



**THE CORPORATION OF THE TOWNSHIP OF HORTON  
COUNCIL MEETING – SEPTEMBER 10<sup>TH</sup>, 2019 - 4:00 P.M.**

**1. CALL TO ORDER**

**2. CONFIRMATION OF COUNCIL AGENDA**

**3. DECLARATION OF PECUNIARY INTEREST**

**4. MINUTES FROM PREVIOUS MEETINGS**

4.1	July 2 <sup>nd</sup> , 2019 – Regular Council Meeting	<b>PG.3</b>
4.2	July 9 <sup>th</sup> , 2019 – Special Council Meeting	<b>PG.8</b>
4.3	July 16 <sup>th</sup> , 2019 – Regular Council Meeting	<b>PG.10</b>
4.4	July 24 <sup>th</sup> , 2019 – Special Council Meeting	<b>PG.16</b>

**5. BUSINESS ARISING FROM MINUTES**

**6. COMMITTEE REPORTS:**

**6.1 COMMITTEE MEMBER APPOINTMENTS**

**6.2 GENERAL GOVERNMENT COMMITTEE**

6.2.1	Statement of Revenues and Expenditures	<b>PG.18</b>
6.2.2	Consolidated Statement of Financial Position	<b>PG.33</b>

**6.3 TRANSPORTATION / ENVIRONMENTAL SERVICES COMMITTEE**

6.3.1	PW 2019-03 – Outdoor Lighting Upgrades & Installation	<b>PG.34</b>
6.3.2	PW 2019-04 – Gravelling of Garden of Eden Road & Bingham Drive	<b>PG.35</b>
6.3.3	PW 2019-05 – Winter Sand	<b>PG.36</b>
6.3.4	Landfill 2 <sup>nd</sup> Entrance Construction – Cost Overruns	<b>PG.37</b>
6.3.5	Repairs to Horton Owned Recycle Bins	<b>PG.39</b>
6.3.6	Flood Debris Extended Hours Termination	<b>PG.42</b>

**6.4 COMMUNITY COMMITTEES / COUNTY COUNCIL**

6.4.1	Renfrew & Area Seniors Home Support	T. Webster
6.4.2	Community Policing Advisory Committee	G. Campbell
6.4.3	Health Services Village	D. Bennett
6.4.4	Chamber of Commerce	D. Humphries
6.4.5	County Council	D. Bennett

**RETURN TO AGENDA**

## 7. CORRESPONDENCE SUMMARY

### 7.1 INFORMATION CORRESPONDENCE

7.1.1 CAO/Clerk Information Memo

**PG.43**

### 7.2 ACTION CORRESPONDENCE

7.2.1 County of Renfrew Letter of Support – Ontario Winter Games 2022

**PG.44**

## 8. DELEGATIONS &/or PUBLIC MEETINGS

## 9. BY-LAWS

9.1 2019-45 – Celebrate Ontario 2019

**PG.45**

9.2 2019-46 – Adopt Terms of Reference – Committees

**PG.73**

9.3 2019-47 – Appoint Fire Chief – Allan Cole

**PG.80**

## 10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

## 11. COUNCIL MEMBERS CONCERNS

## 12. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)

## 13. RESOLUTIONS

## 14. IN CAMERA (Closed) SESSION (as required)

17.1 Pursuant to Section 239(2) (d) of the *Municipal Act*,

(d) Labour relations or employee negotiations – Employee Contract

## 15. CONFIRMING BY-LAW 2019-48

**PG.81**

## 16. ADJOURNMENT

**RETURN TO AGENDA**

## THE CORPORATION OF THE TOWNSHIP OF HORTON

### REGULAR COUNCIL MEETING JULY 2<sup>ND</sup>, 2019

There was a Regular Meeting of Council held in the Township Council Chambers on Tuesday July 2<sup>nd</sup>, 2019. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, Councillor Lane Cleroux, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Charles McDonald, Public Works Manager, and Nichole Dubeau, Admin/Planning Assistant-Recording Secretary.

#### 1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

#### 2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Bennett asked Council, Staff and the Public to turn off all electronic devices.

#### 3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

#### 4. MINUTES

4.1 June 4<sup>th</sup>, 2019 – Regular Council

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2019-157**

Seconded by Councillor Humphries

**THAT** Council approves the following Meeting Minutes:

- June 4<sup>th</sup>, 2019 – Regular Council

**Carried**

#### 5. BUSINESS ARISING FROM MINUTES – None

#### 6. TRANSPORTATION / ENVIRONMENTAL SERVICES

John Wilson, Public Advisory member was present.

Absent were Rick Lester and Murray Humphries.

Councillor Tom Webster, Chair of the Transportation/Environmental Services Committee, presented the following items for consideration and recommendation.

##### 6.1 Staff Reports

##### 6.1.1 Public Works – General Update

The Public Works Manager, Charles McDonald reviewed the report. He stated that TOPPS Environmental Services will start to remove the flood debris from the Landfill Site July 3<sup>rd</sup>. He also added that Farrell's Landscaping will be installing the gates and fencing this coming week.

##### 6.1.2 Roadside Grass Cutting

Public Works Manager Charles McDonald reviewed the report.

##### 6.1.3 Award of RFT PW 2019-02 – Community Centre Bar Renovations

Public Works Manager Charles McDonald reviewed the report. Mayor Bennett stated that the topic should be discussed with the Recreation Committee also. There was council consensus to defer until the 6 p.m. Recreation Committee.

##### 6.1.4 Recycling Contract – Verbal Update

**RETURN TO AGENDA**

CAO/Clerk, Hope Dillabough reviewed the background information for council, including updates from the Bond Company. It was recommended that the Township get roll-off bins at the Landfill Site for the recyclable material and search for an interim contractor for curbside pick-up until further direction from Council is given to re-tender. Council members were in agreeance that the roll-off bins should be ordered as soon as possible and that an Ad-Hoc Committee be created for further discussion.

## 6.2 New Business – None

## 6.3 Outstanding Business – None

## 6.4 Correspondence – None

## 6.5 Questions on Reports and Recommendations– Mayor Bennett

There were no additional questions on the reports

Moved by Councillor Webster

**RESOLUTION NO. 2019-158**

Seconded by Councillor Humphries

**THAT** Council accepts the Public Works Managers report as information, as submitted for July 2nd, 2019.

**Carried**

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2019-159**

Seconded by Councillor Webster

**THAT** Council extends Tender PW-2011-03 Roadside Grass Cutting, for an additional 12-month block and award the 2019 roadside grass cutting contract to Steven Lewis at the 2011 quote of \$3,990.00 plus HST.

**Carried**

Moved by Councillor Webster

**RESOLUTION NO. 2019-160**

Seconded by Councillor Cleroux

**THAT** Council direct staff to obtain two 20 cubic yard roll-off bins to be placed at the Landfill Site for the purpose of storing recyclable material only, until it can be transferred off-site to an acceptable Material Recycling Facility.

**Carried**

Moved by Councillor Webster

**RESOLUTION NO. 2019-161**

Seconded by Councillor Cleroux

**WHEREAS** upon receiving sudden notice of the closure of Beaumen Waste Management Systems Ltd., the Township no longer has an active contract for curbside Recycling pick-up;

**AND WHEREAS** this contracted service should not be withheld from property owners in the Township of Horton;

**THAT** an Ad-Hoc Recycling Committee be created for future discussions pertaining to Recycling only.

**BE IT RESOLVED THAT** Council direct Staff to obtain quotes to retain the services for interim curbside recycling contracted services, until further direction is given.

**Carried**

## 7. PROTECTIVE SERVICES

Present was Acting Fire Chief Allan Cole.

Councillor Lane Cleroux, Chair of the Protective Services Committee, presented the following items for consideration and recommendation.

### 7.1 Staff Reports

**RETURN TO AGENDA**

### 7.1.1 Fire Report – June 2019

Acting Fire Chief Allan Cole reviewed the report for council. He presented that a minimum standard for emergency vehicles by-law or policy be looked at for private roads within the township. He added that he would investigate it further with the information from other municipalities and the province. Councillor Cleroux questioned the status of the MTO billing and stated that it is in the process of being resolved.

### **7.2 New Business – None**

### **7.3 Outstanding Business**

CAO/Clerk Hope Dillabough gave a verbal update on the status of the Fire Chief's position.

### **7.4 Correspondence – None**

### **7.5 Questions on Reports and Recommendations – Mayor Bennett**

There were no additional questions on the reports

Moved by Councillor Cleroux

**RESOLUTION NO. 2019-162**

Seconded by Councillor Webster

**THAT** Council accept the Acting Fire Chief's Report, as submitted, for July 2nd, 2019.

**Carried**

### **8. SUPPER BREAK – 5:25 p.m. RECONVENED –6:02 p.m.**

### **9. DELEGATION &/or PUBLIC MEETING – None**

### **10. RECREATION**

Community Liaison Officer, Shane Lambert was present. Public Advisory Members present were Barb Dickson, Ralph Miller, Tina Hunt and Sharon Bennett.

Councillor Doug Humphries, Chair of the Recreation Committee, presented the following items for consideration and recommendation.

#### **10.1 Staff Reports**

##### 10.1.1 Committee Updates – Recreation

Community Liaison Officer Shane Lambert reviewed his report. He added that the Canada Day Celebrations were a success and heard nothing but positive reviews from everyone. The committee was already thinking of recommendations for next years festivities.

##### 10.1.2 Horton Hoedown Update

Public Advisory member Tina Hunt briefly reviewed for council.

##### 10.1.3 Award of RFT PW 2019-02 – Community Centre Bar Renovations

Chair Humphries reviewed the tender results for the committee.

### **10.2 New Business – None**

### **10.3 Outstanding Business**

Mayor Bennett requested that a meeting date be set for a Special Council meeting with the Hoedown Committee for discussion purposes. The meeting will be held July 9<sup>th</sup>, 2019 at 6 p.m. in the council chambers.

**RETURN TO AGENDA**

**10.4 Correspondence – None****10.5 Questions on Reports and Recommendations – Mayor Bennett**

There were no additional questions on the reports

Moved by Councillor Humphries

**RESOLUTION NO. 2019-163**

Seconded by Councillor Cleroux

**THAT** Council accept the Recreation Committee Updates Report as information, as submitted by Community Liaison Officer for July 2nd, 2019.

**Carried**

Moved by Councillor Webster

**RESOLUTION NO. 2019-164**

Seconded by Deputy Mayor Campbell

**THAT** Council accept Staff's recommendation to award RFT PW 2019-02 'Community Centre Bar Renovations' to Marty Periard – At Your Request for the bid price of \$14,664.00 including HST.

**Carried**

**11. COUNCIL CORRESPONDENCE SUMMARY**

Council reviewed and discussed the following correspondence:

**11.1 Information Correspondence**11.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed.

**11.2 Action Correspondence – None**

Moved by Councillor Webster

**RESOLUTION NO. 2019-165**

Seconded by Councillor Humphries

**THAT** Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for July 2<sup>nd</sup>, 2019.

**Carried**

**12. OUTSTANDING COMMITTEE ISSUES – None****13. BYLAWS****13.1**

- 2019- Adopt Corporate Policies – Section D

Moved by Councillor Webster

**RESOLUTION NO. 2019-166**

Seconded by Deputy Mayor Campbell

**THAT** Council adopt By-Law 2019- – Adopt Section D of the Township's Corporate Policies.

**Carried**

**14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING – None****15. COUNCIL MEMBERS CONCERNS**

CAO/Clerk Hope Dillabough stated that Mr. Kevin Mask wanted to be a delegation at the next council meeting, but there are already two delegations which our procedural by-law only allows and was looking for council direction on when they wanted to host Mr. Mask. Council was in agreeance that it should start at the TES Committee level and then come to the council table for discussion.

**16. MOTION FOR RECONSIDERATION – None****17. IN CAMERA (Closed) SESSION – None**

**RETURN TO AGENDA**

**18. NEXT MEETING**

18.1 Council Meeting Date: July 16<sup>th</sup>, 2019 – 4:00 p.m.

**19. CONFIRMING BYLAW**

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2019-167**

Seconded by Councillor Cleroux

**THAT** Council enact By-law 2019-39 – Confirming By-Law to confirm the proceedings of Council.

**Carried**

**20. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 7:37 p.m.

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MAYOR David Bennett

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CAO/CLERK Hope Dillabough

## THE CORPORATION OF THE TOWNSHIP OF HORTON

**Special Council Meeting**July 9<sup>th</sup>, 2019

5:00 p.m.

There was a Special Council Meeting of Council called by the Mayor and held in the Municipal Council Chambers on Wednesday July 9<sup>th</sup>, 2019 Subject to the procedural by-law 2015-53 passed under section 238, as per Section 240(a) the Head of Council may at any time call a special meeting. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Lane Cleroux, Councillor Doug Humphries and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Deputy Clerk/Treasurer, Nathalie Moore, and Admin/Planning Assistant Nichole Dubeau – Recording Secretary.

1. Mayor Bennett called the meeting to order at 5:00 p.m.
2. Members, Staff and the Public requested to turn off all cell phones and electronic devices.
3. There was no declaration of pecuniary interest.
4. Council Discussion – Draft Procedural By-Law Review

CAO/Clerk Hope Dillabough reviewed the new draft Procedural By-Law for Council members. There was council discussion regarding the council and committee meeting structure. The main concern was the timeline in order to bring information from the committee level to the Council table. It was council consensus that the agenda be the same for the first and second council meeting of each month to allow any committee discussion, topics, minutes, or reports to come to the table. Councillor Cleroux requested that the agenda and minutes structure for both the committee and council meeting be the same. Mayor Bennett stated that he would like each head of the committee to sit at the head of the horseshoe for any meeting, delegation, discussion pertaining the that specific committee. It was agreed upon that all committees have “up to 3” Public Advisory Members, but not necessarily 3. CAO/Clerk Hope Dillabough will make the suggested changes to the by-law and bring back to council during the July 16<sup>th</sup> regular council meeting for additional review. It could take effect August 1<sup>st</sup>, 2019.

5. In Camera (Closed) Session – Hoedown Committee Discussion

5.1 Pursuant to Section 239(2) (b) of the *Municipal Act*,

(b) Personal matters about an identifiable individual, including municipal employees – Hoedown Committee - Discussion

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2019-168**

Seconded by Councillor Webster

**THAT** Council went into a Closed Session Meeting at 6:01 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

- Personal matters about an identifiable individual, including municipal employees
- Hoedown Committee - Discussion

**Carried**

Council came out of Closed at 7:50p.m.

6. Council Members Concerns

Mayor Bennett mentioned to council members that the Golden Age Activity Centre receives an annual donation from the Township of \$1,000.00. Due to their funding requirements, they need a resolution and letter stating a five-year commitment. Mayor Bennett was seeking support from all of council members to continue the annual donation and to send a certified true copy of the resolution, in addition to a letter from the CAO/Clerk

**RETURN TO AGENDA**

Moved by Councillor Humphries  
Seconded by Councillor Webster

**RESOLUTION NO. 2019-169**

**BE IT RESOLVED** that the Council of the Township of Horton direct staff to forward support to the Golden Age Activity Centre annually in the amount of \$1,000.00 financial and an in-kind donation (Hall Rental) commencing 2019 and ending in 2023.

**Carried**

7. Confirming By-Law 2019-40

Moved by Deputy Mayor Campbell  
Seconded by Councillor Cleroux

**RESOLUTION NO. 2019-170**

**THAT** Council enact By-Law 2019-40 – Confirming By-Law

**Carried**

8. Mayor Bennett declared the meeting to be adjourned at 7:53 p.m.

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MAYOR David M. Bennett

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CAO/Clerk Hope Dillabough

**RETURN TO AGENDA**

## THE CORPORATION OF THE TOWNSHIP OF HORTON

**Regular Council Meeting**July 16<sup>th</sup>, 2019

There was a Regular Meeting of Council held in the Township of Horton Council Chambers on Tuesday July 16<sup>th</sup>, 2019. Present was Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Lane Cleroux, and Councillor Doug Humphries and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk-Recording Secretary and Nathalie Moore, Deputy Clerk/Treasurer.

**1. CALL TO ORDER**

Mayor Bennett called the Meeting to Order at 4:02 pm.

**2. MAYOR BENNETT ASKED THE MEMBERS, STAFF AND PUBLIC TO TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES.****3. DECLARATION OF PECUNIARY INTEREST****4. MINUTES FROM PREVIOUS MEETINGS**

- 4.1 June 18<sup>th</sup>, 2019 – Regular Council Meeting  
July 9<sup>th</sup>, 2019 – Special Council Meeting

Moved by Councillor Cleroux

**RESOLUTION NO. 2019-171**

Seconded by Deputy Mayor Campbell

**THAT** Council approves the following Meeting Minutes:

- June 18<sup>th</sup>, 2019 – Regular Council Meeting
- July 9<sup>th</sup>, 2019 – Special Council Meeting

**Carried**

**5. BUSINESS ARISING FROM MINUTES - None****6. GENERAL GOVERNMENT COMMITTEE**

*Deputy Mayor Campbell, Chair of the General Government Committee presented the following items for consideration and recommendation.*

*Public Advisory Member Susan Humphries was present.*

**6.1 Business Arising - None****6.2 Finance & Administration**6.2.1 Statement of Revenues and Expenditures

Deputy Clerk/Treasurer Nathalie Moore reviewed the report for Council. She stated that there is 55% of the budget remaining. She noted that she is still working on reconciling the Spring Hockey spreadsheet. There was some discussion in terms of changing the process in how events are ran in terms of registrations and money being collected. It's staff and Council's intent to have it filtered through the office from the beginning to better account for revenues and expenditures. Councillor Webster expressed interest in implementing timelines on business proposals for volunteers to report back with information etc.

6.2.2 Consolidated Statement of Financial Position

Deputy Clerk/Treasurer Nathalie Moore reviewed the report for Council.

6.2.3 Corporate Policy Review – Section E

CAO/Clerk Hope Dillabough reviewed the report for Council.

6.2.4 Council Code of Conduct Policy

CAO/Clerk Hope Dillabough reviewed her report and the Code of Conduct Policy drafted for Council.

**6.3 Health and Safety**6.3.1 Inspection Reports – Municipal Office

The Inspection Report was presented by CAO/Clerk Hope Dillabough.

6.3.2 Inspection Reports – Public Works Garage

**RETURN TO AGENDA**

The Inspection Report was presented by CAO/Clerk Hope Dillabough.

6.3.3 Inspection Report – Community Centre

The Inspection Report was presented by CAO/Clerk Hope Dillabough.

**6.4 Human Resources – None**

**6.5 New Business – None**

**6.6 Outstanding Business – None**

**6.7 Correspondence**

**6.8 Questions on Reports and Recommendations –Mayor Bennett**

There were no additional questions on the reports.

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2019-172**

Seconded by Councillor Webster

**THAT** Council receive the Statement of Revenue and Expenditures and the Consolidated Financial Statement dated July 11<sup>th</sup>,2019.

**Carried**

Moved by Councillor Humphries

**RESOLUTION NO. 2019-173**

Seconded by Councillor Webster

**THAT** Council accepts Corporate Policies – Section E as reviewed and updated by Staff;

**AND FURTHER THAT** this section be brought forward by By-Law to be adopted into the Township of Horton’s Corporate Policies.

**Carried**

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2019-174**

Seconded by Councillor Cleroux

**THAT** Council accept the Code of Conduct Policy for Members of Council, Committees and Local Boards;

**AND THAT** this Policy will be brought forward at the By-Law section to be adopted into the Corporate Policies as Council Policy C-03.

**Carried**

Moved by Councillor Cleroux

**RESOLUTION NO. 2019-175**

Seconded by Councillor Webster

**THAT** Council receive the Health and Safety Inspection Checklists completed for the Public Works Garage, Community Centre Buildings and the Municipal Office.

**Carried**

**7. REPORTS FROM COMMUNITY COMMITTEES & COUNTY COUNCIL**

**7.1 Renfrew & Area Seniors Home Support**

Mayor Bennett briefly reviewed for members as Councillor Webster was not present at the last meeting.

**7.2 Community Policing Advisory Committee**

There was no update.

**7.3 Health Services Village**

Mayor Bennett briefly updated Council members.

**7.4 Chamber of Commerce**

Councillor Humphries reviewed briefly for council members.

**RETURN TO AGENDA**

**7.5 County Council**

There was no update as County Council does not meet in July.

Moved by Councillor Webster

**RESOLUTION NO. 2019-176**

Seconded by Councillor Cleroux

**THAT** Council receive the reports from Community Committees and County Council.

**Carried**

**8. CONFERENCE REPORTS – None****9. AD HOC COMMITTEE REPORTS/MINUTES/BUSINESS****9.1 Economic Development Ad Hoc Committee**

Councillor Humphries reported that he has been working along with the Community Liaison Officer creating a questionnaire for businesses.

**9.2 Recreation Association Ad Hoc Committee**

Councillor Humphries updated Council on the various activities occurring this summer.

**9.3 Official Plan Review Ad Hoc Committee**

There was no update.

**9.4 Ad Hoc Budget Committee**

There was no update

**9.5 Transportation/Env. Services Ad Hoc Committee**

There was no update.

**9.6 Ad Hoc Fire Committee**

There was no update.

**9.7 Ad Hoc Human Resources**

There was no update.

**9.8 Ad Hoc Recycling**

9.8.1 Minutes from July 4<sup>th</sup>, 2019

9.8.2 Minutes from July 11<sup>th</sup>, 2019

Both sets of Minutes were reviewed.

**9.9 Questions on Reports and Recommendations – Mayor Bennett**

There were no additional questions on the reports

Moved by Councillor Webster

**RESOLUTION NO. 2019-176**

Seconded by Councillor Cleroux

**THAT** Council receive the Reports from Community Committees and County Council.

**Carried**

Moved by Councillor Webster

**RESOLUTION NO. 2019-177**

Seconded by Councillor Humphries

**THAT** Council accept the following Ad Hoc Recycling Committee Meeting Minutes:

- July 4<sup>th</sup>, 2019
- July 11<sup>th</sup>, 2019

**Carried**

**10. CORRESPONDENCE SUMMARY****10.1 Information Correspondence**10.1.1 CAO/Clerk Information Memo

**RETURN TO AGENDA**

Mayor Bennett went around the table asking Council members for comments. Members briefly reviewed and discussed the information.

Moved by Deputy Mayor Campbell  
Seconded by Councillor Humphries

**RESOLUTION NO. 2019-178**

**THAT** Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for July 11<sup>th</sup>, 2019.

**Carried**

## **10.2 Action Correspondence**

### **10.2.1 Township of Bonnechere Valley – Support**

Moved by Councillor Humphries  
Seconded by Councillor Cleroux

**RESOLUTION NO. 2019-179**

**THAT** Council of the Township of Horton support the Township of Bonnechere Valley's Resolution No.: 19.103 regarding the call on the Parliament of Canada to not impose any further bans on the law-abiding legal firearms owners;

**AND THAT** a copy of this Resolution be sent to the Township of Bonnechere Valley.

**Carried**

### **10.2.2 Renfrew Dairy Queen CHEO Day August 8, 2019**

Council reviewed the request.

## **11. SUPPER BREAK AT 5:30 P.M. RECONVENED AT 6:00 P.M.**

## **12. DELEGATIONS &/or PUBLIC MEETINGS**

### **12.1 Jason Davis – County of Renfrew – Algonquin Trail and Weed Inspector Presentation**

County of Renfrew's Craig Kelly, Director of Development and Property, Jason Davis, Forestry and GIS Manager, Weed Inspector, and Mayor Robert Sweet, Chair of Development and Property were all present to make a presentation to Council. They updated Council and Staff on the role of the Weed Inspector and how the Weed Control Act is enforced within the County. Also defined what a noxious weed is and currently there are 25 on the list. Additionally, they provided a brief history as well as an update on the Algonquin Trail to Council and the economic benefits that have benefitted the County as a whole.

### **12.2 Amy Scholten – Renfrew County Legal Clinic – Presentation**

Amy Scholten, Executive Director of the Renfrew County Legal Clinic was present with Henry Venema, Board of Directors. They briefed Council on the funding cuts they've received from the Province and discussed how important it was to have a local Legal Aid Clinic which provides legal advice to low income residents who can't afford legal services. They requested support in the form of a resolution to send to the Province.

Moved by Deputy Mayor Campbell  
Seconded by Councillor Humphries

**RESOLUTION NO. 2019-180**

**WHEREAS** the Renfrew County Legal Clinic has delivered services in Renfrew County for over 30 years. They provide direct front line legal services to low income clients across Renfrew County and service numbers continue to rise annually;

**AND WHEREAS** The Clinic assists area residents who cannot afford legal assistance due to financial hardship – including those on social assistance, pensioners, the unemployed, or those with low income;

**AND WHEREAS** The Clinic's services are aimed at ensuring that people with low incomes are able to meet their most basic needs, which in turn gives them the ability to live with health and dignity as active members of their community;

**AND WHEREAS** The Clinic is committed to upholding the rights of the most vulnerable people of Renfrew County on issues that are most critical to them – including Canada Pension Plan, Ontario Disability Support Program Workplace Safety and Insurance, Ontario Works, Landlord and Tenant, Criminal Injuries Compensation, Powers of Attorney, Wills, Human Rights, Consumer and Debt issues, administrative legal issues and many other areas that impact low-income people;

**AND WHEREAS** the Clinic carries out this work through approved funding provided by Legal Aid Ontario (LAO);

**AND WHEREAS** the Provincial government's 2019 budget cut funding to LAO by \$133 million which represents 30% of its budget – retroactive to April 1, 2019;

**AND WHEREAS** budget cuts will result in a loss of legal services to low-income residents in the community and could result in the closure of the Renfrew County Legal Clinic;

**AND WHEREAS** the absence of these services will have adverse economic consequences for the Township of Horton and surround communities, resulting in increased reliance on municipal services such as mental health services, hospitals and public housing;

**NOW THEREFORE BE IT RESOLVED** that the Township of Horton calls upon the Premier and the Attorney General to make a commitment to access to justice, to respect the commitment of their government to not decrease frontline services, and to confirm funding for community legal clinics will not be decreased;

**BE IT FURTHER RESOLVED** that the Township urges the Province to restore funding to these critical services and ensure that all the residents of Renfrew County have access to a fair and equitable justice system, regardless of their incomes; and

**AND THAT** a copy of this Resolution be issued forthwith to the MPP John Yakabuski, the Attorney General, the LAO Board, Premier of Ontario Doug Ford and all municipalities within the County of Renfrew.

Carried

### 13. PLANNING & DEVELOPMENT COMMITTEE

13.1 **Staff Reports** – None

13.2 **New Business** – None

13.3 **Outstanding Business**

13.4 **Correspondence** – None

13.5 **Building Permit Report**

*13.5.1 Building Report – June 2019*

Council members reviewed the June Building Report.

13.6 **Questions on Reports and Recommendations – Mayor Bennett**

There were no additional questions on the reports.

Moved by Councillor Cleroux

**RESOLUTION NO. 2019-181**

Seconded by Councillor Webster

**THAT** Council receive the June 2019 monthly Building Permit reports.

Carried

14. **OUTSTANDING COMMITTEE ISSUES** – None

15. **BY-LAWS**

**RETURN TO AGENDA**

**15.1**

- 2019-41 Procedural By-Law
- 2019-42 Code of Conduct Policy C-03

Moved by Councillor Webster

**RESOLUTION NO. 2019-182**

Seconded by Deputy Mayor Campbell

**THAT** Council enact the following By-Laws:

- 2019-41 Procedural By-Law
- 2019-42 Code of Conduct Policy C-03

**Carried**

**16. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING****17. COUNCIL MEMBERS CONCERNS****18. MOTION FOR RECONSIDERATION – None****19. IN CAMERA (CLOSED) SESSION**

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2019-183**

Seconded by Councillor Webster

**THAT** Council went into a Closed Session meeting at 7:37 p.m. to discuss the following items pursuant to Section 239(2)(e) of the Municipal Act:

- Litigation or potential litigation affecting the municipality

**Carried**

Council came out of Closed Session at 7:56 p.m.

**20. NEXT MEETING**

- 20.1** There was consensus to move the September Council Meetings one week past the regularly scheduled date due to the long weekend.

Next Council Meeting will be held Tuesday September 10<sup>th</sup>, 2019 at 4:00 pm

**21. CONFIRMING BY-LAW**

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2019-184**

Seconded by Councillor Webster

**THAT** Council enact By-Law 2019-43 – Confirming By-Law

**Carried**

**22. ADJOURNMENT**

Mayor Bennett declared the Meeting to be adjourned at 8:00 pm.

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**

## THE CORPORATION OF THE TOWNSHIP OF HORTON

**Special Council Meeting**July 24<sup>th</sup>, 2019

4:00 p.m.

There was a Special Council Meeting of Council called by the Mayor and held in the Municipal Council Chambers on Wednesday July 24<sup>th</sup>, 2019 Subject to the procedural by-law 2015-53 passed under section 238, as per Section 240(a) the Head of Council may at any time call a special meeting. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Lane Cleroux, Councillor Doug Humphries and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk- Recording Secretary, Charles McDonald, Public Works Manager and Jennifer Barr, Treasurer.

1. Mayor Bennett called the meeting to order at 4:00 p.m.
2. Members, Staff and the Public requested to turn off all cell phones and electronic devices.
3. There was no declaration of pecuniary interest.
4. Minutes from Previous Meeting

4.1 Ad Hoc Recycling Committee Minutes – July 22<sup>nd</sup>, 2019

Moved by Councillor Webster

**RESOLUTION NO. 2019-185**

Seconded by Councillor Cleroux

**THAT** Council accept the Ad Hoc Recycling Committee Meeting Minutes for July 22<sup>nd</sup>, 2019.

**Carried**

5. Curbside Recycling – Staff Report

Public Works Manager Charles McDonald reviewed his report. Two proposal submissions have been received. TOPPS Environmental Solutions and Canadian Waste both submitted a proposal.

TOPPS' proposal was based on collection of co-mingled recycling, on weekly pick-up basis for an interim basis of six months. They required a \$15,000.00 deposit which would be deducted off the price each month. The price provided was \$19,200 plus HST a month, plus tonnage for collection. Price for tonnage would be \$90.00 MT plus HST and would be hauled to the GFL Beckwith Transfer Station.

Canadian Waste Management's proposal was based on weekly single stream pick-up: One week – containers, the other week – fibre. Their total weekly amount would be \$3750.00 plus HST. This proposal doesn't include the cost of the material, the Township would have to maintain their account directly with Cascade (MRF).

Councillor Cleroux questioned the next step for municipalities in terms of developing a long-term solution. Mr. McDonald expressed that meetings among municipal staff should occur and will likely involve the Continuous Improvement Fund (CIF).

There was also some discussion about considering taking recycling fees out of the weighted assessment in terms of the levy percentage.

Moved by Councillor Webster

**RESOLUTION NO. 2019-186**

Seconded by Deputy Mayor Campbell

**THAT** Council approve the recommendation made by the Ad Hoc Recycling Committee and agree to enter into a 6-month Contract with Canadian Waste Management for curbside recycle pick-up;

**AND THAT** this be funded from the Environment Operating Budget with any shortfalls to be funded from the Environmental Reserves

**RETURN TO AGENDA**

Carried

## 6. In Camera (Closed) Session – Public Works Manager

6.1 Pursuant to Section 239(2) (b) of the *Municipal Act*,

(b) Personal matters about an identifiable individual, including municipal employees – Public Works Manager

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2019-187**

Seconded by Councillor Webster

**THAT** Council went into a Closed Session Meeting at 4:32 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

- Personal matters about an identifiable individual, including municipal employees – Public Works Manager

**Carried**

Council came out of Closed at 5:11 p.m.

Moved by Councillor Webster

**RESOLUTION NO. 2019-188**

Seconded by Councillor Humphries

**THAT** Council accepts the letter of resignation, effective August 23<sup>rd</sup>, 2019, received from the Public Works Manager;

**AND THAT** Council accepts the CAO/Clerk's recommendation to maintain the Public Works Manager's job description, as amended in 2017;

**AND THAT** Council accepts the timeline and interview process for the replacement of the Public Works Manager, as presented and amended;

**AND THAT** Council direct the CAO/Clerk to advertise internally for one week beginning July 25<sup>th</sup>, 2019;

**AND THAT** Council direct the CAO/Clerk to advertise in the Renfrew Mercury, Eganville Leader, Valley Heritage Radio, Ovjobs.ca, AMCTO and AORS, following the internal posting;

**AND THAT** the CAO/Clerk be permitted to exceed the 10-overtime working day limitation as outlined in policy E-01 at any given time until the Public Works Manager is hired;

**AND FURTHER THAT** the hours be carried forward into 2020 and 2021, if need be.

**Carried**

## 7. Confirming By-Law 2019-44

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2019-189**

Seconded by Councillor Cleroux

**THAT** Council enact By-Law 2019-44 – Confirming By-Law

**Carried**

## 8. Mayor Bennett declared the meeting to be adjourned at 5:14 p.m.

\_\_\_\_\_  
MAYOR David M. Bennett

\_\_\_\_\_  
CAO/Clerk Hope Dillabough

**RETURN TO AGENDA**

**TOWNSHIP OF HORTON**  
**Statement of Revenue and Expenditures**  
*Revised Budget*

For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number		Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>General Fund</b>						
<b>GENERAL GOVERNMENT</b>						
<b>Default</b>						
<b>Revenues</b>						
1-110-00-400010	TAXES - MUNICIPAL	2,261,087.00	2,261,356.80	2,361,408.00	2,361,675.69	(0.01%)
1-110-00-400020	TAXES - COUNTY	0.00	1,505,979.31	0.00	1,573,966.18	0.00%
1-110-00-400030	TAXES - EDUCATION	0.00	1,079,431.73	0.00	1,061,609.64	0.00%
1-110-00-410710	Taxes Supplem. Municipal	30,000.00	23,552.29	23,500.00	5,961.34	74.63%
1-110-00-410715	Taxes Supplem. County	0.00	15,680.83	0.00	3,972.55	0.00%
1-110-00-410720	Taxes Supplem. Education	0.00	10,629.51	0.00	1,786.53	0.00%
1-110-00-420105	PILS Canada Enterprise	190.00	212.35	212.00	234.17	(10.46%)
1-110-00-420110	PILS Ontario	28,110.00	27,028.34	27,028.00	1,405.73	94.80%
1-110-00-420115	PILS Ontario Enterprise	0.00	3,118.05	0.00	0.00	0.00%
1-110-00-420120	PIL'S Municipalities	710.00	712.82	713.00	714.64	(0.23%)
1-110-00-420121	PIL'S - County Share	0.00	1,431.36	0.00	1,486.71	0.00%
1-110-00-430015	OMPF Funding	227,700.00	227,700.00	233,100.00	174,375.00	25.19%
1-110-00-430020	Modernization One-Time Fundin			0.00	411,443.00	0.00%
1-110-00-440200	Capping - Cty Share	(275.00)	0.00	0.00	0.00	0.00%
1-110-00-440210	County Grant	4,000.00	0.00	0.00	0.00	0.00%
1-110-00-440300	Health (UDA) Surplus	0.00	5,794.33	0.00	0.00	0.00%
1-110-00-440350	Tax Certificates	1,600.00	2,095.00	1,800.00	1,370.00	23.89%
1-110-00-440400	Oth Revenue Lottery Lic	150.00	144.00	150.00	9.00	94.00%
1-110-00-440415	Oth Revenue Int Income	8,500.00	28,355.39	12,000.00	19,142.21	(59.52%)
1-110-00-440420	Oth Revenue Int on Tax	57,000.00	56,517.84	57,000.00	37,914.58	33.48%
1-110-00-440431	Other Rev Misc.	600.00	1,188.25	1,000.00	1,443.56	(44.36%)
1-110-00-440601	Transfer from Reserves - Unallo	0.00	0.00	2,000.00	0.00	100.00%
1-110-00-440604	Transfer from Reserves - Parkin	10,842.00	10,842.00	0.00	0.00	0.00%
1-110-00-440606	Transfer from Reserves - Workin	37,158.00	0.00	0.00	4,500.00	0.00%
1-110-00-440608	Transfer from Reserves - Buildin	0.00	0.00	4,500.00	0.00	100.00%
<b>Total Revenues</b>		<b>2,667,372.00</b>	<b>5,261,770.20</b>	<b>2,724,411.00</b>	<b>5,663,010.53</b>	<b>(107.86%)</b>
<b>Expenditures</b>						
1-110-00-700030	Committee Member/Meetings	880.00	735.00	900.00	568.75	36.81%
1-110-00-700040	Legal Expenses	16,000.00	6,517.15	16,000.00	890.65	94.43%
1-110-00-700060	Misc. Expenses	8,500.00	7,142.93	8,500.00	4,046.83	52.39%
1-110-00-700070	Insurance	11,170.00	10,865.11	16,486.00	14,982.05	9.12%
1-110-00-700080	Office Supplies	7,500.00	7,624.73	7,500.00	3,455.42	53.93%
1-110-00-700085	Postage/Courier	15,250.00	14,763.22	15,600.00	11,880.39	23.84%
1-110-00-700100	Telephone	2,750.00	2,529.49	2,500.00	1,519.91	39.20%
1-110-00-700110	Hydro	6,500.00	4,256.72	6,000.00	2,809.89	53.17%
1-110-00-700120	Heat	1,500.00	1,277.60	1,600.00	759.66	52.52%
1-110-00-700179	Health & Safety	3,500.00	322.58	750.00	322.58	56.99%
1-110-00-700180	Office Equip. & Maint.	9,000.00	7,122.71	9,250.00	4,681.55	49.39%
1-110-00-700190	Building Maintenance	15,000.00	16,525.45	9,000.00	7,429.15	17.45%
1-110-00-700191	Building Cleaning	4,000.00	5,158.98	6,000.00	3,659.07	39.02%
1-110-00-700250	Transfer to Capital	50,000.00	0.00	0.00	0.00	0.00%
1-110-00-700280	Advertising	2,000.00	2,033.55	5,000.00	908.17	81.84%

**RETURN TO AGENDA**

**TOWNSHIP OF HORTON**  
**Statement of Revenue and Expenditures**  
 Revised Budget

9/6/2019 1:19pm

For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
1-110-00-715010 Bank Charges & Interest	7,500.00	8,069.27	7,500.00	4,152.63	44.63%
1-110-00-715015 Computers & Program Maint.	18,000.00	18,485.47	22,000.00	8,207.26	62.69%
1-110-00-715085 Municipal Tax W/O	15,000.00	7,537.68	6,500.00	6,522.01	(0.34%)
1-110-00-715090 County Tax W/O	0.00	5,015.31	0.00	4,346.92	0.00%
1-110-00-715095 Education Tax W/O	0.00	4,411.27	0.00	3,438.45	0.00%
1-110-00-716020 Tax Sale Registration	100.00	0.00	100.00	0.00	100.00%
1-110-00-718030 Gov Audit	21,500.00	21,500.00	22,000.00	1,017.60	95.37%
1-110-00-718040 Contracted Services	17,500.00	0.00	1,000.00	205.00	79.50%
1-110-00-718050 Accessibility	0.00	0.00	500.00	0.00	100.00%
1-110-00-775010 Library	1,100.00	925.00	1,200.00	762.60	36.45%
1-110-00-789035 Transfer to Reserves - Office Eq	3,325.00	23,325.00	5,000.00	5,000.00	0.00%
1-110-00-789038 Transfer to Reserves - Building	2,400.00	2,400.00	5,000.00	5,000.00	0.00%
1-110-00-789039 Transfer to Reserves	6,250.00	21,854.79	0.00	411,443.00	0.00%
1-110-00-789041 Office - Principle Debt Payment	16,127.00	0.00	16,127.00	16,126.78	0.00%
1-110-00-789042 Office - Interest on Debt	1,515.00	1,515.48	1,113.00	599.78	46.11%
1-110-00-799999 Transfer Expense to Building De	(2,825.00)	(2,825.00)	(1,775.00)	0.00	100.00%
1-110-00-800010 Transfer to County	0.00	1,518,076.19	0.00	787,717.00	0.00%
1-110-00-810001 Public School English	0.00	794,717.52	0.00	395,295.00	0.00%
1-110-00-810002 Public School French	0.00	12,453.16	0.00	6,102.00	0.00%
1-110-00-820001 Separate School English	0.00	251,597.78	0.00	121,942.00	0.00%
1-110-00-820002 Separate School French	0.00	26,881.51	0.00	13,158.00	0.00%
1-110-00-900100 Amortization Expense	0.00	10,199.00	0.00	0.00	0.00%
<b>Total Expenditures</b>	<b>(261,042.00)</b>	<b>(2,813,014.65)</b>	<b>(191,351.00)</b>	<b>(1,848,950.10)</b>	<b>(866.26%)</b>
<b>Total Default</b>	<b>2,406,330.00</b>	<b>2,448,755.55</b>	<b>2,533,060.00</b>	<b>3,814,060.43</b>	<b>(50.57%)</b>
<b>COUNCIL</b>					
<b>Expenditures</b>					
1-110-10-700010 Council Salaries	85,000.00	82,062.03	97,500.00	60,316.40	38.14%
1-110-10-700035 Conference/Travel Expenses	15,200.00	3,748.93	11,000.00	4,606.99	58.12%
1-110-10-700060 Council Misc. Expenses	3,000.00	6,101.16	2,500.00	1,230.02	50.80%
1-110-10-700100 Council Telephone	400.00	783.31	400.00	183.34	54.17%
1-110-10-700140 Council Benefits	11,300.00	10,118.97	7,000.00	10,220.67	(46.01%)
1-110-10-789040 Donations	1,000.00	0.00	1,000.00	250.00	75.00%
<b>Total Expenditures</b>	<b>(115,900.00)</b>	<b>(102,814.40)</b>	<b>(119,400.00)</b>	<b>(76,807.42)</b>	<b>35.67%</b>
<b>Total COUNCIL</b>	<b>(115,900.00)</b>	<b>(102,814.40)</b>	<b>(119,400.00)</b>	<b>(76,807.42)</b>	<b>35.67%</b>
<b>ELECTION</b>					
<b>Revenues</b>					
1-110-11-440300 Nomination Fees	0.00	0.00	0.00	100.00	0.00%
1-110-11-440461 Transfer from Reserve	12,000.00	12,000.00	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00%</b>
<b>Expenditures</b>					
1-110-11-700010 Salaries	2,000.00	3,775.27	0.00	0.00	0.00%
1-110-11-700035 Conference/Travel Expenses	750.00	291.77	0.00	0.00	0.00%
1-110-11-700060 Misc. Expenses	2,250.00	95.83	0.00	0.00	0.00%
1-110-11-700080 Office Supplies	0.00	797.25	0.00	0.00	0.00%

RETURN TO AGENDA

**TOWNSHIP OF HORTON**  
**Statement of Revenue and Expenditures**  
*Revised Budget*

For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number		Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
1-110-11-700085	Postage	3,400.00	3,365.55	0.00	0.00	0.00%
1-110-11-700140	Employee Benefits	0.00	161.11	0.00	0.00	0.00%
1-110-11-700280	Advertising	1,000.00	629.92	0.00	0.00	0.00%
1-110-11-718040	Contracted Services	2,600.00	5,134.13	0.00	0.00	0.00%
1-110-11-789036	Transfer to Reserves - Election	4,000.00	4,000.00	5,000.00	5,000.00	0.00%
<b>Total Expenditures</b>		<b>(16,000.00)</b>	<b>(18,250.83)</b>	<b>(5,000.00)</b>	<b>(5,000.00)</b>	<b>0.00%</b>
<b>Total ELECTION</b>		<b>(4,000.00)</b>	<b>(6,250.83)</b>	<b>(5,000.00)</b>	<b>(4,900.00)</b>	<b>2.00%</b>
<b>ADMINISTRATION</b>						
<b>Revenues</b>						
1-110-15-440465	Canada Grant	0.00	1,680.00	0.00	0.00	0.00%
1-110-15-440601	Transfer from Reserves - Unallo	0.00	0.00	30,000.00	0.00	100.00%
<b>Total Revenues</b>		<b>0.00</b>	<b>1,680.00</b>	<b>30,000.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Expenditures</b>						
1-110-15-700010	Admin Salaries	280,300.00	265,680.57	317,895.00	196,416.75	38.21%
1-110-15-700035	Conference Expenses	7,700.00	5,278.36	8,700.00	6,020.62	30.80%
1-110-15-700140	Employee Benefits	76,720.00	78,780.06	85,450.00	56,760.57	33.57%
<b>Total Expenditures</b>		<b>(364,720.00)</b>	<b>(349,738.99)</b>	<b>(412,045.00)</b>	<b>(259,197.94)</b>	<b>37.09%</b>
<b>Total ADMINISTRATION</b>		<b>(364,720.00)</b>	<b>(348,058.99)</b>	<b>(382,045.00)</b>	<b>(259,197.94)</b>	<b>32.16%</b>
<b>Total GENERAL GOVERNMENT</b>		<b>1,921,710.00</b>	<b>1,991,631.33</b>	<b>2,026,615.00</b>	<b>3,473,155.07</b>	<b>(71.38%)</b>
<b>Protection to Persons &amp; Property</b>						
<b>Default</b>						
<b>Revenues</b>						
1-120-00-440110	OSG MDRA	0.00	298.56	0.00	0.00	0.00%
1-120-00-440220	Ontario - CSPT Program	2,500.00	4,533.49	2,600.00	3,075.77	(18.30%)
1-120-00-440221	Ontario Grant			10,000.00	15,000.00	(50.00%)
1-120-00-440360	Fees & Charges Dog Pound	0.00	45.00	0.00	30.00	0.00%
1-120-00-440395	Livestock - Revenue	2,000.00	3,677.58	2,000.00	0.00	100.00%
1-120-00-440405	Dog License Revenue	8,750.00	8,573.25	8,750.00	8,290.00	5.26%
1-120-00-440430	Provincial Offences from County	50.00	200.00	0.00	115.00	0.00%
1-120-00-440461	Transfer from Reserves	5,000.00	5,000.00	0.00	0.00	0.00%
1-120-00-440475	9-1-1 Sign Revenue	1,000.00	900.00	1,000.00	375.00	62.50%
1-120-00-440480	Tile Drain	13,000.00	13,749.84	13,000.00	0.00	100.00%
<b>Total Revenues</b>		<b>32,300.00</b>	<b>36,977.72</b>	<b>37,350.00</b>	<b>26,885.77</b>	<b>28.02%</b>
<b>Expenditures</b>						
1-120-00-700010	Salaries	920.00	1,959.73	1,620.00	517.98	68.03%
1-120-00-700060	Misc. Expenses	100.00	0.00	100.00	0.00	100.00%
1-120-00-700065	Dog Tag Collection	4,250.00	4,121.62	4,250.00	3,835.57	9.75%
1-120-00-700140	Employee Benefits	200.00	318.57	470.00	101.24	78.46%
1-120-00-700260	Agreements	1,550.00	1,550.00	1,580.00	1,580.00	0.00%
1-120-00-700300	9-1-1 Signs	1,300.00	884.50	1,300.00	301.50	76.81%
1-120-00-700310	Ontario Provincial Police	466,229.00	466,224.00	476,496.00	238,248.00	50.00%
1-120-00-718040	Contracted Services	12,000.00	7,326.72	12,000.00	3,728.36	68.93%

RETURN TO AGENDA

**TOWNSHIP OF HORTON**  
**Statement of Revenue and Expenditures**  
*Revised Budget*

9/6/2019 1:19pm

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For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
1-120-00-785010 Veterinarian Committee	325.00	304.32	350.00	280.00	20.00%
1-120-00-785020 Tile Drain	13,000.00	13,749.84	13,000.00	13,084.09	(0.65%)
1-120-00-785045 Emergency Management Plan	12,000.00	12,000.00	11,000.00	5,301.34	51.81%
1-120-00-785050 Livestock Valuation	2,400.00	3,892.50	2,500.00	136.76	94.53%
1-120-00-789000 Transfer to Reserves	0.00	5,000.00	10,000.00	10,000.00	0.00%
1-120-00-789045 Com. Policing Adv. Com.	200.00	0.00	200.00	0.00	100.00%
<b>Total Expenditures</b>	<b>(514,474.00)</b>	<b>(517,331.80)</b>	<b>(534,866.00)</b>	<b>(277,114.84)</b>	<b>48.19%</b>
<b>Total Default</b>	<b>(482,174.00)</b>	<b>(480,354.08)</b>	<b>(497,516.00)</b>	<b>(250,229.07)</b>	<b>49.70%</b>
<b>MUNICIPAL DISASTER</b>					
<b>Expenditures</b>					
1-120-21-700010 Salaries			0.00	30,762.37	0.00%
1-120-21-700060 Misc. Expenses			0.00	150,491.66	0.00%
1-120-21-700090 Materials & Supplies			0.00	37,751.51	0.00%
1-120-21-700140 Employee Benefits			0.00	2,655.97	0.00%
1-120-21-700191 Building Cleaning			0.00	95.26	0.00%
1-120-21-700230 Fuel & Oil			0.00	2,279.85	0.00%
1-120-21-785045 Emergency Plan			0.00	237.24	0.00%
<b>Total Expenditures</b>			<b>0.00</b>	<b>(224,273.86)</b>	<b>0.00%</b>
<b>Total MUNICIPAL DISASTER</b>			<b>0.00</b>	<b>(224,273.86)</b>	<b>0.00%</b>
<b>Total Protection to Persons &amp; Property</b>	<b>(482,174.00)</b>	<b>(480,354.08)</b>	<b>(497,516.00)</b>	<b>(474,502.93)</b>	<b>4.63%</b>
<b>Transportation Services</b>					
<b>Public Works</b>					
<b>Revenues</b>					
1-130-30-440100 OSG Roadways MNR	20,000.00	20,000.00	22,000.00	0.00	100.00%
1-130-30-440320 Fees & Charges Roadways	1,000.00	1,540.00	1,000.00	300.00	70.00%
1-130-30-440440 Sale of Equipment	0.00	42,545.00	0.00	0.00	0.00%
1-130-30-440461 Transfer from Reserves	275,000.00	242,547.93	8,500.00	0.00	100.00%
1-130-30-440464 Ontario Grant	0.00	0.00	71,987.00	40,199.52	44.16%
1-130-30-440465 Canada Grant	1,000.00	1,680.00	1,500.00	0.00	100.00%
1-130-30-440467 Gas Tax	86,603.00	86,602.75	87,581.00	130,393.11	(48.88%)
<b>Total Revenues</b>	<b>383,603.00</b>	<b>394,915.68</b>	<b>192,568.00</b>	<b>170,892.63</b>	<b>11.26%</b>
<b>Expenditures</b>					
1-130-30-700010 Salaries	169,525.00	147,350.20	167,725.00	99,611.11	40.61%
1-130-30-700030 Com. Member Meeting	1,500.00	853.00	1,000.00	290.64	70.94%
1-130-30-700035 Conference/Travel Expenses	5,100.00	4,404.71	5,500.00	3,561.91	35.24%
1-130-30-700060 Misc. Expenses	1,000.00	1,629.19	1,000.00	962.90	3.71%
1-130-30-700070 Insurance	14,869.00	14,643.14	15,595.00	15,329.20	1.70%
1-130-30-700080 Office Supplies	600.00	158.91	500.00	193.10	61.38%
1-130-30-700090 Materials & Supplies	7,000.00	5,206.13	5,000.00	3,228.79	35.42%
1-130-30-700100 Telephone	1,600.00	1,930.23	1,800.00	1,610.43	10.53%
1-130-30-700110 Hydro	6,300.00	3,901.78	4,500.00	2,799.71	37.78%
1-130-30-700120 Heat	6,000.00	5,391.65	5,500.00	3,781.74	31.24%
1-130-30-700140 Employee Benefits	54,575.00	50,342.51	62,400.00	59,902.48	4.00%

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1-130-30-700181 Clothing Allowance	3,000.00	1,579.70	3,000.00	1,053.08	64.90%
1-130-30-700190 Building Maintenance	29,000.00	6,879.93	15,000.00	5,923.02	60.51%
1-130-30-700191 Building Cleaning	1,350.00	928.36	1,350.00	678.43	49.75%
1-130-30-700240 Radio License	460.00	458.00	500.00	458.00	8.40%
1-130-30-700250 Transfer to Capital	275,000.00	0.00	8,500.00	4,477.44	47.32%
1-130-30-700280 Advertising	600.00	1,446.68	1,000.00	940.82	5.92%
1-130-30-715015 Computer Programs & Maintena	1,200.00	2,088.40	2,000.00	4,049.82	(102.49%)
1-130-30-718040 Contracted Services	2,000.00	3,247.02	3,000.00	0.00	100.00%
1-130-30-730040 TRUCK #2 - 2005 ININTERNATIO	3,000.00	3,582.24	0.00	0.00	0.00%
1-130-30-730130 EXCAVATOR - REPAIRS/MNT	10,000.00	1,521.39	9,000.00	6,176.07	31.38%
1-130-30-730150 TRUCK #4 - 2011 INTER. REPA	10,000.00	13,764.54	10,000.00	7,665.24	23.35%
1-130-30-730155 Truck 11 - 2013 CHEV 3/4 TON	2,000.00	10,108.92	2,000.00	1,408.67	29.57%
1-130-30-730156 Truck #12 - 2013 3 Ton ISUZU	3,000.00	6,904.16	4,000.00	1,585.35	60.37%
1-130-30-730157 Truck #14 - 2018 Western Star	0.00	3,567.06	5,000.00	2,213.90	55.72%
1-130-30-730160 GRADER - REPAIRS/MNT	12,000.00	13,001.46	10,000.00	7,988.24	20.12%
1-130-30-730280 BACKHOE/LOADER - REPAIRS	2,000.00	1,780.92	2,000.00	1,287.97	35.60%
1-130-30-730291 WOOD CHIPPER			500.00	0.00	100.00%
1-130-30-730295 TRAILER/MOWER - REPAIRS/	500.00	545.89	1,500.00	585.19	60.99%
1-130-30-730300 Machinery Fuel	45,000.00	53,296.51	45,000.00	45,112.66	(0.25%)
1-130-30-730490 A - Culverts	5,000.00	3,799.51	5,000.00	3,474.28	30.51%
1-130-30-730500 A- Culverts - Salaries	10,400.00	10,252.97	11,115.00	7,586.67	31.74%
1-130-30-730550 B - Roadside Maintenance	10,000.00	12,352.49	15,000.00	14,160.39	5.60%
1-130-30-730560 B- Roadside Maint. - Salaries	25,100.00	26,114.31	29,865.00	16,109.78	46.06%
1-130-30-730660 C - Road Maintenance - Paved	37,000.00	44,036.91	32,000.00	24,105.32	24.67%
1-130-30-730670 C - Road Main. - Salaries	15,300.00	14,237.79	26,925.00	10,285.86	61.80%
1-130-30-730780 D - Grading-Gravel-Dust	25,000.00	23,732.62	26,000.00	25,491.34	1.96%
1-130-30-730790 D - Grading etc. - Salaries	30,775.00	26,492.44	40,915.00	15,161.77	62.94%
1-130-30-730870 E - Winter Road Maintenance	38,000.00	47,220.80	48,400.00	18,727.90	61.31%
1-130-30-730880 E - Winter Rd. Maint.-Salaries	42,050.00	57,479.44	60,655.00	41,634.68	31.36%
1-130-30-730960 F - Safety Devices	10,000.00	6,988.67	10,000.00	139.41	98.61%
1-130-30-730970 F - Safety Devices - Salaries	4,700.00	5,448.94	5,325.00	3,472.19	34.79%
1-130-30-731023 Asset Management	5,000.00	1,210.15	5,000.00	0.00	100.00%
1-130-30-731030 Tranfer to Reserves Rds Buildin	15,505.00	15,505.00	20,000.00	20,000.00	0.00%
1-130-30-731032 Transfer to Reserves - Asset Ma	0.00	3,789.85	0.00	0.00	0.00%
1-130-30-731033 Transfer to Reserves Roads	113,260.00	115,756.82	157,552.00	157,552.00	0.00%
1-130-30-731034 Transfer to Reserves - Winter M			1,000.00	1,000.00	0.00%
1-130-30-731035 Transfer to Reserves Gas Tax	86,603.00	86,602.75	87,581.00	130,393.11	(48.88%)
1-130-30-731039 Debt Principle Payment	77,785.00	0.00	102,285.00	90,035.00	11.98%
1-130-30-731040 Debt Interest Payment	5,613.00	5,600.63	11,392.00	7,001.98	38.54%
1-130-30-785040 Street Lights	3,000.00	2,996.42	41,200.00	1,455.30	96.47%
1-130-30-900100 Amortization Expense	0.00	738,245.00	0.00	0.00	0.00%
<b>Total Expenditures</b>	<b>(1,228,270.00)</b>	<b>(1,608,376.14)</b>	<b>(1,131,080.00)</b>	<b>(870,662.89)</b>	<b>23.02%</b>
<b>Total Public Works</b>	<b>(844,667.00)</b>	<b>(1,213,460.46)</b>	<b>(938,512.00)</b>	<b>(699,770.26)</b>	<b>25.44%</b>
<b>Roads Network - Operating Gravel</b>					
<b>Expenditures</b>					
1-130-31-700140 Employee Benefits	0.00	0.00	0.00	305.53	0.00%
1-130-31-730780 Annual Gravel Budget	26,000.00	0.00	20,000.00	0.00	100.00%

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1-130-31-830001	Bennett-Lafont Road	0.00	1,244.05	0.00	0.00	0.00%
1-130-31-830010	Blackburn Road	0.00	646.05	0.00	457.69	0.00%
1-130-31-830037	Collins Road			0.00	117.16	0.00%
1-130-31-830048	Dugald Road			0.00	229.47	0.00%
1-130-31-830050	Eady Road	0.00	8,325.78	0.00	1,366.47	0.00%
1-130-31-830058	Ferguson Road			0.00	4,491.52	0.00%
1-130-31-830065	Garden of Eden Road	0.00	8,782.47	0.00	0.00	0.00%
1-130-31-830074	Goshen Road			0.00	232.68	0.00%
1-130-31-830088	Humphries Rd	0.00	1,533.40	0.00	4,765.82	0.00%
1-130-31-830095	Jim Barr Road	0.00	897.59	0.00	0.00	0.00%
1-130-31-830097	Johnston Rd	0.00	165.95	0.00	0.00	0.00%
1-130-31-830100	Kasaboski Road	0.00	1,040.39	0.00	0.00	0.00%
1-130-31-830120	Lime Kiln Rd	0.00	1,983.18	0.00	3,537.40	0.00%
1-130-31-830137	McBride Road			0.00	802.47	0.00%
1-130-31-830142	McInnes Road	0.00	1,543.44	0.00	0.00	0.00%
1-130-31-830150	Orin Road	0.00	0.00	0.00	1,382.72	0.00%
1-130-31-830160	Price Road	0.00	2,715.77	0.00	0.00	0.00%
<b>Total Expenditures</b>		<b>(26,000.00)</b>	<b>(28,878.07)</b>	<b>(20,000.00)</b>	<b>(17,688.93)</b>	<b>11.56%</b>
<b>Total Roads Network - Operating Gravel</b>		<b>(26,000.00)</b>	<b>(28,878.07)</b>	<b>(20,000.00)</b>	<b>(17,688.93)</b>	<b>11.56%</b>
<b>Roads Network - Capital</b>						
<b>Revenues</b>						
1-130-33-440100	OSG Roadways MNR	10,000.00	4,375.36	0.00	0.00	0.00%
1-130-33-440125	Canada Specific Grants - CWW	37,500.00	15,181.76	29,490.00	0.00	100.00%
1-130-33-440220	Ontario Grant	349,920.00	0.00	0.00	0.00	0.00%
1-130-33-440221	Ontario Grant - OCIF	690,216.00	632,388.16	880,139.00	83,989.00	90.46%
1-130-33-440222	Ontario Grant - CWWF	12,600.00	7,590.89	0.00	0.00	0.00%
1-130-33-440461	Transfer from Reserves - Roads	15,000.00	24,061.40	181,149.00	0.00	100.00%
1-130-33-440466	Transfer from Lot Dev Fund	89,700.00	147,950.10	6,360.00	0.00	100.00%
1-130-33-440550	Transfer from Reserves - Gas Ta	133,851.00	137,214.73	40,000.00	0.00	100.00%
1-130-33-440592	Transfer from Reserves - Roads	277,822.00	416,740.40	0.00	0.00	0.00%
<b>Total Revenues</b>		<b>1,616,609.00</b>	<b>1,385,502.80</b>	<b>1,137,138.00</b>	<b>83,989.00</b>	<b>92.61%</b>
<b>Expenditures</b>						
1-130-33-700259	Capital - Buildings	0.00	4,918.51	0.00	0.00	0.00%
1-130-33-745040	Engineering Fees - Thompson Hi	413,800.00	28,436.76	1,057,818.00	840.75	99.92%
1-130-33-830007	Bingham Road			7,500.00	0.00	100.00%
1-130-33-830065	Garden of Eden Road	50,000.00	34,746.19	42,500.00	0.00	100.00%
1-130-33-830088	Humphries Rd	16,800.00	11,862.23	7,820.00	51.70	99.34%
1-130-33-830097	Johnston Rd	1,096,009.00	1,598,307.24	0.00	0.00	0.00%
1-130-33-830120	Lime Kiln Rd	50,000.00	18,501.29	31,500.00	34,590.46	(9.81%)
1-130-33-839999	Capital Clearing Account	0.00	(1,696,772.22)	0.00	0.00	0.00%
<b>Total Expenditures</b>		<b>(1,626,609.00)</b>	<b>0.00</b>	<b>(1,147,138.00)</b>	<b>(35,482.91)</b>	<b>96.91%</b>
<b>Total Roads Network - Capital</b>		<b>(10,000.00)</b>	<b>1,385,502.80</b>	<b>(10,000.00)</b>	<b>48,506.09</b>	<b>585.06%</b>

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<b>Storm Sewer System</b>					
<b>Expenditures</b>					
1-130-35-700400 Contracted Services	5,000.00	0.00	3,000.00	949.52	68.35%
<b>Total Expenditures</b>	<b>(5,000.00)</b>	<b>0.00</b>	<b>(3,000.00)</b>	<b>(949.52)</b>	<b>68.35%</b>
<b>Total Storm Sewer System</b>	<b>(5,000.00)</b>	<b>0.00</b>	<b>(3,000.00)</b>	<b>(949.52)</b>	<b>68.35%</b>
<b>Total Transportation Services</b>	<b>(885,667.00)</b>	<b>143,164.27</b>	<b>(971,512.00)</b>	<b>(669,902.62)</b>	<b>31.05%</b>
<b>Environmental Services</b>					
<b>Default</b>					
<b>Revenues</b>					
1-140-00-440220 Ontario Grant	36,000.00	36,254.72	36,000.00	18,076.93	49.79%
1-140-00-440380 Tipping Fees	35,000.00	52,320.00	40,000.00	34,592.55	13.52%
1-140-00-440480 Blue Box & Composter	300.00	201.00	300.00	54.00	82.00%
1-140-00-440482 Ontario Stewardship Tires	0.00	4,684.44	0.00	(320.19)	0.00%
1-140-00-440483 Electronic Waste	750.00	1,205.71	1,000.00	540.14	45.99%
1-140-00-440640 Transfer from Reserves - Enviro	46,594.00	8,656.05	42,500.00	6,000.00	85.88%
<b>Total Revenues</b>	<b>118,644.00</b>	<b>103,321.92</b>	<b>119,800.00</b>	<b>58,943.43</b>	<b>50.80%</b>
<b>Expenditures</b>					
1-140-00-700010 Salaries	50,500.00	36,825.00	51,860.00	32,522.95	37.29%
1-140-00-700030 Committee Members Fees	1,500.00	852.00	1,000.00	290.61	70.94%
1-140-00-700035 Conference/Travel Expenses	1,400.00	27.71	1,400.00	0.00	100.00%
1-140-00-700060 Misc. Expenses	2,000.00	1,525.61	2,000.00	1,514.94	24.25%
1-140-00-700070 Insurance	2,163.00	2,121.22	2,259.00	2,248.37	0.47%
1-140-00-700080 Office Supplies	2,000.00	2,020.93	2,000.00	55.92	97.20%
1-140-00-700090 Material & Supplies	2,750.00	1,479.40	1,500.00	200.42	86.64%
1-140-00-700100 Telephone	300.00	61.32	300.00	324.04	(8.01%)
1-140-00-700110 Hydro	600.00	525.61	500.00	348.99	30.20%
1-140-00-700140 Employee Benefits	8,565.00	6,154.21	12,305.00	5,817.48	52.72%
1-140-00-700190 Building Maintenance	1,500.00	641.09	1,500.00	17.81	98.81%
1-140-00-700250 Transfer to Capital	3,500.00	0.00	23,500.00	0.00	100.00%
1-140-00-700253 Transfer to Capital - GATES			10,000.00	11,927.22	(19.27%)
1-140-00-700254 Transfer to Capital - Soak Pit	35,000.00	0.00	0.00	0.00	0.00%
1-140-00-700259 Capital - Sea Containers/Buildin	3,000.00	0.00	3,000.00	0.00	100.00%
1-140-00-700280 Advertising	600.00	270.32	600.00	29.92	95.01%
1-140-00-700285 Landfill Equipment	1,000.00	314.98	1,000.00	198.43	80.16%
1-140-00-700400 Contracted Services	1,800.00	0.00	0.00	0.00	0.00%
1-140-00-730880 E - Winter Rd. Maint.-Salaries			0.00	270.54	0.00%
1-140-00-731038 Blue Box Purchase	0.00	550.55	600.00	0.00	100.00%
1-140-00-745020 Promotion and Education	1,500.00	1,683.87	1,500.00	0.00	100.00%
1-140-00-745021 Recycling - Tires	50.00	0.00	50.00	0.00	100.00%
1-140-00-745025 Household Hazardous Waste Da	1,800.00	3,333.52	1,800.00	0.00	100.00%
1-140-00-745026 Recycling - Curbside Pickup	67,280.00	71,755.33	76,000.00	54,514.69	28.27%
1-140-00-745027 Waste - Curbside Pickup	41,865.00	40,861.08	42,000.00	30,645.81	27.03%
1-140-00-745031 Compaction & Covering	40,000.00	39,788.16	40,000.00	27,274.66	31.81%
1-140-00-745033 Landfill - Re-grind Waste	14,400.00	17,808.00	25,000.00	12,465.60	50.14%

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1-140-00-745034 Material Transfers	6,000.00	0.00	2,000.00	0.00	100.00%
1-140-00-745040 Engineering Fees	26,000.00	10,325.75	15,000.00	9,870.74	34.20%
1-140-00-789020 Transfer to Reserves - Landfill	22,650.00	85,475.26	18,100.00	18,100.00	0.00%
1-140-00-789038 Transfer to Reserves - Landfill B			1,000.00	1,000.00	0.00%
1-140-00-900100 Amortization Expense	0.00	3,521.00	0.00	0.00	0.00%
<b>Total Expenditures</b>	<b>(339,723.00)</b>	<b>(327,921.92)</b>	<b>(337,774.00)</b>	<b>(209,639.14)</b>	<b>37.94%</b>
<b>Total Default</b>	<b>(221,079.00)</b>	<b>(224,600.00)</b>	<b>(217,974.00)</b>	<b>(150,695.71)</b>	<b>30.87%</b>
<b>Total Environmental Services</b>	<b>(221,079.00)</b>	<b>(224,600.00)</b>	<b>(217,974.00)</b>	<b>(150,695.71)</b>	<b>30.87%</b>
<b>Parks &amp; Recreation</b>					
<b>PARKS &amp; REC ADMINISTRATION</b>					
<b>Revenues</b>					
1-150-51-440125 Canada Specific Grants			1,680.00	0.00	100.00%
1-150-51-440462 Sale of Land	0.00	150,000.00	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>150,000.00</b>	<b>1,680.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Expenditures</b>					
1-150-51-700010 Salaries	44,150.00	25,912.85	43,305.00	23,338.04	46.11%
1-150-51-700030 Com. Member Meetings	4,000.00	2,310.00	4,000.00	550.00	86.25%
1-150-51-700035 Conference/Travel Expenses	1,500.00	104.07	1,500.00	108.92	92.74%
1-150-51-700060 Misc. Expenses	100.00	82.53	100.00	0.00	100.00%
1-150-51-700070 Insurance	8,587.00	8,404.78	8,950.00	8,754.05	2.19%
1-150-51-700090 Office Supplies	800.00	1,553.99	800.00	261.58	67.30%
1-150-51-700140 Employee Benefits	10,600.00	3,708.87	14,845.00	2,886.72	80.55%
1-150-51-700260 Agreements	22,500.00	22,000.00	22,500.00	0.00	100.00%
1-150-51-700280 Advertising	100.00	1,793.24	1,500.00	0.00	100.00%
1-150-51-718040 Contracted Services	0.00	6,980.73	0.00	0.00	0.00%
1-150-51-789000 Transfer to Reserves	0.00	177,324.84	0.00	0.00	0.00%
1-150-51-900100 Amortization Expense	0.00	49,370.00	0.00	0.00	0.00%
<b>Total Expenditures</b>	<b>(92,337.00)</b>	<b>(299,545.90)</b>	<b>(97,500.00)</b>	<b>(35,899.31)</b>	<b>63.18%</b>
<b>Total PARKS &amp; REC ADMINISTRATION</b>	<b>(92,337.00)</b>	<b>(149,545.90)</b>	<b>(95,820.00)</b>	<b>(35,899.31)</b>	<b>62.53%</b>
<b>PARKS &amp; REC OUTDOOR FACILITIES</b>					
<b>Revenues</b>					
1-150-52-440125 Canada Specific Grants	0.00	9,858.49	0.00	0.00	0.00%
1-150-52-440216 Boat Launch - Fines	400.00	252.00	400.00	366.00	8.50%
1-150-52-440220 Ontario Grant	0.00	25,000.00	0.00	0.00	0.00%
1-150-52-440300 Flag Football	2,000.00	780.00	2,000.00	0.00	100.00%
1-150-52-440423 Volleyball Revenue	500.00	700.00	500.00	1,163.89	(132.78%)
1-150-52-440428 Soccer Registrations	6,200.00	6,660.00	6,200.00	4,790.92	22.73%
1-150-52-440431 Boat Launch Other Rev Misc.	4,000.00	3,262.67	3,000.00	2,328.80	22.37%
1-150-52-440434 Soccer - Fundraising Revenue	4,500.00	0.00	4,450.00	0.00	100.00%
1-150-52-440461 Transfer from Reserves	0.00	0.00	5,000.00	0.00	100.00%
1-150-52-440466 Transfer from Lot Dev Fund	500.00	0.00	550.00	0.00	100.00%
<b>Total Revenues</b>	<b>18,100.00</b>	<b>46,513.16</b>	<b>22,100.00</b>	<b>8,649.61</b>	<b>60.86%</b>

RETURN TO AGENDA

**TOWNSHIP OF HORTON**  
**Statement of Revenue and Expenditures**  
*Revised Budget*

For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number		Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Expenditures</b>						
1-150-52-700010	Salaries	2,715.00	3,363.90	3,079.00	2,417.94	21.47%
1-150-52-700140	Employee Benefits	335.00	804.95	885.00	762.38	13.86%
1-150-52-700201	Trail Maintenance	2,500.00	749.68	2,500.00	360.72	85.57%
1-150-52-700215	Soccer Field Maintenance	5,000.00	5,902.22	5,000.00	3,786.35	24.27%
1-150-52-700220	Boat Launch Property Maintenan	3,500.00	790.90	2,000.00	717.24	64.14%
1-150-52-700250	Transfer to Capital	5,000.00	0.00	5,000.00	0.00	100.00%
1-150-52-715070	River Road Property Study	500.00	210.74	0.00	0.00	0.00%
1-150-52-715071	Farrell's Landing Property	1,000.00	150.81	1,000.00	152.63	84.74%
1-150-52-785083	Volleyball Expense	100.00	70.98	5,000.00	1,223.60	75.53%
1-150-52-785084	Flag Football	1,100.00	257.98	1,100.00	0.00	100.00%
1-150-52-789000	Transfer to Reserves	450.00	261.01	450.00	0.00	100.00%
1-150-52-789100	Transfer to Other Municipal	0.00	25,000.00	0.00	0.00	0.00%
<b>Total Expenditures</b>		<b>(22,200.00)</b>	<b>(37,563.17)</b>	<b>(26,014.00)</b>	<b>(9,420.86)</b>	<b>63.79%</b>
<b>Total PARKS &amp; REC OUTDOOR FACILITIES</b>		<b>(4,100.00)</b>	<b>8,949.99</b>	<b>(3,914.00)</b>	<b>(771.25)</b>	<b>80.30%</b>
<b>PARKS &amp; REC COMMUNITY CENTRE</b>						
<b>Revenues</b>						
1-150-53-440125	Canada Specific Grants	25,000.00	25,000.00	9,000.00	0.00	100.00%
1-150-53-440210	County Grant	7,055.00	19,056.66	0.00	0.00	0.00%
1-150-53-440220	Provincial Grant	0.00	0.00	0.00	1,000.00	0.00%
1-150-53-440425	Rent	9,000.00	9,247.88	9,000.00	9,117.33	(1.30)%
1-150-53-440429	Donations	0.00	179.00	0.00	100.00	0.00%
1-150-53-440434	Fundraising Revenue	4,750.00	847.02	0.00	0.00	0.00%
1-150-53-440440	Sale of Equipment			0.00	1,194.69	0.00%
1-150-53-440461	Transfer from Reserves	41,000.00	22,353.23	133,500.00	0.00	100.00%
1-150-53-440466	Transfer from Lot Dev Fund	6,271.00	0.00	5,500.00	0.00	100.00%
1-150-53-440800	Bar Sales	22,000.00	13,770.14	22,000.00	8,733.62	60.30%
<b>Total Revenues</b>		<b>115,076.00</b>	<b>90,453.93</b>	<b>179,000.00</b>	<b>20,145.64</b>	<b>88.75%</b>
<b>Expenditures</b>						
1-150-53-700010	Salaries	12,105.00	17,273.07	15,705.00	11,041.97	29.69%
1-150-53-700095	Restock Bar	10,120.00	7,068.55	10,120.00	4,029.12	60.19%
1-150-53-700100	Telephone	800.00	809.00	800.00	563.30	29.59%
1-150-53-700110	Utilities	17,500.00	10,803.49	15,000.00	7,255.89	51.63%
1-150-53-700140	Employee Benefits	1,360.00	2,380.17	2,270.00	1,478.86	34.85%
1-150-53-700190	Building Maintenance	5,000.00	9,490.63	5,000.00	2,513.23	49.74%
1-150-53-700191	Building Cleaning	1,500.00	1,478.29	2,000.00	840.27	57.99%
1-150-53-700200	Equipment Repairs/Replacement	9,055.00	836.40	2,000.00	260.79	86.96%
1-150-53-700203	Participation	0.00	18,369.02	0.00	737.69	0.00%
1-150-53-700250	Transfer to Capital - Equipment	0.00	0.00	12,000.00	0.00	100.00%
1-150-53-700251	Transfer to Capital - Bldg Renos	57,271.00	0.00	75,000.00	8,890.00	88.15%
1-150-53-700252	Transfer to Capital - Land Purch	15,000.00	0.00	61,000.00	0.00	100.00%
1-150-53-700258	Transfer to Capital - Hall Debt	4,750.00	(28,601.49)	0.00	0.00	0.00%
1-150-53-700280	Advertising	400.00	100.74	1,000.00	242.40	75.76%
1-150-53-715015	Computer Programs & Maintena	1,250.00	3,003.01	1,250.00	692.05	44.64%
1-150-53-789000	Transfer to Reserves - Building	10,600.00	10,600.00	10,810.00	10,810.00	0.00%

**RETURN TO AGENDA**

**TOWNSHIP OF HORTON**  
**Statement of Revenue and Expenditures**  
*Revised Budget*

For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Total Expenditures</b>	<b>(146,711.00)</b>	<b>(53,610.88)</b>	<b>(213,955.00)</b>	<b>(49,355.57)</b>	<b>76.93%</b>
<b>Total PARKS &amp; REC COMMUNITY CENTRE</b>	<b>(31,635.00)</b>	<b>36,843.05</b>	<b>(34,955.00)</b>	<b>(29,209.93)</b>	<b>16.44%</b>
<b>PARKS &amp; REC RINK</b>					
<b>Revenues</b>					
1-150-54-440300 Skating Lessons	0.00	840.00	500.00	0.00	100.00%
1-150-54-440429 Donations	0.00	450.00	0.00	1,106.10	0.00%
1-150-54-440431 Spring Hockey Team			0.00	3,300.00	0.00%
1-150-54-440433 Rink - Ice Rentals	1,500.00	1,100.00	1,500.00	1,606.19	(7.08%)
1-150-54-440434 Fundraising Revenue	9,800.00	8,392.88	0.00	0.00	0.00%
1-150-54-440444 Recreational Hockey Registratio	1,700.00	650.00	1,700.00	0.00	100.00%
1-150-54-440447 PA Day Hockey Day Camp			0.00	495.00	0.00%
1-150-54-440461 Transfer from Reserves	0.00	47,749.69	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>13,000.00</b>	<b>59,182.57</b>	<b>3,700.00</b>	<b>6,507.29</b>	<b>(75.87%)</b>
<b>Expenditures</b>					
1-150-54-700010 Salaries	15,445.00	9,850.11	15,345.00	6,147.86	59.94%
1-150-54-700110 Utilities	6,400.00	2,658.28	6,400.00	3,219.07	49.70%
1-150-54-700140 Employee Benefits	2,467.00	1,746.93	3,400.00	1,272.36	62.58%
1-150-54-700190 Building Maintenance	4,000.00	2,832.91	6,600.00	2,373.77	64.03%
1-150-54-700191 Building Cleaning	500.00	63.72	500.00	200.65	59.87%
1-150-54-700200 Equipment Repairs/Maintenance	2,500.00	875.95	1,500.00	852.48	43.17%
1-150-54-700250 Transfer to Capital - Change Ro	13,600.00	0.00	7,294.00	0.00	100.00%
1-150-54-700255 Transfer to Capital - Rink Roof Fi	9,800.00	28,601.49	0.00	0.00	0.00%
1-150-54-700280 Advertising	600.00	181.83	500.00	144.60	71.08%
1-150-54-785069 Change Rooms	200.00	0.00	200.00	22.90	88.55%
1-150-54-785085 Recreational Hky/Public Skating	300.00	0.00	300.00	0.00	100.00%
1-150-54-785112 3 on 3 Mens Hockey Toumamen	0.00	43.65	0.00	47.37	0.00%
1-150-54-785113 Spring H ockey Team	0.00	0.00	0.00	3,470.00	0.00%
1-150-54-785116 PA Day Hockey Day Camp Expe	0.00	61.70	0.00	139.62	0.00%
1-150-54-785122 SKATING LESSONS			500.00	0.00	100.00%
1-150-54-786018 Sports Equipment	500.00	0.00	500.00	0.00	100.00%
<b>Total Expenditures</b>	<b>(56,312.00)</b>	<b>(46,916.57)</b>	<b>(43,039.00)</b>	<b>(17,890.68)</b>	<b>58.43%</b>
<b>Total PARKS &amp; REC RINK</b>	<b>(43,312.00)</b>	<b>12,266.00</b>	<b>(39,339.00)</b>	<b>(11,383.39)</b>	<b>71.06%</b>
<b>PARKS &amp; REC ANNUAL EVENTS</b>					
<b>Revenues</b>					
1-150-55-440315 Cycle Event			3,000.00	0.00	100.00%
1-150-55-440426 Euchre Revenue	4,000.00	4,375.15	4,000.00	2,457.13	38.57%
1-150-55-440427 Country Dance Proceeds	9,500.00	8,166.47	9,500.00	4,548.20	52.12%
1-150-55-440429 Donations - Leadership Camp	0.00	2,000.00	0.00	1,250.00	0.00%
1-150-55-440431 Dance Lessons	2,000.00	3,809.00	2,000.00	0.00	100.00%
1-150-55-440446 Aerobics & Drop In Sports Fees	500.00	529.25	500.00	261.06	47.79%
1-150-55-440569 Children's Christmas Party	500.00	0.00	500.00	0.00	100.00%
1-150-55-440570 Winter Carnival Revenue	4,200.00	4,259.50	4,500.00	3,954.53	12.12%
1-150-55-440575 Canada Day Revenue	5,000.00	3,041.93	5,500.00	3,917.23	28.78%

RETURN TO AGENDA

**TOWNSHIP OF HORTON**  
**Statement of Revenue and Expenditures**  
*Revised Budget*

For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Total Revenues</b>	<b>25,700.00</b>	<b>26,181.30</b>	<b>29,500.00</b>	<b>16,388.15</b>	<b>44.45%</b>
<b>Expenditures</b>					
1-150-55-785061 CYCLE EVENT			1,000.00	0.00	100.00%
1-150-55-785075 Canada Day Expenses	2,700.00	1,723.35	3,000.00	1,113.96	62.87%
1-150-55-785078 Children's Events	100.00	0.00	100.00	0.00	100.00%
1-150-55-785079 Children's Christmas Party	300.00	0.00	300.00	0.00	100.00%
1-150-55-785080 Winter Carnival Expenses	2,000.00	2,502.18	3,000.00	2,028.64	32.38%
1-150-55-785081 Country Dance Expenses	7,500.00	6,995.61	7,500.00	4,884.47	34.87%
1-150-55-785082 Aerobics & Drop In Sports	100.00	145.50	100.00	0.00	100.00%
1-150-55-785087 Dance Lessons	1,000.00	2,071.63	1,000.00	0.00	100.00%
1-150-55-785121 Leadership Camp	0.00	2,129.26	0.00	1,558.19	0.00%
1-150-55-786000 Euchres Expense	2,200.00	2,279.60	2,200.00	1,295.36	41.12%
<b>Total Expenditures</b>	<b>(15,900.00)</b>	<b>(17,847.13)</b>	<b>(18,200.00)</b>	<b>(10,880.62)</b>	<b>40.22%</b>
<b>Total PARKS &amp; REC ANNUAL EVENTS</b>	<b>9,800.00</b>	<b>8,334.17</b>	<b>11,300.00</b>	<b>5,507.53</b>	<b>51.26%</b>
<b>PARKS &amp; REC FUNDRAISING EVENTS</b>					
<b>Revenues</b>					
1-150-56-440311 Social Gaming Nights			3,000.00	1,215.05	59.50%
1-150-56-440316 Euchre Tournament			800.00	0.00	100.00%
1-150-56-440428 Mini Sticks Tournament			700.00	466.96	33.29%
1-150-56-440445 Broomball Registrations			0.00	1,061.95	0.00%
1-150-56-440448 Special Project - Cook Book	0.00	50.00	0.00	0.00	0.00%
1-150-56-440449 Quilt Raffle	1,000.00	705.00	1,000.00	424.00	57.60%
1-150-56-440450 Easter Egg Hunt	1,000.00	1,089.00	1,000.00	648.00	35.20%
1-150-56-440452 Fruit Fundraiser	10,200.00	8,140.00	9,000.00	9,009.00	(0.10%)
1-150-56-440453 Dinner & Show	1,000.00	0.00	2,000.00	0.00	100.00%
1-150-56-440455 Murder Mystery	3,000.00	3,567.00	3,500.00	1,816.84	48.09%
1-150-56-440456 Fundraising Catering	4,000.00	14,256.58	5,000.00	4,503.32	9.93%
1-150-56-440457 Harvest Dinner	3,500.00	2,788.06	3,500.00	0.00	100.00%
1-150-56-440458 Trivia Night	700.00	450.00	1,500.00	0.00	100.00%
1-150-56-440459 Pancake Supper	500.00	0.00	0.00	0.00	0.00%
1-150-56-440801 Hockey Tournament	1,000.00	2,907.80	5,360.00	0.00	100.00%
1-150-56-440802 Craft Day/Bake Sale	400.00	0.00	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>26,300.00</b>	<b>33,953.44</b>	<b>36,360.00</b>	<b>19,145.12</b>	<b>47.35%</b>
<b>Expenditures</b>					
1-150-56-785100 Easter Egg Hunt	300.00	405.75	450.00	398.16	11.52%
1-150-56-785102 Fruit Fundraiser	8,300.00	6,737.51	7,000.00	7,537.90	(7.68%)
1-150-56-785103 Dinner & Show	300.00	0.00	700.00	0.00	100.00%
1-150-56-785104 Mini Sticks Hockey Tournament	0.00	61.70	200.00	178.09	10.96%
1-150-56-785105 Murder Mystery	1,000.00	1,128.48	1,500.00	449.02	70.07%
1-150-56-785106 Fundraising Catering	4,000.00	8,388.58	5,000.00	1,595.52	68.09%
1-150-56-785107 Harvest Dinner	1,400.00	1,470.08	1,900.00	150.46	92.08%
1-150-56-785108 Trivia Night	300.00	312.98	1,000.00	0.00	100.00%
1-150-56-785109 Pancake Supper	100.00	0.00	0.00	0.00	0.00%
1-150-56-785112 Hockey Tournament	500.00	882.00	1,360.00	0.00	100.00%
1-150-56-785114 Quilting	300.00	305.48	300.00	61.06	79.65%

**RETURN TO AGENDA**

**TOWNSHIP OF HORTON**  
**Statement of Revenue and Expenditures**  
*Revised Budget*

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For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
1-150-56-785117 Social Gaming Night			1,000.00	241.24	75.88%
1-150-56-786000 Euchre Tournament			400.00	45.60	88.60%
1-150-56-789010 Transfer to Reserves - Recreatio	0.00	5,868.00	0.00	0.00	0.00%
1-150-56-789070 Transf to Reserves - Working for	9,800.00	8,392.88	15,550.00	0.00	100.00%
<b>Total Expenditures</b>	<b>(26,300.00)</b>	<b>(33,953.44)</b>	<b>(36,360.00)</b>	<b>(10,657.05)</b>	<b>70.69%</b>
<b>Total PARKS &amp; REC FUNDRAISING EVENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,488.07</b>	<b>0.00%</b>
<b>PARKS &amp; REC HORTON HOEDOWN</b>					
<b>Revenues</b>					
1-150-57-440220 Ontario Grant			14,046.00	9,832.00	30.00%
1-150-57-440311 Kids Night Out	500.00	0.00	0.00	0.00	0.00%
1-150-57-440312 Family Night Out	400.00	185.00	0.00	0.00	0.00%
1-150-57-440313 Amazing Race	300.00	440.00	0.00	0.00	0.00%
1-150-57-440314 Glow Run	500.00	0.00	0.00	0.00	0.00%
1-150-57-440429 Hoedown Donations	0.00	0.00	0.00	30,742.87	0.00%
1-150-57-440432 Christmas Craft Show	1,000.00	1,028.00	0.00	0.00	0.00%
1-150-57-440434 Raffle	2,000.00	0.00	0.00	0.00	0.00%
1-150-57-440461 Transfer from Reserves	0.00	43,145.98	0.00	0.00	0.00%
1-150-57-440568 Horton Festival - Merchandise	10,000.00	1,162.13	5,000.00	796.46	84.07%
1-150-57-440571 Horton Festival Admission	0.00	23,462.76	42,100.00	22,224.00	47.21%
1-150-57-440572 Horton Festival Sponsors	0.00	12,195.00	15,000.00	7,600.00	49.33%
1-150-57-440573 Horton Festival Concessions	0.00	3,031.91	1,600.00	2,324.78	(45.30%)
1-150-57-440800 Hoedown - Bar Proceeds	0.00	10,641.00	22,000.00	16,535.71	24.84%
<b>Total Revenues</b>	<b>14,700.00</b>	<b>95,291.78</b>	<b>99,746.00</b>	<b>90,055.82</b>	<b>9.71%</b>
<b>Expenditures</b>					
1-150-57-700060 Hoedown Misc. Expenses			915.00	19,944.38	(2079.71%)
1-150-57-700080 Hoedown Office Supplies			200.00	0.00	100.00%
1-150-57-700090 Hoedown Accomodations			3,600.00	1,547.00	57.03%
1-150-57-700095 Hoedown Bar Expense			11,129.00	7,658.34	31.19%
1-150-57-700110 Hoedown Utilities			5,000.00	991.10	80.18%
1-150-57-700181 Hoedown Clothing Allowance			500.00	0.00	100.00%
1-150-57-700191 Hoedown Cleaning Supplies			125.00	0.00	100.00%
1-150-57-700200 Hoedown Equipment Rentals			21,769.00	32,473.06	(49.17%)
1-150-57-700205 Hoedown Concession/Merchandi			1,000.00	349.73	65.03%
1-150-57-700240 Hoedown Communication			525.00	0.00	100.00%
1-150-57-700280 Hoedown Advertising			4,000.00	1,185.25	70.37%
1-150-57-718040 Hoedown Contracted Services			7,500.00	10,532.86	(40.44%)
1-150-57-745040 Hoedown Production Staff			5,300.00	6,100.00	(15.09%)
1-150-57-785061 Christmas Craft Show	350.00	302.00	0.00	0.00	0.00%
1-150-57-785070 Raffle	1,700.00	0.00	0.00	0.00	0.00%
1-150-57-785078 Horton Festival	7,000.00	93,638.78	34,000.00	34,618.31	(1.82%)
1-150-57-785117 Kids Night Out	200.00	0.00	0.00	0.00	0.00%
1-150-57-785118 Family Night Out	300.00	125.05	0.00	0.00	0.00%
1-150-57-785119 Amazing Race	200.00	378.93	0.00	0.00	0.00%
1-150-57-785120 Glow Run	200.00	0.00	0.00	0.00	0.00%
1-150-57-789000 Transfer to Reserves			4,183.00	1,678.95	59.86%
1-150-57-789070 Transfer Profit to Capital Loans	4,750.00	847.02	0.00	0.00	0.00%

RETURN TO AGENDA

**TOWNSHIP OF HORTON**  
**Statement of Revenue and Expenditures**  
 Revised Budget

For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Total Expenditures</b>	<b>(14,700.00)</b>	<b>(95,291.78)</b>	<b>(99,746.00)</b>	<b>(117,078.98)</b>	<b>(17.38%)</b>
<b>Total PARKS &amp; REC HORTON HOEDOWN</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(27,023.16)</b>	<b>* 0.00%</b>
<b>Total Parks &amp; Recreation</b>	<b>(161,584.00)</b>	<b>(83,152.69)</b>	<b>(162,728.00)</b>	<b>(90,291.44)</b>	<b>44.51%</b>
<b>Health Services</b>					
<b>Default</b>					
<b>Revenues</b>					
1-160-00-440300 Doctor Recruitment - Fees & Ch	0.00	35.40	0.00	0.00	0.00%
1-160-00-440391 Martin Cemetery Donation	0.00	300.00	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>335.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expenditures</b>					
1-160-00-700010 Salaries	290.00	353.70	340.00	392.56	(15.46%)
1-160-00-700140 Employee Benefits	55.00	75.03	90.00	67.54	24.96%
1-160-00-700221 Cemetery Maintenance - Martin	0.00	300.00	0.00	0.00	0.00%
1-160-00-700222 Cemetery Maintenance - McLare	200.00	0.00	0.00	0.00	0.00%
1-160-00-700223 Cemetery Maintenance - Thomp			0.00	23.38	0.00%
1-160-00-750010 Golden Age Activity Centre	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
1-160-00-750020 Soc Serv Home Supp Grant	1,230.00	1,230.00	1,230.00	1,230.00	0.00%
1-160-00-750030 Renfrew Sunshine Coach	1,050.00	1,050.00	1,050.00	1,050.00	0.00%
1-160-00-750040 Doctor Recruitment	29,291.00	29,381.06	29,877.00	29,877.00	0.00%
1-160-00-750050 Hospice Renfrew	250.00	250.00	250.00	250.00	0.00%
<b>Total Expenditures</b>	<b>(33,366.00)</b>	<b>(33,639.79)</b>	<b>(33,837.00)</b>	<b>(33,890.48)</b>	<b>(0.16%)</b>
<b>Total Default</b>	<b>(33,366.00)</b>	<b>(33,304.39)</b>	<b>(33,837.00)</b>	<b>(33,890.48)</b>	<b>(0.16%)</b>
<b>Total Health Services</b>	<b>(33,366.00)</b>	<b>(33,304.39)</b>	<b>(33,837.00)</b>	<b>(33,890.48)</b>	<b>(0.16%)</b>
<b>Planning</b>					
<b>Default</b>					
<b>Revenues</b>					
1-170-00-440330 Fees & Charges Planning	5,200.00	(400.00)	5,200.00	2,950.00	43.27%
1-170-00-440355 Fees & Charges Zoning Compl.	400.00	520.00	400.00	240.00	40.00%
1-170-00-440466 Transfer from Lot Dev Fund	14,500.00	9,810.38	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>20,100.00</b>	<b>9,930.38</b>	<b>5,600.00</b>	<b>3,190.00</b>	<b>43.04%</b>
<b>Expenditures</b>					
1-170-00-700060 Com. Member Fees	2,000.00	1,375.00	1,700.00	300.00	82.35%
1-170-00-700090 Materials & Supplies	100.00	154.89	300.00	0.00	100.00%
1-170-00-780010 Contracted Services	17,000.00	12,768.30	2,000.00	0.00	100.00%
1-170-00-780100 Economic Development	2,000.00	203.52	2,000.00	203.52	89.82%
<b>Total Expenditures</b>	<b>(21,100.00)</b>	<b>(14,501.71)</b>	<b>(6,000.00)</b>	<b>(503.52)</b>	<b>91.61%</b>
<b>Total Default</b>	<b>(1,000.00)</b>	<b>(4,571.33)</b>	<b>(400.00)</b>	<b>2,686.48</b>	<b>771.62%</b>
<b>Total Planning</b>	<b>(1,000.00)</b>	<b>(4,571.33)</b>	<b>(400.00)</b>	<b>2,686.48</b>	<b>771.62%</b>

RETURN TO AGENDA

**TOWNSHIP OF HORTON**  
**Statement of Revenue and Expenditures**  
 Revised Budget

9/6/2019 1:19pm

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For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number		Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Fire</b>						
<b>Default</b>						
<b>Revenues</b>						
1-180-00-440110	Provincial Fees and Charges	2,000.00	0.00	7,000.00	0.00	100.00%
1-180-00-440310	Fees & Charges Fire	4,000.00	60.00	1,800.00	0.00	100.00%
1-180-00-440440	Oth Rev Sale of Equipment			0.00	1,194.69	0.00%
1-180-00-440461	Transfer from Reserve	370,014.00	580.64	379,950.00	379,949.32	0.00%
1-180-00-440466	Transfer from Lot Dev Fund	41,506.00	4,922.00	51,500.00	51,500.00	0.00%
<b>Total Revenues</b>		<b>417,520.00</b>	<b>5,562.64</b>	<b>440,250.00</b>	<b>432,644.01</b>	<b>1.73%</b>
<b>Expenditures</b>						
1-180-00-700010	Salaries	30,000.00	31,883.25	35,000.00	21,712.36	37.96%
1-180-00-700035	Conference/Travel Expenses	1,000.00	0.00	750.00	0.00	100.00%
1-180-00-700060	Misc. Expenses	1,000.00	934.16	1,000.00	1,111.72	(11.17%)
1-180-00-700070	Insurance	14,750.00	14,181.67	15,103.00	14,726.73	2.49%
1-180-00-700080	Office Supplies	1,000.00	305.13	1,000.00	202.45	79.76%
1-180-00-700090	Clothing Expense	1,000.00	0.00	1,000.00	681.79	31.82%
1-180-00-700100	Telephone	1,250.00	1,512.30	1,250.00	993.59	20.51%
1-180-00-700110	Utilities	6,250.00	7,511.82	6,250.00	4,421.82	29.25%
1-180-00-700140	Employee Benefits	4,200.00	4,508.15	4,200.00	2,351.92	44.00%
1-180-00-700180	Office Equip. & Maint.	800.00	1,591.81	1,500.00	1,557.78	(3.85%)
1-180-00-700190	Building Maintenance	1,500.00	494.32	1,500.00	1,430.06	4.66%
1-180-00-700191	Building Cleaning	1,000.00	876.86	1,000.00	803.09	19.69%
1-180-00-700200	Fire Equipment Maintenance	18,000.00	11,925.86	17,000.00	12,710.76	25.23%
1-180-00-700210	Fleet Maintenance	8,000.00	6,256.30	7,000.00	4,191.33	40.12%
1-180-00-700230	Fuel & Oil	750.00	1,377.24	750.00	0.00	100.00%
1-180-00-700240	Radio/Communications	2,600.00	1,313.08	2,000.00	1,864.30	6.79%
1-180-00-700250	Transfer to Capital	411,520.00	0.00	431,450.00	431,449.32	0.00%
1-180-00-700260	Extrication Agreement	3,500.00	6,006.25	5,000.00	1,500.00	70.00%
1-180-00-700261	Water Rescue Agreement			3,000.00	1,000.00	66.67%
1-180-00-715015	Computer/Program Maintenance	2,500.00	1,773.66	3,000.00	1,183.30	60.56%
1-180-00-721045	Admin Mutual Aid	250.00	0.00	0.00	0.00	0.00%
1-180-00-721060	Training	2,500.00	951.54	2,500.00	607.53	75.70%
1-180-00-721070	Compressed Air	250.00	0.00	250.00	0.00	100.00%
1-180-00-721080	Extinguisher Recharges	300.00	0.00	300.00	0.00	100.00%
1-180-00-721210	Communications - County	4,000.00	4,000.00	4,000.00	0.00	100.00%
1-180-00-721230	Fire Prevention	2,000.00	1,795.76	2,000.00	2,073.35	(3.67%)
1-180-00-721240	Hydrant/Water Supply	300.00	386.68	300.00	66.28	77.91%
1-180-00-789005	Transfer to Reserves Fire Equip	32,640.00	32,640.00	33,295.00	33,295.00	0.00%
1-180-00-789038	Transfer to Reserves - Building	1,500.00	1,500.00	1,500.00	1,500.00	0.00%
1-180-00-900100	Amortization Expense	0.00	19,706.00	0.00	0.00	0.00%
<b>Total Expenditures</b>		<b>(554,360.00)</b>	<b>(153,431.84)</b>	<b>(582,898.00)</b>	<b>(541,434.48)</b>	<b>7.11%</b>
<b>Total Default</b>		<b>(136,840.00)</b>	<b>(147,869.20)</b>	<b>(142,648.00)</b>	<b>(108,790.47)</b>	<b>23.74%</b>
<b>Total Fire</b>		<b>(136,840.00)</b>	<b>(147,869.20)</b>	<b>(142,648.00)</b>	<b>(108,790.47)</b>	<b>23.74%</b>



**TOWNSHIP OF HORTON**  
**Statement of Revenue and Expenditures**  
*Revised Budget*

For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Building Department</b>					
<b>Default</b>					
<b>Revenues</b>					
1-190-00-440385 Septic Permits	8,000.00	9,060.00	8,000.00	5,660.00	29.25%
1-190-00-440410 Building Permits	45,000.00	45,576.00	45,000.00	32,442.00	27.91%
1-190-00-440431 Misc. Revenue	5,000.00	2,700.00	3,000.00	1,750.00	41.67%
1-190-00-440605 Transfer from Reserves	24,225.00	13,465.69	11,275.00	0.00	100.00%
<b>Total Revenues</b>	<b>82,225.00</b>	<b>70,801.69</b>	<b>67,275.00</b>	<b>39,852.00</b>	<b>40.76%</b>
<b>Expenditures</b>					
1-190-00-700010 Salaries	49,500.00	49,500.00	49,500.00	30,000.00	39.39%
1-190-00-700035 Conference/Travel Expenses	350.00	274.78	350.00	0.00	100.00%
1-190-00-700060 Misc. Expenses	100.00	0.00	100.00	0.00	100.00%
1-190-00-700080 Office Supplies	6,200.00	121.64	1,500.00	95.16	93.66%
1-190-00-700100 Telephone	300.00	424.31	300.00	215.32	28.23%
1-190-00-700140 Employee Benefits	6,250.00	7,955.96	6,250.00	3,321.56	46.86%
1-190-00-700190 Building Maintenance - Partial S	2,825.00	2,825.00	1,775.00	0.00	100.00%
1-190-00-700250 Transfer to Capital	5,000.00	0.00	0.00	0.00	0.00%
1-190-00-718040 Contracted Services	2,000.00	0.00	2,000.00	0.00	100.00%
1-190-00-785066 Office Administration	9,700.00	9,700.00	5,500.00	0.00	100.00%
<b>Total Expenditures</b>	<b>(82,225.00)</b>	<b>(70,801.69)</b>	<b>(67,275.00)</b>	<b>(33,632.04)</b>	<b>50.01%</b>
<b>Total Default</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,219.96</b>	<b>0.00%</b>
<b>Total Building Department</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,219.96</b>	<b>0.00%</b>
<b>Total General Fund</b>	<b>0.00</b>	<b>1,160,943.91</b>	<b>0.00</b>	<b>1,953,987.86</b>	<b>0.00%</b>

RETURN TO AGENDA

**Consolidated Statement Of Financial Position**

for Period Ending September 30, 2019

	2019	2018
<b><u>Financial Assets</u></b>		
Cash In Bank	2,517,548.19	1,948,845.48
Petty Cash	2,325.00	2,325.00
Accts. Receivable	12,900.39	45,211.29
Prepaid Expenses	2,412.42	1,996.29
Due To Other Funds	0.00	0.00
Property Taxes	1,401,854.96	1,258,355.90
HST	108,846.23	95,434.53
Tangible Capital Assets	10,708,133.20	9,486,468.86
Inventory	15,651.72	21,555.31
<b>Financial Assets</b>	<b>\$ 14,769,672.11</b>	<b>\$ 12,860,192.66</b>
<b><u>Liabilities</u></b>		
	0.00	0.00
Due To Canada	6,786.42	0.00
Due to Canada - HST	(1,221.31)	(3,570.26)
Due To Ontario	226.92	349.04
Accounts Payable - Other	20,344.95	145,458.55
Other Current Liabilities	612,371.08	690,768.83
Deferred Revenue	5,348.34	26,000.65
Tax Overpayment	18,683.32	17,352.20
Reserves	2,000,997.94	2,110,204.21
Surplus	10,152,146.59	8,991,832.68
<b>Liabilities</b>	<b>\$ 12,815,684.25</b>	<b>\$ 11,978,395.90</b>
<b><u>Net Financial Assets/(Net Debt)</u></b>	<b>\$ 1,953,987.86</b>	<b>\$ 881,796.76</b>
<b><u>Accumulated Surplus</u></b>	<b>\$ 1,953,987.86</b>	<b>\$ 881,796.76</b>

RETURN TO AGENDA



**Township of Horton  
COUNCIL / COMMITTEE REPORT**

<b>Title:</b>  Outdoor Lighting Upgrades & Installation  PW 2019-03	<b>Date:</b> August 15, 2019
	<b>Committee:</b> Transportation/Environmental Services
	<b>Author:</b> Charles McDonald, C.E.T. Public Works Manager
	<b>Department:</b> Public Works

**RECOMMENDATIONS:**

THAT Council award Tender PW 2019-03 'Outdoor Lighting Upgrades & Installation' to VAC Electric Inc. at a cost of \$27,692.25 + HST.

**BACKGROUND:**

The Public Works Manager issued a request for tender (RFT) for upgrading of the existing streetlight luminaires at Thomsonhill and Cotieville, as well as installation of new parking lot lighting at the Township office and Community Centre. The RFT closed on August 15, 2019, with the follow bids received:

BIDDER'S NAME	AMOUNT (excl HST)
Rondeau Electric 1997 Ltd.	\$44,865.00
VAC Electric Inc.	\$27,692.25

**ALTERNATIVES:** none

**FINANCIAL IMPLICATIONS:**

Funding will come from the 2019 Public Works Operating budget through the 'Main Street Revitalization Fund' received from AMO.

**ATTACHMENTS:** none

**CONSULTATIONS:** none

**Author:** \_\_\_\_\_  
signature

**Other:** \_\_\_\_\_  
signature

**Treasurer:**   
signature

**C.A.O.:**   
signature



**Township of Horton  
COUNCIL / COMMITTEE REPORT**

<b>Title:</b> Graveling of Garden of Eden Road & Bingham Drive  Tender PW 2019-04	<b>Date:</b> August 15, 2019
	<b>Committee:</b> Transportation/Environmental Services
	<b>Author:</b> Charles McDonald, C.E.T. Public Works Manager
	<b>Department:</b> Public Works

**RECOMMENDATIONS:**

THAT Council award Tender PW 2019-04 Supply and Haul of Granular 'M' to Bonnechere Excavating Inc. at an estimated cost of \$43,174.00 + HST.

**BACKGROUND:**

The Public Works Manager issued a request for tender (RFT) for the supply and haul of 3000 tons of Granular 'M' in early August 2019. The RFT closed on August 23, 2019, with the follow bids received:

BIDDER'S NAME	AMOUNT (excl HST)
B.R. Fulton Construction Ltd.	\$48,542.50
R.G.T. Clouthier Construction Ltd.	\$43,788.00
Bonnechere Excavating Inc.	\$43,174.00

The material will be placed on Garden of Eden Road starting at the top of pigeon hill (1.8 km in from Pinnacle Road) to Orin Road, as well as on Bingham Drive from Steamboat Trail north to Storyland Road.

**ALTERNATIVES:**

none

**FINANCIAL IMPLICATIONS:**

Funding will come from the 2019 Public Works Capital budget, partially funded from Gas Tax funds.

**ATTACHMENTS:** none

**CONSULTATIONS:** none

Author:   
signature

Other: \_\_\_\_\_  
signature

Treasurer:   
signature

C.A.O.   
signature

**RETURN TO AGENDA**



**Township of Horton  
COUNCIL / COMMITTEE REPORT**

<b>Title:</b>  Winter Sand Tender PW 2019-05	<b>Date:</b> August 29, 2019
	<b>Committee:</b> Transportation/Environmental Services
	<b>Author:</b> Hope Dillabough, CAO/Clerk
	<b>Department:</b> Public Works

**RECOMMENDATIONS:**

THAT Council award Tender PW 2019-05 Supply of Screened Winter Sand to R.G.T. Clouthier Construction Ltd. at an estimated cost of \$25, 620.00 + HST.

**BACKGROUND:**

The Public Works Manager issued a request for tender (RFT) for the supply of 3000 tons of Screened Winter Sand in early August 2019. The RFT closed on August 29, 2019, with the follow bids received:

BIDDER'S NAME	AMOUNT (excl HST)
Thomas Cavanagh Construction Ltd.	\$43,020.00
Bonnechere Excavating Inc.	\$31,740.00
B.R. Fulton Construction Ltd.	\$28,500.00
R.G.T. Clouthier Construction Ltd.	\$25,620.00

**ALTERNATIVES:**

none

**FINANCIAL IMPLICATIONS:**

Funding will come from the 2019 Public Works Operating budget. It is anticipated that once salt is purchased, this line item may be over budget, but still will be fine at the bottom line.

**ATTACHMENTS:**

none

**CONSULTATIONS:**

none

Author:   
signature

Other: \_\_\_\_\_  
signature

Treasurer:   
signature

C.A.O.   
signature

**RETURN TO AGENDA**



**Township of Horton**  
**COUNCIL / COMMITTEE REPORT**

<b>Title:</b>  Landfill 2 <sup>nd</sup> Entrance Construction – Cost Overruns	<b>Date:</b>	July 31, 2019
	<b>Council/Committee:</b>	TES (Transportation Environmental Services) Committee
	<b>Author:</b>	Charles McDonald, Public Works Manager
	<b>Department:</b>	Public Works

**RECOMMENDATIONS:**

THAT Council accept the Public Works Manager's recommendation to fund the cost overruns for the construction of the second entrance at the landfill out of the Environment Reserve

**BACKGROUND:**

As part of the Environment Operating Budget, there was a \$10,000 allocation for the installation of new gates at the landfill. It was decided after the budget was approved that the new gates would be installed at a second entrance into the landfill, to be constructed by Township forces. The Public Works Manager called local landscape contractors to obtain quotations for the supply and installation of new gates at the landfill. This also included short sections of paige wire fence on either side of the gates to ensure security of the site.

Construction of the entrance and road into the landfill commenced on May 29, 2019 and was completed the first week of June. This included a new entrance culvert, pit-run for the entrance and to pad over a few areas of the new road and Granular A to cover the entrance, road and dumping area. The installation of the gates and fence commenced on July 11, 2019 and was completed on July 19, 2019.

Here is a breakdown of costs associated with the construction of the 2<sup>nd</sup> entrance and installation of gates and fence (excluding internal labour and equipment expenses):

- Purchase of culvert (Huckabone's) - \$770.20 + HST
- Purchase of granular materials (Stebro) - \$6,255.98 + HST
- Supply and Install Gates and Fence (Farrell's) - \*\$7,200 + HST  
\*\$3,500 for gates and \$3,700 for 70m of fence

For a grand total of \$14,226.18 + HST

The cost overruns are attributed to underestimating the amount of granular material required to properly construction the road into the landfill and the dumping area, as well as the additional cost for fencing, which was not originally considered.

**RETURN TO AGENDA**

**ALTERNATIVES:**

None

**FINANCIAL IMPLICATIONS:**

Costs for this work to be covered under the Environment Operating Budget, with overruns funded out of the Environment Reserve.

**ATTACHMENTS:**

None

**CONSULTATIONS:**

None

**Author:** \_\_\_\_\_  
signature

**Other:** \_\_\_\_\_  
signature

**Treasurer:** \_\_\_\_\_  
signature

**C.A.O.:** \_\_\_\_\_  
signature



**Township of Horton**  
**COUNCIL / COMMITTEE REPORT**

<b>Title:</b>  Repairs to Horton Owned Recycle Bin	<b>Date:</b>	July 31, 2019
	<b>Council/Committee:</b>	TES (Transportation Environmental Services) Committee
	<b>Author:</b>	Charles McDonald, Public Works Manager
	<b>Department:</b>	Public Works

**RECOMMENDATIONS:**

THAT Council accept the Public Works Manager's recommendation to fund the repair of the recycle bin out of the Environment Reserve.

**BACKGROUND:**

On July 5, 2019, Beeline Disposal picked up our recycle bin from the landfill and transported it up to the OVWRC to dispose of recyclable materials. It was found at that time that there were issues with the functionality of the bin; the door wouldn't close properly; the partitions would not swing properly and there were issues with the rollers. On July 12, 2019, we asked Beeline Disposal to pick up our bin a second time and take it to Cascades in Ottawa. This time, we met them on site to visually inspect the condition and functionality of the bin. The claims made by Beeline Disposal were confirmed and the bin was taken to Marshalls for repair.

The repairs were completed on July 27, 2019 and consisted of:

- Patching of perforations in the floor of the bin.
- Removal of the front swinging partition.
- One of the rollers was fabricated and replaced.
- Additional structural steel members added to the outside of the bin to help prevent twisting while in transport and dumping. This should also ensure the door closes properly.
- Modifications to the middle swinging partition, including the installation of the winch to help keep the partition open during dumping.
- General cleanup and paint

This work was not considered during the 2019 budget deliberations and is over and above the approved operating budget.

**RETURN TO AGENDA**

**ALTERNATIVES:**

None

**FINANCIAL IMPLICATIONS:**

It is recommended that the invoice for these repairs be funded out of the Environment Reserve.

**ATTACHMENTS:**

#1 – Invoice from 1172264 Ontario Inc. (Marshalls)

**CONSULTATIONS:**

Beeline Disposal

**Author:**   
signature

**Other:** \_\_\_\_\_  
signature

**Treasurer:**   
signature

**C.A.O.**   
signature





**Township of Horton  
COUNCIL / COMMITTEE REPORT**

<b>Title:</b>  Flood Debris Extended Hours Termination	<b>Date:</b>	August 27, 2019
	<b>Council/Committee:</b>	TES (Transportation Environmental Services) Committee
	<b>Author:</b>	Hope Dillabough, CAO/Clerk
	<b>Department:</b>	Environmental Services

**RECOMMENDATIONS:**

THAT Council agree to terminate the extended hours at the Landfill Site established for the 2019 Flood Debris, effective Wednesday September 16<sup>th</sup>, 2019.  
 AND THAT flood debris waste brought in during regular hours, no longer be free of charge.

**BACKGROUND:** Council agreed by Resolution # 2019-132 on June 4<sup>th</sup>, 2019 to amend the Landfill Hours to accommodate flood debris. Staff also received direction from Council to hire a part-time Landfill Attendant specifically to monitor the flood debris. The majority of these costs will be covered through the Municipal Disaster Relief Assistance Claim submitted by Staff to the Ministry of Municipal Affairs and Housing. The Claim was submitted for any true costs incurred up until August 19<sup>th</sup>, 2019. Staff provided estimates within the claim for an additional four (4) weeks of salary and the costs associated with diverting the debris.

There is no more room to provide any estimates to the Ministry, nor claim any of the costs incurred.

**ALTERNATIVES:** N/A

**FINANCIAL IMPLICATIONS:** Costs incurred (\$55,222.10) and estimated (16,400) total to an amount of \$71,622.10 specific to waste diversion which has been applied for funding through MDRA. Part time Landfill wages incurred (4,321.16) and estimated (\$1,923.49) total to \$6,244.65.

**ATTACHMENTS:**

**CONSULTATIONS:**

**Author:**  signature      **Other:** \_\_\_\_\_ signature

**Treasurer:**  signature      **C.A.O.:**  signature

**RETURN TO AGENDA**



## THE CORPORATION OF THE TOWNSHIP OF HORTON

### Memo from the CAO/Clerk as of September 6<sup>th</sup>, 2019

INFORMATION provided **NOT** included in the Regular Council meeting package of September 10<sup>th</sup>, 2019

#### **INFORMATION EMAILED**

1. 101 Things to Do in the Valley – September & October
2. Ottawa Valley Business News – July 16<sup>th</sup>
3. Ottawa Valley Business News – August 6<sup>th</sup>
4. Ottawa Valley Business News – August 20<sup>th</sup>
5. Ottawa Valley Business News – September 3<sup>rd</sup>
6. OPP Weekly News – August 19<sup>th</sup>
7. OPP Weekly News – August 27<sup>th</sup>
8. OPP Weekly News – Theft Update
9. OPP Weekly News – Mischief
10. OPP 2018 Progress Report
11. AMO Policy Update – Province Announces Next Steps on Blue Box Program
12. AMO Conference – Things You Need to Know
13. Flood Letter from Residents
14. Bonnechere Manor Butterfly Model Fundraising
15. Renfrew County Farm News – Fall 2019
16. Thank You Letter – Lockwood
17. September – November Calendar

**RETURN TO AGENDA**

Department of Development &  
Property



July 12, 2019

Mayor and Council,

As part of our economic development program, the County of Renfrew investigates corporate, cultural, entertainment and sports events that have a strong potential to be hosted in Renfrew County. Calabogie Peaks Resort suggested that an Ontario Winter Games could be hosted here with our many community and school arenas, swimming pools, gymnasiums, cross-country ski venues and the downhill skiing and snowboarding facilities at Calabogie Peaks.

County staff coordinated a first meeting of municipal recreation leaders from across the county and all were positive that, in partnership, we could meet the requirements to host an Ontario Winter Games in Renfrew County. With that expression of support, the County of Renfrew initiated the bidding process to host the Ontario Youth Winter Games in 2022 (OYWG 2022). To meet the requirements for sporting event venues, opening ceremonies, accommodations and meals our preliminary bid identifies potential facilities, businesses, food service and accommodation providers across Renfrew County. The Ontario Ministry of Tourism, Culture and Sport (MTCS) has accepted our preliminary bid for the OYWG 2022.

We are now seeking Letters of Support from municipal councils to demonstrate to the MTCS the support of municipalities for the hosting of the OYWG 2022. If successful, funds will be provided by the MTCS to cover the costs to deliver the games. This provincial funding is intended for hosting and feeding athletes and coaches, transportation, facility rental fees, equipment rental, promotions and marketing to deliver the games and the hiring of a General Manager to coordinate the games. The funding will be spread over many businesses, communities and recreation facilities and clubs across Renfrew County. The Ministry also encourages budgeting for a small surplus which would fund an Ontario Youth Winter Games legacy project in the county.

We anticipate 3,500 athletes and coaches participating in OYWG 2022, and many family members and spectators visiting to view the competitions. This will bring significant new business to all our accommodators, restaurants and retailers during what is typically a quiet business period, early March just prior to March school break. These athletes and visitors will be hosted across the county, utilizing sports venues and the businesses in almost every municipality.

This will be an exciting project, with positive impacts across Renfrew County, and the first time the Ontario Youth Winter Games have been hosted in Eastern Ontario. We look forward to your support and participation.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Alastair Baird', written over a white background.

Alastair Baird

Manager of Economic Development and the Ottawa Valley Tourist Association

[abaird@countyofrenfrew.on.ca](mailto:abaird@countyofrenfrew.on.ca)

**RETURN TO AGENDA**

**THE CORPORATION OF THE TOWNSHIP OF HORTON**

**BY-LAW NO. 2019-45**

**Being a by-law to authorize an Agreement between**

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO**  
**As represented by the Minister of Tourism, Culture and Sport**

**AND**

**THE CORPORATION OF THE TOWNSHIP OF HORTON**

**WHEREAS** Council wishes to enter into a Transfer Payment Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Tourism, Culture and Sport

**AND WHEREAS** the Township of Horton had applied to Celebrate Ontario Project Support for funding to assist the Township in carrying out the Project and the Province wishes to provide funding for the project;

**NOW THEREFORE** the Council of the Corporation of the Township of Horton **ENACTS AS FOLLOWS:**

1. That the Mayor and CAO/Clerk be authorized to execute Agreement attached hereto as Schedule "A" and forming a part of this by-law with Her Majesty the Queen in Right of Ontario as represented by the Minister of Tourism, Culture and Sport.
2. That this by-law shall come into effect upon the passing thereof.

Read a First and Second Time this 10<sup>th</sup> day of September, 2019.

Read a Third Time and Passed this 10<sup>th</sup> day of September, 2019.

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**MAYOR David M. Bennett**

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**CAO/CLERK Hope Dillabough**

**ONTARIO TRANSFER PAYMENT AGREEMENT**  
**Celebrate Ontario 2019**  
**Horton Hoedown – File# 2018-12-1-1227044697**

**THE AGREEMENT** is effective as of the 1<sup>st</sup> day of April 2019

**B E T W E E N :**

**Her Majesty the Queen in right of Ontario**  
**as represented by the Minister of Tourism, Culture and Sport**  
  
**(the “Province”)**

**- and -**

**The Corporation of the Township of Horton**  
  
**(the “Recipient”)**

**CONSIDERATION**

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

**1.0 ENTIRE AGREEMENT**

**1.1 The agreement, together with:**

Schedule “A” - General Terms and Conditions  
Schedule “B” - Project Specific Information and Additional Provisions  
Schedule “C” - Project  
Schedule “D” - Budget  
Schedule “E” - Payment Plan  
Schedule “F” - Reports, and  
any amending agreement entered into as provided for in section 4.1,

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

## 2.0 CONFLICT OR INCONSISTENCY

2.1 **Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

## 3.0 COUNTERPARTS

3.1 The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

## 4.0 AMENDING THE AGREEMENT

4.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

## 5.0 ACKNOWLEDGEMENT

5.1 The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario), the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);
- (b) Her Majesty the Queen in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) the Funds are:
  - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
  - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project; and

- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

**- SIGNATURE PAGE FOLLOWS -**

The Parties have executed the Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF  
ONTARIO as represented by the Minister of  
Tourism, Culture and Sport**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name: Richard McKinnell  
Title: Assistant Deputy Minister  
Tourism Division

**THE CORPORATION OF THE TOWNSHIP OF  
HORTON**

\_\_\_\_\_  
Date

*July 23, 2019*

\_\_\_\_\_  
*[Handwritten Signature]*  
Name: Ms. Hope Dillabough  
Title: Chief Administrative Officer/Clerk

I have authority to bind the Recipient.

**SCHEDULE "A"**  
**GENERAL TERMS AND CONDITIONS**

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**A1.0 INTERPRETATION AND DEFINITIONS**

**A1.1 Interpretation.** For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.

**A1.2 Definitions.** In the Agreement, the following terms will have the following meanings:

**"Additional Provisions"** means the terms and conditions set out in Schedule "B".

**"Agreement"** means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 4.1.

**"Budget"** means the budget attached to the Agreement as Schedule "D".

**"Business Day"** means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year's Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

**"Effective Date"** means the date set out at the top of the Agreement.

**"Event of Default"** has the meaning ascribed to it in section A13.1.

**"Expiry Date"** means the expiry date set out in Schedule "B".

**"Funding Year"** means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and

- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31.

**“Funds”** means the money the Province provides to the Recipient pursuant to the Agreement.

**“Indemnified Parties”** means Her Majesty the Queen in right of Ontario, Her ministers, agents, appointees, and employees.

**“Maximum Funds”** means the maximum Funds set out in Schedule “B”.

**“Notice”** means any communication given or required to be given pursuant to the Agreement.

**“Notice Period”** means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A13.3(b), and includes any such period or periods of time by which the Province extends that time in accordance with section A13.4.

**“Parties”** means the Province and the Recipient.

**“Party”** means either the Province or the Recipient.

**“Project”** means the undertaking described in Schedule “C”.

**“Reports”** means the reports described in Schedule “F”.

## **A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS**

### **A2.1 General.** The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

**A2.2 Execution of Agreement.** The Recipient represents and warrants that it has:

- (a) the full power and authority to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

**A2.3 Governance.** The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

**A2.4 Supporting Proof.** Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

### **A3.0 TERM OF THE AGREEMENT**

**A3.1 Term.** The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0, Article A12.0, or Article A13.0.

### **A4.0 FUNDS AND CARRYING OUT THE PROJECT**

**A4.1 Funds Provided.** The Province will:

- (a) provide the Recipient up to the Maximum Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the payment plan

attached to the Agreement as Schedule “E”; and

- (c) deposit the Funds into an account designated by the Recipient provided that the account:
  - (i) resides at a Canadian financial institution; and
  - (ii) is in the name of the Recipient.

**A4.2 Limitation on Payment of Funds.** Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof as the Province may request pursuant to section A10.2;
- (b) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project;
- (c) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province’s assessment of the information the Recipient provides to the Province pursuant to section A7.1; or
- (d) if, pursuant to the *Financial Administration Act* (Ontario), the Province does not receive the necessary appropriation from the Ontario Legislature for payment under the Agreement, the Province is not obligated to make any such payment, and, as a consequence, the Province may:
  - (i) reduce the amount of Funds and, in consultation with the Recipient, change the Project; or
  - (ii) terminate the Agreement pursuant to section A12.1.

**A4.3 Use of Funds and Carry Out the Project.** The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the Budget;
- (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.

**A4.4 Interest Bearing Account.** If the Province provides Funds before the Recipient’s immediate need for the Funds, the Recipient will place the Funds in an interest bearing account in the name of the Recipient at a Canadian financial

institution.

**A4.5 Interest.** If the Recipient earns any interest on the Funds, the Province may:

- (a) deduct an amount equal to the interest from any further instalments of Funds; or
- (b) demand from the Recipient the payment of an amount equal to the interest.

**A4.6 Rebates, Credits, and Refunds.** The Ministry will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

#### **A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS**

**A5.1 Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will:

- (a) do so through a process that promotes the best value for money; and
- (b) comply with the *Broader Public Sector Accountability Act, 2010* (Ontario), including any procurement directive issued thereunder, to the extent applicable.

**A5.2 Disposal.** The Recipient will not, without the Province's prior written consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which Funds were provided, the cost of which exceeded the amount as provided for in Schedule "B" at the time of purchase.

#### **A6.0 CONFLICT OF INTEREST**

**A6.1 No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest.

**A6.2 Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions, has outside commitments, relationships, or financial interests that could, or could be seen to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

**A6.3 Disclosure to Province.** The Recipient will:

- (a) disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential, or perceived conflict of interest; and
- (b) comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

**A7.0 REPORTS, ACCOUNTING, AND REVIEW**

**A7.1 Preparation and Submission.** The Recipient will:

- (a) submit to the Province at the address referred to in section A17.1, all Reports in accordance with the timelines and content requirements as provided for in Schedule "F", or in a form as specified by the Province from time to time;
- (b) submit to the Province at the address referred to in section A17.1, any other reports as may be requested by the Province in accordance with the timelines and content requirements specified by the Province;
- (c) ensure that all Reports and other reports are completed to the satisfaction of the Province; and
- (d) ensure that all Reports and other reports are signed on behalf of the Recipient by an authorized signing officer.

**A7.2 Record Maintenance.** The Recipient will keep and maintain:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

**A7.3 Inspection.** The Province, any authorized representative, or any independent auditor identified by the Province may, at the Province's expense, upon twenty-four hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to review the progress of the Project and the Recipient's allocation and expenditure of the Funds and, for these purposes, the Province, any authorized representative, or any independent auditor identified by the Province may take one or more of the following actions:

- (a) inspect and copy the records and documents referred to in section A7.2;
- (b) remove any copies made pursuant to section A7.3(a) from the Recipient's premises; and

- (c) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, the Project, or both.

**A7.4 Disclosure.** To assist in respect of the rights provided for in section A7.3, the Recipient will disclose any information requested by the Province, any authorized representatives, or any independent auditor identified by the Province, and will do so in the form requested by the Province, any authorized representative, or any independent auditor identified by the Province, as the case may be.

**A7.5 No Control of Records.** No provision of the Agreement will be construed so as to give the Province any control whatsoever over the Recipient's records.

**A7.6 Auditor General.** The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

## **A8.0 COMMUNICATIONS REQUIREMENTS**

**A8.1 Acknowledge Support.** Unless otherwise directed by the Province, the Recipient will:

- (a) acknowledge the support of the Province for the Project; and
- (b) ensure that the acknowledgement referred to in section A8.1(a) is in a form and manner as directed by the Province.

**A8.2 Publication.** The Recipient will indicate, in any of its Project-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

## **A9.0 INDEMNITY**

**A9.1 Indemnification.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages, and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits, or other proceedings, by whomever made, sustained, incurred, brought, or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

## **A10.0 INSURANCE**

**A10.1 Recipient's Insurance.** The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary

and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) a 30-day written notice of cancellation.

**A10.2 Proof of Insurance.** The Recipient will:

- (a) provide to the Province, either:
  - (i) certificates of insurance that confirm the insurance coverage as provided for in section A10.1; or
  - (ii) other proof that confirms the insurance coverage as provided for in section A10.1; and
- (b) upon the request of the Province, provide to the Province a copy of any insurance policy.

## **A11.0 TERMINATION ON NOTICE**

**A11.1 Termination on Notice.** The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving at least 30 days' Notice to the Recipient.

**A11.2 Consequences of Termination on Notice by the Province.** If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
  - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and

- (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

## **A12.0 TERMINATION WHERE NO APPROPRIATION**

**A12.1 Termination Where No Appropriation.** If, as provided for in section A4.2(d), the Province does not receive the necessary appropriation from the Ontario Legislature for any payment the Province is to make pursuant to the Agreement, the Province may terminate the Agreement immediately without liability, penalty, or costs by giving Notice to the Recipient.

**A12.2 Consequences of Termination Where No Appropriation.** If the Province terminates the Agreement pursuant to section A12.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project and permit the Recipient to offset such costs against the amount owing pursuant to section A12.2(b).

**A12.3 No Additional Funds.** If, pursuant to section A12.2(c), the Province determines that the costs to wind down the Project exceed the Funds remaining in the possession or under the control of the Recipient, the Province will not provide additional Funds to the Recipient.

## **A13.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT**

**A13.1 Events of Default.** Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
  - (i) carry out the Project;
  - (ii) use or spend Funds; or
  - (iii) provide, in accordance with section A7.1, Reports or such other reports as may have been requested pursuant to section A7.1(b);
- (b) the Recipient's operations, its financial condition, or its organizational structure, changes such that it no longer meets one or more of the

eligibility requirements of the program under which the Province provides the Funds;

- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
- (d) the Recipient ceases to operate.

**A13.2 Consequences of Events of Default and Corrective Action.** If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

**A13.3 Opportunity to Remedy.** If, in accordance with section A13.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

**A13.4 Recipient not Remediating.** If the Province provided the Recipient with an

opportunity to remedy the Event of Default pursuant to section A13.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A13.2(a), (c), (d), (e), (f), (g), (h), and (i).

**A13.5 When Termination Effective.** Termination under Article will take effect as provided for in the Notice.

#### **A14.0 FUNDS AT THE END OF A FUNDING YEAR**

**A14.1 Funds at the End of a Funding Year.** Without limiting any rights of the Province under Article A13.0, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

#### **A15.0 FUNDS UPON EXPIRY**

**A15.1 Funds Upon Expiry.** The Recipient will, upon expiry of the Agreement, pay to the Province any Funds remaining in its possession or under its control.

#### **A16.0 DEBT DUE AND PAYMENT**

**A16.1 Payment of Overpayment.** If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay an amount equal to the excess Funds to the Province.

**A16.2 Debt Due.** If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds or an amount equal to any Funds; or

- (b) the Recipient owes any Funds or an amount equal to any Funds to the Province, whether or not the Province has demanded their payment,

such Funds or other amount will be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient will pay the amount to the Province immediately, unless the Province directs otherwise.

- A16.3 Interest Rate.** The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.
- A16.4 Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province as provided for in Schedule "B".
- A16.5 Fails to Pay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, Her Majesty the Queen in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by Her Majesty the Queen in right of Ontario.

## **A17.0 NOTICE**

- A17.1 Notice in Writing and Addressed.** Notice will be in writing and will be delivered by email, postage-prepaid mail, personal delivery, or fax, and will be addressed to the Province and the Recipient respectively as provided for Schedule "B", or as either Party later designates to the other by Notice.
- A17.2 Notice Given.** Notice will be deemed to have been given:
- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of email, personal delivery, or fax, one Business Day after the Notice is delivered.
- A17.3 Postal Disruption.** Despite section A17.2(a), in the event of a postal disruption:
- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, or fax.

## **A18.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT**

- A18.1 Consent.** When the Province provides its consent pursuant to the Agreement, it may impose any terms and conditions on such consent and the Recipient will

comply with such terms and conditions.

#### **A19.0 SEVERABILITY OF PROVISIONS**

**A19.1 Invalidity or Unenforceability of Any Provision.** The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision will be deemed to be severed.

#### **A20.0 WAIVER**

**A20.1 Waiver Request.** Either Party may, in accordance with the Notice provision set out in Article A17.0, ask the other Party to waive an obligation under the Agreement.

**A20.2 Waiver Applies.** Any waiver a Party grants in response to a request made pursuant to section A20.1 will:

- (a) be valid only if the Party granting the waiver provides it in writing; and
- (b) apply only to the specific obligation referred to in the waiver.

#### **A21.0 INDEPENDENT PARTIES**

**A21.1 Parties Independent.** The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

#### **A22.0 ASSIGNMENT OF AGREEMENT OR FUNDS**

**A22.1 No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

**A22.2 Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

#### **A23.0 GOVERNING LAW**

**A23.1 Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

**A24.0 FURTHER ASSURANCES**

**A24.1 Agreement into Effect.** The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains, and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

**A25.0 JOINT AND SEVERAL LIABILITY**

**A25.1 Joint and Several Liability.** Where the Recipient is comprised of more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

**A26.0 RIGHTS AND REMEDIES CUMULATIVE**

**A26.1 Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

**A27.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS**

**A27.1 Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a "Failure");
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

**A28.0 SURVIVAL**

**A28.1 Survival.** The following Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 3.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.2(d), A4.5, section A5.2, section A7.1 (to the extent that the Recipient has not provided the Reports or other reports as may have been requested to the satisfaction of the Province), sections A7.2, A7.3, A7.4, A7.5, A7.6, Article A8.0, Article A9.0, section A11.2, sections A12.2, A12.3, sections A13.1, A13.2(d), (e), (f), (g) and (h), Article

A15.0, Article A16.0, Article A17.0, Article A19.0, section A22.2, Article A23.0, Article A25.0, Article A26.0, Article A27.0 and Article A28.0.

**- END OF GENERAL TERMS AND CONDITIONS -**

**SCHEDULE "B"  
PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS**

<b>Maximum Funds</b>	\$14,045.00
<b>Expiry Date</b>	December 17, 2019
<b>Amount for the purposes of section A5.2 (Disposal) of Schedule "A"</b>	\$1,000
<b>Insurance</b>	\$ 2,000,000
<b>Contact information for the purposes of Notice to the Province</b>	Beverley Cameron Tourism Industry Advisor Ministry of Tourism, Culture and Sport 300 Water Street, 2 <sup>nd</sup> Floor, South Tower Peterborough, Ontario K9J 3C7
<b>Contact information for the purposes of Notice to the Recipient</b>	Mr. Shane Lambert Community Liaison Officer 2253 Johnston Road, R.R.5, Renfrew, Ontario K7V 3Z8 Email: recreation@hortontownship.ca Phone: 613-433-3303
<b>Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement</b>	Mr. Shane Lambert Community Liaison Officer 2253 Johnston Road, R.R.5, Renfrew, Ontario K7V 3Z8 Email: recreation@hortontownship.ca Phone: 613-433-3303

**Additional Provisions:**

None

## SCHEDULE "C" PROJECT

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### BACKGROUND

The Province will provide Maximum Funds of up to \$14,045.00 in support to the Recipient to support Horton Hoedown, to be held in Township of Horton, located in Renfrew County, Ontario..

### CELEBRATE ONTARIO PROJECT OBJECTIVE

The Recipient anticipates that Horton Hoedown will attract 2,200 attendees, including 1,580 tourists with the following geographic origin:

- Other Ontario — 1,228
- Other Canada — 332
- United States — 8
- International — 12

Horton Hoedown is a 2-day country music festival geared towards promoting tourism and economic growth for our community.

The Celebrate Ontario project will have the following components:

- List all of the elements of the Celebrate Ontario Project in bullet point form. Provide specific details of the expenses that the Celebrate Ontario funding is supporting.
- To increase tourism attendance by 100%
- To increase tourism spending by 75%
- To increase overnight visiting by 75%
- To secure \$ 15,000 in local business sponsorships (an increase of \$ 2,500 over 2018) and develop partnerships with local businesses.
- Funding is for assisting in the cost of our main performers on Friday night (Bobby Wills) and Saturday night (Tebey) at an estimated cost of \$ 23,000
- Funding will also assist us in covering the cost of a Production Manager (Mr. Greg Leclair) at an estimated cost of A\$ 2,000
- Funding will also assist us in covering the cost of advertising and promotion of this event outside a 40KM radius of the event. This advertising and promotion has an estimated budget of \$ 2,000. This advertising will be done on radio station Star 96.7; through facebook ads geared to the area outside our local municipality, along with the printing and delivering of posters and brochures outside of our local municipal area.

### TIMELINES

The Horton Hoedown will run from 07/19/2019 to 07/20/19.

**SCHEDULE "D"**  
**BUDGET**

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**NOTE: Variances to Celebrate Ontario project cash operating expenses, may result in an adjustment to the Maximum Funds listed under this Transfer Payment Agreement.**

**Celebrate Ontario Project Support**

The Province will provide Maximum Funds of up to \$ 14,045 to the Recipient to carry out Horton Hoedown. These Funds will be used to support the Celebrate Ontario funded expenses detailed in Table 1.

Funding will not exceed a maximum cap of \$250,000

and

Maximum Funds will not exceed the **lesser** of the following:

- 15% of the most recent event's cash operating expenses, **OR**
- 50% of Celebrate Ontario project expenses.

The Recipient's Celebrate Ontario Project cash operating expenses are detailed in the table below:

Table1- Celebrate Ontario Project Cash Operating Expenses

Expense Item	A- Celebrate Ontario Project- Cash Operating Expenses	B- Celebrate Ontario Funding
<b>Programming</b>		
Main Performer	23,000	11,045
Opening Acts	10,000	
Local Acts	950	
Item 4		
<b>Marketing</b>		
Media Buys >40 km or out of province	2,000	2,000
<b>Event Staffing &amp; Administration</b>		
Production Manager	2,000	1,000
Production Staff	3,330	
Hotel rooms	2,023	
<b>Site/Event Logistics</b>		
<b>Other</b>		
<b>TOTAL</b>	<b>\$43,303</b>	<b>\$14,045</b>

## Eligible Expenses

Funding requests may only be applied to cash costs for the Celebrate Ontario project or new event programming improvements or related marketing. Examples of eligible expenses include, but are not limited to the following:

- Fees paid to artists, musicians, performers, celebrities, special guests, and speakers, including travel, accommodation and booking costs
- Fees paid for new programming, including interactive, participatory, exhibit-based or experiential programming
- Fees paid for production and presentation costs, including audio and visual support, technical and stage crews
- Accessibility improvements (AODA compliant) directly associated with the programming for the Celebrate Ontario project or new event
- Marketing buys to attract tourists from 40 kilometres or beyond
- Placement of targeted paid advertising (e.g., broadcast, digital, print)
- Purchase of out-of-home advertising space (e.g., billboard, transit shelter space purchase)
- Geo-targeted digital and social media advertising buys
- Media distribution costs for printed materials (printing costs are ineligible).

## Ineligible Expenses

Expenses that are ineligible for funding are those not directly related to the programming improvements of the Celebrate Ontario project or new event, including, but not limited to the following:

- Any expense item for which the eligibility, tourism rationale or relevance to the Celebrate Ontario project or new event programming improvements are not clearly demonstrated in the application
- Core administrative and overhead costs (e.g., rent, telephone and communication lines/services, insurance, computers, utilities, maintenance costs, and any operational expenses related to an organization's ongoing activities)
- Permanent staff salaries and travel costs
- Consulting services
- Costs related to visitor and site services (e.g., security, shuttle buses, sanitation, fencing).
- Capital costs (e.g., construction materials, motorized vehicles, land acquisition, purchase of equipment, stages, fixed or portable seating, computers/notebooks, depreciable assets)
- Printing of publications, production of television programming, digital assets, videos, DVDs, USB keys
- Mobile application development

- Website development used to create and maintain an online presence
- Translation costs
- Competition prizes, prize money and monies paid to competition participants
- Alcohol or cannabis-related products
- Audience surveys, research or economic impact studies
- Harmonized Sales Tax or refundable expenses (e.g., security deposits)
- Legal, audit or interest fee.
- Budget deficits
- Any costs incurred for events held outside Ontario
- In-kind contributions
- Media buy costs targeting tourists who are in-province (Ontario) audiences living less than 40 kilometres from the event
- Advertising creative, staff or consulting costs
- Website costs, promotion-based activities, booking and packaging expenses
- Media familiarization tours, hosting/payment to travel writers/blogger
- Any costs related to transactions by organizations directly affiliated with the applicant or between enterprises under common ownership or control.

**SCHEDULE "E"  
PAYMENT PLAN**

The Province will provide Maximum Funds in up to two installments, as outlined in the following table:

PAYMENT DATE OR MILESTONE	AMOUNT
Upon signature of this Agreement by both parties.	\$9,832.00
Upon submission of the Project Final Report by October 18, 2019 and the Province is satisfied with the elements submitted.	\$4,213.00

**SCHEDULE "F"  
REPORTS**

Name of Report	Due Date
Project Final Report	October 18, 2019

**FINAL REPORT REQUIREMENTS**

All required documents must be submitted into the [Grants Ontario web portal](#) as follows:

1. **Completed Celebrate Ontario 2019 Final Report Template** – Download the document from the case file in the Grants Ontario web portal and upload the final completed version.
2. **Confirmation of Celebrate Ontario project expenses** – Template provided by the ministry in the TPA Information document.
3. **Summary of Invoices for the Celebrate Ontario funded costs** – for the Celebrate Ontario project. The summary should include the date of the invoice, the amount (not including tax), the payee and the description of expenses. Copies of invoices are not required unless requested.
4. **Economic impact studies and/or visitor surveys** that support performance metrics reported in your final report.

## 5. Statements of Revenues and Expenditures as follows:

Statements of Revenues and Expenditures must capture expenses incurred in the specified fiscal year (April 1, 2019– March 31, 2020) of the Celebrate Ontario project and report expenses net of rebates, credit and refunds.

For recipients of funding less than \$100,000:

1. Board-endorsed or Chief Financial Officer/Treasurer-certified statement of revenues and expenditures for total event cash revenues and expenses. The Celebrate Ontario project cash revenues and expenses must be further detailed as a separate schedule to the statement.
2. The Board of Directors or Chief Financial Officer/Treasurer must provide a signed and dated confirmation on the statement of revenues and expenditures with a declaration such as:
  - “In our opinion, the statement of revenues and expenditures for [Event Name], including the Celebrate Ontario project’s revenues and expenses, is prepared, in all material aspects, in accordance with the reporting provisions of the Agreement between the [organization name] and the Ministry of Tourism, Culture and Sport, as represented by Her Majesty the Queen in right of Ontario and dated [date]”

### **If your final statements of revenues and expenditures are not ready when filing your Final Report:**

Provide a signed letter by your most senior financial officer indicating the date when they are expected to be submitted to the ministry. The letter should be on your organization’s letterhead, signed, scanned as a PDF, and attached in the Grants Ontario web portal.

### **Any other details or documents that may be requested by the Province.**

Final payments cannot be processed without completion of all final reporting requirements and a valid Certificate of Insurance on file.

Grant recipients are required to meet their obligations under *the Public Sector Salary Disclosure Act*, 1996 if applicable.

Records of revenues, purchases, and expenses for your grant must be kept and made available for at least seven years. The Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario). Any information provided to the Province in connection with your grant or otherwise in connection with your TPA may be subject to disclosure in accordance with that Act.

\*\*\*\*\*End of document\*\*\*\*\*

**THE CORPORATION OF THE TOWNSHIP OF HORTON**  
**BY-LAW NO. 2019-46**  
**BEING A BY-LAW TO ADOPT TERMS OF REFERENCE FOR**  
**COUNCIL STANDING COMMITTEES**

**WHEREAS** Standing Committees are established pursuant to the Procedural By-Law subject to the adoption of Terms of Reference; and

**WHEREAS** Council of the Township of Horton deems it expedient and necessary to adopt Terms of Reference for its Standing Committees.

The Council of the Corporation of the Township of Horton hereby **ENACTS AS FOLLOWS:**

1. **THAT** the following Terms of Reference, forming part of this by-law, are deemed adopted;

Schedule A – Transportation and Environmental Services Committee

Schedule B – General Government Committee

Schedule C – Protective Services Committee

Schedule D – Planning Committee

Schedule E – Economic Development Committee

Schedule F – Recreation Committee

2. **THAT** this By-Law shall come into force and take effect immediately upon the passing thereof.
3. **BE IT FURTHER ENACTED**, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

READ a first and second time this 10<sup>th</sup> day of September, 2019.

READ a third time and passed this 10<sup>th</sup> day of September, 2019.

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough

## Schedule 'A' to By-Law 2019-46

### Township of Horton

#### Transportation and Environmental Services Committee

##### 1. Mandate

The Transportation and Environmental Services Committee is a standing Committee of Council of the Township of Horton. It reviews for recommendation to Council reports, policies, projects and levels of service specific to Transportation and Environmental Services functions.

##### 2. Focus

The Transportation and Environmental Services Committee's areas of focus are generally as follows:

- Roads and Road Allowances
- Traffic
- Winter Control
- Street Lighting
- Building Maintenance
- Waste Management
- Solid Waste & Waste Diversion
- Recycling
- Landfill Site Maintenance
- Climate Change

##### 3. Composition

The Transportation and Environmental Services Committee is comprised of two members of Council and up to three Public Advisory Members. One will be the Chair and the other will be the Co-Chair, as appointed on the recommendation of the Mayor. The Public Advisory Members are chosen by Council, through an application-based system, per Term of Council. Public Advisory Members must be a property owner, resident or tenant of the Township and is to provide input on Committees in an advisory capacity.

The Chair will preside over the portion of the Council Meeting dedicated to Transportation and Environmental Services items and serves as a sounding board and Council-liaison for the responsible departments.

The Mayor is ex-officio on every Standing Committee of Council. The Mayor may participate fully in the meeting business, however, shall not be counted as part of the quorum nor make recommendations.

## **Schedule 'B' to By-Law 2019-46**

### **Township of Horton**

#### **General Government**

##### 1. Mandate

The General Government Committee is a standing Committee of Council of the Township of Horton. It reviews for recommendation to Council reports, policies, projects and levels of service specific to General Government functions.

##### 2. Focus

The General Government Committee's areas of focus are generally as follows:

- Governance
- Administration & Corporate Management
- Strategic Planning
- Financial Services, including Audit & Budget
- Legislative Services
- Legal Matters and Risk Management/Insurance
- Information Technology
- Human Resources and Labour Relations
- Health & Safety
- Intergovernmental Relations
- Accessibility
- Provincial Offences Act Administration

##### 3. Composition

The General Government Committee is comprised of all members of Council and up to three Public Advisory Members. The Chair and the Co-Chair shall be appointed on the recommendation of the Mayor. The Public Advisory Members are chosen by Council, through an application-based system, per Term of Council. Public Advisory Members must be a property owner, resident or tenant of the Township and is to provide input on Committees in an advisory capacity.

The Chair will preside over the portion of the Council Meeting dedicated to General Government items and serves as a sounding board and Council-liaison for the responsible departments.

The Mayor is ex-officio on every Standing Committee of Council. The Mayor may participate fully in the meeting business, however, shall not be counted as part of the quorum nor make recommendations.

## **Schedule 'C' to By-Law 2019-46**

### **Township of Horton**

#### **Protective Services Committee**

##### 1. Mandate

The Protective Services Committee is a standing Committee of Council of the Township of Horton. It reviews for recommendation to Council reports, policies, projects and levels of service specific to Protective Services functions.

##### 2. Focus

The Protective Services Committee's areas of focus are generally as follows:

- Fire Services, including Prevention, Education & Suppression
- Policing & Community Safety
- By-Law Enforcement
- Property Standards
- Animal Control
- Emergency Management

##### 3. Composition

The Protective Services Committee is comprised of two members of Council and up to three Public Advisory Members. One will be the Chair and the other will be the Co-Chair, as appointed on recommendation of the Mayor. The Public Advisory Members are chosen by Council, through an application-based system, per Term of Council. Public Advisory Members must be a property owner, resident or tenant of the Township and is to provide input on Committees in an advisory capacity.

The Chair will preside over the portion of the Council Meeting dedicated to Protective Services items and serves as a sounding board and Council-liaison for the responsible departments.

The Mayor is ex-officio on every Standing Committee of Council. The Mayor may participate fully in the meeting business, however, shall not be counted as part of the quorum nor make recommendations.

## **Schedule 'D' to By-Law 2019-46**

### **Township of Horton**

### **Planning Committee**

#### 1. Mandate

The Planning Committee is a standing Committee of Council of the Township of Horton. It reviews for recommendation to Council reports, policies, projects and levels of service specific to Planning functions.

#### 2. Focus

The Planning Committee's areas of focus are generally as follows:

- Planning Act & Provincial Policy Statement Matters
- Zoning and Official Plan
- Severances
- Development Agreements
- Agriculture
- Community Improvement Plan & Grants
- Committee of Adjustment, including Minor Variances

#### 3. Composition

The Planning Committee is comprised of all members of Council and up to three Public Advisory Members. The Chair and the Co-Chair shall be appointed on the recommendation of the Mayor. The Public Advisory Members are chosen by Council, through an application-based system, per Term of Council. Public Advisory Members must be a property owner, resident or tenant of the Township and is to provide input on Committees in an advisory capacity.

The Chair will preside over the portion of the Council Meeting dedicated to Planning items and serves as a sounding board and Council-liaison for the responsible departments.

The Mayor is ex-officio on every Standing Committee of Council. The Mayor may participate fully in the meeting business, however, shall not be counted as part of the quorum nor make recommendations.

**Schedule 'E' to By-Law 2019-46**  
**Township of Horton**  
**Economic Development Committee**

1. Mandate

The Economic Development Committee is a standing Committee of Council of the Township of Horton. It reviews for recommendation to Council reports, policies, projects and levels of service specific to Economic Development functions.

2. Focus

The Economic Development Committee's areas of focus are generally as follows:

- Economic Development
- Business Attraction & Growth
- Business Retention

3. Composition

The Economic Development Committee is comprised of two members of Council and up to three Public Advisory Members. One will be the Chair and the other will be the Co-Chair, as appointed on recommendation of the Mayor. The Public Advisory Members are chosen by Council, through an application-based system, per Term of Council. Public Advisory Members must be a property owner, resident or tenant of the Township and is to provide input on Committees in an advisory capacity.

The Chair will preside over the portion of the Council Meeting dedicated to Economic Development items and serves as a sounding board and Council-liaison for the responsible departments.

The Mayor is ex-officio on every Standing Committee of Council. The Mayor may participate fully in the meeting business, however, shall not be counted as part of the quorum nor make recommendations.

## **Schedule 'F' to By-Law 2019-46**

### **Township of Horton**

#### **Recreation Committee**

##### 1. Mandate

The Recreation Committee is a standing Committee of Council of the Township of Horton. It reviews for recommendation to Council reports, policies, projects and levels of service specific to Recreation functions.

##### 2. Focus

The Recreation Committee's areas of focus are generally as follows:

- Recreation Activities
- Facility Use Agreement
- Facility Improvements
- Fundraising
- Management of the CN Trail

##### 3. Composition

The Recreation Committee is comprised of two members of Council and up to three Public Advisory Members. One will be the Chair and the other will be the Co-Chair, as appointed on recommendation of the Mayor. The Public Advisory Members are chosen by Council, through an application-based system, per Term of Council. Public Advisory Members must be a property owner, resident or tenant of the Township and is to provide input on Committees in an advisory capacity.

The Chair will preside over the portion of the Council Meeting dedicated to Recreation items and serves as a sounding board and Council-liaison for the responsible departments.

The Mayor is ex-officio on every Standing Committee of Council. The Mayor may participate fully in the meeting business, however, shall not be counted as part of the quorum nor make recommendations.

**THE CORPORATION OF THE TOWNSHIP OF HORTON****BY-LAW NO. 2019-47****BEING A BY-LAW TO APPOINT A FIRE CHIEF FOR THE TOWNSHIP  
OF HORTON FIRE DEPARTMENT**

**WHEREAS** Section 6(1) of the Fire Protection and Prevention Act, 1997, S.O. 1997, as amended, requires the appointment of a Fire Chief if a Fire Department is established for the municipality; and,

**AND WHEREAS** there is an established Fire Department in the Township of Horton.

The Council of the Corporation of the Township of Horton hereby **ENACTS AS FOLLOWS:**

1. **THAT** J. Allan Cole is hereby appointed as Fire Chief for the Township of Horton Fire Department effective August 1<sup>st</sup>, 2019.
2. **THAT** By-Law 2001-14 be hereby repealed.
3. **THAT** this By-law shall come into force and take effect upon being passed by Council.

READ a first and second time this 10<sup>th</sup> day of September, 2019.

READ a third time and passed this 10<sup>th</sup> day of September, 2019.

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough

**CORPORATION OF THE TOWNSHIP OF HORTON****BY-LAW NO. 2019-48****A BY-LAW TO CONFIRM PROCEEDINGS OF  
THE COUNCIL OF THE TOWNSHIP OF HORTON  
AT THE COUNCIL MEETING HELD SEPTEMBER 10<sup>TH</sup>, 2019**

**WHEREAS** Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 10<sup>th</sup> day of September, 2019 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 10<sup>th</sup> day of September, 2019.

READ a third time and passed this 10<sup>th</sup> day of September, 2019.

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough