



**THE CORPORATION OF THE TOWNSHIP OF HORTON  
COUNCIL MEETING – JANUARY 8<sup>TH</sup>, 2019 - 4:00 P.M.**

*The agenda provides start times for committee meeting. Please note that these times are approximate and serve as a guideline only. We respectfully request all attendees and committee members to be in attendance at least 15 minutes prior to the start time for your respective committee meeting.*

- 1. CALL TO ORDER**
- 2. MEMBERS, STAFF AND THE PUBLIC REQUESTED TO TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES**
- 3. DECLARATION OF PECUNIARY INTEREST**
- 4. MINUTES FROM PREVIOUS MEETINGS**
  - 4.1 December 4<sup>th</sup>, 2018– Regular Council **PG.3**
- 5. BUSINESS ARISING FROM MINUTES**

**6. 4:00 TRANSPORTATION / ENVIRONMENTAL SERVICES**  
Public Works, Waste Management, Lime Stabilization  
*Chair: T. Webster Public Members: M. Humphries, R. Lester, J. Wilson*

- 6.1 Staff Reports**
  - 6.1.1 Public Works – General Update **PG.9**
  - 6.1.2 Award of RFT PW 2018-11 – Material Grinding **PG.13**
  - 6.1.3 Landfill 10 Year Capital Forecast **PG.14**
  - 6.1.4 Roads 10 Year Capital Forecast **PG.16**
- 6.2 New Business**
- 6.3 Outstanding Business**
- 6.5 Correspondence**
- 6.6 Mayor Bennett - Questions on Report – Recommendations**

**7. 5:00 PROTECTIVE SERVICES – Fire, Emergency Management**  
*Chair: L. Cleroux*  
*Staff Liaison: Chief R. Corbin, Deputy Chief A. Cole, CEMC S. Osipenko (as required)*

- 7.1 Staff Reports**
  - 7.1.1 Fire Report – December 2018 **PG.22**
  - 7.1.2 Fire Working Budget **PG.24**
- 7.2 New Business**
- 7.3 Outstanding Business**
- 7.4 Correspondence**
- 7.5 Mayor Bennett - Questions on Report – Recommendations**

- 8. 5:30 SUPPER BREAK**
- 9. 6:00 DELEGATIONS & / or PUBLIC MEETINGS**

**10. 6:00 RECREATION**  
*Chair: D. Humphries*  
*Public Members: Sharon Bennett, Barb Dickson, Tina Hunt and Ralph Miller*

- 10.1 Staff Reports**

**RETURN TO AGENDA**

|             |  |              |
|-------------|--|--------------|
| 10.1.1      | Committee Updates - Recreation   | <b>PG.25</b> |
| 10.1.2      | Outdoor Rink Sponsor Program Proposal  | <b>PG.28</b> |
| 10.1.3      | 2019 Horton Hoedown Proposal   | <b>PG.32</b> |
| <b>10.2</b> | <b><i>New Business</i></b>   |              |
| <b>10.3</b> | <b><i>Outstanding Business</i></b>   |              |
| <b>10.4</b> | <b><i>Correspondence</i></b>   |              |
| <b>10.5</b> | <b><i>Mayor Bennett - Questions on Report - Recommendations</i></b>  |              |
| <b>11.</b>  | <b>COUNCIL CORRESPONDENCE SUMMARY</b>  |              |
| <b>11.1</b> | <b><i>Information Correspondence</i></b>   |              |
| 11.1.1      | CAO/Clerk Memo   | <b>PG.38</b> |
| <b>11.2</b> | <b><i>Action Correspondence</i></b>  |              |
| <b>12.</b>  | <b>OUTSTANDING COMMITTEE ISSUES</b>  |              |
| 12.1        | Cannabis Retail – Opt-in or Opt-out  | <b>PG.39</b> |
| <b>13.</b>  | <b>BY-LAWS</b>   |              |
| 13.1        | 2019-01 Borrowing By-Law   | <b>PG.46</b> |
| 13.2        | 2019-02 Interim Taxes 2019   | <b>PG.49</b> |
| 13.3        | 2019-03 Appoint Auditor  | <b>PG.50</b> |
| 13.4        | 2019-04 Appoint Committee of Adjustment  | <b>PG.51</b> |
| 13.5        | 2019-05 Livestock Valuer   | <b>PG.52</b> |
| 13.6        | 2019-06 Appoint Fence Viewers  | <b>PG.53</b> |
| <b>14.</b>  | <b>NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING</b>  |              |
| <b>15.</b>  | <b>COUNCIL MEMBERS CONCERNS</b>  |              |
| <b>16.</b>  | <b>MOTION FOR RECONSIDERATION (debate on motion to reconsider only)</b>  |              |
| <b>17.</b>  | <b>IN CAMERA (Closed) SESSION</b>  |              |
| 17.1        | Pursuant to Section 239(2) (b) of the <i>Municipal Act</i> ,   |              |
|             | (b) Personal matters about an identifiable individual, including municipal employees - CAO/Clerk Performance Appraisal |              |
| <b>18.</b>  | <b>NEXT MEETING</b>  |              |
| 18.1        | Council Meeting Date: <u>January 22<sup>nd</sup>, 2019 – 4:00 p.m.</u>   |              |
| <b>19.</b>  | <b>CONFIRMING BY-LAW 2019-07</b>   | <b>PG.54</b> |
| <b>20.</b>  | <b>ADJOURNMENT</b>   |              |

|              |  |
|--------------|--|
| <b>NOTE:</b> | <i>Submissions received from the public, either orally or in writing may become part of the public record.</i> |
|--------------|--|

**RETURN TO AGENDA**

## THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting  
December 4, 2018

There was a Regular Meeting of Council held in the Township Council Chambers on Tuesday December 4<sup>th</sup>, 2018. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Lane Cleroux, Councillor Tom Webster and Councillor Doug Humphries. Staff present was CAO/Clerk Hope Dillabough, Treasurer Jennifer Barr, and Nathalie Moore, Deputy Clerk/Treasurer-Recording Secretary.

### 1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

### 2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Bennett asked Council, Staff and the Public to turn off all electronic devices.

### 3. DECLARATION OF PECUNIARY INTEREST

None Declared

### 4. MINUTES

4.1 November 6<sup>th</sup>, 2018 Regular Council Meeting

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2018-288**

Seconded by Councillor Webster

**THAT** Council approves the following Council Meeting Minutes;

- November 6<sup>th</sup>, 2018 Regular Council Meeting

**Carried**

### 5. BUSINESS ARISING FROM MINUTES

There was no business arising from the Minutes.

### 6. TRANSPORTATION / ENVIRONMENTAL SERVICES

Present were Public Advisory Members Rick Lester, John Wilson and Murray Humphries.

Councillor Tom Webster, Chair of the Transportation/Environmental Services Committee, presented the following items for consideration and recommendation.

#### 6.1 Staff Reports

##### 6.1.1 Public Works – General Update

CAO/Clerk Hope Dillabough presented the Public Works General Update on behalf of Public Works Manager, Charles McDonald. His report explained the breakdown of funding received by the township for various projects that are a work in progress. Specifically touching on the Clean Water & Wastewater Fund (CWWF) received in 2017. Humphries Road Drainage Plan received a total combined funding of \$50,000. The Lime Kiln Road Drainage Study received \$50,000. In addition, \$25,630 was received through the Enabling Accessibility Fund for enhancements to the Horton Boat Launch. Mr. McDonald's report specified the costs and allocations of duties throughout the projects. Even with the early start of winter in 2018, the Public Works Department is not anticipating any over runs in labour or material cost at this time. A map was presented demonstrating the capabilities of the Automated Vehicle Location system. This showed Council it only took 8 hours to plow, wing and sand every actively used road at least once.

##### 6.1.2 2019 Proposed Budget Highlights – Operating & 10 Year Capital

Ms. Dillabough reviewed the Mr. McDonald's Highlights that were either new or changes to previous year's budget. The Public Works Department is proposing to make an existing 24 week casual/fulltime Equipment Operator/Truck Driver position permanent/fulltime it would be beneficial to implement a succession plan with the department and have an individual to

**RETURN TO AGENDA**

work with and learn from very knowledgeable and experienced employees. It is to be noted that a number of programs have been reduced to help accommodate this proposal, and keep levy increases to a minimum. The overall level of service provided to the residents will not be negatively impacted. They are proposing to increase the Winter Maintenance portion of the budget to include an additional load of road salt. With an increase to the frequency of these extreme icing events and an increase to the paved road network, the Township can greatly benefit from having the extra load of road salt available. There is also an increase to Contracted Services to accommodate the speed limit assessment on Thomson Road. In Building Maintenance, they are proposing to equip the garage overhead doors with power operators, at an estimated cost of \$6,000.00. The Department also had to carry over the Chimney Replacement to 2019, with an estimated cost of \$8,000.00. Both will be tendered in early 2019. There is an increase to Computer Maintenance & Programs to accommodate the addition of a program called SmartDraw (a computer added drafting program) at a cost of \$300 USD and to accommodate the attrition of a Road Patrol cell phone application called MESH by Go Evo at a cost of \$60.00 per month.

Treasurer Jennifer Barr gave an overview to Council of the reading of the Budget documents. She explained that the debenture for Johnston Road, which was approved by resolution of the previous Council, will automatically create an increase of 1.4% going into 2019. The Main Street Revitalization Grant will be used to cover the costs of upgrading the streetlights throughout the Township, as well as, the possibility of the Community Centre and the Municipal Building. Federation of Canadian Municipalities (FCM) has funds allocated to assist with Asset Management. Horton will be applying to fund an engineering student for a period of 4 months to do an extensive inventory of Horton's storm water management database whom will be supervised by the Township's Engineer. The multiple culverts are the focus for the time allotted. On the Environmental side of the budget, some points brought forward were that 2019 was the final year of a surplus that was put into a reserve to off set operational costs. Due to this surplus coming to an end, it has now caused a tax burden commencing in 2020. In retrospect, and going forward, surplus funds would be better served to offset Capital. A Building Reserve fund will commence in 2019 with \$2000 being put away on an annual basis to lessen the infrastructure gap.

Mayor Bennett suggested perhaps deferring budget discussion until the next TES Meeting when Public Works Manager Charles McDonald was present for discussion.

#### **6.2 New Business – None**

#### **6.3 Outstanding Business – None**

#### **6.4 Correspondence – None**

#### **6.5 Questions on Reports and Recommendations – Mayor Bennett**

There were no additional questions on the reports

Moved by Councillor Humphries

**RESOLUTION NO. 2018-289**

Seconded by Councillor Webster

**THAT** Council accepts the Public Works Managers report as information, as presented for December 4<sup>th</sup>, 2018.

**Carried**

#### **7. PROTECTIVE SERVICES**

Captain Ray Caillier was present for the meeting. Fire Chief Randy Corbin and Deputy Chief Allan Cole were absent.

**RETURN TO AGENDA**

Councillor Cleroux, Chair of Protective Services Committee, presented the following items for consideration and recommendation.

## **7.1 Staff Reports**

### 7.1.1 Fire Report – October and November 2018

Captain Ray Caillier reviewed the October and November 2018 reports with Council on behalf of the Chief.

Captain Caillier also gave an update on the recruitment of volunteer firefighters. They have completed the written testing and are currently going through the physical testing of the candidates at this time.

The Fire Department as currently issued 13 fire permits for the month of November and 32 fire permits for the year.

Deputy Mayor Campbell, Chair of General Government, has asked Councillor Cleroux, Chair of Protective Services, to speak with the Fire Department to submit their preliminary budget as soon as possible to proceed with the budget process.

## **7.2 New Business**

## **7.3 Outstanding Business – None**

## **7.4 Correspondence – None**

## **7.5 Questions on Reports and Recommendations – Mayor Bennett** There were no additional questions on the reports

Moved by Councillor Webster

**RESOLUTION NO. 2018-290**

Seconded by Councillor Humphries

**THAT** Council accept the Fire Chief's Report as presented for December 4<sup>th</sup>, 2018.

**Carried**

## **8. SUPPER BREAK – 5:30 p.m.** **RECONVENED –6:01 p.m.**

## **9. DELEGATION &/or PUBLIC MEETING**

### 9.1 Henry & Mary Anne Venema – Streetlight Request – Jamieson Lane

Dr. Venema gave background of the situation and the need for a streetlight as well as “No Exit” signage on Jamieson Lane. The surrounding neighbours felt that a light and signage would deter drivers from lingering in the turn around and give peace of mind to residents, as they feel uneasy with vehicles sitting for extended periods at the dead end. Council thanked Dr. Venema for his delegation and that he would be contacted once the Chair of TES looks into the matter.

## **10. RECREATION**

Community Liaison Officer, Shane Lambert was present. Public Advisory Members present were Tina Hunt, Barb Dickson, Ralph Miller, Sharon Bennett.

Councillor Humphries, Chair of the Recreation Committee presented the following items for consideration and recommendation.

## **10.1 Staff Reports**

### 10.1.1 Committee Updates – Recreation

**RETURN TO AGENDA**

Community Liaison Officer Shane Lambert presented his report to Council. He spoke of upcoming events such as the Christmas Craft Sale which is at capacity for vendors. This year's sale will feature 31 vendors. The sale will run December 8<sup>th</sup> from 9am to 4pm. There will be a user survey distributed in the landfill mailouts and posted to the website. The purpose of the survey is to get the input from the users on the services provided by the Recreation Department. The outdoor rink facility has been prepped for ice, as well as new rubber mats being installed to aid in safety of our patrons using the ice. An advertisement has been circulated for the position of a Casual Rink Attendant. Meetings will take place in the next weeks to prepare for the 2019 Winter Carnival.

Public Member Barb Dickson suggested an addition to the survey, to have the users to indicate an interest in volunteering as the need is always there. Councillor Cleroux inquired if the survey would be made available online for the non-residential users, who would not receive a paper copy in a mail out. Mr. Lambert confirmed that the survey would indeed be available for all users.

#### 10.1.2 2019 Proposed Budget – Highlights – Operating & 10 Year Capital

Mr. Lambert highlighted some areas of the budget that reflected changes being proposed for the 2019 budget. The relocation of the volley ball courts will be taken from reserves. The Advertising was increased to try to promote events on a broader scale than what is currently being used. Tables and Chairs are seeing an increase as the inventory is showing it's age and needs to be replaced sooner than proposed in the 10 year capital forecast. Bar renovations is a re-budgeted item as it was increased based on high bids in previous tender results. Some of the fundraising amounts included in the budget sheet are based on assumption of specific events that will go forward based on prior years and success of the events.

Treasurer, Mrs. Barr, reviewed the changes made to the 10-year forecast. Upon completion of review, public member Barb Dickson suggested that the purchase of land be moved forward from 2022 to 2019. Mayor Bennett will arrange a meeting with Mrs. Eady for preliminary discussions, after which Mayor Bennett will allow the Recreation Committee to proceed on this item without his direct involvement. Mrs. Barr inquired if it was the intent to use 100% of the profit from the sale of the Beach property to make the purchase. It was determined that that was the intent. Mrs. Barr will work on figures based on that determination. Councillor Cleroux asked to see a site plan of the proposed changes for the acquired land as well as if there was a proposal. CAO/Clerk reviewed that there was a proposal brought forward from the Committee but due to timeline constraints and lame duck period, Council could not make a decision. Mayor Bennett explained that there were not any official site plans as the purchase had only been discussed.

Public Member, Tina Hunt spoke about the Township applying for a "Celebrate Ontario 2019" grant to possibly proceed with the planning of a 2019 Hoedown. However, the deadline for grant application is January 9, 2019. Mayor Bennett voiced that he wanted Ms. Hunt involved in the Hoedown related work from the beginning. It was clarified that Ms. Hunt and Mr. Lambert will jointly lead the grant application. The CAO/Clerk suggested that Ms. Hunt provide financial information that will be required for making application, and to collaborate with Mr. Lambert to review the requirements of the grant and attempt to have majority of the information pre-populated prior to the meeting on December 18<sup>th</sup>. With this information being prepared in advance will be beneficial with the impending deadline.

**10.2 New Business – None**

**10.3 Outstanding Business – None**

**RETURN TO AGENDA**

**10.4 Correspondence – None**

**10.5 Questions on Reports and Recommendations – Mayor Bennett**  
There were no additional questions on the reports

Moved by Councillor Humphries  
Seconded by Councillor Webster

**RESOLUTION NO. 2018-291**

**THAT** the Council accept the Recreation Committee Updates Report as information, as presented for December 4<sup>th</sup>, 2018

**Carried**

**11. COUNCIL CORRESPONDENCE SUMMARY**

Council reviewed and discussed the following correspondence:

**11.1 Information Correspondence**

11.1.1 CAO/Clerk Information Memo

Council reviewed the Information items. Deputy Mayor Campbell gave accolades to Mr. Art Jamieson, on his receiving the Volunteer Medal. Staff was directed to send a letter on behalf of the township with congratulations. There was discussion about various conferences available for Council to attend. The CAO/Clerk will circulate a list of conferences for 2019 should they wish to attend.

Moved by Deputy Mayor Campbell  
Seconded by Councillor Humphries

**RESOLUTION NO. 2018-292**

**THAT** Council accept the Information Correspondence list as per the CAO/Clerk’s Information Memo for December 4<sup>th</sup>, 2018.

**Carried**

**11.2 Action Correspondence**

**12. OUTSTANDING COMMITTEE ISSUES**

12.1 Integrity Commissioner – Request for Proposal

CAO/Clerk reviewed her report seeking direction to issue a Request for Proposals for the services of an Integrity Commissioner. The Request for Proposals would require; Selection and appointment of a qualified Integrity Commissioner to take office by March 1<sup>st</sup>, 2019, who would also serve as Closed Meeting Investigator for complaints involving closed meetings; 3-year term; An annual retainer, as well as hourly rates for investigations, advice and training; Quotes for preparation of a new code of conduct and council-staff relations policy; and Delivery of training sessions for Council and Staff in 2019.

12.2 Cannabis Retail – Opt-in or Opt-out

CAO/Clerk reviewed her report on Cannabis Retail. Recreational Cannabis was legalized on October 17<sup>th</sup>, 2018. The government is moving forward with a tightly regulated private retail model for cannabis that would launch by April 1, 2019. The Government of Ontario has set up a licensing and regulatory framework to regulate private retail of recreational cannabis.

Under Bill 36, there will be an option for lower-tier municipalities to opt in or opt out of allowing licensed retail cannabis stores to operate in their municipality. The deadline to opt in or out is January 22<sup>nd</sup>, 2019.

If the Township doesn’t do anything by this deadline, by default the municipality has opted in.

**RETURN TO AGENDA**

Moved by Councillor Webster

**RESOLUTION NO. 2018-293**

Seconded by Deputy Mayor Campbell

**THAT** Council of the Township of Horton direct the CAO/Clerk to issue a Request for Proposals for the services of an Integrity Commissioner.

**Carried**

**13. BYLAWS**

**14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING**

**15. COUNCIL MEMBERS CONCERNS**

**16. MOTION FOR RECONSIDERATION**

**17. IN CAMERA (Closed) SESSION**

**17.1** Pursuant to Section 239(2) (b) of the *Municipal Act*,

(b) Personal matters about an identifiable individual, including municipal employees - staffing

Moved by Councillor Webster

**RESOLUTION NO. 2018-294**

Seconded by Councillor Cleroux

**THAT** Council went into a Closed Session Meeting at 7:05 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

- Personal matters about an identifiable individual, including municipal employees
  - Staffing

**Carried**

Council came out of closed session at 7:51 p.m.

Moved by Councillor Webster

**RESOLUTION NO. 2018-295**

Seconded by Councillor Cleroux

**THAT** Council agree to extend the Community Liaison Officer's contract for six (6) months effective December 21<sup>st</sup>, 2018.

**Carried**

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2018-296**

Seconded by Councillor Humphries

**THAT** Council agree to schedule a Special Council Meeting for December 11<sup>th</sup>, 2018 at 4:00 p.m.

**Carried**

**18. NEXT MEETING**

18.1 Council Meeting Date – Tuesday December 18<sup>th</sup>, 2018 at 4:00 p.m.

**19. CONFIRMING BYLAW**

Moved by Councillor Campbell

**RESOLUTION NO. 2018-297**

Seconded by Deputy Mayor Johnston

**THAT** Council enact By-Law 2018-78 – Confirming By-Law

**Carried**

**20. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 7:54 p.m.

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MAYOR David Bennett

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CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**





## Township of Horton COUNCIL / COMMITTEE REPORT

|   |                           |   |
|---|---------------------------|---|
| <b>Title:</b><br><br>Public Works<br>General Update | <b>Date:</b>              | December 28, 2018   |
|   | <b>Council/Committee:</b> | TES (Transportation<br>Environmental Services)<br>Committee |
|   | <b>Author:</b>            | Charles McDonald,<br>Public Works Manager                   |
|   | <b>Department:</b>        | Public Works  |

### RECOMMENDATIONS:

THAT Council accepts the Public Works Managers report as information

### BACKGROUND:

Item #1 – As of December 28, 2018, the Public Works Department has used approximately 2,440 tons of winter sand, covering a combined 8,460km of road since the first winter event on November 13, 2018. The breakdown between the 3 units is:

| Unit                     | Distance Traveled (km) | Winter Sand Used (tons) |
|--------------------------|------------------------|-------------------------|
| TR 04-10 (International) | 3418**                 | 1000                    |
| TR 12-13 (Isuzu)         | 1790*                  | 140                     |
| TR 14-19 (Westernstar)   | 3252**                 | 1300                    |

*\*Not all of the kilometers traveled by TR 12-13 was for snow and ice control*

*\*\*Some of this mileage was plowing and winging with no sanding*

For the same period of time in 2017:

| Unit                     | Distance Traveled (km) | Winter Sand Used (tons) |
|--------------------------|------------------------|-------------------------|
| TR 02-05 (International) | 2730**                 | 860                     |
| TR 04-10 (International) | 2160**                 | 700                     |
| TR 12-13 (Isuzu)         | data not available     | data not available      |

*\*\*Some of this mileage was plowing and winging with no sanding*

When comparing the numbers for unit 4 and unit 2/unit 14, we have traveled 27% more distance and used 33% more sand than last year, for the same period of time. The reason for this is an increase in winter icing events, less snow fall.

Item #2 – On December 14, 2018, the Township received notification from Hydro One that they will be performing vegetation management along their X1P 230kv tower line from Chenux heading towards Cloyne in 2019. Work will include cutting and spraying herbicide to control brush within the right-of-way. A standard notification letter and map (both attached) will be sent out, by Hydro One, to all of the effected residents.

# RETURN TO AGENDA

The Public Works Manager reviewed the notice and the proposed scope of work and advised Hydro One that if there was to be any work carried out within any Horton road allowance, an approved traffic control plan must be in place. Additionally, any disturbance within the road allowance must be reinstated to original condition. Hydro One advised that they do not anticipate having to work within road allowance, but they acknowledged and agreed to the conditions.

**ALTERNATIVES:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ATTACHMENTS:**

- #1 – Hydro One Map
- #2 – Hydro One Notice

**CONSULTATIONS:**

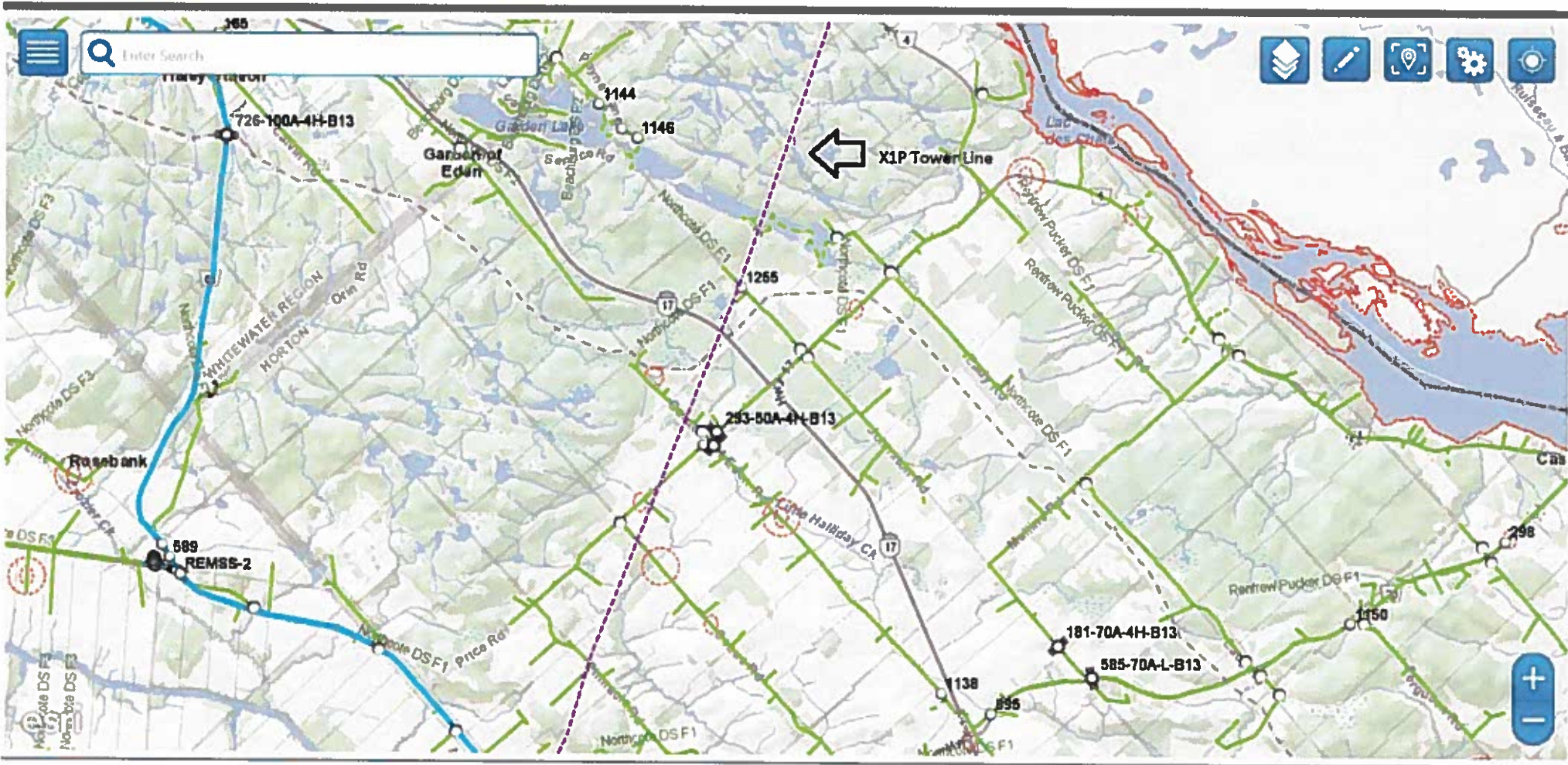
None

**Author:** \_\_\_\_\_  
Signature

**Other:** \_\_\_\_\_  
signature

**Treasurer:**   
signature

**C.A.O.:**   
signature



RETURN TO AGENDA

**DATE**

Dear Resident:

**Re: Vegetation Maintenance Program**

I am writing to inform you that Hydro One Networks Inc. (Hydro One) is scheduled to complete right-of-way vegetation maintenance along the transmission corridor on or adjacent to your property in 2019.

Hydro One regularly monitors the conditions of its transmission corridors and schedules routine vegetation maintenance to identify incompatible vegetation along our rights-of-way, including tree species or brush that can grow tall enough to compromise the safe operation of power. Keeping vegetation a safe distance from power lines is necessary to ensure minimum clearance requirements established by our regulator, provincial agencies, and our utility partners across North America, to prevent tree related outages and for public safety. Maintaining our assets and infrastructure is vital to providing Ontario with the electricity we all depend on.

Hydro One uses an integrated approach to vegetation management and our forestry technicians assess each right-of-way to determine what work is required in the area. The work in your community will include the removal of non-compatible brush as well as pruning branches away from power lines and removing any dead or hazardous trees that have the potential to interfere with the safe and reliable operation of the power line. In areas where there is a higher density of brush, mechanical equipment may be used.

To ensure our required clearance until the next vegetation maintenance cycle, Garlon RTU (Registration #29334) may be selectively applied, where deemed necessary, to control the re-growth of vegetation.

If you have any questions regarding the planned work, please contact Bradley James at 613-390-0342 or by email at [Bradley.James@HydroOne.com](mailto:Bradley.James@HydroOne.com). If you are a tenant, we ask that you forward this letter to the property owner.

Thank you for your co-operation as we complete this important work.

Sincerely,

Bradley James  
Area Forestry Technician/Arborist  
Forestry Services



**Township of Horton  
COUNCIL / COMMITTEE REPORT**

|   |                           |   |
|---|---------------------------|---|
| <b>Title:</b><br><br>Award of RFT PW 2018-11<br>'Material Grinding' | <b>Date:</b>              | December 28, 2018   |
|   | <b>Council/Committee:</b> | TES (Transportation<br>Environmental Services)<br>Committee |
|   | <b>Author:</b>            | Charles McDonald,<br>Public Works Manager                   |
|   | <b>Department:</b>        | Public Works  |

**RECOMMENDATIONS:**

THAT Council accepts the Public Works Manager's Report and awards RFT PW 2018-11 'Material Grinding' to National Grinding for \$24,500.00 + HST.

**BACKGROUND:**

On November 28, 2018, The Public Works Manager issued a Request for Tender (RFT) for material grinding at the landfill. The RFT closed on December 20, 2018 with one bid received from National Grinding in the amount of \$24,500.00 + HST.

The RFT reflected four (4) grindings per year, for a 3-year period. Contract extensions maybe be considered, on a yearly basis, for up to 3 additional years.

It is the Public Works recommendation to accept this bid and award the contract to National Grinding.

**ALTERNATIVES:**

N/A

**FINANCIAL IMPLICATIONS:**

All associated cost for Material Grinding at the Landfill are accounted for in the operating budget for Environmental Services.

**ATTACHMENTS:**

N/A

**CONSULTATIONS:**

None

**Author:** \_\_\_\_\_  
Signature

**Other:** \_\_\_\_\_  
signature

**Treasurer:**   
signature

**C.A.O.:**   
signature

**RETURN TO AGENDA**

**Township of Horton  
Landfill Department - 10 Yr Capital Forecast**

| Expenditures              | 2019          | 2020          | 2021     | 2022     | 2023     | 2024          | 2025         | 2026     | 2027     | 2028     |
|---------------------------|---------------|---------------|----------|----------|----------|---------------|--------------|----------|----------|----------|
| Cell Expansion            |               |               |          |          |          |               |              |          |          |          |
| Compactor Truck           | 10,000        |               |          |          |          | 10,000        |              |          |          |          |
| Snow Thrower              |               |               |          |          |          |               | 2,000        |          |          |          |
| Recycling Bins (with lid) |               | 10,000        |          |          |          |               |              |          |          |          |
| Buildings                 | 3,000         | 0             | 0        | 0        | 0        | 10,000        | 0            | 0        | 0        | 0        |
| Weigh Scales              |               |               |          |          |          |               |              |          |          |          |
| Gates                     | 10,000        |               |          |          |          |               |              |          |          |          |
| Roads/Driveway            |               |               |          |          |          |               |              |          |          |          |
| Fencing/Debris Recovery   | 3,500         |               |          |          |          |               |              |          |          |          |
| Mointoring Wells          | 10,000        |               |          |          |          |               |              |          |          |          |
| Soak Pit                  |               |               |          |          |          |               |              |          |          |          |
| Fire Equipment            |               |               |          |          |          |               |              |          |          |          |
| <b>Total</b>              | <b>36,500</b> | <b>10,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>20,000</b> | <b>2,000</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**Township of Horton  
Landfill Site 2082 Eady Rd**

| Year                | 2019  | 2020 | 2021 | 2022 | 2023 | 2024   | 2025 | 2026 | 2027 | 2028 |
|---------------------|-------|------|------|------|------|--------|------|------|------|------|
| Attendant Building  |       |      |      |      |      |        |      |      |      |      |
| Cardboard Building  |       |      |      |      |      |        |      |      |      |      |
| Electronic Building |       |      |      |      |      |        |      |      |      |      |
| Recycling Building  |       |      |      |      |      |        |      |      |      |      |
| Recycling Centre    |       |      |      |      |      |        |      |      |      |      |
| Sea Containers      | 3,000 |      |      |      |      | 10,000 |      |      |      |      |
| Lighting            |       |      |      |      |      |        |      |      |      |      |
| Parking lot lights  |       |      |      |      |      |        |      |      |      |      |
| Drainage            |       |      |      |      |      |        |      |      |      |      |
| Outhouse            |       |      |      |      |      |        |      |      |      |      |
| Painting            |       |      |      |      |      |        |      |      |      |      |
| Electrical          |       |      |      |      |      |        |      |      |      |      |
| Cell Expansion      |       |      |      |      |      |        |      |      |      |      |
| Total               | 3,000 | 0    | 0    | 0    | 0    | 10,000 | 0    | 0    | 0    | 0    |

**Township of Horton  
Roads Department - 10 Yr Capital Forecast**

| Year                               | 2019   | 2020   | 2021    | 2022   | 2023   | 2024    | 2025    | 2026    | 2027    | 2028   |
|------------------------------------|--------|--------|---------|--------|--------|---------|---------|---------|---------|--------|
| <b>Buildings</b>                   |        |        |         |        |        |         |         |         |         |        |
| Garage                             | 0      | 11,000 | 5,000   | 0      | 0      | 0       | 0       | 0       | 0       | 0      |
| Sand Dome                          | 0      | 60,446 | 0       | 0      | 0      | 0       | 0       | 4,000   | 0       | 0      |
| Vehicle Exhaust System             |        |        |         |        |        |         |         |         |         |        |
| "NEW" Bay                          |        |        |         |        |        | 200,000 |         |         |         |        |
| All Street Lights                  | 40,200 |        |         |        |        |         |         |         |         |        |
| <b>Fleet &amp; Equipment</b>       |        |        |         |        |        |         |         |         |         |        |
| Computers                          |        |        | 2,000   |        |        |         |         | 2,000   |         |        |
| GPS                                |        |        |         |        | 15,000 |         |         |         |         |        |
| Lawn Tractor                       | 8,500  |        |         |        |        |         | 3,000   |         |         |        |
| Brushcutter                        |        |        |         |        |        | 60,000  |         |         |         |        |
| Chipper                            |        |        |         |        |        |         |         |         | 40,000  |        |
| Spreader (Septage)                 |        |        |         |        | 45,000 |         |         |         |         |        |
| 1/2 Ton                            |        |        | 65,000  |        |        |         |         |         |         |        |
| 3 Ton                              |        |        |         |        |        |         | 160,000 |         |         |        |
| <b>Used Grader - Moved to 2029</b> |        |        |         |        |        |         |         |         |         |        |
| Grader Plow                        |        |        |         |        |        |         |         |         |         |        |
| Backhoe/Loader                     |        |        |         |        |        |         |         |         | 160,000 |        |
| Tandem - Truck                     |        |        | 300,000 |        |        |         |         | 335,000 |         |        |
| Tandem - Plow/Harness              |        |        |         |        |        |         |         |         |         |        |
| Excavator (Used)                   |        |        |         |        |        |         |         | 75,000  |         |        |
| Trailer for Lawn Tractor           |        | 7,500  |         |        |        |         |         |         |         |        |
| <b>Sub-Total</b>                   | 48,700 | 78,946 | 372,000 | 0      | 60,000 | 260,000 | 163,000 | 416,000 | 200,000 | 0      |
| <b>Roads Network</b>               |        |        |         |        |        |         |         |         |         |        |
| Roads Debt - GOE Rd                | 27,785 | 27,785 | 27,785  | 13,893 |        |         |         |         |         |        |
| Roads Debt - Thomson Rd            | 50,000 | 50,000 | 50,000  |        |        |         |         |         |         |        |
| Roads Debt - Johnston Rd           | 24,500 | 24,500 | 24,500  | 24,500 | 24,500 | 24,500  | 24,500  | 24,500  | 24,500  | 24,500 |
| Asset Mngt Plan                    |        |        | 30,000  |        | 7,000  |         |         | 45,000  |         |        |
| Bennett Lafont - Gravel            |        |        | 58,305  |        |        |         |         |         |         |        |
| Bingham - Gravel                   | 15,000 |        |         |        |        |         |         |         |         |        |
| Blackburn - Gravel                 |        |        |         |        |        |         |         |         |         |        |
| Bulmer - Earth                     |        |        |         |        |        |         |         |         |         |        |
| Calvin - Earth                     |        |        |         |        |        |         |         |         |         |        |



| Year                             | 2019   | 2020    | 2021    | 2022 | 2023    | 2024    | 2025 | 2026   | 2027    | 2028 |
|----------------------------------|--------|---------|---------|------|---------|---------|------|--------|---------|------|
| Cobus - Gravel                   |        |         |         |      |         |         |      |        |         |      |
| Collins - Gravel                 |        |         |         |      |         |         |      |        |         |      |
| Cotieville - HCB 1x              |        | 103,000 |         |      |         |         |      |        |         |      |
| Dregas - HCB 1x                  | 96,421 |         |         |      |         |         |      |        |         |      |
| Dugald - Gravel                  |        |         |         |      |         |         |      |        |         |      |
| Gravel                           |        |         |         |      |         |         |      |        |         |      |
| Gr                               |        |         |         |      |         |         |      |        |         |      |
| Eady M- Castleford to Mull. - Gr |        |         |         |      | 133,000 |         |      |        |         |      |
| Early - Gravel                   |        |         |         |      |         |         |      |        |         |      |
| Elliot - HCB 1x                  |        | 34,400  |         |      |         |         |      |        |         |      |
| Elliot - Gravel                  |        |         |         |      |         |         |      |        |         |      |
| Farrells Landing - Gravel        |        |         |         |      |         |         |      |        |         |      |
| Ferguson - Gravel                |        |         |         |      |         | 94,185  |      |        |         |      |
| Fraser - HCB 1x                  |        |         |         |      |         |         |      |        |         |      |
| Garden of Eden S- HCB 1x         |        |         |         |      |         |         |      |        |         |      |
| Garden of Eden N - Gravel        | 35,000 |         |         |      |         |         |      |        | 100,000 |      |
| Gerald - HCB 1x                  |        | 65,160  |         |      |         |         |      |        |         |      |
| Golf Course - HCB 1x             |        |         |         |      |         |         |      |        |         |      |
| Gordie - Gravel                  |        |         |         |      |         |         |      |        |         |      |
| Goshen S - HCB                   |        |         |         |      |         | 319,000 |      |        |         |      |
| Goshen N - Gravel                |        |         | 53,130  |      |         |         |      |        |         |      |
| Graham - HCB 1x                  |        |         |         |      |         |         |      |        |         |      |
| Grantham - HCB 1x                |        |         |         |      |         |         |      | 18,000 |         |      |
| Guest - Gravel                   |        |         |         |      |         |         |      |        |         |      |
| Harold - HCB 1x                  |        |         | 60,000  |      |         |         |      |        |         |      |
| Harper - HCB 1x                  |        |         | 64,000  |      |         |         |      |        |         |      |
| Horton School - Gravel           |        |         |         |      |         |         |      |        |         |      |
| Humphries - North/South - HCB 1x |        |         |         |      |         |         |      |        |         |      |
| Humphries - East/West - Gravel   | 5,000  | 206,000 |         |      |         |         |      |        |         |      |
| Jamieson - HCB 1x                |        |         | 111,000 |      |         |         |      |        |         |      |
| Jane - HCB 1x                    | 49,815 |         |         |      |         |         |      |        |         |      |
| Jim Barr - North - Gravel        |        | 74,000  |         |      |         |         |      |        |         |      |

| Year                       | 2019    | 2020    | 2021                              | 2022    | 2023   | 2024 | 2025   | 2026   | 2027    | 2028    |
|----------------------------|---------|---------|-----------------------------------|---------|--------|------|--------|--------|---------|---------|
| Jim Barr - South - Gravel  |         |         |                                   |         |        |      |        |        |         |         |
| Johnston S - HCB 1x        |         |         |                                   |         |        |      |        |        |         |         |
| Johnston N - Gravel        |         |         |                                   |         |        |      |        |        |         |         |
| Kasaboski - Gravel         |         |         |                                   |         |        |      |        |        |         |         |
| Keith - Gravel             |         |         |                                   |         |        |      |        |        |         |         |
| Kerr Line - Gravel         |         |         |                                   |         |        |      |        |        |         |         |
| Knight - HCB 1x            | 198,640 |         |                                   |         |        |      |        |        |         |         |
| Lavallee - Gravel          |         |         |                                   |         |        |      |        |        |         |         |
| Leslie - HCB 1x            |         |         |                                   |         | 63,600 |      |        |        |         |         |
| Lime Kiln - Gravel         | 31,000  |         |                                   | 120,000 |        |      |        |        |         |         |
| Lochwinnoch - HCB 1x       |         |         |                                   |         |        |      |        |        |         |         |
| Macs Lane - Gravel         |         |         |                                   |         |        |      |        |        |         |         |
| Madeline - Gravel          |         |         |                                   |         |        |      |        |        |         |         |
| Margaret - HCB 1x          | 104,625 |         |                                   |         |        |      |        |        |         |         |
| McBride - North - Gravel   |         |         |                                   |         |        |      |        |        |         |         |
| McBride - South - LCB      |         | 93,500  | Cost Shared with Admaston/Bromley |         |        |      |        |        |         |         |
| McCreary - Gravel          |         |         |                                   |         |        |      |        |        |         |         |
| McInnes - Gravel           |         |         |                                   |         |        |      | 28,000 |        |         |         |
| McQuitty - Gravel          |         |         |                                   |         |        |      |        |        |         |         |
| Mullins Middle - LCB       |         |         |                                   |         |        |      |        | 50,000 |         |         |
| Mullins E - Gravel         |         |         |                                   |         |        |      |        |        |         |         |
| Mullins W - Earth          |         |         |                                   |         |        |      |        |        |         |         |
| Nadobny - HCB 1x           | 365,110 |         |                                   |         |        |      |        |        |         |         |
| Orin - East - Gravel       |         |         |                                   |         | 88,000 |      |        |        |         |         |
| Orin - Middle - Gravel     |         |         |                                   |         |        |      |        |        |         |         |
| Orin - West - Gravel       |         |         |                                   |         |        |      |        |        |         |         |
| Paddy - HCB 1x             | 57,690  |         |                                   |         |        |      |        |        |         |         |
| Pallen - Gravel            |         |         |                                   |         |        |      | 8,970  |        |         |         |
| Pastway - Gravel           |         |         |                                   |         |        |      |        |        |         |         |
| Pinnacle - East - HCB 1x   |         |         |                                   |         |        |      |        |        | 227,500 |         |
| Pinnacle - Middle - HCB 1x |         |         |                                   | 653,000 |        |      |        |        |         |         |
| Pinnacle - South - HCB 1x  |         |         |                                   |         |        |      |        |        |         | 227,500 |
| Price - Gravel             |         |         |                                   |         |        |      |        |        |         |         |
| Pucker - HCB 1x            |         | 258,000 |                                   |         |        |      |        |        |         |         |
| Ruttan - Gravel            |         |         |                                   |         |        |      | 26,910 |        |         |         |

Prepared 1/4/2019

**RETURN TO AGENDA**

| Year                            | 2019      | 2020      | 2021    | 2022    | 2023    | 2024    | 2025    | 2026    | 2027    | 2028    |
|---------------------------------|-----------|-----------|---------|---------|---------|---------|---------|---------|---------|---------|
| Service - Gravel                |           |           |         |         |         |         |         |         |         |         |
| Sherwood - HCB 1x               |           |           |         |         |         |         | 42,000  |         |         |         |
| Storie - Gravel                 |           |           |         |         |         |         |         |         |         |         |
| Thompson Hill Cemetery - HCB 1x | 185,517   |           |         |         |         |         |         |         |         |         |
| Thompson Hill Rds Engineering   |           |           |         |         |         |         |         |         |         |         |
| Thomson - HCB 1x                |           |           |         |         |         |         |         |         |         |         |
| Tinswood - Gravel               |           |           |         |         |         |         |         |         |         |         |
| Whitton S - HCB 1x              |           | 55,000    |         |         |         |         |         |         |         |         |
| Whitton N - HCB 1x              |           |           |         |         |         |         | 258,000 |         |         |         |
| Whitton S - Gravel              |           |           |         |         |         |         | 53,820  |         |         |         |
| Yantha - Gravel                 |           |           |         |         |         |         |         |         |         |         |
| Sub-Total Roads                 | 1,246,103 | 991,345   | 478,720 | 811,393 | 316,100 | 437,685 | 442,200 | 137,500 | 352,000 | 252,000 |
| Total Roads                     | 1,294,803 | 1,070,291 | 850,720 | 811,393 | 376,100 | 697,685 | 605,200 | 553,500 | 552,000 | 252,000 |

**Township of Horton  
Roads Garage - 2253 Johnston Rd**

| Year                           | 2019                | 2020   | 2021  | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|--------------------------------|---------------------|--------|-------|------|------|------|------|------|------|------|
| Furnance/Air/Tank              |                     |        |       |      |      |      |      |      |      |      |
| Stairs/Handrails               |                     |        |       |      |      |      |      |      |      |      |
| Chimney                        |                     |        |       |      |      |      |      |      |      |      |
| Lighting                       |                     |        |       |      |      |      |      |      |      |      |
| Parking lot lights             |                     |        |       |      |      |      |      |      |      |      |
| Parking Lot/ Drainage          |                     |        | 5,000 |      |      |      |      |      |      |      |
| Septic                         |                     |        |       |      |      |      |      |      |      |      |
| Well                           |                     |        |       |      |      |      |      |      |      |      |
| Doors                          |                     |        |       |      |      |      |      |      |      |      |
| Windows                        |                     |        |       |      |      |      |      |      |      |      |
| Flooring                       |                     |        |       |      |      |      |      |      |      |      |
| Signage                        |                     |        |       |      |      |      |      |      |      |      |
| Washroom                       |                     |        |       |      |      |      |      |      |      |      |
| Painting                       |                     |        |       |      |      |      |      |      |      |      |
| Plumbing                       |                     |        |       |      |      |      |      |      |      |      |
| Electrical                     |                     |        |       |      |      |      |      |      |      |      |
| Exterior Finish/Closure Panels |                     | 5,000  |       |      |      |      |      |      |      |      |
| Landscaping                    |                     |        |       |      |      |      |      |      |      |      |
| Exhaust System                 |                     | 6,000  |       |      |      |      |      |      |      |      |
| Addition To                    |                     |        |       |      |      |      |      |      |      |      |
| Alarm/Security                 | Charles Researching |        |       |      |      |      |      |      |      |      |
| Handicapped Doors              |                     |        |       |      |      |      |      |      |      |      |
| Cold Storage Bldg              |                     |        |       |      |      |      |      |      |      |      |
| Furniture - file cabinets      |                     |        |       |      |      |      |      |      |      |      |
| Total                          | 0                   | 11,000 | 5,000 | 0    | 0    | 0    | 0    | 0    | 0    | 0    |

**Township of Horton  
Roads Sand Dome - 2253 Johnston Rd**

| Year                     | 2019 | 2020   | 2021 | 2022 | 2023 | 2024 | 2025 | 2026  | 2027 | 2028 |
|--------------------------|------|--------|------|------|------|------|------|-------|------|------|
| Furnance/Air             |      |        |      |      |      |      |      |       |      |      |
| Roof                     |      | 60,446 |      |      |      |      |      |       |      |      |
| Lighting                 |      |        |      |      |      |      |      |       |      |      |
| Parking lot lights       |      |        |      |      |      |      |      |       |      |      |
| Parking Lot/ Drainage    |      |        |      |      |      |      |      |       |      |      |
| Ventilation              |      |        |      |      |      |      |      |       |      |      |
| Doors/Windows            |      |        |      |      |      |      |      |       |      |      |
| Flooring                 |      |        |      |      |      |      |      |       |      |      |
| Signage                  |      |        |      |      |      |      |      |       |      |      |
| Painting                 |      |        |      |      |      |      |      |       |      |      |
| Electrical               |      |        |      |      |      |      |      |       |      |      |
| Fire Equipment           |      |        |      |      |      |      |      |       |      |      |
| Landscaping              |      |        |      |      |      |      |      |       |      |      |
| Renovations              |      |        |      |      |      |      |      |       |      |      |
| Addition To              |      |        |      |      |      |      |      |       |      |      |
| Inspection               |      |        |      |      |      |      |      | 4,000 |      |      |
| Purchase additional land |      |        |      |      |      |      |      |       |      |      |
| Total                    | 0    | 60,446 | 0    | 0    | 0    | 0    | 0    | 4,000 | 0    | 0    |



**Township of Horton  
COUNCIL / COMMITTEE REPORT**

|   |                           |                         |
|---|---------------------------|-------------------------|
| <b>Title:</b><br><br>Monthly Fire Report<br>December 2018 | <b>Date:</b>              | January 08, 2019        |
|   | <b>Council/Committee:</b> | Fire Committee          |
|   | <b>Author:</b>            | Randy Corbin/Allan Cole |
|   | <b>Department:</b>        | Fire                    |

**CALL OUTS/RESPONSES:**

December 2018 – 5 Responses

- December 05 MVC Hwy 17 & Bruce Street
- December 06 General Fire Alarm Activation 1766 Lochwinnoch Road
- December 07 MVC Hwy 17 & O'Brien Road
- December 14 MVC Hwy 17 west of Bruce St.
- December 22 MVC Hwy 60 east of Butler Road

**MEETINGS: N/A**

**TRAINING/WORKSHOPS: December**

- In-house Thermal Imaging Camera use and care.

**CORRESPONDENCE: N/A**

**OLD BUSINESS/OUTSTANDING ISSUES:**

- Discussions to be continued in regard to Ice/Water Rescue Agreement with Arnprior Fire early in January 2019

**FIRE PREVENTION/INSPECTION:**

- No Inspections conducted in December

**BY-LAWS/BURNING PERMITS**

- 7 Burning permit applications received electronically (December)
- 4-6 burning permit applications hand received (December)

**RETURN TO AGENDA**

**STAFF**

- Recruit Application and testing process has been completed.
- 14 applicants were tested, 12 successfully completed the testing and have been placed in the staffing pool from which we will be selecting recruits to fill vacant positions.
- We are recommending bringing five (5) recruits on effective January 07, 2019.

**GENERAL**

Pumper Update

- MetalFab has begun the build and the apparatus is on schedule for completion end of March 2019. More info will become available as the build progresses.
- Updated our work bench and hose storage

2018 Response Summary

In 2018 Horton Fire Department had forty-seven (47) Calls for Service that we responded to.

- Call Breakdown by Type.
- CO/Smoke Detector Activation 4
- Smell of Smoke 1
- Burning Complaint during Fire Ban 4
- MVC 14
- Mutual Aid Request 4
- Vehicle Fire 1
- Island Brush Fire 1
- Structure Fire 4
- General Fire Alarm Activation 4
- Water Rescue/Recovery 1
- Tree on Hydro Lines 3
- Grass/Brush Fire 3
- Locked Door Rescue 4

Author: \_\_\_\_\_  
Via email  
signature

Other: \_\_\_\_\_  
signature

Treasurer   
signature

C.A.O.   
signature

## Township of Horton 2019 Working Budget

| Description  | 2016 Budget    | 2016 YTD          | 2017 Budget    | 2017 YTD          | 2018 Budget    | 2018 YTD as<br>at November<br>27 2018 | 2019 Budget<br>Requests | Notes/Comments                                 |
|--|----------------|-------------------|----------------|-------------------|----------------|---------------------------------------|-------------------------|--|
| <b>FIRE</b>  |                |                   |                |                   |                |                                       |                         |  |
| 180 00 440110 Provincial Fees and Charges              | -8,000         | -6,525.00         | -6,000         | -2,756.72         | -2,000         |                                       | -2,000                  |  |
| 180 00 440310 Fees & Charges Fire                      |                | -2,109.19         |                | -14,691.09        | -4,000         | -60.00                                |                         |  |
| 180 00 440429 Donations                                |                |                   |                |                   |                |                                       |                         |  |
| 180 00 440466 Transfer from Lot Dev Fund               | -5,765         | -5,765.00         | -33,040        |                   | -41,506        | -4,922.00                             | -51,500                 | Pumper   |
| 180 00 440461 Transfer from Reserve                    |                |                   | -306,960       |                   | -370,014       |                                       | -379,950                | Pumper   |
| Total Fire Revenue                                     | -13,765        | -14,399.19        | -346,000       | -17,447.81        | -417,520       | -4,982.00                             | -433,450                |  |
| 180 00 700010 Salaries                                 | 30,000         | 37,674.70         | 30,000         | 27,857.17         | 30,000         | 31,883.25                             | 40,000                  |  |
| 180 00 700035 Conference/Travel Expenses               | 1,000          | 410.14            | 1,000          |                   | 1,000          | 0.00                                  | 1,000                   |  |
| 180 00 700060 Misc. Expenses                           | 1,000          | 734.52            | 1,000          | 386.71            | 1,000          | 828.93                                | 1,000                   |  |
| 180 00 700070 Insurance                                | 14,000         | 13,722.43         | 14,500         | 14,212.99         | 14,750         | 14,181.67                             | 15,103                  |  |
| 180 00 700080 Office Supplies                          | 1,000          | 547.72            | 1,000          | 352.43            | 1,000          | 305.13                                | 1,000                   |  |
| 180 00 700090 Clothing Expense                         | 1,000          | 673.04            | 1,000          |                   | 1,000          |                                       | 1,000                   |  |
| 180 00 700100 Telephone                                | 1,500          | 1,431.17          | 1,250          | 1,422.24          | 1,250          | 1,512.30                              | 1,250                   |  |
| 180 00 700110 Utilities                                | 6,250          | 6,331.83          | 6,250          | 6,438.56          | 6,250          | 6,490.37                              | 6,250                   |  |
| 180 00 700140 Employee Benefits                        | 4,200          | 3,851.57          | 4,200          | 5,071.97          | 4,200          | 4,508.15                              | 4,200                   |  |
| 180 00 700180 Office Equip. & Maint.                   | 800            | 209.86            | 800            | 202.44            | 800            | 1,591.81                              | 800                     |  |
| 180 00 700190 Building Maintenance                     | 3,000          | 896.64            | 3,000          | 985.46            | 1,500          | 9,171.12                              | 1,500                   |  |
| 180 00 700191 Building Cleaning                        | 1,000          | 1,097.37          | 1,000          | 1,013.27          | 1,000          | 876.86                                | 1,000                   |  |
| 180 00 700200 Fire Equipment Maintenance               | 18,000         | 9,166.67          | 18,000         | 4,856.47          | 18,000         | 11,925.86                             | 18,000                  |  |
| 180 00 700210 Fleet Maintenance                        | 7,000          | 4,737.56          | 7,000          | 7,256.79          | 8,000          | 6,317.36                              | 8,000                   |  |
| 180 00 700230 Fuel & Oil                               | 500            | 554.06            | 750            | 1,024.88          | 750            |                                       | 750                     |  |
| 180 00 700240 Radio/Communications                     | 2,500          | 1,309.49          | 2,600          | 2,261.13          | 2,600          | 1,313.08                              | 2,600                   |  |
| 180 00 700250 Transfer to Capital - Pumphouse          | 5,765          | 6,781.80          |                |                   |                |                                       |                         |  |
| 180 00 700250 Transfer to Capital - Plumbing/Well Pump | 5,500          |                   |                |                   |                |                                       |                         |  |
| 180 00 700250 Transfer to Capital - Dry Hydrant        | 3,000          |                   |                |                   |                |                                       |                         |  |
| 180 00 700250 Transfer to Capital - Pumper             |                |                   | 340,000        |                   | 411,520        |                                       | 431,450                 | Pumper   |
| 180 00 700260 Extrication Agreement                    | 3,500          | 2,017.60          | 3,500          | 2,000.00          | 3,500          | 4,506.25                              | 5,000                   |  |
| 180 00 NEW Water Rescue Agreement                      |                |                   |                |                   |                |                                       | 3,000                   | New Service Agreement with the Town of Amprior |
| 180 00 715015 Computer/Program Maintenance             | 2,500          | 2,394.24          | 2,500          | 3,428.45          | 2,500          | 1,773.66                              | 2,500                   |  |
| 180 00 721045 Admin Mutual Aid                         |                |                   | 250            |                   | 250            |                                       | 250                     |  |
| 180 00 721060 Training                                 | 2,000          | 1,262.14          | 2,500          | 65.00             | 2,500          | 951.54                                | 2,500                   |  |
| 180 00 721070 Compressed Air                           | 500            |                   | 250            | 210.00            | 250            |                                       | 250                     |  |
| 180 00 721080 Extinguisher Recharges                   | 250            |                   | 300            |                   | 300            |                                       | 300                     |  |
| 180 00 721210 Communications                           | 4,000          | 3,800.00          | 4,000          | 3,000.00          | 4,000          | 4,000.00                              | 4,000                   |  |
| 180 00 721230 Fire Prevention                          | 2,000          | 1,508.49          | 2,000          | 4,016.46          | 2,000          | 1,795.76                              | 2,000                   |  |
| 180 00 721240 Hydrant/Water Supply                     | 250            | 370.17            | 300            | 661.94            | 300            | 72.71                                 | 300                     |  |
| 180 00 789005 Transfer to Reserves Fire                | 21,600         | 42,765.98         | 32,000         | 65,673.45         | 32,640         | 32,640.00                             | 33,295                  |  |
| 180 00 789038 Transfer to Reserves - Building          |                |                   |                |                   | 1,500          | 1,500.00                              | 1,500                   |  |
| Total Fire Expenses                                    | 143,615        | 144,249.19        | 480,950        | 152,397.81        | 554,360        | 138,145.81                            | 589,798                 |  |
| <b>Total Fire</b>                                      | <b>129,850</b> | <b>129,850.00</b> | <b>134,950</b> | <b>134,950.00</b> | <b>136,840</b> | <b>133,163.81</b>                     | <b>156,348</b>          | <b>14.26%</b>                                  |





**Township of Horton  
COUNCIL / COMMITTEE REPORT**

|  |                           |   |
|--|---------------------------|---|
| <b>Title:</b><br><br>COMMITTEE UPDATES<br>RECREATION | <b>Date:</b>              | January 8 <sup>th</sup> , 2019                |
|  | <b>Council/Committee:</b> | Council                                       |
|  | <b>Author:</b>            | Shane Lambert<br>Community Liaison<br>Officer |
|  | <b>Department:</b>        | Recreation                                    |

**RECOMMENDATIONS:**

THAT the Recreation Committee and Council members accept this report as information.

**Upcoming Events:**

Winter Carnival Feb. 23<sup>rd</sup>

Men's Hockey – February

**Christmas Craft Sale**

Was a huge success!! We had 30 vendors with 32 tables. I received 3 emails from various vendors, praising the set up and overall day, as one of the best ones. I did have a concern with the smell of the lines. I put water down the pipes as best as I could to reduce the smell. Next year utilize the radio to promote it more (retail wise). Overall, we had a net of \$726.

**Winter Carnival**

I will be chairing the committee this year, as no one would come forward to do so. We had our first meeting on Dec. 20<sup>th</sup>. We have picked a date of Feb. 23<sup>rd</sup>. Our next meeting is scheduled for Jan 3<sup>rd</sup>.

**Outdoor Rink:**

Outdoor rink is almost ready if not ready. Very good base of ice on it in most spots. The lines will be put down quite soon. The rink was opened unofficially over the Christmas holidays, unbeknownst to the Community Liaison Officer. The 2019 Schedule is attached.

**Country Dance**

I reviewed the survey results. It appears that the most popular answers were to reduce the number of free tickets (30), and to reduce the number of door prizes (30). There were a total of 42 returned survey's. In other words, reduce the overhead of the dance. Recommendation is to maintain the same price at the door and reduce the overhead of the cost of the dance.

**Horton Hoedown**

Celebrate Ontario Grant is being filled out, in collaboration with Tina Hunt, and due January 9<sup>th</sup>, 2019. As per the Resolution passed at the December 18<sup>th</sup>, 2018 Council Meeting, that a 2019 Horton Hoedown amended Business Plan must come forward during 2019 Budget deliberations for Council consideration.

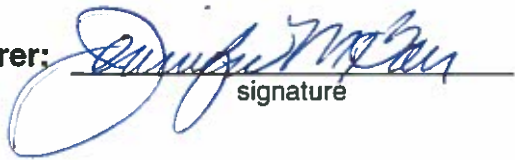

**RETURN TO AGENDA**

**ALTERNATIVES:** N/A

**FINANCIAL IMPLICATIONS:** N/A

**CONSULTATIONS:** N/A

Author:  \_\_\_\_\_ signature Other: \_\_\_\_\_ signature

Treasurer:  \_\_\_\_\_ signature C.A.O.  \_\_\_\_\_ signature

## HORTON TOWNSHIP OUTDOOR RINK HOURS

**Family Pass \$30.00**

**2019 Shinny Hockey Pass \$25.00**

**\$2.00 per person to Skate**

**Please pay attendant or place in Donation Box**

*There are costs incurred to run and maintain the rink at its present level & your donations are required to keep it running.*

**Note: The Rink will close at 9:00 pm nightly if not rented**

|                  |                         |                       |
|------------------|-------------------------|-----------------------|
| <b>MONDAY</b>    | 2:00 - 4:00PM           | Public Skating        |
|                  | 4:00 - 6:00             | Kids Shinny           |
|                  | 6:00 - 9:00 PM          | Available to Rent     |
| <b>TUESDAY</b>   | 2:00 - 4:00PM           | Public Skating        |
|                  | 4:00 - 6:00             | Kids Shinny           |
|                  | 8:00 - 10:00 PM         | Men's 4 vs. 4 Hockey  |
| <b>WEDNESDAY</b> | 2:00 - 4:00PM           | Public Skating        |
|                  | 4:00 - 6:00             | Kids Shinny           |
|                  | 6:00 - 9:00 PM          | Available to Rent     |
| <b>THURSDAY</b>  | 10:00 - 11:00 AM        | Parent & Tots Skating |
|                  | 2:00 - 4:00PM           | Public Skating        |
|                  | 4:00 - 6:00             | Kids Shinny           |
|                  | 7:00 - 9:00 PM          | Available to Rent     |
| <b>FRIDAY</b>    | 2:00 - 4:00PM           | Public Skating        |
|                  | 4:00 - 6:00             | Kids Shinny           |
|                  | 6:00 - 9:00 PM          | Available to Rent     |
| <b>SATURDAY</b>  | <del>12:00 - 2:00</del> | Family Skate          |
|                  | 2:00 - 4:00 PM          | Public Skating        |
|                  | 4:00 - 6:00             | Kids Shinny           |
|                  | 6:30 - 9:00 PM          | Available to Rent     |
| <b>SUNDAY</b>    | <del>12:00 - 2:00</del> | Family Skate          |
|                  | 2:00 - 4:00 PM          | Public Skating        |
|                  | 4:00 - 6:00             | Kids Shinny           |
|                  | 6:30 - 9:00 PM          | Available to Rent     |

**\*\*REMINDER: NO STICKS & PUCKS ALLOWED DURING FAMILY SKATING & PUBLIC SKATING TIMES \*\***

Shinny Hockey Times are subject to change as Rentals will take priority over Shinny Hockey.

The ice can be rented for \$100.00/hr. for shinny hockey, team practices or private skating parties, etc.

**RETURN TO AGENDA**



**Township of Horton  
COUNCIL / COMMITTEE REPORT**

|  |                           |   |
|--|---------------------------|---|
| <b>Title:</b><br><br>Outdoor Rink Sponsor Program Proposal | <b>Date:</b>              | January 8, 2019                             |
|  | <b>Council/Committee:</b> | Council                                     |
|  | <b>Author:</b>            | Shane Lambert,<br>Community Liaison Officer |
|  | <b>Department:</b>        | Recreation                                  |

**RECOMMENDATIONS:**

THAT Council accept the 2019 Outdoor Rink Sponsor Program Proposal as submitted by the Community Liaison Officer;

AND THAT if there are any surplus funds from this endeavor, they will go towards the Rink operating expenses.

**BACKGROUND:**

See attached proposal submission.

**ALTERNATIVES:**

**FINANCIAL IMPLICATIONS:**

Sponsorship - \$100.00 / family skate

Any surplus funds from this program will go towards the rink's operating expenses for 2019.

**CONSULTATIONS:**

CAO/Clerk Hope Dillabough and Treasurer Jennifer M. Barr

Author: Shane Lambert - via email  
signature

Other: \_\_\_\_\_  
signature

Treasurer: Jennifer M. Barr  
signature

C.A.O.: Hope Dillabough  
signature

THE CORPORATION OF THE TOWNSHIP OF HORTON

**Outdoor Rink Sponsor Program**

**Proposal**

**BUSINESS PLAN**

Submitted to the Recreation Committee and Council

Prepared by

Shane Lambert

Community Liaison Officer

January 8th, 2019

**RETURN TO AGENDA**

**PREAMBLE:**

To promote the Family Skate and the “footprint” of Horton’s new Council, along with local business.

**NEEDS AND PROBLEMS**

Getting enough sponsors to cover the entire year. Volunteers needed to sell hotdogs and hot chocolate.

**GOALS AND OBJECTIVES**

To promote family actives at the outdoor rink.

**SCOPE OF WORK and TIMELINES**

- Total of 8 possible weeks = 8 sponsors (possibly 5 council and 3 or more local businesses)
- Council and local business sponsor 1 weekly family skate
- Each Sponsor will donate \$100 to cover costs of Hot Chocolate and Hotdogs
- Volunteer/rink attendant to sell hotdogs and Hot chocolate for \$1
- Day of the sponsor skate could be Saturday or Sunday
- Charge \$1 per hotdog and hot chocolate (to go towards Recreation Dept.

**KEY PERSONNEL**

Project Manager                      Shane Lambert

Department Staff                      Rink Attendant/Volunteers

**ENDORSEMENT/SPONSORS**

Possibly 5 Council Members and 3 or more local business will sponsor the skate by donating \$100 to cover the costs of Hotdogs and Hot Chocolate.

**EVALUATION**

If successful, program can extend to other services. It also can be a "jumpstart" program to get more advertising at the Community Centre.

**PLAN REQUIREMENTS**

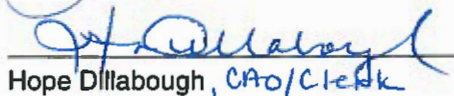
Will need to plan and purchase hotdogs and hot chocolate ahead of time.

If there are any surplus funds from this endeavor shall go towards the rink operating expenses for 2019.

I have reviewed this Business Plan and proposed budget and I concur.

  
Jennifer Barr, Treasurer

January 8<sup>th</sup>, 2019  
Date

  
Hope Dillabough, CAO/Clerk

January 8<sup>th</sup>, 2019  
Date

Respectfully prepared and submitted:

Via e-mail  
Shane Lambert Community Liaison Officer

January 8<sup>th</sup>, 2019  
Date



**Township of Horton  
COUNCIL / COMMITTEE REPORT**

|                                   |                    |   |
|-----------------------------------|--------------------|---|
| Title:<br><br>2019 Horton Hoedown | Date:              | January 8, 2019                             |
|                                   | Council/Committee: | Council                                     |
|                                   | Author:            | Shane Lambert,<br>Community Liaison Officer |
|                                   | Department:        | Recreation                                  |

**RECOMMENDATIONS:**

This item is for discussion purposes. The CAO/Clerk will prepare a resolution upon Council's discussion and recommendation to either move forward or not.

**BACKGROUND:**

See attached proposal submission.

**ALTERNATIVES:**

- 1) Horton Hoedown moves forward
- 2) Horton Hoedown does not move forward


**FINANCIAL IMPLICATIONS:**

Treasurer's Comments: The Performer's rates have not been amended due to the change in large-scale performers; alcohol stock hasn't been amended; admission fees have not been amended due to the change in large-scale performers; no cost reflected for mail-outs (ex. Sponsors); Hotel rooms rates have not been amended due to the change in large-scale performers.

CAO/Clerk's Comments: There will be significant changes in staffing and duties during Summer 2019 due to the impending retirement of the Treasurer. The office will not have a summer student either this year. Office Staff, at this time, are not prepared to undertake the majority of the clerical tasks as performed last year. The CAO/Clerk will maintain the duties of insurance information, special occasion permit for the event.

**CONSULTATIONS:**

Jennifer Barr, Treasurer  
Hope Dillabough, CAO/Clerk

Author:  signature \_\_\_\_\_ Other: \_\_\_\_\_ signature \_\_\_\_\_

Treasurer:  signature \_\_\_\_\_ C.A.O.:  signature \_\_\_\_\_

**RETURN TO AGENDA**



THE CORPORATION OF THE TOWNSHIP OF HORTON

**Horton Township Horton Hoedown**  
**2019 Proposal**

**BUSINESS PLAN**

Submitted to the Recreation Committee and Council

Prepared by

Tina Hunt

Recreation Public Advisory Member

Amended January 4, 2019

**RETURN TO AGENDA**

**PREAMBLE:**

Last year was the first year for the Horton Hoedown. All though not shown through money lost the festival was a huge success, with lots of positive comments surrounding the event. The hope is to continue with this festival in 2019 and work towards growing and improving on this festival concentrating on tourism and economic development. It was apparent at the festival, that the majority of people had a fantastic time and that tourism had been brought to out area with KOA camp sites being filled. Lessons were learnt the first year that will assist with making this event grow and become the success we know it can be.

**NEEDS AND PROBLEMS**

As there was a significant deficit the first year that is obviously of concern, but the committee is prepared to look at our budget and figure out where we can make cuts and where more attention needs to be paid to draw the numbers in that we would like to see for the 2019 festival.

One of the concerns, being that if this festival is to go ahead, our entertainment needs to be booked asap so we have enough time for advertising and have ticket sales available in advance of when we were able to do last year.

One of the lessons learnt last year was we require more time then what we had for advertising and promoting of the event.

Also, we need to look at a better weekend that does not conflict with an already established festival. The committee now has a very strong baseline and a better understanding of how to make a festival successful.

The Celebrate Ontario Grant, would be a great way to bring in some extra funds to assist with making the festival a success.

**GOALS AND OBJECTIVES**

To plan and execute a successful Horton Hoedown in 2019.

**SCOPE OF WORK and TIMELINES**

- Apply for Celebrate Ontario Grant by Jan 9, 2019
- Start the planning and organizing of the festival ASAP
- Book entertainment ASAP
- The focus on this year's festival on promoting tourism
- Deciding on how to enhance and improve the festival

**Age Groups:**

Family oriented festival all ages welcome

**KEY PERSONNEL**

Committee Chair

Tina Hunt

Committee Members

All committee members from 2018 (subject to change)

**ENDORSEMENT/SPONSORS**

Working this year to increase our corporate sponsorships to assist with the costs of the festival.

**EVALUATION**

The 2018 festival was evaluated by the financial loss, but also needs to be noted again that the festival was a huge success in terms of the persons that attended, the performers feedback and volunteer input.

The Committee is working towards recouping some costs with fundraisers planned for 2019 and the intention to continue with fundraisers for recouped the money lost.

**OPERATIONAL ANNUAL MAINTENANCE COSTS**

| <b>Expenses</b>                 | <b>2018</b>                         | <b>2019 (projected)</b> |
|---------------------------------|-------------------------------------|-------------------------|
| Special Event Insurance         | 0.00                                | 0.00                    |
| Staff/Volunteer Shirts          | 662.20                              | 500.00                  |
| Advertising                     | 2634.78                             | 4000.00                 |
| Forms/Contracts                 | Office absorbed/Tara<br>(food)      | 100.00                  |
| Mail/Envelopes                  | Office Absorbed                     | 100.00                  |
| Licenses/Permits                | 359.95                              | 359.95                  |
| Bar Stocking                    | 4354.51                             | 4400.00                 |
| Bar Tickets                     | 62.77                               | 70.00                   |
| Fencing/Barricades              | 3069.00                             | 3069.00                 |
| Construction of Bar             | 693.25                              | 0.00                    |
| Security Staff/First Aid/Police | 7326.16                             | 7500.00                 |
| Fire Bar Share                  | 1678.95 (donating back for<br>2019) | 1679.00                 |
| Bracelets                       | 214.21                              | 215.00                  |
| Production Manager              | 2000.00                             | 2000.00                 |
| Production Staff                | 3300.00                             | 3300.00                 |
| Local Talent                    | 950.00                              | 1000.00                 |
| Opening Acts                    | 10000.00                            | 10000.00                |
| Main Performer                  | 23000.00                            | 23000.00                |
| Performers food/beverage        | 1688.25                             | 1500.00                 |
| Hotel Rooms                     | 2023.00                             | 2100.00                 |
| Equipment Rentals               | 14185.24                            | 15000.00                |
| Stage Rentals                   | Equipment rentals                   | Equipment rentals       |
| Fire Extinguishers              | Donated                             | 0.00                    |

|                          |                   |                   |
|--------------------------|-------------------|-------------------|
| KOA Electrical           | 5353.64           | 5000.00           |
| Tent Rental              | Donated           |                   |
| Radio Rentals            | 524.06            | 525.00            |
| Equipment Transportation | 265.65            | 0.00              |
| Portable Lights          | Equipment rentals | Equipment rentals |
| Golf Carts               | 1200.00           | 1200.00           |
| Signs/Banners            | 1279.78           | 700.00            |
| Logo Merchandise         | 3856.01           | 1500.00           |
| Cleaning Supplies        | 118.71            | 125.00            |
| Potable Toilets          | 2492.50           | 2500.00           |
| Fair Booth               | 60.00             | 60.00             |
| Misc                     | 286.16            | 0.00              |
| <b>Total</b>             | <b>93,638.78</b>  | <b>91,502.95</b>  |

| <b>Revenues</b>         | <b>2018</b>     | <b>2019</b>       |
|-------------------------|-----------------|-------------------|
| Sale of Beer/Coolers    | 10641.00        | 17000.00          |
| Vendors                 | 1369.38         | 1600.00           |
| Admission               | 23462.76        | 42100.00          |
| Logo Merchandise        | 1162.13         | 1800.00           |
| Sponsors                | 12195.00        | 15000.00          |
| Celebrate Ontario Grant | 0.00            | Estimate 14000.00 |
| Ontario 150 Surplus     | 1662.53         | 0.00              |
| <b>Total</b>            | <b>50492.80</b> | <b>91500.00</b>   |

### Schedule:

#### Friday

4pm - Gates Open

4pm - Talent Competition

7pm - Talent Main Stage Starts (The Riley New Band and Rain Water Whisky) \*

10pm - Main Stage Finished music continues in Beer tent

1am - Music in Beer tent done, and Beer tent closed

#### Saturday

9am - Craft Sale (open to the public until noon)

11am - Talent competition continued finals

1pm - Music Starts (local talent and others)  
8pm - Main Act - The Recklaws\*  
10pm - Music Finished  
10pm - Music Continues in Beer tent  
1am - Festival Closed

*\*will be Confirmed*

**PLAN REQUIREMENTS**

The approval of council to continue with the planning of the festival.

I have reviewed this Business Plan and proposed budget and I concur.

\_\_\_\_\_  
Jennifer Barr, Treasurer

January 4, 2019  
Date

\_\_\_\_\_  
Hope Dillabough

January 4, 2019  
Date

Respectfully prepared and submitted:

Submitted via e-mail  
Tina Hunt Recreation Committee Member

January 4, 2019  
Date



## THE CORPORATION OF THE TOWNSHIP OF HORTON Memo from the CAO/Clerk as of January 4<sup>th</sup>, 2019

INFORMATION provided **NOT** included in the  
Regular Council meeting package of January 8<sup>th</sup>, 2019

### **INFORMATION EMAILED**

1. 2019 CONFERENCE DELEGATION REQUESTS
2. AMO POLICY UPDATE – DECEMBER 18, 2018
3. AMO POLICY UPDATE – DECEMBER 20, 2018
4. AMO POLICY UPDATE – DECEMBER 21, 2018
5. CNL – INVITATION – FEBRUARY 15, 2019
6. FCM – PRESIDENT’S CORNER
7. GARRISON PETAWAWA – INVITATION
8. MINISTERS ANNUAL REPORT ON DRINKING WATER
9. RCDHU – MUNICIPAL CANNABIS TOOL KIT
10. COUNCIL CALENDAR – JANUARY – MARCH

**RETURN TO AGENDA**



**Township of Horton  
COUNCIL / COMMITTEE REPORT**

|   |  |
|---|--|
| <b>Title:</b><br><br>Cannabis Retail<br>Opt-in or Opt-out | <b>Date:</b> January 8 <sup>th</sup> , 2019  |
|   | <b>Council/Committee:</b> Council            |
|   | <b>Author:</b> Hope Dillabough,<br>CAO/Clerk |
|   | <b>Department:</b> Administration            |

**RECOMMENDATIONS:**

For discussion purposes.

**BACKGROUND:**

Recreational Cannabis was legalized on October 17<sup>th</sup>, 2018. The government is moving forward with a tightly regulated private retail model for cannabis that would launch by April 1, 2019. The Government of Ontario has set up a licensing and regulatory framework to regulate private retail of recreational cannabis.

Under Bill 36, there will be an option for lower-tier municipalities to opt in or opt out of allowing licensed retail cannabis stores to operate in their municipality. The deadline to opt in or out is January 22<sup>nd</sup>, 2019.

To officially opt-out, a resolution is required to be passed by Council stating such and a Certified True Copy sent to the Alcohol and Gaming Commission of Ontario (AGCO).

If we don't do anything by the January 22<sup>nd</sup>, 2019 deadline, by default the municipality has opted in.

**ALTERNATIVES:** n/a

**FINANCIAL IMPLICATIONS:** n/a

**CONSULTATIONS:** n/a

**ATTACHMENTS:**

Attachment # 1 – AMCTO Article: Cannabis, INC.

Attachment # 2 – Article by John Carter – Renfrew Mercury

**Author:**

  
signature

**Other:**

\_\_\_\_\_  
signature

**Treasurer:**

\_\_\_\_\_  
signature

**C.A.O.**

  
signature

**RETURN TO AGENDA**

# CANNABIS, INC.

Ontario is still finding its way through retail regulations

By Robert Remington

Recreational cannabis became legal in Canada in October. But for Ontario, that's only half the story. The other shoe drops on April 1, when the provincial government will allow retail cannabis stores to open. That delay of 5-1/2 months from the day recreational cannabis was legalized by federal regulation on Oct. 17 made Ontario and Nunavut the only jurisdictions in Canada with no retail cannabis shops. In Ontario, cannabis can only be legally purchased online through the Ontario Cannabis Store.

For municipal administrators in Ontario who must turn regulations into reality, the spring arrival of cannabis shops brings another set of issues in what has been a tumultuous few months of transition to legalized cannabis. Under provincial regulations, municipalities must decide by Jan. 22 if they want retail cannabis stores in their communities come spring. Those that decide against stores can change their mind at a later date. But those that accept bricks-and-mortar cannabis stores by the Jan. 22

deadline can't change their minds. Once you opt in, you're in.

According to the *Ontario Cannabis Act*, a municipality "may pass a resolution by January 22 prohibiting cannabis retail stores. Such a prohibition may be lifted by a later resolution passed by the municipality, but a municipality's decision to do so is final and may not be further reversed."

Of the many concerns and uncertainties around cannabis legalization – including provincial control that takes licensing and zoning out of the hands of local governments most in tune with their communities – municipal administrators appear to agree that it is wise for the province to insist that once cannabis stores are allowed to open, they should not be forced to close in the future.

"Deciding to close the door at a later date I think would be very problematic



Shayne Turner

for the business sector because they would always be operating under the cloud that they could be requested to close. So I understand (the province's) rationale," says Shayne Turner, director of municipal enforcement services for the City of Waterloo.

Tracey Cook, executive director of municipal licensing standards for the City of Toronto, concurs: "Opting in later is fair and reasonable. The opposite would be a challenge. If Toronto opts in and has 100 stores, and then all of sudden opts out, what happens with the operators?"

While he sees merit in the go-slow approach to opting in later, Turner says provincial funding appears to benefit those who agree by Jan. 22 to allow cannabis retail on April 1.

The province will provide \$40 million over two years to help municipalities with the implementation



“  
**Despite the fact that it is a legalized product and consumption is legal, there are some people who still think this is not a good idea.**  
 ”

costs of legalization. A first payment will be distributed to all municipalities on a per household basis, adjusted so that each municipality receives at least \$5,000. A second payment will be distributed after the proposed deadline for municipalities to opt out, on Jan. 22. According to Attorney General Ministry spokesman Brian Gray, “Municipalities that have not opted out as of that date would receive funding on a per household basis, adjusted so that each municipality receives at least \$5,000.”

Turner says he interprets that to mean those who opt out will be capped at \$10,000, or at least have no guarantee that they will receive further funding, and those that opt in would have a bigger share of what is left over after everyone receives their initial payments.

For Ontario municipalities, it’s another twist on the bumpy road to



Tracey Cook

legalization that began when Premier Doug Ford’s Conservative government decided to privatize cannabis distribution two months before legalization. The Ford government’s free-market approach upended previous Liberal government plans for government-run stores. It also reversed the Liberals’ plan for smoking cannabis

in private residences only; the new government would allow smoking in many of the same places as tobacco but with many of the same restrictions as in the *Smoke-Free Ontario Act*.

The about-face left Ontario municipalities grappling with a host of questions including zoning, licensing and managing perceptions around public consumption. Although many of those issues have been sorted out, uncertainty remains.

The so-called “opt in, opt out” decision by Jan. 22, for instance, will

loom large on municipal calendars in the next two months. Municipal elections were held Oct. 22. With some new councils not officially sworn in until the first week of December, the Jan. 22 deadline leaves a window of about seven weeks over the holiday season to make a decision about cannabis stores. That may not be a huge problem for those councils with a large number of returning incumbents who have already grappled with the issue, says Turner. But for councils with a high turnover of elected members, a retail cannabis decision could be a baptism-by-fire for rookie councillors.

"Some municipalities were having preliminary discussions with members of their councils. If you only have a change in minor makeup to your council, then you have a bit of an advantage. But if a municipal council sees a significant change in members, then their time is somewhat constrained," Turner said.

Once April 1 rolls around, other questions abound. What will retail stores look like? Will there be guidelines on design – Sixties hippie tie-dye or Vegas-style flashing neon? What proximity can cannabis stores have to each other? Will there be minimum distances, as with grocery stores, or will there be clusters? Will municipalities be able to have neighbourhood clusters – a sort of cannabis district? Could stores be banned from some areas?

On these issues, municipalities are constrained by provincial regulations. The province, which will license cannabis stores through the Alcohol and Gaming Commission of Ontario (AGCO), has said that the number of cannabis stores will not be capped and that the market will decide. Once the AGCO receives an application from a licensed retail operator, a public notice will be posted on the AGCO website and a placard displayed at the proposed retail store location to indicate that a licensee has applied for an authorization. Local residents and municipalities would have a 15-day window to provide written submissions to the regulator in respect of the application.

According to Gray, "The registrar would assess any submissions

received and determine whether granting the authorization is in the public interest." As for interior or exterior appearances of stores, which would have been uniform under the Liberals' government-run model, Gray says: "Parameters will be developed following further consultation."

From a zoning perspective, Turner says the legislation is "somewhat restrictive."

"Municipalities know the nature of their communities best. Having a fully constrained approach doesn't allow the municipalities to react based on the needs of their communities," he said.

For example, some municipalities might have a downtown core or business improvement area (BIA) where they don't want a retail shop, whereas "others might welcome them," Turner said. "A tourist area, perhaps like up the Muskokas, or Niagara-on-the-Lake, may view things differently than cities like Toronto or Windsor. Municipal zoning gives municipalities the ability to plan for and design their community based on the nature of the community. I think that ability is constrained by the province. That might be a challenge."

Cook says Toronto is fine with provincial licensing, which eliminates the need for municipalities to develop and implement a licensing regime, as long as the regulations and rules around it are robust. "I have every reason to believe our municipal concerns are very much akin to the province and the feds as far as access to use and impact on communities."

That seems to be true, given that cannabis use mostly aligns with the *Smoke-Free Ontario Act*, which restricts use around sensitive areas like playgrounds, sports fields and entrances. As for product display in stores, Gray notes that products cannot be visible or sold to youth and must be sold from behind the counter. Promotions must be limited to factual information and cannot be appealing to youth. Sponsorships and endorsements are not allowed.

As for public consumption, Turner believes municipalities will be forced to deal with what could be jarring public perceptions about cannabis use in public. "Despite the fact that it is a

legalized product and consumption is legal, there are some people who still think this is not a good idea." While regulations around playgrounds and recreation areas are welcome, "I think it's going to be a bit of an enforcement challenge from a manpower perspective," Turner says. "Municipal staff is going to have to deal with these perceptions even though we have very little in the way of controls to deal with them."

Cook agrees that municipalities will feel the reality of cannabis legalization. "We are where the rubber hits the road. We are the ones who are closest to our communities." Yet she says the transition, although tumultuous, has also been pragmatic and considered.

"It's been quite a journey but I will tell you, quite honestly, our dealings with the province have been excellent. I have not seen that change even with change in the political direction. The province reached out as soon as they could. I can't fault them for wanting to have as consistent an approach as possible, for having one regime. The more consistent that can be is better for everyone."

All three levels of government must act collectively in the best interest of the public, says Cook. "Finger pointing doesn't help." It was, after all, a federal decision. "The province got hooped, too." ■



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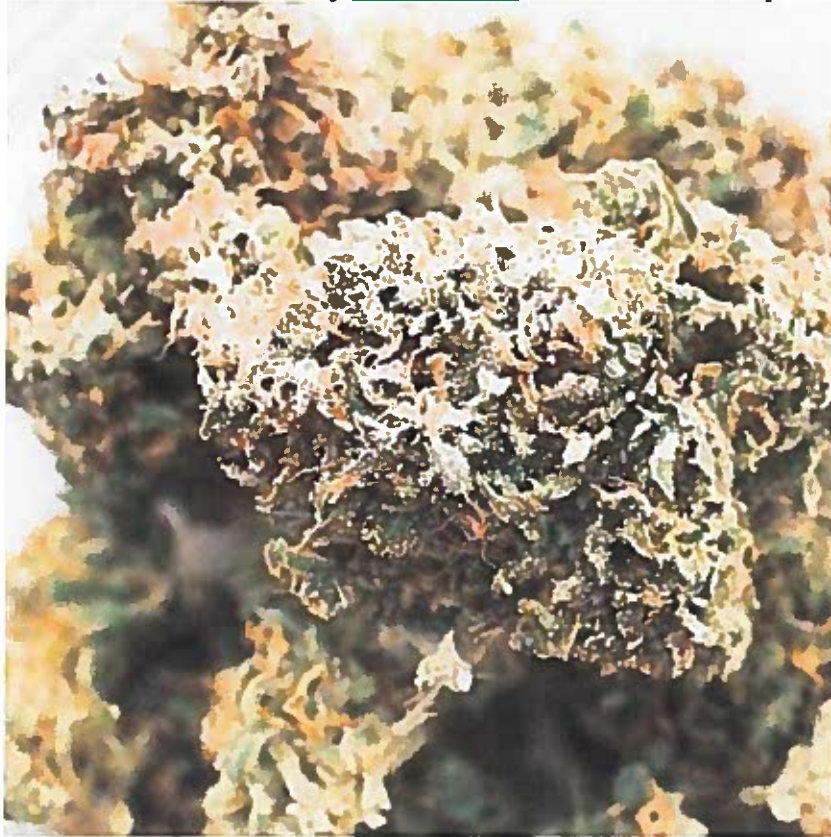
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## 'Seems absurd to me': public pot puffing peeves politicians

NEWS Dec 31, 2018 by [John Carter](#) Renfrew Mercury



Now that marijuana is legal, politicians are dealing with issues surrounding where it should be sold and consumed. - Submitted

While most local councils will allow pot stores in their municipalities, they still have significant concerns about where it can be consumed.

Several local councillors have complained that senior levels of government should spend more time on determining where marijuana can be used and less on regulating where it can be sold.

Renfrew County and Admaston-Bromley are among area councils expressing concern that smoking pot is being regulated in line with tobacco rules and not alcohol. County

# RETURN TO AGENDA

councillors are displeased that while people aren't allowed to drink alcohol in public, they are able to walk down the street smoking joints.

However, a letter to the provincial government from Renfrew County detailing the concerns has been put on hold because of continued cannabis rule changes coming out of Queen's Park. One of the latest adjustments temporarily caps the number of outlets in the province to 25 when the retail system is launched on April 1 to start taking over from the online service.

It appears McNab-Braeside, Greater Madawaska, Admaston-Bromley and Bonnechere Valley are among townships opting in to the province's retail cannabis system, although it may be some time before stores are approved in their areas. Municipalities have to decide by Jan. 22, with only a few so far in the province opting out for a variety of reasons ranging from public opposition and uncertainties in the process to a lack of provincial financial support.

Renfrew and Arnprior councils are expected to make a decision at their meetings next week.

Renfrew County council recommended extending the deadline at least until the Alcohol and Gaming Commission of Ontario (AGCO) unveils its regulations governing cannabis retail outlets.

Admaston/Bromley Mayor Michael Donohue suggested municipalities will have to pass their own bylaws if the province doesn't alter its alignment of cannabis use with the Smoke-Free Ontario Act.

In a discussion at the first meeting of the newly re-elected Admaston/Bromley council, Donohue noted that while retail pot outlets can't be located within 150 metres of schools, people would be allowed to smoke marijuana 20 metres away.

"It seems absurd to me," he said.

Council was to address the issue at its Jan. 3 meeting after reviewing a staff report recommending that if it does opt in, any pot stores in the township be discouraged from locating near playgrounds, ball parks, community centres, libraries and other areas frequented by youth.

At council's Dec. 6 meeting, township clerk-treasurer Annette Gilchrist reported the township has received the first \$5,000 from the province to help it deal with the legalization of cannabis. Municipalities opting in will receive another \$5,000 and a share

**RETURN TO AGENDA**

in any future surplus excise tax funds to be used in cannabis-related areas such as education and prevention.

Donohue noted that once a municipality opts in, it can't opt out. However, if it opts out, it can still opt in at a future date.

The province explained it decided to limit the number of cannabis outlets to 25 on April 1 because of "severe supply shortages" it blames on the federal government. More stores will be phased in as supply increases.

The AGCO will implement a lottery system to determine who receives the initial licences. All interested parties will be able to submit an expression of interest form online to the AGCO from Jan. 7-9 and the draw will be conducted Jan. 11 with the results to be posted on the AGCO's website within 24 hours.

The lottery process will be overseen by a third-party fairness monitor to ensure equality, transparency and an appropriate distribution of stores in each region of the province. Further details are available at [www.agco.ca](http://www.agco.ca).

by [John Carter](#)

John can be reached at [john.carter@metroland.com](mailto:john.carter@metroland.com). Follow him on [Twitter](#) and on [Facebook](#)

**RETURN TO AGENDA**

**The Corporation of the Township of Horton**

**BY-LAW NO. 2019-01**

**BEING A BY-LAW TO ESTABLISH TEMPORARY BORROWING**

**WHEREAS** Section 406 of the Municipal Act, 2001, as amended, authorizes a municipality to temporarily borrow until taxes are collected and other revenues are received;

**WHEREAS** the Council of the Township of Horton (the "Corporation") deems it necessary to borrow the sum of Five Hundred Thousand Dollars (\$500,000.00) to meet current expenditures of the Corporation for the year;

**BE IT THEREFORE ENACTED** as a By-Law of the Corporation as follows:

1. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer/Tax Collector are hereby authorized to borrow on behalf of the Corporation from THE TORONTO-DOMINION BANK (the "Bank") from time to time by way of promissory note or bankers' acceptance a sum or sums not exceeding at any one time Five Hundred Thousand Dollars (\$500,000.00) to meet, until the taxes are collected and other revenues are received, current expenditures of the Corporation for the year 2018.
2. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer/Tax Collector are hereby authorized to sign, make or draw on behalf of the Corporation and to furnish to the Bank from time to time promissory notes or bankers' acceptances for the sum or sums so borrowed with interest or any other charges at such rates as the Bank may from time to time determine.
3. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer/Tax Collector are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and the amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
4. All sums borrowed from the Bank and any interest thereon and any other charges in connection therewith shall, be a charge upon the whole of the revenues of the Corporation for the current year and any preceding years as and when such revenues are received and that the Mayor or Deputy Mayor and CAO/Clerk or Treasurer/Tax Collector are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement or Agreements of the Corporation charging the said revenues of the Corporation with payment of all sums borrowed from the bank and any interest thereon and any other charges in connection therewith.
5. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer/Tax Collector are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, and of any interest thereon and any other charges in connection therewith, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any other source.

READ a first and second time this 8<sup>th</sup> day of January 2019.

READ a third time and finally passed this 8<sup>th</sup> day of January 2019.

\_\_\_\_\_  
MAYOR David M. Bennett

\_\_\_\_\_  
CAO/Clerk Hope Dillabough

**RETURN TO AGENDA**

**CERTIFICATE**

I hereby certify that the forgoing is a true copy of By-Law No. 2019-01 of the Corporation of the Township of Horton in the County of Renfrew duly passed at a meeting of the Council of the said Corporation duly held on the 8<sup>th</sup> day of January 2019 that the said By-Law is under the seal of the Corporation and signed by its proper officers as required by law and that the said By-Law is in full force and effect.

DATED this 8<sup>th</sup> day of January 2019.

By: \_\_\_\_\_  
MAYOR David M. Bennett

By: \_\_\_\_\_  
CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**

**SECURITY AGREEMENT  
MUNICIPALITIES AND SCHOOL BOARDS**

**To: THE TORONTO-DOMINION, (the “Bank”)**

**WHEREAS** by a By-law passed by the Council of the Corporation of the Township of Horton on the 8<sup>th</sup> day January 2019, authority was given to the Mayor or Deputy Mayor and CAO/Clerk or Treasurer/Tax Collector to borrow from the Bank the sum or sums therein mentioned and this Agreement was authorized.

**AND WHEREAS** the Corporation desires to borrow the said sum or sums from the Bank.

**NOW IT IS HEREBY AGREED** by the Corporation that in consideration of the Bank advancing or providing the said sum or sums to the Corporation that all the revenues of the Corporation of whatever nature and kind are hereby charged to and in favour of the Bank, as security for payment of the moneys so advanced or provided by the Bank and any interest thereon and any other charges in connection therewith and the Bank shall have a lien upon all such revenues until the charge hereby and by the said By-law created is satisfied.

The Corporation represents and warrants that the whole or any part or parts of the revenues of the Corporation are not subject to any prior charge, except as disclosed to the Bank in writing.

IN WITNESS WHEREOF the Corporation has caused its corporate seal to be hereunto affixed under the hands of its proper officers as required by law this 8<sup>th</sup> day of January 2019.

WITNESS:

\_\_\_\_\_

By: Sign \_\_\_\_\_  
Title: MAYOR David M. Bennett

Sign \_\_\_\_\_  
Title: CAO/CLERK Hope Dillabough



**CORPORATION OF THE TOWNSHIP OF HORTON  
BY-LAW No. 2019-02**

**BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY  
AND TO PROVIDE FOR THE PAYMENT OF TAXES.**

**WHEREAS** Section 317(1) of The Municipal Act, 2001, provides that the Council of a local municipality, before the adoption of the estimates for the year under Section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipal purposes.

**WHEREAS** Section 317(3), p.(1) of The Municipal Act, 2001, provides that the amount levied on a property, shall not exceed 50 percent of the total amount of taxes for municipal and school purposes levied on the property for the previous year.

**WHEREAS** Section 317 (3), p. (3), of The Municipal Act, 2001, provides that for the purposes of calculating the total amount of taxes for 2018, if any taxes for municipal and school purposes were levied on a property for only part of the previous year, because assessment was added to the tax roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes had been levied for the entire year, 2018.

**WHEREAS** section 317 (9) of The Municipal Act, 2001, provides that if the council of a municipality is of the opinion that the taxes levied under subsection (1) on a property are too high or too low in relation to its estimate of the total taxes that will be levied on the property, the council may adjust the taxes on the property to the extent it considers appropriate.

**NOW THEREFORE** the Council of the Corporation of the Township of Horton hereby enacts as follows:

1. **THAT** an effective tax rate, for each property class, amounting approximately to 50 per cent of the 2018 tax levied for Upper-Tier, Lower-Tier and Education purposes, be applied against the whole of the 2019 assessment for real property in all classes to generate an interim tax levy.
2. **THAT** the said interim tax levy shall become due and payable in two instalments due on the 28<sup>th</sup> day of February 2019 and the 31<sup>st</sup> day of May 2019.
3. **THAT** on all taxes of the interim levy, which are in default on the first day after the due date, a 1.25 per cent penalty shall be added and thereafter a penalty of 1.25 per cent per month will be added on the 1<sup>st</sup> day of each and every month the default continues, until December 31<sup>st</sup>, 2019.
4. **THAT** the collector is hereby authorized to mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
5. **THAT** taxes are payable at the Township of Horton Municipal Office, 2253 Johnston Rd., RENFREW, ON K7V 3Z8.
6. **THAT** the Collector and/or Treasurer are hereby empowered to accept part payment from time to time on account of any taxes due.
7. **THAT** this By-Law shall come into force and take effect immediately upon the passing thereof.

READ a first and second time this 8<sup>th</sup> day of January, 2019.

READ a third time and finally passed this 8<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
MAYOR David M. Bennett

\_\_\_\_\_  
CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**

**THE CORPORATION OF  
THE TOWNSHIP OF HORTON  
BY-LAW NO. 2019-03**

Being a By-law to appoint an auditor  
for the Township of Horton

**WHEREAS** Section 296 (1) of the Municipal Act, 2001 S.O., 2001 c. 25, as amended, requires the Council of every Municipality to appoint an auditor licensed under the *Public Accountancy Act*, and

**WHEREAS** the Council of the Corporation of the Township of Horton deems it necessary to appoint an auditor;

**NOW THEREFORE** the Council of the Corporation of the Township of Horton enacts as follows:

1. That MacKilligan and Associates of Renfrew be appointed as the auditor for the Corporation.
2. That the term of this by-law shall be January 1, 2019 to December 31, 2019.
3. That this by-law shall take effect upon final passing.
4. That By-law No. 2018-03 is hereby repealed.

**READ** a First and Second time this 8<sup>th</sup> day of January 2019.

**READ** a Third Time and Passed this 8<sup>th</sup> day of January 2019.

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**

**THE CORPORATION OF  
THE TOWNSHIP OF HORTON  
BY-LAW NO. 2019-04**

Being a By-law to appoint members  
to the Committee of Adjustment

**WHEREAS** under Section 44(1) of the Planning Act, 1990, R.S.O., Chapter P. 13, as amended, the Council of the Municipality may appoint a Committee of Adjustment for the Municipality; and

**WHEREAS** the composition and terms of the office of the members of the Committee of Adjustment are defined in Section 44 of The Planning Act;

**NOW THEREFORE** the Council of the Corporation of the Township of Horton enacts as follows:

1. The following persons shall be appointed to the Township of Horton Committee of Adjustment for the term of office indicated:

| <u>Name</u>                 | <u>Term of Office Expires</u>    |
|-----------------------------|----------------------------------|
| Lane Cleroux, Chair         | December 31 <sup>st</sup> , 2019 |
| David M. Bennett, Mayor     | December 31 <sup>st</sup> , 2019 |
| Glen Campbell, Deputy Mayor | December 31 <sup>st</sup> , 2019 |
| Doug Humphries, Councillor  | December 31 <sup>st</sup> , 2019 |
| Tom Webster, Councillor     | December 31 <sup>st</sup> , 2019 |

2. That a Quorum for this Committee shall consist of any three of the above members.
3. That the Secretary/Treasurer for this Committee shall be Hope Dillabough, CAO/Clerk.
4. By-law No. 2018-04 is hereby repealed.

This by-law shall come into force and take effect upon the day of final passing thereof.

**READ** a First and Second time this 8<sup>th</sup> day of January 2019.

**READ** a Third Time and Passed this 8<sup>th</sup> day of January 2019.

\_\_\_\_\_  
MAYOR David M. Bennett

\_\_\_\_\_  
CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**

**THE CORPORATION OF  
THE TOWNSHIP OF HORTON  
BY-LAW NO. 2019-05**

Being a by-law to appoint valuers of  
livestock and poultry for the Township.

**WHEREAS** the Ontario Wildlife Damage Compensation Program and Section 4.1 of the Protection of Livestock and Poultry from Dogs Act, R.S.O. 1990 Chapter L.24, as amended, requires Council of local municipalities to appoint one or more persons as valuers of livestock and poultry; and

**WHEREAS** the Council of the Corporation of the Township of Horton deems it necessary to appoint two valuers of livestock and poultry;

**NOW THEREFORE** the Council of the Corporation of the Township of Horton enacts as follows:

1. That J. Andrew Kluge and Jennifer Stewart be appointed valuers of livestock and poultry for the Corporation.
2. The remuneration shall be set by Council plus travel expenses as determined by Council policy.
3. This by-law shall take effect January 1<sup>st</sup>, 2019.
4. By-law No. 2018-05 is hereby repealed.

**READ** a First and Second Time this 8<sup>th</sup> day of January 2019.

**READ** a Third Time and Passed this 8<sup>th</sup> day of January 2019.

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**

**THE CORPORATION OF  
THE TOWNSHIP OF HORTON  
BY-LAW NO. 2019-06**

Being a by-law to appoint fence viewers  
for the Township of Horton

**WHEREAS** Section 2 of the Line Fences Act, R.S.O. 1980, Chapter 242, as amended, requires the Council of local municipalities to appoint, by by-law, as many fence viewers as Council feels necessary; and

**WHEREAS** the Council of the Corporation of the Township of Horton enacts as follows:

1. That Reginald Laventure, David McGregor and Peter Tippins be appointed as fence viewers for the Corporation of the Township of Horton.
2. The remuneration shall be set by Council plus travel expenses as determined by Council policy.
3. This By-law shall take effect upon final passing.
4. By-law no. 2018-06 is hereby repealed.

**READ** a First and Second time this 8<sup>th</sup> day of January 2019.

**READ** a Third Time and Passed this 8<sup>th</sup> day of January 2019.

\_\_\_\_\_  
MAYOR David M. Bennett

\_\_\_\_\_  
CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**

**CORPORATION OF THE TOWNSHIP OF HORTON****BY-LAW NO. 2019-07****A BY-LAW TO CONFIRM PROCEEDINGS OF  
THE COUNCIL OF THE TOWNSHIP OF HORTON  
AT THE REGULAR COUNCIL MEETING HELD JANUARY 8<sup>TH</sup>, 2019**

**WHEREAS** Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 8<sup>TH</sup> day of January, 2019 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 8<sup>th</sup> day of January, 2019.

READ a third time and passed this 8<sup>th</sup> day of January, 2019.

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**