



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING –DECEMBER 17TH, 2019 - 4:00 P.M.**

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. CONFIRMATION OF COUNCIL AGENDA

4. MINUTES FROM PREVIOUS MEETINGS

4.1 December 3rd, 2019 – Regular Council

PG.3

4.2 December 3rd, 2019 – Public Meeting

PG.9

5. BUSINESS ARISING FROM MINUTES

6. COMMITTEE REPORTS:

6.1 PLANNING COMMITTEE

▪ **CHAIR CLEROUX**

6.1.1 Consent Application B62/19 (1) – 2497095 Ontario Inc

PG.10

6.1.2 Request to Purchase Unopened Road Allowance

PG.18

6.1.3 November 2019 Building Report

PG.20

6.2 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE

▪ **CHAIR WEBSTER**

6.2.1 Chair's Report – Committee Meeting December 5th

PG.21

6.3 PROTECTIVE SERVICES COMMITTEE

▪ **CHAIR CLEROUX**

6.3.1 Chair's Report – Committee Meeting December 12th – placed on desk

7. CORRESPONDENCE SUMMARY

7.1 INFORMATION CORRESPONDENCE

7.1.1 CAO/Clerk Information Memo

PG.23

7.2 ACTION CORRESPONDENCE – NONE

8. DELEGATIONS &/or PUBLIC MEETINGS – NONE

9. BY-LAWS

9.1 2019-65 Adopt Corporate Policies – Section H *

PG.24

9.2 2019-66 Adopt Corporate Policies – Section I *

PG.25

9.3 2019-67 Zoning Amendment – Roelof Sein

PG.26

9.4 2019-68 Appoint Committee of Adjustment

PG.28

RETURN TO AGENDA

10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING
11. COUNCIL/STAFF MEMBERS CONCERNS
12. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)
13. RESOLUTIONS
14. IN CAMERA (Closed) SESSION (as required)
15. CONFIRMING BY-LAW 2019-69
16. ADJOURNMENT

PG.29

** Corporate Policy Section H & I are available at the office upon request **

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
DECEMBER 3RD, 2019

There was a Regular Meeting of Council held in the Township Council Chambers on Tuesday December 3rd, 2019. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, Councillor Cleroux and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Admin/Planning Assistant-Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2. CONFIRMATION OF COUNCIL AGENDA

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-269

Seconded by Councillor Webster

THAT Council adopt the Agenda for the December 3rd, 2019 Meeting, as amended, to include item 7.2.1 Action Correspondence.

Carried

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. MINUTES

4.1 November 19th, 2019 – Regular Council Meeting

Moved by Councillor Humphries

RESOLUTION NO. 2019-270

Seconded by Councillor Webster

THAT Council approve the following Minutes:

- November 19th, 2019 – Regular Council Meeting

Carried

5. BUSINESS ARISING FROM MINUTES – None

Mayor Bennett took a moment to recognize the Chief Building Official, Dennis Fridgen, for his 30-year achievement award. Council members congratulated Mr. Fridgen on his years of service with the Township.

6. COMMITTEE REPORTS:

6.1 GENERAL GOVERNMENT

Public Advisory Member Spencer Hopping was present.

Public Advisory Member Susan Humphries sent her regrets.

6.1.1 Statement of Revenues and Expenditures

Treasurer Nathalie Moore reviewed the report for Council. She pointed out that there is roughly 15.5% of the annual budget left for the year. She added that the replacement of Truck 4 has been moved up a year from 2021 to 2020 due to its condition. Councillor Webster questioned the remaining grant money that is outstanding from the Hoedown. Treasurer Moore stated she has not heard any additional information about it but will check with the Community Liaison Offer to see if he received any information about it. Councillor Humphries stated that he will be scheduling a meeting with Tina and Kelly Hunt to discuss the numbers from the Hoedown. CAO/Clerk Hope Dillabough stated that after the invoices for the new outdoor lighting have been processed, council can discuss where additional lighting is needed with the remaining AMO funding.

6.1.2 Consolidated Statement of Financial Position

Council reviewed the report.

RETURN TO AGENDA

6.1.3 2019 Procedural Audit Management Letter

CAO/Clerk Hope Dillabough reviewed the report for Council.

6.1.4 2019 Corporate Policy Review – Section H

CAO/Clerk Hope Dillabough reviewed the report for Council. Public Advisory Member Spencer Hopping suggested some wording changes and additions.

6.1.5 2019 Corporate Policy Review – Section I

CAO/Clerk Hope Dillabough reviewed the report for Council. Councillor Cleroux suggested wording changes be reflective of the current User Fees and Charges By-Law.

6.1.6 Casual Rink Attendant Position 2020

CAO/Clerk Hope Dillabough reviewed the report for Council.

6.1.7 2019 Flood Update – Financing Options

CAO/Clerk Hope Dillabough reviewed the report for Council.

6.1.8 Municipal Modernization Program Joint Application

CAO/Clerk Hope Dillabough reviewed the report for Council.

6.2 ECONOMIC DEVELOPMENT COMMITTEE

6.2.1 Chair's Report – Doug Humphries

Chair Doug Humphries reviewed the report for council.

6.3 COMMUNITY COMMITTEES / COUNTY COUNCIL

6.3.1 Renfrew & Area Seniors Home Support

Mayor Bennett stated that they are in the process of hiring a new director.

6.3.2 Community Policing Advisory Committee

There was no update. The next Renfrew Policing Service Board Meeting is scheduled for January 9, 2020.

6.2.3 Health Services Village

There was no update. Mayor Bennett stated that he would like the Health Services Village to come make a presentation to council in the new year.

6.3.4 Chamber of Commerce

Councillor Humphries stated that the newcomer's night was a success, and the next upcoming events the Santa Claus Parade on December 7.

6.3.5 County Council

Mayor Bennett stated that the Warden's Election is December 10th and that council should send a thank you letter to Jennifer Murphy for her time as County Warden. Council was in agreeance to send the letter.

7. CORRESPONDENCE SUMMARY

Council reviewed and discussed the following correspondence:

7.1 INFORMATION CORRESPONDENCE

RETURN TO AGENDA

7.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed.

7.2 ACTION CORRESPONDENCE

7.2.1 Request to Waive Tipping and Building Permit Fees – 30 Thacker Lane

There was council discussion regarding the waiving of tipping and building permit fees due to the 2019 flood. Council members agreed to waive the landfill site tipping fees but not the building permit fees, as it would set precedence for other residents.

Supper Break – 5:30 – 6:00 p.m.

8. DELEGATIONS &/or PUBLIC MEETINGS

8.1 Public Meeting – Zoning Amendment – Roelof Sein

There was a Public Meeting held during the Council Meeting at 6:00 p.m.

9. BYLAWS – None

10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING – None

11. COUNCIL MEMBERS CONCERNS

Councillor Humphries requested that council allow him to attend the ROMA Conference in January. Council members agreed. CAO/Clerk Hope Dillabough stated that she will make up a list of the 2020 conferences for council members so they can decide which one they would like to go to. Councillor Webster stated that with budget time coming up, council and committees should let staff know what figures they have in mind ahead of time so if needed, it can be worked into the budget without too much of an increase. Mayor Bennett requested that the hiring committee be looked at for the future and for the driver/operator position, because there are too many people required to be involved with interviews. Council members agreed that the policy be looked at and number of people be reduced.

12. MOTION FOR RECONSIDERATION – None

13. RESOLUTIONS

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-271

Seconded by Councillor Humphries

THAT Council receive the Statement of Revenue and Expenditures and the Consolidated Financial Statement dated November 29th, 2019.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2019-272

Seconded by Councillor Cleroux

THAT Council accepts the 2019 Procedural Audit Management Letter as information.

Carried

Moved by Councillor Cleroux

RESOLUTION NO. 2019-273

Seconded by Councillor Webster

THAT Council accept Corporate Policies H-01 through to H-02 as reviewed and updated by Staff;

AND FURTHER THAT it be brought forward by By-Law to be adopted into the Township of Horton's Corporate Policies.

Carried

RETURN TO AGENDA

Moved by Councillor Humphries
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2019-274

THAT Council accept Corporate Policies I-01 through to I-02 as reviewed and updated by Staff;

AND FURTHER THAT it be brought forward by By-Law to be adopted into the Township of Horton's Corporate Policies.

Carried

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2019-275

THAT this recommendation further amends the scope of Resolution #2018-91 which states that any shortfalls from the Horton Festival Business Plan (Horton Hoedown) be paid from 2018 Working Fund Reserves, and that the funds would be returned to the Working Fund Reserves in 2019 through fundraising by the Recreation Committee;

AND THAT Council previously agreed, by Resolution #2019-26 to not hire a Casual Rink Attendant for the 2019 season and the work was undertaken by Recreation Volunteers so that the wages would be put towards the Hoedown's 2018 incurred deficit;

AND FURTHER THAT there remains to be a deficit from 2018 to be funded;

BE IT RESOLVED THAT Council agree to not hire a Casual Rink Attendant for the 2020 season and the work shall be undertaken by Recreation Volunteers;

BE IT FURTHER RESOLVED THAT the 2020 Casual Rink Attendant wages be put towards the Horton Hoedown's 2018 incurred and remaining deficit of \$23,224.03

Carried

Moved by Councillor Webster
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2019-276

WHEREAS Horton Township has applied for Municipal Disaster Recovery Assistance to assist with the cost of the 2019 flooding event;

AND WHEREAS Horton Township has not yet received word of the amount, if any, of funding;

BE IT RESOLVED THAT Council direct Staff to finance the flood expenses from departmental operating budgets where room is available and further to finance the balance from Working Reserves until such time as funding dollars are announced and return the fund to the Working Reserves upon funding being received.

Carried

Moved by Councillor Webster
Seconded by Councillor Cleroux

RESOLUTION NO. 2019-277

THAT Council approves the proceeding with the joint submission of the Expression of Interest for the Municipal Modernization Program with some or all of the partners of the Local Efficiency Group (LEG);

AND FURTHER THAT Council agree that the purpose is to seek out opportunities to improve service level and efficiencies across border levels, with all municipalities on the Expression of Interest.

Carried

Moved by Councillor Cleroux
Seconded by Councillor Webster

RESOLUTION NO. 2019-278

THAT Council accept the Economic Development Committee Chair's Report as information.

Carried

RETURN TO AGENDA

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2019-279

THAT Council agree upon recommendation from the Economic Development Committee that \$10,000 from the “Modernization” money be put towards the 2020 budget line for Economic Development.

Carried

Moved by Councillor Webster
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2019-280

THAT Council accept the Information Correspondence list as per the CAO/Clerk’s Information Memo for December 3rd, 2019.

Carried

Moved by Councillor Humphries
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2019-281

THAT Council agree to waive the landfill tipping fees for the demolition waste brought in from 30 Thacker Lane due to the 2019 Spring Flooding event.

Carried

Moved by Deputy Mayor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2019-282

THAT Council agree to allow Councillor Doug Humphries to attend the Annual ROMA Conference on January 19th to 21st, 2020.

Carried

Moved by Councillor Cleroux
Seconded by Councillor Webster

RESOLUTION NO. 2019-283

THAT Council agree to make a one-time amendment to the HR Staffing Policy A-10 to change the parties involved in the interview process for the Driver/Operator position;

FURTHER THAT this interview process includes the CAO/Clerk, Public Works Manager, Councillor Webster, and Public Advisory Member Spencer Hopping;

AND FURTHER THAT Staff review Policy A-10 and bring back to Council for review.

Carried

14. IN CAMERA (Closed) SESSION

Moved by Deputy Mayor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2019-284

THAT Council went into a Closed Session Meeting at 6:10 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

- Personal matters about an identifiable individual, including municipal or local board employees – Employee Contract

Carried

Moved by Deputy Mayor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2019-285

THAT Council came out of Closed (In-Camera) Session at 6:28 p.m. and discussed items pertaining to Personal matters about an identifiable individual, including municipal or local board employees – Employee Contract

Carried

RETURN TO AGENDA

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2019-286

THAT Council direct the CAO/Clerk to review a strategic realignment as it pertains to the Recreation Department aimed at restructuring it's workforce to gain efficiencies, cost savings and realign services to incorporate strategic planning and economic development strategies;

FURTHER THAT Council agree this will ultimately be achieved through the Organizational Review which is to be completed by June 2020.

Carried

15. CONFIRMING BYLAW

Moved by Councillor Cleroux
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2019-287

THAT Council enact By-law 2019-64 – Confirming By-Law

Carried

16. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 6:30 p.m.

MAYOR David Bennett

CAO/CLERK Hope Dillabough

THE CORPORATION OF THE TOWNSHIP OF HORTON

Public Meeting
Zoning Amendment
Roleof Sein
(Agent: Adam Kasprzak)
December 3rd, 2019 at 6:00 pm

There was a Public Meeting held during the Regular Council Meeting of December 3rd, 2019. Present was Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Lane Cleroux, Councillor Doug Humphries, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk and Nichole Dubeau, Receptionist/Clerk-Recording Secretary.

Public Advisory Members Bob Johnston, Lisa Branje, and Bob Cassidy were present.

1. **CALL TO ORDER**
Mayor David Bennett called the Public Meeting to Order at 6:00 pm.
2. **DECLARATION OF PECUNIARY INTEREST**
There was no declaration of pecuniary interest.
3. **MAYOR – PURPOSE OF AMENDMENT**
Mayor Bennett stated the purpose of the amendment is to rezone the severed lands in Consent File No. B122/18(5) from Rural (RU) to Limited Service Residential (LSR) so that the entire enlarged lot are in the same zone. All other provisions of the Zoning By-Law shall apply.
4. **CAO/CLERK'S REPORT ON NOTICE**
 - i) **Reading of Written Comments**
CAO/Clerk Hope Dillabough reported that as required by the Planning Act, all property owners within 120 metres were notified of this meeting. Notice of this meeting was sent to six (6) property owners in addition to ten (10) Provincial and County Agencies. Out of those, there were no written comments received before the prescribed deadline.
 - ii) **PUBLIC PARTICIPATION**
 - a) Questions from Public
There were no questions from the Public.
 - b) Comments in Support
There were no comments in support from the public.
 - c) Comments in Opposition
There were no comments in opposition from the public.
5. **INFORMATION ON WHO IS ENTITLED TO APPEAL COUNCIL'S DECISION TO THE ONTARIO MUNICIPAL BOARD UNDER SECTIONS 34(11) AND (19) OF O.Reg 545/06.**
The CAO/Clerk read out Sections 34(11) and 34(19) in their entirety.
6. **COUNCIL MEMBERS COMMENTS**
There were no comments.
7. **CLOSE MEETING**
Mayor Bennett closed the public meeting at 6:10 pm.

MAYOR David M. Bennett

CAO/Clerk Hope Dillabough

RETURN TO AGENDA



**Township of Horton
COUNCIL / COMMITTEE REPORT**

Title: Consent Application B62/19 (1) 2497095 Ontario Inc (Corey Scheel)	Date: December 17 th , 2019
	Council/Committee: Council/Planning Committee
	Author: Nikky Dubeau, Admin/Planning Assistant
	Department: Planning

RECOMMENDATIONS:

That Planning Committee and Council approve Consent Applications B62/19 (1) 2497095 Ontario Inc (Corey Scheel), upon the following conditions being met:

- A Registered Plan of Survey;
- Favourable comments from the County of Renfrew Public Works and Engineering Department;
- Favourable comments from Ontario Power Generation (OPG)

BACKGROUND:

See attached package provided by the County of Renfrew.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: County of Renfrew

Author: 
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. 
signature

DEVELOPMENT & PROPERTY
DEPARTMENT



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
(613) 735-3204
FAX: (613) 735-2081
www.countyofrenfrew.on.ca

REQUEST FOR COMMENTS

RECEIVED

DEC 09 2019

December 3, 2019

Hope Dillabough, CAO/Clerk
Township Of Horton
2253 Johnston Road RR #5
Renfrew, ON K7V 3Z8

Dear Ms. Dillabough:

Owner: 2497095 Ontario Inc. (Corey Scheel)

Location of Land: Part of Lots 2 & 3, Concession 10
Township of Horton
B62/19 (26.84m x 475.16m – 0.89 ha. (2.19 ac.) Right-of-Way

The above referenced Applications for Consent have been received for consideration by the County of Renfrew. A copy of the applications is attached. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, your written comments are required.

A Notice of an Application for Consent is attached that includes a key map showing the location of the proposed consent.

Yours truly,

Alana Zadow, ACST
Secretary-Treasurer
Land Division Committee
azadow@countyofrenfrew.on.ca

/az

Enclosures

RETURN TO AGENDA



**NOTICE OF AN APPLICATION FOR CONSENT
(Land Severance)
Section 53(5)(a) of the Planning Act and O. Reg. 197/96**

TAKE NOTICE that the County of Renfrew has received an application for consent under Section 53(1) of the Planning Act for the following lands:

Application Number:	B62/19
Location of Subject Lands:	Part Lots 2 & 3, Concession 10
Municipality:	Township of Horton
Name of Applicant:	2497095 Ontario Inc. (Corey Scheel)

PURPOSE AND EFFECT:

The purpose and effect of the application is to create a 475.16 metre long right-of-way which is intended to replace an existing right-of-way which runs along the shoreline of the Ottawa River. A key map showing the approximate location of the proposed consent is on the reverse of this notice.

OTHER RELATED INFORMATION:

Pursuant to the Planning Act, this Notice of Application for Consent shall be given to *every landowner within 60 metres of the subject land and to prescribed persons and public bodies.*

TO MAKE SUBMISSIONS:

If you wish to make a written submission, please ensure that your letter/email contains your name, address, telephone number/email address and planning concerns/objections, and that it is addressed to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew, 9 International Drive, Pembroke, Ontario K8A 6W5.

NOTE: *One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.*

If a person or public body that files an appeal of a decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent does not make written submissions to the Land Division Committee of the County of Renfrew before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal (LPAT) may dismiss the appeal.

NOTICE OF DECISION:

If you wish to be notified of the decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent, you must make a written request to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew. Such request should contain your name, address, telephone number/email address.

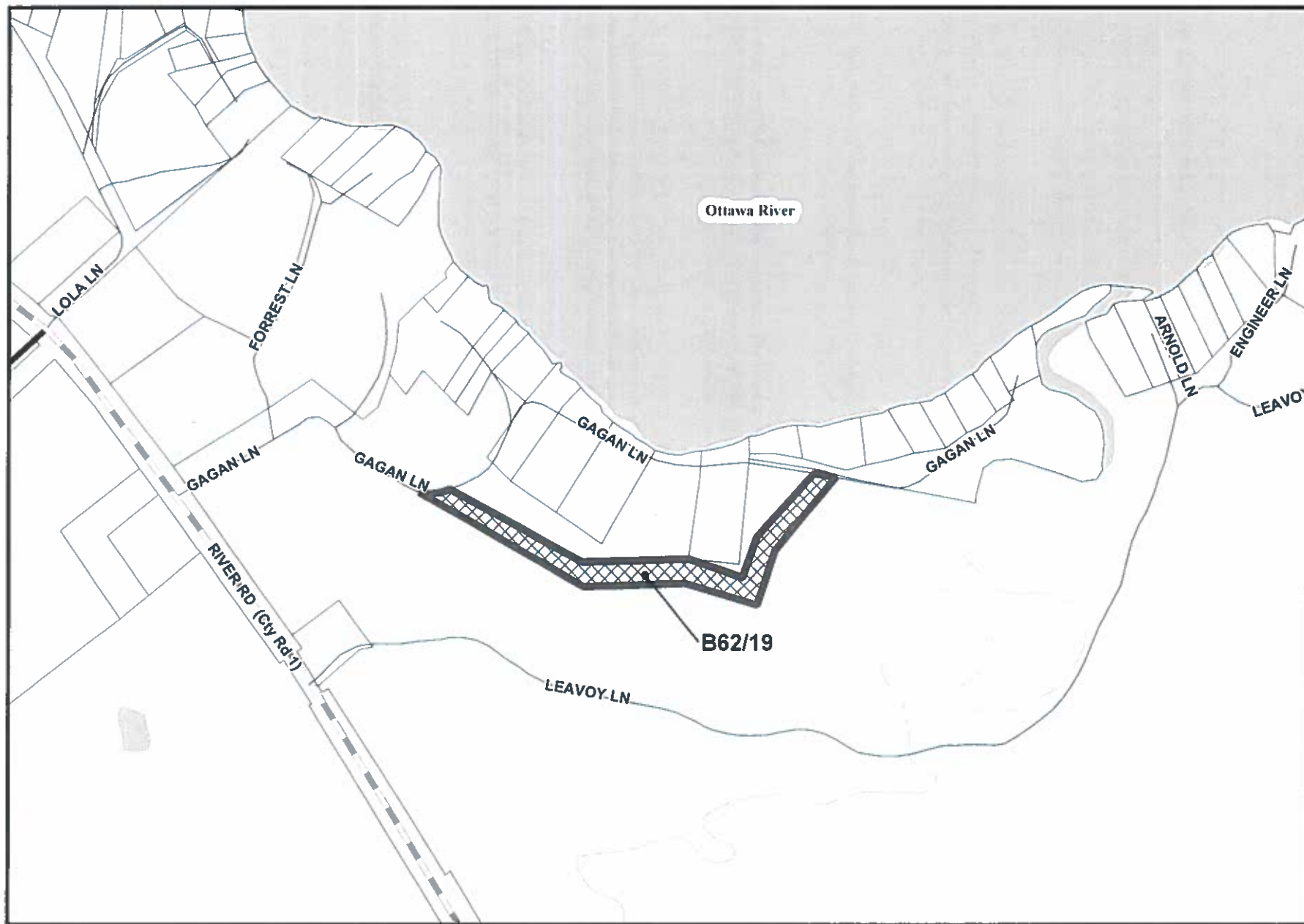
Please refer to the application number in all correspondence and communications.

ADDITIONAL INFORMATION:

Additional information concerning this consent application is available for public inspection during office hours at the offices of the Development and Property Department of the County of Renfrew, 9 International Drive, Pembroke, Ontario or you may contact the Secretary-Treasurer of Land Division by telephone at (613) 735-3204 or toll-free 1-800-273-0183. Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m.

Dated at the County of Renfrew this 21st day of August, 2019.

RETURN TO AGENDA



KEY MAP

Township of HORTON



1 centimeter = 50 meters

RETURN TO AGENDA



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

1. FILE NO.: **B62/19**
2. APPLICANT: 2497095 Ontario Inc. (Corey Scheel)
3. MUNICIPALITY: Township of Horton
4. LOT: Part Lots 2 & 3 CON.: 10 STREET: Gagan Lane
5. PURPOSE: Create a Right-of-Way for twelve properties
6. OFFICIAL PLAN OF THE COUNTY OF RENFREW
Official Plan Designation(s):

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
	Rural	Rural	n/a
7. ZONING BY-LAW OF THE TWP OF HORTON
(#2010-14) Zone (s):

	Rural (RU)	Rural (RU)	n/a
--	------------	------------	-----
8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	8900 m ²	4050 m²	26.84 m	40 m
Total, if Lot Addition	- m ²	- m ²	- m	- m
Retained	52 ha	4050 m²	427 m	40 m
9. SEVERANCE HISTORY

Number of new lots from original holding (1971) 13 new lots previously severed - B215/88 (created 2 lots); B9/91(A), B11/91(C), B12/91(D), B13/91(E); B28/92; B94/10(1), B95/10(2) & B96/10(3), B33/17(1), B34/17(2) & B35/17(3)

RETURN TO AGENDA

10. BUILT-UP AREA Yes No

PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

No issues

4. GENERAL PLANNING COMMENTS

The applicant is requesting consent for a Right-of-Way being 472.16 metres long by 26.84 metres wide (0.89 hectares in area) in favour of the following properties:

- 1) 199 Gagan Lane owned by Tim & Hellen Catterall and Marc & Hillary Guertin;
- 2) 193 Gagan Lane owned by George Delbert & Norma Suzanne Thompson;
- 3) 187 Gagan Lane owned by Eric James & Breda Lee Mulder;
- 4) 181 Gagan Lane owned by Susan Carol Cafley;
- 5) 171 Gagan Lane owned by Lori Ann Cherney & Jo Ann Pecaskie;
- 6) 169 Gagan Lane owned by Derek John Mcgrimmon & Jennifer Lee Sholea;
- 7) 153 Gagan Lane owned by Donald Allen & Joanne Elizabeth Gagan;
- 8) 151 Gagan Lane owned by Christopher Hierlihy;
- 9) 137 Gagan Lane owned by Timothy John & Angela Lynn Kluge;
- 10) 104 Gagan Lane owned by Douglas Leplante & Cindy Johnston-Laplante;
- 11) 123 Gagan Lane owned by Alison Marie Kluge; and
- 12) 93 Gagan Lane owned by 2497095 Ontario Inc.

The proposed right-of-way will replace an existing right-of-way along the Ottawa River. A portion of the existing right-of-way is to be abandoned.

The retained lands are 52 hectares in area with 427 metres of road frontage along River Road.

The existing portion of Gagan Lane is accessed by River Road which is a County Road. The County of Renfrew Public Works and Engineering Department will be circulated. Favourable comments are required.

The application will be circulated to Ontario Power Generation for review. Favourable comments will be required.

No land use planning issues have been identified. Favourable comments from the Township are required.

5. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:

- Favourable comments from the Township are required.
- Favourable comments from the County of Renfrew Public Works and Engineering Department are required.
- Favourable comments from Ontario Power Generation (OPG) are required.

(d) Conditions to the giving of consent should be considered for the following:

- Registered Plan of Survey
- Zoning By-law Amendment:
- Minor Variance:
- Private Road Agreement:
- Development Agreement:
- Site Plan Control Agreement:
- Notice on Title:
- Shoreline Road Allowance Closure / Acquisition:
- Other:

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: December 2, 2019
Planner: Charles Cheesman, MCIP, RPP
Manager of Planning Services

Jan 2017



**Township of Horton
COUNCIL / COMMITTEE REPORT**

Title: Request to Purchase Unopened Road Allowance Eric Draper	Date: December 17 th , 2019
	Council/Committee: Planning Committee/Council
	Author: Hope Dillabough, CAO/Clerk
	Department: Planning

RECOMMENDATIONS:

FOR Information purposes at this point only to see if Committee/Council express interest in pursuing this request.

BACKGROUND:

Eric Draper owns the property highlighted on the attached map that fronts on Early Road and backs onto a municipal Unopened Road Allowance (URA). Mr. Draper has expressed interest in purchasing the chunk of the unopened road allowance directly behind his property which is shown on the attached map. The Township would have to offer 33' of the specific chunk to the property owner located at 309 Early Road to ensure transparency.

A survey of the Unopened Road Allowance would have to be undertaken, in addition to legal transfer fees which would be the responsibility of Mr. Draper. There would be minimal if no cost at all to the Township.

ALTERNATIVES:

Not sell the specific portion of the Unopened Road Allowance.

FINANCIAL IMPLICATIONS:

The cost to the Township should be minimal if no cost at all.

ATTACHMENTS: County of Renfrew GIS Mapping of the property.

CONSULTATIONS: Eric Draper

Author: 
signature

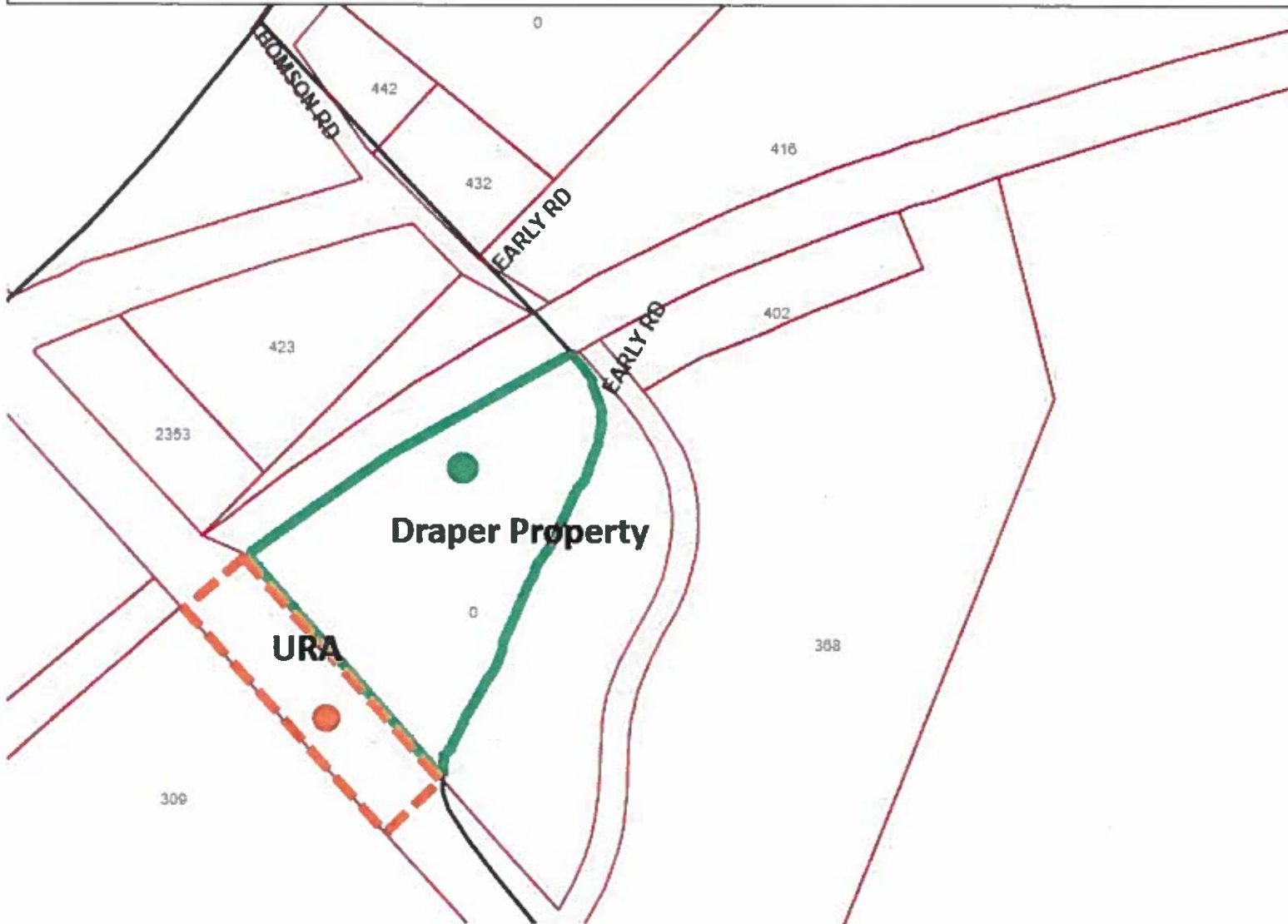
Other: _____
signature

Treasurer: _____
signature

C.A.O. 
signature

Legend

- Property Parcels
- Roads**
 - Provincial Highway
 - County
 - Municipal Maintained
 - Municipal Seasonal
 - Private
 - Crown
 - Quebec
 - On-Ramp
 - Off-Ramp
 - Purposed Road



Depending on the number of layers visible not all may be shown in the legend.

Notes

Enter description of the map

This map is illustrative only. Do not rely on it as being a precise indicator of routes, locations of features, nor as a guide to navigation. The County of Renfrew shall not be liable in any way for the use of, or reliance upon, this map or any information on this map.

229.3 0 114.66 229.3 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere
© Queen's Printer for Ontario

1:4,514



This map was produced automatically by the County of Renfrew Mapping Website

With Data supplied under Licence by Members of the Ontario Geospatial Data Exchange & the County of Renfrew

Service Layer Credits: Sources: Esri, HERE, DeLorme, USGS, Intermap, Increment P Corp., NRCAN, Esri Japan, METI, Esri China(Hong Kong), Esri(Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors and the GIS User Community

Township Of HortonNOVEMBER 2019 BUILDING REPORT

Month	No. of Permits	2019 Value of Permits	2018 Value of Permits	2017 Value of Permits	Renos/Add Comm/Res	Garages/Storage Bldg Comm/Res	New Res	New Comm	Demos	Total SQ. FT	Stop Work Orders Issued
January			\$57,500	\$0							0
February	4	\$604,000	\$0	\$0	4					5,542	0
March	2	\$375,000	\$1,108,000	\$394,500		1	1			3,082	0
April	5	\$636,000	\$288,000	\$945,000	3	1	1			7,542	0
May	6	\$820,000	\$824,000	\$125,000	2	1	3			12,521	0
June	7	\$863,000	\$1,977,000	\$657,000	3	2	2		1	8,570	0
July	5	\$890,000	\$595,000	\$447,000	2	1	2		1	7,771	0
August	8	\$198,000	\$690,800	\$385,000	3	5			4	6,004	0
September	8	\$695,000	\$1,141,000	\$1,782,000	4	2	2		3	10,217	0
October	8	\$740,000	\$330,300	\$453,250	5	1	2			8,944	0
November	5	\$360,000	\$1,000	\$387,000	3	1	1		1	3,855	0
December			\$45,000	\$0							0
TOTALS	58	\$6,181,000	\$7,057,600	\$5,575,750	29	15	14	0	10	74,048	0

RETURN TO AGENDA



Township of Horton COUNCIL / COMMITTEE REPORT

Title: TES Committee – Chair’s Report	Date: December 17 th , 2019
	Council/Committee: Council
	Author: Nikky Dubeau, Admin/Planning Assistant
	Department: TES

RECOMMENDATIONS:

THAT Council accept the TES Committee Chair’s Report as information.

BACKGROUND:

Removal of Non-Essential Signs

There was committee discussion regarding the removal of the watch for children signs as they are not compliant with the retro reflectivity and notifying the public. It was decided that a notice be posted on the Township Website, Facebook page, and in Horton Corner notifying residents that the signs will be taken down. However, if the township is contacted regarding specific signs, they can be left up where requested.

Delegation – Walker Eady Humphries Road Drainage Concerns

Walker Eady reviewed his drainage concerns with the committee. Public Works Manager Adam Knapp reviewed the response he received from his OMAFRA contact, which stated that it is a legal matter between Mr. Eady and his neighbors. He added that he would forward the OMAFRA information and contact to Mr. Eady.

Advantage Retro-Reflectivity Contact/Sign Budget

Public Works Manager Adam Knapp suggested that the salary budget be increased for 2020 by 40% to accommodate the work that is required to achieve compliance.

CWM Possible Contract Extension - Resolution

THAT upon recommendation from the TES Committee, Council agree to move forward with a month by month contract with Canadian Waste Management for recycling until a more permanent plan can be resolved.

Recycling Update

The committee decided the sooner the better to get the tender out for recycling, even if it means Horton going on their own for a contract. Public Works Manager Adam Knapp is to finish the tender and bring back to the next TES meeting for review. Chair Webster is to contact the Town of Renfrew to see about the timeline for their tender.

Culvert Replacement Estimate – 53 Harold Ave

Public Works Manager Adam Knapp stated that according to by-law 2011-37, the culvert is the property owner’s responsibility for fixing or replacing it.

RETURN TO AGENDA

Miller's Pit Update

CAO/Clerk Hope Dillabough received the response letter from MOE. Chair Webster stated that the only issues that deal with the Township are the noise by-law and dust control on Whitton Road. The rest of the issues that the resident has can be referred to the MOE letter.

Storie Road Update

Raina Newberry has contacted the Township of McNab/Braeside to be a delegation there. Public Works Manager Adam Knapp stated that he has been in contact with Ryan Frew Public Works Manager from McNab/Braeside about the situation and he would inform Adam after it has been brought to council and what their decision is.

Johnston Road Ditching Update

Public Works Manager Adam Knapp stated that the work has been completed.

Other Business

The Township has been approached to sell a piece of a road allowance. The committee requested that it be discussed with the planning committee and be brought back to the TES committee. CAO/Clerk Hope Dillabough will bring a report to the next Planning committee meeting.

ALTERNATIVES: N/A

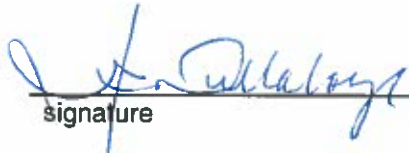
FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

Author: 
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. 
signature



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of DECEMBER 12, 2019

INFORMATION provided **NOT** included in the
Regular Council meeting package of December 17, 2019

INFORMATION EMAILED

1. Senior Home Support Monthly Update
2. Renfrew County Farm News
3. Ottawa Valley Business News – December 3, 2019
4. Christmas Cards
5. OPP Municipal Policing Bureau Newsletter
6. Calendars

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2019-65

BEING A BY-LAW TO ADOPT SECTION H OF THE TOWNSHIP'S CORPORATE POLICIES

WHEREAS The Council for the Corporation of the Township of Horton deems it expedient to establish policies;

WHEREAS The Municipal Act S.O. 2001, c 25, Section 5(3), as amended provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by by-law;

AND WHEREAS Council desires to adopt a fully reviewed Section H of the Corporate Policies;

NOW THEREFORE the Council of the Corporation of the Township of Horton hereby **ENACTS AS FOLLOWS:**

1. **THAT** the Council of the Corporation of the Township of Horton adopt Section H of the Township of Horton's Corporate Policies hereto attached as Appendix "A".
2. **THAT** this By-Law shall come into force and take effect immediately upon the passing thereof.
3. **THAT** this By-law shall not be interpreted to contradict or violate any statute or regulation of the Province of Ontario.
4. **BE IT FURTHER ENACTED**, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

READ a first and second time this 17th, day of December, 2019.

READ a third time and passed this 17th, day of December, 2019.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2019-66

BEING A BY-LAW TO ADOPT SECTION I OF THE TOWNSHIP'S CORPORATE POLICIES

WHEREAS The Council for the Corporation of the Township of Horton deems it expedient to establish policies;

WHEREAS The Municipal Act S.O. 2001, c 25, Section 5(3), as amended provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by by-law;

AND WHEREAS Council desires to adopt a fully reviewed Section I of the Corporate Policies;

NOW THEREFORE the Council of the Corporation of the Township of Horton hereby **ENACTS AS FOLLOWS:**

1. **THAT** the Council of the Corporation of the Township of Horton adopt Section I of the Township of Horton's Corporate Policies hereto attached as Appendix "A".
2. **THAT** this By-Law shall come into force and take effect immediately upon the passing thereof.
3. **THAT** this By-law shall not be interpreted to contradict or violate any statute or regulation of the Province of Ontario.
4. **BE IT FURTHER ENACTED**, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

READ a first and second time this 17th, day of December, 2019.

READ a third time and passed this 17th, day of December, 2019.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

**THE CORPORATION OF THE
TOWNSHIP OF HORTON**

BY-LAW NUMBER 2019-67

A By-law to amend By-law Number 2010-14 of the Corporation of the Township of Horton, as amended.

PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF HORTON HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2010-14, as amended, be and the same is hereby further amended as follows:
 - (a) Schedule "A" is amended by rezoning those lands located in Part of Lot 20, Concession 7, from Rural (RU) to Limited Service Residential (LSR) as shown on the Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2010-14, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

This By-law given its FIRST and SECOND reading this 17th day of December, 2019.

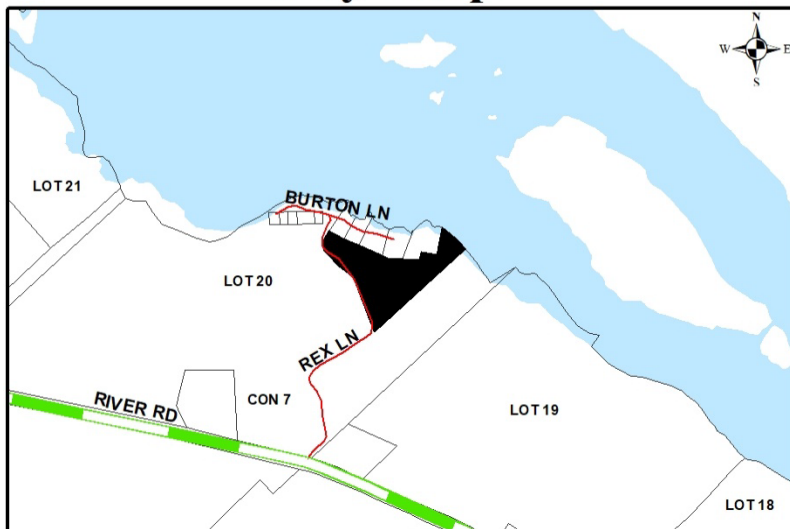
This By-law read a THIRD time and finally passed this 17th day of December, 2019.

MAYOR David M. Bennett

CAO/Clerk Hope Dillabough

Schedule "A"

**Township of Horton
Key Map**



Location of Amendment

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2019-68

BEING A BY-LAW TO APPOINT MEMBERS TO THE COMMITTEE OF ADJUSTMENT

WHEREAS under Section 44(1) of the Planning Act, 1990, R.S.O., Chapter P. 13, as amended, the Council of the Municipality may appoint a Committee of Adjustment for the Municipality; and

WHEREAS the composition and terms of the office of the members of the Committee of Adjustment are defined in Section 44 of The Planning Act;

NOW THEREFORE the Council of the Corporation of the Township of Horton enacts as follows:

1. The following persons shall be appointed to the Township of Horton Committee of Adjustment for the term of office indicated:

<u>Name</u>	<u>Term of Office Expires</u>
Lane Cleroux, Chair	December 31 st , 2020
David M. Bennett, Mayor	December 31 st , 2020
Glen Campbell, Deputy Mayor	December 31 st , 2020
Doug Humphries, Councillor	December 31 st , 2020
Tom Webster, Councillor	December 31 st , 2020

2. That a Quorum for this Committee shall consist of any three of the above members.
3. That the Secretary/Treasurer for this Committee shall be Hope Dillabough, CAO/Clerk.
4. By-law No. 2019-04 is hereby repealed effective January 1st, 2020.

This by-law shall come into force and take effect upon the day of final passing thereof.

READ a First and Second time this 17th day of December 2019.

READ a Third Time and Passed this 17th day of December 2019.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2019-69

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE TOWNSHIP OF HORTON AT THE COUNCIL MEETING HELD DECEMBER 17TH, 2019

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 17th day of December, 2019 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 17th day of December, 2019.

READ a third time and passed this 17th day of December, 2019.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough