

THE CORPORATION OF THE TOWNSHIP OF HORTON
Special Council Meeting

Via Zoom

June 9th, 2020

4:00 p.m.

1. Call to Order
2. Council Member Roll Call
3. Confirmation of Agenda
4. Declaration of Pecuniary Interest
5. Minutes from Previous Meeting:
 - i. May 26th, 2020 – Public Budget Meeting **PG.2**
 - ii. May 26th, 2020 – Special Council Meeting **PG.4**
6. Request to Wave Tipping Fees **PG.10**
7. By-Laws:
 - i. 2020-27 2020 Final Tax Levy By-law **PG.11**
8. Council/Staff Members' Concerns
9. Confirming By-law 2020-28 **PG.13**
10. Adjournment

NOTE: This meeting will be sparsely attended, due to social distancing protocols that have been recommended by the federal and provincial governments. Members of Council and Staff will call in to the meeting and take part via video conference. Members of the Public, Media and other staff are requested not to attend. However, the meeting will be recorded with a replay stored on the Township's website for future viewing. Please contact the CAO/Clerk if you have any questions or require additional information.

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

Public Budget Meeting
Via Zoom & Livestream on YouTube
May 26th, 2020 at 6:00 p.m.

There was a Public Budget Meeting held virtually via Zoom on May 26th, 2020. Present was Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Lane Cleroux, Councillor Tom Webster, and Councillor Doug Humphries. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Admin/Planning Assistant-Recording Secretary.

1. CALL TO ORDER

Mayor David Bennett called the Public Budget Meeting to Order at 6:00 pm.

2. COUNCIL MEMBER ROLL CALL

Mayor Bennett did a roll call for council.

	Present	Absent
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

3. CONFIRMATION OF PUBLIC MEETING AGENDA

Moved by Councillor Cleroux

Seconded by Councillor Webster

THAT Council adopt the Agenda for the May 26th, 2020 Public Budget Meeting.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

4. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

5. PURPOSE OF PUBLIC MEETING

CAO/Clerk Hope Dillabough reviewed the purpose of the meeting was to present the 2020 Draft Budget to the public as per the Township's Notice By-Law.

6. CAO/CLERK'S REPORT ON NOTICE

CAO/Clerk Hope Dillabough stated the Notice of this meeting was advertised in the Renfrew Mercury, as per the Township's Notice By-Law. Additionally, Notice was posted on the Township's website. One budget package was picked-up in the Township's mailbox and there was one download of the package to date. There were no submissions made for presentation purposes.

7. DELEGATIONS – NONE

8. STAFF REPORT – 2020 BUDGET PRESENTATION

CAO/Clerk Hope Dillabough reviewed the presentation for council. She highlighted that staff was able to stick to the 2% levy increase that council recommended. She highlighted that the OPP Billing decreased for 2020, but the new recycling contract and recreation agreement with the Town of Renfrew are the two major increases

for the year. She added that the council agreed to offset the 2020 cost of the recycling contract for ratepayers by using funds from the Environment Reserves.

Council members congratulated and thanked staff for their hard work and dedication to complete the budget, committee members for their input, and other council members for working as a team.

9. STAFF REPORT – PSAB BUDGET REPORT

Treasurer Nathalie Moore reviewed the report for council.

10. COUNCIL MEMBERS QUESTIONS/CONCERNS

There were no questions or concerns.

11. PUBLIC QUESTIONS/CONCERNS

No members of the Public reached by the prescribed deadline to take part in the Public Meeting

12. RECOMMENDATIONS

Moved by Councillor Webster

Seconded by Deputy Mayor Campbell

THAT the Recommendations be forwarded to the Special Council Meeting immediately after the May 26th Public Meeting for adoption of the 2020 Budget.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

13. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 6:34 p.m.

MAYOR David M. Bennett

CAO/Clerk Hope Dillabough

THE CORPORATION OF THE TOWNSHIP OF HORTON

Special Council Meeting

May 26th, 2020

There was a Special Meeting of Council held virtually via Zoom on Tuesday May 26th, 2020 immediately after the Public Meeting for the 2020 Budget. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, Councillor Lane Cleroux and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Admin/Planning Assistant-Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 6:36 p.m.

2. COUNCIL MEMBER ROLL CALL

Mayor Bennett did a roll call for council.

	Present	Absent
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

3. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Cleroux

RESOLUTION NO. 2020-97

Seconded by Councillor Humphries

THAT Council adopt the Agenda for the May 26th, 2020 Special Council Meeting.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

4. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

5. MINUTES

- i. May 6th, 2020 – Special Council Meeting

Moved by Councillor Humphries

RESOLUTION NO. 2020-98

Seconded by Councillor Webster

THAT Council approve the following Minutes:

- May 6th, 2020 – Special Council Meeting

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

6. STAFF REPORT - OFFICIAL PLAN AMENDMENT NO. 25 – FINAL APPROVAL

RETURN TO AGENDA

CAO/Clerk Hope Dillabough reviewed the report for council members. Council members were in agreeance to support the Township of Bonnechere Valley's resolution to extend the deadline for the Official Plan Amendment Number 25. Council members felt that the appropriate deadline should be December 31, 2020 instead of September 28, 2020.

7. STAFF REPORT – INTEGRITY COMMISSIONER 2019 ANNUAL REPORT

CAO/Clerk Hope Dillabough reviewed the report for council.

8. 2019 FINANCIAL STATEMENTS –MACKILLICAN & ASSOCIATES

CAO/Clerk Hope Dillabough reviewed the report for council members. She stated that once gatherings are permitted again and if council wishes, Rory Richards from MacKillican & Associates can be invited to a meeting to go over the statements. Council members agreed they would like to invite Mr. Richards in to discuss the statements.

9. RESOLUTION IN SUPPORT – CITY OF PEMBROKE

CAO/Clerk Hope Dillabough reviewed the report for council members. Council was in favour of supporting the resolution.

10. RESOLUTIONS & RECOMMENDATIONS

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2020-99

Seconded by Councillor Humphries

THAT Council adopts the Ontario Regulation 284/09 Report for the 2020 Budget, as printed and circulated.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2020-100

Seconded by Councillor Webster

THAT Council adopts the 2020 budget with a levy of \$2,431,868.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Moved by Councillor Webster

RESOLUTION NO. 2020-101

Seconded by Councillor Cleroux

THAT Council adopts the 2020 Reserve Budget as presented;

AND FURTHER THAT the 10 Year Reserve Schedule commencing 2020 and ending in 2029 with an end value of \$2,745,304 be adopted.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Moved by Councillor Cleroux**RESOLUTION NO. 2020-102**Seconded by Councillor Humphries**THAT** Council adopts the 2020 Capital Budget as presented.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

CarriedMoved by Councillor Webster**RESOLUTION NO. 2020-103**Seconded by Deputy Mayor Campbell**THAT** Council adopts the 10 Year Capital Forecast for 2020 to 2029 as presented.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Moved by Deputy Mayor Campbell
Seconded by Councillor Cleroux

RESOLUTION NO. 2020-104

WHEREAS the Notice of Decision given on March 27, 2020 under Subsection 17(34) of the Planning Act with respect to Official Plan Amendment No. 25 (OPA 25) to the Renfrew County Official Plan was received March 30th, 2020.

AND WHEREAS this decision went into effect March 26th, 2020;

AND WHEREAS pursuant to subsections 17(36.5 & 38.1) of the Planning Act, this decision is final and not subject to appeal;

AND WHEREAS this decision will have a negative impact on development and the economy within Renfrew County including matters of provincial interest such as affordable housing, growth management, asset management and economic development;

AND WHEREAS the province is in a state of economic recovery due to the impacts of Covid-19;

AND WHEREAS the municipalities are already under a tremendous amount of strain due to a loss of revenue, increase in expenses, lack of resources, work from home conditions and local businesses and development being shut down;

AND WHEREAS development applications already underway will either not materialize or experience extreme delays due to the excessive requirements under this decision;

AND WHEREAS an extension to December 31, 2020 for the effective date of these provisions would allow municipal staff the time to incorporate these changes and support economic recovery to allow applications currently in the works to be completed at a time when development will play a crucial role in the recovery of the County of Renfrew and Ontario;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of Horton support the Township of Bonnechere Valley’s efforts in imploring the Province of Ontario to amend the effective date of the decision with respect to Official Plan Amendment No. 25 (OPA 25) to the County of Renfrew’s Official Plan to December 31, 2020 to assist in the economic recovery of Renfrew County and Ontario;

AND FURTHER that a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable John Yakabuski, MPP Renfrew Nipissing Pembroke, the County of Renfrew and all of its lower-tier municipalities.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Moved by Councillor Webster
Seconded by Councillor Cleroux

RESOLUTION NO. 2020-105

THAT Council of the Township of Horton receive the Integrity Commissioner's 2019 Annual Report, as submitted.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Moved by Councillor Humphries
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2020-106

THAT Council accept the 2019 Financial Statements from MacKillican and Associates as information.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Moved by Councillor Humphries
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2020-107

THAT Horton Township Council support the City of Pembroke's Resolution #13 to properly address local needs and reopen some activities and reopen businesses;

AND THAT a copy of this resolution be forwarded to Premier Doug Ford, the Honourable Christine Elliott, Minister of Health; MPP John Yakabuski, Association of Municipalities of Ontario, Renfrew County and District Health Unit, County of Renfrew, and the City of Pembroke.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried**11. COUNCIL/STAFF MEMBERS' CONCERNS**

CAO/Clerk Hope Dillabough stated that staff is devising a plan to potentially open the Municipal Office up to the public again. There will be certain restrictions and rules to keep staff and the public safe. She added that council may want to consider having committee meetings again in the near future, whether it is via Zoom or socially distanced in the chambers. Council congratulated CAO/Clerk Hope Dillabough on her achievement of receiving her AOMC designation from AMCTO.

12. BY-LAWS

- i. 2020-25 Sums Required for 2020

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2020-108

Seconded by Councillor Cleroux

THAT Council enact the following By-law:

- 2020-25 Sums Required for 2020

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

13. CONFIRMING BYLAW

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2020-109

Seconded by Councillor Webster

THAT Council enact By-law 2020-26 – Confirming By-Law.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

14. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 7:24 p.m.

MAYOR David Bennett

CAO/CLERK Hope Dillabough

From: Doug Humphries
Sent: Wednesday, June 03, 2020 12:15 PM
To: Tom Webster
Subject: Fwd: Valley Sales Garbage & Recycling Questions

Doug Humphries
Councillor, Horton Township
Telephone: 613 432 8039
Mobile: 613 717 0406

Begin forwarded message:

From: <aj@vsales.ca>
Date: June 3, 2020 at 9:25:55 AM EDT
To: <dhumphries@hortontownship.ca>
Subject: Valley Sales Garbage & Recycling Questions

Good morning Doug,

This morning in our production meeting, we discussed recycling and so, I have ordered 4 bins and our men will put them out on the appropriate Tuesday mornings.

This meeting brought about some other questions.

1. Does Valley Sales get any free dump loads? I know we use to receive a few tags in our property taxes each year, but I have not seen any in awhile?
2. We have a lot of empty paint cans, can we deliver those to the landfill in a half ton? I feel it would be too much for the regular truck.

Also, for the demolition of the house next door. We have the hydro shut off. Ryan Arbuthnot is working on the permits. Croziers have us in the Queue for the tear down. When you were here, you mentioned you might be able to help us with tipping fees. Have you had anymore thoughts on this?

Thanks,
AJ



Allison (A.J.) White
Controller
P:613-432-5323
C:613-312-4974

RETURN TO AGENDA

**CORPORATION OF THE
TOWNSHIP OF HORTON**

BY-LAW 2020-27

**BEING A BY-LAW TO ESTABLISH THE 2020 TAX RATES
AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST
IN DEFAULT OF PAYMENT THEREOF FOR 2020.**

WHEREAS Section 290 of the Municipal Act, 2001, provides that the Council of a local municipality shall in each year prepare and adopt estimates of all sums required during the year for the purposes of the municipality including amounts sufficient to pay all debts of the municipality falling due within the year; amounts required for any Board, Commission or other body;

AND WHEREAS the Council of the Corporation of the Township of Horton adopted By-Law No. 2020-25 on the 26th day of May 2020, being a By-Law to Adopt the Estimate of Sums required for 2020;

AND WHEREAS Section 312(2) of the Municipal Act, 2001, provides that the Council of a local municipality shall adopt estimates for the year, pass a by-law to levy a separate tax rate on the assessment of each property class for local municipal purposes.

AND WHEREAS Section 308 of the Municipal Act, 2001, requires tax rates to be established in the same proportion to tax ratios per By-Law No. 58-20 as adopted by Renfrew County Council on the 29th day of April 2020.

AND WHEREAS reductions in certain tax rates for prescribed classes or subclasses of property are to be applied as per Renfrew County By-Law No. 60-20 as adopted by Renfrew County Council on the 29th day of April 2020.

AND WHEREAS Section 343, of the Municipal Act, 2001, provides that a local municipality shall send a tax bill to every taxpayer at least 21 days before any taxes shown on the tax bill are due.

AND WHEREAS Section 345(1), of the Municipal Act, 2001, provides that a local municipality may pass a by-law to impose late payment charges for the non-payment of taxes or any instalment by the due date.

NOW THEREFORE the Council of the Township of Horton hereby enacts as follows:

1. **THAT** the tax rates for the year 2020 to be applied on the taxable and payment-in-lieu assessment according to the last revised assessment roll shall be as follows:

RESIDENTIAL/FARM	0.00544937
MULTI-RESIDENTIAL	0.01059140
FARMLAND	0.00136234
MANAGED FOREST	0.00136234
COMMERCIAL	0.00988898
COMMERCIAL VACANT/EXCESS	0.00988898
COMMERCIAL NEW CONSTRUCTION	0.00988898
COMMERCIAL NEW CONSTRUCTION EXCESS	0.00988898
INDUSTRIAL	0.01553984
INDUSTRIAL VACANT/EXCESS	0.01553984
INDUSTRIAL NEW CONSTRUCTION	0.01553984
LARGE INDUSTRIAL	0.01938705
LARGE INDUSTRIAL EXCESS	0.01938705
PIPELINE	0.00726293

2. **THAT** the tax rates to be levied for the County of Renfrew for upper tier purposes be applied against the whole of the assessment for rateable property as per Renfrew County By-Law 61-20 as adopted by Renfrew County Council on the 29th day of April 2020 and any subsequent by-laws adopted by the County of Renfrew for the year 2020.

RETURN TO AGENDA

3. **THAT** the tax rates to be levied for School Board purposes be applied against the whole of the assessment for rateable property as per O.Reg. 64/19 made under the Education Act.
4. **THAT** every owner shall be taxed according to the tax rates in this by-law and such taxes shall become due and payable in two instalments being fifty percent of the final levy shall become due and payable on the 31st day of August 2020 and the balance of the final levy shall become due and payable on the 30th day of November 2020.
5. **THAT** there shall be imposed a penalty for non-payment thereof taxes on a due date or any instalment thereof, the amount of 1.25% of the amount due and unpaid on the first day of default, and an additional penalty of 1.25% shall be added on the first day of each calendar month thereafter in which default continues.
6. **THAT** the collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
7. **THAT** the Treasurer or designate is hereby empowered to accept part payment from time to time on any account of any taxes due.
8. **THAT** taxes are payable to the Township of Horton, 2253 Johnston Rd. RENFREW, ON K7V 3Z8.
9. **THAT** this By-Law shall come into full force and take effect upon the passing thereof.

BE IT FURTHER ENACTED, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

READ a first and second time this 9th day of June 2020.

READ a third and final time and passed this 9th day of June 2020.

MAYOR David Bennett

CAO/CLERK Hope Dillabough

CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2020-28****A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE COUNCIL MEETING HELD JUNE 9TH, 2020**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 9th, day of June, 2020 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 9th day of June, 2020.

READ a third time and passed this 9th day of June, 2020.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA