



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – APRIL 16th, 2019 - 4:00 P.M.**

The agenda provides start times for committee meeting. Please note that these times are approximate and serve as a guideline only. We respectfully request all attendees and committee members to be in attendance at least 15 minutes prior to the start time for your respective committee meeting.

- 1. CALL TO ORDER**
- 2. MEMBERS, STAFF AND THE PUBLIC REQUESTED TO TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES**
- 3. DECLARATION OF PECUNIARY INTEREST**
- 4. MINUTES FROM PREVIOUS MEETINGS**
 - 4.1 March 19th, 2019 – Regular Council Meeting **PG.3**
 - 4.2 March 29th, 2019 – Special Council Meeting **PG.10**
- 5. BUSINESS ARISING FROM MINUTES**

6.	4:05	GENERAL GOVERNMENT <i>Finance & Admin., Health & Safety, Human Resources</i> Chair: G. Campbell Public Members: S. Humphries
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- 6.1 Business Arising**
- 6.2 Finance & Administration**
Staff Reports
 - 6.2.1 Statement of Revenues and Expenditures **PG.12**
 - 6.2.2 Consolidated Statement of Financial Position **PG.26**
 - 6.2.3 2019 Corporate Policy Review – Section C **PG.27**
- 6.3 Health & Safety**
 - 6.3.1 Inspection Report – Municipal Office **PG.34**
 - 6.3.2 Inspection Report – Public Works Garage **PG.36**
 - 6.3.3 Inspection Report – Community Centre **PG.41**
- 6.4 Human Resources**
- 6.5 New Business**
- 6.6 Outstanding Business**
- 6.7 Correspondence**
 - 6.7.1 Ottawa Valley Tourist Association Information **PG.50**
 - 6.7.2 MMAH Funding Report – Bryan Martin CAO
Bonnehchere Valley **PG.70**
- 6.8 Mayor Bennett - Questions on Report – Recommendations**

7.	5:00	REPORTS FROM COMMUNITY COMMITTEES & COUNTY COUNCIL <i>Reports may be provided orally or in written format</i>
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- 7.1 Renfrew & Area Seniors Home Support T. Webster
- 7.2 Community Policing Advisory Committee G. Campbell
- 7.3 Health Services Village D. Bennett
- 7.4 Chamber of Commerce D. Humphries
- 7.5 County Council D. Bennett
- 8. CONFERENCE REPORTS – None**

RETURN TO AGENDA

9. 5:15 AD HOC COMMITTEE REPORTS / MINUTES / BUSINESS
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Reports may be provided orally or in written format

- | | |
|---|--------------|
| 9.1 <u>Economic Development Ad Hoc Committee</u> | D. Humphries |
| 9.2 <u>Recreation Association Ad Hoc Committee</u> | D. Humphries |
| 9.3 <u>Official Plan Review Ad Hoc Committee</u> | L. Cleroux |
| 9.4 <u>Ad Hoc Budget Committee</u> | G. Campbell |
| 9.5 <u>Transportation/Environmental Services Ad Hoc Committee</u> | T. Webster |
| 9.6 <u>Ad Hoc Fire Committee</u> | L. Cleroux |
| 9.7 <u>Ad Hoc Human Resources</u> | G. Campbell |
| 9.8 Mayor Bennett - Questions on Report - Recommendations | |

10. CORRESPONDENCE SUMMARY

- | | |
|--|--------------|
| 10.1 <u>Information Correspondence</u> | |
| 10.1.1 CAO/Clerk Information Memo | PG.74 |
| 10.2 <u>Action Correspondence</u> | |
| 10.2.1 Request for Upper Tier Portion of the Ontario Cannabis Legalization Implementation Fund | PG.75 |

11. 5:30 SUPPER BREAK

12. 6:00 DELEGATIONS &/or PUBLIC MEETINGS
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AORS – 2019 Provincial Safety Truck Rodeo - Steve Boland **PG.76**

13. 6:30 PLANNING & DEVELOPMENT
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Chair: L. Cleroux Public Members: B. Lockwood, J. Wilson

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|---|---------------|
| 13.1 Staff Reports | |
| 13.1.1 Consent Application B136/18(1) – B140(5) Johnston Road – Shea | PG.94 |
| 13.1.2 Consent Application B118/18(1) – B122(5) River Road – Sein | PG.118 |
| 13.2 New Business | |
| 13.3 Outstanding Business | |
| 13.3.1 Ministry of Municipal Affairs and Housing – Notice of Decision – Official Plan Amendment #25 | PG.147 |
| 13.4 Correspondence | |
| 13.5 Building Permit Report | |
| 13.5.1 Building Report – March 2019 | PG.166 |
| 13.6 Mayor Bennett - Questions on Report - Recommendations | |

14. OUTSTANDING COMMITTEE ISSUES

15. BY-LAWS

16. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

17. COUNCIL MEMBERS CONCERNS

18. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)

19. IN CAMERA (Closed) SESSION

20. NEXT MEETING

20.1 Next Council Meeting Date: **May 7th, 2019**

21. CONFIRMING BY-LAW 2019-30

PG.167

22. ADJOURNMENT

NOTE: <i>Submissions received from the public, either orally or in writing may become part of the public record.</i>
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RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council MeetingMarch 19th, 2019

There was a Regular Meeting of Council held in the Township of Horton Council Chambers on Tuesday March 19th, 2019. Present was Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Lane Cleroux, Councillor Tom Webster and Councillor Doug Humphries. Staff present was Hope Dillabough, CAO/Clerk, Jennifer Barr, Treasurer, Nathalie Moore, Deputy Clerk/Treasurer, and Nichole Dubeau, Receptionist/Clerk - Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the Meeting to Order at 4:00 pm.

2. MAYOR BENNETT ASKED THE MEMBERS, STAFF AND PUBLIC TO TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES.**3. DECLARATION OF PECUNIARY INTEREST****4. MINUTES FROM PREVIOUS MEETINGS**

4.1 February 19th, 2019 – Regular Council Meeting

Moved by Councillor Humphries

RESOLUTION NO. 2019-71

Seconded by Councillor Webster

THAT Council approves the following Meeting Minutes:

- February 19th, 2019 Regular Council Meeting

Carried

5. BUSINESS ARISING FROM MINUTES - None**6. GENERAL GOVERNMENT COMMITTEE**

Deputy Mayor Campbell, Chair of the General Government Committee presented the following items for consideration and recommendation.

Public Advisory Member Susan Humphries was present at 4:15 pm.

6.1 Business Arising - None**6.2 Finance & Administration**6.2.1 Verbal Report – Ministry of Infrastructure

Treasurer Jennifer reviewed the correspondence received from the Minister of Infrastructure regarding the cancellation of the OCIF Top-Up Application program and the introduction of the Investing Canada Infrastructure Program (ICIP) that will invest up to \$30 billion in combined federal, provincial and other partner funding to critical local and regional infrastructure needs. Also within the correspondence, it was noted that the OCIF Formula Based Allocations for 2020 and 2021 cannot be confirmed. There was discussion that council apply for funding for the Thompsonhill Roads Rehabilitation as it had been applied for under the cancelled OCIF Top-Up. A letter is to be sent to the Minister of Infrastructure, John Yakabuski, MPP, and the Ministry of Municipal Affairs and Housing expressing concern for future funding after 2019.

6.2.2 Statement of Revenues and Expenditures

Deputy Clerk/Treasurer Nathalie Moore reviewed the report for Council.

6.2.3 Consolidated Statement of Financial Position

Deputy Clerk/Treasurer Nathalie Moore reviewed the report for council.

6.2.4 2018 Audited Financial Statements

Treasurer Barr reviewed the report for council.

6.2.5 6.2.5 Council & Staff Training

CAO/Clerk Hope Dillabough reviewed the report for council.

6.2.6 2019 Tariff of Fees

RETURN TO AGENDA

Treasurer Jennifer Barr reviewed the report for council. Councillor Webster added that because the changes proposed under Waste Management were changing from cubic yards to cubic meters, the cost would have to be changed. CAO/Clerk Hope Dillabough recommended that it be discussed again during TES, and the By-Law will be brought back to the next meeting. Mayor Bennett added that the recreation committee should meet again to discuss the Rink Rental Fee because it will not recover the cost to maintain the ice to the level as it has been. Councillor Humphries stated that the rink rentals within the valley were looked at and the proposed change is in line with the average and in what Horton can offer.

6.2.7 Strategic Assessment Management Policy

Treasurer Jennifer Barr reviewed the report for council.

6.2.8 FCC Agrifund Funding Opportunity

CAO/Clerk Hope Dillabough reviewed the report for council.

6.2.9 Corporate Policy Review – Section B

CAO/Clerk Hope Dillabough reviewed the report for council. Public Advisory Member Susan Humphries recommended a couple changes for wording and that Policy B-04 section 2 be looked into to see if that is what the Pay Equity Act states or if it can be longer than every five years.

6.3 Health and Safety

6.3.1 Inspection Reports – Municipal Office

The Municipal Office Inspection Report was presented by Ms. Moore. She added that she is waiting for a quote for the carpet to be installed in all the offices.

6.3.2 Inspection Reports – Public Works Garage

The Public Works Garage Inspection Report was presented by Ms. Moore.

6.3.3 Inspection Report – Community Centre

The Community Centre Inspection Report was presented by Ms. Moore.

6.4 Human Resources

CAO/Clerk Hope Dillabough stated that there were no resumes received for the internal posting of the Receptionist/Clerk position and that it would be posted externally.

6.5 New Business – None

6.6 Outstanding Business – None

6.7 Correspondence – None

6.8 Questions on Reports and Recommendations –Mayor Bennett

There were no additional questions on the reports.

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-72

Seconded by Councillor Webster

THAT Council of the Township of Horton has received notice that the 2018 and 2019 OCIF Top-Up Application intakes have been cancelled, effective immediately;

AND THAT Council had previously agreed to apply for funding through the OCIF Top-Up Application for Thompsonhill Roads Rehabilitation;

AND FURTHER THAT the Province has launched the ‘Investing in Canada Infrastructure Program’ which is a program with combined Provincial and Federal funding to support infrastructure projects;

RETURN TO AGENDA

BE IT RESOLVED THAT Council agree to apply for funding through the ICIP for the Thompsonhill Roads Rehabilitation

Carried

Moved by Councillor Cleroux

RESOLUTION NO. 2019-73

Seconded by Councillor Humphries

THAT THAT Council receive the Statement of Revenue and Expenditures and the Consolidated Financial Statement dated March 14th, 2019.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-74

Seconded by Councillor Webster

THAT Council accepts the 2018 Financial Statements as submitted by MacKillican and Associates for the year ended December 31st, 2018

Carried

Moved by Councillor Cleroux

RESOLUTION NO. 2019-75

Seconded by Deputy Mayor Campbell

THAT Council accept the Strategic Asset Management Policy as presented;

AND FURTHER THAT this policy be brought forward by By-Law and incorporated into the Township Corporate Policies.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2019-76

Seconded by Councillor Humphries

THAT Council direct Staff to make an application for funding through the FCC Agrispirit Fund for upgrades to the heating/cooling system at the Municipal Office.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-77

Seconded by Councillor Webster

THAT Council accept Corporate Policies – Section B as reviewed and updated by Staff;

AND FURTHER THAT this section be brought forward by By-Law to be adopted into the Township of Horton's Corporate Policies.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2019-78

Seconded by Councillor Cleroux

THAT Council receive the Health and Safety Inspection Checklists completed for the Public Works Garage, Community Centre Buildings and the Municipal Office.

Carried

7. REPORTS FROM COMMUNITY COMMITTEES & COUNTY COUNCIL

7.1 Renfrew & Area Seniors Home Support

Councillor Webster stated that he was waiting for the minutes to be forwarded from the last meeting.

7.2 Community Policing Advisory Committee

Mayor Campbell contacted Christina Mulcahey from McNab/Braeside to see if they would be interested in a meeting, she is also going to contact the other municipalities. He also contacted OPP Inspector Colin Slight who said he was open to talk again to everyone.

7.3 Health Services Village

Mayor Bennett stated that there was no new business.

RETURN TO AGENDA

7.4 Chamber of Commerce

Councillor Humphries reviewed briefly for council members. He focused on the upcoming Home and Garden show at Mat-e-Way which is 85% sold out already and the Quail Creek Open House on April 7th.

7.5 County Council

Mayor Bennett stated that already sent the copy of the minutes to all council members. He added that the County is already \$800,000 over budget for winter maintenance this year.

Moved by Councillor Webster

RESOLUTION NO. 2019-79

Seconded by Councillor Humphries

THAT Council receive the reports from Community Committees and County Council.

Carried

8. CONFERENCE REPORTS

Council members reviewed the conference report submitted by Rod Eady, Roads Superintendent for the OGRA Conference from February 23rd to 27th.

Moved by Deputy Mayor Cambell

RESOLUTION NO. 2019-80

Seconded by Councillor Cleroux

THAT Council accept the Conference Report as submitted by Rod Eady, Roads Superintendent.

Carried

9. AD HOC COMMITTEE REPORTS/MINUTES/BUSINESS

9.1 Economic Development Ad Hoc Committee

Councillor Humphries reported that the Economic Development Workshop was on Thursday March 21, 2019.

9.2 Recreation Association Ad Hoc Committee

Councillor Humphries reported that a site visit was going to be scheduled to start the bar renovations. Mayor Bennett added that the headliners for the Hoedown have been confirmed and mailed their deposit cheques, they are just waiting for confirmation on the local entertainment. There should be a large report coming forward with all the updates at the next council meeting.

9.3 Official Plan Review Ad Hoc Committee

There was no update.

9.4 Ad Hoc Budget Committee

There was no update

9.5 Transportation/Env. Services Ad Hoc Committee

Councillor Webster stated that there would be a Greenview Environmental presentation on the Lime Kiln Drainage Plan on March 21, 2019 in the council chambers.

9.6 Ad Hoc Fire Committee

There was no update.

9.7 Ad Hoc Human Resources

9.7.1 Minutes from Committee Meeting February 25th, 2019

Council members reviewed the minutes. CAO/Clerk Hope Dillabough stated that the Receptionist/Clerk position would be posted and that and Ad-Hoc HR meeting should be scheduled to discuss the Fire Chief position.

9.8 Questions on Reports and Recommendations – Mayor Bennett

There were no additional questions on the reports

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Moved by Councillor Cleroux

RESOLUTION NO. 2019-81

Seconded by Councillor Webster

THAT Council accept the following Ad Hoc Committee Minutes:

- Ad Hoc Human Resources – February 25th, 2019

Carried

10. CORRESPONDENCE SUMMARY

10.1 Information Correspondence

10.1.1 CAO/Clerk Information Memo

Mayor Bennett went around the table asking Council members for comments. Members briefly reviewed and discussed the information.

10.2 Action Correspondence

10.2.1 2019 Library Reimbursement Fee

CAO/Clerk Hope Dillabough reviewed the letter received and the background of the Library Fees and Reimbursement for residents. Deputy Mayor Campbell stated that the rise in the annual library fee is not made by Horton but by the Town of Renfrew and we were not notified of the price increase. He added that a meeting should be scheduled with the Library Board to discuss the fees and grant available. Councillor Cleroux added that a raise for the reimbursement should be added into the budget for next year and that a letter be sent to the Library Board, Town of Renfrew and Renfrew Council members about not being notified of the price increase for Horton residents. Mayor Bennett stated that a letter be sent back to the resident stating that the Township was not aware of the price increase and that council will be looking into a grant, so Horton residents do not have to pay for a library membership.

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-82

Seconded by Councillor Webster

THAT Council accepts the Information Correspondence list as per the CAO/Clerk's Information Memo for March 19th, 2019.

Carried

11. SUPPER BREAK AT 5:30 P.M. RECONVENED AT 6:00 P.M.

12. DELEGATIONS &/or PUBLIC MEETINGS

OPP Inspector Colin Slight – Presentation

OPP Inspector Colin Slight and Staff Sergeant MaryAnn MacNeil were present. Inspector Slight and Staff Sergeant MacNeil reviewed the presentation for Council and staff. Inspector Slight pointed out that he would like to get to the County level and speak to them for the purpose of discussing the Community Safety and Wellbeing Plan. He added that he is open to meeting with the CPAC committee again once it is been resurrected, however it's the municipalities that lead the committee, not the OPP.

13. PLANNING & DEVELOPMENT COMMITTEE

13.1 Staff Reports – None

13.2 New Business – None

13.3 Outstanding Business – None

13.4 Correspondence – None

13.5 Building Permit Report

13.5.1 Building Report – February 2019

Council members reviewed the February Building Report.

RETURN TO AGENDA

13.6 Questions on Reports and Recommendations – Mayor Bennett

There were no additional questions on the reports.

Moved by Councillor Cleroux

RESOLUTION NO. 2019-83

Seconded by Deputy Mayor Campbell

THAT Council receive the February 2019 monthly Building Permit report.

Carried

14. OUTSTANDING COMMITTEE ISSUES

14.1.1 COLA Report for Fire Department and Emergency Services

CAO/Clerk Hope Dillabough reviewed the report regarding COLA pay for the Fire Department, CEMC, and alternate CEMC in accordance with By-Law 2013-23.

14.1.2 Community Improvement Plan – 1462 Storyland Road

Mackie McLaren and Tom Orr were present.

Mr. McLaren gave a brief description of the background of the Brownfields Community Improvement Plan and the former gas station located at 1462 Storyland Road and the renovations and clean-up that is planned for the property. He added that the building and septic permits have been applied for and approved by the CBO. Mr. Orr stated that roughly 200-300 tonnes of soil will be removed from the site. CAO/Clerk Hope Dillabough reviewed the components of the Policy that would apply to the situation. Mayor Bennett stated that he would like to take the time for him and the members of council to review the policy to understand it more, and then bring it back to the table at the next council meeting.

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-84

Seconded by Councillor Humphries

THAT the Fire Department staff receives a COLA increase of 2% effective January 1, 2019;

AND THAT in accordance with By-Law 2013-23 Paragraph 6, the Community Emergency Management Coordinator and Alternate remuneration be increased by COLA of 2% effective January 1st, 2019.

Carried

15. BY-LAWS

15.1 2019-21 Amendment to Recycling Contract with Beaumen's for 2019

15.2 2019-22 – 2019 User Fees & Charges – **TABLED**

Moved by Councillor Webster

RESOLUTION NO. 2019-85

Seconded by Councillor Humphries

THAT Council enact the following By-Laws:

- 2019-21 Amendment to Recycling Contract with Beaumen's for 2019

Carried

16. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

17. COUNCIL MEMBERS CONCERNS

Mayor Bennett mentioned to council members that he will be adding cemetery discussion to the next agenda.

18. MOTION FOR RECONSIDERATION – None

19. IN CAMERA (CLOSED) SESSION

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-86

Seconded by Councillor Cleroux

THAT Council went into a Closed Session Meeting at 8: 25 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

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- Personal matters about an identifiable individual, including municipal employees
 - Property parcel – Potential Tax Sale/Legal Issue -Information
- Carried**

Council came out of Closed at 8:29 p.m.

20. NEXT MEETING

20.1 Next Council Meeting will be held Tuesday April 2nd, 2019 at 4:00 pm

21. CONFIRMING BY-LAW

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-87

Seconded by Councillor Humphries

THAT Council enact By-Law 2019-23 – Confirming By-Law

Carried

22. ADJOURNMENT

Mayor Bennett declared the Meeting to be adjourned at 8:30 pm.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

THE CORPORATION OF THE TOWNSHIP OF HORTON

Special Council MeetingMarch 29th, 2019

1:00 p.m.

There was a Special Council Meeting of Council called by the Mayor and held in the Municipal Council Chambers on Friday March 29th, 2019 subject to the procedural by-law 2015-53 passed under section 238, as per Section 240(a) the Head of Council may at any time call a special meeting. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Lane Cleroux, Councillor Doug Humphries and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Jennifer Barr, Treasurer/Tax Collector, Charles McDonald, Public Works Manager and Nathalie Moore, Deputy Clerk/Treasurer.

1. Mayor Bennett called the meeting to order at 1:00 p.m.
2. Members, Staff and the Public requested to turn off all cell phones and electronic devices.
3. There was no declaration of pecuniary interest.
4. March 2019 Funding Announcements – Treasurer’s Report

Treasurer Jennifer Barr reviewed her report and summarized the different funding announcements that occurred within the past week:

- Investing in Canada Infrastructure Program (ICIP)
- Ontario Community Infrastructure Fund (OCIF)
- Federal Gas Tax Fund; and
- Modernization 2019 – one-time funding allocation.

The Modernization 2019 one-time funding allocation is considered unconditional; however, it’s intended to be used to invest in projects that, in-turn, make the municipality more efficient and reduce expenditure growth. This can be done through service delivery reviews, shared service agreements and/or capital investments. She noted that, even though the funding is unconditional, at some point the Province will inquire as to how the funds have been spent to modernize the municipality. She stressed that Council should consider possible future funding implications prior to utilizing any of the funds and that it’s imperative that Council implement efficiency through their utilization. Mrs. Barr also reviewed that the province is continuing to review all provincial expenditures line-by-line and further changes to transfer payments may occur. She also noted the Province is performing a Regional Review in Southern Ontario.

5. March 2019 Funding Announcements – CAO/Clerk Report

CAO/Clerk Hope Dillabough reviewed her report and referred to the one-time funding allocation. It’s anticipated that significant changes are forthcoming in funding allocations to municipalities beginning in 2020. She noted to Council there has been correspondence between colleagues concerned about the financial future of rural municipalities and that the ‘signals are there’. This refers to the Regional review, the line-by-line Provincial review, the OMPF review, the need for a service delivery review etc.

Treasurer Barr reviewed the funding scenarios for the Thompsonhill Roads Rehabilitation project. Due to the cancellation of the OCIF top-up application, staff will be reapplying under the ICIP.

Mayor Bennett discussed his opinion that the municipality has already practiced modernizing service delivery by creating a new Public Works position and feels that some of that funding should be allocated towards that position. There is less overtime, more work getting done, etc. He feels that \$24,000 should be allocated to the 2019 budget to reduce the rate from 3.11% to 2% which would give something back to the taxpayer. Treasurer Barr cautioned Council upon spending the funding on any operational items for the purpose of reducing the levy increase, because doing that now

RETURN TO AGENDA

would reduce the amount being put towards capital investments and subsequently see an increase in the following year.

Treasurer Barr felt that if \$24,000 was put towards the budget for the Public Works Employee, staff and council would have to go back and do a new service delivery review for justification purposes. Treasurer Barr recommended putting the one-time funding into a GIC, which within a year could collect over \$6000.00 in interest which could be put towards something additional.

Deputy Mayor Campbell agreed that the one-time funding allocation should be placed in a GIC to collect interest and perhaps use that interest on items such as donations to the cemeteries located in Horton, for example. He felt that Council needs to move forward with passing the budget at 3.11%.

Councillor Webster expressed that he would like to move ahead by passing the budget at a 3.11% levy increase and keep the one-time funding received in an account until there is further information and/or guidelines issued.

Councillor Cleroux felt comfortable moving ahead with the budget as well. He expressed that even if council decided to reduce the levy increase to 2% this year, next year it could likely be higher due to funding announcements and the reviews that are happening. He would like to see the money be invested in a GIC to ensure there is interest growth.

Councillor Humphries feels that the one-time funding should be held on to until Council can decide what to spend it on and wants to move forward with passing the budget at 3.11%.

Mayor Bennett requested a recorded vote for the following recommendation:

Moved by Councillor Webster

Resolution No.2019-88

Seconded by Deputy Mayor Campbell

THAT the one-time unconditional transfer from the Province to support Small and Rural Municipalities of \$411,443 be placed in a Reserve and invested in a GIC until such time as Council has the opportunity to review the intent of this transfer and how best to utilize the funds;

AND FURTHER THAT upon determining how to utilize the funds that two weeks' notice be given in accordance with the Township Notice By-law to amend the 2019 budget, if required.

Carried on Division

Yea	Voting	Nay
	D. Bennett	x
x	G. Campbell	
x	L. Cleroux	
x	D. Humphries	
x	T. Webster	

Moved by Deputy Mayor Campbell

Resolution No.2019-89

Seconded by Councillor Humphries

THAT Council enact By-law 2019-24 to confirm the proceedings of the Council of the Township of Horton at the Special Council Meeting held on March 29th, 2019.

Carried

5. Mayor Bennett declared the meeting to be adjourned at 2:30 p.m.

MAYOR David M. Bennett

CAO/Clerk Hope Dillabough

TOWNSHIP OF HORTON
Statement of Revenue and Expenditures
 Revised Budget

For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
General Fund					
GENERAL GOVERNMENT					
Default					
Revenues					
1-110-00-400010 TAXES - MUNICIPAL	2,261,087.00	2,261,356.80	2,361,408.00	1,175,952.66	50.20%
1-110-00-400020 TAXES - COUNTY	0.00	1,505,979.31	0.00	783,140.64	0.00%
1-110-00-400030 TAXES - EDUCATION	0.00	1,079,431.73	0.00	559,415.49	0.00%
1-110-00-410710 Taxes Supplem. Municipal	30,000.00	23,552.29	23,500.00	0.00	100.00%
1-110-00-410715 Taxes Supplem. County	0.00	15,680.83	0.00	0.00	0.00%
1-110-00-410720 Taxes Supplem. Education	0.00	10,629.51	0.00	0.00	0.00%
1-110-00-420105 PILS Canada Enterprise	190.00	212.35	212.00	0.00	100.00%
1-110-00-420110 PILS Ontario	28,110.00	27,028.34	27,028.00	0.00	100.00%
1-110-00-420115 PILS Ontario Enterprise	0.00	3,118.05	0.00	0.00	0.00%
1-110-00-420120 PIL'S Municipalities	710.00	712.82	713.00	0.00	100.00%
1-110-00-420121 PIL'S - County Share	0.00	1,431.36	0.00	0.00	0.00%
1-110-00-430015 OMPF Funding	227,700.00	227,700.00	233,100.00	56,925.00	75.58%
1-110-00-430020 Modernization One-Time Fundin			0.00	411,443.00 *	0.00%
1-110-00-440200 Capping - Cty Share	(275.00)	0.00	0.00	0.00	0.00%
1-110-00-440210 County Grant	4,000.00	0.00	0.00	0.00	0.00%
1-110-00-440300 Health (UDA) Surplus	0.00	5,794.33	0.00	0.00	0.00%
1-110-00-440350 Tax Certificates	1,600.00	2,095.00	1,800.00	315.00	82.50%
1-110-00-440400 Oth Revenue Lottery Lic	150.00	144.00	150.00	0.00	100.00%
1-110-00-440415 Oth Revenue Int Income	8,500.00	28,355.39	12,000.00	7,939.56 *	33.84%
1-110-00-440420 Oth Revenue Int on Tax	57,000.00	56,517.84	57,000.00	16,523.56	71.01%
1-110-00-440431 Other Rev Misc.	600.00	1,188.25	1,000.00	176.02	82.40%
1-110-00-440601 Transfer from Reserves - Unallo	0.00	0.00	2,000.00	0.00	100.00%
1-110-00-440604 Transfer from Reserves - Parkin	10,842.00	10,842.00	0.00	0.00	0.00%
1-110-00-440606 Transfer from Reserves - Workin	37,158.00	0.00	0.00	4,500.00	0.00%
1-110-00-440608 Transfer from Reserves - Buildin	0.00	0.00	4,500.00	0.00	100.00%
Total Revenues	2,667,372.00	5,261,770.20	2,724,411.00	3,016,330.93	(10.71%)
Expenditures					
1-110-00-700030 Committee Member/Meetings	880.00	735.00	900.00	0.00	100.00%
1-110-00-700040 Legal Expenses	16,000.00	6,517.15	16,000.00	501.16	96.87%
1-110-00-700060 Misc. Expenses	8,500.00	7,142.93	8,500.00	2,929.52	65.54%
1-110-00-700070 Insurance	11,170.00	10,865.11	16,486.00	11,291.85	31.51%
1-110-00-700080 Office Supplies	7,500.00	7,624.73	7,500.00	2,912.70	61.16%
1-110-00-700085 Postage/Courier	15,250.00	14,763.22	15,600.00	5,916.60	62.07%
1-110-00-700100 Telephone	2,750.00	2,529.49	2,500.00	555.37	77.79%
1-110-00-700110 Hydro	6,500.00	4,256.72	6,000.00	1,707.99	71.53%
1-110-00-700120 Heat	1,500.00	1,277.60	1,600.00	611.65	61.77%
1-110-00-700179 Health & Safety	3,500.00	322.58	750.00	322.58	56.99%
1-110-00-700180 Office Equip. & Maint.	9,000.00	7,122.71	9,250.00	1,557.95	83.16%
1-110-00-700190 Building Maintenance	15,000.00	16,525.45	9,000.00	6,192.99	31.19%
1-110-00-700191 Building Cleaning	4,000.00	5,158.98	6,000.00	1,543.60	74.27%
1-110-00-700250 Transfer to Capital	50,000.00	0.00	0.00	0.00	0.00%
1-110-00-700280 Advertising	2,000.00	2,033.55	5,000.00	621.30	87.57%

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TOWNSHIP OF HORTON
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Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
1-110-00-715010 Bank Charges & Interest	7,500.00	8,069.27	7,500.00	1,901.83	74.64%
1-110-00-715015 Computers & Program Maint.	18,000.00	18,485.47	22,000.00	2,361.87	89.26%
1-110-00-715066 Capping 50%	0.00	0.00	0.00	66,325.78	0.00%
1-110-00-715085 Municipal Tax W/O	15,000.00	7,537.68	6,500.00	0.00	100.00%
1-110-00-715090 County Tax W/O	0.00	5,015.31	0.00	0.00	0.00%
1-110-00-715095 Education Tax W/O	0.00	4,411.27	0.00	0.00	0.00%
1-110-00-716020 Tax Sale Registration	100.00	0.00	100.00	0.00	100.00%
1-110-00-718030 Gov Audit	21,500.00	21,500.00	22,000.00	0.00	100.00%
1-110-00-718040 Contracted Services	17,500.00	0.00	1,000.00	205.00	79.50%
1-110-00-718050 Accessibility	0.00	0.00	500.00	0.00	100.00%
1-110-00-775010 Library	1,100.00	925.00	1,200.00	275.00	77.08%
1-110-00-789035 Transfer to Reserves - Office Eq	3,325.00	23,325.00	5,000.00	5,000.00	0.00%
1-110-00-789038 Transfer to Reserves - Building	2,400.00	2,400.00	5,000.00	5,000.00	0.00%
1-110-00-789039 Transfer to Reserves	6,250.00	21,854.79	0.00	411,443.00	0.00%
1-110-00-789041 Office - Principle Debt Payment	16,127.00	0.00	16,127.00	8,063.39	50.00%
1-110-00-789042 Office - Interest on Debt	1,515.00	1,515.48	1,113.00	0.00	100.00%
1-110-00-799999 Transfer Expense to Building De	(2,825.00)	(2,825.00)	(1,775.00)	0.00	100.00%
1-110-00-800010 Transfer to County	0.00	1,518,076.19	0.00	376,849.00	0.00%
1-110-00-810001 Public School English	0.00	794,717.52	0.00	198,680.00	0.00%
1-110-00-810002 Public School French	0.00	12,453.16	0.00	3,114.00	0.00%
1-110-00-820001 Separate School English	0.00	251,597.78	0.00	62,900.00	0.00%
1-110-00-820002 Separate School French	0.00	26,881.51	0.00	6,721.00	0.00%
1-110-00-900100 Amortization Expense	0.00	10,199.00	0.00	0.00	0.00%
Total Expenditures	(261,042.00)	(2,813,014.65)	(191,351.00)	(1,185,505.13)	(519.54%)
Total Default	2,406,330.00	2,448,755.55	2,533,060.00	1,830,825.80	27.72%
COUNCIL					
Expenditures					
1-110-10-700010 Council Salaries	85,000.00	82,062.03	97,500.00	22,818.65	76.60%
1-110-10-700035 Conference/Travel Expenses	15,200.00	3,748.93	11,000.00	988.47	91.01%
1-110-10-700060 Council Misc. Expenses	3,000.00	6,101.16	2,500.00	512.26	79.51%
1-110-10-700100 Council Telephone	400.00	783.31	400.00	79.55	80.11%
1-110-10-700140 Council Benefits	11,300.00	10,118.97	7,000.00	4,562.12	34.83%
1-110-10-789040 Donations	1,000.00	0.00	1,000.00	0.00	100.00%
Total Expenditures	(115,900.00)	(102,814.40)	(119,400.00)	(28,961.05)	75.74%
Total COUNCIL	(115,900.00)	(102,814.40)	(119,400.00)	(28,961.05)	75.74%
ELECTION					
Revenues					
1-110-11-440461 Transfer from Reserve	12,000.00	12,000.00	0.00	0.00	0.00%
Total Revenues	12,000.00	12,000.00	0.00	0.00	0.00%
Expenditures					
1-110-11-700010 Salaries	2,000.00	3,775.27	0.00	0.00	0.00%
1-110-11-700035 Conference/Travel Expenses	750.00	291.77	0.00	0.00	0.00%
1-110-11-700060 Misc. Expenses	2,250.00	95.83	0.00	0.00	0.00%
1-110-11-700080 Office Supplies	0.00	797.25	0.00	0.00	0.00%

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1-110-11-700085 Postage	3,400.00	3,365.55	0.00	0.00	0.00%
1-110-11-700140 Employee Benefits	0.00	161.11	0.00	0.00	0.00%
1-110-11-700280 Advertising	1,000.00	629.92	0.00	0.00	0.00%
1-110-11-718040 Contracted Services	2,600.00	5,134.13	0.00	0.00	0.00%
1-110-11-789036 Transfer to Reserves - Election	4,000.00	4,000.00	5,000.00	5,000.00	0.00%
Total Expenditures	(16,000.00)	(18,250.83)	(5,000.00)	(5,000.00)	0.00%
Total ELECTION	(4,000.00)	(6,250.83)	(5,000.00)	(5,000.00)	0.00%
ADMINISTRATION					
Revenues					
1-110-15-440465 Canada Grant	0.00	1,680.00	0.00	0.00	0.00%
1-110-15-440601 Transfer from Reserves - Unallo	0.00	0.00	30,000.00	0.00	100.00%
Total Revenues	0.00	1,680.00	30,000.00	0.00	100.00%
Expenditures					
1-110-15-700010 Admin Salaries	280,300.00	265,680.57	317,895.00	68,274.71	78.52%
1-110-15-700035 Conference Expenses	7,700.00	5,278.36	8,700.00	920.01	89.43%
1-110-15-700140 Employee Benefits	76,720.00	78,780.06	85,450.00	21,025.48	75.39%
Total Expenditures	(364,720.00)	(349,738.99)	(412,045.00)	(90,220.20)	78.10%
Total ADMINISTRATION	(364,720.00)	(348,058.99)	(382,045.00)	(90,220.20)	76.38%
Total GENERAL GOVERNMENT	1,921,710.00	1,991,631.33	2,026,615.00	1,706,644.55	15.79%
Protection to Persons & Property					
Default					
Revenues					
1-120-00-440110 OSG MDRA	0.00	298.56	0.00	0.00	0.00%
1-120-00-440220 Ontario - CSPT Program	2,500.00	4,533.49	2,600.00	3,075.77	(18.30%)
1-120-00-440221 Ontario Grant			10,000.00	10,000.00	0.00%
1-120-00-440360 Fees & Charges Dog Pound	0.00	45.00	0.00	0.00	0.00%
1-120-00-440395 Livestock - Revenue	2,000.00	3,677.58	2,000.00	0.00	100.00%
1-120-00-440405 Dog License Revenue	8,750.00	8,573.25	8,750.00	7,705.00	11.94%
1-120-00-440430 Provincial Offences from County	50.00	200.00	0.00	0.00	0.00%
1-120-00-440461 Transfer from Reserves	5,000.00	5,000.00	0.00	0.00	0.00%
1-120-00-440475 9-1-1 Sign Revenue	1,000.00	900.00	1,000.00	75.00	92.50%
1-120-00-440480 Tile Drain	13,000.00	13,749.84	13,000.00	0.00	100.00%
Total Revenues	32,300.00	36,977.72	37,350.00	20,855.77	44.16%
Expenditures					
1-120-00-700010 Salaries	920.00	1,959.73	1,620.00	21.03	98.70%
1-120-00-700060 Misc. Expenses	100.00	0.00	100.00	0.00	100.00%
1-120-00-700065 Dog Tag Collection	4,250.00	4,121.62	4,250.00	3,675.57	13.52%
1-120-00-700140 Employee Benefits	200.00	318.57	470.00	4.82	98.97%
1-120-00-700260 Agreements	1,550.00	1,550.00	1,580.00	1,580.00	0.00%
1-120-00-700300 9-1-1 Signs	1,300.00	884.50	1,300.00	0.00	100.00%
1-120-00-700310 Ontario Provincial Police	466,229.00	466,224.00	476,496.00	79,416.00	83.33%
1-120-00-718040 Contracted Services	12,000.00	7,326.72	12,000.00	65.00	99.46%

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TOWNSHIP OF HORTON
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Account Number		Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
1-120-00-785010	Veterinarian Committee	325.00	304.32	350.00	280.00	20.00%
1-120-00-785020	Tile Drain	13,000.00	13,749.84	13,000.00	0.00	100.00%
1-120-00-785045	Emergency Management Plan	12,000.00	12,000.00	11,000.00	1,142.86	89.61%
1-120-00-785050	Livestock Valuation	2,400.00	3,892.50	2,500.00	0.00	100.00%
1-120-00-789000	Transfer to Reserves	0.00	5,000.00	10,000.00	10,000.00	0.00%
1-120-00-789045	Com. Policing Adv. Com.	200.00	0.00	200.00	0.00	100.00%
Total Expenditures		(514,474.00)	(517,331.80)	(534,866.00)	(96,185.28)	82.02%
Total Default		(482,174.00)	(480,354.08)	(497,516.00)	(75,329.51)	84.86%
Total Protection to Persons & Property		(482,174.00)	(480,354.08)	(497,516.00)	(75,329.51)	84.86%
Transportation Services						
Public Works						
Revenues						
1-130-30-440100	OSG Roadways MNR	20,000.00	20,000.00	22,000.00	0.00	100.00%
1-130-30-440320	Fees & Charges Roadways	1,000.00	1,540.00	1,000.00	150.00	85.00%
1-130-30-440440	Sale of Equipment	0.00	42,545.00	0.00	0.00	0.00%
1-130-30-440461	Transfer from Reserves	275,000.00	242,547.93	8,500.00	0.00	100.00%
1-130-30-440464	Ontario Grant	0.00	0.00	71,987.00	40,199.52	44.16%
1-130-30-440465	Canada Grant	1,000.00	1,680.00	1,500.00	0.00	100.00%
1-130-30-440467	Gas Tax	86,603.00	86,602.75	87,581.00	0.00	100.00%
Total Revenues		383,603.00	394,915.68	192,568.00	40,349.52	79.05%
Expenditures						
1-130-30-700010	Salaries	169,525.00	147,350.20	167,725.00	33,732.93	79.89%
1-130-30-700030	Com. Member Meeting	1,500.00	853.00	1,000.00	0.00	100.00%
1-130-30-700035	Conference/Travel Expenses	5,100.00	4,404.71	5,500.00	2,219.72	59.64%
1-130-30-700060	Misc. Expenses	1,000.00	1,629.19	1,000.00	962.90	3.71%
1-130-30-700070	Insurance	14,869.00	14,643.14	15,595.00	15,329.20	1.70%
1-130-30-700080	Office Supplies	600.00	158.91	500.00	40.49	91.90%
1-130-30-700090	Materials & Supplies	7,000.00	5,206.13	5,000.00	2,063.10	58.74%
1-130-30-700100	Telephone	1,600.00	1,930.23	1,800.00	521.75	71.01%
1-130-30-700110	Hydro	6,300.00	3,901.78	4,500.00	1,371.17	69.53%
1-130-30-700120	Heat	6,000.00	5,391.65	5,500.00	3,256.45	40.79%
1-130-30-700140	Employee Benefits	54,575.00	50,342.51	62,400.00	24,249.01	61.14%
1-130-30-700181	Clothing Allowance	3,000.00	1,579.70	3,000.00	558.56	81.38%
1-130-30-700190	Building Maintenance	29,000.00	6,879.93	15,000.00	1,350.45	91.00%
1-130-30-700191	Building Cleaning	1,350.00	928.36	1,350.00	283.78	78.98%
1-130-30-700240	Radio License	460.00	458.00	500.00	0.00	100.00%
1-130-30-700250	Transfer to Capital	275,000.00	0.00	8,500.00	0.00	100.00%
1-130-30-700280	Advertising	600.00	1,446.68	1,000.00	209.72	79.03%
1-130-30-715015	Computer Programs & Maintena	1,200.00	2,088.40	2,000.00	1,077.64	46.12%
1-130-30-718040	Contracted Services	2,000.00	3,247.02	3,000.00	0.00	100.00%
1-130-30-730040	TRUCK #2 - 2005 ININTERNATIO	3,000.00	3,582.24	0.00	0.00	0.00%
1-130-30-730130	EXCAVATOR - REPAIRS/MNT	10,000.00	1,521.39	9,000.00	5,629.37	37.45%
1-130-30-730150	TRUCK #4 - 2011 INTER. REPA	10,000.00	13,764.54	10,000.00	2,962.39	70.38%
1-130-30-730155	Truck 11 - 2013 CHEV 3/4 TON	2,000.00	10,108.92	2,000.00	1,266.51	36.67%
1-130-30-730156	Truck #12 - 2013 3 Ton ISUZU	3,000.00	6,904.16	4,000.00	1,585.35	60.37%

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1-130-30-730157 Truck #14 - 2018 Western Star	0.00	3,567.06	5,000.00	173.11	96.54%
1-130-30-730160 GRADER - REPAIRS/MNT	12,000.00	13,001.46	10,000.00	3,873.49	61.27%
1-130-30-730280 BACKHOE/LOADER - REPAIRS	2,000.00	1,780.92	2,000.00	362.86	81.86%
1-130-30-730291 WOOD CHIPPER			500.00	0.00	100.00%
1-130-30-730295 TRAILER/MOWER - REPAIRS/	500.00	545.89	1,500.00	0.00	100.00%
1-130-30-730300 Machinery Fuel	45,000.00	53,296.51	45,000.00	18,505.89 *	58.88%
1-130-30-730490 A - Culverts	5,000.00	3,799.51	5,000.00	0.00	100.00%
1-130-30-730500 A- Culverts - Salaries	10,400.00	10,252.97	11,115.00	129.03	98.84%
1-130-30-730550 B - Roadside Maintenance	10,000.00	12,352.49	15,000.00	0.00	100.00%
1-130-30-730560 B- Roadside Maint. - Salaries	25,100.00	26,114.31	29,865.00	832.00	97.21%
1-130-30-730660 C - Road Maintenance - Paved	37,000.00	44,036.91	32,000.00	0.00	100.00%
1-130-30-730670 C - Road Main. - Salaries	15,300.00	14,237.79	26,925.00	1,032.54	96.17%
1-130-30-730780 D - Grading-Gravel-Dust	25,000.00	23,732.62	26,000.00	0.00	100.00%
1-130-30-730790 D - Grading etc. - Salaries	30,775.00	26,492.44	40,915.00	849.89	97.92%
1-130-30-730870 E - Winter Road Maintenance	38,000.00	47,220.80	48,400.00	7,987.33	83.50%
1-130-30-730880 E - Winter Rd. Maint.-Salaries	42,050.00	57,479.44	60,655.00	38,185.26	37.05%
1-130-30-730960 F - Safety Devices	10,000.00	6,988.67	10,000.00	139.41	98.61%
1-130-30-730970 F - Safety Devices - Salaries	4,700.00	5,448.94	5,325.00	1,790.29	66.38%
1-130-30-731023 Asset Management	5,000.00	1,210.15	5,000.00	0.00	100.00%
1-130-30-731030 Tranfer to Reserves Rds Buldin	15,505.00	15,505.00	20,000.00	20,000.00	0.00%
1-130-30-731032 Transfer to Reserves - Asset Ma	0.00	3,789.85	0.00	0.00	0.00%
1-130-30-731033 Transfer to Reserves Roads	113,260.00	115,756.82	157,552.00	157,552.00	0.00%
1-130-30-731034 Transfer to Reserves - Winter M			1,000.00	1,000.00	0.00%
1-130-30-731035 Transfer to Reserves Gas Tax	86,603.00	86,602.75	87,581.00	0.00	100.00%
1-130-30-731039 Debt Principle Payment	77,785.00	0.00	102,285.00	51,142.50	50.00%
1-130-30-731040 Debt Interest Payment	5,613.00	5,600.63	11,392.00	4,976.82	56.31%
1-130-30-785040 Street Lights	3,000.00	2,996.42	41,200.00	524.88	98.73%
1-130-30-900100 Amortization Expense	0.00	738,245.00	0.00	0.00	0.00%
Total Expenditures	(1,228,270.00)	(1,608,376.14)	(1,131,080.00)	(407,727.79)	63.95%
Total Public Works	(844,667.00)	(1,213,460.46)	(938,512.00)	(367,378.27)	60.86%
Roads Network - Operating Gravel					
Expenditures					
1-130-31-730780 Annual Gravel Budget	26,000.00	0.00	20,000.00	0.00	100.00%
1-130-31-830001 Bennett-Lafont Road	0.00	1,244.05	0.00	0.00	0.00%
1-130-31-830010 Blackburn Road	0.00	646.05	0.00	0.00	0.00%
1-130-31-830050 Eady Road	0.00	8,325.78	0.00	0.00	0.00%
1-130-31-830065 Garden of Eden Road	0.00	8,782.47	0.00	0.00	0.00%
1-130-31-830088 Humphries Rd	0.00	1,533.40	0.00	0.00	0.00%
1-130-31-830095 Jim Barr Road	0.00	897.59	0.00	0.00	0.00%
1-130-31-830097 Johnston Rd	0.00	165.95	0.00	0.00	0.00%
1-130-31-830100 Kasaboski Road	0.00	1,040.39	0.00	0.00	0.00%
1-130-31-830120 Lime Kiln Rd	0.00	1,983.18	0.00	0.00	0.00%
1-130-31-830142 McInnes Road	0.00	1,543.44	0.00	0.00	0.00%
1-130-31-830160 Price Road	0.00	2,715.77	0.00	0.00	0.00%
Total Expenditures	(26,000.00)	(28,878.07)	(20,000.00)	0.00	100.00%
Total Roads Network - Operating Gravel	(26,000.00)	(28,878.07)	(20,000.00)	0.00	100.00%

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Roads Network - Capital						
Revenues						
1-130-33-440100	OSG Roadways MNR	10,000.00	4,375.36	0.00	0.00	0.00%
1-130-33-440125	Canada Specific Grants - CWW	37,500.00	15,181.76	29,490.00	0.00	100.00%
1-130-33-440220	Ontario Grant	349,920.00	0.00	0.00	0.00	0.00%
1-130-33-440221	Ontario Grant - OCIF	690,216.00	632,388.16	880,139.00	0.00	100.00%
1-130-33-440222	Ontario Grant - CWWF	12,600.00	7,590.89	0.00	0.00	0.00%
1-130-33-440461	Transfer from Reserves - Roads	15,000.00	24,061.40	181,149.00	0.00	100.00%
1-130-33-440466	Transfer from Lot Dev Fund	89,700.00	147,950.10	6,360.00	0.00	100.00%
1-130-33-440550	Transfer from Reserves - Gas Ta	133,851.00	137,214.73	40,000.00	0.00	100.00%
1-130-33-440592	Transfer from Reserves - Roads	277,822.00	416,740.40	0.00	0.00	0.00%
Total Revenues		1,616,609.00	1,385,502.80	1,137,138.00	0.00	100.00%
Expenditures						
1-130-33-700259	Capital - Buildings	0.00	4,918.51	0.00	0.00	0.00%
1-130-33-745040	Engineering Fees - Thompson Hi	413,800.00	28,436.76	1,057,818.00	0.00	100.00%
1-130-33-830007	Bingham Road			7,500.00	0.00	100.00%
1-130-33-830065	Garden of Eden Road	50,000.00	34,746.19	42,500.00	0.00	100.00%
1-130-33-830088	Humphries Rd	16,800.00	11,862.23	7,820.00	0.00	100.00%
1-130-33-830097	Johnston Rd	1,096,009.00	1,598,307.24	0.00	0.00	0.00%
1-130-33-830120	Lime Kiln Rd	50,000.00	18,501.29	31,500.00	31,222.80	0.88%
1-130-33-839999	Capital Clearing Account	0.00	(1,696,772.22)	0.00	0.00	0.00%
Total Expenditures		(1,626,609.00)	0.00	(1,147,138.00)	(31,222.80)	97.28%
Total Roads Network - Capital		(10,000.00)	1,385,502.80	(10,000.00)	(31,222.80)	(212.23%)
Storm Sewer System						
Expenditures						
1-130-35-700400	Contracted Services	5,000.00	0.00	3,000.00	0.00	100.00%
Total Expenditures		(5,000.00)	0.00	(3,000.00)	0.00	100.00%
Total Storm Sewer System		(5,000.00)	0.00	(3,000.00)	0.00	100.00%
Total Transportation Services		(885,667.00)	143,164.27	(971,512.00)	(398,601.07)	58.97%
Environmental Services						
Default						
Revenues						
1-140-00-440220	Ontario Grant	36,000.00	36,254.72	36,000.00	9,409.73	73.86%
1-140-00-440380	Tipping Fees	35,000.00	52,320.00	40,000.00	6,636.05	83.41%
1-140-00-440480	Blue Box & Composter	300.00	201.00	300.00	48.00	84.00%
1-140-00-440482	Ontario Stewardship Tires	0.00	4,684.44	0.00	(320.19)	0.00%
1-140-00-440483	Electronic Waste	750.00	1,205.71	1,000.00	202.27	79.77%
1-140-00-440640	Transfer from Reserves - Enviro	46,594.00	8,656.05	42,500.00	6,000.00	85.88%
Total Revenues		118,644.00	103,321.92	119,800.00	21,975.86	81.66%
Expenditures						
1-140-00-700010	Salaries	50,500.00	36,825.00	51,860.00	7,976.42	84.62%

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1-140-00-700030	Committee Members Fees	1,500.00	852.00	1,000.00	0.00	100.00%
1-140-00-700035	Conference/Travel Expenses	1,400.00	27.71	1,400.00	0.00	100.00%
1-140-00-700060	Misc. Expenses	2,000.00	1,525.61	2,000.00	441.78	77.91%
1-140-00-700070	Insurance	2,163.00	2,121.22	2,259.00	2,248.37	0.47%
1-140-00-700080	Office Supplies	2,000.00	2,020.93	2,000.00	0.00	100.00%
1-140-00-700090	Material & Supplies	2,750.00	1,479.40	1,500.00	0.00	100.00%
1-140-00-700100	Telephone	300.00	61.32	300.00	226.88	24.37%
1-140-00-700110	Hydro	600.00	525.61	500.00	168.30	66.34%
1-140-00-700140	Employee Benefits	8,565.00	6,154.21	12,305.00	1,373.58	88.84%
1-140-00-700190	Building Maintenance	1,500.00	641.09	1,500.00	0.00	100.00%
1-140-00-700250	Transfer to Capital	3,500.00	0.00	33,500.00	0.00	100.00%
1-140-00-700254	Transfer to Capital - Soak Pit	35,000.00	0.00	0.00	0.00	0.00%
1-140-00-700259	Capital - Sea Containers/Buildin	3,000.00	0.00	3,000.00	0.00	100.00%
1-140-00-700280	Advertising	600.00	270.32	600.00	0.00	100.00%
1-140-00-700285	Landfill Equipment	1,000.00	314.98	1,000.00	0.00	100.00%
1-140-00-700400	Contracted Services	1,800.00	0.00	0.00	0.00	0.00%
1-140-00-731038	Blue Box Purchase	0.00	550.55	600.00	0.00	100.00%
1-140-00-745020	Promotion and Education	1,500.00	1,683.87	1,500.00	0.00	100.00%
1-140-00-745021	Recycling - Tires	50.00	0.00	50.00	0.00	100.00%
1-140-00-745025	Household Hazardous Waste Da	1,800.00	3,333.52	1,800.00	0.00	100.00%
1-140-00-745026	Recycling - Curbside Pickup	67,280.00	71,755.33	76,000.00	18,686.91	75.41%
1-140-00-745027	Waste - Curbside Pickup	41,865.00	40,861.08	42,000.00	9,429.48	77.55%
1-140-00-745031	Compaction & Covering	40,000.00	39,788.16	40,000.00	8,395.20	79.01%
1-140-00-745033	Landfill - Re-grind Waste	14,400.00	17,808.00	25,000.00	6,232.80	75.07%
1-140-00-745034	Material Transfers	6,000.00	0.00	2,000.00	0.00	100.00%
1-140-00-745040	Engineering Fees	26,000.00	10,325.75	15,000.00	6,548.13	56.35%
1-140-00-789020	Transfer to Reserves - Landfill	22,650.00	85,475.26	18,100.00	18,100.00	0.00%
1-140-00-789038	Transfer to Reserves - Landfill B			1,000.00	1,000.00	0.00%
1-140-00-900100	Amortization Expense	0.00	3,521.00	0.00	0.00	0.00%
Total Expenditures		(339,723.00)	(327,921.92)	(337,774.00)	(80,827.85)	76.07%
Total Default		(221,079.00)	(224,600.00)	(217,974.00)	(58,851.99)	73.00%
Total Environmental Services		(221,079.00)	(224,600.00)	(217,974.00)	(58,851.99)	73.00%
Parks & Recreation						
PARKS & REC ADMINISTRATION						
Revenues						
1-150-51-440125	Canada Specific Grants			1,680.00	0.00	100.00%
1-150-51-440462	Sale of Land	0.00	150,000.00	0.00	0.00	0.00%
Total Revenues		0.00	150,000.00	1,680.00	0.00	100.00%
Expenditures						
1-150-51-700010	Salaries	44,150.00	25,912.85	43,305.00	8,125.94	81.24%
1-150-51-700030	Com. Member Meetings	4,000.00	2,310.00	4,000.00	0.00	100.00%
1-150-51-700035	Conference/Travel Expenses	1,500.00	104.07	1,500.00	48.99	96.73%
1-150-51-700060	Misc. Expenses	100.00	82.53	100.00	0.00	100.00%
1-150-51-700070	Insurance	8,587.00	8,404.78	8,950.00	8,754.05	2.19%
1-150-51-700090	Office Supplies	800.00	1,553.99	800.00	137.99	82.75%

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1-150-51-700140	Employee Benefits	10,600.00	3,708.87	14,845.00	1,039.96	92.99%
1-150-51-700260	Agreements	22,500.00	22,000.00	22,500.00	0.00	100.00%
1-150-51-700280	Advertising	100.00	1,793.24	1,500.00	0.00	100.00%
1-150-51-718040	Contracted Services	0.00	6,980.73	0.00	0.00	0.00%
1-150-51-789000	Transfer to Reserves	0.00	177,324.84	0.00	0.00	0.00%
1-150-51-900100	Amortization Expense	0.00	49,370.00	0.00	0.00	0.00%
Total Expenditures		(92,337.00)	(299,545.90)	(97,500.00)	(18,106.93)	81.43%
Total PARKS & REC ADMINISTRATION		(92,337.00)	(149,545.90)	(95,820.00)	(18,106.93)	81.10%
PARKS & REC OUTDOOR FACILITIES						
Revenues						
1-150-52-440125	Canada Specific Grants	0.00	9,858.49	0.00	0.00	0.00%
1-150-52-440216	Boat Launch - Fines	400.00	252.00	400.00	246.00	38.50%
1-150-52-440220	Ontario Grant	0.00	25,000.00	0.00	0.00	0.00%
1-150-52-440300	Flag Football	2,000.00	780.00	2,000.00	0.00	100.00%
1-150-52-440423	Volleyball Revenue	500.00	700.00	500.00	0.00	100.00%
1-150-52-440428	Soccer Registrations	6,200.00	6,660.00	6,200.00	1,490.92	75.95%
1-150-52-440431	Boat Launch Other Rev Misc.	4,000.00	3,262.67	3,000.00	56.03	98.13%
1-150-52-440434	Soccer - Fundraising Revenue	4,500.00	0.00	4,450.00	0.00	100.00%
1-150-52-440461	Transfer from Reserves	0.00	0.00	5,000.00	0.00	100.00%
1-150-52-440466	Transfer from Lot Dev Fund	500.00	0.00	550.00	0.00	100.00%
Total Revenues		18,100.00	46,513.16	22,100.00	1,792.95	91.89%
Expenditures						
1-150-52-700010	Salaries	2,715.00	3,363.90	3,079.00	0.00	100.00%
1-150-52-700140	Employee Benefits	335.00	804.95	885.00	0.00	100.00%
1-150-52-700201	Trail Maintenance	2,500.00	749.68	2,500.00	0.00	100.00%
1-150-52-700215	Soccer Field Maintenance	5,000.00	5,902.22	5,000.00	249.32	95.01%
1-150-52-700220	Boat Launch Property Maintenan	3,500.00	790.90	2,000.00	49.50	97.53%
1-150-52-700250	Transfer to Capital	5,000.00	0.00	5,000.00	0.00	100.00%
1-150-52-715070	River Road Property Study	500.00	210.74	0.00	0.00	0.00%
1-150-52-715071	Farrell's Landing Property	1,000.00	150.81	1,000.00	0.00	100.00%
1-150-52-785083	Volleyball Expense	100.00	70.98	5,000.00	0.00	100.00%
1-150-52-785084	Flag Football	1,100.00	257.98	1,100.00	0.00	100.00%
1-150-52-789000	Transfer to Reserves	450.00	261.01	450.00	0.00	100.00%
1-150-52-789100	Transfer to Other Municipal	0.00	25,000.00	0.00	0.00	0.00%
Total Expenditures		(22,200.00)	(37,563.17)	(26,014.00)	(298.82)	98.85%
Total PARKS & REC OUTDOOR FACILITIES		(4,100.00)	8,949.99	(3,914.00)	1,494.13	138.17%
PARKS & REC COMMUNITY CENTRE						
Revenues						
1-150-53-440125	Canada Specific Grants	25,000.00	25,000.00	9,000.00	0.00	100.00%
1-150-53-440210	County Grant	7,055.00	19,056.66	0.00	0.00	0.00%
1-150-53-440425	Rent	9,000.00	9,247.88	9,000.00	3,461.23	61.54%
1-150-53-440429	Donations	0.00	179.00	0.00	100.00	0.00%
1-150-53-440434	Fundraising Revenue	4,750.00	847.02	0.00	0.00	0.00%
1-150-53-440461	Transfer from Reserves	41,000.00	22,353.23	133,500.00	0.00	100.00%

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1-150-53-440466	Transfer from Lot Dev Fund	6,271.00	0.00	5,500.00	0.00	100.00%
1-150-53-440800	Bar Sales	22,000.00	13,770.14	22,000.00	1,137.17 *	94.83%
Total Revenues		115,076.00	90,453.93	179,000.00	4,698.40	97.38%
Expenditures						
1-150-53-700010	Salaries	12,105.00	17,273.07	15,705.00	5,337.95 *	66.01%
1-150-53-700095	Restock Bar	10,120.00	7,068.55	10,120.00	14.94	99.85%
1-150-53-700100	Telephone	800.00	809.00	800.00	208.71	73.91%
1-150-53-700110	Utilities	17,500.00	10,803.49	15,000.00	4,577.25	69.49%
1-150-53-700140	Employee Benefits	1,360.00	2,380.17	2,270.00	753.45	66.81%
1-150-53-700190	Building Maintenance	5,000.00	9,490.63	5,000.00	1,601.86	67.96%
1-150-53-700191	Building Cleaning	1,500.00	1,478.29	2,000.00	341.17	82.94%
1-150-53-700200	Equipment Repairs/Replacement	9,055.00	836.40	2,000.00	0.00	100.00%
1-150-53-700203	Healthy Kids Community Challen	0.00	18,369.02	0.00	0.00	0.00%
1-150-53-700250	Transfer to Capital - Equipment	0.00	0.00	12,000.00	0.00	100.00%
1-150-53-700251	Transfer to Capital - Bldg Renos	57,271.00	0.00	75,000.00	0.00	100.00%
1-150-53-700252	Transfer to Capital - Land Purch	15,000.00	0.00	61,000.00	0.00	100.00%
1-150-53-700258	Transfer to Capital - Hall Debt	4,750.00	(28,601.49)	0.00	0.00	0.00%
1-150-53-700280	Advertising	400.00	100.74	1,000.00	128.40	87.16%
1-150-53-715015	Computer Programs & Maintena	1,250.00	3,003.01	1,250.00	437.50	65.00%
1-150-53-789000	Transfer to Reserves - Building	10,600.00	10,600.00	10,810.00	10,810.00	0.00%
Total Expenditures		(146,711.00)	(53,610.88)	(213,955.00)	(24,211.23)	88.68%
Total PARKS & REC COMMUNITY CENTRE		(31,635.00)	36,843.05	(34,955.00)	(19,512.83)	44.18%
PARKS & REC RINK						
Revenues						
1-150-54-440300	Skating Lessons	0.00	840.00	500.00	0.00	100.00%
1-150-54-440429	Donations	0.00	450.00	0.00	356.10	0.00%
1-150-54-440431	Spring Hockey Team			0.00	3,300.00 *	0.00%
1-150-54-440433	Rink - Ice Rentals	1,500.00	1,100.00	1,500.00	1,606.19	(7.08%)
1-150-54-440434	Fundraising Revenue	9,800.00	8,392.88	0.00	0.00	0.00%
1-150-54-440444	Recreational Hockey Registratio	1,700.00	650.00	1,700.00	0.00	100.00%
1-150-54-440447	PA Day Hockey Day Camp			0.00	495.00	0.00%
1-150-54-440461	Transfer from Reserves	0.00	47,749.69	0.00	0.00	0.00%
Total Revenues		13,000.00	59,182.57	3,700.00	5,757.29	(55.60%)
Expenditures						
1-150-54-700010	Salaries	15,445.00	9,850.11	15,345.00	6,147.86	59.94%
1-150-54-700110	Utilities	6,400.00	2,658.28	6,400.00	2,362.95	63.08%
1-150-54-700140	Employee Benefits	2,467.00	1,746.93	3,400.00	1,272.36	62.58%
1-150-54-700190	Building Maintenance	4,000.00	2,832.91	6,600.00	879.77	86.67%
1-150-54-700191	Building Cleaning	500.00	63.72	500.00	0.00	100.00%
1-150-54-700200	Equipment Repairs/Maintenance	2,500.00	875.95	1,500.00	852.48	43.17%
1-150-54-700250	Transfer to Capital - Change Ro	13,600.00	0.00	7,294.00	0.00	100.00%
1-150-54-700255	Transfer to Capital - Rink Roof Fi	9,800.00	28,601.49	0.00	0.00	0.00%
1-150-54-700280	Advertising	600.00	181.83	500.00	144.60	71.08%
1-150-54-785069	Change Rooms	200.00	0.00	200.00	0.00	100.00%
1-150-54-785085	Recreational Hky/Public Skating	300.00	0.00	300.00	0.00	100.00%

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1-150-54-785112 3 on 3 Mens Hockey Tournamen	0.00	43.65	0.00	47.37	0.00%
1-150-54-785113 Spring H ockey Team	0.00	0.00	0.00	2,945.00*	0.00%
1-150-54-785116 PA Day Hockey Day Camp Expe	0.00	61.70	0.00	139.62	0.00%
1-150-54-785122 SKATING LESSONS			500.00	0.00	100.00%
1-150-54-786018 Sports Equipment	500.00	0.00	500.00	0.00	100.00%
Total Expenditures	(56,312.00)	(46,916.57)	(43,039.00)	(14,792.01)	65.63%
Total PARKS & REC RINK	(43,312.00)	12,266.00	(39,339.00)	(9,034.72)	77.03%
PARKS & REC ANNUAL EVENTS					
Revenues					
1-150-55-440315 Cycle Event			3,000.00	0.00	100.00%
1-150-55-440426 Euchre Revenue	4,000.00	4,375.15	4,000.00	1,635.00	59.13%
1-150-55-440427 Country Dance Proceeds	9,500.00	8,166.47	9,500.00	1,760.59	81.47%
1-150-55-440429 Donations - Leadership Camp	0.00	2,000.00	0.00	0.00	0.00%
1-150-55-440431 Dance Lessons	2,000.00	3,809.00	2,000.00	0.00	100.00%
1-150-55-440446 Aerobics & Drop In Sports Fees	500.00	529.25	500.00	0.00 *	100.00%
1-150-55-440569 Children's Christmas Party	500.00	0.00	500.00	0.00	100.00%
1-150-55-440570 Winter Carnival Revenue	4,200.00	4,259.50	4,500.00	3,939.53	12.45%
1-150-55-440575 Canada Day Revenue	5,000.00	3,041.93	5,500.00	0.00	100.00%
Total Revenues	25,700.00	26,181.30	29,500.00	7,335.12	75.14%
Expenditures					
1-150-55-785061 CYCLE EVENT			1,000.00	0.00	100.00%
1-150-55-785075 Canada Day Expenses	2,700.00	1,723.35	3,000.00	0.00	100.00%
1-150-55-785078 Children's Events	100.00	0.00	100.00	0.00	100.00%
1-150-55-785079 Children's Christmas Party	300.00	0.00	300.00	0.00	100.00%
1-150-55-785080 Winter Carnival Expenses	2,000.00	2,502.18	3,000.00	2,028.64	32.38%
1-150-55-785081 Country Dance Expenses	7,500.00	6,995.61	7,500.00	2,620.89	65.05%
1-150-55-785082 Aerobics & Drop In Sports	100.00	145.50	100.00	0.00	100.00%
1-150-55-785087 Dance Lessons	1,000.00	2,071.63	1,000.00	0.00	100.00%
1-150-55-785121 Leadership Camp	0.00	2,129.26	0.00	0.00	0.00%
1-150-55-786000 Euchres Expense	2,200.00	2,279.60	2,200.00	787.73	64.19%
Total Expenditures	(15,900.00)	(17,847.13)	(18,200.00)	(5,437.26)	70.12%
Total PARKS & REC ANNUAL EVENTS	9,800.00	8,334.17	11,300.00	1,897.86	83.20%
PARKS & REC FUNDRAISING EVENTS					
Revenues					
1-150-56-440311 Social Gaming Nights			3,000.00	600.00	80.00%
1-150-56-440316 Euchre Tournament			800.00	0.00	100.00%
1-150-56-440428 Mini Sticks Tournament			700.00	466.96	33.29%
1-150-56-440445 Broomball Registrations			0.00	1,061.95	0.00%
1-150-56-440448 Special Project - Cook Book	0.00	50.00	0.00	0.00	0.00%
1-150-56-440449 Quilt Raffle	1,000.00	705.00	1,000.00	0.00	100.00%
1-150-56-440450 Easter Egg Hunt	1,000.00	1,089.00	1,000.00	0.00	100.00%
1-150-56-440452 Fruit Fundraiser	10,200.00	8,140.00	9,000.00	0.00	100.00%
1-150-56-440453 Dinner & Show	1,000.00	0.00	2,000.00	0.00	100.00%
1-150-56-440455 Murder Mystery	3,000.00	3,567.00	3,500.00	70.80	97.98%

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Account Number		Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
1-150-56-440456	Fundraising Catering	4,000.00	14,256.58	5,000.00	1,380.00	72.40%
1-150-56-440457	Harvest Dinner	3,500.00	2,788.06	3,500.00	0.00	100.00%
1-150-56-440458	Trivia Night	700.00	450.00	1,500.00	0.00	100.00%
1-150-56-440459	Pancake Supper	500.00	0.00	0.00	0.00	0.00%
1-150-56-440801	Hockey Tournament	1,000.00	2,907.80	5,360.00	0.00	100.00%
1-150-56-440802	Craft Day/Bake Sale	400.00	0.00	0.00	0.00	0.00%
Total Revenues		26,300.00	33,953.44	36,360.00	3,579.71	90.15%
Expenditures						
1-150-56-785100	Easter Egg Hunt	300.00	405.75	450.00	59.83	86.70%
1-150-56-785102	Fruit Fundraiser	8,300.00	6,737.51	7,000.00	0.00	100.00%
1-150-56-785103	Dinner & Show	300.00	0.00	700.00	0.00	100.00%
1-150-56-785104	Mini Sticks Hockey Tournament	0.00	61.70	200.00	178.09	10.96%
1-150-56-785105	Murder Mystery	1,000.00	1,128.48	1,500.00	0.00	100.00%
1-150-56-785106	Fundraising Catering	4,000.00	8,388.58	5,000.00	397.83	92.04%
1-150-56-785107	Harvest Dinner	1,400.00	1,470.08	1,900.00	0.00	100.00%
1-150-56-785108	Trivia Night	300.00	312.98	1,000.00	0.00	100.00%
1-150-56-785109	Pancake Supper	100.00	0.00	0.00	0.00	0.00%
1-150-56-785112	Hockey Tournament	500.00	882.00	1,360.00	0.00	100.00%
1-150-56-785114	Quilting	300.00	305.48	300.00	0.00	100.00%
1-150-56-785117	Social Gaming Night			1,000.00	0.00	100.00%
1-150-56-786000	Euchre Tournament			400.00	0.00	100.00%
1-150-56-789010	Transfer to Reserves - Recreatio	0.00	5,868.00	0.00	0.00	0.00%
1-150-56-789070	Transf to Reserves - Working for	9,800.00	8,392.88	15,550.00	0.00	100.00%
Total Expenditures		(26,300.00)	(33,953.44)	(36,360.00)	(635.75)	98.25%
Total PARKS & REC FUNDRAISING EVENTS		0.00	0.00	0.00	2,943.96	0.00%
PARKS & REC HORTON HOEDOWN						
Revenues						
1-150-57-440220	Ontario Grant			14,046.00	0.00	100.00%
1-150-57-440311	Kids Night Out	500.00	0.00	0.00	0.00	0.00%
1-150-57-440312	Family Night Out	400.00	185.00	0.00	0.00	0.00%
1-150-57-440313	Amazing Race	300.00	440.00	0.00	0.00	0.00%
1-150-57-440314	Glow Run	500.00	0.00	0.00	0.00	0.00%
1-150-57-440429	Hoedown Donations	0.00	0.00	0.00	1,845.32	0.00%
1-150-57-440432	Christmas Craft Show	1,000.00	1,028.00	0.00	0.00	0.00%
1-150-57-440434	Raffle	2,000.00	0.00	0.00	0.00	0.00%
1-150-57-440461	Transfer from Reserves	0.00	43,145.98	0.00	0.00	0.00%
1-150-57-440568	Horton Festival - Merchandise	10,000.00	1,162.13	5,000.00	23.89	99.52%
1-150-57-440571	Horton Festival Admission	0.00	23,462.76	42,100.00	1,149.63	97.27%
1-150-57-440572	Horton Festival Sponsors	0.00	12,195.00	15,000.00	250.00	98.33%
1-150-57-440573	Horton Festival Concessions	0.00	3,031.91	1,600.00	185.84	88.39%
1-150-57-440800	Hoedown - Bar Proceeds	0.00	10,641.00	22,000.00	0.00	100.00%
Total Revenues		14,700.00	95,291.78	99,746.00	3,454.68	96.54%
Expenditures						
1-150-57-700060	Hoedown Misc. Expenses			915.00	14.49	98.42%
1-150-57-700080	Hoedown Office Supplies			200.00	0.00	100.00%

TOWNSHIP OF HORTON
Statement of Revenue and Expenditures
 Revised Budget

For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
1-150-57-700090			3,600.00	0.00	100.00%
1-150-57-700095			11,129.00	0.00	100.00%
1-150-57-700110			5,000.00	0.00	100.00%
1-150-57-700181			500.00	0.00	100.00%
1-150-57-700191			125.00	0.00	100.00%
1-150-57-700200			21,769.00	0.00	100.00%
1-150-57-700205			1,000.00	0.00	100.00%
1-150-57-700240			525.00	0.00	100.00%
1-150-57-700280			4,000.00	0.00	100.00%
1-150-57-718040			7,500.00	0.00	100.00%
1-150-57-745040			5,300.00	0.00	100.00%
1-150-57-785061	350.00	302.00	0.00	0.00	0.00%
1-150-57-785070	1,700.00	0.00	0.00	0.00	0.00%
1-150-57-785078	7,000.00	93,638.78	34,000.00	14,274.73	58.02%
1-150-57-785117	200.00	0.00	0.00	0.00	0.00%
1-150-57-785118	300.00	125.05	0.00	0.00	0.00%
1-150-57-785119	200.00	378.93	0.00	0.00	0.00%
1-150-57-785120	200.00	0.00	0.00	0.00	0.00%
1-150-57-789000			4,183.00	1,678.95	59.86%
1-150-57-789070	4,750.00	847.02	0.00	0.00	0.00%
Total Expenditures	(14,700.00)	(95,291.78)	(99,746.00)	(15,968.17)	83.99%
Total PARKS & REC HORTON HOEDOWN	0.00	0.00	0.00	(12,513.49)	0.00%
Total Parks & Recreation	(161,584.00)	(83,152.69)	(162,728.00)	(52,832.02)	67.53%
Health Services					
Default					
Revenues					
1-160-00-440300	0.00	35.40	0.00	0.00	0.00%
1-160-00-440391	0.00	300.00	0.00	0.00	0.00%
Total Revenues	0.00	335.40	0.00	0.00	0.00%
Expenditures					
1-160-00-700010	290.00	353.70	340.00	0.00	100.00%
1-160-00-700140	55.00	75.03	90.00	0.00	100.00%
1-160-00-700221	0.00	300.00	0.00	0.00	0.00%
1-160-00-700222	200.00	0.00	0.00	0.00	0.00%
1-160-00-750010	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
1-160-00-750020	1,230.00	1,230.00	1,230.00	1,230.00	0.00%
1-160-00-750030	1,050.00	1,050.00	1,050.00	1,050.00	0.00%
1-160-00-750040	29,291.00	29,381.06	29,877.00	29,877.00	0.00%
1-160-00-750050	250.00	250.00	250.00	250.00	0.00%
Total Expenditures	(33,366.00)	(33,639.79)	(33,837.00)	(33,407.00)	1.27%
Total Default	(33,366.00)	(33,304.39)	(33,837.00)	(33,407.00)	1.27%
Total Health Services	(33,366.00)	(33,304.39)	(33,837.00)	(33,407.00)	1.27%

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TOWNSHIP OF HORTON
Statement of Revenue and Expenditures
 Revised Budget

Page 13

For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number		Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Planning						
Default						
Revenues						
1-170-00-440330	Fees & Charges Planning	5,200.00	(400.00)	5,200.00	1,000.00	80.77%
1-170-00-440355	Fees & Charges Zoning Compl.	400.00	520.00	400.00	0.00	100.00%
1-170-00-440466	Transfer from Lot Dev Fund	14,500.00	9,810.38	0.00	0.00	0.00%
Total Revenues		20,100.00	9,930.38	5,600.00	1,000.00	82.14%
Expenditures						
1-170-00-700060	Com. Member Fees	2,000.00	1,375.00	1,700.00	0.00	100.00%
1-170-00-700090	Materials & Supplies	100.00	154.89	300.00	0.00	100.00%
1-170-00-780010	Contracted Services	17,000.00	12,768.30	2,000.00	0.00	100.00%
1-170-00-780100	Economic Development	2,000.00	203.52	2,000.00	0.00	100.00%
Total Expenditures		(21,100.00)	(14,501.71)	(6,000.00)	0.00	100.00%
Total Default		(1,000.00)	(4,571.33)	(400.00)	1,000.00	350.00%
Total Planning		(1,000.00)	(4,571.33)	(400.00)	1,000.00	350.00%
Fire						
Default						
Revenues						
1-180-00-440110	Provincial Fees and Charges	2,000.00	0.00	7,000.00	0.00	100.00%
1-180-00-440310	Fees & Charges Fire	4,000.00	60.00	1,800.00	0.00	100.00%
1-180-00-440461	Transfer from Reserve	370,014.00	580.64	379,950.00	0.00	100.00%
1-180-00-440466	Transfer from Lot Dev Fund	41,506.00	4,922.00	51,500.00	0.00	100.00%
Total Revenues		417,520.00	5,562.64	440,250.00	0.00	100.00%
Expenditures						
1-180-00-700010	Salaries	30,000.00	31,883.25	35,000.00	2,320.90	93.37%
1-180-00-700035	Conference/Travel Expenses	1,000.00	0.00	750.00	0.00	100.00%
1-180-00-700060	Misc. Expenses	1,000.00	934.16	1,000.00	420.91	57.91%
1-180-00-700070	Insurance	14,750.00	14,181.67	15,103.00	14,726.73	2.49%
1-180-00-700080	Office Supplies	1,000.00	305.13	1,000.00	172.96	82.70%
1-180-00-700090	Clothing Expense	1,000.00	0.00	1,000.00	0.00	100.00%
1-180-00-700100	Telephone	1,250.00	1,512.30	1,250.00	391.61	68.67%
1-180-00-700110	Utilities	6,250.00	7,511.82	6,250.00	3,070.79	50.87%
1-180-00-700140	Employee Benefits	4,200.00	4,508.15	4,200.00	17.73	99.58%
1-180-00-700180	Office Equip. & Maint.	800.00	1,591.81	1,500.00	514.70	65.69%
1-180-00-700190	Building Maintenance	1,500.00	494.32	1,500.00	1,321.11	11.93%
1-180-00-700191	Building Cleaning	1,000.00	876.86	1,000.00	210.87	78.91%
1-180-00-700200	Fire Equipment Maintenance	18,000.00	11,925.86	17,000.00	2,674.22	84.27%
1-180-00-700210	Fleet Maintenance	8,000.00	6,256.30	7,000.00	3,632.01	48.11%
1-180-00-700230	Fuel & Oil	750.00	1,377.24	750.00	0.00	100.00%
1-180-00-700240	Radio/Communications	2,600.00	1,313.08	2,000.00	0.00	100.00%
1-180-00-700250	Transfer to Capital	411,520.00	0.00	431,450.00	0.00	100.00%
1-180-00-700260	Extrication Agreement	3,500.00	6,006.25	5,000.00	1,500.00	70.00%

RETURN TO AGENDA

TOWNSHIP OF HORTON
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2019-12 Ending December 31, 2019

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
1-180-00-700261			3,000.00	0.00	100.00%
1-180-00-715015	2,500.00	1,773.66	3,000.00	91.65	96.95%
1-180-00-721045	250.00	0.00	0.00	0.00	0.00%
1-180-00-721060	2,500.00	951.54	2,500.00	421.56	83.14%
1-180-00-721070	250.00	0.00	250.00	0.00	100.00%
1-180-00-721080	300.00	0.00	300.00	0.00	100.00%
1-180-00-721210	4,000.00	4,000.00	4,000.00	0.00	100.00%
1-180-00-721230	2,000.00	1,795.76	2,000.00	0.00	100.00%
1-180-00-721240	300.00	386.68	300.00	0.00	100.00%
1-180-00-789005	32,640.00	32,640.00	33,295.00	33,295.00	0.00%
1-180-00-789038	1,500.00	1,500.00	1,500.00	1,500.00	0.00%
1-180-00-900100	0.00	19,706.00	0.00	0.00	0.00%
Total Expenditures	(554,360.00)	(153,431.84)	(582,898.00)	(66,282.75)	88.63%
Total Default	(136,840.00)	(147,869.20)	(142,648.00)	(66,282.75)	53.53%
Total Fire	(136,840.00)	(147,869.20)	(142,648.00)	(66,282.75)	53.53%
Building Department					
Default					
Revenues					
1-190-00-440385	8,000.00	9,060.00	8,000.00	1,000.00	87.50%
1-190-00-440410	45,000.00	45,576.00	45,000.00	6,751.00	85.00%
1-190-00-440431	5,000.00	2,700.00	3,000.00	700.00	76.67%
1-190-00-440605	24,225.00	13,465.69	11,275.00	0.00	100.00%
Total Revenues	82,225.00	70,801.69	67,275.00	8,451.00	87.44%
Expenditures					
1-190-00-700010	49,500.00	49,500.00	49,500.00	11,250.00	77.27%
1-190-00-700035	350.00	274.78	350.00	0.00	100.00%
1-190-00-700060	100.00	0.00	100.00	0.00	100.00%
1-190-00-700080	6,200.00	121.64	1,500.00	57.00	96.20%
1-190-00-700100	300.00	424.31	300.00	108.48	63.84%
1-190-00-700140	6,250.00	7,955.96	6,250.00	1,378.47	77.94%
1-190-00-700190	2,825.00	2,825.00	1,775.00	0.00	100.00%
1-190-00-700250	5,000.00	0.00	0.00	0.00	0.00%
1-190-00-718040	2,000.00	0.00	2,000.00	0.00	100.00%
1-190-00-785066	9,700.00	9,700.00	5,500.00	0.00	100.00%
Total Expenditures	(82,225.00)	(70,801.69)	(67,275.00)	(12,793.95)	80.98%
Total Default	0.00	0.00	0.00	(4,342.95)	0.00%
Total Building Department	0.00	0.00	0.00	(4,342.95)	0.00%
Total General Fund	0.00	1,160,943.91	0.00	1,017,997.26	0.00%

TOWNSHIP OF HORTON
Consolidated Statement Of Financial Position
for Period Ending April 30, 2019

	2019	2018
<u>Financial Assets</u>		
Cash In Bank	2,176,497.66	2,325,317.76
Petty Cash	2,325.00	2,275.00
Accts. Receivable	8,760.74	125,245.78
Prepaid Expenses	1,305.84	1,146.12
Due To Other Funds	0.00	0.00
Property Taxes	1,159,681.62	1,083,688.22
HST	19,961.28	29,814.42
Tangible Capital Assets	10,708,133.20	9,486,468.86
Inventory	15,651.72	21,555.31
Financial Assets	\$ 14,092,317.06	\$ 13,075,511.48
<u>Liabilities</u>		
	0.00	0.00
Due To Canada	7,344.29	0.00
Due to Canada - HST	534.52	3,057.60
Due To Ontario	226.92	349.04
Accounts Payable - Other	20,334.85	80,438.99
Other Current Liabilities	621,501.85	445,593.85
Deferred Revenue	5,348.34	316,649.19
Tax Overpayment	19,106.26	18,693.06
Reserves	2,247,776.18	2,171,431.49
Surplus	10,152,146.59	8,991,832.68
Liabilities	\$ 13,074,319.80	\$ 12,028,045.90
<u>Net Financial Assets/(Net Debt)</u>	\$ 1,017,997.26	\$ 1,047,465.58
<u>Accumulated Surplus</u>	\$ 1,017,997.26	\$ 1,047,465.58

RETURN TO AGENDA



Township of Horton COUNCIL / COMMITTEE REPORT

Title: 2019 Township of Horton Corporate Policy Review	Date:	April 16 th , 2019
	Council/Committee:	Council
	Author:	Hope Dillabough, CAO/Clerk
	Department:	General Government

RECOMMENDATIONS:

THAT Council accept Corporate Policies – Section C as reviewed and updated by Staff;

AND FURTHER THAT this section be brought forward by By-Law to be adopted into the Township of Horton’s Corporate Policies.

BACKGROUND:

Section C – Human Resources

Attached in this report:

- Policy C-01 – Health Benefits & Life Insurance
- Policy C-02 – Pension Plan

Highlighted areas are additions to the policies. A strike-out represents removal.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: Jennifer Barr, Treasurer and the County of Renfrew’s Corporate Policies

Author:  signature

Other: _____ signature

Treasurer:  signature

C.A.O.:  signature

The Township of Horton Policy and Procedures			
SECTION: EMPLOYEE LIFE, HEALTH, AND PENSION BENEFITS HUMAN RESOURCES			POLICY #: C-01
POLICY: Health Benefits & Life Insurance			
DATE: April 07/03	REV. DATE: April 03/12 April 2019	COVERAGE: Permanent and Full-time Employees and Active Council Member	PAGE #: 1 of 3

POLICY STATEMENT:

The Township of Horton maintains a comprehensive insurance and health care benefits package for full-time employees and their dependants.

PROCEDURE:

1. Benefits documentation for a new employee is completed during the first week of employment and submitted to the Treasurer/~~Deputy Clerk~~ for implementation.
2. The following apply to eligibility:
 - (a) Health Care benefits for **permanent and full-time employees and active sitting Council members** are effective from the date of employment; and
 - (b) benefit coverage may be all single or all family, but not split.
3. The following apply to eligible dependants:
 - (a) dependants eligible for benefits (major Medical and Dental), are the **Employee's Legal spouse, or the person who has been living continuously with the employee for at least 12 months** ~~or common-law spouse~~, and the **unmarried children or step-children or common-law children (natural or adopted)** under twenty-two (22) years of age (or under twenty-five (25) years of age if in full-time attendance at a college or university) of an insured employee, **unmarried**, including children over twenty-one (21) who are incapable of self sustaining employment by reason of a physical or mental handicap;
 - (b) no employee can receive health coverage for a dependant if that dependant is in the full-time service of any land, sea, or air force outside of Canada and the United States;
 - (c) ~~a common law spouse is defined as a person with whom the employee has co-habitated for the past twelve (12) months and whom the employee represents as his/her legal spouse; and~~
 - (d) common-law children are defined as the employee's children or the common-law spouse's children who reside with, and are in the care and custody of, the employee and the common-law spouse.

RETURN TO AGENDA

The Township of Horton Policy and Procedures			
SECTION: EMPLOYEE LIFE, HEALTH, AND PENSION BENEFITS HUMAN RESOURCES			POLICY #: C-01
POLICY: Health Benefits & Life Insurance			
DATE: April 07/03	REV. DATE: April 03/12 April 2019	COVERAGE: Permanent and Full-time Employees and Active Council Member	PAGE #: 2 of 3

4. The following apply to change of status and beneficiary:
 - (a) changes in an employee's marital status and dependants, e.g. single or family coverage, changes due to spousal benefit coverage, or a change of beneficiary, must be reported to the Treasurer/Deputy Clerk immediately to ensure that proper documentation is completed; and
5. Benefit continuation and payment of premiums are affected by leaves of absence, Workplace Safety and Insurance, or when an employee reaches age sixty-five (65).
6. **Permanent and** Full-time employees of the Township are required to participate in the following Health Care Benefits:
 - (a) Major Medical Plan (includes Semi-Private Hospital and Extended Health Care):
 - (i) Major Medical coverage is provided on a single or family basis;
 - (ii) details regarding enrolment, coverage, and claims are outlined in the Group Benefits Booklet. Refer also to the appropriate Employment By-law for premium sharing details; and
 - (b) Dental Plan:
 - (i) the Dental Plan is provided on a single or family coverage basis;
 - (ii) details regarding enrolment, coverage, and claims are outlined in the Group Benefits Booklet; and
 - (iii) refer also to the appropriate Employment By-law for premium sharing details;
 - (c) Spousal Exemption:
 - (i) exclusions from the above Major Medical, Dental, and is permissible only if coverage is provided by the employee's spouse; and
 - (ii) evidence of spousal coverage or loss of spousal coverage must be provided in order for the employee to change status.

The Township of Horton Policy and Procedures			
SECTION: EMPLOYEE LIFE, HEALTH, AND PENSION BENEFITS HUMAN RESOURCES			POLICY #: C-01
POLICY: Health Benefits & Life Insurance			
DATE: April 07/03	REV. DATE: April 03/12 April 2019	COVERAGE: Permanent and Full-time Employees and Active Council Member	PAGE #: 3 of 3

7. Basic Group Life Insurance is provided to **permanent and** full-time employees only:
 - (a) refer to the Group Benefits Booklet for information on coverage, waiver of premium, termination, conversion or other provisions related to Group Insurance; and
 - (b) refer also to the appropriate Employment By-law for premium sharing details.
8. Accidental Death & Dismemberment Insurance pays an amount equal to the basic Life Insurance benefits in the event of accidental death or dismemberment.
9. Optional Life Insurance is available to full-time employees who participate in the Basic Group Life Insurance Program:
 - (a) further information is outlined in the Group Benefits Booklet;
 - (b) refer also to the appropriate Employment By-law for premium sharing details.

The Township of Horton Policy and Procedures			
SECTION: HUMAN RESOURCES			POLICY #: C-02
POLICY: Pension Plan			
DATE: April 07/03	REV. DATE: April 03/12 April 2019	COVERAGE: Full Time Employees	PAGE #: 1 of 2

POLICY STATEMENT:

All full-time employees join the Ontario Municipal Employees Retirement System. Subject to enrolment requirements, part-time employees may participate in the O.M.E.R.S. pension system. It is also mandatory to participate in the Canada Pension Plan.

PROCEDURE:

1. Documentation is completed at the time of hire and submitted to the Treasurer. Employee contributions are made through payroll deductions.
2. Enrolment is mandatory for full-time employees from the first day of employment and premiums are shared by the employee and the Township.
3. When a full-time employee transfers from full-time to part-time the O.M.E.R.S. pension contributions continue.
4. Subject to specific legislated conditions, a part-time employee may participate in the O.M.E.R.S. plan. These conditions are:
 - (a) effective January 1, 1988, any employee who, in each of two consecutive calendar years,
 - (i) has earned not less than thirty-five percent (35%) of the Year's Maximum Pensionable Earnings under the Canada Pension Plan, or
 - (ii) has worked 700 hours,
 is given the option to join the pension plan;
 - (b) in a multi-employer setting the criteria are measured against any participating employer, not just one. Also, an employee's membership, once gained, may not be lost if the criteria are not met in the subsequent year. This is the same as current O.M.E.R.S. rules;

The Township of Horton Policy and Procedures			
SECTION: HUMAN RESOURCES			POLICY #: C-02
POLICY: Pension Plan			
DATE: April 07/03	REV. DATE: April 03/12 April 2019	COVERAGE: Full Time Employees	PAGE #: 2 of 2

(c) waiver forms are completed every two years by part-time employees who qualify for, but choose not to participate in, the O.M.E.R.S. Plan; and

(d) for part-time employees participating in O.M.E.R.S., premiums are shared by the employee and the Township.

6. A waiver form is signed by any new part-time employee who elects not to participate in O.M.E.R.S. (see attached copy).
7. Details of the O.M.E.R.S. Plan are outlined in a brochure available from the Treasurer.
8. Employees presently in the RSP pension plan that was in effect on their date of hire may continue with this plan.

APPENDIX A:

[OMERS Waiver Form 103](#)

Horton Township



Form C-02

**ONTARIO MUNICIPAL EMPLOYEES RETIREMENT SYSTEM
WAIVER OF MEMBERSHIP FORM 103**

I have received information with respect to the Ontario Municipal Employees Retirement System Act and do not wish to become a member.

I understand that if I apply to become a member at a later date it will be under the terms of the Act and Regulations in effect at that time, and my membership will be effective from the date that the election is made.

Employee Name

Signature of Employee

Date

Signature of Authorized Signing Officer of Employer

Date

Please Check One:

B/M _____

M/L _____

GEN. _____

****Please forward completed form to CAO/Clerk ****

RETURN TO AGENDA

DATE: April 11, 2019
 LOCATION: Municipal Office

PERSON INSPECTING: Nikky Dubeau
 WEATHER: 2°C

1. WALKING SURFACES

	YES	NO	ACTION
WALKWAYS FREE OF OBSTRUCTION	✓		
SURFACES IN GOOD CONDITION	✓		
TRIP/SLIP HAZARDS		✓	New carpets have been installed!

2. ENVIRONMENT

	YES	NO	ACTION
LIGHTING ADEQUATE	✓		
NOISE LEVELS	✓		
AIR QUALITY	✓		
TEMPERATURE & HUMIDITY	✓		
CLEANLINESS / HOUSEKEEPING	✓		
HAZARDS PRESENT?		✓	
CLEANING COMPOUNDS PRESENT?	✓		
CLEANING COMPOUNDS LABELLED	✓		
MSDS BOOK AVAILABLE & CURRENT	✓		
SAFETY SIGNAGE	✓		

3. OFFICE EQUIPMENT

	YES	NO	ACTION
GOOD MECHANICAL CONDITION	✓		
SECURE FROM TIPPING	✓		
FREE OF SHARPE EDGES	✓		
PROPER ASSEMBLY / ADJUSTMENT	✓		
EMERGENCY DEVICES ACCESSIBLE	✓		
SAFE HANDLING PROCEDURES	✓		
ELECTRICAL CORDS SECURED	✓		
PREVENTATIVE MAINTENANCE	✓		

4. BOOKCASES/CABINETS

	YES	NO	ACTION
GOOD CONDITION	✓		
SECURED	✓		
DRAWERS CLOSED WHEN NOT IN USE	✓		
SAFE STORAGE / STACKING / PILING	✓		
STEP STOOLS / LADDERS AVAILABLE	✓		
HEAVY ITEMS LOCATION			STORAGE ROOMS

5. FIRST AID

	YES	NO	ACTION
AVAILABILITY OF FIRST AID KIT	✓		
REGULATION 1101	✓		
CERTIFICATES POSTED	✓		
INSPECTION CHECKLIST	✓		
LOG BOOK AVAILABLE	✓		

RETURN TO AGENDA

6. FIRE PROTECTION

	YES	NO	ACTION
FIRE EXTINGUISHERS AVAILABLE	✓		
ACCESSIBILITY	✓		
MONTHLY / YEARLY INSPECTIONS	✓		
FIRE EXITS SIGNED / LIGHTED	✓		
FIRE EXITS CLEAR	✓		

7. HEALTH & SAFETY BOARD

	YES	NO	ACTION
WSIB FORM 82	✓		
ESA POSTER VERSION 3.0	✓		
OH&S ACT AND REGULATIONS	✓		
WSIB "WHAT'S IN IT FOR YOU" FORM	✓		
POLICY STATEMENT	✓		
NAMES OF TRAINED FIRST AIDERS	✓		

8. TRAINING

	YES	NO	ACTION
WHMIS / FIRST AID	✓		
EMERGENCY PROCEDURES	✓		
SECURITY PROCEDURES	✓		
TRAINING RECORDS	✓		

9. EMPLOYEE CONTACT/OTHER

	YES	NO	ACTION
KNOWLEDGE OF H&S POLICY	✓		
KNOWLEDGE OF H&S BOARD	✓		
KNOWLEDGE OF MSDS	✓		
KNOWLEDGE OF/USE OF EQUIPMENT	✓		
KNOWLEDGE OF SECURITY POLICY	✓		
KNOWLEDGE OF REPORTING DUTIES	✓		

NOTES / OBSERVATIONS:

FOLLOW UP:

Nikky Dubeau

MONTH

2019 APRIL

36

DATE OF INSPECTION

APR. 11/19

PERSON INSPECTING (please print)

PETER STORIE

SIGNATURE

Peter Storie



TOWNSHIP OF HORTON
PUBLIC WORKS

A. GARAGE OFFICE - Downstairs				Yes	No	n/a	PROBLEM	ACTION TAKEN	Corrected By
1	CLEANLINESS / HOUSEKEEPING	✓							
2	TEMPERATURE AND HUMIDITY	✓							
3	EQUIPMENT IN GOOD WORKING CONDITION	✓							
4	CABINETS SECURED, as required	✓							
5	SAFE STORAGE / STACKING / PILING	✓							
6	DRAWERS CLOSED WHEN NOT IN USE	✓							
7	TRIPPING HAZARDS (cords, etc.)		✓						
8	OTHER (specify)								
B. GARAGE OFFICE - Upstairs				Yes	No	n/a	PROBLEM	ACTION TAKEN	Corrected By
9	CLEANLINESS / HOUSEKEEPING	✓							
10	TEMPERATURE AND HUMIDITY	✓							
11	EQUIPMENT IN GOOD WORKING CONDITION	✓							
12	CABINETS SECURED, as required	✓							
13	SAFE STORAGE / STACKING / PILING	✓							
14	DRAWERS CLOSED WHEN NOT IN USE	✓							
15	TRIPPING HAZARDS (cords, etc.)		✓						
16	STAIRS & LANDING	✓							
17	OTHER (specify)								
C. BATHROOM				Yes	No	n/a	PROBLEM	ACTION TAKEN	Corrected By
18	CLEANLINESS / HOUSEKEEPING	✓							
19	HAZARDS PRESENT		✓						
20	FIXTURES IN GOOD WORKING CONDITION	✓							
21	FAN IN GOOD WORKING CONDITION	✓							
22	CLEANING COMPOUNDS LABELLED	✓							
23	OTHER (specify)								

RETURN TO AGENDA

D. GARAGE - Main Space				PROBLEM	ACTION TAKEN	Corrected By
Yes	No	n/a				
GENERAL						
24	CLEANLINESS / HOUSEKEEPING	✓				
25	LIGHTING ADEQUATE	✓				
26	NOISE LEVELS	✓				
27	AIR QUALITY	✓				
28	TRIPPING HAZARDS (cords, etc.)		✓			
29	DOORS & WALKWAYS CLEAR (inside & outside)	✓				
30	MATERIALS SECURED	✓				
31	CHEMICALS LABELLED AND STORED	✓				
32	WORK SURFACES, BENCHES CLEAN	✓				
POWER TOOLS & CORDS						
33	CONDITION OF TOOLS	✓				
34	GUARDS IN PLACE	✓				
35	EXTENSION CORDS – RATED OVER 300V	✓				
36	STATE OF PLUGS AND CORDS	✓				
37	CONNECTIONS / OVERLOADS	✓				
Personal Protective Equipment (PPE)						
38	FOOT PROTECTION	✓				
39	HEAD PROTECTION	✓				
40	EYE PROTECTION	✓				
41	HEARING PROTECTION	✓				
42	BREATHING PROTECTION	✓				
43	FALL PROTECTION / HARNESS	✓				
44	'ORANGE' CLOTHING	✓				
45	KNOWLEDGE OF / USE OF EQUIPMENT	✓				
Building Condition						
46	DOORS OPERABLE	✓				
47	WINDOWS IN GOOD CONDITION	✓				
48	BROKEN OR DAMAGED FLOORS		✓			
49	BROKEN OR DAMAGED WALLS		✓			
50	BROKEN OR DAMAGED CEILING		✓			
51	EXTERIOR WALLS IN GOOD CONDITION	✓				

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RETURN TO AGENDA

52	ROOF IN GOOD CONDITION	✓						
53	PROBLEMS WITH DRAINAGE		✓					
54	WATER SOURCE ACCEPTABLE	✓						
	Other							
55	OTHER (specify)							
56	OTHER (specify)							
57	OTHER (specify)							

E.	SAND DOME	Yes	No	n/a	PROBLEM	ACTION TAKEN	Corrected By
58	CLEAR OF DEBRIS AROUND EXTERIOR	✓					
59	SHINGLES IN GOOD REPAIR		✓		NREDS REPLACED		
60	DRAINAGE CONCERNS AROUND EXTERIOR LEAKING	✓					
62	SAND / SALT PILE STABLE	✓					
63	MEZZANINE SECURED	✓					
64	ACCESS INTO DOME CLEAR	✓					
65	ACCESS INTO STORAGE SHED CLEAR	✓					
66	SHED IN CLEAN / ORGANIZED CONDITION	✓					
67	OTHER (specify)						

F.	OPEN SHED	Yes	No	n/a	PROBLEM	ACTION TAKEN	Corrected By
68	CLEAR OF DEBRIS AROUND EXTERIOR	✓					
69	DRAINAGE CONCERNS AROUND EXTERIOR		✓				
70	WALKWAYS CLEAR OF DEBRIS AND MATERIALS	✓					
71	MATERIALS SECURED	✓					
	CHEMICALS LABELLED AND STORED	✓					
73	OTHER (specify)						

G.	YARD	Yes	No	n/a	PROBLEM	ACTION TAKEN	Corrected By
74	GENERALLY ORGANIZED	✓					
75	GENERALLY FREE OF DEBRIS	✓					
76	EQUIPMENT STORED APPROPRIATELY	✓					
77	VEHICLES SUFFICIENT SPACE TO MANOUVER	✓					
78	GRADING / DRAINAGE CONCERNS		✓				
79	OTHER (specify)						

H. HEALTH & SAFETY				PROBLEM	ACTION TAKEN	Corrected By
	Yes	No	n/a			
HEALTH & SAFETY BOARD						
80	WSIB FORM 82	✓				
81	ESA POSTER VERSION 3.0	✓				
82	OH&S ACT AND REGULATIONS	✓				
83	WSIB "WHAT'S IN IT FOR YOU" FORM	✓				
84	H&S MEMBERS NAMES	✓				
85	POLICY STATEMENT	✓				
86	NAMES OF FIRST AIDERS (Certificates Posted)	✓				
	MONTHLY H&S INSPECTION FORMS POSTED	✓				
FIRST AID EQUIPMENT						
88	FIRST AID KIT	✓				
89	REGULATION 1101	✓				
90	INSPECTION CHECKLIST	✓				
91	LOG BOOK AVAILABLE	✓				
FIRE EQUIPMENT						
92	EXTINGUISHERS AVAILABLE & ACCESSIBLE	✓				
93	EXTINGUISHERS MTHLY/YRRLY INSPECTIONS	✓				
94	EMERGENCY PLAN IN PLACE	✓				
95	FIRE EXITS SIGNED / LIGHTED	✓				
TRAINING						
96	RECOMMENDED (specify)					
97	RECOMMENDED (specify)					
EMPLOYEE KNOWLEDGE						
98	KNOWLEDGE OF H&S POLICY	✓				
99	KNOWLEDGE OF H&S BOARD	✓				
100	KNOWLEDGE OF MSDS BINDER	✓				
101	KNOWLEDGE OF SECURITY POLICY	✓				
102	KNOWLEDGE OF REPORTING DUTIES	✓				
Other						
103	MSDS BOOK AVAILABLE (CURRENT)	✓				

104	SAFETY SIGNAGE	✓									40
105	LOCKOUT / TAGOUT READY	✓									
106	EYEWASH STATION	✓									
107	OTHER (specify)										

I. NOTES

[RETURN TO AGENDA](#)

**The Township of Horton Inspection Checklist
Community Centre**

Date: April 10, 2019 Person Inspection: Shane Lambert.

Location Community Centre Weather _____

Front Entrance Exterior/Interior Foyer

1.Walking Surfaces	Yes	No	Action
Walkways free of obstruction			Water still pooling at front entrance and cement pad when it rains.
Surfaces in good condition	x		
Trip/slip hazards		x	
Warnings near hazards	x		
Extension cords/ Rocks	x		

2. Environment	Yes	No	Action
Lighting adequate	x		1 Pot Light was replaced.
Noise levels	x		
Air quality	x		
Temperature and Humidity	x		
Cleanliness/Housekeeping Mats Exterior Doors	x		
Hazards present?		x	

3. Fire Protection	Yes	No	Action
Fire extinguishers available	x		
Accessibility	x		
Monthly/Yearly inspections	x		Layman inspected all on March 19th
Fire exits signed/lighted	x		
Fire exits clear	x		
Fire doors?	x		

Upper Storage Room above front Foyer

1.Walking Surfaces	Yes	No	Action
Walkways free of obstruction	x		
Surfaces in good condition	x		
Trip/slip hazards		x	
Warnings near hazards			

2. Environment Yes No Action

RETURN TO AGENDA

Lighting adequate	x		
Noise levels	x		
Air quality	x		
Temperature and Humidity	x		
Cleanliness/Housekeeping	x		
Hazards present?		x	

3. Equipment	Yes	No	Action
Good mechanical condition	X		
Secure from tipping	X		
Free of sharp edges	X		
Proper assembly/adjustment	X		
Emergency devices accessible	X		

4. Fire Protection	Yes	No	Action
Fire extinguishers available	x		
Accessibility	x		
Monthly/Yearly inspections	x		Layman inspected all on March 19th
Fire exits signed/lighted	x		
Fire exits clear	x		
Fire doors?	x		

4. Bookcases/Cabinets	Yes	No	Action
Good condition	x		
Secured	x		
Safe storage/Stacking/Piling	x		
Step stools/ladders available	x		
Heavy items location?		x	

Community Centre Hall

1. Walking Surfaces	Yes	No	Action
Walkways free of obstruction	x		
Surfaces in good condition	x		
Trip/slip hazards		x	
Warnings near hazards			

2. Environment	Yes	No	Action
Lighting adequate	x		1 ceiling light out near stairs Will wait to replace.
Noise levels	x		
Air quality	x		
Temperature and Humidity	x		
Cleanliness/Housekeeping	x		
Hazards present?		x	
Safety signage	x		

3. Office Equipment	Yes	No	Action
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RETURN TO AGENDA

Tables - 31 total			
Good mechanical condition	x		
Secure from tipping	x		
Free of sharp edges	x		7 tables have some damage to corners/sharpness Floor set up and planning can work around this for now.
Chairs			
Good mechanical condition	x		Floor gliders and back tabs have been replaced.
Secure from tipping	x		
Free of sharp edges	x		Bottom of back chair has been smoothed out to eliminate anything from grabbing.
Proper assembly/adjustment	x		
STAGE			
Good mechanical condition	x		
Free of sharp edges	x		.
Proper assembly/adjustment	x		
Preventative maintenance			
Stage drapes new June 15, 2016	x		
Doors			
Seal tight and lock secure	x		
Chair Lift			
In good operating condition	x		Operates a little slow to commands but working within spec.
Up to date inspection	x		
Defective parts or Hazards			

5. First Aid	Yes	No	Action
AED – External defibrillator	x		Waiting for New Battery.
AED – active light blinking	x		
Availability of first aid kit Posted	x		
Regulation 1101	x		
Certificates posted	x		
Log book available	x		

6. Fire Protection	Yes	No	Action
Fire extinguishers available	x		
Accessibility	x		
Monthly/Yearly inspections	x		Layman inspected all on March 19th
Fire exits signed/lighted	x		
Fire exits clear	x		
Fire doors?	x		

7. Health and Safety Board	Yes	No	Action
WSIB Form 82	x		Had to rearrange to make more prominent.
ESA poster version 3.0	x		
OH&S Act and Regulations	x		

RETURN TO AGENDA

WSIB "What's in it for you" form	x		Had to rearrange to make more prominent.
Names of trained First Aiders	x		Had to rearrange to make more prominent.

8. Training	Yes	No	Action
WHMIS/First aid	x		
Emergency Procedures			
Security Procedures			
Special training			

Kitchen

1. Walking Surfaces	Yes	No	Action
Walkways free of obstruction	X		
Surfaces in good condition	X		
Trip/slip hazards		X	
Warnings near hazards			

2. Environment	Yes	No	Action
Lighting adequate	X		
Noise levels	X		
Air quality	X		
Temperature and Humidity	X		
Cleanliness/Housekeeping	X		
Hazards present?		x	
Cleaning compounds present?	X		
Cleaning compounds labelled	X		
Safety signage	X		

3. Equipment	Yes	No	Action
Counters			
Good mechanical condition	X		
Secure from tipping	X		
Free of sharp edges	X		
Proper assembly/adjustment	X		
Cupboards			
Good mechanical condition	X		
Clear of Clutter above	X		
Free of sharp edges	X		
Proper assembly/adjustment	X		
Fridge/Freezers			
Good mechanical condition	X		
Secure from tipping	X		
Free of sharp edges	X		
Thermometers present	X		
Preventative maintenance	X		
Defective parts identified			
STOVE/ /HOOD			
In good operating condition	X		

RETURN TO AGENDA

Up to date inspection	X		
Defective parts or Hazards identified			

Notes: .

5. First Aid	Yes	No	Action
Availability of first aid kit	X		In Kitchen Cupboard above hand washing sink.
Regulation 1101	X		
Inspection checklist	X		
Log book available	X		

6. Fire Protection	Yes	No	Action
Fire extinguishers available	X		
Accessibility	X		
Monthly/Yearly inspections	X		Layman inspected all on March 19th
Fire exits signed/lighted	X		
Fire exits clear	X		
Fire doors?	X		

Utility Room

1. Walking Surfaces	Yes	No	Action
Walkways free of obstruction	X		
Surfaces in good condition	X		
Trip/slip hazards		X	
Warnings near hazards			
Extension cords/ Rocks			

2. Environment	Yes	No	Action
Lighting adequate	X		
Noise levels	X		
Air quality	X		
Temperature and Humidity	X		
Cleanliness/Housekeeping	X		
Hazards present?		x	
Cleaning compounds present?	X		
Cleaning compounds labelled	X		
Safety signage	X		

Equipment	Yes	No	Action
Water heater			New Sept 2016
Good mechanical condition	X		Water Filter was changed April 10, 2019
Secure from tipping	X		
Proper assembly/adjustment			
FLOOR CLEANER		x	

RETURN TO AGENDA

Good mechanical condition	x		
Furnace	x		Filter changed Dec 2018
Good mechanical condition	x		
Clear of Clutter above	X		
Free of sharp edges	X		
Proper assembly/adjustment	X		
Preventative maintenance	X		
Defective parts identified			
Furnace vent			
In good operating condition	X		
Up to date inspection	X		
Defective parts or Hazards identified			

Men's Room

1. Walking Surfaces_ Yes No Action

Walkways free of obstruction	X		
Surfaces in good condition	X		
Trip/slip hazards		x	
Warnings near hazards			

2. Environment Yes No Action

Lighting adequate	X		
Noise levels	X		
Air quality	X		
Temperature and Humidity	X		
Cleanliness/Housekeeping	X		Smell still happens from time to time.
Hazards present?	X		
Cleaning compounds present?		X	
Safety signage	X		

3. Equipment Yes No Action

Toilets/Urinals			
Good mechanical condition	x		
Secure from tipping	X		
Sinks			
Good mechanical condition	X		
Secure from tipping	X		
Doors			
Good mechanical condition	X		
Emergency devices accessible	X		

Notes:

Ladies Room

1. Walking Surfaces_ Yes No Action

Walkways free of obstruction	X		
Surfaces in good condition	X		
Trip/slip hazards		x	

RETURN TO AGENDA

2. Environment	Yes	No	Action
Lighting adequate	X		
Noise levels	X		
Air quality	X		
Temperature and Humidity	X		
Cleanliness/Housekeeping	X		Smell the odd time.
Hazards present?		X	
Cleaning compounds present?		X	
Safety signage	X		

3. Equipment	Yes	No	Action
Toilets			
Good mechanical condition	X		
Secure from tipping	X		
Defective parts identified			Handle is broken in last stall
Proper assembly/adjustment			
Sinks			
Good mechanical condition	X		
Secure from tipping	X		
Defective parts identified			
Proper assembly/adjustment			
Doors			
Good mechanical condition	X		
Emergency devices accessible	X		
Defective parts identified			
Proper assembly/adjustment			

BAR –

1. Walking Surfaces	Yes	No	Action
Walkways free of obstruction	X		
Surfaces in good condition	X		
Trip/slip hazards		x	
Warnings near hazards	x		

2. Environment	Yes	No	Action
Lighting adequate	x		
Noise levels	x		
Air quality		x	
Temperature and Humidity	x		Still warm due to freezers.
Cleanliness/Housekeeping	x		
Hazards present?	x		
Cleaning compounds present?		x	
Cleaning compounds labelled		x	
Safety signage	x		
Liquor licence visible & up to date	x		

RETURN TO AGENDA

3. Equipment	Yes	No	Action
Sink			
Good mechanical condition	x		
Defective parts identified			
Fridges/Freezer			
Good mechanical condition	x		
Secure from tipping	x		
Defective parts identified			
Thermometers present	x		

Notes:

Upper Meeting Room

1.Walking Surfaces	Yes	No	Action
Walkways free of obstruction	X		
Surfaces in good condition	X		
Trip/slip hazards			
Warnings near hazards			

2. Environment	Yes	No	Action
Lighting adequate	x		
Noise levels	X		
Air quality	X		
Temperature and Humidity	X		
Cleanliness/Housekeeping	X		
Hazards present?	x		
Cleaning compounds present?		X	
Safety signage	x		

3. Equipment	Yes	No	Action
Tables			
Good mechanical condition	X		
Defective parts identified			
Chairs			
Good mechanical condition	X		
Secure from tipping	X		
Defective parts identified			
Games			
Good mechanical condition	X		
Secure from tipping	X		
DOORS/ Accessibility			
Good mechanical condition	X		
Defective parts identified			
Windows			
Good mechanical condition	X		

4. Fire Protection	Yes	No	Action
--------------------	-----	----	--------

RETURN TO AGENDA

Fire extinguishers available	X		
Accessibility	X		
Monthly/Yearly inspections	X		Layman inspected all on March 19th
Fire exits signed/lighted	x		
Fire exits clear	X		
Fire doors?	X		

Completed by: Shane Lambert Community Liaison Officer

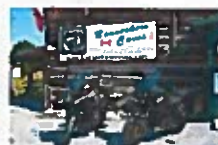
Date: April 10th 2019

Submitted: - CAO/Clerk Hope Dillabough

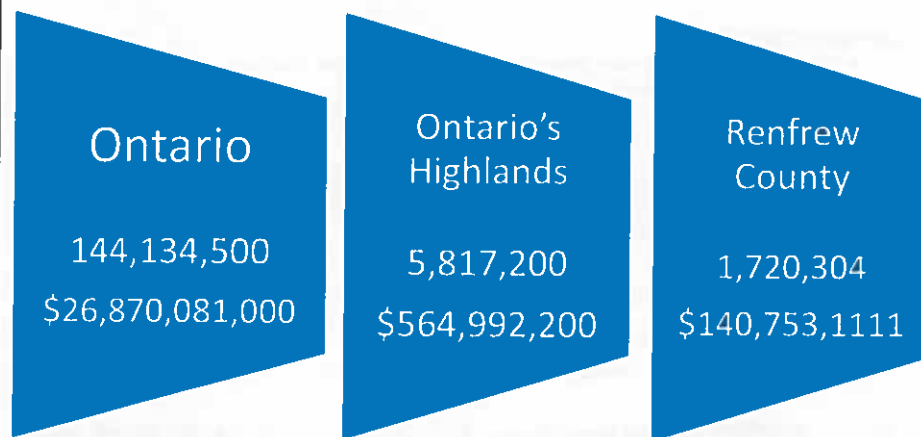


County of Renfrew & Ottawa Valley Tourist Association

Presentation to County Council
March 27, 2019



Tourism By The Numbers



Source: 2016 Ministry of Tourism, Culture & Sport (Tourism Research Unit)

Membership



Total of 222 Members

- Regular members: 184
- Allied - Industry: 20
- Special Event member: 7
- Allied - Clubs: 6
- Artists/Artisans: 5

2018 Membership Revenue: \$20,749



2018 Year in Review - Marketing & Product Development



Consumer Trade Shows

- Toronto: Outdoor Adventure Show, North American Motorcycle Supershow
- Ottawa: Outdoor & Adventure Travel Show
- Renfrew County: Valley Gun & Sportsman Show, Pembroke Downtown Connect

Travel Trade

- Marketing to international tour operators through the promotion of key experiential routes
- Co-operative partnership with the Ontario's Highlands Tourism Organization, including buy-in from 7 Renfrew County tourism operators

Cycling

- Marketing the Ottawa Valley as a cycling destination and promotion of 16 cycling routes

Maple Culinary Development

- Fine tuning of product offering/program with tourism operators



2018 Year in Review – Visitor Information Centres (VICs)



12 Visitor Information Centres within
Renfrew County

Visitors served in 2018:
13,515

"The staff member was very good at her job! We had the entire conversation in front of the tourism resource shelving. As she was speaking she was scanning the shelves for various resources for other things that would be applicable to us. She was able to use her own family as an example for what they enjoyed in the area. It was a pleasure dealing with her and I have a feeling she has assisted many family to having a fun time in the Renfrew area."

– Ohvation mystery shopper



A Look at 2019



Marketing & Product Development

- Ottawa Valley Barn Quilt Trail – new initiative
- Consumer Trade Shows
- Cycling – continued development of Voyageur Cycling Route
- Ottawa Valley Recreational Trail
- Ottawa River Heritage Designation
- Continued support of co-operative travel trade efforts with OHTO

Media Relations

- Hosting of domestic and international media, influencers, bloggers



Contact Us

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Helen Giroux
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Melissa Marquardt
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Chris Hinsperger
OVTA President
613.628.2283
cavemanchris@bonnecherecaves.com



Municipal Accommodation Tax (MAT)


Presentation to County Council

March 27, 2019




Overview

- Background
- Overview of Legislation
- Collection & Administration
- MAT Across Ontario
- Revenue Potential
- How The Funds Could Be Spent



Background

- Prior to the Municipal Accommodation Tax legislation coming into place in December 2017, a number of communities across Ontario had a Destination Marketing Program (DMP) in place
 - Ottawa, Toronto, Kingston, Niagara Falls, Hamilton, Peterborough, Kenora, North Bay, Sault Ste. Marie
- Most Destination Marketing Programs (DMP)/Destination Marketing Fees (DMF) charged 3% on each room night
 - North Bay – 2% on accommodations, supplemental marketing fee on attractions & restaurants
 - Kenora - \$1.50/room night
 - Bay of Quinte – 2%



Background

- Monies collected were shared with a local Destination Marketing Organization or Hotel Association for the purpose of tourism marketing and product development.
- Destination Marketing Programs (DMP) were completely voluntary and up to the sole discretion of the accommodation partner to participate.
- The programs were also voluntary for consumers.
- Over the years, some of these voluntary programs were subject to court challenges which put many organizations receiving the funds at risk.



Legislation

- Municipal Act, 2001 updated in 2017 Ontario Budget to grant municipalities the authority to implement a tax on transient accommodations
 - Known as the “Municipal Accommodation Tax” (MAT)
- Came into effect, December 1st 2017
- Legislation clearly outlines the process for municipalities who have an existing Destination Marketing Program (DMP) in place and those who do not.



Legislation

- Province has left it up to the municipality to decide whether or not to implement the MAT and what that implementation will look like
 - Municipalities have the flexibility to determine the design, administration and collection of the tax including its rate
 - Transient accommodation is purposely left undefined in legislation – allows each municipality to determine the types of short-term accommodation the tax would apply to
 - “short-term accommodations” are defined as overnight stays of 30-days or less
 - accommodations at a university or college are exempt




Legislation

- Municipalities are required to share a minimum of 50% of the MAT revenues (less reasonable cost of collecting and administering the tax) with an eligible tourism entity
 - “eligible tourism entity” is defined as a non-profit entity whose mandate includes the promotion of tourism in Ontario or in a municipality
 - MAT revenue given to an eligible tourism entity is meant to supplement, not to replace current funding
- MAT must be implemented in a way that protects consumers and ensures regions remain competitive tourism destinations

“...We have been clear that municipalities who chose to introduce a tax on transient accommodation must do so in a way that ensures we can maintain a stable, vibrant tourism environment.”

– Ministry of Tourism, Culture & Sport



Collection & Administration

- Up to the municipality to decide what percentage the tax would be
 - Norm seems to be 4%
- Municipality decides if they want to give the minimum 50% or more of MAT to the eligible tourism entity.
- Lower and single tier municipalities are the only ones who can implement the MAT. The County of Renfrew does not have the authority.



Collection & Administration

- Municipality decides on the reporting requirements and remitting frequency for the accommodation providers.
- Municipality is required to make one or more payments to the eligible tourism entity equalling the total amount determined.
 - Total amount determined is the revenue from the tax received by the municipality LESS the municipality's reasonable costs of collecting and administering the tax.



Collection & Administration

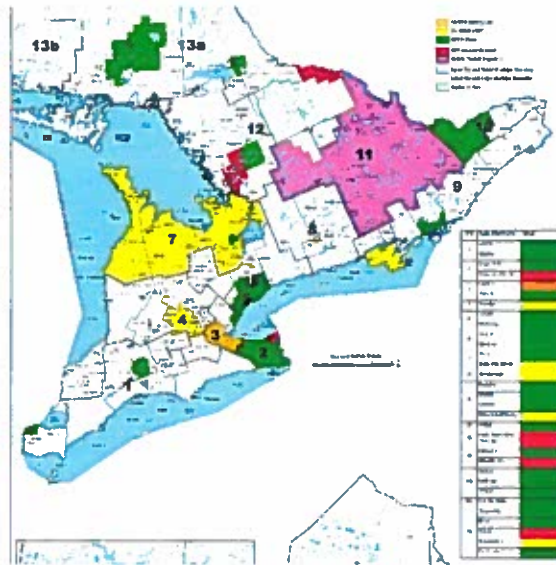
- The municipality and the eligible tourism entity must enter into an agreement respecting reasonable financial accountability matters in order to ensure the amounts paid to the entity are used for the exclusive purpose of promoting tourism, and the agreement may provide for other matters.
 - A requirement that an amount paid by the municipality be used in a particular manner in promoting tourism is not a reasonable financial accountability matter.
- Accommodation providers are required to include a separate line item on invoices or receipts identifying the "Municipal Accommodation Tax".



Who Has Implemented the MAT?

- A number of municipalities across Ontario have implemented the MAT
 - Majority of municipalities: 4%
 - Niagara Falls: \$2/room night
 - Applicable to Airbnbs
 - To date, no rural municipalities have implemented the MAT

MAT Across Ontario





Revenue Potential

- Includes all roofed accommodations:
 - Hotels, motels, lodges & resorts, cabin/cottage rentals, bed & breakfasts & inns, Airbnb
- Does not include:
 - Campsites (tent)
 - RV sites (transient & seasonal)
- 40% occupancy rate
- Broken down by municipality (17 + City of Pembroke)




Revenue Potential

Municipality	Revenue (100%)
Admaston/Bromley	\$2,985.70
Arnprior	\$57,357.00
Bonnechere Valley	\$64,007.32
Brudenell, Lyndoch & Raglan	\$8,501.09
Deep River	\$54,674.08
Greater Madawaska	\$221,418.63
Head, Clara & Maria	\$39,011.20
Horton	\$19,758.67
Killaloe-Hagarty-Richards	\$42,378.93
Laurentian Hills	\$33,083.60



Revenue Potential

Municipality	Revenue (100%)
Laurentian Valley	\$87,156.16
Madawaska Valley	\$152,881.91
McNab/Braeside	\$5,415.51
North Algona Wilberforce	\$86,494.65
Pembroke	\$79,873.68
Petawawa	\$50,140.57
Renfrew	\$55,897.56
Whitewater Region	\$184,222.80
TOTAL	\$1,246,526.06



How The Funds Could Be Spent?

That depends on a number of factors...

- How much revenue is collected.
- Who the “eligible tourism entity” is and how they support tourism promotion and development.
- Which municipalities decide to implement and how they will invest their portion of the funds.



Resources

- Additional Resources:
 - Municipal Act, 2001 – Transient Accommodation Tax
<https://www.ontario.ca/laws/regulation/170435>
 - Tourism Industry Association of Ontario (TIAO)
FAQs: <https://www.tiaontario.ca/cpages/municipalaccommodationtax>

Tourism Issues Forum (Feb 22, 2018): https://youtu.be/FIAr-O0k_YY
(starts at 31:25 mins)



Thank You!



Municipal Accommodation Tax (MAT) Information Sharing with Renfrew County Council March 27, 2019

Background

The Ottawa Valley Tourist Association's Board of Directors began discussions about the Municipal Accommodation Tax (MAT) in May of 2018. Following an information session presented by staff, the Board requested an asset inventory of the accommodation sector across Renfrew County be completed in order to determine the approximate revenue potential.

The inventory assessment and revenue potential was completed and presented to the Board in December 2018.

In an effort to educate and gather feedback from the local tourism industry about the MAT, stakeholder sessions and an online consultation was launched in February 2019.

Consultation Process

A total of 4 stakeholder sessions attended by 24 people were held across Renfrew County the week of February 4th. The target audience for the stakeholder sessions were accommodation operators and Airbnb hosts, however, the sessions were open to anyone in the local tourism industry. Attendance was comprised predominately of accommodators with a few representatives from other sectors in the local tourism industry and elected officials attending also.

Date & Location	Attendance
February 4, Deep River	0 (major snow storm)
February 5, Killaloe	9
February 6, Burnstown	6
February 7, Pembroke	9

As a result of low attendance at the stakeholder sessions and to ensure gathering of as much feedback as possible, an online consultation was held February 19-26.

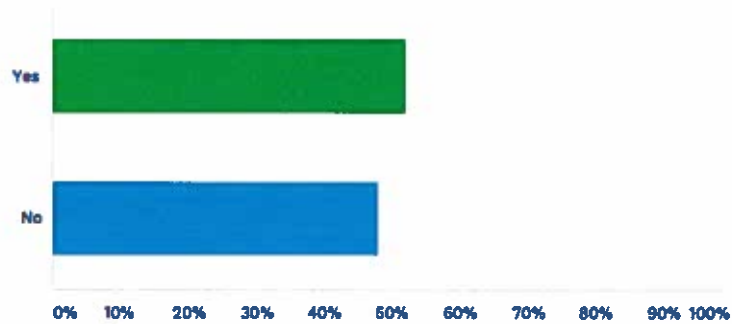
A total of 35 responses were received from a distribution of 339 individuals from the OVTA membership, which included 56 accommodation businesses. Out of the 35 responses received, 14 identified themselves as accommodation operators.

Consultation Results

A full copy of the consultation results are included with this information package with some of the key findings below:

Q5 Do you think implementing the Municipal Accommodation Tax in your municipality would be good for your business?

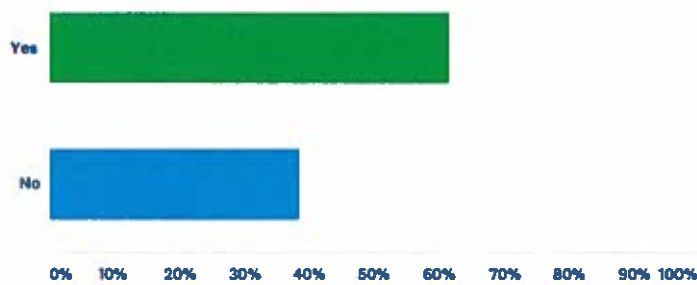
Answered: 25 Skipped: 9



ANSWER CHOICES	RESPONSES	
Yes	52.00%	13
No	48.00%	12
TOTAL		25

Q6 Do you think implementing the Municipal Accommodation Tax would be good for your municipality?

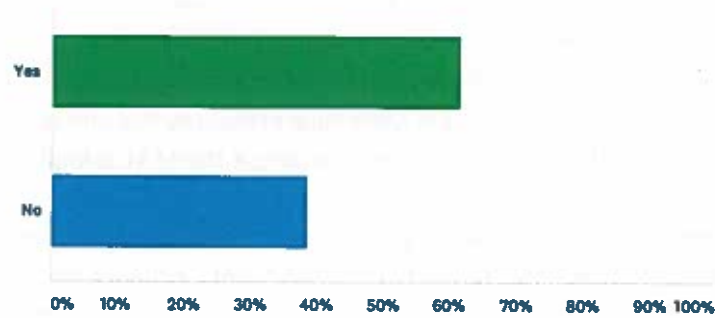
Answered: 26 Skipped: 8



ANSWER CHOICES	RESPONSES	
Yes	61.54%	16
No	38.46%	10
TOTAL		26

Q7 Do you think implementing the Municipal Accommodation Tax would be good for tourism in Renfrew County?

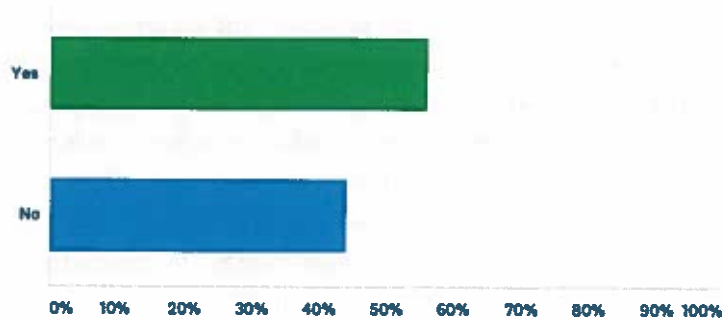
Answered: 26 Skipped: 8



ANSWER CHOICES	RESPONSES	
Yes	61.54%	16
No	38.46%	10
TOTAL		26

Q8 Are you in favour of implementing the Municipal Accommodation Tax in your municipality?

Answered: 25 Skipped: 9



ANSWER CHOICES	RESPONSES	
Yes	56.00%	14
No	44.00%	11
TOTAL		25

A list of the common themes, both for and against implementation of the MAT, have been extrapolated and included below.

Pros

- Increased investment in local municipal tourism initiatives: infrastructure, signage, recreational facilities, visitor attraction, special events, etc.
- Increased funding to municipalities without taxing local ratepayers.
- Increased tourism funding puts Renfrew County at an advantage over other rural destinations allowing the region to remain competitive in the tourism marketplace.
- Increased marketing efforts in international markets, which is currently unaffordable.
- Decades of familiarity with Destination Marketing Programs/Fees in place across Canada would not have an adverse affect on consumer perceptions if the MAT is implemented in Renfrew County.
- Increased funding for tourism marketing and development benefits all tourism sectors across Renfrew County (ie: attractions, outfitters, special events, culinary, etc).
- Implementation of the MAT would assist municipalities in identifying the underground accommodation economy (ie: Airbnb).
- An opportunity to recover funds spent in other regions on travel by Renfrew County residents.
- MAT implementation provides a long-term and sustainable revenue stream to support municipal initiatives and tourism marketing for the region.

Cons

- If some municipalities decide to implement the MAT and others do not it could create an uneven playing field across the accommodation industry in Renfrew County.
- Without implementation and increased funding for tourism, Renfrew County is at a greater disadvantage making the region less competitive in the tourism marketplace.
- Additional administrative costs to municipalities and accommodators for collecting and administering the tax.
- Apprehension from accommodators that if the MAT is implemented, rates cannot be increased.
- Apprehension that implementation will be too costly for visitors following recent minimum wage increases that have been predominantly passed on to consumers.
- Challenges with the Municipality's ability to identify/track all traditional and non-traditional (ie: Aribnb, private cottage rentals, etc.) accommodators in order to collect the tax.
- Consumer perception of the MAT being applied on multi-day/weekly overnight stays might be more negatively received versus a single overnight stay.
- Impact of increased costs to the corporate travel market (ie: contractors working at CNL and Garrison Petawawa for extended periods of time, military personnel, etc).

Conclusion

The OVTA Board of Directors believe that the Ottawa Valley Tourist Association should be identified as the "eligible tourism entity" should a municipality decide to implement the tax. The OVTA has been the Destination Marketing Organization (DMO) for Renfrew County since 1956 and has a proven track record of successful tourism promotion and development.

The OVTA Board and County tourism staff are available to be a delegation and discuss the municipal accommodation tax in further detail with individual municipalities should it be requested.

Appendixes

- **Municipal Accommodation Tax Consultation Results**
- **Written Submissions**

Municipal Accommodation Tax Across Ontario

MAT – Municipal Accommodation Tax / DMP – Destination Marketing Program

Tourism Region	Municipality	Current Analysis of MAT Implementation	Rate
1	London	MAT in place, effective October 1, 2018	4%
	Windsor	MAT in place, effective October 1, 2018, including Airbnb	4%
2	Niagara Falls	MAT to replace existing DMP, effective Jan 1, 2019	\$2/room night
	Niagara-on-the-Lake	No existing DMP – decision to pursue MAT defeated by council.	
3	Hamilton	DMP will remain in place	3%
	Oakville	MAT in place, effective January 1, 2019	4%
4	Waterloo	Considering MAT implementation	
5	Toronto	MAT in place to replace existing DMP of 3%, effective April 1, 2018.	4%
	Mississauga	MAT in place, effective April 1, 2018.	4%
6	Vaughan	MAT in place, effective April 1, 2019	4%
	Markham	MAT in place, effective January 1, 2019	4%
7	Barrie	MAT in place, effective January 1, 2019	4%
	Bruce-Grey-Simcoe	Considering MAT implementation	
8	Peterborough	Existing DMP in place (3%), considering MAT implementation	3%
9	Brockville	MAT in place, effective May 1, 2018	4%
	Kingston	MAT in place, effective August 1, 2018, including Airbnb. Replaced existing DMF of 3%.	4%
	Cornwall	MAT in place, effective June 1, 2018.	4%
	Belleville	MAT approved by Council, effective July 1, 2019. Replaces DMP in Bay of Quinte (2%).	4%
	Prince Edward County	Consultation process underway for potential MAT implementation by mid-2019.	
10	Ottawa	MAT replaced existing DMP of 3%, effective January 1, 2018, including Airbnb.	4%
11	Township of Head, Clara & Maria	MAT implementation rejected by Council	
12	Huntsville	MAT in place, effective April 1, 2019	4%
	Muskoka Lakes	MAT implementation defeated by Council	
13a	Sudbury	MAT in place, effective Sept 1, 2018	4%
	North Bay	MAT in place, effective February 1, 2019	4%
	Timmins	MAT in place, effective January 1, 2019	4%
13b	Sault Ste. Marie	MAT in place, effective early 2019	4%
13c	Thunder Bay	MAT in place, effective Sept 1, 2018	4%
	Kenora	MAT in place, effective Sept 1, 2018 <i>* Kenora Hospitality Alliance charges a voluntary \$1.50/room night. Unclear if this will remain in place.</i>	4%
	Dryden	MAT implementation defeated by Council	4%
	Sioux Lookout	Proposed MAT, consultation process with industry underway	
	Fort Frances	MAT in place, effective January 1, 2019 - B&Bs only charge 4% on 75% of room cost (balance considered breakfast portion of stay)	4%

Additional Resources

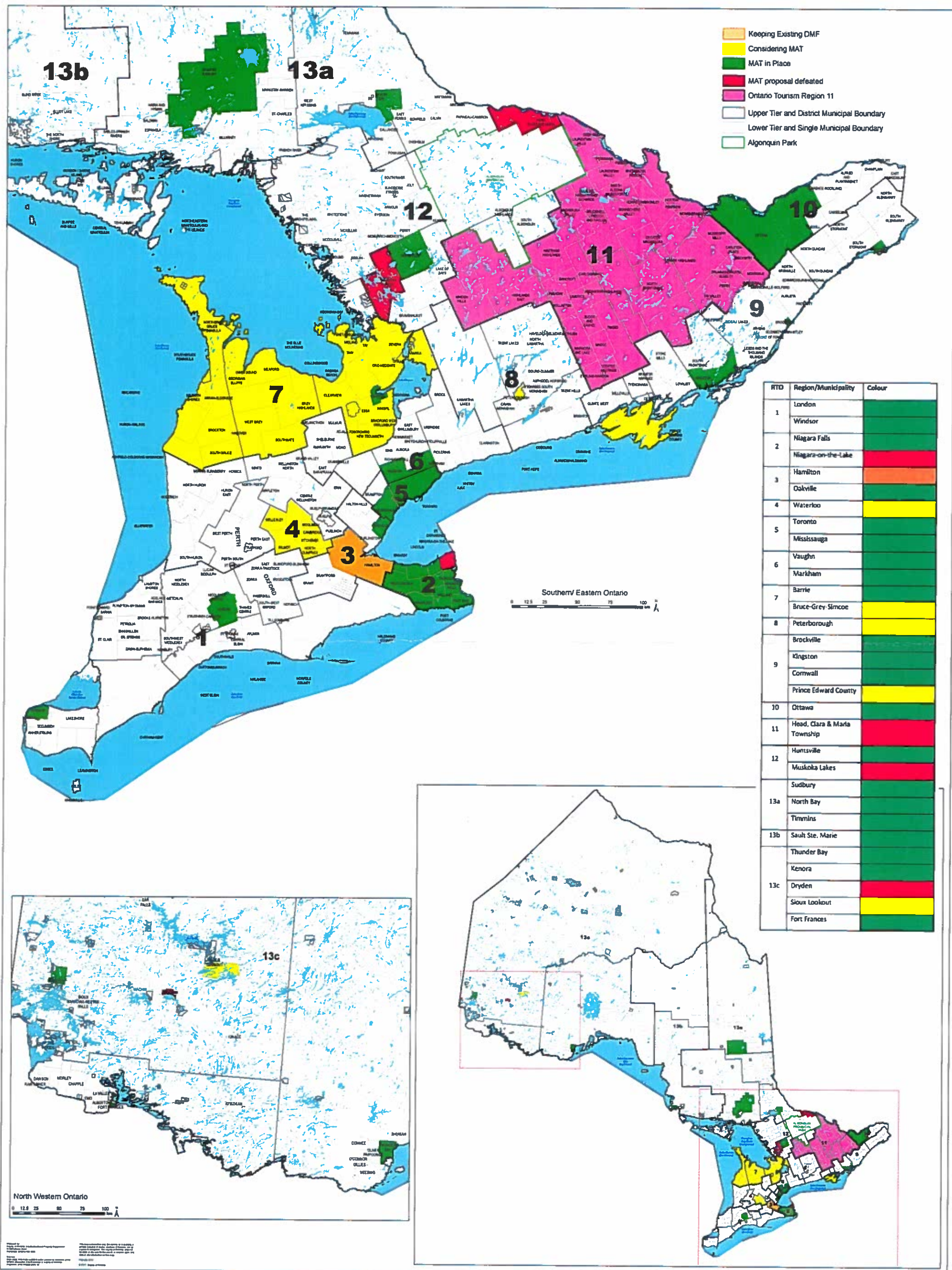
Municipal Act, 2001 – Transient Accommodation Tax: www.ontario.ca/laws/regulation/170435

Tourism Industry Association of Ontario

FAQs: www.tiaontario.ca/cpages/municipalaccommodationtax

Tourism Issues Forum (Feb 22, 2018): https://youtu.be/FiAr-O0k_YY (starts at 31:25 mins)

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Corporation of the Township of Bonnechere Valley		Report No. 030222019A
		File No. Date March 22 nd , 2019
Directed to:	Mayor J. Murphy and Members of Council	
Department:	General Government	
Prepared By:	Bryan Martin	
Subject:	MMAH grant funding	

RECOMMENDATION

Staff recommends to council,

- 1) That a working group of all 17 lower tier municipalities be struck to find greater efficiency within the county as a whole
- 2) That the county assists in a collaboration of the lower tiers in undertaking service delivery reviews within the County of Renfrew. The goal of the committee would be to modernize service delivery and reduce future long term costs to the county and lower tier municipalities.
- 3) That council should ensure this is an urgent priority within the county given fiscal year funding concerns.
- 4) That the funding received for service delivery review be put into reserves until a plan for its allocation is brought forward
- 5) That this report be filed with the County of Renfrew and participating municipalities for information and consideration

REPORT Origin

Honorable Steve Clark, Minister of Municipal Affairs and Housings letter dated March 20th, 2019.

Background

On March the 20th 2019 the Minister of Municipal Affairs provided investment to municipalities in the province intended to help modernize service delivery and reduce future costs through investments in projects such as: service delivery reviews, development of shared services agreements, and capital investments.

RETURN TO AGENDA

Discussion

It is recommended that the County assist and lead a collaboration and partnership of a committee of lower tier representatives to undertake a service delivery review.

It is anticipated that significant changes are forthcoming in funding allocations to municipal governments in the province beginning in our 2020 fiscal year. Attached is a chart from the Eastern Ontario Wardens Caucus which shows the value of the Ontario Municipal Partnership Fund by municipality and as a percentage of taxation revenue. Although the importance of this fund varies by municipality it is obviously a vital part of municipal funding and therefore council should ensure this is an urgent priority within the county given fiscal year funding concerns.

Based on funding allocations provided to local municipalities in the County of Renfrew it is anticipated the Minister, will be expecting to see significant cost savings in all operations. It is unrealistic to believe that the savings being expected can be attained by a single municipality or even a small group of municipalities. This effort needs to be a collective effort of all municipalities within the county and should likely include the City of Pembroke.

I have provided the breakdown of provincial funding to each municipality in the County. Attached Schedule "A"

A breakdown of the Ontario Municipal Fund as a percentage of taxation by county municipality. Attached Schedule "B"

Schedule "A"

Municipal Funding from MMAH March 2019

MUNICIPALITY	AMOUNT
Renfrew County	\$725,000
Arnprior	\$646,946
Deep River	\$507,786
Laurentian Hills	\$414,957
Renfrew	\$642,009
Petawawa	\$670,329
Admaston-Bromley	\$397,760
Bonnechere Valley	\$592,479
Brudenell, Lyndoch and Raglan	\$353,934
Greater Madawaska	\$607,697
Head, Clara and Maria	\$203,410
Horton	\$411,443
Killaloe, Hagarty and Richards	\$448,797
Laurentian Valley	\$642,370
Madawaska Valley	\$620,124
Mcnab-Braeside	\$620,512
North Algona Wilberforce	\$478,939
Whitewater Region	\$629,888
Total	\$9,614,380
City of Pembroke	\$725,000

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Schedule "B"OMPF

Municipality	Tier	2018 OMPF	2017 Tax Levy***	percentage
RENFREW CO	UT	-		
Arnprior T	LT	1,275,100	9,077,182	14.0%
Deep River T	LT	321,400	4,102,514	7.8%
Laurentian Hills T	LT	242,900	2,839,464	8.6%
Petawawa T	LT	468,400	8,310,127	5.6%
Renfrew T	LT	2,281,800	7,495,520	30.4%
Admaston-Bromley Tp	LT	485,600	1,920,464	25.3%
Bonnechere Valley Tp	LT	1,512,300	3,178,359	47.6%
Brudenell, Lyndoch and Raglan Tp	LT	788,800	1,180,490	66.8%
Greater Madawaska Tp	LT	576,500	2,856,238	20.2%
Head, Clara and Maria Tp	LT	68,100	497,206	13.7%
Horton Tp	LT	227,700	2,175,136	10.5%
Killaloe, Haqarty and Richards Tp	LT	966,000	2,447,281	39.5%
Laurentian Valley Tp	LT	601,600	5,469,262	11.0%
Madawaska Valley Tp	LT	1,513,400	3,972,029	38.1%
McNab-Braeside Tp	LT	494,500	5,225,254	9.5%
North Alqona-Wilberforce Tp	LT	573,400	2,706,411	21.2%
Whitewater Region Tp	LT	1,160,100	4,900,214	23.7%
Total		13,557,600	64,385,094	23%
<i>Pembroke C</i>	ST	1,369,200	20,515,784	6.7%

Source EOWC Financial Stability Report ROMA 2019

Respectfully Submitted,

Bryan Martin, CMMIII

CAO

RETURN TO AGENDA



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of April 12th, 2019

INFORMATION provided **NOT** included in the Regular Council meeting package of April 16th, 2019

INFORMATION EMAILED

1. Fondation des écoles catholiques du Centre-Est Annual Golf Tournament
2. Enbridge Notice of Hearing
3. April 2019 InTouch - MPAC
4. Bluebox Stewardship
5. CPAN – Car Raffle
6. Community Living What’s Happening
7. Community Policing Letter
8. Drive for Drives
9. EOWC Community Policing Letter
10. CNL Breakfast Invitation
11. OPP Weekly News
12. Ottawa Valley Business – April 2, 2019
13. RPG – First Chute Waterpower Class EA Restart
14. AMO – 2019 Budget Highlights
15. AMCTO – 2019 Provincial Budget Update
16. MFOA – 2019 Provincial Budget
17. 101 Things to do in the Valley – May & June
18. Calendars

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Corporation of the Township of Laurentian Valley

Council in Committee Resolution Form

Moved By: [Signature]

Seconded By: [Signature]

REQUEST FOR UPPER-TIER PORTION OF THE ONTARIO CANNABIS
LEGALIZATION IMPLEMENTATION FUND

That Council Requests that the County of Renfrew allocate its share of the Opt-In funding to participating lower-tier municipalities for anticipated costs associated with policing.

Carried: Defeated: Withdrawn:

Declaration of Interest: Recorded Vote:

	Yea	Voting	Nay
		S. Bennett	
		D. Robinson	
		J. Gauthier-Kuehl	
		B. Hugli	
		C. Pleau	
		K. Watt	
		A. Wren	

Mayor: [Signature]

Date: January 8, 2019

Motion #: CC19-01-008

RETURN TO AGENDA



Association of Ontario Road Supervisors (AORS)



76

Provincial Safety Truck Rodeo

March 26, 2019

Mayor David Bennett
Township of Horton
2253 Johnston Road, RR#5.
Renfrew, ON
K7V 3Z8

Dear Mayor Bennett,

Re: Association of Ontario Road Supervisors (AORS)
Annual Provincial Safety Truck Rodeo - 2019

I am pleased to advise that the Renfrew County Road Supervisors Association (RCRSA) will be hosting the 2019 AORS Annual Provincial Safety Truck Rodeo. The event, which will be held at the Township of Laurentian Valley Municipal Building on **September 11, 2019**, showcases the professional, safe driving skills of the best municipal truck and equipment operators from across Ontario. This purpose of the Rodeo is to promote safety, develop driving skills and provide the contestants an opportunity to gain individual recognition and personal achievement. Approximately 45 Municipal drivers representing their Local Associations will compete for cash, prizes and the 'John Gloor Memorial Trophy' – the best equipment operator award in Ontario Public Works. The competitors complete a pre-trip inspection and a series of field obstacle courses driving a truck equipped with a snow plow and wing.

In addition to the competition on September 11, 2019, the RCRSA is planning to have a meet and greet session on September 10th as well as a trade show setup for viewing during the day on September 11. The Rodeo and trade show will also be open to members of the public who may wish to attend. We are planning a fun and educational day for the contestants, their guests and dignitaries.

On behalf of the RCRSA, I wish to request the opportunity to appear as a delegation to your municipal Council, in April or May if possible, to advise the members of this exciting event, and to extend an opportunity to yourself and your council to attend the day's events. A tentative schedule for the day is provided below.

PROMOTING KNOWLEDGE. PURSUING EXCELLENCE.

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Association of Ontario Road Supervisors (AORS)



Provincial Safety Truck Rodeo

Date: Wednesday, September 11th, 2019

Schedule (tbc):	7:30-8:00 AM	Competitor registration
	8:00-8:15 AM	Opening remarks
	8:15-3:00 PM	Competition
	3:00 -3:30PM	Awards Presentation

AORS (www.aors.on.ca) is a Provincial professional association – comprised of 32 Local Associations with over 2,000 members - dedicated to providing high quality public services through education, certification, networking, and other events including the 'Rodeo'.

I look forward to the opportunity of speaking with you further regarding the 2019 AORS Annual Provincial Safety Truck Rodeo. If further information is required in the meantime please do not hesitate to contact either myself or John Maheu.

Thank you for your consideration of this request.

Yours truly,

S. P. Boland

Steven P. Boland, C.E.T., LEL
Bolands56@gmail.com
613-312-9305

AORS Media Contact:

John Maheu, M.A.Sc., P.Eng.
AORS Executive Director
johnmaheu@aors.on.ca
905-220-1146

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2019 Provincial Safety Truck Rodeo



Municipal Council Presentation - 2019

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Ontario's Best Municipal Truck Drivers are coming to Renfrew County on September 10 and 11, 2019.



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The Renfrew County Road Supervisors Association (RCRSA) is pleased to announce that they have been selected to host the 2019 annual Association of Ontario Road Supervisors (AORS) Provincial Safety Truck Rodeo.



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Professional, safe driving skills will be on display at the Association of Ontario Road Supervisors (AORS) 26th annual Provincial Safety Truck Rodeo at the Laurentian Valley Public Works Depot.



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45 Municipal drivers representing their Local Associations will compete for:

- the 'John Gloor Memorial Trophy' - the best equipment operator award in Ontario Public Works.
- cash, and prizes



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The competition includes:

- Identification of truck safety defects
- A pre-trip inspection
- Field obstacle course driving a truck equipped with a snow plow and wing.



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2017 and 2018 Roadeo Winners



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“Professional drivers, like these competitors, operate equipment more safely, productively, reduce downtime and increase the service life of valuable Municipal assets.”



John Maheu, P.Eng
AORS Executive Director



AORS

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Trade Show



A Trade Show is planned to display the equipment and services provided to Public Works departments by a number of local suppliers.



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Benefits

- Approx. 100 visitors will attend and support the local hospitality industry.
- Opportunities to showcase all that is great in Ottawa Valley (Tourism and Businesses).
- Local staff will have opportunities to network with peers from other parts of Ontario.
- Improved training for drivers and other staff.



Opportunities

- Participation in the Trade Show with a County or Municipal booth/display
- Local businesses will have exposure in the Trade Show
- Members of Council and the public are invited to attend
- Students will be invited and have the opportunity to explore careers in Public Works.



Schedule

RCRSA Local Safety Truck Roadeo

Date: Tuesday, September 10th, 2019

Schedule (tbc): 7:30-8:00 AM Competitor Registration
8:00-8:15 AM Opening remarks
8:15-3:00 PM Competition
3:00-3:30 PM Awards Presentation
6:00-9:00 PM Meet & Greet Reception

AORS Provincial Safety Truck Roadeo

Date: Wednesday, September 11th, 2019

Schedule (tbc): 7:30-8:00 AM Competitor Registration
8:00-8:15 AM Opening remarks
8:15-3:00 PM Competition
3:00-3:30 PM Awards Presentation



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Requested Support

- That public works and municipal staff be granted permission to attend, officiate and participate in the 2019 RCRSA Local Safety Truck Roadeo.
- That public works and municipal staff be granted permission to attend, officiate and participate in the 2019 AORS Provincial Safety Truck Roadeo.



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AORS (www.aors.on.ca) is:

- a Provincial professional association
- comprised of 32 Local Associations with over 2,000 members
- dedicated to providing high quality public services through education, certification, networking, and other events including the 'Roadeo'.



AORS

PROMOTING KNOWLEDGE. PURSUING EXCELLENCE

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Contacts

For further Information contact:

- RCRSA Contact:

Steven P. Boland, C.E.T., LEL Bolands56@gmail.com
613-312-9305

- AORS Media Contact:

John Maheu, M.A.Sc., P.Eng.
AORS Executive Director johnmaheu@aors.on.ca
905-220-1146



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Questions?????

Thank You





**Township of Horton
COUNCIL / COMMITTEE REPORT**

Title: Consent Application B136/18(1) – B140/18(5) Johnston Road Frances and Cletus Shea	Date: April 16 th , 2019
	Council/Committee: Council/Planning Committee
	Author: Hope Dillabough, CAO/Clerk
	Department: Planning

RECOMMENDATIONS:

That Planning Committee and Council approve Consent Applications B136/18(1) – B140/18(5) – Frances and Cletus Shea, upon the following conditions being met:

- A Registered Plan of Survey;
- Applicant must enter into Consent Agreement with the Township;
- Lot Development fee of \$3824.00 be paid for each lot created;
- Favourable MDS1 Calculations;
- Favourable comments received from the Ministry of Transportation

BACKGROUND:

See attached package provided by the County of Renfrew

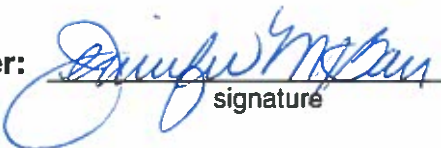
ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: County of Renfrew

Author: 
signature

Other: _____
signature

Treasurer: 
signature

C.A.O.: 
signature

DEVELOPMENT & PROPERTY
DEPARTMENT



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
(613) 735-3204
FAX: (613) 735-2081
www.countyofrenfrew.on.ca

REQUEST FOR COMMENTS

April 8, 2019



Hope Dillabough, CAO/Clerk
Township Of Horton
2253 Johnston Road RR #5
Renfrew, ON K7V 3Z8

Dear Ms. Dillabough:

Owner: Cletus & Frances Shea

Location of Land: Part of Lot 19, Concession 4
Geographic Township of Horton

B136/18(1)	(64m x 64m – 0.4046 ha.)
B137/18(2)	(64m x 64m – 0.4046 ha.)
B138/18(3)	(64m x 64m – 0.4046 ha.)
B139/18(4)	(64m x 64m – 0.4046 ha.)
B140/18(5)	(64m x 64m – 0.4046 ha.)

The above referenced Applications for Consent have been received for consideration by the County of Renfrew. A copy of the applications is attached. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, your written comments are required.

A Notice of an Application for Consent is attached that includes a key map showing the location of the proposed consent.

Yours truly,

Alana Zadow, ACST
Secretary-Treasurer
Land Division Committee
azadow@countyofrenfrew.on.ca

/az

Enclosures

RETURN TO AGENDA



**NOTICE OF AN APPLICATION FOR CONSENT
(Land Severance)
Section 53(5)(a) of the Planning Act and O. Reg. 197/96**

TAKE NOTICE that the County of Renfrew has received an application for consent under Section 53(1) of the Planning Act for the following lands:

Application Number:	B136/18(1)-B140/18(5)
Location of Subject Lands:	Part Lot 19, Concession 4
Municipality:	Township of Horton
Name of Applicant:	Cletus & Frances Shea

PURPOSE AND EFFECT:

The purpose and effect of the application is to sever 5 one acre residential lots. A key map showing the approximate location of the proposed consent is on the reverse of this notice.

OTHER RELATED INFORMATION:

Pursuant to the Planning Act, this Notice of Application for Consent shall be given to every landowner within 60 metres of the subject land and to prescribed persons and public bodies.

TO MAKE SUBMISSIONS:

If you wish to make a written submission, please ensure that your letter/email contains your name, address, telephone number/email address and planning concerns/objections, and that it is addressed to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew, 9 International Drive, Pembroke, Ontario K8A 6W5.

NOTE: *One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.*

If a person or public body that files an appeal of a decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent does not make written submissions to the Land Division Committee of the County of Renfrew before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal (LPAT) may dismiss the appeal.

NOTICE OF DECISION:

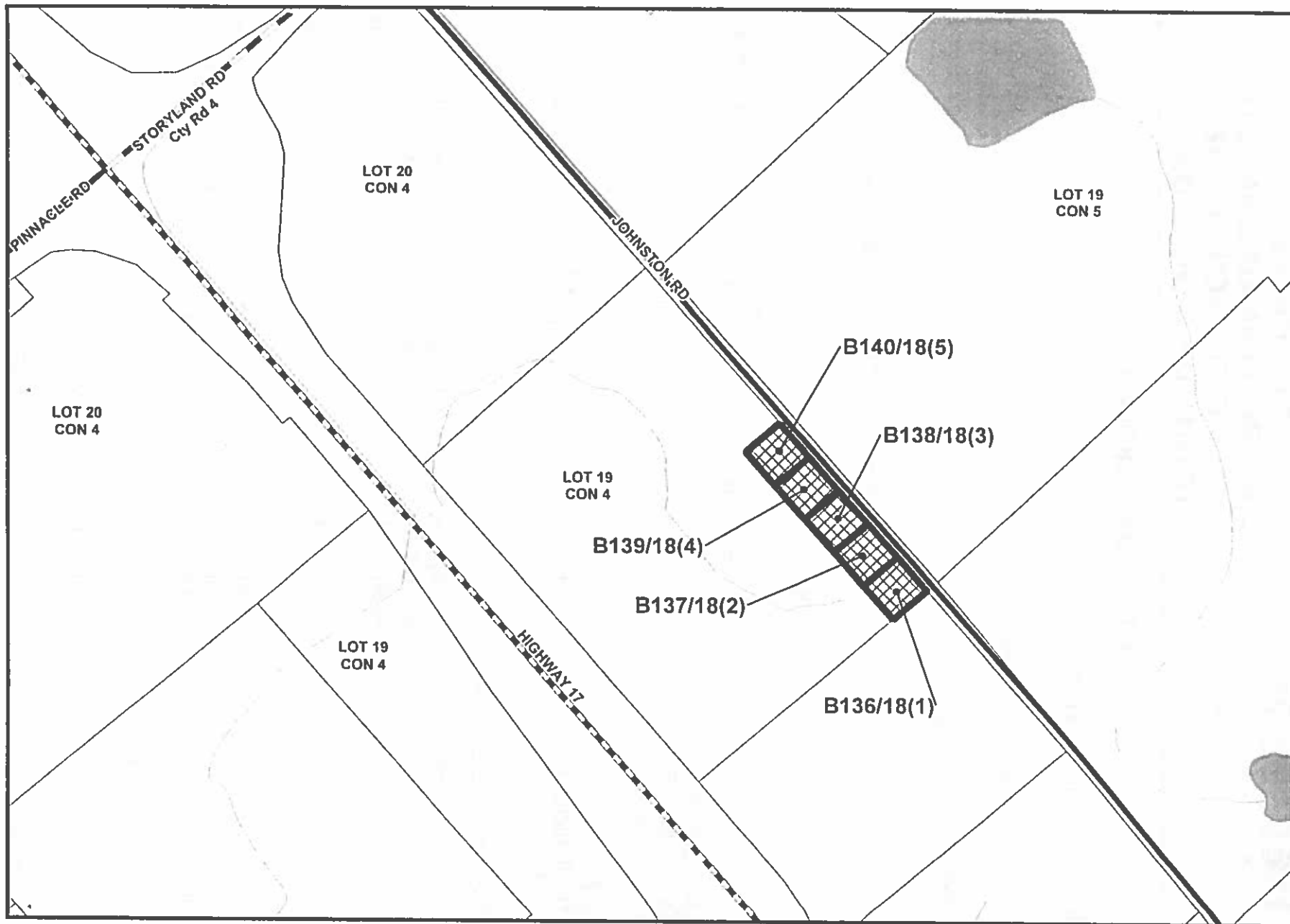
If you wish to be notified of the decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent, you must make a written request to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew. Such request should contain your name, address, telephone number/email address.

Please refer to the application number in all correspondence and communications.

ADDITIONAL INFORMATION:

Additional information concerning this consent application is available for public inspection during office hours at the offices of the Development and Property Department of the County of Renfrew, 9 International Drive, Pembroke, Ontario or you may contact the Secretary-Treasurer of Land Division by telephone at (613) 735-3204 or toll-free 1-800-273-0183. Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m.

Dated at the County of Renfrew this 20th day of February, 2019.



1 centimeter = 75 meters

KEY MAP

Township of HORTON

[RETURN TO AGENDA](#)



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

1. FILE NO.: **B136/18(1)**
2. APPLICANTS: Cletus & Frances Shea
3. MUNICIPALITY: Township of Horton
4. LOT: Part Lot 19 CON.: 4 STREET: 2837 Johnston Road
5. PURPOSE: Creation of a new lot

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
6. <u>OFFICIAL PLAN OF THE COUNTY OF RENFREW</u> Official Plan Designation(s):	Rural	Rural	n/a
7. <u>ZONING BY-LAW OF THE TWP OF HORTON</u> (#2010-14) Zone (s):	Rural (RU)	Rural (RU) EP	n/a

8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	4000 m ²	4050 m²	64 m	40 m
Total, if Lot Addition	- m ²	- m ²	- m	- m
Retained	24.9 ha	4050 m²	276.69 m	40 m

* Note: There are five concurrent severance applications. If all five applications are approved, the final retained lands will be 23.3 hectares in area with 280 metres of road frontage on Johnston Road and 600 on Highway 17.

9. SEVERANCE HISTORY

Number of new lots from original holding (1971) No previous severances

10. BUILT-UP AREA Yes No

RETURN TO AGENDA

PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
 - Under Section 2.2(2), the proposed lot can meet Minimum Distance Separation (MDS1) requirements.
 - Under Section 13.3(1) consultation with Ministry of Transportation is required because the retained lands have frontage on a Provincial Highway.
 - Under Section 13.3(3) consultation with Township is required because the severed and retained lands have frontage on a municipal road.
- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

2.3.3.3 – new land uses, including the creation of new lots shall comply with the minimum distance separation formulae

4. GENERAL PLANNING COMMENTS

As indicated in Part B-Section 3 of this report, the only Provincial land use issue that could affect this proposed severance is Minimum Distance Separations relating to agriculture.

The Provincial Policy Statement (PPS), as well as the County of Renfrew Official Plan and the Township of Horton Zoning By-law, require compliance with MDS 1. MDS I must be calculated for all livestock facilities within 1500 metres of the proposed severed lot. Our records indicate that the following properties have barns **within 1500 metres: 149 & 152 Storyland Road, 2837 & 2881 Johnston Road, 592, 730 & 816 Garden of Eden Road, and the property located in Lot 18, Concession 5.** MDS I was calculated, and the results were favourable.

The retained lands have frontage on Highway 17 which is a Provincial Highway. Section 13.3(1) of the County of Renfrew Official Plan states that new development adjacent to Provincial Highways must satisfy all requirements of the Ministry of Transportation (MTO). Favourable comments from MTO are required.

The severed and retained lands have frontage on Johnston Road which is a Municipal Road. Section 13.3(3) of the County of Renfrew Official Plan states that any new development which proposes access to or fronts on a Local Municipal Road must satisfy all requirements of the local municipality. Favourable comments from the Township are required.

A portion of the retained lands is zoned Environmental Protection. No development is permitted in the Environmental Protection zone.

5. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- Favourable comments from the Ministry of Transportation.
 - Favourable comments from the Township Public Works Department.
- (d) Conditions to the giving of consent should be considered for the following:
- Registered Plan of Survey

- Zoning By-law Amendment:
- Minor Variance:
- Private Road Agreement:
- Development Agreement:
- Site Plan Control Agreement:
- Notice on Title:
- Shoreline Road Allowance Closure / Acquisition:
- Other:

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: April 8, 2019
Planner: Charles Cheesman, MCIP, RPP
Manager of Planning Services

Jan 2017



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

1. FILE NO.: **B137/18(2)**
2. APPLICANTS: Cletus & Frances Shea
3. MUNICIPALITY: Township of Horton
4. LOT: Part Lot 19 CON.: 4 STREET: 2837 Johnston Road
5. PURPOSE: Creation of a new lot

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
6. <u>OFFICIAL PLAN OF THE COUNTY OF RENFREW</u> Official Plan Designation(s):	Rural	Rural	n/a
7. <u>ZONING BY-LAW OF THE TWP OF HORTON</u> (#2010-14) Zone (s):	Rural (RU)	Rural (RU) EP	n/a

8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	4000 m ²	4050 m²	64 m	40 m
Total, if Lot Addition	- m ²	- m ²	- m	- m
Retained	24.9 ha	4050 m²	276.69 m	40 m

* Note: There are five concurrent severance applications. If all five applications are approved, the final retained lands will be 23.3 hectares in area with 280 metres of road frontage on Johnston Road and 600 on Highway 17.

9. SEVERANCE HISTORY

Number of new lots from original holding (1971) No previous severances

10. BUILT-UP AREA Yes No

RETURN TO AGENDA

PART B – COMMENTS**1. CONFORMITY WITH OFFICIAL PLAN**

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
- Under Section 2.2(2), the proposed lot can meet Minimum Distance Separation (MDS1) requirements.
 - Under Section 13.3(1) consultation with Ministry of Transportation is required because the retained lands have frontage on a Provincial Highway.
 - Under Section 13.3(3) consultation with Township is required because the severed and retained lands have frontage on a municipal road.
- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

2.3.3.3 – new land uses, including the creation of new lots shall comply with the minimum distance separation formulae

4. GENERAL PLANNING COMMENTS

As indicated in Part B-Section 3 of this report, the only Provincial land use issue that could affect this proposed severance is Minimum Distance Separations relating to agriculture.

The Provincial Policy Statement (PPS), as well as the County of Renfrew Official Plan and the Township of Horton Zoning By-law, require compliance with MDS 1. MDS I must be calculated for all livestock facilities within 1500 metres of the proposed severed lot. Our records indicate that the following properties have barns **within 1500 metres: 149 & 152 Storyland Road, 2837 & 2881 Johnston Road, 592, 730 & 816 Garden of Eden Road, and the property located in Lot 18, Concession 5.** MDS I was calculated, and the results were favourable.

The retained lands have frontage on Highway 17 which is a Provincial Highway. Section 13.3(1) of the County of Renfrew Official Plan states that new development adjacent to Provincial Highways must satisfy all requirements of the Ministry of Transportation (MTO). Favourable comments from MTO are required.

The severed and retained lands have frontage on Johnston Road which is a Municipal Road. Section 13.3(3) of the County of Renfrew Official Plan states that any new development which proposes access to or fronts on a Local Municipal Road must satisfy all requirements of the local municipality. Favourable comments from the Township are required.

A portion of the retained lands is zoned Environmental Protection. No development is permitted in the Environmental Protection zone.

5. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- Favourable comments from the Ministry of Transportation.
 - Favourable comments from the Township Public Works Department.
- (d) Conditions to the giving of consent should be considered for the following:
- Registered Plan of Survey

- Zoning By-law Amendment:
- Minor Variance:
- Private Road Agreement:
- Development Agreement:
- Site Plan Control Agreement:
- Notice on Title:
- Shoreline Road Allowance Closure / Acquisition:
- Other:

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: April 8, 2019
Planner: Charles Cheesman, MCIP, RPP
Manager of Planning Services

Jan 2017



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

1. FILE NO.: **B138/18(3)**
2. APPLICANTS: Cletus & Frances Shea
3. MUNICIPALITY: Township of Horton
4. LOT: Part Lot 19 CON.: 4 STREET: 2837 Johnston Road
5. PURPOSE: Creation of a new lot

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
6. <u>OFFICIAL PLAN OF THE COUNTY OF RENFREW</u> Official Plan Designation(s):	Rural	Rural	n/a
7. <u>ZONING BY-LAW OF THE TWP OF HORTON</u> (#2010-14) Zone (s):	Rural (RU)	Rural (RU) EP	n/a

8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	4000 m ²	4050 m²	64 m	40 m
Total, if Lot Addition	- m ²	- m ²	- m	- m
Retained	24.9 ha	4050 m²	276.69 m	40 m

* Note: There are five concurrent severance applications. If all five applications are approved, the final retained lands will be 23.3 hectares in area with 280 metres of road frontage on Johnston Road and 600 on Highway 17.

9. SEVERANCE HISTORY

Number of new lots from original holding (1971) No previous severances

10. BUILT-UP AREA Yes No

RETURN TO AGENDA

PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
- Under Section 2.2(2), the proposed lot can meet Minimum Distance Separation (MDS1) requirements.
 - Under Section 13.3(1) consultation with Ministry of Transportation is required because the retained lands have frontage on a Provincial Highway.
 - Under Section 13.3(3) consultation with Township is required because the severed and retained lands have frontage on a municipal road.
- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

2.3.3.3 – new land uses, including the creation of new lots shall comply with the minimum distance separation formulae

4. GENERAL PLANNING COMMENTS

As indicated in Part B-Section 3 of this report, the only Provincial land use issue that could affect this proposed severance is Minimum Distance Separations relating to agriculture.

The Provincial Policy Statement (PPS), as well as the County of Renfrew Official Plan and the Township of Horton Zoning By-law, require compliance with MDS 1. MDS I must be calculated for all livestock facilities within 1500 metres of the proposed severed lot. Our records indicate that the following properties have barns **within 1500 metres: 149 & 152 Storyland Road, 2837 & 2881 Johnston Road, 592, 730 & 816 Garden of Eden Road, and the property located in Lot 18, Concession 5.** MDS I was calculated, and the results were favourable.

The retained lands have frontage on Highway 17 which is a Provincial Highway. Section 13.3(1) of the County of Renfrew Official Plan states that new development adjacent to Provincial Highways must satisfy all requirements of the Ministry of Transportation (MTO). Favourable comments from MTO are required.

The severed and retained lands have frontage on Johnston Road which is a Municipal Road. Section 13.3(3) of the County of Renfrew Official Plan states that any new development which proposes access to or fronts on a Local Municipal Road must satisfy all requirements of the local municipality. Favourable comments from the Township are required.

A portion of the retained lands is zoned Environmental Protection. No development is permitted in the Environmental Protection zone.

5. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- Favourable comments from the Ministry of Transportation.
 - Favourable comments from the Township Public Works Department.
- (d) Conditions to the giving of consent should be considered for the following:
- Registered Plan of Survey

- Zoning By-law Amendment:
- Minor Variance:
- Private Road Agreement:
- Development Agreement:
- Site Plan Control Agreement:
- Notice on Title:
- Shoreline Road Allowance Closure / Acquisition:
- Other:

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: April 8, 2019
Planner: Charles Cheesman, MCIP, RPP
Manager of Planning Services

Jan 2017



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

- 1. FILE NO.: **B139/18(4)**
- 2. APPLICANTS: Cletus & Frances Shea
- 3. MUNICIPALITY: Township of Horton
- 4. LOT: Part Lot 19 CON.: 4 STREET: 2837 Johnston Road
- 5. PURPOSE: Creation of a new lot

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
6. <u>OFFICIAL PLAN OF THE COUNTY OF RENFREW</u> Official Plan Designation(s):	Rural	Rural	n/a
7. <u>ZONING BY-LAW OF THE TWP OF HORTON</u> (#2010-14) Zone (s):	Rural (RU)	Rural (RU) EP	n/a

8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	4000 m ²	4050 m²	64 m	40 m
Total, if Lot Addition	- m ²	- m ²	- m	- m
Retained	24.9 ha	4050 m²	276.69 m	40 m

* Note: There are five concurrent severance applications. If all five applications are approved, the final retained lands will be 23.3 hectares in area with 280 metres of road frontage on Johnston Road and 600 on Highway 17.

- 9. SEVERANCE HISTORY
Number of new lots from original holding (1971) No previous severances

- 10. BUILT-UP AREA Yes No

RETURN TO AGENDA

PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
 - Under Section 2.2(2), the proposed lot can meet Minimum Distance Separation (MDS1) requirements.
 - Under Section 13.3(1) consultation with Ministry of Transportation is required because the retained lands have frontage on a Provincial Highway.
 - Under Section 13.3(3) consultation with Township is required because the severed and retained lands have frontage on a municipal road.
 - Under Section 14.3(4), an additional two lots are permitted above the three lots normally considered, provided certain criteria are considered and Council has no concerns.
- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

2.3.3.3 – new land uses, including the creation of new lots shall comply with the minimum distance separation formulae

4. GENERAL PLANNING COMMENTS

As indicated in Part B-Section 3 of this report, the only Provincial land use issue that could affect this proposed severance is Minimum Distance Separations relating to agriculture.

The Provincial Policy Statement (PPS), as well as the County of Renfrew Official Plan and the Township of Horton Zoning By-law, require compliance with MDS 1. MDS I must be calculated for all livestock facilities within 1500 metres of the proposed severed lot. Our records indicate that the following properties have barns **within 1500 metres: 149 & 152 Storyland Road, 2837 & 2881 Johnston Road, 592, 730 & 816 Garden of Eden Road, and the property located in Lot 18, Concession 5.** MDS I was calculated, and the results were favourable.

The retained lands have frontage on Highway 17 which is a Provincial Highway. Section 13.3(1) of the County of Renfrew Official Plan states that new development adjacent to Provincial Highways must satisfy all requirements of the Ministry of Transportation (MTO). Favourable comments from MTO are required.

The severed and retained lands have frontage on Johnston Road which is a Municipal Road. Section 13.3(3) of the County of Renfrew Official Plan states that any new development which proposes access to or fronts on a Local Municipal Road must satisfy all requirements of the local municipality. Favourable comments from the Township are required.

The proposed consent will be the 4th new lot created from the original holding (as of June 1, 1971). Under Section 14.3(4) of the Official Plan, an additional two lots are permitted above the three lots normally considered, provided certain criteria are considered. These criteria are that the proposed lot does not conflict with abutting uses; does not lead to demand for increased municipal services; complete the development potential of the holding; does not create a concern with ribbon development; and that the lot can be adequately serviced with potable water and a private sewage disposal system. If Council has no concerns relating to section 14.3(4), the consent could be considered appropriate.

A portion of the retained lands is zoned Environmental Protection. No development is permitted in the Environmental Protection zone.

5. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.

- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- Favourable comments from the Ministry of Transportation.
 - Favourable comments from the Township Public Works Department.
 - Favourable comments from Council regarding approvals of a 4th new lot.
- (d) Conditions to the giving of consent should be considered for the following:
- Registered Plan of Survey
 - Zoning By-law Amendment:
 - Minor Variance:
 - Private Road Agreement:
 - Development Agreement:
 - Site Plan Control Agreement:
 - Notice on Title:
 - Shoreline Road Allowance Closure / Acquisition:
 - Other:
- (e) There are serious planning concerns, refusal is recommended.
- (f) Other Recommendations:

Date: April 8, 2019
Planner: Charles Cheesman, MCIP, RPP
Manager of Planning Services

Jan 2017



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

1. FILE NO.: **B140/18(5)**
2. APPLICANTS: Cletus & Frances Shea
3. MUNICIPALITY: Township of Horton
4. LOT: Part Lot 19 CON.: 4 STREET: 2837 Johnston Road
5. PURPOSE: Creation of a new lot

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
6. <u>OFFICIAL PLAN OF THE COUNTY OF RENFREW</u> Official Plan Designation(s):	Rural	Rural	n/a
7. <u>ZONING BY-LAW OF THE TWP OF HORTON</u> (#2010-14) Zone (s):	Rural (RU)	Rural (RU) EP	n/a

8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	4000 m ²	4050 m²	64 m	40 m
Total, if Lot Addition	- m ²	- m ²	- m	- m
Retained	24.9 ha	4050 m²	276.69 m	40 m

* Note: There are five concurrent severance applications. If all five applications are approved, the final retained lands will be 23.3 hectares in area with 280 metres of road frontage on Johnston Road and 600 on Highway 17.

9. SEVERANCE HISTORY

Number of new lots from original holding (1971) No previous severances

10. BUILT-UP AREA Yes No

RETURN TO AGENDA

PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
- Under Section 2.2(2), the proposed lot can meet Minimum Distance Separation (MDS1) requirements.
 - Under Section 13.3(1) consultation with Ministry of Transportation is required because the retained lands have frontage on a Provincial Highway.
 - Under Section 13.3(3) consultation with Township is required because the severed and retained lands have frontage on a municipal road.
 - Under Section 14.3(4), an additional two lots are permitted above the three lots normally considered, provided certain criteria are considered and Council has no concerns.
- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

2.3.3.3 – new land uses, including the creation of new lots shall comply with the minimum distance separation formulae

4. GENERAL PLANNING COMMENTS

As indicated in Part B-Section 3 of this report, the only Provincial land use issue that could affect this proposed severance is Minimum Distance Separations relating to agriculture.

The Provincial Policy Statement (PPS), as well as the County of Renfrew Official Plan and the Township of Horton Zoning By-law, require compliance with MDS 1. MDS I must be calculated for all livestock facilities within 1500 metres of the proposed severed lot. Our records indicate that the following properties have barns **within 1500 metres: 149 & 152 Storyland Road, 2837 & 2881 Johnston Road, 592, 730 & 816 Garden of Eden Road, and the property located in Lot 18, Concession 5.** MDS I was calculated, and the results were favourable.

The retained lands have frontage on Highway 17 which is a Provincial Highway. Section 13.3(1) of the County of Renfrew Official Plan states that new development adjacent to Provincial Highways must satisfy all requirements of the Ministry of Transportation (MTO). Favourable comments from MTO are required.

The severed and retained lands have frontage on Johnston Road which is a Municipal Road. Section 13.3(3) of the County of Renfrew Official Plan states that any new development which proposes access to or fronts on a Local Municipal Road must satisfy all requirements of the local municipality. Favourable comments from the Township are required.

The proposed consent will be the 5th new lot created from the original holding (as of June 1, 1971). Under Section 14.3(4) of the Official Plan, an additional two lots are permitted above the three lots normally considered, provided certain criteria are considered. These criteria are that the proposed lot does not conflict with abutting uses; does not lead to demand for increased municipal services; complete the development potential of the holding; does not create a concern with ribbon development; and that the lot can be adequately serviced with potable water and a private sewage disposal system. If Council has no concerns relating to section 14.3(4), the consent could be considered appropriate.

A portion of the retained lands is zoned Environmental Protection. No development is permitted in the Environmental Protection zone.

5. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.

- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- Favourable comments from the Ministry of Transportation.
 - Favourable comments from the Township Public Works Department.
 - Favourable comments from Council regarding approvals of a 5th new lot.
- (d) Conditions to the giving of consent should be considered for the following:
- Registered Plan of Survey
 - Zoning By-law Amendment:
 - Minor Variance:
 - Private Road Agreement:
 - Development Agreement:
 - Site Plan Control Agreement:
 - Notice on Title:
 - Shoreline Road Allowance Closure / Acquisition:
 - Other:
- (e) There are serious planning concerns, refusal is recommended.
- (f) Other Recommendations:

Date: April 8, 2019
Planner: Charles Cheesman, MCIP, RPP
Manager of Planning Services

Jan 2017



**Township of Horton
COUNCIL / COMMITTEE REPORT**

Title: Consent Application B118/18(1) – B122/18(5) Roleof Sein – River Road	Date: April 16, 2019
	Council/Committee: Council/Planning Committee
	Author: Nikky Dubeau, Receptionist/Clerk
	Department: Planning

RECOMMENDATIONS:

That Planning Committee and Council approve Consent Applications B118/18(1) – B122/18(5) – Roleof Sein, upon the following conditions being met:

- A Registered Plan of Survey;
- An Archaeological assessment is completed, and the results are favourable;
- Applicant must enter into Consent Agreement with the Township;
- Lot Development fee of \$3824.00 be paid for each lot created;
- Favourable MDS1 Calculations;
- A Zoning By-Law Amendment is required to rezone the severed lands from Rural (RU) to Limited Service Residential (LSR) for consent application B122/18 (5);
- Applicant and owners of road must provide written confirmation to ensure physical capability of accommodation of emergency vehicles for application B122/18 (5)
- Favourable comments from the County of Renfrew Public Works Department;

BACKGROUND:

See attached the County of Renfrew's Consent Planning B118/18(1) – B122/18(5) – Roleof Sein.


ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: County of Renfrew

Author: 
signature

Other: _____
signature

Treasurer: 
signature

C.A.O. 
signature

DEVELOPMENT & PROPERTY
DEPARTMENT



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
(613) 735-3204
FAX: (613) 735-2081
www.countyofrenfrew.on.ca

REQUEST FOR COMMENTS

March 26, 2019

Hope Dillabough, CAO/Clerk
Township Of Horton
2253 Johnston Road RR #5
Renfrew, ON K7V 3Z8

Dear Ms. Dillabough:

Owner:	Roleof Sein
Location of Land:	Part of Lot 20, Concession 7 Geographic Township of Horton
B118/18(1)	(164m x 565m – 4.7 ha.)
B119/18(2)	(140m x 500m – 4.8 ha.) t/w & s/t row
B120/18(3)	(204m x 446m – 5.5 ha.) t/w & s/t row
B121/18(4)	(108m x 400m – 5.9 ha.)
B122/18(5)	(238m x 230m – 1.8 ha.) lot addition

The above referenced Applications for Consent have been received for consideration by the County of Renfrew. A copy of the applications is attached. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, your written comments are required.

A Notice of an Application for Consent is attached that includes a key map showing the location of the proposed consent.

Yours truly,

Alana Zadov, ACST
Secretary-Treasurer
Land Division Committee
azadow@countyofrenfrew.on.ca
/az
Enclosures

RETURN TO AGENDA



**NOTICE OF AN APPLICATION FOR CONSENT
(Land Severance)
Section 53(5)(a) of the Planning Act and O. Reg. 197/96**

TAKE NOTICE that the County of Renfrew has received an application for consent under Section 53(1) of the Planning Act for the following lands:

Application Number:	B118/18(1)-B121/18(4)
Location of Subject Lands:	Part Lot 20, Concession 7
Municipality:	Township of Horton
Name of Applicant:	Roelof Sein

PURPOSE AND EFFECT:

The purpose and effect of the application is to sever 4 new lots for residential purposes.

B118/18(1) is proposed to be 11.6 acres in size.

B119/18(2) is proposed to be 11.86 acres in size, subject to and together with a right-of-way for a shared access,

B120/18(3) is proposed to be 13.6 acres in size, subject to and together with a right-of-way for a shared access, and

B121/18(4) is proposed to be 14.5 acres in size. A key map showing the approximate location of the proposed consents is on the reverse of this notice.

OTHER RELATED INFORMATION:

Pursuant to the Planning Act, this Notice of Application for Consent shall be given to every landowner within 60 metres of the subject land and to prescribed persons and public bodies.

TO MAKE SUBMISSIONS:

If you wish to make a written submission, please ensure that your letter/email contains your name, address, telephone number/email address and planning concerns/objections, and that it is addressed to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew, 9 International Drive, Pembroke, Ontario K8A 6W5.

NOTE: *One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.*

If a person or public body that files an appeal of a decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent does not make written submissions to the Land Division Committee of the County of Renfrew before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal (LPAT) may dismiss the appeal.

NOTICE OF DECISION:

If you wish to be notified of the decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent, you must make a written request to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew. Such request should contain your name, address, telephone number/email address.

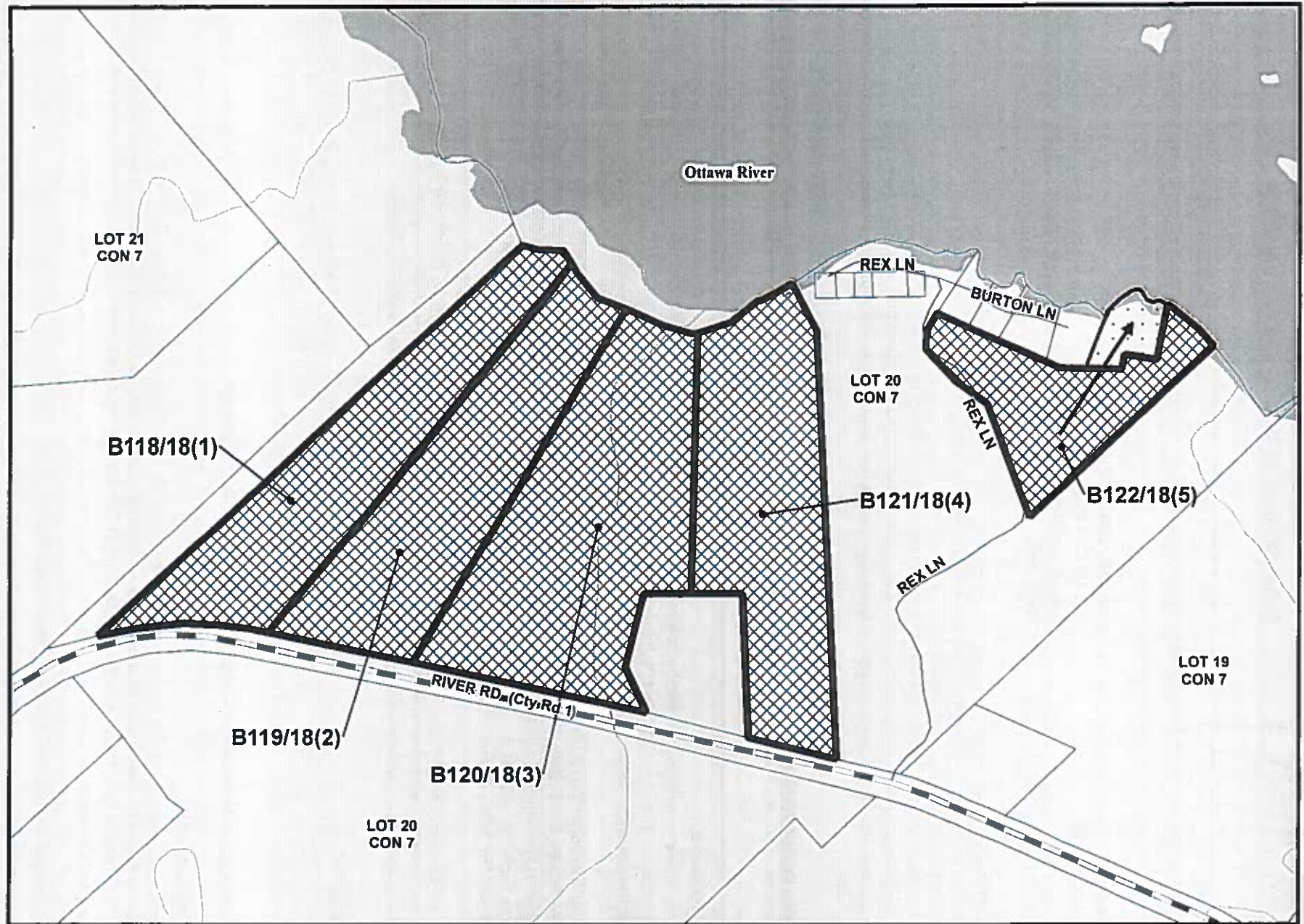
Please refer to the application number in all correspondence and communications.

ADDITIONAL INFORMATION:

Additional information concerning this consent application is available for public inspection during office hours at the offices of the Development and Property Department of the County of Renfrew, 9 International Drive, Pembroke, Ontario or you may contact the Secretary-Treasurer of Land Division by telephone at (613) 735-3204 or toll-free 1-800-273-0183. Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m.

Dated at the County of Renfrew this 20th day of November, 2018.

RETURN TO AGENDA



1 centimeter = 50 meters

KEY MAP
Township of HORTON

RETURN TO AGENDA



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

- 1. FILE NO.: **B118/18(1)**
- 2. APPLICANT: Roelof Sein
- 3. MUNICIPALITY: Township of Horton
- 4. LOT: Part Lot 20 CON.: 7 STREET: River Road
- 5. PURPOSE: Creation of a new lot

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
6. <u>OFFICIAL PLAN OF THE COUNTY OF RENFREW</u> Official Plan Designation(s):	Rural	Rural	n/a
7. <u>ZONING BY-LAW OF THE TWP OF HORTON</u> (#2010-14) Zone (s):	Rural (RU)	Rural (RU)	n/a

8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	4.7 ha	4050 m²	164 m	40 m
Total, if Lot Addition	- m ²	- m ²	- m	- m
Retained	26.2 ha	4050 m²	522 m	40 m

* Note: There are 5 concurrent applications. If all five applications are approved, the final retained lands will be 8.2 hectares in area with 70 metres of road frontage on River Road.

9. SEVERANCE HISTORY

Number of new lots from original holding (1971) 1 previous severance: B178/91 Five concurrent lot addition applications: B96/17(1) to B100/17(5)

- 10. BUILT-UP AREA Yes No

RETURN TO AGENDA

PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
 - Under Section 2.2(2) the severed lot can meet Minimum Distance Separation (MDS 1) requirements.
 - Under Section 13.3(2), the severed and retained lands have frontage on a County Road.
- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

2.3.3.3 – new land uses, including the creation of new lots shall comply with the minimum distance separation formulae

2.6.3 – Planning authorities shall not permit development and site alteration on adjacent lands to protected heritage property except where the proposed development and site alteration has been evaluated and it has been demonstrated that the heritage attributes of the protected heritage property will be conserved

3.1.1(b) – development shall generally be directed to areas outside hazardous lands adjacent to river systems which are impacted by flooding hazards and/or erosion hazards

4. **GENERAL PLANNING COMMENTS**

As identified in Part B-Section B of this Report, the three land use planning issues that could affect the proposed severance are Minimum Distance Separation (MDS1) of a new sensitive (residential) land use from existing livestock and manure operations, archaeology, and floodplain.

The Provincial Policy Statement (PPS), as well as the County of Renfrew Official Plan and the Township of Horton Zoning By-law require compliance with MDS 1. MDS 1 must be calculated for all livestock facilities within 1500 metres of the proposed severed lot. Our records indicate that the following properties have barns within 1500 m: **432 & 934 Storyland Road, 5313, 5377 & 5428 River Road, 124 Ruttan Road, 281 Jim Barr Road and the property located on Ruttan Road as shown on the attached map.**

If these barns contain livestock, or if they are capable of containing livestock, or if there is manure storage on the property, an MDS 1 form must be completed for each livestock facility and/or manure storage and returned to our office to determine the minimum separation distance for the proposed severed lot.

The Provincial policy basis for cultural heritage and archaeology is contained in Section 2.6 of the Provincial Policy Statement (PPS). Section 2.2(6) of the County Official Plan states that where new development is proposed within an area which has been identified as containing known archeological resource potential, a development proponent shall undertake an archaeological impact assessment of the property in accordance with the archeological assessment technical guidelines of the Ministry of Citizenship, Culture and Recreation. According to the Ministry of Tourism, Culture and Sport "A Primer for Determining Archaeological Potential in the Municipal Plans Review Process", lands within 300 metres of a major water body are considered to have archaeological potential. This policy is applied where more than three applications for consent are being proposed; therefore an archaeological impact assessment is required.

The severed and retained lands have road frontage along River Road which is a County Road. Section 13.3(2) of the County of Renfrew Official Plan states that new development which proposes access to or fronts on a County Road must satisfy all requirements of the County of Renfrew Public Works Department. Favourable comments from the County Public Works Department are required.

Section 3.28(d) of the Township of Horton Zoning By-law states that a minimum water setback of 20 metres for all buildings and structures, including private sewage disposal systems from the high water mark shall be provided for lakes and rivers.

5. **RECOMMENDATIONS**

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.

- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- Favourable Minimum Distance Separation 1 (MDS1) calculations.
 - Favourable comments from the County of Renfrew Public Works Department.
 - An archaeological assessment is completed, and the results are favourable.
- (d) Conditions to the giving of consent should be considered for the following:
- Registered Plan of Survey
 - Zoning By-law Amendment:
 - Minor Variance:
 - Private Road Agreement:
 - Development Agreement:
 - Site Plan Control Agreement:
 - Notice on Title:
 - Shoreline Road Allowance Closure / Acquisition:
 - Other:
- (e) There are serious planning concerns, refusal is recommended.
- (f) Other Recommendations:

Date: March 26, 2019
Planner: Charles Cheesman, MCIP, RPP
Manager of Planning Services

Jan 2017



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

- 1. FILE NO.: **B119/18(2)**
- 2. APPLICANT: Roelof Sein
- 3. MUNICIPALITY: Township of Horton
- 4. LOT: Part Lot 20 CON.: 7 STREET: River Road
- 5. PURPOSE: Creation of a new lot subject to and together with a Right-of-Way

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
6. <u>OFFICIAL PLAN OF THE COUNTY OF RENFREW</u> Official Plan Designation(s):	Rural	Rural	n/a
7. <u>ZONING BY-LAW OF THE TWP OF HORTON</u> (#2010-14) Zone (s):	Rural (RU)	Rural (RU)	n/a

8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	4.8 ha	4050 m ²	140 m	40 m
Total, if Lot Addition	- m ²	- m ²	- m	- m
Retained	26.1 ha	4050 m ²	546 m	40 m

* Note: There are 5 concurrent applications. If all five applications are approved, the final retained lands will be 8.2 hectares in area with 70 metres of road frontage on River Road.

9. SEVERANCE HISTORY

Number of new lots from original holding (1971) 1 previous severance: B178/91 Five concurrent lot addition applications: B96/17(1) to B100/17(5)

- 10. BUILT-UP AREA Yes No

RETURN TO AGENDA

PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)

Under Section 2.2(2) the severed lot can meet Minimum Distance Separation (MDS 1) requirements.

Under Section 13.3(2), the severed and retained lands have frontage on a County Road.
- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

2.3.3.3 – new land uses, including the creation of new lots shall comply with the minimum distance separation formulae

2.6.3 – Planning authorities shall not permit development and site alteration on adjacent lands to protected heritage property except where the proposed development and site alteration has been evaluated and it has been demonstrated that the heritage attributes of the protected heritage property will be conserved

3.1.1(b) – development shall generally be directed to areas outside hazardous lands adjacent to river systems which are impacted by flooding hazards and/or erosion hazards

4. **GENERAL PLANNING COMMENTS**

As identified in Part B-Section B of this Report, the three land use planning issues that could affect the proposed severance are Minimum Distance Separation (MDS1) of a new sensitive (residential) land use from existing livestock and manure operations, archaeology, and floodplain.

The Provincial Policy Statement (PPS), as well as the County of Renfrew Official Plan and the Township of Horton Zoning By-law require compliance with MDS 1. MDS 1 must be calculated for all livestock facilities within 1500 metres of the proposed severed lot. Our records indicate that the following properties have barns within 1500 m: **432 & 934 Storyland Road, 5313, 5377 & 5428 River Road, 124 Ruttan Road, 281 Jim Barr Road and the property located on Ruttan Road as shown on the attached map.**

If these barns contain livestock, or if they are capable of containing livestock, or if there is manure storage on the property, an MDS 1 form must be completed for each livestock facility and/or manure storage and returned to our office to determine the minimum separation distance for the proposed severed lot.

The Provincial policy basis for cultural heritage and archaeology is contained in Section 2.6 of the Provincial Policy Statement (PPS). Section 2.2(6) of the County Official Plan states that where new development is proposed within an area which has been identified as containing known archeological resource potential, a development proponent shall undertake an archaeological impact assessment of the property in accordance with the archeological assessment technical guidelines of the Ministry of Citizenship, Culture and Recreation. According to the Ministry of Tourism, Culture and Sport "A Primer for Determining Archaeological Potential in the Municipal Plans Review Process", lands within 300 metres of a major water body are considered to have archaeological potential. This policy is applied where more than three applications for consent are being proposed; therefore an archaeological impact assessment is required.

The severed and retained lands have road frontage along River Road which is a County Road. Section 13.3(2) of the County of Renfrew Official Plan states that new development which proposes access to or fronts on a County Road must satisfy all requirements of the County of Renfrew Public Works Department. Favourable comments from the County Public Works Department are required.

Section 3.28(d) of the Township of Horton Zoning By-law states that a minimum water setback of 20 metres for all buildings and structures, including private sewage disposal systems from the high water mark shall be provided for lakes and rivers.

5. **RECOMMENDATIONS**

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.

- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- Favourable Minimum Distance Separation 1 (MDS1) calculations.
 - Favourable comments from the County of Renfrew Public Works Department.
 - An archaeological assessment is completed, and the results are favourable.
- (d) Conditions to the giving of consent should be considered for the following:
- Registered Plan of Survey
 - Zoning By-law Amendment:
 - Minor Variance:
 - Private Road Agreement:
 - Development Agreement:
 - Site Plan Control Agreement:
 - Notice on Title:
 - Shoreline Road Allowance Closure / Acquisition:
 - Other:
- (e) There are serious planning concerns, refusal is recommended.
- (f) Other Recommendations:

Date: March 26, 2019
Planner: Charles Cheesman, MCIP, RPP
Manager of Planning Services

Jan 2017



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

- 1. FILE NO.: **B120/18(3)**
- 2. APPLICANT: Roelof Sein
- 3. MUNICIPALITY: Township of Horton
- 4. LOT: Part Lot 20 CON.: 7 STREET: River Road
- 5. PURPOSE: Creation of a new lot subject to and together with a Right-of-Way

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
6. <u>OFFICIAL PLAN OF THE COUNTY OF RENFREW</u> Official Plan Designation(s):	Rural	Rural	n/a
7. <u>ZONING BY-LAW OF THE TWP OF HORTON</u> (#2010-14) Zone (s):	Rural (RU)	Rural (RU)	n/a

8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	5.5 ha	4050 m²	204 m	40 m
Total, if Lot Addition	- m ²	- m ²	- m	- m
Retained	25.4 ha	4050 m²	482 m	40 m

* Note: There are 5 concurrent applications. If all five applications are approved, the final retained lands will be 8.2 hectares in area with 70 metres of road frontage on River Road.

9. SEVERANCE HISTORY

Number of new lots from original holding (1971) 1 previous severance: B178/91 Five concurrent lot addition applications: B96/17(1) to B100/17(5)

- 10. BUILT-UP AREA Yes No

RETURN TO AGENDA

PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

(a) The proposal conforms with the Official Plan, based on the information available to this Department.

(b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)

Under Section 2.2(2) the severed lot can meet Minimum Distance Separation (MDS 1) requirements.

Under Section 13.3(2), the severed and retained lands have frontage on a County Road.

Under Section 14.3(4), an additional lot is permitted above the 3 lots normally considered, provided certain criteria are considered and Council has no concerns.

(c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

(a) The proposal appears to meet the requirements of the Zoning By-law.

(b) The severed/retained portion/overall proposal would contravene the By-law because,

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

2.3.3.3 – new land uses, including the creation of new lots shall comply with the minimum distance separation formulae

2.6.3 – Planning authorities shall not permit development and site alteration on adjacent lands to protected heritage property except where the proposed development and site alteration has been evaluated and it has been demonstrated that the heritage attributes of the protected heritage property will be conserved

3.1.1(b) – development shall generally be directed to areas outside hazardous lands adjacent to river systems which are impacted by flooding hazards and/or erosion hazards

4. GENERAL PLANNING COMMENTS

As identified in Part B-Section B of this Report, the three land use planning issues that could affect the proposed severance are Minimum Distance Separation (MDS1) of a new sensitive (residential) land use from existing livestock and manure operations, archaeology, and floodplain.

The Provincial Policy Statement (PPS), as well as the County of Renfrew Official Plan and the Township of Horton Zoning By-law require compliance with MDS 1. MDS 1 must be calculated for all livestock facilities within 1500 metres of the proposed severed lot. Our records indicate that the following properties have barns within 1500 m: **432 & 934 Storyland Road, 5313, 5377 & 5428 River Road, 124 Ruttan Road, 281 Jim Barr Road and the property located on Ruttan Road as shown on the attached map.**

If these barns contain livestock, or if they are capable of containing livestock, or if there is manure storage on the property, an MDS 1 form must be completed for each livestock facility and/or manure storage and returned to our office to determine the minimum separation distance for the proposed severed lot.

The Provincial policy basis for cultural heritage and archaeology is contained in Section 2.6 of the Provincial Policy Statement (PPS). Section 2.2(6) of the County Official Plan states that where new development is proposed within an area which has been identified as containing known archeological resource potential, a development proponent shall undertake an archaeological impact assessment of the property in accordance with the archeological assessment technical guidelines of the Ministry of Citizenship, Culture and Recreation. According to the Ministry of Tourism, Culture and Sport "A Primer for Determining Archaeological Potential in the Municipal Plans Review Process", lands within 300 metres of a major water body are considered to have archaeological potential. This policy is applied where more than three applications for consent are being proposed; therefore an archaeological impact assessment is required.

The severed and retained lands have road frontage along River Road which is a County Road. Section 13.3(2) of the County of Renfrew Official Plan states that new development which proposes access to or fronts on a County Road must satisfy all requirements of the County of Renfrew Public Works Department. Favourable comments from the County Public Works Department are required.

The proposed consent will be the 4th new lot created from the original holding (as of June 1, 1971). Under Section 14.3(4) of the Official Plan, an additional lot is permitted above the 3 lots normally considered, provided certain criteria are considered. These criteria are that the proposed lot does not conflict with abutting uses; does not lead to demand for increased municipal services; complete the development potential of the holding; does not create a concern with ribbon development; and that the lot can be adequately serviced with potable water and a private sewage disposal system. If Council has no concerns relating to section 14.3(4), the consent could be considered appropriate.

Section 3.28(d) of the Township of Horton Zoning By-law states that a minimum water setback of 20 metres for all buildings and structures, including private sewage disposal systems from the high water mark shall be provided for lakes and rivers.

5. **RECOMMENDATIONS**

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- Favourable Minimum Distance Separation 1 (MDS1) calculations.
 - Favourable comments from the County of Renfrew Public Works Department.
 - Favourable comments from Council regarding approval of a 4th new lot.
 - An archaeological assessment is completed, and the results are favourable.
- (d) Conditions to the giving of consent should be considered for the following:
- Registered Plan of Survey
 - Zoning By-law Amendment:
 - Minor Variance:
 - Private Road Agreement:
 - Development Agreement:
 - Site Plan Control Agreement:
 - Notice on Title:
 - Shoreline Road Allowance Closure / Acquisition:
 - Other:
- (e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: March 26, 2019
Planner: Charles Cheesman, MCIP, RPP
Manager of Planning Services

Jan 2017



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

- 1. FILE NO.: **B121/18(4)**
- 2. APPLICANT: Roelof Sein
- 3. MUNICIPALITY: Township of Horton
- 4. LOT: Part Lot 20 CON.: 7 STREET: River Road
- 5. PURPOSE: Creation of a new lot subject to and together with a Right-of-Way

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
6. <u>OFFICIAL PLAN OF THE COUNTY OF RENFREW</u> Official Plan Designation(s):	Rural	Rural	n/a
7. <u>ZONING BY-LAW OF THE TWP OF HORTON</u> (#2010-14) Zone (s):	Rural (RU)	Rural (RU)	n/a

8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	5.9 ha	4050 m ²	108 m	40 m
Total, if Lot Addition	- m ²	- m ²	- m	- m
Retained	25 ha	4050 m ²	578 m	40 m

* Note: There are 5 concurrent applications. If all five applications are approved, the final retained lands will be 8.2 hectares in area with 70 metres of road frontage on River Road.

9. SEVERANCE HISTORY

Number of new lots from original holding (1971) 1 previous severance: B178/91 Five concurrent lot addition applications: B96/17(1) to B100/17(5)

- 10. BUILT-UP AREA Yes No

RETURN TO AGENDA

PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
 - Under Section 2.2(2) the severed lot can meet Minimum Distance Separation (MDS 1) requirements.
 - Under Section 13.3(2), the severed and retained lands have frontage on a County Road.
 - Under Section 14.3(4), an additional lot is permitted above the 3 lots normally considered, provided certain criteria are considered and Council has no concerns.
- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

- 2.3.3.3 – new land uses, including the creation of new lots shall comply with the minimum distance separation formulae
- 2.6.3 – Planning authorities shall not permit development and site alteration on adjacent lands to protected heritage property except where the proposed development and site alteration has been evaluated and it has been demonstrated that the heritage attributes of the protected heritage property will be conserved
- 3.1.1(b) – development shall generally be directed to areas outside hazardous lands adjacent to river systems which are impacted by flooding hazards and/or erosion hazards

4. GENERAL PLANNING COMMENTS

As identified in Part B-Section B of this Report, the three land use planning issues that could affect the proposed severance are Minimum Distance Separation (MDS1) of a new sensitive (residential) land use from existing livestock and manure operations, archaeology, and floodplain.

The Provincial Policy Statement (PPS), as well as the County of Renfrew Official Plan and the Township of Horton Zoning By-law require compliance with MDS 1. MDS 1 must be calculated for all livestock facilities within 1500 metres of the proposed severed lot. Our records indicate that the following properties have barns within 1500 m: **432 & 934 Storyland Road, 5313, 5377 & 5428 River Road, 124 Ruttan Road, 281 Jim Barr Road and the property located on Ruttan Road as shown on the attached map.**

If these barns contain livestock, or if they are capable of containing livestock, or if there is manure storage on the property, an MDS 1 form must be completed for each livestock facility and/or manure storage and returned to our office to determine the minimum separation distance for the proposed severed lot.

The Provincial policy basis for cultural heritage and archaeology is contained in Section 2.6 of the Provincial Policy Statement (PPS). Section 2.2(6) of the County Official Plan states that where new development is proposed within an area which has been identified as containing known archeological resource potential, a development proponent shall undertake an archaeological impact assessment of the property in accordance with the archeological assessment technical guidelines of the Ministry of Citizenship, Culture and Recreation. According to the Ministry of Tourism, Culture and Sport "A Primer for Determining Archaeological Potential in the Municipal Plans Review Process", lands within 300 metres of a major water body are considered to have archaeological potential. This policy is applied where more than three applications for consent are being proposed; therefore an archaeological impact assessment is required.

The severed and retained lands have road frontage along River Road which is a County Road. Section 13.3(2) of the County of Renfrew Official Plan states that new development which proposes access to or fronts on a County Road must satisfy all requirements of the County of Renfrew Public Works Department. Favourable comments from the County Public Works Department are required.

The proposed consent will be the 5th new lot created from the original holding (as of June 1, 1971). Under Section 14.3(4) of the Official Plan, an additional lot is permitted above the 3 lots normally considered, provided certain criteria are considered. These criteria are that the proposed lot does not conflict with abutting uses; does not lead to demand for increased municipal services; complete the development potential of the holding; does not create a concern with ribbon development; and that the lot can be adequately serviced with potable water and a private sewage disposal system. If Council has no concerns relating to section 14.3(4), the consent could be considered appropriate.

Section 3.28(d) of the Township of Horton Zoning By-law states that a minimum water setback of 20 metres for all buildings and structures, including private sewage disposal systems from the high water mark shall be provided for lakes and rivers.

5. **RECOMMENDATIONS**

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- Favourable Minimum Distance Separation 1 (MDS1) calculations.
 - Favourable comments from the County of Renfrew Public Works Department.
 - Favourable comments from Council regarding approval of a 5th new lot.
 - An archaeological assessment is completed, and the results are favourable.
- (d) Conditions to the giving of consent should be considered for the following:
- Registered Plan of Survey
 - Zoning By-law Amendment:
 - Minor Variance:
 - Private Road Agreement:
 - Development Agreement:
 - Site Plan Control Agreement:
 - Notice on Title:
 - Shoreline Road Allowance Closure / Acquisition:
 - Other:
- (e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: March 26, 2019
Planner: Charles Cheesman, MCIP, RPP
Manager of Planning Services

Jan 2017



NOTICE OF AN APPLICATION FOR CONSENT
(Land Severance)
Section 53(5)(a) of the Planning Act and O. Reg. 197/96

TAKE NOTICE that the County of Renfrew has received an application for consent under Section 53(1) of the Planning Act for the following lands:

Application Number:	B122/18(5)
Location of Subject Lands:	Part Lot 20, Concession 7
Municipality:	Township of Horton
Name of Applicant:	Roelof Sein

PURPOSE AND EFFECT:

The purpose and effect of the application is to sever a 4.44 acre parcel of land to be added to an adjacent 0.74 acre parcel of land owned by Roelof Albert Sein and Jacoba Nicolina Sein Meijer and to be used enlarge the existing residential lot. A key map showing the approximate location of the proposed consent is on the reverse of this notice.

OTHER RELATED INFORMATION:

Pursuant to the Planning Act, this Notice of Application for Consent shall be given to every landowner within 60 metres of the subject land and to prescribed persons and public bodies.

TO MAKE SUBMISSIONS:

If you wish to make a written submission, please ensure that your letter/email contains your name, address, telephone number/email address and planning concerns/objections, and that it is addressed to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew, 9 International Drive, Pembroke, Ontario K8A 6W5.

NOTE: *One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.*

If a person or public body that files an appeal of a decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent does not make written submissions to the Land Division Committee of the County of Renfrew before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal (LPAT) may dismiss the appeal.

NOTICE OF DECISION:

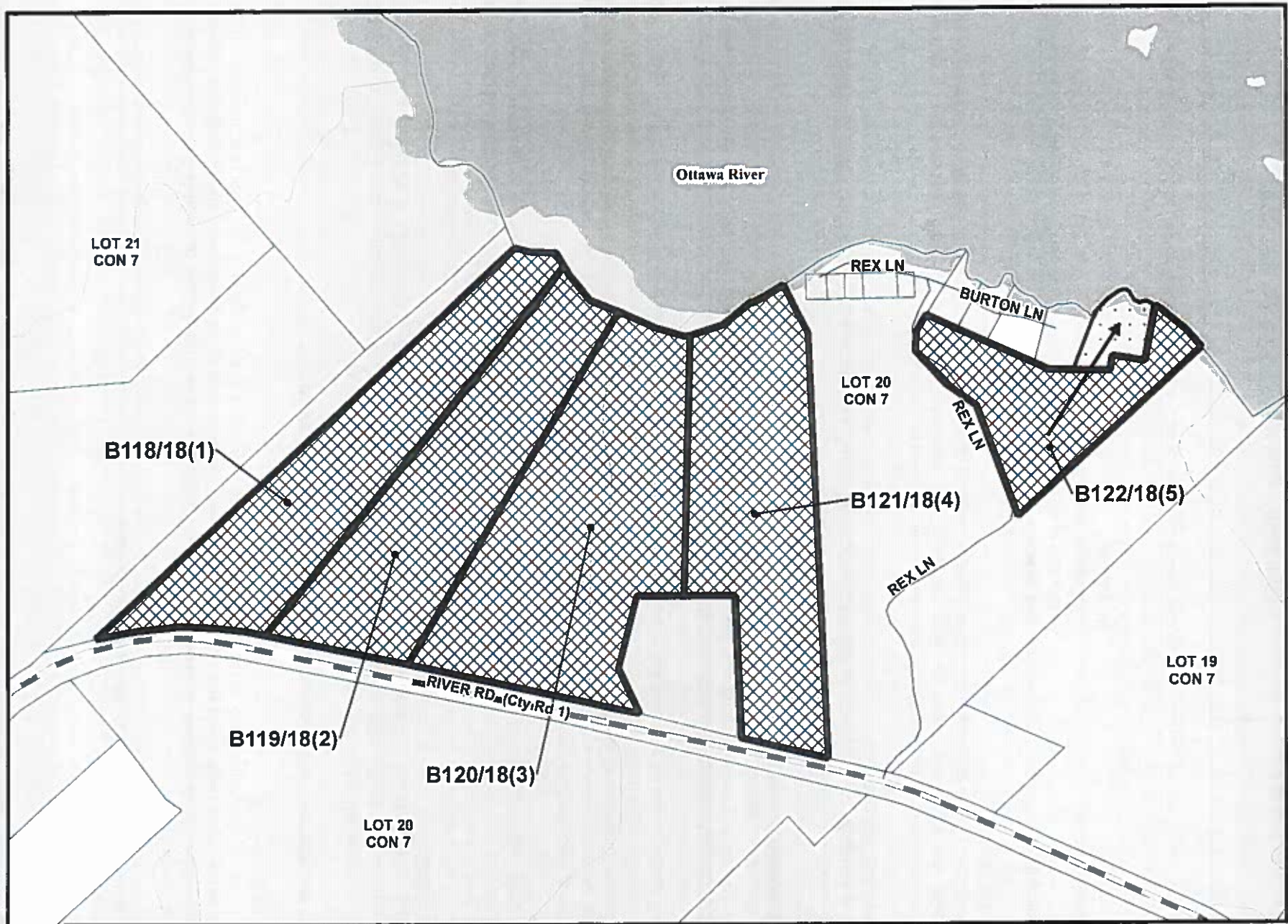
If you wish to be notified of the decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent, you must make a written request to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew. Such request should contain your name, address, telephone number/email address.

Please refer to the application number in all correspondence and communications.

ADDITIONAL INFORMATION:

Additional information concerning this consent application is available for public inspection during office hours at the offices of the Development and Property Department of the County of Renfrew, 9 International Drive, Pembroke, Ontario or you may contact the Secretary-Treasurer of Land Division by telephone at (613) 735-3204 or toll-free 1-800-273-0183. Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m.

Dated at the County of Renfrew this 20th day of November, 2018.



1 centimeter = 50 meters

KEY MAP

Township of HORTON

[RETURN TO AGENDA](#)



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

- 1. FILE NO.: **B122/18(5)**
- 2. APPLICANT: Roelof Sein
- 3. MUNICIPALITY: Township of Horton
- 4. LOT: Part Lot 20 CON.: 7 STREET: River Road
- 5. PURPOSE: Lot addition to abutting property owned by Roelof Albert Sein and Jacoba Nicolina Sein Meijer

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
6. <u>OFFICIAL PLAN OF THE COUNTY OF RENFREW</u> Official Plan Designation(s):	Rural	Rural	Rural
7. <u>ZONING BY-LAW OF THE TWP OF HORTON</u> (#2010-14) Zone (s):	Rural (RU)	Rural (RU)	Limited Service Residential (LSR)

8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	1.8 ha	4050 RU m²	238 Rex Lane m	40 m
Total, if Lot Addition	2.1 ha	4050 LSR m²	238 Rex Lane m	40 m
Retained	29.1 ha	4050 m²	686 River Rd m	40 m

* Note: There are 5 concurrent applications. If all five applications are approved, the final retained lands will be 8.2 hectares in area with 70 metres of road frontage on River Road.

9. SEVERANCE HISTORY

Number of new lots from original holding (1971) 1 previous severance: B178/91 Five concurrent lot addition applications: B96/17(1) to B100/17(5)

- 10. BUILT-UP AREA Yes No

RETURN TO AGENDA

PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)

Under Section 13.3(2), favourable comments from the County of Renfrew Public Works Department are received.

Under Section 14.3(19), a private roads agreement may be required by the Township.

- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

The severed lot is zoned Rural (RU) and the lot to enlarged is zoned Limited Service Residential (LSR). A zoning by-law amendment is required to rezone the severed lands to LSR.

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

3.1.1(b) – development shall generally be directed to areas outside hazardous lands adjacent to river systems which are impacted by flooding hazards and/or erosion hazards

4. GENERAL PLANNING COMMENTS

As identified in Part B-Section 3 of this Report, the only Provincial land use planning issue that potentially impacts this application is the floodplain. No impact is expected as the lot has already been developed.

The lot addition parcel will be added to an existing waterfront lot serviced by a private road. Section 14.3(19) of the Official Plan permits new residential waterfront lots provided the right-of-way is legally obtained and connects the lot to a public road maintained year-round. Council may require an agreement with the owner(s) of the road to ensure it is physically capable of accommodating emergency vehicles and the road standard is maintained. The lot is also required to be zoned Limited Service Residential (LSR), as a condition of approval of consent.

The severed lot has frontage on Rex Lane which is a private road that directly accesses River Road. River Road is a County Road. The lands to be enlarged have frontage on Burton Lane which is a private road that connects to Rex Lane. Section 13.3(3) of the Official Plan states that new development which proposes access to or fronts on a County Road must satisfy all requirements of the Public Works Department. Favourable comments are required. Confirmation that the lot to be enlarged has legal access is required.

The lands to be enlarged are zoned Limited Service Residential (LSR), and the severed lands are zoned Rural (RU). As a result of the lot addition, the enlarged lot will be split zoned, LSR and Rural (RU). A zoning by-law amendment will be required to rezone the severed lots so the enlarged lot is entirely zoned LSR.

5. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:

- Favourable comments from the County of Renfrew Public Works Department.
- Favourable comments from Council regarding the need for a private roads agreement.
- A zoning by-law amendment is required to rezone the severed lands from RU to LSR.

(d) Conditions to the giving of consent should be considered for the following:

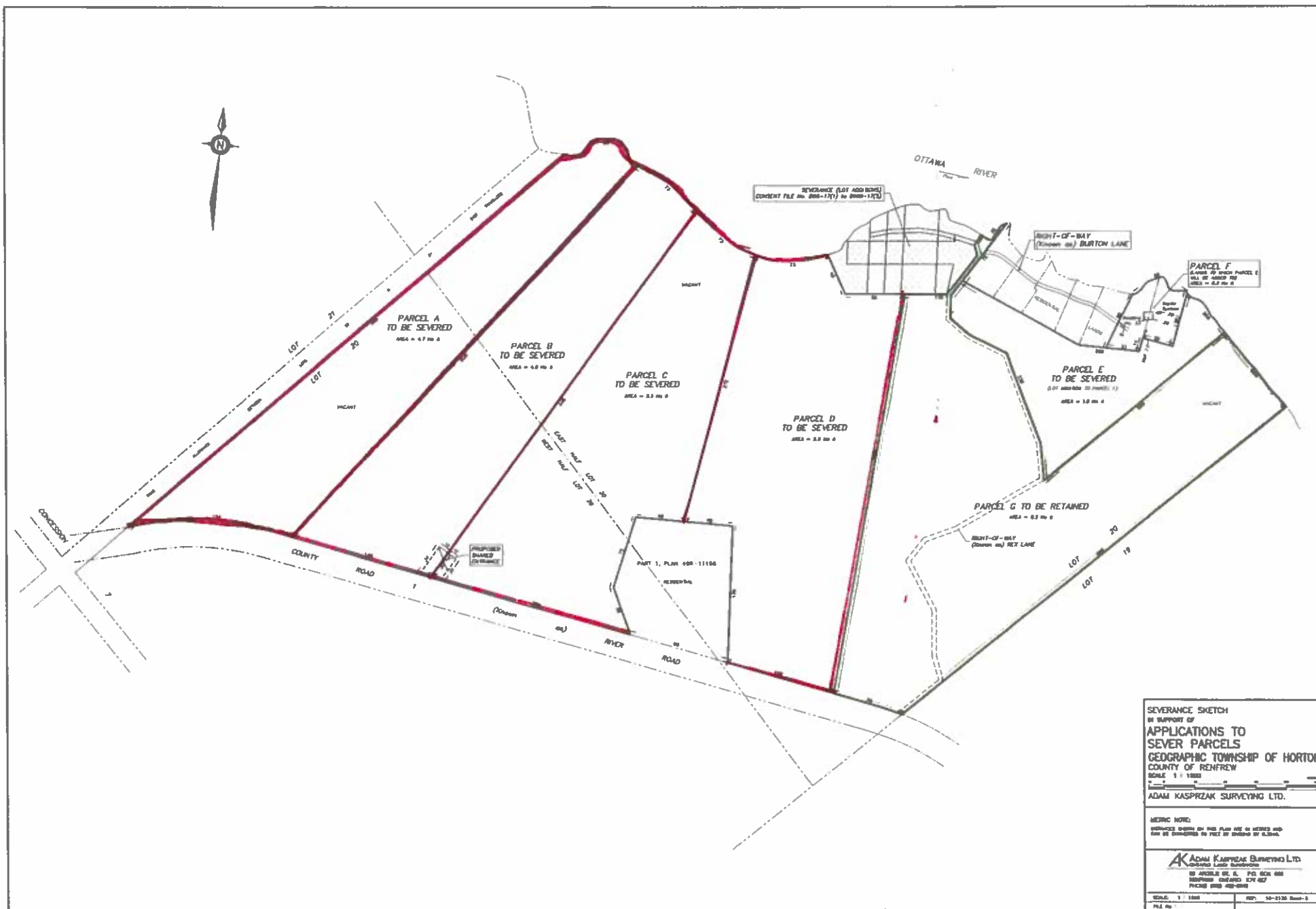
- Registered Plan of Survey
- Zoning By-law Amendment: Rezone the severed lands from RU to LSR
- Minor Variance:
- Private Road Agreement: If required by Council
- Development Agreement:
- Site Plan Control Agreement:
- Notice on Title:
- Shoreline Road Allowance Closure / Acquisition:
- Other:

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: March 26, 2019
 Planner: Charles Cheesman, MCIP, RPP
 Manager of Planning Services

Jan 2017



SEVERANCE SKETCH
 IN SUPPORT OF
 APPLICATIONS TO
 SEVER PARCELS
 GEOGRAPHIC TOWNSHIP OF HORTON
 COUNTY OF RENFREW
 SCALE 1 : 10000
 ADAM KASPRZAK SURVEYING LTD.

METRIC NOTE:
 DIMENSIONS SHOWN ON THIS PLAN ARE IN METERS AND
 ARE OR CONSIDERED TO BE IN ACCORDANCE WITH THE METRIC ACT.

AK ADAM KASPRZAK SURVEYING LTD.
 85 HAMILTON ST. S. 1ST FLOOR 608
 MISSISSAUGA ONTARIO L7R 6Z7
 PHONE (905) 488-0948

SCALE: 1 : 10000	REF: 10-0128 Rev-3
FILE NO.	

[RETURN TO AGENDA](#)

Ministry of Municipal Affairs
and Housing

Municipal Services Office
(Eastern Ontario)
Rockwood House
8 Estate Lane
Kingston, ON K7M 9A8

Phone: (613) 545-2100
Facsimile: (613) 548-6822
Toll Free: 1-800-267-9438

Ministère des Affaires municipales
et du Logement

Bureau des services aux municipalités
de l'Est de l'Ontario
Maison Rockwood
8 ruelle Estate
Kingston ON K7M 9A8

Téléphone: (613) 545-2100
Télécopieur: (613) 548-6822
Sans frais: 1-800-267-9438



March 22, 2019

Mr. Craig Kelly
Director of Development and Property
County of Renfrew
9 International Drive
Pembroke ON K8A 6W5

**Subject: Notice of Decision
Official Plan Amendment #25 (OPA 25)
MMAH File No.: 47-OP-135379**

Dear Mr. Kelly:

Please find enclosed a Notice of Decision given on March 22, 2019 under Subsection 17(34) of the *Planning Act* with respect Official Plan Amendment #25 (OPA 25) to the Renfrew County Official Plan.

OPA 25 is a statutory update under section 26 of the *Planning Act*. OPA 25 was partially approved with 15 modifications on March 22, 2019. No decision has been made at this time in respect of certain parts of OPA 25.

Pursuant to subsections 17 (36.5) and (38.1) of the *Planning Act*, this decision is final and not subject to appeal. Accordingly, the portions of OPA 25 as approved with modifications by the Minister came into effect on March 22, 2019.

Should you have any questions regarding the above information, please feel free to contact the undersigned at (613) 545-2106 or by email to Damien.schaefer@ontario.ca.

Sincerely,

Damien Schaefer, Planner
Municipal Services Office-East

Encl.

RETURN TO AGENDA

File No.: 47-OP-135379
Municipality: County of Renfrew
Subject: All lands within the
Lands: County of Renfrew

Date of Decision: March 22, 2019
Date of Notice: March 22, 2019

NOTICE OF DECISION

With respect to an Official Plan
Subsection 17(34) of the Planning Act

A decision was made on the date noted above to partially approve Official Plan Amendment #25 (OPA 25) to the Renfrew County Official Plan, adopted by By-law No. 49-18, subject to fifteen (15) modifications.

Purpose and Effect of the Official Plan Amendment

OPA 25 is a statutory update under section 26 of the *Planning Act*.

OPA 25 includes a number of key policy changes as well as updates to land-use schedules.

The County Official Plan was approved by the Ministry in 2003. This is the first review of the Official Plan since its approval in 2003.

OPA 25 was partially approved with 15 modifications on March 22, 2019. Modifications to OPA 25 were made to ensure consistency with the *Provincial Policy Statement (PPS), 2014* and other applicable legislation and regulations. Modifications to OPA 25 included changes to policies related to servicing, transportation and other areas of provincial interest.

No decision has been made at this time in respect of certain parts of OPA 25.

Decision Final

Pursuant to subsections 17 (36.5) and (38.1) of the *Planning Act*, this decision is final and not subject to appeal. Accordingly, the portions of OPA 25 as approved with modifications by the Minister came into effect on March 22, 2019.

Other Related Applications:

N/A

Getting Additional Information

Additional information is available during regular office hours at the Ministry of Municipal Affairs and Housing at the address noted below or from the County of Renfrew.

Ministry of Municipal Affairs and Housing
Municipal Services Office - East
8 Estate Lane, Rockwood House
Kingston, ON K7M 9A8

Inquiries can be directed to the attention of Damien Schaefer, Planner, MSO-East.

Tele: (613) 545-2106
Toll Free: (800) 267-9438
Fax: (613) 548-6822

RETURN TO AGENDA

DECISION

With respect to the County of Renfrew Official Plan Subsection 17(34) of the Planning Act

Whereas OPA 25 was adopted by the County of Renfrew on April 25, 2018 and forwarded to the Minister of Municipal Affairs and Housing for a decision under subsection 17(34) of the Planning Act;

And whereas OPA 25 proposes to repeal Sections 1 to 15 of the Official Plan of the County of Renfrew and replace them with new Sections 1 to 17;

Now therefore, pursuant to subsection 17(34) of the Planning Act, the Minister of Municipal Affairs and Housing makes the following decision:

The repeal of the following parts of the Official Plan of the County of Renfrew is hereby approved:

- Sections 1.0 to 1.2;
- Section 1.4;
- Section 1.5(4), the first, second and third sentence;
- Section 1.6;
- Section 1.7;
- Section 2.0 & 2.1;
- Sections 2.2(1) to 2.2(5);
- Section 2.2(7);
- Section 2.2(10);
- Sections 2.2(12) to 2.2(17);
- Sections 2.2(19) to 2.2(23);
- Section 3.0;
- Section 3.2;
- Sections 4.0 to 4.2;
- Section 4.3(1-3 & 5-12);
- Section 4.4;
- Sections 5.0 to 5.3;
- Section 5.4(A1-4, B & D-M);
- Sections 6.0 to 6.3;
- Sections 7.0 to 7.2;
- Section 7.4;
- Sections 8.0 to 8.2;
- Section 8.3(1-11);
- Section 8.4;
- Section 9.0;
- Section 9.4;
- Sections 10.0 to 10.3;
- Sections 11.0 to 11.3;
- Sections 12.0 to 12.3;
- Sections 13.0 to 13.3;
- Sections 14.0 to 14.2;
- Section 14.6

DECISION

With respect to the County of Renfrew Official Plan Subsection 17(34) of the Planning Act

- Sections 15.0 to 15.1
- Sections 15.4 to 15.15; and
- Schedule A, except with respect to lands identified on Appendix 1 to this decision.

For greater certainty, no decision is made at this time in respect of the repeal of:

- Section 1.3;
- Section 1.5, except the first, second and third sentences of Section 1.5(4);
- Section 2.2(6);
- Section 2.2(8) & 2.2(9);
- Section 2.2(11);
- Section 2.2 (18);
- Section 2.2(24);
- Section 3.1
- Section 3.3
- Section 4.3(4);
- Section 5.4(A5, C)
- Section 7.3
- Section 8.3(12,13)
- Sections 9.1 to 9.3;
- Sections 14.3 to 14.5,
- Sections 15.2 & 15.3; and
- Schedule A, with respect to lands identified on Appendix 1 to this decision.

The adoption of the following new parts of the Official Plan of the County of Renfrew is hereby approved, subject to the modifications in Table 1:

- Sections 1.0 to 1.2;
- Section 1.4;
- Section 1.5(4), the first, second and third sentence;
- Section 1.6, with the exception of the last paragraph;
- Section 1.7;
- Sections 2.0 & 2.1;
- Sections 2.2(1) to 2.2(5);
- Section 2.2(7);
- Section 2.2(9a(i)) & 2.2(9d(3&4))
- Section 2.2(10);
- Section 2.2(12a-g, j);
- Sections 2.2(13) to 2.2(22);
- Sections 2.2(24) to (37);
- Sections 3.0, 3.2;
- Sections 4.0 to 4.2;
- Section 4.3;
- Section 4.4(1-4, 5(a), 6);
- Sections 5.0 to 5.3;

DECISION

With respect to the County of Renfrew Official Plan
Subsection 17(34) of the Planning Act

- Section 5.4(A1-4,B, D-R);
- Sections 6.0 to 6.4;
- Sections 7.0 to 7.2;
- Section 7.4;
- Sections 8.0 to 8.2;
- Section 8.3(1-11);
- Section 8.4;
- Section 9.0;
- Section 9.2;
- Section 9.4;
- Sections 10.0 to 10.3;
- Sections 11.0 to 11.3;
- Sections 12.0 to 12.3;
- Sections 13.0 to 13.3;
- Sections 14.0 to 14.2;
- Section 14.5;
- Section 15.0;
- Section 16.0;
- Section 17.0;
- Section 17.1;
- Sections 17.4 to 17.16;
- Section 17.17(1);
- Section 17.18;
- Schedule A, except with respect to lands identified in Appendix 1 to this decision;
- Schedule B, Map 1, Hazards Map, except with respect to lands identified in Appendix 4 to this decision.
- Schedule B, Map 2, Infrastructure Map
- Schedule B, Map 3, Mineral Aggregate and Mining Resource Map, except with respect to lands identified in Appendix 2 to this decision.
- Schedule B, Map 4, Natural Heritage Features, except with respect to lands identified in Appendix 3 to this decision.

TABLE 1

Modification Number	Policy/Topic	Modification(s)
1	1.1 County Profile	Delete the words " <i>history and culture</i> " in the last sentence of the final paragraph and replace them with: <i>"history, culture and economic development"</i> .

DECISION

With respect to the County of Renfrew Official Plan
Subsection 17(34) of the Planning Act

2	2.2 Policies (1) Housing	<p>Insert a new subsection (j), and renumber accordingly, which shall read:</p> <p><i>“(j) if a private water and/or a private sewage service is proposed, it shall be demonstrated that the site conditions are suitable for the long-term provision of such services with no negative impacts, in accordance with Section 2 (12) of this Plan.”</i></p>
3	2.2 Policies (4) Commercial, Industrial and Institutional Uses	<p>Insert a new subsection (j), and renumber accordingly, which shall read:</p> <p><i>“(j) if a private water and/or a private sewage service is proposed, it shall be demonstrated that the site conditions are suitable for the long-term provision of such services with no negative impacts, in accordance with Section 2 (12) of this Plan.”</i></p>
4	2.2 Policies (10) Wayside Pits, Wayside Quarries and Portable Asphalt Plants	<p>Delete the words “and portable asphalt plants” in the title and replace them with,</p> <p><i>“, Portable Asphalt Plants and Portable Concrete Plants”,</i> and</p> <p>Insert the words “<i>or portable concrete plants</i>” after the words “<i>or portable asphalt plants</i>” in the first and second sentences.</p>
5	2.2 Policies (15) Noise Attenuation and/or Vibration	<p>Delete the words “<i>prescribed by the Ministry of the Environment and Climate Change</i>” in the second sentence, and</p> <p>Insert the following words into the last sentence after the words “<i>to acceptable levels</i>”:</p> <p><i>“...as prescribed by the Ministry of Environment, Conservation and Parks in the Environmental Noise Guideline: Stationary and Transportation Sources – Approval</i></p>

DECISION

With respect to the County of Renfrew Official Plan
Subsection 17(34) of the Planning Act

		<i>and Planning (NPC – 300) or any succeeding document.”</i>
6	2.2 Policies (18) Hauled Septage Disposal	Delete the second sentence of subsection (b), and delete the words “ <i>in consultation with the Ministry of Environment and Climate Change,</i> ” from the first sentence of subsection (c).
7	2.2 Policies (31) Watershed Planning	Delete the words “ <i>moderately at capacity lake</i> ” and replace them with “ <i>near capacity lake</i> ” in the fifth sentence of the second bullet point titled Bonnechere River Watershed in subsection (a).
8	2.2 Policies (33) Horse Drawn Vehicle Communities	Delete the words “ <i>as opposed to land severances</i> ” in subsection (d).
9	4.3 Policies	<p>Delete the word “<i>Reasonable</i>” in subsection (2), and</p> <p>Replace the words “<i>are considered</i>” in subsection (4)(a)(iv) with “<i>have been met</i>”, and</p> <p>Delete the second sentence of subsection (5) and replace it with: “Local requirements shall be in accordance with the policies of Section 2(12).”, and</p> <p>Delete the words “<i>with consideration to</i>” in the third sentence of subsection (10) and replace them with “<i>consistent with</i>”, and</p> <p>Delete the first sentence in subsection(14) and replace it with the following: “The County may allow the expansion of a settlement area</p>

DECISION

With respect to the County of Renfrew Official Plan
 Subsection 17(34) of the Planning Act

		<p><i>boundary only at the time of a comprehensive review in accordance with the Provincial Policy Statement definition of a comprehensive review.</i>", and</p> <p>Delete the third sentence of subsection (14) and replace it with the following:</p> <p><i>"An expansion to a settlement area shall not be permitted unless it is clearly demonstrated through a comprehensive review that:"</i>, and</p> <p>Insert the words <i>"alternative locations have been evaluated and"</i> into subsection (14)(3) after <i>"in prime agricultural areas"</i>.</p>
10	4.4 Special Policy Exceptions	<p>Insert the words <i>"in accordance with the Servicing policies of Section 2(12) of this Plan."</i> to complete the paragraph in subsection (2), and</p> <p>Insert the words <i>"and the Servicing policies of Section 2 (12)"</i> after the words <i>"Land Division Policies of Section 14"</i> in subsection (3).</p>
11	5.3 Policies	<p>Delete the words <i>"be considered with regard to the applicability of private services"</i> in subsection (2)(e) and replace them with <i>"apply with regards to development on private services."</i>, and</p> <p>Delete the words <i>"be considered"</i> in subsection (3)(i) and replace them with <i>"apply"</i>, and</p> <p>Delete the numbers <i>"2.2(24)"</i> in subsection 5(b) and replace them with <i>"2.2(8) and 2.2(23)"</i>, and</p>

DECISION

With respect to the County of Renfrew Official Plan
 Subsection 17(34) of the Planning Act

		<p>Delete the words "subsection 2.2(24)" in subsection (7) and replace them with "subsections 2.2(8) and 2.2(23)".</p>
<p>12</p>	<p>5.4 Special Policy Exceptions</p>	<p>Insert the following new subsection (c) into subsection (K)(1) and renumber the subsequent sections accordingly:</p> <p>"(c) The policies of Section 13.3 (1) regarding development in proximity to Provincial highways shall apply to development in the Rural-Exception 11.", and</p> <p>Insert the following new subsection (R) at the end of the Special Policy Exceptions which shall read as follows:</p> <p>" (R) McNab/Braeside (OPA 11)</p> <p>Rural Exception 18 (Part of Lots 9, 10 and 11, Concessions 13(B) and 14(C), geographic Township of McNab in the Township of McNab/Braeside)</p> <p>Notwithstanding any policies of this Plan to the contrary, for those lands described as part of Lot 11, Concession B (13) and part of Lots 9, 10 and 11, Concession C (14), geographic Township of Mcab and delineated as Rural-Exception Seven on the Land Use Schedule to this Plan, any future development for the purpose of a plan of subdivision shall be supported by the following studies:</p> <p>(a) Planning Justification Study (b) Hydrogeological Study (c) Environmental Site Assessment (former industrial use)</p>

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With respect to the County of Renfrew Official Plan
 Subsection 17(34) of the Planning Act

		<p><i>(d) Record of Site Condition</i> <i>(e) Geotechnical Study</i> <i>(f) Servicing Options Analysis</i> <i>(g) Preliminary Stormwater Management Report</i> <i>(h) Archaeology</i> <i>(i) Environmental Impact Study (Natural heritage features)</i> <i>(j) Study addressing the active landfill site</i> <i>(k) Any additional studies considered necessary by the approval authority in order to deem the application complete."</i></p>
13	13.3 Policies	<p>Insert the following after the first sentence of the first paragraph of subsection (1):</p> <p><i>"MTO shall be consulted for all development in proximity to a Provincial highway or that may impact a Provincial highway including but not limited to: Municipal initiatives including infrastructure projects Utilities construction and alteration Temporary special events Settlement area expansions" and,</i></p> <p>Insert the following statement after the second paragraph of subsection (1):</p> <p><i>"Municipalities that would like to construct facilities that impact provincial highways, or which would require changes to provincial highway infrastructure are invited to contact MTO's Regional Offices to discuss their plans. The MTO encourages municipalities to contact MTO early in the process when they are contemplating any proposed improvements to any provincial</i></p>

DECISION

With respect to the County of Renfrew Official Plan
Subsection 17(34) of the Planning Act

		<p>highway facilities; improvements that will be reflected in their official plans and could impact upon a provincial highway. MTO reviews proposals on a case by case basis and will allow changes to take place on provincial highway structures only after an analysis of the impact on safety and traffic operations." and,</p> <p>Delete the third paragraph of subsection (1) and replace it with the following:</p> <p><i>"As part of MTO's review and approval process, the Ministry may require various studies and reports for certain development proposals. These studies/reports may include, but are not limited to a Traffic Impact Study, a Stormwater Management Report, or an Illumination Plan." and,</i></p> <p>Insert the following sentences to complete the fifth paragraph of subsection (1):</p> <p><i>"Any proposal for subdivision with close proximity to a provincial freeway has a potential for noise impacts. It should be understood that MTO will not be responsible for any impact, inclusive of noise and vehicle light impact that the highway may have on the subject properties and that MTO will not construct any works to abate those impacts. It will be the responsibility of the owner/developer of the proposed subdivision to ensure that noise levels are consistent with provincial objectives, and if necessary, that adequate noise control measures are applied." and,</i></p>
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DECISION

With respect to the County of Renfrew Official Plan
Subsection 17(34) of the Planning Act

		<p>Insert the following new subsection (a) at the end of subsection (1):</p> <p>(a) Highway 17 Expansion <i>The Ministry of Transportation has plans to expand Highway 17 and will be protecting the designated lands and corridor as a fully controlled –access four lane freeway. No active use or construction will be permitted within the designation and all proposed development in the vicinity of a provincial highway/designation will require MTO review, approval, and permits.” and,</i></p> <p>Delete the second sentence of subsection (7) and replace it with the following:</p> <p>“Trails crossing a provincial highway require review, approval, and permits from MTO.” and,</p> <p>Delete subsection (10) and replace it with the following:</p> <p>“(10) Airports (a) New residential development and other sensitive land uses will not be permitted in areas near airports above 30 NEF/NEP, as set out on maps (as revised from time to time) approved by Transport Canada.</p> <p>(b) The redevelopment of existing residential uses and other sensitive land uses or infilling of residential and sensitive land uses in areas above 30 NEF/NEP shall only be permitted if it has been</p>
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With respect to the County of Renfrew Official Plan
Subsection 17(34) of the Planning Act

		<p><i>demonstrated that there will no negative impacts on the long-term function of the airport.</i></p> <p><i>(c) Land uses which may cause a potential aviation hazard will be discouraged."</i></p>
14	16.0 Township of Whitewater Region	<p>Section 16.0 – Whitewater Region Polices is hereby refused.</p> <p><i>(Note- This is a technical refusal to recognize that the Township of Whitewater Region policies are being established through OPA 11)</i></p>
15	Land Use Schedule A	Delete in its entirety and replace with new Land Use Schedule A, dated March 15, 2019.

For greater certainty, no decision is made at this time in respect of the adoption of new:

- Section 1.3;
- Section 1.5, except the first, second and third sentences of Section 1.5(4);
- Section 1.6 (last paragraph);
- Section 2.2(6);
- Section 2.2(8);
- Section 2.2(9), except Section 2.2(9a(i)) & 2.2(9d(3&4)
- Section 2.2(11);
- Section 2.2(12h&i);
- Section 2.2(23);
- Section 3.1;
- Section 3.3;
- Section 4.4(5b);
- Section 5.4(A5 & C);
- Section 7.3;
- Section 8.3(12,13);
- Section 9.1;
- Section 9.3;
- Section 14.3 & 14.4;
- Section 15.1 to 15.3;
- Section 17.2 & 17.3;
- Section 17.17(2-4);
- Schedule A, with respect to lands identified on Appendix 1 of this decision;

DECISION

With respect to the County of Renfrew Official Plan
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- Schedule B, Map 3, Mineral Aggregate and Mining Resource Map, with respect to lands identified in Appendix 2 to this decision.
- Schedule B, Map 4, Natural Heritage Features, with respect to lands identified in Appendix 3 to this decision.
 - Schedule B, Map 1, Hazards Map, with respect to lands identified in Appendix 4 to this decision.

Dated at Toronto this 22nd day of March,
2019



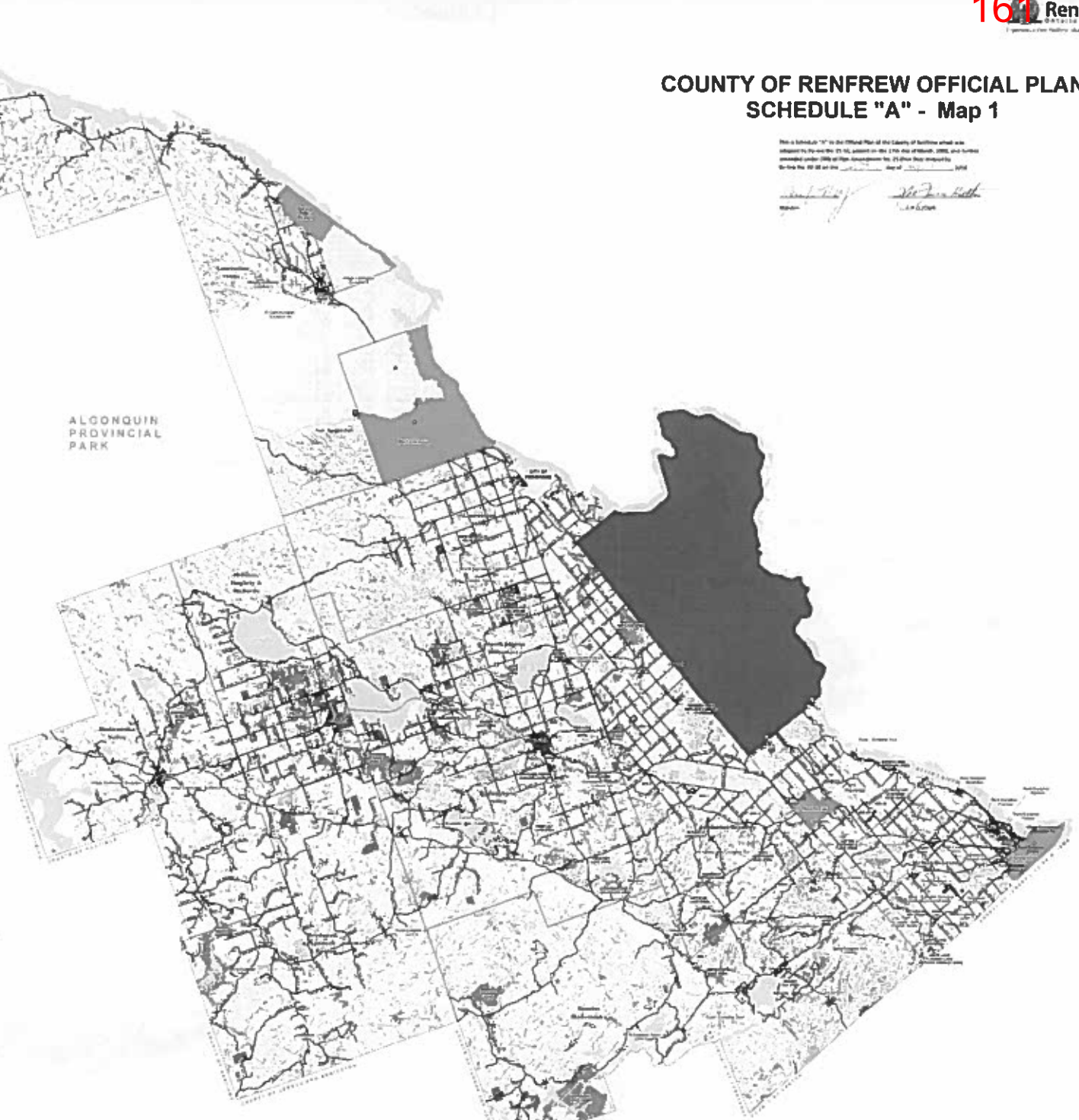
Marcia Wallace, Assistant Deputy Minister
Municipal Services Division
Ministry of Municipal Affairs and Housing

COUNTY OF RENFREW OFFICIAL PLAN SCHEDULE "A" - Map 1

This is Schedule "A" to the Official Plan of the County of Renfrew which was adopted by the Council on the 21st day of March, 2005, and further amended under 2006 of the Municipal Act, R.S.O. 1990, and further amended by the 2011 of the Municipal Act, R.S.O. 1990, and further amended by the 2011 of the Municipal Act, R.S.O. 1990.

[Signature]
Mayor

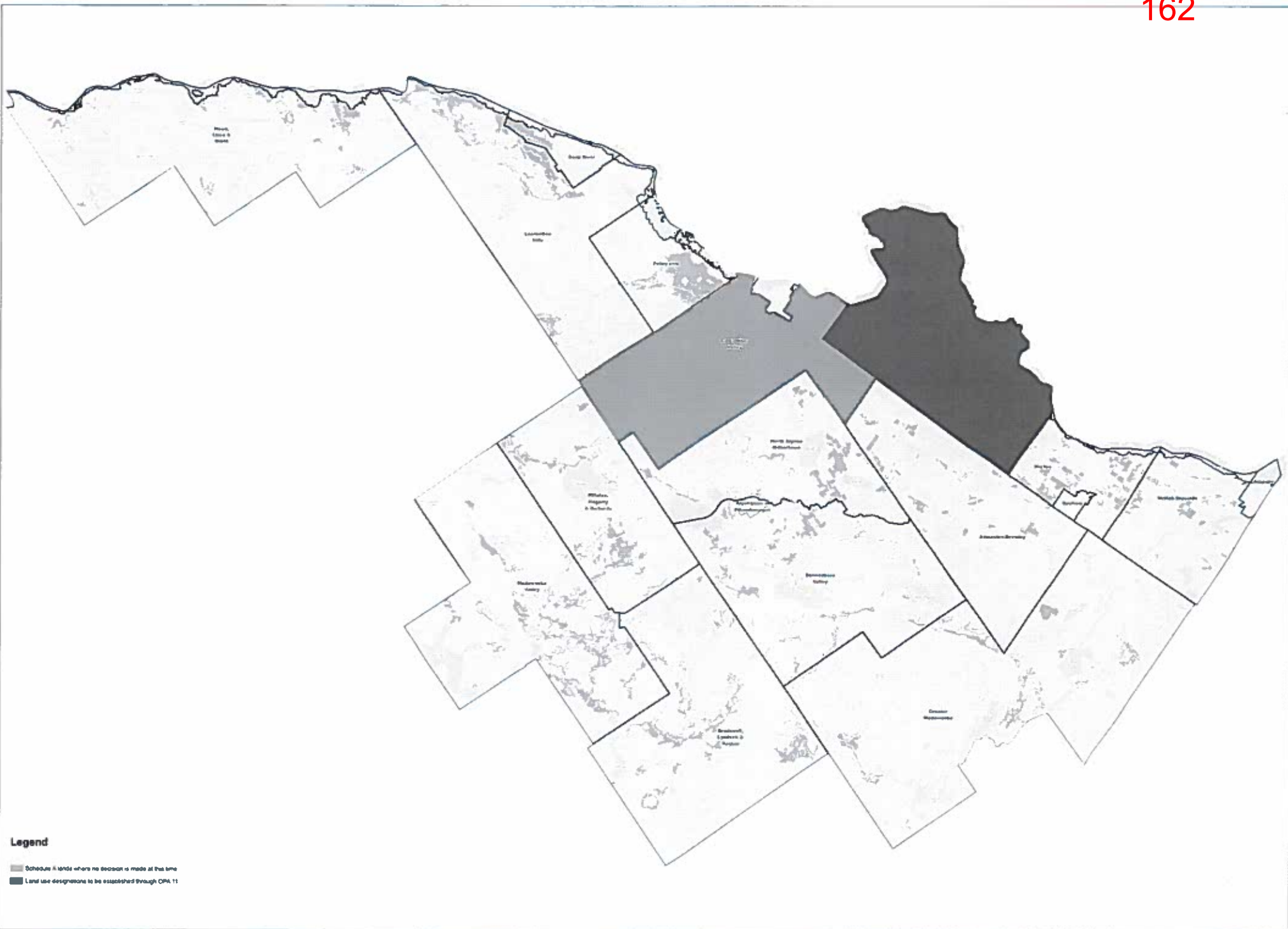
[Signature]
Clerk



- Road
 - Permanent Streams and Rivers
 - Lakes and Rivers
 - At Capacity Lakes
 - Local Official Plan - Township of Laurentian Valley
 - Urban Community
 - Village Community
 - Non-County Areas
 - Special Policy Exception Areas
 - Land use designations to be established through OPA 11
 - *To be reviewed in conjunction with Schedule B Maps*
- Active Waste Disposal Site
 - Inactive Waste Disposal Site
 - Environmental Protection Area
 - Rural
 - Crown Land
 - County Forest
 - Mineral Aggregate
 - Mining Resource
 - Agriculture
- DATE OF COMPLETION

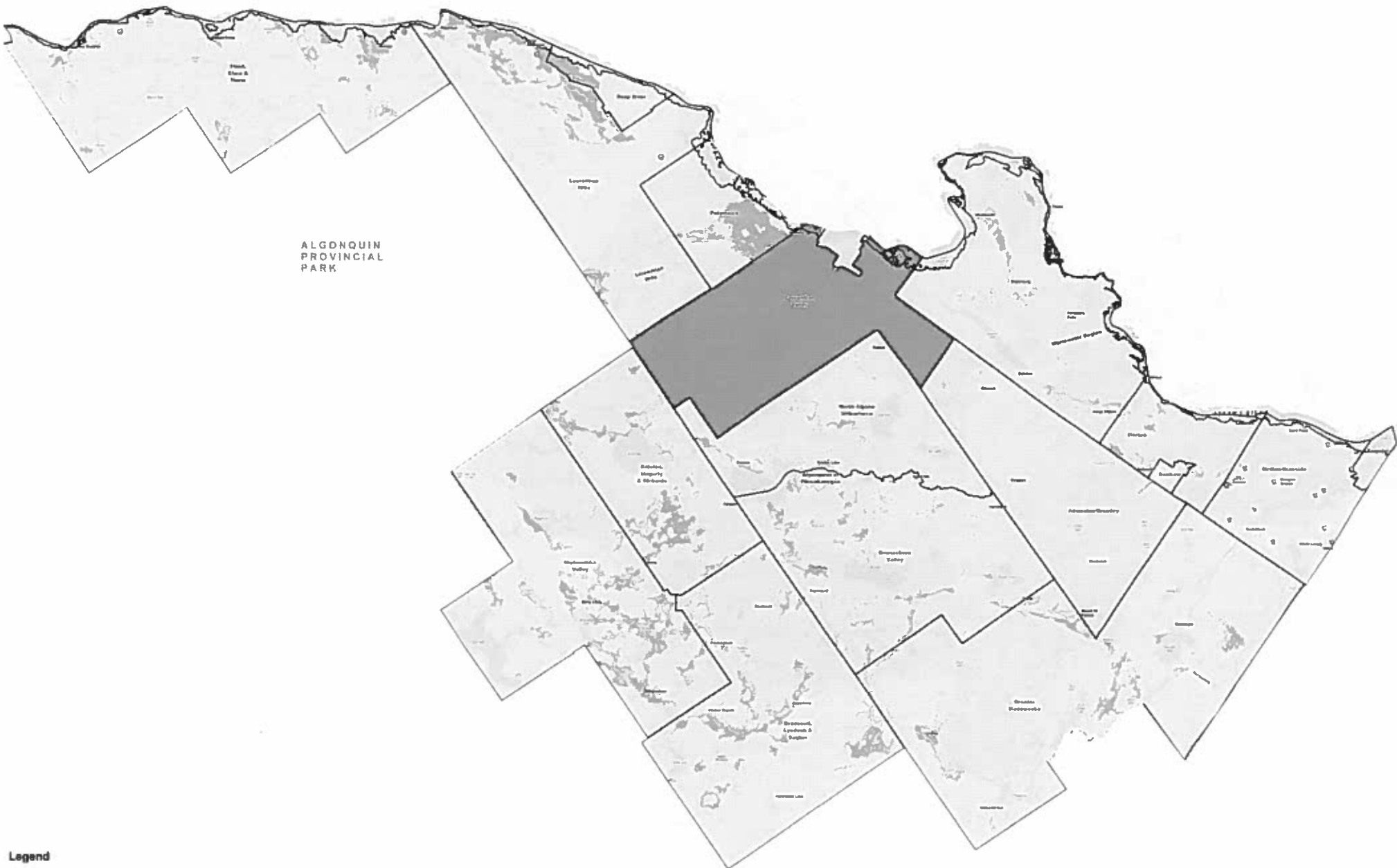


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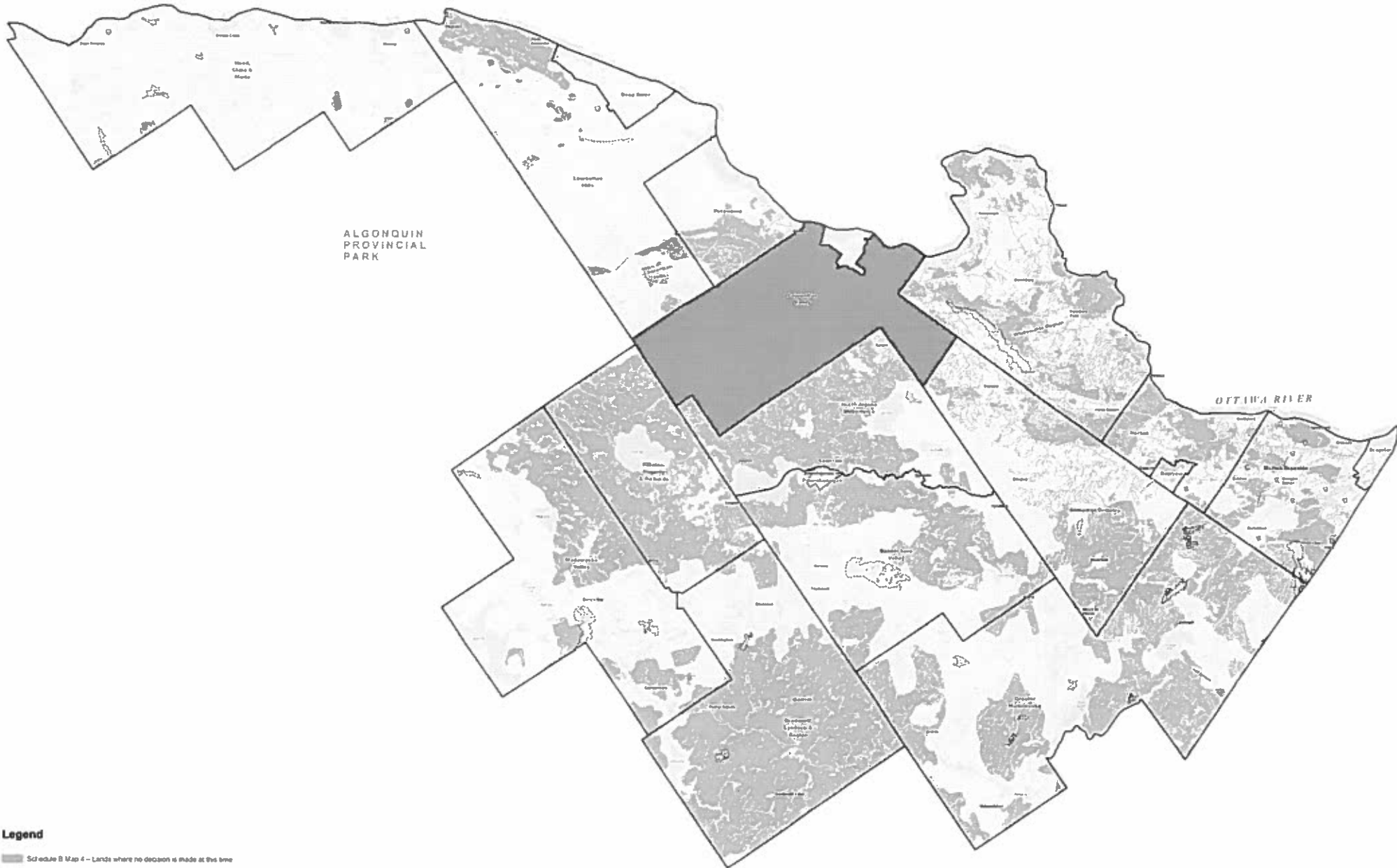
Legend

■ Schedule B Map 3 - lands where no decision is made at this time



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Appendix 2

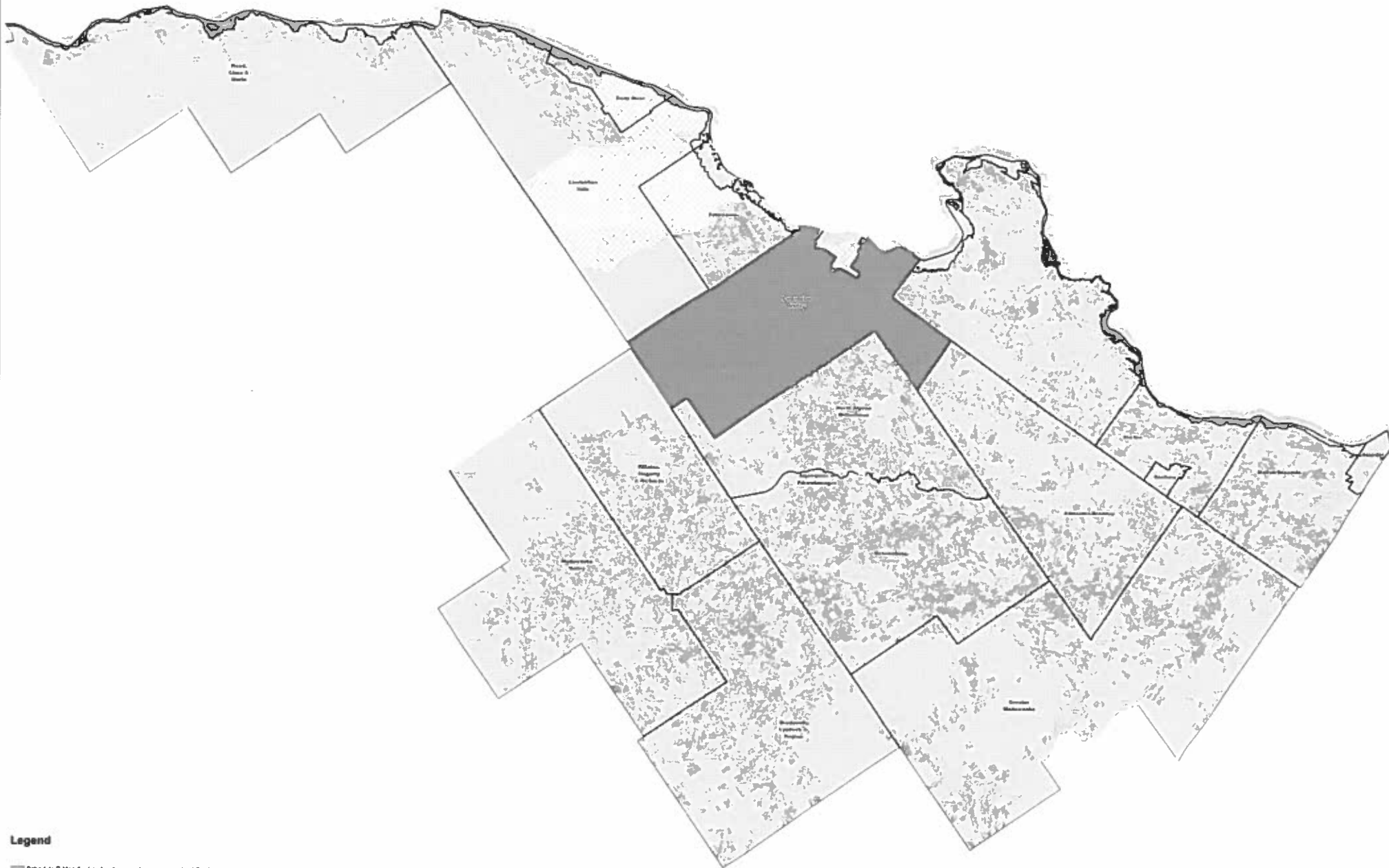


Legend
 Schedule B Map 4 - Lands where no decision is made at this time



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Legend

■ Schedule B Map 1 - Lands where no decision is made at the time



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Township Of HortonMARCH 2019 BUILDING REPORT

Month	No. of Permits	2019 Value of Permits	2018 Value of Permits	2017 Value of Permits	Renos/Add Comm/Res	Garages/Storage Bldg Comm/Res	New Res	New Comm	Total SQ. FT	Stop Work Orders Issued
January			\$57,500	\$0						0
February	4	\$604,000	\$0	\$0	4				5,542	0
March	2	\$375,000	\$1,108,000	\$394,500		1	1		3,082	0
April			\$288,000	\$945,000						0
May			\$824,000	\$125,000						0
June			\$1,977,000	\$657,000						0
July			\$595,000	\$447,000						0
August			\$690,800	\$385,000						0
September			\$1,141,000	\$1,782,000						0
October			\$330,300	\$453,250						0
November			\$1,000	\$387,000						0
December			\$45,000	\$0						0
TOTALS	6	\$979,000	\$7,057,600	\$5,575,750	4	1	1	0	8,624	0

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CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2019-30****A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE SPECIAL COUNCIL MEETING HELD APRIL 16th, 2019**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 16th day of April, 2019 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 16th day of April, 2019.

READ a third time and passed this 16th day of April, 2019.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

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