditures
Treasurer Jennifer Barr reviewed the report for Council. Councillor Cleroux questioned the status of the MTO Reporting. CAO/Clerk Hope Dillabough updated council members that Acting Fire Chief Cole was creating a new reporting system and new log-in information.
 - 6.2.2 Consolidated Statement of Financial Position
Treasurer Jennifer Barr reviewed the report for Council.
 - 6.2.3 Corporate Policy Review – Section C
CAO/Clerk Hope Dillabough reviewed the report for Council.
 - 6.3 **Health and Safety**
 - 6.3.1 Inspection Reports – Municipal Office
The Municipal Office Inspection Report was presented by Ms. Dubeau.
 - 6.3.2 Inspection Reports – Public Works Garage
The Public Works Garage Inspection Report was presented by Ms. Dillabough.
 - 6.3.3 Inspection Report – Community Centre
The Community Centre Inspection Report was presented by Ms. Dillabough.
 - 6.4 **Human Resources** – None

RETURN TO AGENDA

6.5 New Business – None**6.6 Outstanding Business – None****6.7 Correspondence****6.7.1 Ottawa Valley Tourist Association Information**

CAO/Clerk Hope Dillabough briefly reviewed for council. She added that she could invite the Ottawa Valley Tourism Association to do a presentation for council members. Mayor Bennett added that the presentation could be done at the Community Centre and neighbouring municipalities be invited to attend.

6.7.2 MMAH Funding Report – Bryan Martin CAO Bonnechere Valley

CAO/Clerk Hope Dillabough reviewed the resolution for Council. Council members agreed that it be tabled until other township's have also discussed.

6.8 Questions on Reports and Recommendations –Mayor Bennett

There were no additional questions on the reports.

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-107

Seconded by Councillor Humphries

THAT THAT Council receive the Statement of Revenue and Expenditures and the Consolidated Financial Statement dated April 11th, 2019.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2019-108

Seconded by Councillor Cleroux

THAT Council accept Corporate Policies – Section C as reviewed by Staff;

AND FURTHER THAT this section be brought forward by By-Law to be adopted into the Township of Horton's Corporate Policies.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2019-109

Seconded by Councillor Webster

THAT Council receive the Health and Safety Inspection Checklists completed for the Public Works Garage, Community Centre Buildings and the Municipal Office.

Carried

7. REPORTS FROM COMMUNITY COMMITTEES & COUNTY COUNCIL**7.1 Renfrew & Area Seniors Home Support**

Councillor Webster stated that the January and February minutes were received and placed on each member desk. He added that at the end of the year, the director, Judy Ewart, will be resigning.

7.2 Community Policing Advisory Committee

Deputy Mayor Campbell stated that there was no update

7.3 Health Services Village

Mayor Bennett stated that there was no new business.

7.4 Chamber of Commerce

Councillor Humphries reviewed briefly for council members. He focused on the upcoming Community Awards on May 30th which is themed "A Historical Road Trip of Renfrew and Surrounding Areas".

7.5 County Council

Mayor Bennett stated that the main topic was the 2019 Provincial Budget update on the Paramedic Services, going from 52 stations in Ontario to 10.

RETURN TO AGENDA

Moved by Councillor Webster
Seconded by Councillor Cleroux

RESOLUTION NO. 2019-110

THAT Council receive the reports from Community Committees and County Council.

Carried

8. CONFERENCE REPORTS – None

9. AD HOC COMMITTEE REPORTS/MINUTES/BUSINESS

9.1 Economic Development Ad Hoc Committee

Councillor Humphries reported that himself, Mayor Bennett, and Community Liaison Officer Shane Lambert attended the Teeny Tiny Summit in Calabogie April 4th. Overall, there were a couple presenters that were interesting and informative.

9.2 Recreation Association Ad Hoc Committee

Councillor Humphries reported that the main upcoming events were the Easter Egg Hunt, April 20th, the Country Dance, April 26th, and the Murder Mystery May 4th.

9.3 Official Plan Review Ad Hoc Committee

There was no update.

9.4 Ad Hoc Budget Committee

There was no update

9.5 Transportation/Env. Services Ad Hoc Committee

Councillor Webster stated that there was a meeting scheduled for April 17th.

9.6 Ad Hoc Fire Committee

There was no update. Councillor Cleroux stated that he was interested in having a meeting to discuss the current Open-Air Burning By-Law as he received a complaint regarding it.

9.7 Ad Hoc Human Resources

There was no update. CAO/Clerk Hope Dillabough stated that a meeting should be scheduled to discuss the Fire Chief position. She added that the interviews for the Receptionist/Clerk position were held April 16th.

9.8 Questions on Reports and Recommendations – Mayor Bennett

There were no additional questions on the reports

10. CORRESPONDENCE SUMMARY

10.1 Information Correspondence

10.1.1 CAO/Clerk Information Memo

Mayor Bennett went around the table asking Council members for comments. Members briefly reviewed and discussed the information. Councillor Webster added that an Ad-Hoc Committee be made regarding the Renfrew Power Generation for all members receive the same information. Mayor Bennett stated that a letter be sent to the County not in support of the letter sent to the Ministry regarding the Community Policing.

10.2 Action Correspondence

10.2.1 Request for Upper Tier Portion of the Ontario Cannabis Legalization Implementation Fund

CAO/Clerk Hope Dillabough reviewed the letter for Council members. Mayor Bennett suggested to table the matter until next meeting, Council members agreed.

RETURN TO AGENDA

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-111

Seconded by Councillor Webster

THAT Council accepts the Information Correspondence list as per the CAO/Clerk's Information Memo for April 16th, 2019.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2019-112

Seconded by Councillor Cleroux

THAT Council of the Township of Horton does not support the correspondence received from the County of Renfrew regarding the Community Safety and Well-Being Plans

AND THAT a Certified True Copy of this resolution be sent to the County of Renfrew.

Carried

11. **SUPPER BREAK AT 5:30 P.M.
RECONVENED AT 6:00 P.M.**
12. **DELEGATIONS &/or PUBLIC MEETINGS**
AORS – 2019 Provincial Safety Truck Rodeo - Steve Boland
Steve Boland presented the 2019 Provincial Safety Truck Rodeo to Council members.
13. **PLANNING & DEVELOPMENT COMMITTEE**
 - 13.1 **Staff Reports**
 - 13.1.1 Consent Application B136/18(1) – B140(5) Johnston Road – Shea
CAO/Clerk Hope Dillabough reviewed the report for Council members.
Mayor Bennett added that the drainage for the new lots are crucial due to the drainage issues in the past.
 - 13.1.2 Consent Application B118/18(1) – B122(5) River Road – Sein
Receptionist/Clerk Nichole Dubeau reviewed the report for Council members.
 - 13.2 **New Business** – None
 - 13.3 **Outstanding Business**
 - 13.3.1 Ministry of Municipal Affairs and Housing – Notice of Decision –
Official Plan Amendment #25
CAO/Clerk reviewed the letter for Council members. Mayor Bennett noted that one of the changes in the Official Plan is to reduce the number of severances which will reduce the numbers of developments in the Township.
 - 13.4 **Correspondence** – None
 - 13.5 **Building Permit Report**
 - 13.5.1 Building Report – March 2019
Council members reviewed the March Building Report.
 - 13.6 **Questions on Reports and Recommendations – Mayor Bennett**
There were no additional questions on the reports.

RETURN TO AGENDA

Moved by Deputy Mayor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2019-113

THAT Planning Committee and Council approve Consent Application B136/18(1) – B140/18(5) – Frances and Cletus Shea, upon the following conditions being met:

- A Registered Plan of Survey;
- Applicant must enter into a Consent Agreement with the Township;
- Lot Development fee of \$3824.00 be paid for each lot created;
- Favourable comments received from the Ministry of Transportation

Carried

Moved by Councillor Webster
Seconded by Councillor Cleroux

RESOLUTION NO. 2019-114

THAT Planning Committee and Council approve Consent Applications B118/18(1) – B122/18(5) – Roleof Sein, upon the following conditions being met:

- A Registered Plan of Survey;
- An Archaeological assessment is completed, and the results are favourable;
- Applicant must enter into a Consent Agreement with the Township;
- Lot Development fee of \$3824.00 be paid for each lot created;
- Favourable MDS1 calculations;
- A Zoning By-Law Amendment is required to rezone the severed lands from Rural (RU) to Limited Service Residential (LSR) for consent application B122/18(5);
- Applicant and owners of road must provide written confirmation to ensure physical capability of accommodation of emergency vehicles for application B122/18(5);
- Favourable comments from the County of Renfrew Public Works Department.

Carried

Moved by Deputy Mayor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2019-115

THAT Council receive the March 2019 monthly Building Permit report.

Carried

14. OUTSTANDING COMMITTEE ISSUES – None

15. BY-LAWS – None

16. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

17. COUNCIL MEMBERS CONCERNS

CAO/Clerk Hope Dillabough stated that since the OSUM Conference is held in Renfrew County this year, all of council should take part, and since Councillor Wester already went to one conference this year, that Council pass a resolution to allow for a second conference. Council members were in agreeance. Mayor Bennett mentioned to council members that he will be adding cemetery discussion to the next agenda.

Moved by Deputy Mayor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2019-116

THAT Council agree to allow Councillor Webster to attend the 2019 OSUM Conference, in addition to AMO.

Carried

18. MOTION FOR RECONSIDERATION – None

RETURN TO AGENDA

19. **IN CAMERA (CLOSED) SESSION** – None

20. **NEXT MEETING**

20.1 Next Council Meeting will be held Tuesday May 7th, 2019 at 4:00 pm

21. **CONFIRMING BY-LAW**

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-117

Seconded by Councillor Webster

THAT Council enact By-Law 2019-30 – Confirming By-Law

Carried

22. **ADJOURNMENT**

Mayor Bennett declared the Meeting to be adjourned at 7:08 pm.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

6/13/2019 3:55pm

TOWNSHIP OF HORTON
Statement of Revenue and Expenditures
Revised Budget

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For the Fiscal Period 2019-6 Ending June 30, 2019

Account Number		Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
General Fund						
GENERAL GOVERNMENT						
Default						
Revenues						
1-110-00-400010	TAXES - MUNICIPAL	1,130,543.52	1,124,003.19	2,361,408.00	1,175,952.66	50.20%
1-110-00-400020	TAXES - COUNTY	0.00	746,344.49	0.00	783,140.64	0.00%
1-110-00-400030	TAXES - EDUCATION	0.00	565,003.48	0.00	559,415.49	0.00%
1-110-00-410710	Taxes Supplem. Municipal	15,000.00	0.00	23,500.00	0.00	100.00%
1-110-00-420105	PILS Canada Enterprise	94.98	0.00	212.00	0.00	100.00%
1-110-00-420110	PILS Ontario	14,055.00	0.00	27,028.00	0.00	100.00%
1-110-00-420120	PIL'S Municipalities	355.02	0.00	713.00	0.00	100.00%
1-110-00-430015	OMPF Funding	113,850.00	113,850.00	233,100.00	115,650.00	50.39%
1-110-00-430020	Modernization One-Time Fundin			0.00	411,443.00	0.00%
1-110-00-440200	Capping - Cty Share	(137.52)	0.00	0.00	0.00	0.00%
1-110-00-440210	County Grant	1,999.98	0.00	0.00	0.00	0.00%
1-110-00-440350	Tax Certificates	799.98	1,015.00	1,800.00	670.00	62.78%
1-110-00-440400	Oth Revenue Lottery Lic	75.00	135.00	150.00	9.00	94.00%
1-110-00-440415	Oth Revenue Int Income	4,249.98	15,763.99	12,000.00	11,546.03	3.78%
1-110-00-440420	Oth Revenue Int on Tax	28,500.00	28,750.15	57,000.00	24,824.46	56.45%
1-110-00-440431	Other Rev Misc.	300.00	860.43	1,000.00	737.20	26.28%
1-110-00-440601	Transfer from Reserves - Unallo	0.00	0.00	2,000.00	0.00	100.00%
1-110-00-440604	Transfer from Reserves - Parkin	5,421.00	0.00	0.00	0.00	0.00%
1-110-00-440606	Transfer from Reserves - Workin	18,579.00	0.00	0.00	4,500.00	0.00%
1-110-00-440608	Transfer from Reserves - Buildin	0.00	0.00	4,500.00	0.00	100.00%
Total Revenues		1,333,685.94	2,595,725.73	2,724,411.00	3,087,888.48	(13.34%)
Expenditures						
1-110-00-700030	Committee Member/Meetings	439.98	295.00	900.00	0.00	100.00%
1-110-00-700040	Legal Expenses	7,999.98	4,151.33	16,000.00	890.65	94.43%
1-110-00-700060	Misc. Expenses	4,249.98	3,340.98	8,500.00	4,233.40	50.20%
1-110-00-700070	Insurance	5,584.98	10,865.11	16,486.00	14,982.05	9.12%
1-110-00-700080	Office Supplies	3,750.00	5,370.41	7,500.00	3,121.41	58.38%
1-110-00-700085	Postage/Courier	7,624.98	12,809.26	15,600.00	7,185.10	53.94%
1-110-00-700100	Telephone	1,375.02	1,403.37	2,500.00	942.42	62.30%
1-110-00-700110	Hydro	3,250.02	2,794.38	6,000.00	2,375.73	60.40%
1-110-00-700120	Heat	750.00	881.17	1,600.00	759.66	52.52%
1-110-00-700179	Health & Safety	1,750.02	322.58	750.00	322.58	56.99%
1-110-00-700180	Office Equip. & Maint.	4,500.00	3,173.70	9,250.00	2,852.39	69.16%
1-110-00-700190	Building Maintenance	7,500.00	2,968.50	9,000.00	6,625.47	26.38%
1-110-00-700191	Building Cleaning	1,999.98	2,490.19	6,000.00	2,514.50	58.09%
1-110-00-700250	Transfer to Capital	25,000.02	0.00	0.00	0.00	0.00%
1-110-00-700280	Advertising	1,000.02	1,309.95	5,000.00	722.55	85.55%
1-110-00-715010	Bank Charges & Interest	3,750.00	3,881.72	7,500.00	2,227.17	70.30%
1-110-00-715015	Computers & Program Maint.	9,000.00	6,693.26	22,000.00	4,060.63	81.54%
1-110-00-715066	Capping 50%	0.00	66,320.88	0.00	66,325.78	0.00%
1-110-00-715085	Municipal Tax W/O	7,500.00	0.00	6,500.00	0.00	100.00%
1-110-00-716020	Tax Sale Registration	49.98	0.00	100.00	0.00	100.00%

RETURN TO AGENDA

TOWNSHIP OF HORTON
Statement of Revenue and Expenditures
Revised Budget

6/13/2019 3:55pm

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For the Fiscal Period 2019-6 Ending June 30, 2019

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
1-110-00-718030 Gov Audit	10,750.02	0.00	22,000.00	1,017.60	95.37%
1-110-00-718040 Contracted Services	8,749.98	0.00	1,000.00	205.00	79.50%
1-110-00-718050 Accessibility	0.00	0.00	500.00	0.00	100.00%
1-110-00-775010 Library	550.02	375.00	1,200.00	487.60	59.37%
1-110-00-789035 Transfer to Reserves - Office Eq	1,662.48	3,325.00	5,000.00	5,000.00	0.00%
1-110-00-789038 Transfer to Reserves - Building	1,200.00	2,400.00	5,000.00	5,000.00	0.00%
1-110-00-789039 Transfer to Reserves	3,124.98	6,250.00	0.00	411,443.00	0.00%
1-110-00-789041 Office - Principle Debt Payment	8,063.52	8,063.39	16,127.00	8,063.39	50.00%
1-110-00-789042 Office - Interest on Debt	757.50	0.00	1,113.00	0.00	100.00%
1-110-00-799999 Transfer Expense to Building De	(1,412.52)	(2,825.00)	(1,775.00)	0.00	100.00%
1-110-00-800010 Transfer to County	0.00	753,699.00	0.00	376,849.00	0.00%
1-110-00-810001 Public School English	0.00	396,467.00	0.00	198,680.00	0.00%
1-110-00-810002 Public School French	0.00	6,178.00	0.00	3,114.00	0.00%
1-110-00-820001 Separate School English	0.00	125,088.00	0.00	62,900.00	0.00%
1-110-00-820002 Separate School French	0.00	13,520.00	0.00	6,721.00	0.00%
Total Expenditures	(130,520.94)	(1,441,612.18)	(191,351.00)	(1,199,622.08)	(526.92%)
Total Default	1,203,165.00	1,154,113.55	2,533,060.00	1,888,266.40	25.46%
COUNCIL					
Expenditures					
1-110-10-700010 Council Salaries	42,499.98	41,685.54	97,500.00	37,817.75	61.21%
1-110-10-700035 Conference/Travel Expenses	7,600.02	1,422.89	11,000.00	2,051.80	81.35%
1-110-10-700060 Council Misc. Expenses	1,500.00	773.72	2,500.00	915.18	63.39%
1-110-10-700100 Council Telephone	199.98	142.47	400.00	120.93	69.77%
1-110-10-700140 Council Benefits	5,650.02	5,656.82	7,000.00	6,825.54	2.49%
1-110-10-789040 Donations	499.98	0.00	1,000.00	250.00	75.00%
Total Expenditures	(57,949.98)	(49,681.44)	(119,400.00)	(47,981.20)	59.81%
Total COUNCIL	(57,949.98)	(49,681.44)	(119,400.00)	(47,981.20)	59.81%
ELECTION					
Revenues					
1-110-11-440300 Nomination Fees	0.00	300.00	0.00	0.00	0.00%
1-110-11-440461 Transfer from Reserve	6,000.00	0.00	0.00	0.00	0.00%
Total Revenues	6,000.00	300.00	0.00	0.00	0.00%
Expenditures					
1-110-11-700010 Salaries	1,000.02	0.00	0.00	0.00	0.00%
1-110-11-700035 Conference/Travel Expenses	375.00	291.77	0.00	0.00	0.00%
1-110-11-700060 Misc. Expenses	1,125.00	92.83	0.00	0.00	0.00%
1-110-11-700085 Postage	1,699.98	737.76	0.00	0.00	0.00%
1-110-11-700280 Advertising	499.98	314.42	0.00	0.00	0.00%
1-110-11-718040 Contracted Services	1,300.02	4,548.67	0.00	0.00	0.00%
1-110-11-789036 Transfer to Reserves - Election	1,999.98	4,000.00	5,000.00	5,000.00	0.00%
Total Expenditures	(7,999.98)	(9,985.45)	(5,000.00)	(5,000.00)	0.00%
Total ELECTION	(1,999.98)	(9,685.45)	(5,000.00)	(5,000.00)	0.00%

RETURN TO AGENDA

6/13/2019 3:55pm

TOWNSHIP OF HORTON
Statement of Revenue and Expenditures
Revised Budget

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For the Fiscal Period 2019-6 Ending June 30, 2019

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
ADMINISTRATION					
Revenues					
1-110-15-440601 Transfer from Reserves - Unallo	0.00	0.00	30,000.00	0.00	100.00%
Total Revenues	0.00	0.00	30,000.00	0.00	100.00%
Expenditures					
1-110-15-700010 Admin Salaries	140,149.98	119,545.56	317,895.00	124,125.34	60.95%
1-110-15-700035 Conference Expenses	3,850.02	1,591.96	8,700.00	2,320.58	73.33%
1-110-15-700140 Employee Benefits	38,359.98	38,937.54	85,450.00	36,203.40	57.63%
Total Expenditures	(182,359.98)	(160,075.06)	(412,045.00)	(162,649.32)	60.53%
Total ADMINISTRATION	(182,359.98)	(160,075.06)	(382,045.00)	(162,649.32)	57.43%
Total GENERAL GOVERNMENT	960,855.06	934,671.60	2,026,615.00	1,672,635.88	17.47%
Protection to Persons & Property					
Default					
Revenues					
1-120-00-440220 Ontario - CSPT Program	1,249.98	2,581.49	2,600.00	3,075.77	(18.30%)
1-120-00-440221 Ontario Grant			10,000.00	10,000.00	0.00%
1-120-00-440395 Livestock - Revenue	1,000.02	2,545.00	2,000.00	0.00	100.00%
1-120-00-440405 Dog License Revenue	4,375.02	8,525.00	8,750.00	7,880.00	9.94%
1-120-00-440430 Provincial Offences from County	25.02	50.00	0.00	50.00	0.00%
1-120-00-440461 Transfer from Reserves	2,500.02	0.00	0.00	0.00	0.00%
1-120-00-440475 9-1-1 Sign Revenue	499.98	600.00	1,000.00	300.00	70.00%
1-120-00-440480 Tile Drain	6,499.98	0.00	13,000.00	0.00	100.00%
Total Revenues	16,150.02	14,301.49	37,350.00	21,305.77	42.96%
Expenditures					
1-120-00-700010 Salaries	460.02	984.17	1,620.00	169.11	89.56%
1-120-00-700060 Misc. Expenses	49.98	0.00	100.00	0.00	100.00%
1-120-00-700065 Dog Tag Collection	2,125.02	4,003.39	4,250.00	3,835.57	9.75%
1-120-00-700140 Employee Benefits	100.02	152.94	470.00	37.39	92.04%
1-120-00-700260 Agreements	775.02	1,550.00	1,580.00	1,580.00	0.00%
1-120-00-700300 9-1-1 Signs	649.98	713.50	1,300.00	84.00	93.54%
1-120-00-700310 Ontario Provincial Police	233,114.52	194,260.00	476,496.00	119,124.00	75.00%
1-120-00-718040 Contracted Services	6,000.00	1,831.68	12,000.00	1,896.68	84.19%
1-120-00-785010 Veterinarian Committee	162.48	280.00	350.00	280.00	20.00%
1-120-00-785020 Tile Drain	6,499.98	0.00	13,000.00	0.00	100.00%
1-120-00-785045 Emergency Management Plan	6,000.00	3,035.08	11,000.00	3,872.78	64.79%
1-120-00-785050 Livestock Valuation	1,200.00	2,753.38	2,500.00	0.00	100.00%
1-120-00-789000 Transfer to Reserves	0.00	0.00	10,000.00	10,000.00	0.00%
1-120-00-789045 Com. Policing Adv. Com.	100.02	0.00	200.00	0.00	100.00%
Total Expenditures	(257,237.04)	(209,564.14)	(534,866.00)	(140,879.53)	73.66%
Total Default	(241,087.02)	(195,262.65)	(497,516.00)	(119,573.76)	75.97%

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MUNICIPAL DISASTER					
Expenditures					
1-120-21-700010 Salaries			0.00	19,882.44	0.00%
1-120-21-700060 Misc. Expenses			0.00	24,993.40	0.00%
1-120-21-700090 Materials & Supplies			0.00	35,567.86	0.00%
1-120-21-700140 Employee Benefits			0.00	1,779.26	0.00%
1-120-21-700191 Building Cleaning			0.00	95.26	0.00%
1-120-21-700230 Fuel & Oil			0.00	2,279.85	0.00%
1-120-21-785045 Emergency Plan			0.00	237.24	0.00%
Total Expenditures			0.00	(84,835.31)	0.00%
Total MUNICIPAL DISASTER			0.00	(84,835.31)	0.00%
Total Protection to Persons & Property	(241,087.02)	(195,262.65)	(497,516.00)	(204,409.07)	58.91%
Transportation Services					
Public Works					
Revenues					
1-130-30-440100 OSG Roadways MNR	10,000.02	0.00	22,000.00	0.00	100.00%
1-130-30-440320 Fees & Charges Roadways	499.98	750.00	1,000.00	150.00	85.00%
1-130-30-440440 Sale of Equipment	0.00	23,520.00	0.00	0.00	0.00%
1-130-30-440461 Transfer from Reserves	137,500.02	0.00	8,500.00	0.00	100.00%
1-130-30-440464 Ontario Grant	0.00	0.00	71,987.00	40,199.52	44.16%
1-130-30-440465 Canada Grant	499.98	0.00	1,500.00	0.00	100.00%
1-130-30-440467 Gas Tax	43,301.52	0.00	87,581.00	0.00	100.00%
Total Revenues	191,801.52	24,270.00	192,568.00	40,349.52	79.05%
Expenditures					
1-130-30-700010 Salaries	84,762.48	60,331.57	167,725.00	63,600.76	62.08%
1-130-30-700030 Com. Member Meeting	750.00	248.00	1,000.00	0.00	100.00%
1-130-30-700035 Conference/Travel Expenses	2,550.00	2,573.90	5,500.00	2,970.60	45.99%
1-130-30-700060 Misc. Expenses	499.98	1,285.88	1,000.00	962.90	3.71%
1-130-30-700070 Insurance	7,434.48	14,643.14	15,595.00	15,329.20	1.70%
1-130-30-700080 Office Supplies	300.00	13.73	500.00	193.10	61.38%
1-130-30-700090 Materials & Supplies	3,499.98	2,021.69	5,000.00	2,335.23	53.30%
1-130-30-700100 Telephone	799.98	653.98	1,800.00	977.41	45.70%
1-130-30-700110 Hydro	3,150.00	2,395.65	4,500.00	2,133.19	52.60%
1-130-30-700120 Heat	3,000.00	4,369.60	5,500.00	3,781.74	31.24%
1-130-30-700140 Employee Benefits	27,287.52	37,854.93	62,400.00	39,725.95	36.34%
1-130-30-700181 Clothing Allowance	1,500.00	594.99	3,000.00	655.22	78.16%
1-130-30-700190 Building Maintenance	14,500.02	4,132.12	15,000.00	2,571.57	82.86%
1-130-30-700191 Building Cleaning	675.00	441.62	1,350.00	449.71	66.69%
1-130-30-700240 Radio License	229.98	458.00	500.00	458.00	8.40%
1-130-30-700250 Transfer to Capital	137,500.02	68.16	8,500.00	0.00	100.00%
1-130-30-700280 Advertising	300.00	1,023.23	1,000.00	239.64	76.04%
1-130-30-715015 Computer Programs & Maintena	600.00	1,562.80	2,000.00	4,049.82	(102.49%)
1-130-30-718040 Contracted Services	1,000.02	1,795.04	3,000.00	0.00	100.00%
1-130-30-730040 TRUCK #2 - 2005 ININTERNATIO	1,500.00	3,404.16	0.00	0.00	0.00%

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1-130-30-730130 EXCAVATOR - REPAIRS/MNT	4,999.98	1,371.78	9,000.00	6,117.81	32.02%
1-130-30-730150 TRUCK #4 - 2011 INTER. REPA	4,999.98	2,953.57	10,000.00	4,432.50	55.68%
1-130-30-730155 Truck 11 - 2013 CHEV 3/4 TON	1,000.02	1,928.85	2,000.00	1,266.51	36.67%
1-130-30-730156 Truck #12 - 2013 3 Ton ISUZU	1,500.00	2,390.29	4,000.00	1,585.35	60.37%
1-130-30-730157 Truck #14 - 2018 Western Star	0.00	0.00	5,000.00	1,643.22	67.14%
1-130-30-730160 GRADER - REPAIRS/MNT	6,000.00	3,690.42	10,000.00	7,988.24	20.12%
1-130-30-730280 BACKHOE/LOADER - REPAIRS	1,000.02	549.46	2,000.00	652.91	67.35%
1-130-30-730291 WOOD CHIPPER			500.00	0.00	100.00%
1-130-30-730295 TRAILER/MOWER - REPAIRS/	250.02	511.42	1,500.00	64.92	95.67%
1-130-30-730300 Machinery Fuel	22,500.00	28,099.95	45,000.00	25,861.24	42.53%
1-130-30-730490 A - Culverts	2,500.02	1,113.76	5,000.00	0.00	100.00%
1-130-30-730500 A - Culverts - Salaries	5,200.02	1,270.22	11,115.00	4,912.68	55.80%
1-130-30-730550 B - Roadside Maintenance	4,999.98	12,352.49	15,000.00	0.00	100.00%
1-130-30-730560 B- Roadside Maint. - Salaries	12,550.02	7,464.23	29,865.00	5,602.41	81.24%
1-130-30-730660 C - Road Maintenance - Paved	18,499.98	34,930.04	32,000.00	1,215.65	96.20%
1-130-30-730670 C - Road Main. - Salaries	7,650.00	3,951.79	26,925.00	5,216.03	80.63%
1-130-30-730780 D - Grading-Gravel-Dust	12,499.98	7,857.91	26,000.00	0.00	100.00%
1-130-30-730790 D - Grading etc. - Salaries	15,387.48	7,869.38	40,915.00	6,277.03	84.66%
1-130-30-730870 E - Winter Road Maintenance	19,000.02	7,085.17	48,400.00	7,987.33	83.50%
1-130-30-730880 E - Winter Rd. Maint.-Salaries	21,025.02	32,690.36	60,655.00	41,228.28	32.03%
1-130-30-730960 F - Safety Devices	4,999.98	611.58	10,000.00	256.43	97.44%
1-130-30-730970 F - Safety Devices - Salaries	2,350.02	2,240.24	5,325.00	2,785.47	47.69%
1-130-30-731023 Asset Management	2,500.02	0.00	5,000.00	0.00	100.00%
1-130-30-731030 Tranfer to Reserves Rds Buildin	7,752.48	15,505.00	20,000.00	20,000.00	0.00%
1-130-30-731033 Transfer to Reserves Roads	56,629.98	113,260.00	157,552.00	157,552.00	0.00%
1-130-30-731034 Transfer to Reserves - Winter M			1,000.00	1,000.00	0.00%
1-130-30-731035 Transfer to Reserves Gas Tax	43,301.52	0.00	87,581.00	0.00	100.00%
1-130-30-731039 Debt Principle Payment	38,892.48	38,892.50	102,285.00	51,142.50	50.00%
1-130-30-731040 Debt Interest Payment	2,806.50	1,613.15	11,392.00	4,976.82	56.31%
1-130-30-785040 Street Lights	1,500.00	1,270.80	41,200.00	857.35	97.92%
Total Expenditures	(614,134.98)	(471,346.55)	(1,131,080.00)	(501,056.72)	55.70%
Total Public Works	(422,333.46)	(447,076.55)	(938,512.00)	(460,707.20)	50.91%
Roads Network - Operating Gravel					
Expenditures					
1-130-31-700140 Employee Benefits	0.00	550.55	0.00	0.00	0.00%
1-130-31-730780 Annual Gravel Budget	13,000.02	0.00	20,000.00	0.00	100.00%
1-130-31-830050 Eady Road	0.00	2,597.11	0.00	0.00	0.00%
1-130-31-830065 Garden of Eden Road	0.00	4,067.93	0.00	0.00	0.00%
1-130-31-830088 Humphries Rd	0.00	2,047.83	0.00	0.00	0.00%
1-130-31-830100 Kasaboski Road	0.00	1,040.39	0.00	0.00	0.00%
1-130-31-830160 Price Road	0.00	3,431.07	0.00	0.00	0.00%
Total Expenditures	(13,000.02)	(13,734.88)	(20,000.00)	0.00	100.00%
Total Roads Network - Operating Gravel	(13,000.02)	(13,734.88)	(20,000.00)	0.00	100.00%

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Roads Network - Capital						
Revenues						
1-130-33-440100	OSG Roadways MNR	4,999.98	0.00	0.00	0.00	0.00%
1-130-33-440125	Canada Specific Grants - CWW	18,750.00	0.00	29,490.00	0.00	100.00%
1-130-33-440220	Ontario Grant	174,960.00	0.00	0.00	0.00	0.00%
1-130-33-440221	Ontario Grant - OCIF	345,108.00	53,851.00	880,139.00	0.00	100.00%
1-130-33-440222	Ontario Grant - CWWF	6,300.00	0.00	0.00	0.00	0.00%
1-130-33-440461	Transfer from Reserves - Roads	7,500.00	0.00	181,149.00	0.00	100.00%
1-130-33-440466	Transfer from Lot Dev Fund	44,850.00	0.00	6,360.00	0.00	100.00%
1-130-33-440550	Transfer from Reserves - Gas Ta	66,925.50	0.00	40,000.00	0.00	100.00%
1-130-33-440592	Transfer from Reserves - Roads	138,910.98	0.00	0.00	0.00	0.00%
Total Revenues		808,304.46	53,851.00	1,137,138.00	0.00	100.00%
Expenditures						
1-130-33-745040	Engineering Fees - Thompson Hi	206,899.98	27,572.22	1,057,818.00	77.55	99.99%
1-130-33-830007	Bingham Road			7,500.00	0.00	100.00%
1-130-33-830065	Garden of Eden Road	25,000.02	0.00	42,500.00	0.00	100.00%
1-130-33-830088	Humphries Rd	8,400.00	10,369.50	7,820.00	0.00	100.00%
1-130-33-830097	Johnston Rd	548,004.48	527,403.87	0.00	0.00	0.00%
1-130-33-830120	Lime Kiln Rd	25,000.02	8,681.94	31,500.00	34,590.46	(9.81%)
Total Expenditures		(813,304.50)	(574,027.53)	(1,147,138.00)	(34,668.01)	96.98%
Total Roads Network - Capital		(5,000.04)	(520,176.53)	(10,000.00)	(34,668.01)	(246.68%)
Storm Sewer System						
Expenditures						
1-130-35-700400	Contracted Services	2,500.02	0.00	3,000.00	0.00	100.00%
Total Expenditures		(2,500.02)	0.00	(3,000.00)	0.00	100.00%
Total Storm Sewer System		(2,500.02)	0.00	(3,000.00)	0.00	100.00%
Total Transportation Services		(442,833.54)	(980,987.96)	(971,512.00)	(495,375.21)	49.01%
Environmental Services						
Default						
Revenues						
1-140-00-440220	Ontario Grant	18,000.00	17,794.61	36,000.00	9,409.73	73.86%
1-140-00-440380	Tipping Fees	17,500.02	20,604.00	40,000.00	14,628.55	63.43%
1-140-00-440480	Blue Box & Composter	150.00	72.00	300.00	54.00	82.00%
1-140-00-440482	Ontario Stewardship Tires	0.00	0.00	0.00	(320.19)	0.00%
1-140-00-440483	Electronic Waste	375.00	368.38	1,000.00	202.27	79.77%
1-140-00-440640	Transfer from Reserves - Enviro	23,296.98	3,561.60	42,500.00	6,000.00	85.88%
Total Revenues		59,322.00	42,400.59	119,800.00	29,974.36	74.98%
Expenditures						
1-140-00-700010	Salaries	25,249.98	17,333.54	51,860.00	18,346.10	64.62%
1-140-00-700030	Committee Members Fees	750.00	247.00	1,000.00	0.00	100.00%
1-140-00-700035	Conference/Travel Expenses	700.02	0.00	1,400.00	0.00	100.00%

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1-140-00-700060 Misc. Expenses	1,000.02	456.94	2,000.00	441.78	77.91%
1-140-00-700070 Insurance	1,081.50	2,121.22	2,259.00	2,248.37	0.47%
1-140-00-700080 Office Supplies	1,000.02	0.00	2,000.00	55.92	97.20%
1-140-00-700090 Material & Supplies	1,375.02	584.51	1,500.00	60.40	95.97%
1-140-00-700100 Telephone	150.00	30.64	300.00	308.67	(2.89)%
1-140-00-700110 Hydro	300.00	336.78	500.00	254.49	49.10%
1-140-00-700140 Employee Benefits	4,282.50	2,876.53	12,305.00	3,250.76	73.58%
1-140-00-700190 Building Maintenance	750.00	641.09	1,500.00	17.81	98.81%
1-140-00-700250 Transfer to Capital	1,750.02	0.00	23,500.00	0.00	100.00%
1-140-00-700253 Transfer to Capital - GATES			10,000.00	2,867.66	71.32%
1-140-00-700254 Transfer to Capital - Soak Pit	17,500.02	0.00	0.00	0.00	0.00%
1-140-00-700259 Capital - Sea Containers/Buildin	1,500.00	0.00	3,000.00	0.00	100.00%
1-140-00-700280 Advertising	300.00	104.47	600.00	29.92	95.01%
1-140-00-700285 Landfill Equipment	499.98	314.98	1,000.00	198.43	80.16%
1-140-00-700400 Contracted Services	900.00	0.00	0.00	0.00	0.00%
1-140-00-731038 Blue Box Purchase	0.00	0.00	600.00	0.00	100.00%
1-140-00-745020 Promotion and Education	750.00	0.00	1,500.00	0.00	100.00%
1-140-00-745021 Recycling - Tires	25.02	0.00	50.00	0.00	100.00%
1-140-00-745025 Household Hazardous Waste Da	900.00	833.52	1,800.00	0.00	100.00%
1-140-00-745026 Recycling - Curbside Pickup	33,640.02	33,605.26	76,000.00	31,144.85	59.02%
1-140-00-745027 Waste - Curbside Pickup	20,932.50	19,644.75	42,000.00	22,963.35	45.33%
1-140-00-745031 Compaction & Covering	19,999.98	14,551.68	40,000.00	10,633.92	73.42%
1-140-00-745033 Landfill - Re-grind Waste	7,200.00	10,684.80	25,000.00	12,465.60	50.14%
1-140-00-745034 Material Transfers	3,000.00	0.00	2,000.00	0.00	100.00%
1-140-00-745040 Engineering Fees	13,000.02	2,370.55	15,000.00	8,102.51	45.98%
1-140-00-789020 Transfer to Reserves - Landfill	11,325.00	22,650.00	18,100.00	18,100.00	0.00%
1-140-00-789038 Transfer to Reserves - Landfill B			1,000.00	1,000.00	0.00%
Total Expenditures	(169,861.62)	(129,388.26)	(337,774.00)	(132,490.54)	60.78%
Total Default	(110,539.62)	(86,987.67)	(217,974.00)	(102,516.18)	52.97%
Total Environmental Services	(110,539.62)	(86,987.67)	(217,974.00)	(102,516.18)	52.97%
Parks & Recreation					
PARKS & REC ADMINISTRATION					
Revenues					
1-150-51-440125 Canada Specific Grants			1,680.00	0.00	100.00%
1-150-51-440462 Sale of Land	0.00	150,000.00	0.00	0.00	0.00%
Total Revenues	0.00	150,000.00	1,680.00	0.00	100.00%
Expenditures					
1-150-51-700010 Salaries	22,075.02	7,125.00	43,305.00	14,945.93	65.49%
1-150-51-700030 Com. Member Meetings	1,999.98	990.00	4,000.00	0.00	100.00%
1-150-51-700035 Conference/Travel Expenses	750.00	94.34	1,500.00	108.92	92.74%
1-150-51-700060 Misc. Expenses	49.98	1.53	100.00	0.00	100.00%
1-150-51-700070 Insurance	4,293.48	8,404.78	8,950.00	8,754.05	2.19%
1-150-51-700090 Office Supplies	400.02	707.03	800.00	180.39	77.45%
1-150-51-700140 Employee Benefits	5,299.98	1,402.83	14,845.00	1,868.17	87.42%
1-150-51-700260 Agreements	11,250.00	22,000.00	22,500.00	0.00	100.00%

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1-150-51-700280	Advertising	49.98	1,742.31	1,500.00	0.00	100.00%
1-150-51-718040	Contracted Services	0.00	6,900.73	0.00	0.00	0.00%
1-150-51-789000	Transfer to Reserves	0.00	143,099.27	0.00	0.00	0.00%
Total Expenditures		(46,168.44)	(192,467.82)	(97,500.00)	(25,857.46)	73.48%
Total PARKS & REC ADMINISTRATION		(46,168.44)	(42,467.82)	(95,820.00)	(25,857.46)	73.01%
PARKS & REC OUTDOOR FACILITIES						
Revenues						
1-150-52-440216	Boat Launch - Fines	199.98	81.00	400.00	246.00	38.50%
1-150-52-440220	Ontario Grant	0.00	25,000.00	0.00	0.00	0.00%
1-150-52-440300	Flag Football	1,000.02	0.00	2,000.00	0.00	100.00%
1-150-52-440423	Volleyball Revenue	250.02	560.00	500.00	203.89	59.22%
1-150-52-440428	Soccer Registrations	3,100.02	6,660.00	6,200.00	4,670.92	24.66%
1-150-52-440431	Boat Launch Other Rev Misc.	1,999.98	2,220.77	3,000.00	303.83	89.87%
1-150-52-440434	Soccer - Fundraising Revenue	2,250.00	0.00	4,450.00	0.00	100.00%
1-150-52-440461	Transfer from Reserves	0.00	0.00	5,000.00	0.00	100.00%
1-150-52-440466	Transfer from Lot Dev Fund	250.02	0.00	550.00	0.00	100.00%
Total Revenues		9,050.04	34,521.77	22,100.00	5,424.64	75.45%
Expenditures						
1-150-52-700010	Salaries	1,357.50	1,467.02	3,079.00	162.58	94.72%
1-150-52-700140	Employee Benefits	167.52	359.76	885.00	243.42	72.49%
1-150-52-700201	Trail Maintenance	1,249.98	98.25	2,500.00	140.28	94.39%
1-150-52-700215	Soccer Field Maintenance	2,500.02	5,862.96	5,000.00	2,846.66	43.07%
1-150-52-700220	Boat Launch Property Maintenan	1,750.02	732.66	2,000.00	124.50	93.78%
1-150-52-700250	Transfer to Capital	2,500.02	132.28	5,000.00	0.00	100.00%
1-150-52-715070	River Road Property Study	250.02	210.74	0.00	0.00	0.00%
1-150-52-715071	Farrell's Landing Property	499.98	150.81	1,000.00	0.00	100.00%
1-150-52-785083	Volleyball Expense	49.98	70.98	5,000.00	0.00	100.00%
1-150-52-785084	Flag Football	550.02	0.00	1,100.00	0.00	100.00%
1-150-52-789000	Transfer to Reserves	225.00	0.00	450.00	0.00	100.00%
1-150-52-789100	Transfer to Other Municipal	0.00	25,000.00	0.00	0.00	0.00%
Total Expenditures		(11,100.06)	(34,085.46)	(26,014.00)	(3,517.44)	86.48%
Total PARKS & REC OUTDOOR FACILITIES		(2,050.02)	436.31	(3,914.00)	1,907.20	148.73%
PARKS & REC COMMUNITY CENTRE						
Revenues						
1-150-53-440125	Canada Specific Grants	12,499.98	25,000.00	9,000.00	0.00	100.00%
1-150-53-440210	County Grant	3,527.52	0.00	0.00	0.00	0.00%
1-150-53-440220	Provincial Grant	0.00	0.00	0.00	1,000.00	0.00%
1-150-53-440425	Rent	4,500.00	7,736.67	9,000.00	7,495.97	16.71%
1-150-53-440429	Donations	0.00	50.00	0.00	100.00	0.00%
1-150-53-440434	Fundraising Revenue	2,374.98	0.00	0.00	0.00	0.00%
1-150-53-440440	Sale of Equipment			0.00	1,194.69	0.00%
1-150-53-440461	Transfer from Reserves	20,500.02	0.00	133,500.00	0.00	100.00%
1-150-53-440466	Transfer from Lot Dev Fund	3,135.48	0.00	5,500.00	0.00	100.00%
1-150-53-440800	Bar Sales	10,999.98	7,602.00	22,000.00	3,075.66	86.02%

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Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	57,537.96	40,388.67	179,000.00	12,866.32	92.81%
Expenditures					
1-150-53-700010 Salaries	6,052.50	7,524.44	15,705.00	8,300.24	47.15%
1-150-53-700095 Restock Bar	5,059.98	3,364.16	10,120.00	1,322.70	86.93%
1-150-53-700100 Telephone	400.02	401.71	800.00	349.75	56.28%
1-150-53-700110 Utilities	8,749.98	5,926.81	15,000.00	5,588.42	62.74%
1-150-53-700140 Employee Benefits	679.98	993.00	2,270.00	1,142.43	49.67%
1-150-53-700190 Building Maintenance	2,500.02	4,139.02	5,000.00	2,138.72	57.23%
1-150-53-700191 Building Cleaning	750.00	1,024.58	2,000.00	634.15	68.29%
1-150-53-700200 Equipment Repairs/Replacement	4,527.48	887.28	2,000.00	244.80	87.76%
1-150-53-700203 Participaction	0.00	2,103.20	0.00	0.00	0.00%
1-150-53-700250 Transfer to Capital - Equipment	0.00	23,127.64	12,000.00	0.00	100.00%
1-150-53-700251 Transfer to Capital - Bldg Renos	28,635.48	1,767.60	75,000.00	0.00	100.00%
1-150-53-700252 Transfer to Capital - Land Purch	7,500.00	0.00	61,000.00	0.00	100.00%
1-150-53-700258 Transfer to Capital - Hall Debt	2,374.98	0.00	0.00	0.00	0.00%
1-150-53-700280 Advertising	199.98	100.74	1,000.00	128.40	87.16%
1-150-53-715015 Computer Programs & Maintena	625.02	506.96	1,250.00	538.69	56.90%
1-150-53-789000 Transfer to Reserves - Building	5,299.98	10,600.00	10,810.00	10,810.00	0.00%
Total Expenditures	(73,355.40)	(62,467.14)	(213,955.00)	(31,198.30)	85.42%
Total PARKS & REC COMMUNITY CENTRE	(15,817.44)	(22,078.47)	(34,955.00)	(18,331.98)	47.56%
PARKS & REC RINK					
Revenues					
1-150-54-440300 Skating Lessons	0.00	720.00	500.00	0.00	100.00%
1-150-54-440429 Donations	0.00	450.00	0.00	756.10	0.00%
1-150-54-440431 Spring Hockey Team			0.00	3,300.00	0.00%
1-150-54-440433 Rink - Ice Rentals	750.00	1,100.00	1,500.00	1,606.19	(7.08%)
1-150-54-440434 Fundraising Revenue	4,900.02	0.00	0.00	0.00	0.00%
1-150-54-440444 Recreational Hockey Registratio	850.02	650.00	1,700.00	0.00	100.00%
1-150-54-440447 PA Day Hockey Day Camp			0.00	495.00	0.00%
Total Revenues	6,500.04	2,920.00	3,700.00	6,157.29	(66.41%)
Expenditures					
1-150-54-700010 Salaries	7,722.48	7,215.00	15,345.00	6,147.86	59.94%
1-150-54-700110 Utilities	3,199.98	2,658.28	6,400.00	3,219.07	49.70%
1-150-54-700140 Employee Benefits	1,233.48	1,198.67	3,400.00	1,272.36	62.58%
1-150-54-700190 Building Maintenance	1,999.98	534.35	6,600.00	1,926.03	70.82%
1-150-54-700191 Building Cleaning	250.02	63.72	500.00	0.00	100.00%
1-150-54-700200 Equipment Repairs/Maintenance	1,249.98	601.20	1,500.00	852.48	43.17%
1-150-54-700250 Transfer to Capital - Change Ro	6,799.98	0.00	7,294.00	0.00	100.00%
1-150-54-700255 Transfer to Capital - Rink Roof Fi	4,900.02	0.00	0.00	0.00	0.00%
1-150-54-700280 Advertising	300.00	102.34	500.00	144.60	71.08%
1-150-54-785069 Change Rooms	100.02	0.00	200.00	0.00	100.00%
1-150-54-785085 Recreational Hky/Public Skating	150.00	0.00	300.00	0.00	100.00%
1-150-54-785112 3 on 3 Mens Hockey Tournamen	0.00	0.00	0.00	47.37	0.00%
1-150-54-785113 Spring H ockey Team	0.00	0.00	0.00	3,470.00	0.00%
1-150-54-785116 PA Day Hockey Day Camp Expe	0.00	0.00	0.00	139.62	0.00%

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1-150-54-785122 SKATING LESSONS			500.00	0.00	100.00%
1-150-54-786018 Sports Equipment	250.02	0.00	500.00	0.00	100.00%
Total Expenditures	(28,155.96)	(12,373.56)	(43,039.00)	(17,219.39)	59.99%
Total PARKS & REC RINK	(21,655.92)	(9,453.56)	(39,339.00)	(11,062.10)	71.88%
PARKS & REC ANNUAL EVENTS					
Revenues					
1-150-55-440315 Cycle Event			3,000.00	0.00	100.00%
1-150-55-440426 Euchre Revenue	1,999.98	2,600.00	4,000.00	2,457.13	38.57%
1-150-55-440427 Country Dance Proceeds	4,750.02	5,927.00	9,500.00	3,512.80	63.02%
1-150-55-440429 Donations - Leadership Camp	0.00	2,000.00	0.00	0.00	0.00%
1-150-55-440431 Dance Lessons	1,000.02	3,809.00	2,000.00	0.00	100.00%
1-150-55-440446 Aerobics & Drop In Sports Fees	250.02	485.00	500.00	0.00	100.00%
1-150-55-440569 Children's Christmas Party	250.02	0.00	500.00	0.00	100.00%
1-150-55-440570 Winter Carnival Revenue	2,100.00	4,259.50	4,500.00	3,954.53	12.12%
1-150-55-440575 Canada Day Revenue	2,500.02	0.00	5,500.00	0.00	100.00%
Total Revenues	12,850.08	19,080.50	29,500.00	9,924.46	66.36%
Expenditures					
1-150-55-785061 CYCLE EVENT			1,000.00	0.00	100.00%
1-150-55-785075 Canada Day Expenses	1,350.00	1,368.14	3,000.00	0.00	100.00%
1-150-55-785078 Children's Events	49.98	0.00	100.00	0.00	100.00%
1-150-55-785079 Children's Christmas Party	150.00	0.00	300.00	0.00	100.00%
1-150-55-785080 Winter Carnival Expenses	1,000.02	2,502.18	3,000.00	2,028.64	32.38%
1-150-55-785081 Country Dance Expenses	3,750.00	4,663.39	7,500.00	3,907.32	47.90%
1-150-55-785082 Aerobics & Drop In Sports	49.98	0.00	100.00	0.00	100.00%
1-150-55-785087 Dance Lessons	499.98	2,071.63	1,000.00	0.00	100.00%
1-150-55-785121 Leadership Camp	0.00	2,101.01	0.00	0.00	0.00%
1-150-55-786000 Euchres Expense	1,099.98	1,114.65	2,200.00	1,073.93	51.19%
Total Expenditures	(7,949.94)	(13,821.00)	(18,200.00)	(7,009.89)	61.48%
Total PARKS & REC ANNUAL EVENTS	4,900.14	5,259.50	11,300.00	2,914.57	74.21%
PARKS & REC FUNDRAISING EVENTS					
Revenues					
1-150-56-440311 Social Gaming Nights			3,000.00	600.00	80.00%
1-150-56-440316 Euchre Tournament			800.00	0.00	100.00%
1-150-56-440428 Mini Sticks Tournament			700.00	466.96	33.29%
1-150-56-440445 Broomball Registrations			0.00	1,061.95	0.00%
1-150-56-440449 Quilt Raffle	499.98	10.00	1,000.00	224.00	77.60%
1-150-56-440450 Easter Egg Hunt	499.98	1,089.00	1,000.00	648.00	35.20%
1-150-56-440452 Fruit Fundraiser	5,100.00	0.00	9,000.00	0.00	100.00%
1-150-56-440453 Dinner & Show	499.98	0.00	2,000.00	0.00	100.00%
1-150-56-440455 Murder Mystery	1,500.00	3,567.00	3,500.00	1,816.84	48.09%
1-150-56-440456 Fundraising Catering	1,999.98	7,985.00	5,000.00	4,303.32	13.93%
1-150-56-440457 Harvest Dinner	1,750.02	0.00	3,500.00	0.00	100.00%
1-150-56-440458 Trivia Night	349.98	0.00	1,500.00	0.00	100.00%
1-150-56-440459 Pancake Supper	250.02	0.00	0.00	0.00	0.00%

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Account Number		Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
1-150-56-440801	Hockey Tournament	499.98	2,907.80	5,360.00	0.00	100.00%
1-150-56-440802	Craft Day/Bake Sale	199.98	0.00	0.00	0.00	0.00%
Total Revenues		13,149.90	15,558.80	36,360.00	9,121.07	74.91%
Expenditures						
1-150-56-785100	Easter Egg Hunt	150.00	405.75	450.00	398.16	11.52%
1-150-56-785102	Fruit Fundraiser	4,150.02	0.00	7,000.00	0.00	100.00%
1-150-56-785103	Dinner & Show	150.00	0.00	700.00	0.00	100.00%
1-150-56-785104	Mini Sticks Hockey Tournament	0.00	0.00	200.00	178.09	10.96%
1-150-56-785105	Murder Mystery	499.98	1,128.48	1,500.00	247.16	83.52%
1-150-56-785106	Fundraising Catering	1,999.98	3,786.70	5,000.00	692.12	86.16%
1-150-56-785107	Harvest Dinner	700.02	0.00	1,900.00	0.00	100.00%
1-150-56-785108	Trivia Night	150.00	0.00	1,000.00	0.00	100.00%
1-150-56-785109	Pancake Supper	49.98	0.00	0.00	0.00	0.00%
1-150-56-785112	Hockey Tournament	250.02	882.00	1,360.00	0.00	100.00%
1-150-56-785114	Quilting	150.00	61.06	300.00	61.06	79.65%
1-150-56-785117	Social Gaming Night			1,000.00	0.00	100.00%
1-150-56-786000	Euchre Tournament			400.00	0.00	100.00%
1-150-56-789070	Transf to Reserves - Working for	4,900.02	0.00	15,550.00	0.00	100.00%
Total Expenditures		(13,150.02)	(6,263.99)	(36,360.00)	(1,576.59)	95.66%
Total PARKS & REC FUNDRAISING EVENTS		(0.12)	9,294.81	0.00	7,544.48	0.00%
PARKS & REC HORTON HOEDOWN						
Revenues						
1-150-57-440220	Ontario Grant			14,046.00	0.00	100.00%
1-150-57-440311	Kids Night Out	250.02	0.00	0.00	0.00	0.00%
1-150-57-440312	Family Night Out	199.98	185.00	0.00	0.00	0.00%
1-150-57-440313	Amazing Race	150.00	440.00	0.00	0.00	0.00%
1-150-57-440314	Glow Run	250.02	0.00	0.00	0.00	0.00%
1-150-57-440429	Hoedown Donations	0.00	0.00	0.00	1,845.32	0.00%
1-150-57-440432	Christmas Craft Show	499.98	0.00	0.00	0.00	0.00%
1-150-57-440434	Raffle	1,000.02	0.00	0.00	0.00	0.00%
1-150-57-440568	Horton Festival - Merchandise	4,999.98	315.00	5,000.00	23.89	99.52%
1-150-57-440571	Horton Festival Admission	0.00	6,746.53	42,100.00	2,847.59	93.24%
1-150-57-440572	Horton Festival Sponsors	0.00	8,600.00	15,000.00	3,500.00	76.67%
1-150-57-440573	Horton Festival Concessions	0.00	225.00	1,600.00	750.43	53.10%
1-150-57-440800	Hoedown - Bar Proceeds	0.00	0.00	22,000.00	0.00	100.00%
Total Revenues		7,350.00	16,511.53	99,746.00	8,967.23	91.01%
Expenditures						
1-150-57-700060	Hoedown Misc. Expenses			915.00	191.85	79.03%
1-150-57-700080	Hoedown Office Supplies			200.00	0.00	100.00%
1-150-57-700090	Hoedown Accomodations			3,600.00	0.00	100.00%
1-150-57-700095	Hoedown Bar Expense			11,129.00	0.00	100.00%
1-150-57-700110	Hoedown Utilities			5,000.00	0.00	100.00%
1-150-57-700181	Hoedown Clothing Allowance			500.00	0.00	100.00%
1-150-57-700191	Hoedown Cleaning Supplies			125.00	0.00	100.00%
1-150-57-700200	Hoedown Equipment Rentals			21,769.00	0.00	100.00%

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1-150-57-700205	Hoedown Concession/Merchandi			1,000.00	349.73	65.03%
1-150-57-700240	Hoedown Communication			525.00	0.00	100.00%
1-150-57-700280	Hoedown Advertising			4,000.00	0.00	100.00%
1-150-57-718040	Hoedown Contracted Services			7,500.00	0.00	100.00%
1-150-57-745040	Hoedown Production Staff			5,300.00	0.00	100.00%
1-150-57-785061	Christmas Craft Show	175.02	0.00	0.00	0.00	0.00%
1-150-57-785070	Raffle	850.02	0.00	0.00	0.00	0.00%
1-150-57-785078	Horton Festival	3,499.98	23,738.20	34,000.00	14,274.73	58.02%
1-150-57-785117	Kids Night Out	100.02	0.00	0.00	0.00	0.00%
1-150-57-785118	Family Night Out	150.00	125.05	0.00	0.00	0.00%
1-150-57-785119	Amazing Race	100.02	247.93	0.00	0.00	0.00%
1-150-57-785120	Glow Run	100.02	0.00	0.00	0.00	0.00%
1-150-57-789000	Transfer to Reserves			4,183.00	1,678.95	59.86%
1-150-57-789070	Transfer Profit to Capital Loans	2,374.98	0.00	0.00	0.00	0.00%
Total Expenditures		(7,350.06)	(24,111.18)	(99,746.00)	(16,495.26)	83.46%
Total PARKS & REC HORTON HOEDOWN		(0.06)	(7,599.65)	0.00	(7,528.03)	0.00%
Total Parks & Recreation		(80,791.86)	(66,608.88)	(162,728.00)	(50,413.32)	69.02%
Health Services						
Default						
Revenues						
1-160-00-440391	Martin Cemetery Donation	0.00	460.00	0.00	0.00	0.00%
Total Revenues		0.00	460.00	0.00	0.00	0.00%
Expenditures						
1-160-00-700010	Salaries	145.02	117.90	340.00	120.24	64.64%
1-160-00-700140	Employee Benefits	27.48	25.00	90.00	24.88	72.36%
1-160-00-700221	Cemetery Maintenance - Martin	0.00	300.00	0.00	0.00	0.00%
1-160-00-700222	Cemetery Maintenance - McLare	100.02	0.00	0.00	0.00	0.00%
1-160-00-750010	Golden Age Activity Centre	499.98	1,000.00	1,000.00	1,000.00	0.00%
1-160-00-750020	Soc Serv Home Supp Grant	615.00	1,230.00	1,230.00	1,230.00	0.00%
1-160-00-750030	Renfrew Sunshine Coach	525.00	1,050.00	1,050.00	1,050.00	0.00%
1-160-00-750040	Doctor Recruitment	14,645.52	29,291.00	29,877.00	29,877.00	0.00%
1-160-00-750050	Hospice Renfrew	124.98	250.00	250.00	250.00	0.00%
Total Expenditures		(16,683.00)	(33,263.90)	(33,837.00)	(33,552.12)	0.84%
Total Default		(16,683.00)	(32,803.90)	(33,837.00)	(33,552.12)	0.84%
Total Health Services		(16,683.00)	(32,803.90)	(33,837.00)	(33,552.12)	0.84%
Planning						
Default						
Revenues						
1-170-00-440330	Fees & Charges Planning	2,599.98	(3,300.00)	5,200.00	2,950.00	43.27%
1-170-00-440355	Fees & Charges Zoning Compl.	199.98	340.00	400.00	60.00	85.00%
1-170-00-440466	Transfer from Lot Dev Fund	7,249.98	7,752.13	0.00	0.00	0.00%

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Total Revenues	10,049.94	4,792.13	5,600.00	3,010.00	46.25%
Expenditures					
1-170-00-700060 Com. Member Fees	1,000.02	605.00	1,700.00	0.00	100.00%
1-170-00-700090 Materials & Supplies	49.98	154.89	300.00	0.00	100.00%
1-170-00-780010 Contracted Services	8,500.02	10,910.38	2,000.00	0.00	100.00%
1-170-00-780100 Economic Development	1,000.02	0.00	2,000.00	0.00	100.00%
Total Expenditures	(10,550.04)	(11,670.27)	(6,000.00)	0.00	100.00%
Total Default	(500.10)	(6,878.14)	(400.00)	3,010.00	852.50%
Total Planning	(500.10)	(6,878.14)	(400.00)	3,010.00	852.50%
Fire					
Default					
Revenues					
1-180-00-440110 Provincial Fees and Charges	1,000.02	0.00	7,000.00	0.00	100.00%
1-180-00-440310 Fees & Charges Fire	1,999.98	0.00	1,800.00	0.00	100.00%
1-180-00-440440 Oth Rev Sale of Equipment			0.00	1,194.69	0.00%
1-180-00-440461 Transfer from Reserve	185,007.00	0.00	379,950.00	0.00	100.00%
1-180-00-440466 Transfer from Lot Dev Fund	20,752.98	0.00	51,500.00	0.00	100.00%
Total Revenues	208,759.98	0.00	440,250.00	1,194.69	99.73%
Expenditures					
1-180-00-700010 Salaries	15,000.00	16,138.96	35,000.00	3,449.92	90.14%
1-180-00-700035 Conference/Travel Expenses	499.98	0.00	750.00	0.00	100.00%
1-180-00-700060 Misc. Expenses	499.98	342.03	1,000.00	458.55	54.15%
1-180-00-700070 Insurance	7,375.02	14,181.67	15,103.00	14,726.73	2.49%
1-180-00-700080 Office Supplies	499.98	137.02	1,000.00	202.45	79.76%
1-180-00-700090 Clothing Expense	499.98	0.00	1,000.00	0.00	100.00%
1-180-00-700100 Telephone	625.02	754.57	1,250.00	631.31	49.50%
1-180-00-700110 Utilities	3,124.98	4,347.46	6,250.00	3,954.71	36.72%
1-180-00-700140 Employee Benefits	2,100.00	579.30	4,200.00	67.57	98.39%
1-180-00-700180 Office Equip. & Maint.	400.02	550.44	1,500.00	520.59	65.29%
1-180-00-700190 Building Maintenance	750.00	164.33	1,500.00	1,430.06	4.66%
1-180-00-700191 Building Cleaning	499.98	442.48	1,000.00	427.06	57.29%
1-180-00-700200 Fire Equipment Maintenance	9,000.00	2,126.99	17,000.00	4,592.09	72.99%
1-180-00-700210 Fleet Maintenance	4,000.02	5,516.65	7,000.00	3,723.69	46.80%
1-180-00-700230 Fuel & Oil	375.00	0.00	750.00	0.00	100.00%
1-180-00-700240 Radio/Communications	1,300.02	960.48	2,000.00	907.00	54.65%
1-180-00-700250 Transfer to Capital	205,759.98	0.00	431,450.00	431,449.32	0.00%
1-180-00-700260 Extrication Agreement	1,750.02	3,000.00	5,000.00	1,500.00	70.00%
1-180-00-700261 Water Rescue Agreement			3,000.00	0.00	100.00%
1-180-00-715015 Computer/Program Maintenance	1,249.98	158.23	3,000.00	1,091.36	63.62%
1-180-00-721045 Admin Mutual Aid	124.98	0.00	0.00	0.00	0.00%
1-180-00-721060 Training	1,249.98	421.56	2,500.00	607.53	75.70%
1-180-00-721070 Compressed Air	124.98	0.00	250.00	0.00	100.00%
1-180-00-721080 Extinguisher Recharges	150.00	0.00	300.00	0.00	100.00%
1-180-00-721210 Communications - County	1,999.98	0.00	4,000.00	0.00	100.00%

RETURN TO AGENDA

6/13/2019 3:55pm

TOWNSHIP OF HORTON
Statement of Revenue and Expenditures
Revised Budget

Page 14

For the Fiscal Period 2019-6 Ending June 30, 2019

Account Number		Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
1-180-00-721230	Fire Prevention	1,000.02	520.94	2,000.00	788.33	60.58%
1-180-00-721240	Hydrant/Water Supply	150.00	72.71	300.00	57.68	80.77%
1-180-00-789005	Transfer to Reserves Fire Equip	16,320.00	32,640.00	33,295.00	33,295.00	0.00%
1-180-00-789038	Transfer to Reserves - Building	750.00	1,500.00	1,500.00	1,500.00	0.00%
Total Expenditures		(277,179.90)	(84,555.82)	(582,898.00)	(505,380.95)	13.30%
Total Default		(68,419.92)	(84,555.82)	(142,648.00)	(504,186.26)	(253.45%)
Total Fire		(68,419.92)	(84,555.82)	(142,648.00)	(504,186.26)	(253.45%)
Building Department						
Default						
Revenues						
1-190-00-440385	Septic Permits	4,000.02	5,060.00	8,000.00	3,900.00	51.25%
1-190-00-440410	Building Permits	22,500.00	21,446.00	45,000.00	17,342.00	61.46%
1-190-00-440431	Misc. Revenue	2,500.02	1,250.00	3,000.00	1,600.00	46.67%
1-190-00-440605	Transfer from Reserves	12,112.50	0.00	11,275.00	0.00	100.00%
Total Revenues		41,112.54	27,756.00	67,275.00	22,842.00	66.05%
Expenditures						
1-190-00-700010	Salaries	24,750.00	22,500.00	49,500.00	18,750.00	62.12%
1-190-00-700035	Conference/Travel Expenses	175.02	55.50	350.00	0.00	100.00%
1-190-00-700060	Misc. Expenses	49.98	0.00	100.00	0.00	100.00%
1-190-00-700080	Office Supplies	3,100.02	80.48	1,500.00	57.00	96.20%
1-190-00-700100	Telephone	150.00	102.37	300.00	108.48	63.84%
1-190-00-700140	Employee Benefits	3,124.98	4,300.14	6,250.00	1,943.09	68.91%
1-190-00-700190	Building Maintenance - Partial S	1,412.52	2,825.00	1,775.00	0.00	100.00%
1-190-00-700250	Transfer to Capital	2,500.02	0.00	0.00	0.00	0.00%
1-190-00-718040	Contracted Services	1,000.02	0.00	2,000.00	0.00	100.00%
1-190-00-785066	Office Administration	4,849.98	9,700.00	5,500.00	0.00	100.00%
Total Expenditures		(41,112.54)	(39,563.49)	(67,275.00)	(20,858.57)	69.00%
Total Default		0.00	(11,807.49)	0.00	1,983.43	0.00%
Total Building Department		0.00	(11,807.49)	0.00	1,983.43	0.00%
Total General Fund		0.00	(531,220.91)	0.00	287,177.15	0.00%

RETURN TO AGENDA

TOWNSHIP OF HORTON
Consolidated Statement Of Financial Position
for Period Ending June 30, 2019

	2019	2018
<u>Financial Assets</u>		
Cash In Bank	2,081,355.66	1,827,450.87
Petty Cash	2,325.00	2,275.00
Accts. Receivable	9,206.52	125,918.20
Prepaid Expenses	1,046.65	919.36
Due To Other Funds	0.00	0.00
Property Taxes	462,687.03	376,084.30
HST	85,703.39	105,877.18
Tangible Capital Assets	10,708,133.20	9,486,468.86
Inventory	15,651.72	21,555.31
Financial Assets	\$ 13,366,109.17	\$ 11,946,549.08
<u>Liabilities</u>		
	0.00	0.00
Due To Canada	7,985.70	0.00
Due to Canada - HST	2,384.88	0.00
Due To Ontario	226.92	349.04
Accounts Payable - Other	20,334.85	375,018.77
Other Current Liabilities	614,381.16	446,085.97
Deferred Revenue	5,348.34	316,349.19
Tax Overpayment	28,347.40	33,603.58
Reserves	2,247,776.18	2,314,530.76
Surplus	10,152,146.59	8,991,832.68
Liabilities	\$ 13,078,932.02	\$ 12,477,769.99
<u>Net Financial Assets/(Net Debt)</u>	\$ 287,177.15	\$ (531,220.91)
<u>Accumulated Surplus</u>	\$ 287,177.15	\$ (531,220.91)

RETURN TO AGENDA



Township of Horton COUNCIL / COMMITTEE REPORT

Title: 2019 Township of Horton Corporate Policy Review Section D – Short and Long Term	Date:	June 18, 2019
	Council/Committee:	Council
	Author:	Hope Dillabough, CAO/Clerk
	Department:	General Government

RECOMMENDATIONS:

THAT Council accept Corporate Policies D-01 through to D-03 as reviewed and updated by Staff;

AND FURTHER THAT it be brought forward by By-Law to be adopted into the Township of Horton’s Corporate Policies.

BACKGROUND:

Corporate Policies – Section D reviewed and updated as attached:

- Policy D-01 – Cumulative Sick Leave Plan
- Policy D-02 – Sick Leave Benefits Plan
- Policy D-03 – Long Term Disability Plan

Highlighted areas are additions to the policies. A strike-out represents removal.

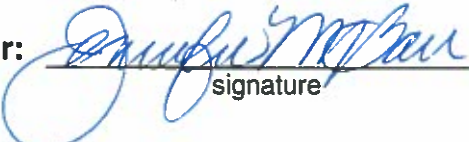
ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: Jennifer Barr, Treasurer and the County of Renfrew’s Corporate Policies

Author: 
signature

Other: _____
signature

Treasurer: 
signature

C.A.O.: 
signature

The Township of Horton Policy and Procedures			
SECTION: SHORT AND LONG TERM			POLICY #: D-01
POLICY: Cumulative Sick Leave Plan			
DATE: April 07/03	REV. DATE: April 03/12 June 2019	COVERAGE: All Full-time Employees	PAGE #: 1 of 1

POLICY STATEMENT:

The Township of Horton acknowledges the accumulation of unused sick leave to a maximum bank of thirty (30) days.

PROCEDURE:

1. The ~~Finance Manager~~ **Treasurer** shall ensure that the unused current sick leave is recorded at December 31 of each year and carried over to a sick leave bank.
2. The maximum number of days that can be accumulated is thirty (30) days.
3. Any unused sick leave that exceeds the thirty (30) day bank will qualify for an incentive payout.
4. The following apply to incentive payout:
 - a) each employee is eligible for 4.5 days incentive payment for the twelve (12) month period from December 1 to November 30. Such incentive is reduced by one-half (1/2) day for each day that an employee is absent due to sick leave usage and by one-quarter (1/4) day for each half (1/2) day that an employee is absent due to sick leave usage;
 - b) each December, every employee receives a payout of credits earned during that previous 12 months;
 - c) a new employee will not earn credits for the first three (3) months of employment; and
 - d) on termination or transfer from full-time to part-time status, an employee is eligible for only one-half (1/2) day credit per completed month of service.
5. This bank of unused sick leave will not be paid to the employee in the event of retirement or on termination of employment by either party.

RETURN TO AGENDA

The Township of Horton Policy and Procedures			
SECTION: SHORT AND LONG TERM			POLICY #: D-02
POLICY: Sick Leave Benefits Plan			
DATE: April 07/03	REV. DATE: April 03/12 June 2019	COVERAGE: All Full-time Employees and Permanent Part-time Employees	PAGE #: 1 of 2

POLICY STATEMENT:

Employees are granted paid sick leave in the event of sickness.

PROCEDURE:

1. Leave of absence with pay for Full Time Employees and Permanent Part-time Employees will be granted for nine (9) days, pro-rated, in a twelve (12) calendar year, or the equivalent of three-quarters of a day per month for such leave. The employee must call his or her immediate supervisor or have someone call on their behalf.
2. A medical certificate will be requested by each supervisor, for each leave lasting more than ~~two~~ three ~~continuous~~ consecutive days. Medical certificates for absences less than three days may be required where the employee has been warned of excessive absenteeism.
3. The following apply to medical information:
 - a) In the situation when a medical certificate is deemed unsatisfactory by the Township or in the event that abuse of sick leave is suspected, or where legitimate but excessive sick leave usage appears to occur, an employee may be required to provide additional medical information and/or have a medical examination by a physician appointed by the Township.
 - b) An employee eligible to continue paid sick leave beyond lay-off or termination may be required to provide additional medical information and/or have a medical examination by a physician appointed by the Township.
 - c) Applicable costs involved are paid by the Township.
4. If an employee returns to work following receipt of long term disability benefits and becomes disabled from the same or related causes within 6 months from the end of the period for which benefits were paid under the long term disability policy, the employee is eligible for continuation of benefits under the long term disability policy and is not entitled to reinstatement of the Sick Leave Benefits Plan.

RETURN TO AGENDA

The Township of Horton Policy and Procedures			
SECTION: SHORT AND LONG TERM			POLICY #: D-02
POLICY: Sick Leave Benefits Plan			
DATE: April 07/03	REV. DATE: April 03/12 June 2019	COVERAGE: All Full-time Employees and Permanent Part-time Employees	PAGE #: 2 of 2

5. If during any fully paid leave of absence, an employee becomes ill, the employee advises the Employer of illness. Appropriate certification, if required, is requested. An employee on any leave of absence that is not a fully paid leave is not eligible for payment of the Sick Leave Benefits Plan in the event of illness. Eligibility for the Sick Leave Benefits Plan is reinstated once the employee returns to work, as authorized.
6. If an employee is sick/disabled, other forms of leave cannot be substituted for the employee's sick leave entitlement.
7. If, during the Sick Leave Benefits Plan leave, an employee is laid off or terminated other than for retirement, the employee continues on the leave until the earliest of:
 - a) The expiry of his/her Sick Leave Plan coverage;
 - b) The end of the illness
8. If notice of lay-off or termination is given prior to the commencement of the Sick Leave Benefits leave, and the Sick Leave starts within thirty (30) days of the lay-off/termination date, the leave stops on the lay-off/termination date.
9. Participation in the Employee and Family Assistance Program (EFAP) and/or Early Assistance and Reintegration Services Program (EARS) will be offered to any employee, if required.
10. The following apply to benefit and service continuation:
 - a) During the period of the Sick Leave, all benefit coverage continues subject to proper and acceptable medical certification for absence. If employment is terminated during the Sick Leave, benefits cease on the termination date except for long-term disability coverage relevant to the present disability causing the employee to be on Sick Leave. Life coverage should be continued until approval of long-term disability.
 - b) Vacation credits and statutory holidays will not accrue after a period of thirty (30) consecutive days of leave for illness. Service will not accumulate after one (1) calendar year of absence.

Corporate Policies and Procedures			
DEPARTMENT: SHORT AND LONG TERM			POLICY #: D-03
POLICY: Long Term Disability Plan			
DATE: June 01/04	REV. DATE: April 03/12 June 2019	COVERAGE: All Full-time Employees	PAGE #: 1 of 3

POLICY STATEMENT:

The Township of Horton provides an insured Long-Term Disability Plan for income protection against illness or disability that extends beyond seventeen (17) weeks.

NOTE:

The following represents a general description of the Long-Term Disability Benefit Plan and is not intended to supersede or detail the insurance policy.

PROCEDURE:

1. The following apply to employee eligibility:
 - (a) an employee must be actively at work - an employee is considered to be actively at work if when the disability occurs he/she was carrying out his/her duties at the place of business or some other location required by the business; and,
 - (b) before coverage begins, an employee must satisfy the waiting period of 119 days.

2. The following is a definition of disabled and disability:
 - (a) during the first twenty-four (24) months of payments, an employee will be considered disabled if he/she is unable to perform the essential duties of his/her own occupation due to illness or injury. The availability of work is not considered when assessing disability; and,
 - (b) after twenty-four (24) months of payments, the employee will be considered disabled due to illness or injury if unable to perform the essential duties of any occupation for the employer or any other employer for which the employee is qualified or could reasonably become qualified based on education, training or experience. The availability of work is not considered when assessing disability.

Corporate Policies and Procedures			
DEPARTMENT: SHORT AND LONG TERM			POLICY #: D-03
POLICY: Long Term Disability Plan			
DATE: June 01/04	REV. DATE: April 03/12 June 2019	COVERAGE: All Full-time Employees	PAGE #: 2 of 3

3. The following apply to Disability Income Benefit:
 - (a) if an individual becomes disabled due to disability while insured under the policy, the employee may be eligible for Long Term Disability benefits subject to the terms of this coverage; and,
 - (b) Long Term Disability premiums will be waived while the employee is receiving Long Term Disability benefits.

4. The following apply to Rehabilitation:
 - (a) rehabilitation programs are designed to help the employee recover faster and return to work;
 - (b) these programs may include returning to work on a part-time basis or returning to modified duties. While participating in an approved rehabilitation program by the insurer, the employee will continue to receive adjusted disability payments; and,
 - (c) if the employee is found to be reasonably suited to participate in a rehabilitation program and refuses to do so, the insurance company will stop making Long Term Disability payments.

5. The following apply to integration:
 - (a) if an individual becomes disabled according to the terms of the policy and is receiving other periodic payments that he/she is entitled to, there will be an integration of benefits according to the details of the policy.

6. The following apply to exclusions:
 - (a) Long Term Disability payments will not be made if the disability is related to a pre-existing condition subject to the following definition:
 - (i) the start date of the disability occurs during the first twelve months of the employee's coverage; and,

RETURN TO AGENDA

Corporate Policies and Procedures			
DEPARTMENT: SHORT AND LONG TERM			POLICY #: D-03
POLICY: Long Term Disability Plan			
DATE: June 01/04	REV. DATE: April 03/12 June 2019	COVERAGE: All Full-time Employees	PAGE #: 3 of 3

(ii) the disability is directly or indirectly related to a condition for which, within ninety (90) days before coverage began, the employee visited or consulted with a physician or paramedical practitioner or had tests done or received treatment, regardless of whether a diagnosis was made.

(b) Notwithstanding the pre-existing clause, there are other exclusions and limitations, please refer to the policy for further details.

7. The following apply to claims:

(a) the CAO/Clerk is advised at least six (6) weeks prior to the normal commencement of Long-Term Disability if there is any probability that the illness will extend beyond seventeen (17) weeks. The appropriate documentation is provided to commence a claim procedure.

DATE: June 13, 2019
 LOCATION: Municipal Office

PERSON INSPECTING: Nikky Dubeau
 WEATHER: 19°C

1. WALKING SURFACES

	YES	NO	ACTION
WALKWAYS FREE OF OBSTRUCTION	✓		
SURFACES IN GOOD CONDITION	✓		
TRIP/SLIP HAZARDS	✓		See notes below

2. ENVIRONMENT

	YES	NO	ACTION
LIGHTING ADEQUATE	✓		
NOISE LEVELS	✓		
AIR QUALITY	✓		
TEMPERATURE & HUMIDITY	✓		
CLEANLINESS / HOUSEKEEPING	✓		
HAZARDS PRESENT?		✓	
CLEANING COMPOUNDS PRESENT?	✓		
CLEANING COMPOUNDS LABELLED	✓		
MSDS BOOK AVAILABLE & CURRENT	✓		
SAFETY SIGNAGE	✓		

3. OFFICE EQUIPMENT

	YES	NO	ACTION
GOOD MECHANICAL CONDITION	✓		
SECURE FROM TIPPING	✓		
FREE OF SHARPE EDGES	✓		
PROPER ASSEMBLY / ADJUSTMENT	✓		
EMERGENCY DEVICES ACCESSIBLE	✓		
SAFE HANDLING PROCEDURES	✓		
ELECTRICAL CORDS SECURED	✓		
PREVENTATIVE MAINTENANCE	✓		

4. BOOKCASES/CABINETS

	YES	NO	ACTION
GOOD CONDITION	✓		
SECURED	✓		
DRAWERS CLOSED WHEN NOT IN USE	✓		
SAFE STORAGE / STACKING / PILING	✓		
STEP STOOLS / LADDERS AVAILABLE	✓		
HEAVY ITEMS LOCATION			STORAGE ROOMS

5. FIRST AID

	YES	NO	ACTION
AVAILABILITY OF FIRST AID KIT	✓		
REGULATION 1101	✓		
CERTIFICATES POSTED	✓		
INSPECTION CHECKLIST	✓		
LOGBOOK AVAILABLE	✓		

RETURN TO AGENDA

6. FIRE PROTECTION

	YES	NO	ACTION
FIRE EXTINGUISHERS AVAILABLE	✓		
ACCESSIBILITY	✓		
MONTHLY / YEARLY INSPECTIONS	✓		
FIRE EXITS SIGNED / LIGHTED	✓		
FIRE EXITS CLEAR	✓		

7. HEALTH & SAFETY BOARD

	YES	NO	ACTION
WSIB FORM 82	✓		
ESA POSTER VERSION 3.0	✓		
OH&S ACT AND REGULATIONS	✓		
WSIB "WHAT'S IN IT FOR YOU" FORM	✓		
POLICY STATEMENT	✓		
NAMES OF TRAINED FIRST AIDERS	✓		

8. TRAINING

	YES	NO	ACTION
WHMIS / FIRST AID	✓		
EMERGENCY PROCEDURES	✓		
SECURITY PROCEDURES	✓		
TRAINING RECORDS	✓		

9. EMPLOYEE CONTACT/OTHER

	YES	NO	ACTION
KNOWLEDGE OF H&S POLICY	✓		
KNOWLEDGE OF H&S BOARD	✓		
KNOWLEDGE OF MSDS	✓		
KNOWLEDGE OF/USE OF EQUIPMENT	✓		
KNOWLEDGE OF SECURITY POLICY	✓		
KNOWLEDGE OF REPORTING DUTIES	✓		

NOTES / OBSERVATIONS:

- Plastic tubing off eavestrough in parking lot is tripping hazard & takes up extra space for parking
o Solution for water needs to be determined for tubing to be removed

FOLLOW UP:

Nikky Dubeau

MONTH

2019 JUNE

33

DATE OF INSPECTION

JUNE 13/19

PERSON INSPECTING (please print)

PETER STORIE

SIGNATURE

Pete Storie



TOWNSHIP OF HORTON
PUBLIC WORKS

A.	GARAGE OFFICE - Downstairs	Yes	No	n/a	PROBLEM	ACTION TAKEN	Corrected By
1	CLEANLINESS / HOUSEKEEPING	✓					
2	TEMPERATURE AND HUMIDITY	✓					
3	EQUIPMENT IN GOOD WORKING CONDITION	✓					
4	CABINETS SECURED, as required	✓					
5	SAFE STORAGE / STACKING / PILING	✓					
6	DRAWERS CLOSED WHEN NOT IN USE	✓					
7	TRIPPING HAZARDS (cords, etc.)		✓				
8	OTHER (specify)						
B.	GARAGE OFFICE - Upstairs	Yes	No	n/a	PROBLEM	ACTION TAKEN	Corrected By
9	CLEANLINESS / HOUSEKEEPING	✓					
10	TEMPERATURE AND HUMIDITY	✓					
11	EQUIPMENT IN GOOD WORKING CONDITION	✓					
12	CABINETS SECURED, as required	✓					
13	SAFE STORAGE / STACKING / PILING	✓					
14	DRAWERS CLOSED WHEN NOT IN USE	✓					
15	TRIPPING HAZARDS (cords, etc.)		✓				
16	STAIRS & LANDING	✓					
17	OTHER (specify)						
C.	BATHROOM	Yes	No	n/a	PROBLEM	ACTION TAKEN	Corrected By
18	CLEANLINESS / HOUSEKEEPING	✓					
19	HAZARDS PRESENT		✓				
20	FIXTURES IN GOOD WORKING CONDITION	✓					
21	FAN IN GOOD WORKING CONDITION	✓					
22	CLEANING COMPOUNDS LABELLED	✓					
23	OTHER (specify)						

RETURN TO AGENDA

D.	GARAGE - Main Space	Yes	No	n/a	PROBLEM	ACTION TAKEN	Corrected By
	GENERAL						
24	CLEANLINESS / HOUSEKEEPING	✓					
25	LIGHTING ADEQUATE	✓					
26	NOISE LEVELS	✓					
27	AIR QUALITY	✓					
28	TRIPPING HAZARDS (cords, etc.)		✓				
29	DOORS & WALKWAYS CLEAR (inside & outside)	✓					
30	MATERIALS SECURED	✓					
31	CHEMICALS LABELLED AND STORED	✓					
32	WORK SURFACES, BENCHES CLEAN	✓					
	POWER TOOLS & CORDS						
33	CONDITION OF TOOLS	✓					
34	GUARDS IN PLACE	✓					
35	EXTENSION CORDS – RATED OVER 300V	✓					
36	STATE OF PLUGS AND CORDS	✓					
37	CONNECTIONS / OVERLOADS	✓					
	Personal Protective Equipment (PPE)						
38	FOOT PROTECTION	✓					
39	HEAD PROTECTION	✓					
40	EYE PROTECTION	✓					
41	HEARING PROTECTION	✓					
42	BREATHING PROTECTION	✓					
43	FALL PROTECTION / HARNESS	✓					
44	'ORANGE' CLOTHING	✓					
45	KNOWLEDGE OF / USE OF EQUIPMENT	✓					
	Building Condition						
46	DOORS OPERABLE	✓					
47	WINDOWS IN GOOD CONDITION	✓					
48	BROKEN OR DAMAGED FLOORS		✓				
49	BROKEN OR DAMAGED WALLS		✓				
50	BROKEN OR DAMAGED CEILING		✓				
51	EXTERIOR WALLS IN GOOD CONDITION	✓					

52	ROOF IN GOOD CONDITION	✓							
53	PROBLEMS WITH DRAINAGE		✓						
54	WATER SOURCE ACCEPTABLE	✓							
	Other								
55	OTHER (specify)								
56	OTHER (specify)								
57	OTHER (specify)								

E. SAND DOME	Yes	No	n/a	PROBLEM	ACTION TAKEN	Corrected By
58 CLEAR OF DEBRIS AROUND EXTERIOR	✓					
59 SHINGLES IN GOOD REPAIR		✓		NEEDS TO BE SHINGLED		
60 DRAINAGE CONCERNS AROUND EXTERIOR	✓					
61 LEAKING	✓					
62 SAND / SALT PILE STABLE	✓					
63 MEZZANINE SECURED	✓					
64 ACCESS INTO DOME CLEAR	✓					
65 ACCESS INTO STORAGE SHED CLEAR	✓					
66 SHED IN CLEAN / ORGANIZED CONDITION	✓					
67 OTHER (specify)						

F. OPEN SHED	Yes	No	n/a	PROBLEM	ACTION TAKEN	Corrected By
68 CLEAR OF DEBRIS AROUND EXTERIOR	✓					
69 DRAINAGE CONCERNS AROUND EXTERIOR		✓				
70 WALKWAYS CLEAR OF DEBRIS AND MATERIALS	✓					
71 MATERIALS SECURED	✓					
72 CHEMICALS LABELLED AND STORED	✓					
73 OTHER (specify)						

G. YARD	Yes	No	n/a	PROBLEM	ACTION TAKEN	Corrected By
74 GENERALLY ORGANIZED	✓					
75 GENERALLY FREE OF DEBRIS	✓					
76 EQUIPMENT STORED APPROPRIATELY	✓					
77 VEHICLES SUFFICIENT SPACE TO MANOUVER	✓					
78 GRADING / DRAINAGE CONCERNS		✓				
79 OTHER (specify)						

H.	HEALTH & SAFETY	Yes	No	n/a	PROBLEM	ACTION TAKEN	Corrected By
	HEALTH & SAFETY BOARD						
80	WSIB FORM 82	✓					
81	ESA POSTER VERSION 3.0	✓					
82	OH&S ACT AND REGULATIONS	✓					
83	WSIB "WHAT'S IN IT FOR YOU" FORM	✓					
84	H&S MEMBERS NAMES	✓					
85	POLICY STATEMENT	✓					
86	NAMES OF FIRST AIDERS (Certificates Posted)	✓					
	MONTHLY H&S INSPECTION FORMS POSTED	✓					
	FIRST AID EQUIPMENT						
88	FIRST AID KIT	✓					
89	REGULATION 1101	✓					
90	INSPECTION CHECKLIST	✓					
91	LOG BOOK AVAILABLE	✓					
	FIRE EQUIPMENT						
92	EXTINGUISHERS AVAILABLE & ACCESSIBLE	✓					
93	EXTINGUISHERS MTHLY/YRLY INSPECTIONS	✓					
94	EMERGENCY PLAN IN PLACE	✓					
95	FIRE EXITS SIGNED / LIGHTED	✓					
	TRAINING						
96	RECOMMENDED (specify)						
97	RECOMMENDED (specify)						
	EMPLOYEE KNOWLEDGE						
98	KNOWLEDGE OF H&S POLICY	✓					
99	KNOWLEDGE OF H&S BOARD	✓					
100	KNOWLEDGE OF MSDS BINDER	✓					
101	KNOWLEDGE OF SECURITY POLICY	✓					
102	KNOWLEDGE OF REPORTING DUTIES	✓					
	Other						
103	MSDS BOOK AVAILABLE (CURRENT)	✓					

104	SAFETY SIGNAGE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						37
105	LOCKOUT / TAGOUT READY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
106	EYEWASH STATION	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
107	OTHER (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

I. NOTES

[RETURN TO AGENDA](#)

**The Township of Horton Inspection Checklist
Community Centre**

Date: June 12, 2019 Person Inspection: Shane Lambert.

Location Community Centre Weather _____

Front Entrance Exterior/Interior Foyer

1.Walking Surfaces	Yes	No	Action
Walkways free of obstruction			Water still pooling at front entrance and cement pad when it rains.
Surfaces in good condition	x		
Trip/slip hazards		x	
Warnings near hazards	x		
Extension cords/ Rocks	x		

2. Environment	Yes	No	Action
Lighting adequate	x		
Noise levels	x		
Air quality	x		
Temperature and Humidity	x		
Cleanliness/Housekeeping Mats Exterior Doors	x		
Hazards present?		x	

3. Fire Protection	Yes	No	Action
Fire extinguishers available	x		
Accessibility	x		
Monthly/Yearly inspections	x		
Fire exits signed/lighted	x		
Fire exits clear	x		
Fire doors?	x		

Upper Storage Room above front Foyer

1.Walking Surfaces	Yes	No	Action
Walkways free of obstruction	x		
Surfaces in good condition	x		
Trip/slip hazards		x	
Warnings near hazards			

2. Environment	Yes	No	Action
Lighting adequate	x		
Noise levels	x		
Air quality	x		
Temperature and Humidity	x		
Cleanliness/Housekeeping	x		Dusty
Hazards present?		x	

3. Equipment	Yes	No	Action
Good mechanical condition	X		
Secure from tipping	X		
Free of sharp edges	X		
Proper assembly/adjustment	X		
Emergency devices accessible	X		

4. Fire Protection	Yes	No	Action
Fire extinguishers available	x		
Accessibility	x		
Monthly/Yearly inspections	x		
Fire exits signed/lighted	x		
Fire exits clear	x		
Fire doors?	x		

4. Bookcases/Cabinets	Yes	No	Action
Good condition	x		
Secured	x		
Safe storage/Stacking/Piling	x		
Step stools/ladders available	x		
Heavy items location?		x	

Community Centre Hall

1. Walking Surfaces	Yes	No	Action
Walkways free of obstruction	x		
Surfaces in good condition	x		
Trip/slip hazards		x	
Warnings near hazards			

2. Environment	Yes	No	Action
Lighting adequate	x		1 ceiling light out near stairs Will wait to replace.
Noise levels	x		
Air quality	x		
Temperature and Humidity	x		
Cleanliness/Housekeeping	x		
Hazards present?		x	Heater grates starting to bend up on corners.
Safety signage	x		

RETURN TO AGENDA

3. Office Equipment	Yes	No	Action
Tables - 31 total			
Good mechanical condition	x		
Secure from tipping	x		
Free of sharp edges	x		7 tables have some damage to corners/sharpness Floor set up and planning can work around this for now. Waiting for appropriate Grant
Chairs			
Good mechanical condition	x		
Secure from tipping	x		
Free of sharp edges	x		
Proper assembly/adjustment	x		
STAGE			
Good mechanical condition	x		
Free of sharp edges	x		
Proper assembly/adjustment	x		
Preventative maintenance			
Stage drapes new June 15, 2016	x		
Doors			
Seal tight and lock secure	x		Back door on Rink side is getting hard to fully lock
Chair Lift			
In good operating condition	x		Remote appears to be not working. But Lift is working within spec.
Up to date inspection	x		
Defective parts or Hazards			

5. First Aid	Yes	No	Action
AED – External defibrillator	x		Replaced Battery
AED – active light blinking	x		
Availability of first aid kit Posted	x		
Regulation 1101	x		
Certificates posted	x		
Log book available	x		

6. Fire Protection	Yes	No	Action
Fire extinguishers available	x		
Accessibility	x		
Monthly/Yearly inspections	x		
Fire exits signed/lighted	x		
Fire exits clear	x		
Fire doors?	x		

7. Health and Safety Board	Yes	No	Action
WSIB Form 82	x		
ESA poster version 3.0	x		
OH&S Act and Regulations	x		

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WSIB "What's in it for you" form	x		
Names of trained First Aiders	x		

8. Training	Yes	No	Action
WHMIS/First aid	x		
Emergency Procedures			
Security Procedures			
Special training			

Kitchen

1. Walking Surfaces	Yes	No	Action
Walkways free of obstruction	X		
Surfaces in good condition	X		
Trip/slip hazards		X	
Warnings near hazards			

2. Environment	Yes	No	Action
Lighting adequate	X		
Noise levels	X		
Air quality	X		
Temperature and Humidity	X		
Cleanliness/Housekeeping	X		
Hazards present?		x	
Cleaning compounds present?	X		
Cleaning compounds labelled	X		
Safety signage	X		

3. Equipment	Yes	No	Action
Counters			
Good mechanical condition	X		
Secure from tipping	X		
Free of sharp edges	X		
Proper assembly/adjustment	X		
Cupboards			
Good mechanical condition	X		
Clear of Clutter above	X		
Free of sharp edges	X		
Proper assembly/adjustment	X		
Fridge/Freezers			
Good mechanical condition	X		
Secure from tipping	X		
Free of sharp edges	X		
Thermometers present	X		
Preventative maintenance	X		
Defective parts identified			Puddle on floor in front of freezer. After inspection, it is working with in spec

STOVE/ /HOOD			
In good operating condition	X		
Up to date inspection	X		Next cleaning scheduled
Defective parts or Hazards identified			

Notes: .

5. First Aid	Yes	No	Action
Availability of first aid kit	X		In Kitchen Cupboard above hand washing sink.
Regulation 1101	X		
Inspection checklist	X		
Log book available	X		

6. Fire Protection	Yes	No	Action
Fire extinguishers available	X		
Accessibility	X		
Monthly/Yearly inspections	X		
Fire exits signed/lighted	X		
Fire exits clear	X		
Fire doors?	X		

Utility Room

1.Walking Surfaces	Yes	No	Action
Walkways free of obstruction	X		
Surfaces in good condition	X		
Trip/slip hazards		X	
Warnings near hazards			
Extension cords/ Rocks			

2. Environment	Yes	No	Action
Lighting adequate	X		
Noise levels	X		
Air quality	X		
Temperature and Humidity	X		
Cleanliness/Housekeeping	X		
Hazards present?		x	
Cleaning compounds present?	X		
Cleaning compounds labelled	X		
Safety signage	X		

Equipment	Yes	No	Action
Water heater			
Good mechanical condition	X		
Secure from tipping	X		
Proper assembly/adjustment			
FLOOR CLEANER		x	

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Good mechanical condition	x		
Furnace	x		
Good mechanical condition	x		
Clear of Clutter above	X		
Free of sharp edges	X		
Proper assembly/adjustment	X		
Preventative maintenance	X		
Defective parts identified			
Furnace vent			
In good operating condition	X		
Up to date inspection	X		
Defective parts or Hazards identified			

Men's Room

1. Walking Surfaces_ Yes No Action

Walkways free of obstruction	X		
Surfaces in good condition	X		
Trip/slip hazards		x	
Warnings near hazards			

2. Environment Yes No Action

Lighting adequate	X		
Noise levels	X		
Air quality	X		
Temperature and Humidity	X		
Cleanliness/Housekeeping	X		Have not had smell return since last month
Hazards present?	X		
Cleaning compounds present?		X	
Safety signage	X		

3. Equipment Yes No Action

Toilets/Urinals			
Good mechanical condition	x		
Secure from tipping	X		
Sinks			
Good mechanical condition	X		
Secure from tipping	X		
Doors			
Good mechanical condition	X		
Emergency devices accessible	X		

Notes:

Ladies Room

1. Walking Surfaces_ Yes No Action

Walkways free of obstruction	X		
Surfaces in good condition	X		
Trip/slip hazards		x	

RETURN TO AGENDA

2. Environment	Yes	No	Action
Lighting adequate	X		
Noise levels	X		
Air quality	X		
Temperature and Humidity	X		
Cleanliness/Housekeeping	X		
Hazards present?		X	
Cleaning compounds present?		X	
Safety signage	X		

3. Equipment	Yes	No	Action
Toilets			
Good mechanical condition	X		
Secure from tipping	X		
Defective parts identified			Handle Fixed
Proper assembly/adjustment			
Sinks			
Good mechanical condition	X		
Secure from tipping	X		
Defective parts identified			
Proper assembly/adjustment			
Doors			
Good mechanical condition	X		
Emergency devices accessible	X		
Defective parts identified			
Proper assembly/adjustment			

BAR –

1. Walking Surfaces	Yes	No	Action
Walkways free of obstruction	X		
Surfaces in good condition	X		
Trip/slip hazards		x	
Warnings near hazards	x		

2. Environment	Yes	No	Action
Lighting adequate	x		
Noise levels	x		
Air quality		x	
Temperature and Humidity	x		Still warm due to freezers.
Cleanliness/Housekeeping	x		
Hazards present?	x		
Cleaning compounds present?		x	
Cleaning compounds labelled		x	
Safety signage	x		

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Liquor licence visible & up to date	x		
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3. Equipment	Yes	No	Action
Sink			
Good mechanical condition	x		
Defective parts identified			
Fridges/Freezer			
Good mechanical condition	x		
Secure from tipping	x		
Defective parts identified			
Thermometers present	x		

Notes:

Upper Meeting Room

1. Walking Surfaces	Yes	No	Action
Walkways free of obstruction	X		
Surfaces in good condition	X		
Trip/slip hazards			
Warnings near hazards			

2. Environment	Yes	No	Action
Lighting adequate	x		
Noise levels	X		
Air quality	X		
Temperature and Humidity	X		
Cleanliness/Housekeeping	X		
Hazards present?	x		
Cleaning compounds present?		X	
Safety signage	x		

3. Equipment	Yes	No	Action
Tables			
Good mechanical condition	X		
Defective parts identified			
Chairs			
Good mechanical condition	X		
Secure from tipping	X		
Defective parts identified			
Games			
Good mechanical condition	X		
Secure from tipping	X		
DOORS/ Accessibility			
Good mechanical condition	X		
Defective parts identified			
Windows			
Good mechanical condition	X		

RETURN TO AGENDA

4. Fire Protection	Yes	No	Action
Fire extinguishers available	X		
Accessibility	X		
Monthly/Yearly inspections	X		
Fire exits signed/lighted	x		
Fire exits clear	X		
Fire doors?	X		

Completed by: Shane Lambert Community Liaison Officer

Date: June 12th 2019

Submitted: - CAO/Clerk Hope Dillabough

RENFREW AND AREA SENIORS' HOME SUPPORT INC.

Minutes of the Renfrew and Area Seniors' Home Support regular meeting of the Board of Directors held in the Boardroom of Renfrew and Area Seniors' Home Support, Thursday March 28, at 1:00 pm.

PRESENT: Judy Ewart, Joanne McDonald, Dave Bennett, C.A.Simson, Glenn Garvie, Andrew Evans, Joan Daley and Tom Webster.

Regrets: Jack Ledger and Jasper Lafrance

- Call to Order: Dave Bennett called the meeting to order at 1:00 pm.
- Additions to the Agenda: 1. Foot clinic and 2. Performance Agreement
- Approval of agenda: A motion made by C.A.Simson and seconded by Andrew Evans to accept the agenda. All agreed
CARRIED
- Approval of the minutes of the Feb. 28, 2019 Regular Board Meeting: Moved by Glenn Garvie and seconded by C.A.Simson that the minutes of the Regular board meeting be approved as circulated. All agreed. CARRIED
- BUSINESS ARISING from the minutes of the Feb.28, 2019 Regular board Meeting.
 - 1.) Blinds are now on windows in the office area, flooring done in kitchen and bathroom, Pop-Up-tent, new vacuum and computer purchased.
 - 2.) Golden Age Center: Katie was the only one to apply for the job at \$15.00 an hour to begin April 1, 2019.
- Golden Age Activity Presentation: A report was made by Nellie Kingsbury of activities last month and informed of the activities for the present month. Very well presented and exciting to hear of the success of the center. New commercial vacuum was purchased and flooring and baseboards finished. Worked with Katie teaching her to make decisions on her own. Memberships renewals are about half done. Moved by Joan Daley and seconded by Tom Webster that the report be accepted. All agreed.
CARRIED
- TREASURER'S REPORT: Very well reported by Jack and glad to get a report before the meeting to read. Finances are in good shape. Moved by Andrew Evans seconded by Joan Daley that the Treasurer's Report be accepted and the cash disbursements for the month of February be approved. All agreed
CARRIED
- MUNICIPAL REP.REPORTS:
ADMASTON/BROMLEY: Joanne McDonald: nothing
HORTON: Horton to hold Hoe-down again this year. Looking for RASH to provide food.
TOWN OF RENFREW: Andrew Evans: Town to provide drop-off area on main street at Golden Age Center.
- COMMITTEE REPORTS:
Executive Committee Report: No meeting but will have a meeting in April before the Board Meeting.
 - a. Judy presented a letter to the Board announcing her retirement at end of 2019.
 - b. Will speak with Dennis to see if there is interest to work together.

RETURN TO AGENDA

Fundraising Report: Meeting held Mar. 19, 2019

Feb. epicure office fundraiser: \$125.00

Misc. crafts: \$78.00

Mar. Bagged lunch: \$681.00

Luck of the Irish: (Mar.29 is the draw)

Total for Feb. and Mar. \$884.50

Upcoming Events: April 12, Girls night out

April 18, office Easter Bake Sale

May 4, downtown Garage Sale

May 31, 6th annual Drive for Drives golf Tournament

Nomination Report: C.A.Simson reported: Dave Bennett-President, C.A.Simson-Vice-president, Joanne McDonald -Secretary, Glen Garvie and Jack Ledger to share treasurer, Tom Webster - Horton rep, Andrew Evans-Town rep., Joanne McDonald - Admaston rep; Joan Daley, Bob Johnston (if there is an opening), Jasper Lafrance?.

Membership Report: Individual Members-4, total Members-4, Membership fees-\$40.00, total \$40.00.

- Executive Directors Report:

1. We met more targets than anticipated. We have been working to improve transportation numbers. Need volunteers for different programs, day hospital have called again after a lull.
2. Carefor is raising the cost of frozen meals to \$5.15 but because we are charging \$5.50 we will not be increasing our prices. Will be paying for delivery.

- New Business:

1. Jama Mar.1 125-100 intervention, home people, referred from home.
2. Planning for the future of our organization - Dave and Judy to explore.
3. Board Training by video Apr.16, 2019.
4. Lieu time and vac. time to be carried forward and used up by end of June 2019. A motion made by Glen Garvie and seconded by C.A.Simson that an extension for using up lieu time be accepted. All Agreed. CARRIED
5. M-SAA Agreement has arrived outlining our funding agreement. Judy agreed with it and signed off as well as Dave Bennett and Joanne McDonald.
6. Purchasing Policy: How do we purchase? A lot does not apply to us. Executive Committee to review first and then bring back next meeting.

- Next Regular Meeting: Thursday April 25, 2019 at the Renfrew Area Senior's Home Support Board Room at 1:00 pm.

- A motion to adjourn was made by Tom Webster at 3:00 pm.

President

Secretary

RETURN TO AGENDA



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of June 14th, 2019

INFORMATION provided **NOT** included in the Regular Council meeting package of June 18th, 2019

INFORMATION EMAILED

1. AMO 2019 Delegation Form
2. AMO Update - Bill 108 Receives Royal Assent with Several Amendments
3. AMO Update – The Legislature Rises and Waste Related Developments
4. Letter from MNRF Minister John Yakabuski
5. Emergency Management Exemplary Service Award
6. MMAH – Bill 108
7. Ottawa Valley Business News – June 4, 2019
8. Ottawa Valley Business – 101 Things to do in the Valley
9. County of Renfrew’s Annual Warden’s Gold Tournament
10. MP – Cheryl Gallant Bill C-68
11. News Release – Ontario Renovates Program No Longer Accepting Applications
12. News Release - Algonquin College Personal Support Worker Program at Bonnechere Manor a Success!
13. Calendar

RETURN TO AGENDA



**Township of Horton
COUNCIL / COMMITTEE REPORT**

Title: Consent Application B07/17 Brent and Diane Greer	Date:	June 18 th , 2019
	Council/Committee:	Council/Planning Committee
	Author:	Hope Dillabough, CAO/Clerk
	Department:	Planning

RECOMMENDATIONS:

That Planning Committee and Council approve Consent Applications B17/17 – Brent and Diane Greer, upon the following conditions being met:

- A Registered Plan of Survey;
- Applicant must enter into Consent Agreement with the Township;
- Lot Development fee of \$3824.00 be paid for the lot created;

BACKGROUND:

See attached package provided by the County of Renfrew.

ALTERNATIVES: Council may wish to stick with the original decision of a past Council which would preclude approval of this severance application.

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: County of Renfrew

Author: 
signature

Other: _____
signature

Treasurer: 
signature

C.A.O.: 
signature

DEVELOPMENT & PROPERTY
DEPARTMENT



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
(613) 735-3204
FAX: (613) 735-2081
www.countyofrenfrew.on.ca

REQUEST FOR COMMENTS

March 22, 2019



Hope Dillabough, CAO/Clerk
Township Of Horton
2253 Johnston Road RR #5
Renfrew, ON K7V 3Z8

Dear Ms. Dillabough:

Owner: Brent & Diane Greer

Location of Land: Part of Lot 20, Concession 6
Geographic Township of Horton
807/17 (260m x 600m – 18.14 ha.)

The above referenced Applications for Consent have been received for consideration by the County of Renfrew. A copy of the applications is attached. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, your written comments are required.

A Notice of an Application for Consent is attached that includes a key map showing the location of the proposed consent.

Yours truly,

Alana Zadow, ACST
Secretary-Treasurer
Land Division Committee
azadow@countyofrenfrew.on.ca

/az

Enclosures

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Experience Our History, Share Our Future!

**NOTICE OF AN APPLICATION FOR CONSENT
(Land Severance)**

Pursuant to Section 53(5)(a) of the Planning Act and O. Reg. 197/96, notice of the application must be given to every landowner within 60 metres of the subject land and to prescribed persons and public bodies.

TAKE NOTICE that the County of Renfrew has received an application for consent under Section 53(1) of the Planning Act for the following lands:

Application Number:	B07/17
Location of Subject Lands:	Part Lot 20, Concession 6
Municipality:	Township of Horton
Name of Applicant:	Brent & Diane Greer

PURPOSE AND EFFECT:

The purpose and effect of the application is to sever a 44.82 acre parcel of land to remain vacant. A key map showing the approximate location of the proposed consent is on the reverse of this notice.

NEED TO MAKE SUBMISSIONS:

A Decision may be made at any time after 14 days from the date of this Notice. If you wish to make a written submission, please direct it to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew, 9 International Drive, Pembroke, Ontario K8A 6W5.

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

If a person or public body that files an appeal of a decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent does not make written submissions to the Land Division Committee of the County of Renfrew before it gives or refuses to give a provisional consent, the Ontario Municipal Board may dismiss the appeal.

NOTICE OF DECISION:

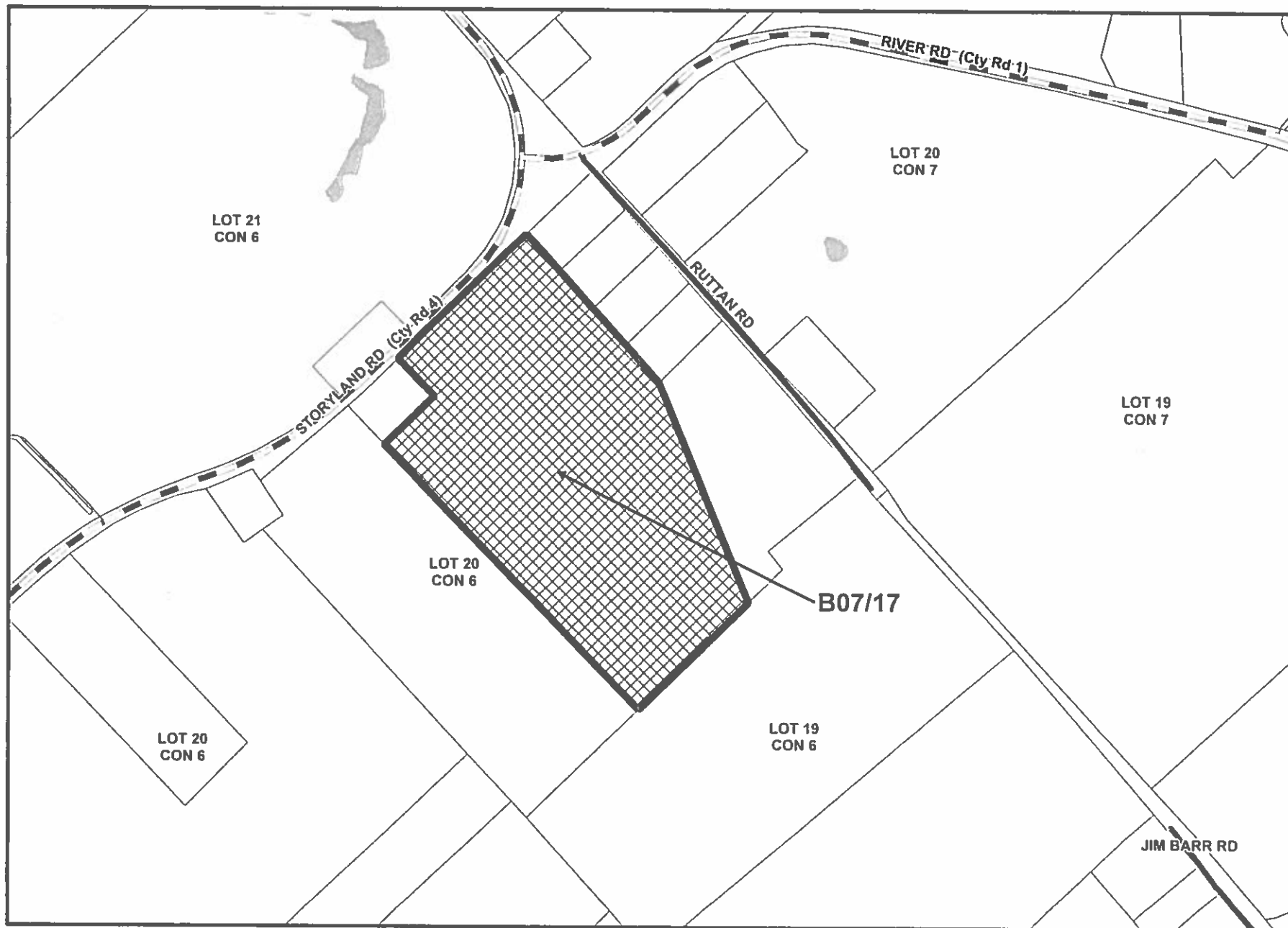
If you wish to be notified of the decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent, you must make a written request to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew.

Please refer to the application number in all correspondence and communications.

ADDITIONAL INFORMATION:

Additional information concerning this consent application is available for public inspection during office hours at the offices of the Development and Property Department of the County of Renfrew, 9 International Drive, Pembroke, Ontario or you may contact the Secretary-Treasurer of Land Division by telephone at (613) 735-3204 or toll-free 1-800-273-0183. Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m.

Dated at the County of Renfrew this 9th day of March, 2017.



KEY MAP

Township of HORTON



1 centimeter = 75 meters

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- Legend**
- Utility Line
 - Hydro Line
 - Natural Gas Pipeline
 - Submerged Communication Line
 - Submerged Hydro Line
 - Unknown Pipeline
 - Unknown Transmission Line

- Roads**
- County
 - Provincial Highway
 - Municipal Maintained
 - Municipal Seasonal
 - Private
 - Crown
 - Off-Ramp
 - On-Ramp
 - Quebec

- County Road Numbers**
- Airport Airstrip**
- Hangar
 - Heliport
 - Runway
 - Seaplane Base

- Hydrographic Point**
- Falls
 - Rapids
 - Rocks

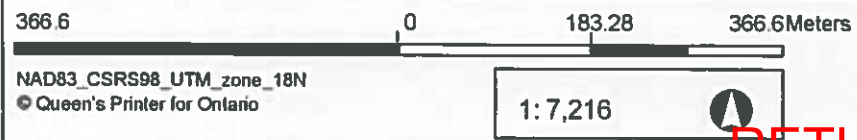
Hydrographic Line

Depending on the number of layers visible not all may be shown in the legend.

Notes

Enter description of the map

This map is illustrative only. Do not rely on it as being a precise indicator of routes, locations of features, nor as a guide to navigation. The County of Renfrew shall not be liable in any way for the use of, or reliance upon, this map or any information on this map.



With Data supplied under Licence by Members of the Ontario Geospatial Data Exchange County of Renfrew, Ontario Ministry of Natural Resources, Pembroke, Ontario Ministry of Northern Development, Mines and Forestry

This map was produced automatically by the County of Renfrew Mapping Website

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**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

- 1. FILE NO.: **B07/17**
- 2. APPLICANT: Brent & Diane Greer
- 3. MUNICIPALITY: Township of Horton
- 4. LOT: Part Lot 20 CON.: 6 STREET: Ruttan Road & Storyland Road
- 5. PURPOSE: Creation of a new lot

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
6. <u>OFFICIAL PLAN OF THE COUNTY OF RENFREW</u> Official Plan Designation(s):	Mineral Aggregate	Rural Mineral Aggregate	n/a
7. <u>ZONING BY-LAW OF THE TOWNSHIP OF HORTON</u> Zone (s):	Rural (RU) Extractive Industrial Reserve (EMR)	Rural (RU) Extractive Industrial Reserve (EMR) Rural-Exception Fifteen (RU-E15)	n/a

8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	18.14 ha	(RU) 10 ha	260 m	(RU) 40 m
Total, if Lot Addition	- m ²	- m ²	- m	- m
Retained	5.22 ha	(RU) 4050 m ²	273 m	(RU) 40 m

9. SEVERANCE HISTORY

Number of new lots from original holding (1971) 9 new lots – B247/84, B88/85, B270/88, B221/89(1), B222/89(2), B066/90(1), B067/90(2), B075/99(1) and B076/99(2)

10. BUILT-UP AREA Yes No

PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
- Under Section 7.3(5)&(6) an aggregate impact study detailing the deposit’s potential for extraction and impact of the proposed processing yard enlargement is submitted and the results are favourable.
 - Under Section 13.3(2) consultation with County of Renfrew Public Works and Engineering Department is required because the severed lands front on a County road.
 - Under Section 13.3(3) consultation with Township is required because the retained lands front on a municipal road.
- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

Section 2.5.1 – Mineral Aggregate resources shall be protected for long-term use.

Section 2.5.2.4 – Mineral aggregate operations shall be protected from development and activities that would preclude or hinder their expansion or continued use

4. GENERAL PLANNING COMMENTS

The applicants are proposing to sever a vacant 18.14 hectare lot with 260 metres of road frontage. The retained lands would be 5.22 hectares in area with 273 metres of road frontage. There is a dome structure for scrap metal and a barn on the retained lands. No change in use is proposed for the severed or retained lands. This application was put on hold by the applicants but was reinstated by them on February 4, 2019.

A concurrent severance application (B24/16) was received for the lands occupied by the scrap metal operation and barn. That file has been abandoned by the applicants and a refusal decision was rendered by the County of Renfrew on the file. The scrap metal lands, which were the part of the severed parcel in B24/16, now form part of the retained lands under this current file (B7/17).

There have been numerous lots created from the original holding. The last consent granted off this holding, B76/99(2), included a Note on the Decision of consent stating that "The Approval Authority (i.e., the County of Renfrew) concurs with the Municipality recommendation that no more severances be permitted off the holding in Lot 20, Con.6." This Decision, and the letter from the Township recommending the placement of this Note on the Decision, is attached to this report.

The Township of Horton Council should consider this historical information as part of its review of the current application. It should be noted that the review of the previous files was made under the old Township of Horton Official Plan, which was replaced by the current County of Renfrew Official Plan in 2003.

In addition to the comments above, and as indicated in Part B, Section 3 of this report, the protection of aggregate resource (sand and gravel) is Provincial policy. A portion of the severed and retained lands are designated Mineral Aggregate in the County of Renfrew Official Plan and are classified as containing primary and secondary deposits. Section 7.3(1) of the County of Renfrew Official Plan states that the predominant use of land in the Mineral Aggregate Designation will be for pits and quarries along with associated manufacturing uses. Other uses which do not preclude the future use of these lands for mineral aggregate extraction purposes such as forestry, farming activities not involving the construction of buildings or structures, conservation and outdoor recreation will also be permitted. The proposed severance represents a minor incursion into the existing Mineral Aggregate designation because it would split the aggregate resource between two properties and thereby potentially affect any future extraction of aggregate on the lands.

As a consequence, an Aggregate Impact Study prepared by a qualified person in accordance with Section 7.3(5) of the County Official Plan is required to detail the deposit's potential for extraction and demonstrate that the severance will not affect the future extraction potential in the area.

Approximately half of the severed lands are zoned Rural (RU), while the other half is zoned Extractive Industrial Reserve (EMR). The retained lands are also zoned RU and EMR, with a small portion zoned Rural-Exception Fifteen (RU-E15). The RU-E15 zone permits a processing yard for scrap metal, in addition to the uses normally permitted in the RU Zone.

The severed lands have frontage on Storyland Road, which is a County Road. Section 13.3(2) of the Official Plan states that new development which proposes access to or fronts on a County Road must satisfy all requirements of the Public Works and Engineering Department. In a letter dated February 13, 2017, the Department indicated that the severed lands have an existing field entrance to Storyland Road, and that no new entrances are needed to the County Road.

The retained lands have frontage on Ruttan Road, which is a Municipal Road. Section 13.3(3) of the Official Plan states that new development that proposes access to or fronts on a Municipal Road must satisfy all the requirements of the local municipality. Favourable comments are required.

The applicants have stated that no new buildings are proposed on the severed and retained lands.

There have been nine previous residential severances from the original holding (from 1971 on). As this severance is not creating a residential lot, it does not count towards the number of new lots created off the holding, and therefore a Planning Justification Report is not required to support this additional severance.

A letter of objection for the concurrent application B24/16, which is now the retained parcel in this application, was received at our office from Charles Eady stating that the scrap yard is going to be very close to the headwaters of the creek that runs through his property. Please see attached.

A second letter of objection, also attached, was received for B24/16 from multiple property owners along Ruttan and River Roads. Their concerns included:

- Property values
- Road condition (dead end road is only sand based with minimal granular on top)
- Noise
- Environmental (map does not show 12-month running creek inside severance)
- Residential Community (8 residential lots have been created by Mr. Greer)
- Current Site Plan Agreement (Mr. Greer has not adhered to all site plan conditions for RU-E15 Zone and his existing half acre scrap yard storage area. He is presently storing outside the perimeters as well as storing items not listed in his agreement, i.e., propane tanks, oil tanks, vehicle motors, tires, etc. Hours of operation have also been ignored).

Depending on the discussion around these comments, the above-noted site plan and zoning issues may have to be addressed either separately by the Township, or as conditions of consent.

5. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.

The issues regarding the scrap metal yard noted above.
The submission of a favourable Aggregate Impact Study.

- (c) The proposal may be acceptable when the following matters are addressed and resolved:

- (d) If granted, conditions to the giving of consent should be considered for the following:

- Registered Plan of Survey
- Zoning By-law Amendment: Rezone retained lands to enlarge processing yard, if required/appropriate.
- Minor Variance:
- Private Road Agreement:
- Development Agreement:
- Site Plan Control Agreement: Amendment to existing site plan, if required/appropriate.
- Notice on Title:
- Shoreline Road Allowance Closure / Acquisition:
- Other:

- (e) There are serious planning concerns, refusal is recommended.

- (f) Other Recommendations:

Date: March 22, 2018
Planner: Charles Cheesman, MCIP, RPP
Manager of Planning Services



R. R. 5, Renfrew, Ontario K7V 3Z8

Phone 432-6271

Fax 432-7298

January 5th, 2000

Mrs. Bev Johnston
Secretary
Land Division Committee
County of Renfrew
9 International Drive
Pembroke, Ontario K8A 6W5

Dear Mrs. Johnston:

RE: Brent & Diane Greer
Consents B75/99 (1) & B76/99 (2)

In 1998, Mr. and Mrs. Greer made several presentations to Council on their proposed severance on Lot 20 Concession 6. On July 21, 1998, Council agreed to support the application for severance that divided the property (B76/99) if the following conditions were met:

1. Submit engineer report on quality of aggregate in EMR zone; (OP requirement)
2. Rezone to Rural Exception zone;
3. Entrance permit to be approved by County Roads Department
4. Submit plan showing how rest of property is to be developed; and
5. Condition on approval that there be no more severances.

The Greers engaged the Firm of Morey Houle Chevrier Engineering Limited to investigate and report on the aggregate in the parcel to be severed (B76/99). The Firm reported that a high water table restricted the economical extraction of the aggregate on the subject area. Your Planning Department has a copy of this report.

On September 1, 1998 the Greer's son and daughter-in-law attended Council and submitted the Engineering Report along with the property development proposal. The development plan is the same plan they used for the current consent applications. Council passed the following resolution (#98-320) that evening:

RETURN TO AGENDA

Moved by Judy Campbell
Seconded by Robert A. Johnston

That upon receipt of the Morey Houle Chevrier Engineering Limited report on aggregate indicating high water table and limited aggregate and upon receipt of the plot plan showing the future development of the property, Council agrees to support an approximate 25 acre severance in Lot 20 Concession 6 with the following conditions:

1. Property to be rezoned from EMR to Rural;
2. Minimum building setback set out; and
3. No further severances be permitted from the property.

Carried.

The Greer's submitted an application to rezone the property on January 29, 1999. When our Planner reviewed the zoning application, he realized that the County policy on simultaneous severances required a seconded application. This is the reason two applications are submitted, when all Council's discussion with the applicants was on one severance.

Horton Council reviewed the applications and planning comments last evening. After review, Council agreed that the applicants had met the tests imposed on them. Therefore they could not change their support to the original proposal. Council requests that if the Land Division Committee approves the two applications, that the following conditions be added to the approval:

1. Property in B76/99 to be rezoned from EMR to a Rural Exception zone which will establish 12 hectares as the minimum lot size;
2. The zoning amendment is to incorporate a minimum building set back to ensure the house is built as far back as possible to take advantage of topography and to distance the development from the entrance of the gravel pit across Storyland Road. This setback is to also ensure that the dwelling can meet the 90 metre separation distance from an EM and EMR zone as required under our zoning by-law; and
3. That no more severances be permitted from their holdings in Lot 20 Concession 6.

Please consider this letter as our Municipal Report on the above applications.

Yours truly,



Mackie J. McLaren
Clerk-Treasurer

Cc: Brent & Diane Greer
Charles Cheesman

COUNTY OF RENFREW

PLANNING DEPARTMENT
5 INTERNATIONAL DRIVE
PEMBROKE, ONTARIO
K8A 6W5



TEL: (613) 735-3204
(613) 739-8802
FAX: (613) 735-2492

DECISION RE APPLICATION FOR CONSENT SECTION 53 OF THE PLANNING ACT

March 30, 2000

File No. B76/99(2)

Consent for conveyance of property from Brent and Diane Greer of a residential lot being Pt. Lot 20, Con.6 in the Township of Horton of the County of Renfrew consisting of:

Frontage: 164.7m (540.35 Ft.)
Depth: 329m (1669.95 Ft.)
Area: ~~12.46 Ha~~ (30 Acs.)
Part 3 On Reference Plan 49R-14184

IT IS HEREBY DECIDED that consent be granted for the conveyance of a residential lot as it conforms to the Official Plan of the Municipality of the Township of Horton and meets the requirements of Renfrew County and District Health Unit, Renfrew County Roads Department and the Local Municipality.

Consent is granted subject to the following condition:

1. That the severed lands be rezoned from Extractive Industrial Reserve (EMR) to a Rural (RU) zone to permit a residence. The Municipality of the Township of Horton is to notify the Secretary-Treasurer of the Land Division Committee when the rezoning is in force and effect. Consent shall be deemed to be refused in accordance with Section 53(41) of the Planning Act on March 30, 2001 if proof has not been supplied to the satisfaction of the Secretary-Treasurer before that date that the condition has been met.

NOTE: The Approval Authority concurs with the Municipality recommendation that no more severances be permitted off the holding in Lot 20, Con. 6.

Diane Carbone
Art Jamieson
Bill [Signature]

DEVELOPMENT & PROPERTY
DEPARTMENT



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
(613) 735-3204
FAX: (613) 735-2081
www.countyofrenfrew.on.ca

REQUEST FOR COMMENTS

April 10, 2019

Hope Dillabough, CAO/Clerk
Township Of Horton
2253 Johnston Road RR #5
Renfrew, ON K7V 3Z8

Dear Ms. Dillabough:

Owner: Brent & Diane Greer

Location of Land: Part of Lot 20, Concession 6
Geographic Township of Horton
B07/17 (260m x 600m – 18.14 ha.)

Further to my planning report dated March 22, 2019 we have now been notified by the Applicants that they do not intend to enlarge the existing scrap metal processing yard. Please see the attached email correspondence dated April 8, 2019 from Mrs. Greer.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Charles Cheesman, MCIP, RPP
Manager of Planning Services
ccheesman@countyofrenfrew.on.ca

/az

cc. Diane & Brent Greer

Enclosures

RETURN TO AGENDA

Alana Zadow

From: Bamberry Farms Shorthorns <bamberryfarms@hotmail.com>
Sent: April-08-19 3:39 PM
To: Alana Zadow
Subject: B07/17

Alana Zadow,
Charles Cheesman,

As a follow-up to our phone conversation on April 8, 2019, we wish to confirm that we have no wish to enlarge the size of the scrap holding yard from its present size. The area presently zoned for this purpose is more than adequate for our business.

Sincerely,
Diane Greer
Brent Greer
2208632 ON Inc.

Sent from Outlook

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Township Of HortonAPRIL 2019 BUILDING REPORT

Month	No. of Permits	2019 Value of Permits	2018 Value of Permits	2017 Value of Permits	Renos/Add Comm/Res	Garages/Storage Bldg Comm/Res	New Res	New Comm	Total SQ. FT	Stop Work Orders Issued
January			\$57,500	\$0						0
February	4	\$604,000	\$0	\$0	4				5,542	0
March	2	\$375,000	\$1,108,000	\$394,500		1	1		3,082	0
April	5	\$636,000	\$288,000	\$945,000	3	1	1		7,542	0
May			\$824,000	\$125,000						0
June			\$1,977,000	\$657,000						0
July			\$595,000	\$447,000						0
August			\$690,800	\$385,000						0
September			\$1,141,000	\$1,782,000						0
October			\$330,300	\$453,250						0
November			\$1,000	\$387,000						0
December			\$45,000	\$0						0
TOTALS	11	\$1,615,000	\$7,057,600	\$5,575,750	7	2	2	0	16,166	0

RETURN TO AGENDA

Township Of HortonMAY 2019 BUILDING REPORT

Month	No. of Permits	2019 Value of Permits	2018 Value of Permits	2017 Value of Permits	Renos/Add Comm/Res	Garages/Storage Bldg Comm/Res	New Res	New Comm	Total SQ. FT	Stop Work Orders Issued
January			\$57,500	\$0						0
February	4	\$604,000	\$0	\$0	4				5,542	0
March	2	\$375,000	\$1,108,000	\$394,500		1	1		3,082	0
April	5	\$636,000	\$288,000	\$945,000	3	1	1		7,542	0
May	6	\$820,000	\$824,000	\$125,000	2	1	3		12,521	0
June			\$1,977,000	\$657,000						0
July			\$595,000	\$447,000						0
August			\$690,800	\$385,000						0
September			\$1,141,000	\$1,782,000						0
October			\$330,300	\$453,250						0
November			\$1,000	\$387,000						0
December			\$45,000	\$0						0
TOTALS	17	\$2,435,000	\$7,057,600	\$5,575,750	9	3	5	0	28,687	0

RETURN TO AGENDA

CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2019-36

**BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CAO/CLERK
TO EXECUTE AN AGREEMENT WITH
THE CORPORATION OF THE TOWN OF ARNPRIOR
FOR ICE AND WATER RESCUE SERVICES**

WHEREAS The Council of the Corporation of the Township of Horton wishes to enter into an agreement with the Town of Arnprior to provide the Township with Ice and Water Rescue Services;

NOW THEREFORE the Council of the Corporation of the Township of Horton **ENACTS AS FOLLOWS:**

1. That the Mayor and CAO/Clerk be authorized and are hereby authorized to execute an agreement with the Corporation of the Town of Arnprior in the form attached to this by-law as Schedule "A", and such schedule to form a part of this by-law and to have the same force and effect as if recited in full herein; and
2. That the Mayor and CAO/Clerk be authorized and are hereby authorized to do or cause to be done all such matter of act or thing as may be required to give full force and effect of this by-law and to the said agreement in the form of Schedule "A" attached herein; and
3. That this By-law shall come into full force and effect on the date of passage.

READ a first and second time this 18th day of June, 2019.

READ a third time and finally passed this 18th day of June, 2019.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

ICE & WATER RESCUE AGREEMENT
BETWEEN

The Township of Horton
(hereinafter referred to as "Horton")

AND

The Corporation of the Town of Arnprior
(hereinafter referred to as "Arnprior")

IN CONSIDERATION OF MUTUAL COVENANTS AND AGREEMENT HEREIN CONTAINED, IT IS MUTUALLY AGREED BETWEEN THE TWO PARTIES AS FOLLOWS:

1.0 Definitions

"Call" means an emergency call from Horton for the provision of ice and water rescue only by Arnprior.

"Equipment" means the equipment necessary for ice and water rescue owned by Arnprior.

"Fire Chief" means the person appointed as the Fire Chief within the meaning of the Fire Protection and Prevention Act, S.O. 1997 c. 4, as amended;

2.0 Area to be Protected

Arnprior shall make all reasonable attempts to respond to a call of which it has been notified within the municipal boundaries of Horton. Additional apparatus and firefighters will be provided by the Horton Fire Department as deemed necessary by the Horton Fire Chief.

Where Horton requests Water/Ice Rescue services, it is agreed between the parties that should Arnprior respond to a call and upon arriving at the scene find the call is actually outside the geographic boundaries of Horton, that Arnprior will notify Horton but may, at the Arnprior Fire Chief's discretion, continue to respond to the call until such time as the correct Fire Department in whose jurisdiction the call is within, arrives at the scene. Arnprior will invoice Horton accordingly for the call.

Where dispatch, without input from Horton, requests Water/Ice Rescue services, it is agreed between the parties that should Arnprior respond to a call and upon arriving at the scene find the call is actually outside the geographic boundaries of Horton, that Arnprior will notify Horton but may, at the Arnprior Fire Chief's discretion, continue to respond to the call until such time as the correct Fire Department in whose jurisdiction the call is within,

RETURN TO AGENDA

arrives at the scene. In this case, Arnprior will invoice the appropriate municipality in which the call took place for the call.

3.0 Equipment & Firefighters

It is agreed that sufficient firefighters to operate the ice and water rescue equipment and whatever equipment in the opinion of the Arnprior Fire Chief or acting Fire Chief is deemed necessary shall attend each call. The parties agree and acknowledge that response and attendance to a call shall be at the discretion of Arnprior Fire Chief or acting Fire Chief based on availability of trained personnel, availability of equipment and ability to maintain adequate resources within Arnprior during a call in Horton.

4.0 Response

In the event Arnprior receives a dispatch to respond to an emergency in Arnprior while responding to, or while in attendance at the scene of a call in Horton, the Arnprior Fire Chief or acting Fire Chief will notify Horton Fire Department via dispatch and update the dispatch centre that an Arnprior response cannot be made or maintained in Horton.

Whenever Arnprior is committed to a call within Arnprior boundaries, within other area agreement boundaries or to an Arnprior Mutual Aid assistance call, the Arnprior Fire Chief or acting Fire Chief will notify Horton through dispatch and update Horton that Arnprior will be unable to provide ice and water rescue until further notice. The Arnprior Fire Chief or acting Fire Chief will make best efforts to update Horton through dispatch as soon as the ice and water can be provided.

It is further understood and agreed that notwithstanding the provisions of the Agreement, and as provided for in the Municipal Act, S.O. 2001, c. 25 and any amendment thereto, no liability shall accrue to Arnprior for failing to respond or supply the use of water/ice rescue equipment or any of it, in answer to a call.

5.0 Indemnification

Horton agrees that it will at all times indemnify and save harmless Arnprior, its employees, officers and representatives, and the members of the Fire Department for any and all claims, actions, suits or demands for damage or otherwise for any negligence of action on the part of Arnprior while performing or not performing any of the services contemplated by this Agreement.

6.0 Insurance

Horton agrees that it has the necessary insurance in place as follows:

RETURN TO AGENDA

Broad Form Property Policy insuring against loss or damage to any kind of owned, rented or leased equipment or property that is being used or could be used to provide Fire Protection Services pursuant to this agreement in an amount not less than the full replacement cost.

General Liability Policy insuring against injury or damage to persons or property, underwritten by an insurer licensed to conduct business in the Province of Ontario with a limit of not less than \$2,000,000. The policy shall be endorsed to include each party to the agreement as an additional insured with respect to the agreement. The policy shall further be endorsed to include cross-liability, contractual liability and personal injury.

Non-owned Automobile coverage with a limit of not less than \$2,000,000 and shall include contractual non-owned coverage.

Automobile Liability Policy covering third party property damage and bodily injury liability and all statutory coverages as may be required by Applicable Laws arising out of any licensed vehicle operated in connection with the Agreement with limits not less than \$2,000,000. The policy shall further provide All Perils Loss or Damage coverage with respect to any vehicles used to provide the services pursuant to this agreement.

All policies of insurance shall:

- a) Be underwritten by an insurer licensed to conduct business in the Province of Ontario.
- b) Include a provision for 30 day notice of cancellation except for Automobile which shall provide 15 day notice of cancellation

Certificates of Insurance evidencing coverage as outlined above shall be provided to all parties within 10 days of signing the agreement.

7.0 Liability

No liability shall attach or accrue to Horton by reason of any injury or damaged sustained by personnel, apparatus, or equipment of the Arnprior Fire Department while engaged in the provision of ice and water rescue within the geographic boundaries of Horton.

8.0 Mutual Aid

Should additional assistance by way of personnel, apparatus, or equipment in addition to that provided by Horton Fire Department be required, the Arnprior Fire Chief or acting Fire Chief may invoke the applicable provisions of the County of Renfrew Mutual Aid Plan.

RETURN TO AGENDA

It is agreed that the Arnprior Fire Chief or acting Fire Chief may at his discretion request the use of Horton owned public works equipment.

9.0 Reports

The Arnprior Fire Department shall provide an incident report to Horton within ten (10) working days after each incident.

10.0 Authority at the Scene

The Arnprior Fire Chief or designate shall have full authority and control over all personnel and equipment which may be engaged at the call until the arrival of equipment and personnel from the Horton Fire Department. Transfer of command to the Horton may be done when the ice and water rescue is complete and it is safe to do so.

Upon transfer of command to the Horton Fire Chief or designate, all Arnprior equipment and personnel will be released from the call as soon as this can be done safely.

11.0 Fees

Horton agrees to pay Arnprior an annual fee of one thousand dollars (\$1,000.00) for the provision of Ice & Water Rescue Services which shall be paid within 30 days after entering into this agreement and every year thereafter.

In addition to the annual fee, Horton agrees to pay the standard current Ministry of Transportation (MTO) vehicle rates as amended for Ice & Water Rescue Services. The MTO rates at the date of signing of this agreement are four hundred and seventy seven dollars (\$477.00) per hour per vehicle, but shall increase when or if amended by MTO. In any case, the MTO rates shall never decrease.

A statement of calls along with an invoice for such calls will be provided whenever there is a call in a particular month.

12.0 Term of Agreement

- 12.1 It is agreed between the parties hereto that the terms of this Agreement shall come into force and take effect upon signing of the agreement by both parties and remain in full force and effect for a period of one (1) year after which the agreement is automatically renewable annually, but may be terminated by either party upon giving ninety (90) days written notice.

12.2 Written amendments may be made at any time by the mutual consent of the both parties upon the party desiring the amendment(s) providing the other party thirty (30) days written notice of the proposed amendment(s). Both parties must agree in writing to the amendments.

12.3 This agreement may be terminated by either party upon giving written notice to the other party not less than ninety (90) days prior to the desired termination date. Any monies owing to Arnprior and not paid shall forthwith be paid to Arnprior prior to the date of said termination. Conversely, any monies owed to Horton by Arnprior shall be pro-rated to the termination date and paid to Horton on the date of said termination.

13.0 Severability

In the event that any covenant, provision or term of this agreement should at any time be held by any competent tribunal to be void or unenforceable, then the agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this agreement which shall remain in full force and effect mutates mutandis.

IN WITNESS WHEREOF the parties have hereunto affixed their Corporate Seals under the hand of its officers duly authorized in that behalf.

THE TOWNSHIP OF HORTON

MAYOR David Bennett

DATE

CAO/CLERK Hope Dillabough

DATE

THE CORPORATION OF THE TOWN OF ARNPRIOR

CAO

DATE

FIRE CHIEF

DATE

CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2019-37****A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE SPECIAL COUNCIL MEETING HELD JUNE 18TH, 2019**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 18th day of June, 2019 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 18th day of June, 2019.

READ a third time and passed this 18th day of June, 2019.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA