



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – JULY 7TH, 2020 – 4:00 P.M.
1005 CASTLEFORD RD.**

NOTE: This meeting will be sparsely attended, due to social distancing protocols that have been recommended by the federal and provincial governments. Members of the Public, Media and other staff are requested not to attend. However, the meeting minutes will be placed on the Township's website for future reference. Please contact the CAO/Clerk if you have any questions or require additional information.

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. CONFIRMATION OF COUNCIL AGENDA

4. MINUTES FROM PREVIOUS MEETINGS

4.1 June 16th, 2020 – Regular Council Meeting

PG.3

5. BUSINESS ARISING FROM MINUTES

6. COMMITTEE REPORTS:

6.1 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE

▪ **CHAIR WEBSTER**

6.1.1 Chair's Report – June 25th, 2020

PG.6

6.1.2 Staff Report – Award Tender PW 2020-03 Winter Sand

PG.8

6.1.3 Staff Report – Award Tender PW 2020-04 Granular 'M'

PG.10

6.2 COMMUNITY COMMITTEES / COUNTY COUNCIL

6.2.1 Renfrew & Area Seniors Home Support

T. Webster

6.2.2 Community Safety & Wellbeing Plan Committee

G. Campbell

6.2.3 Health Services Village

D. Bennett

6.2.4 Chamber of Commerce

D. Humphries

6.2.5 County Council

D. Bennett

7. DELEGATIONS &/or PUBLIC MEETINGS – None

8. CORRESPONDENCE SUMMARY

8.1 INFORMATION CORRESPONDENCE

8.1.1 CAO/Clerk Information Memo

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8.2 ACTION CORRESPONDENCE

8.2.1 Resolution to Provincial Ministers - Support for Rural Broadband

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9. BY-LAWS

9.1 2020-30 Library Service Agreement

PG.17

9.2 2020-31 Amended Site Plan Agreement – Greer

PG.23

RETURN TO AGENDA

- 10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING
- 11. COUNCIL/STAFF MEMBERS CONCERNS
- 12. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)
- 13. RESOLUTIONS
- 14. IN CAMERA (Closed) SESSION (as required) – None
- 15. CONFIRMING BY-LAW 2020-32
- 16. ADJOURNMENT

PG.30

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
JUNE 16TH, 2020

There was a Regular Meeting of Council held at the Horton Community Centre on Tuesday June 16th, 2020. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Admin/Planning Assistant-Recording Secretary.

Councillor Lane Cleroux sent his regrets.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m. He thanked staff and council for their work and patience during Covid-19 and learning the new ways of communications and meetings.

2. CONFIRMATION OF COUNCIL AGENDA

Moved by Deputy Mayor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2020-114

THAT Council adopt the Agenda for the June 16th, 2020 Regular Council Meeting.
Carried

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. MINUTES

4.1 June 9th, 2020 – Special Council Meeting

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2020-115

THAT Council approve the following Minutes:

- June 9th, 2020 – Special Council Meeting

Carried

5. BUSINESS ARISING FROM MINUTES – None

6. COMMITTEE REPORTS:

6.1 GENERAL GOVERNMENT

Public Advisory Member Spencer Hopping was present.

Public Advisory Member Susan Humphries sent her regrets.

6.1.1 Financial Departmental Report & Statement

Treasurer Nathalie Moore reviewed the report for Council. She added that staff has started training in the new financial software and it is going well, and that the Township will be receiving \$250,894.00 from the 2019 MDRA Flood claim.

6.1.2 Corporate Policy Review – Section J

CAO/Clerk Hope Dillabough reviewed the report for Council.

6.2 PLANNING COMMITTEE

Public Advisory Members Lisa Branje, Bob Cassidy, and Bob Johnston were present.

RETURN TO AGENDA

Moved by Deputy Mayor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2020-116

THAT Council appoint Councillor Humphries as co-chair to the Planning Committee for the June 16th, 2020 meeting.

Carried

6.2.1 Consent Application – B93/19 – Chris & Phyllis McQuade
Admin/Planning Assistant Nichole Dubeau reviewed the report for Council and committee.

6.2.2 Consent Application – B01/20 – Ray Kohlsmith
Admin/Planning Assistant Nichole Dubeau reviewed the report for Council and committee.

6.3 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE

6.3.1 Staff Report – Award Sand Dome Roof Rehabilitation Tender
PW 2020-02
CAO/Clerk Hope Dillabough reviewed the report for Council.

7. CORRESPONDENCE SUMMARY

7.1 INFORMATION CORRESPONDENCE

7.1.1 ICIP Funding – Thompsonhill Road Rehabilitation
CAO/Clerk Hope Dillabough reviewed the report for Council. She stated that multiple municipalities in the County did not receive funding and that the County is creating a list of the unsuccessful municipalities and their funding to be submitted to the Province. Councillor Webster stated that it should be brought back to the TES Committee to see what the Township can do to be “shovel ready” for the project.

7.2 ACTION CORRESPONDENCE – NONE

8. DELEGATIONS &/or PUBLIC MEETINGS – None

9. BYLAWS – NONE

10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING – None

11. COUNCIL/STAFF MEMBERS CONCERNS

CAO/Clerk Hope Dillabough stated that staff is devising a plan to re-open the office to the public. She added that all the summer recreation events have been cancelled but thinks the Fruit Fundraiser can still be accomplished and follow social distancing. Councillor Webster congratulated staff on the team effort during the pandemic and stated he has received good feedback about staff making things work, even with the office being closed to the public. Mayor Bennett stated that there was a LEG meeting the morning of June 16th and that the Township completed stage one and has moved to stage two.

12. MOTION FOR RECONSIDERATION – None

13. RESOLUTIONS

Moved by Deputy Mayor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2020-117

THAT Council accept the Financial Departmental Report & Statement as information.

Carried

RETURN TO AGENDA

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2020-118

THAT Council accept Corporate Policies – Section J as reviewed and updated by Staff;

AND FURTHER THAT it be brought forward by By-Law to be adopted into the Township of Horton's Corporate Policies.

Carried

Moved by Deputy Mayor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2020-119

THAT the Planning Committee and Council approve Consent Application B93/19, Chris & Phyllis McQuade, upon the following conditions being met:

- A Registered Plan of Survey;
- Applicant must enter into Consent Agreement with the Township;
- Lot Development fee of \$3824.00 be paid for each lot created;
- Favourable MDS1 Calculations.

Carried

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2020-120

THAT the Planning Committee and Council approve Consent B01/20, Ray Kohlsmith, upon the following conditions being met:

- A Registered Plan of Survey;
- Applicant must enter into Consent Agreement with the Township;
- Lot Development fee of \$3824.00 be paid for each lot created;
- Favourable MDS1 Calculations.

Carried

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2020-121

THAT Council agree to award the Sand Dome Roof Rehabilitation Tender # PW 2020-02 contract to Bay Roofing and Exteriors Ltd for a total contract price of \$36,447.20 including HST.

Carried**14. IN CAMERA (Closed) SESSION – None****15. CONFIRMING BYLAW**

Moved by Deputy Mayor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2020-122

THAT Council enact By-law 2020-29 – Confirming By-Law

Carried**16. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 4:47 p.m.

 MAYOR David Bennett

 CAO/CLERK Hope Dillabough

RETURN TO AGENDA



Township of Horton
COUNCIL / COMMITTEE REPORT

Title: TES Committee – Chair’s Report	Date: July 7 th , 2020
	Council/Committee: Council
	Author: Nikky Dubeau, Admin/Planning Assistant
	Department: TES

RECOMMENDATIONS:

THAT Council accept the TES Committee Chair’s Report as information.

BACKGROUND:

Request to Waive Tipping Fees

Committee members felt that if there was a plan for re-development on the property, they would consider waiving the fees. CAO/Clerk Hope Dillabough is to investigate the Community Improvement Plan to see if it would fall under the Tipping Fees Grant Program.

MECP Landfill Inspection

Committee members agreed that ashes should not be accepted at the Landfill Site anymore, and after a Fire Committee meeting to approve, have education from the Fire Department on how to dispose of ashes safely.

Upgrade MESH Modules

Councillor Cleroux suggested looking into a 3 to 5-year contract instead of annual. Mr. Knapp is to contact Adam Cripps from MESH and bring back to the next TES meeting.

Road Occupancy Policy

Committee was in agreeance to support the policy.

Moved by Rick Lester

Seconded by Tyler Anderson

THAT the TES Committee recommend to Council to consider a Road Occupancy Policy

AND THAT it be brought forward by By-Law to be adopted.

Carried

Operational Update

Public Works Manager Adam Knapp is to search for the previous information submitted for the ICIP funding for Thomspsonhill and bring it back to the next TES meeting.

RETURN TO AGENDA


New/Other Business


Public Works Manager Adam Knapp reviewed a report to sell mulch from the Landfill Site. Committee members thought it would be a good way to dispose of some brush and bring in revenue. Public Works Manager Adam Knapp gave a brief update on the repairs of the excavator. Once the work is done, it will be a better machine than it was before.

ALTERNATIVES: N/A


FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

Author: 
signature

Other: 
signature

Treasurer: 
signature

C.A.O.: 
signature



Township of Horton
COUNCIL / COMMITTEE REPORT

Title: Award Screened Winter Sand Supply PW 2020-03	Date:	July 7th, 2020
	Council/Committee:	Council
	Author:	Adam Knapp, Public Works Manager
	Department:	Public Works

RECOMMENDATIONS:

That council agree to award the Screened Winter Sand Supply contract to RGT Clouthier Construction LTD for the total amount of \$32,001.60

BACKGROUND:

The Tender was released in early June and closed Thursday June 25th, 2020 at 1:00 p.m. Three submissions in total were received.

ALTERNATIVES:

N/A

ATTACHMENTS:

Unofficial Results

FINANCIAL IMPLICATIONS:

\$32,001.60 including HST

CONSULTATIONS:

Hope Dillabough – CAO/Clerk
Nathalie Moore – Treasurer

Author:


signature


Other:

signature

Treasurer:


signature

C.A.O.:


signature

RETURN TO AGENDA



The Corporation of the Township of Horton

Tender Opening Checklist

Description – Screened Winter Sand

Deposit Required – YES - 10% of the Total Tender Amount

TENDER - PW 2020-03

Present for Opening: Adam Knapp (PW Manager), Councilor Webster, Nikky Dubeau (Planning Assistant)

Bidding Company	Was envelope sealed? YES/NO/NA	Envelope Addressed Properly YES/NO/NA	Deposit Required YES/NO	Deposit Cheque Received and Correct Amount YES/NO/NA	Total Amount of Bid \$	HST \$	Bid Accepted or Rejected
RGT Clouthier Construction	YES	YES	YES	YES	\$ 32,001.60	\$3,681.60	A
BR Fulton Construction	YES	YES	YES	YES	\$32,205.00	\$3,705.00	A
McCrea Equipment Rentals	YES	YES	YES	YES	\$38,985.00	\$4,485.00	A
					\$	\$	
					\$	\$	
					\$	\$	
					\$	\$	

RETURN TO AGENDA



Township of Horton
COUNCIL / COMMITTEE REPORT

Title: Award Supply and Haul of Granular "M" PW 2020-04	Date:	July 7th, 2020
	Council/Committee:	Council
	Author:	Adam Knapp, Public Works Manager
	Department:	Public Works

RECOMMENDATIONS:

That council agree to award the Supply and Haul of Granular M” contract to BR Fulton Construction LTD. for the total amount of \$46,379.72

BACKGROUND:

The Tender was released in early June and closed Thursday June 25th, 2020 at 1:00 p.m. Three submissions in total were received.

ALTERNATIVES:

N/A

ATTACHMENTS:

Unofficial Results

FINANCIAL IMPLICATIONS:

\$46,379.72 including HST

CONSULTATIONS:

Hope Dillabough – CAO/Clerk
Nathalie Moore – Treasurer

Author: _____
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O.: _____
signature



The Corporation of the Township of Horton

Tender Opening Checklist

Description – Supply and Haul of Granular ‘M’

Deposit Required – YES - 10% of the Total Tender Amount

TENDER - PW 2020-04

Present for Opening: Adam Knapp (PW Manager), Councilor Webster, Nikky Dubeau (Planning Assistant)

Bidding Company	Was envelope sealed? YES/NO/NA	Envelope Addressed Properly YES/NO/NA	Deposit Required YES/NO	Deposit Cheque Received and Correct Amount YES/NO/NA	Total Amount of Bid \$	HST \$	Bid Accepted or Rejected
RGT Clouthier Construction	YES	YES	YES	YES	\$63,842.00	\$7,344.65	A
BR Fulton Construction	YES	YES	YES	YES	\$46,379.72	\$5,335.72	A
H and H Construction	YES	YES	YES	YES	\$71,860.09	\$8,267.09	A
					\$	\$	
					\$	\$	
					\$	\$	
					\$	\$	

RETURN TO AGENDA



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of July 3rd, 2020.

INFORMATION provided **NOT** included in the Regular Council meeting package of July 7th, 2020.

INFORMATION EMAILED

1. AMO Covid-19 Update
2. AMO Policy Update
3. Ontario Invests in Invasive Species Centre
4. Ontario Prepares for School Openings
5. Canada & Ontario Invests in Roads & Bridges to Support Rural Communities
6. Ottawa Valley Business News – June 16, 2020
7. Official Plan Amendment No. 25 Letters
8. OWMA Waste to Resource News
9. Calendars

RETURN TO AGENDA



The Municipality of West Elgin

22413 Hoskins Line, Box 490, Rodney Ontario N0L 2C0

June 26, 2020

Hon. Doug Ford
Premier
Premier's Office
Room 281
Legislative Building, Queen's Park

Dear the Honorable Doug Ford:

Please be advised that at the Regular Meeting of Council on June 25, 2020, the Council of the Municipality of West Elgin passed the following resolution:

Resolution No. 2020-209

Moved: Councillor Cammaert

Seconded: Councillor Rowe

Whereas West Elgin Council wishes to support resolution number CW93-20 from Grey County; and

Whereas West Elgin recognizes that the need for reliable access to affordable broadband is required for education and business purposes to ensure continuity and success; and

Whereas reliable broadband will continue to play an essential role in economic and social recovery across Ontario post-pandemic; and

Whereas not all residents of West Elgin are within a connectivity coverage area and that rural areas often receive inadequate or disproportionately low levels of service; and

Where as while it is important for the Provincial Government to look at both the number of people and the number of businesses that can be serviced by broadband expansion, it is essential, as well, that the Province provide broadband service to areas that have a small number of people, yet cover a vast geographical area; and

Whereas the need for broadband infrastructure improvement is now;

Now Therefore be it resolved that the Municipality of West Elgin representing our residents and business owners alike, call to action Premier Ford, Minister of

Environment, Conservation and Parks, the Honorable Jeff Yurek to champion the implementation of broadband in the under-serviced areas of West Elgin;

For (3): Councillor Tellier, Councillor Cammaert, and Councillor Rowe
Abstain (1): Mayor McPhail

Carried (3 to 0)

If you require anything further, please do not hesitate to contact me.

Yours Truly,



Jana Nethercott
Clerk
Municipality of West Elgin

cc. Hon. Jeff Yurek, Minister of the Environment, Conservation & Parks
All Ontario Municipalities



CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

3131 OLD PERTH ROAD • PO BOX 400 • RR 2 • ALMONTE ON • K0A 1A0

PHONE: 613-256-2064
 FAX: 613-256-4887
 WEBSITE: www.mississippimills.ca

VIA E-MAIL

June 19, 2020

Hon. Doug Ford
 Premier of Ontario
doug.fordco@pc.ola.org

Hon. Steve Clark
 Minister of Municipal Affairs and Housing
minister.mah@ontario.ca

Hon. Vic Fedeli
 Minister of Economic Development, Job Creation and Trade
MEDJCT.Minister@ontario.ca

Hon. Lisa MacLeod
 Minister of Heritage, Sport, Tourism and Culture Industries
Minister.MacLeod@ontario.ca

Hon. Stephen Lecce
 Minister of Education
minister.edu@ontario.ca

Hon. Laurie Scott
 Minister of Infrastructure
laurie.scottco@pc.ola.org

Dear Premier and Ministers,

RE: Support for Rural Broadband

On behalf of the Council of the Corporation of the Municipality of Mississippi Mills, this is to advise you that the following resolution was adopted by Council at its meeting held on June 16, 2020.

Resolution No. 246-20
Moved by Councillor Maydan
Seconded by Councillor Dalgity

WHEREAS in December 2016 the Canadian Radio-television and Telecommunications Commission declared broadband internet an essential service for Canadians;

RETURN TO AGENDA

AND WHEREAS access to internet in many rural communities in Ontario is limited or non-existent;

AND WHEREAS current broadband investment projects across Ontario will still leave many residents unserved;

AND WHEREAS the COVID-19 pandemic has underscored the digital divide leaving many rural residents unable to participate in e-commerce, online schooling, are unable to move businesses online or access healthcare and other services online;

AND WHEREAS communities and municipalities are developing economic recovery plans;

AND WHEREAS there may be potential federal and provincial funding for shovel-ready infrastructure programs to kick-start the economy;


THEREFORE BE IT RESOLVED THAT the Municipality of Mississippi Mills calls on the provincial and federal governments to include rural broadband investment as part of the economic recovery shovel-ready projects for municipalities;

AND THAT Council direct staff to circulate this resolution to the Prime Minister of Canada; the Federal Minister of Rural Economic Development; the Federal Minister of Innovation, Science and Industry; the Federal Minister of Economic Development; the Minister of Infrastructure and Communities; the Federal Minister of Health; the Premier of Ontario; the Minister of Municipal Affairs; the Minister of Economic Development, Job Creation and Trade; the Minister of Heritage, Sport, Tourism and Culture Industries; the Minister of Education; the Minister of Infrastructure; and all Ontario Municipalities; the Association of Rural Municipalities of Ontario; the Association of Municipalities of Ontario and The Federation of Canadian Municipalities.

CARRIED

Should you have any questions please feel free to follow up with our office directly at 613-256-2064 or jharfield@mississippimills.ca

Kind Regards,


Jeanne Harfield
Clerk

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW 2020-30****BEING A BY-LAW TO AUTHORIZE THE MAYOR AND THE
CAO/CLERK TO ENTER INTO AN AGREEMENT FOR LIBRARY
SERVICES**

WHEREAS Section 14 of the *Public Libraries Act, R.S.O. 1980*, authorizes Municipal Councils to enter into agreements with a Public Library Board for providing Library Services;

AND WHEREAS the Town of Renfrew has established the Renfrew Public Library Board for providing Library Services;

AND WHEREAS the Council of the Corporation of the Township of Horton, being a Municipal Council deems it desirable and expedient to enter into such an agreement with the Renfrew Public Library Board for providing Library Services;

NOW THEREFORE the Council of the Corporation of the Township of Horton ENACTS AS FOLLOWS:

1. THAT the Mayor and CAO/Clerk be authorized and are hereby authorized to enter into an agreement with the Renfrew Public Library Board, in the form attached to this by-law as Schedule "A" and such schedule to form a part of this by-law and to have the same force and effect as if recited in full herein; and
2. THAT the Mayor and CAO/Clerk be authorized and are hereby authorized to do or cause to be done all such matter of act or thing as may be required to give full force and effect of this by-law and to the said agreement; and
3. THAT this By-law shall come into full force and effect on the date of its passage.

READ a First and Second Time this 7th day of July, 2020.

READ a Third Time and Passed this 7th day of July, 2020.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

SCHEDULE "A"

RETURN TO AGENDA

CONTRACT FOR LIBRARY SERVICE

AGREEMENT

Between: The Renfrew Public Library Board
13 Railway Ave., Renfrew, ON

("the Public Library Board")

And The Municipal Corporation of Horton Twp.
2253 Johnston Road, RR#5, Renfrew, Ontario

("the Municipality")

The Municipality and the Public Library Board agree as follows:

1.0 Description of services:

- 1.1 The Public Library Board shall endeavor to provide a comprehensive and efficient library service to the residents of the Municipality.
- 1.2 The Public Library Board shall operate a library open a minimum 50.5 hours per week and shall not make a charge for admission to the library or for use in the library of the library's materials, or the library's subscription/online services by the residents of the Municipality.
- 1.3 The Public Library Board shall allow the residents of the Municipality to:
 - a) borrow circulating books, access online resources and other materials
 - b) use reference and information services as the Public Library Board considers practicable, without making any charge
- 1.4 The Public Library Board may impose such fees as it considers proper for services not referred to in sections 1.2. and 1.3 above.

Contract for Library Service (continued)

2.0 Public Library Board Warranties:

2.1 The Public Library board is a corporation duly established under the ***Public Libraries Act, R.S.O 1990, c. P.44.***

2.2 To ensure quality service under this Agreement, the Public Library Board shall:

- a) Ensure that all materials are available for use outside the library except for rare and fragile items and as per already established library policies.
- b) Ensure circulation policies of greatest convenience to the user and maximum use of materials;
- c) Ensure that the selection of materials reflects the needs of the community as defined in regular community analyses and studies
- d) Ensure that information provided to public library users is accurate, up-to-date and is coordinated with other appropriate organizations;
- e) Provide resources, programs and services to meet defined community needs.

3.0 Cost and Payment

3.1 The Municipality shall pay the Public Library Board all monies paid to the Municipality by the Province for library services through the Public Library Operating Grant (PLOG) program.

3.2 The Municipality shall provide an annual sum of \$8,000, above the PLOG funding, to be used for maintenance of a public library service equalized with the municipality for which the Public Library Board was established. This amount is to be increased by 2% on an annual basis.

3.3 The Municipality shall pay half of the annual sum at the beginning of the contract period and the other half shall be paid no later than 6 months later. The PLOG funding shall be sent to the Public Library Board when received by the Municipality. Payment covers the current service year.

Contract for Library Service (continued)

4.0 Municipality Representation on the Public Library Board

- 4.1 The Public Library Board shall request its appointing council to appoint a lay-resident of the Municipality recommended by the Municipality to the Public Library Board to hold office for the term concurrent with the term of the appointing council.

5.0 Reports

- 5.1 The Public Library Board shall submit an annual report to the Municipality.
- 5.2 The Municipality shall make an annual report to the Ministry (through the ***Annual Survey of Public Libraries***).

6.0 Limitation of Liability

- 6.1 The Municipality shall not be liable for any injury, death or property damage to the Public Library Board, its employees or agents or for any claim by any third party against the Public Library Board, its employees or agents.
- 6.2 The Municipality shall not be liable for any incidental, indirect, special or consequential damages or loss of use, revenue or profit of the Public Library Board arising out of or in any way related to this Agreement or the services.

7.0 Length of Term and Cancellation

- 7.1 This agreement will run for a 36-month period and is renewable if requested by both parties.
- 7.2 The agreement shall cover a January – December fiscal year. The original signing date of the agreement shall be backdated to January 1st, 2020 and run until December 31st, 2020.
- 7.3 Either the Municipality or the Public Library Board may terminate this Agreement at any time upon one year of notice.

Contract for Library Service (continued)

8.0 Notices

8.1 Notices under this Agreement shall be given in writing by personal delivery or mail

9.0 Representatives

9.1 The Municipality Representative shall be the Chief Administrative Officer of the Municipality. The Public Library Board's Representative shall be the Chief Executive Officer. Each party may designate a different representative by notice in writing.

10.1 Inspections

10.1 In accordance with Section 28 of the *Public Libraries Act, R.S.O 1990, c. P.44*, a Municipality designate shall be entitled, at all reasonable times to review records, books, accounts and documents in the possession or under the control of the Public Library Board. In accordance with the Privacy Commissioner of Ontario, these records, copies or excerpts of these records, may not be removed from the Library premises.

11.0 Entire Contract

11.1 This agreement constitutes the entire Agreement between the parties. There are no other agreements or understandings.

Date:

CAO/Clerk Hope Dillabough
Township of Horton

Date:

The Public Library Board

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2020-31

**Being a by-law to authorize an amended Site Plan Agreement
between Brent and Diane Greer
AND
The Corporation of the Township of Horton**

WHEREAS Council wishes to enter into an amended Site Plan Agreement with Brent and Diane Greer for the control of development on the property in Part of Lot 20, Concession 6, registered as Instrument RE65044 on January 30, 2007.

NOW THEREFORE the Council of the Corporation of the Township of Horton **ENACTS AS FOLLOWS:**

1. THAT the Mayor and CAO/Clerk be authorized to execute the amended Site Plan Agreement attached hereto as Schedule "A" and forming a part of this by-law with Brent and Diane Greer.
2. THAT By-law 2007-13 – Greer Site Plan Amendment registered as Instrument RE65044 on January 30, 2007 be repealed.
3. THAT Part of Lot 20, Concession 6 being Part 1 of Reference Plan 49R19545 has replaced Part Lot 20, Concession 6 being Part 2 of Reference Plan 49R14184 in this Site Plan Agreement, due to Consent Application B07/17.
4. THAT the Amended Site Plan shall be registered on title to Part 1 of Reference Plan 49R19545.
5. THAT this by-law shall come into effect upon the passing thereof.

Read a First and Second Time this 7th day of July, 2020.

Read a Third Time and Passed this 7th day of July, 2020.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

SITE PLAN AGREEMENT**SCHEDULE 'A' TO BY-LAW 2020-31**

THIS AGREEMENT made in duplicate this 7th day of July 2020 and referred to as "The Site Plan Agreement".

BETWEEN:

Brent and Diane Greer

Hereinafter called the "Owners" of the first part,

- And -

THE CORPORATION OF THE TOWNSHIP OF HORTON

Hereinafter called the "Township" of the second part.

WHEREAS the Owners warrants that they are the Owners in fee simple of the lands described in Schedule "A" attached hereto (hereinafter called the "Subject Lands") which are the lands affected by this Agreement;

AND WHEREAS Section 41 of The Planning Act, R.S.O. 1990, c.P. 14 as amended authorises municipalities to designate areas of site plan control and to subsequently enter into agreements with respect to the conditions of development of lands in areas of site plan control;

AND WHEREAS By-law 2006-15 of the Township designates the lands described in Schedule "A" attached hereto as being subject to site plan control and authorises the Council of the Township to enter into this agreement as a condition of development.

AND WHEREAS Schedules A and B attached hereto forms part of and shall be read together with this Agreement;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the sum of **ONE DOLLAR (\$1.00)** of lawful money of Canada and other valuable consideration now paid by the Township to the Owners (the receipt of which is hereby acknowledged) the Owners hereby covenants and agrees with the Township as follows:

1. (a) "Development" shall mean the construction, erection or placing of one or more buildings or structures on land or the making of an addition or alteration to a building or structure that has the effect of substantially increasing the size or usability thereof and shall include the construction and installation of all facilities, services, utilities, works and other matters incidental thereto. "Developed" shall have a corresponding meaning.
- (b) "Erect" means to build, construct, reconstruct or relocate and shall include any preliminary physical operations such as cutting, grading, excavating, filling or draining or any altering of any existing building by an addition, extension or other structural change for the doing of any work for which a building permit is required under the Building By-law for the Municipality. The words "erected" and "erection" shall have a corresponding meaning.
2. The Owners agrees that the development and all matters specified in this Agreement for the lands described in Schedule A attached hereto shall be provided and maintained substantially in accordance with the site plan attached hereto as Schedule B, hereinafter called the "approved site plan".
3. The Owners further agrees that no development or works shall be undertaken other than in conformity with this Agreement. Any change in operations or requirements, or any development or works not expressly provided for under this agreement shall require an amendment to this Agreement or a new Agreement between the Owners and the Township.
4. The Owners covenants that they shall not commence any development on the subject lands until the Agreement has been registered on title against the subject lands and until all necessary permits and authorisations have been obtained by the Owners from the Township. It is acknowledged that it is the Owner's sole responsibility to ensure that all necessary permits and authorisations including all other applicable agency permits and authorisations as aforesaid are obtained.
5. The Owners shall not call into question directly or indirectly at any proceeding in law or in equity, or before any administrative tribunal the right of the Township to enter into this Agreement and to enforce each and every term, covenant and condition contained therein.

RETURN TO AGENDA

6. The Owners hereby agrees that this Agreement shall be binding on the heirs and assigns of the Owners. The Owners further agrees that the same covenants as are set forth in this Agreement will be inserted in any subsequent conveyance of all or part of the land described in Schedule "A" attached hereto, with the intent that all subsequent purchasers of the said lands or part thereof shall be bound by the covenants herein contained.
7. The Owners agrees that this Agreement shall be registered on the title of the lands described in Schedule A at the expense of the Owners. The Owners further agrees that all legal and planning fees incurred by the Township in connection with the preparation and registration of this Agreement shall be paid by the Owners. Copies of such accounts for services shall be delivered by the Township to the Owners forthwith. On receipt of such accounts, the Owners covenants and agrees that they shall pay forthwith to the Township the accounts as rendered.
8. The provision of this Agreement shall enure to the benefit of and be binding upon the Parties hereto and their respective heirs, executors, administrators, successors and assigns.
9. The Owners covenants and agrees to provide and maintain, at his sole expense, each and every facility, service, work or other matter illustrated or described on the schedules attached hereto or otherwise required by the terms of the Agreement, all to the satisfaction of the Township.

Without limiting the generality of the foregoing, the Owners covenants and agrees with the Municipality to:

- (a) provide ingress and egress to the subject lands at and only at the points illustrated on the approved site plan;
 - (b) construct the buildings in accordance with the locations shown on the approved site plan;
 - (c) restrict parking for all vehicles on the subject lands to the parking areas shown on the approved site plan;
 - (d) ensure that all lighting facilities be of such intensity and in such location as in the opinion of the Township do not interfere with the normal use of surrounding properties or distract vehicle operators upon adjacent public roads
 - (e) construct the entrance and roadway areas shown on the approved site plan with a gravel or other stable surface treated to prevent the raising of dust or loose particles;
 - (f) to properly maintain the parking areas, roadways, loading areas, and entranceways;
 - (g) provide and maintain a non-recyclable waste storage collection area within the Site Plan area only, in the event such area is required. Such area shall be in the locations approved by the Township, and screened in a manner approved by the Township;
 - (h) grade, alter in elevation and/or contour the Subject Lands in accordance with the Schedules annexed hereto and to ensure that all storm and surface water from the subject lands and from any buildings or structures thereon shall be properly disposed of. After the final grading is complete the Owners shall, when required, file with the Municipality at the Owners expense, a plan or certificate prepared by an Engineer under seal, setting forth the final grades of the Subject Lands;
 - (i) the Owners will have set hours of operations at their site being: Monday to Saturday, 6:30 a.m. to 8:00 p.m.;
 - (k) the Township reserves the right to request buffering of the property if the Township deems this necessary for noise control.
10. If, in the opinion of the Township, the Owners have defaulted in the provision or maintenance of such matters, the Owners must rectify, to the satisfaction of the Township, all such matters as are in default within 60 days of mailing of a notification by the Township addressed to the Owners at their last known address or within a greater time if deemed reasonable by the Township.
 11. If, in the opinion of the Township, the Owners have not rectified all such matters as are in default after said stipulated time period, the Township may, at the expense of the Owners, enter upon the lands and do all such matters as are in default. Actual cost incurred by the Township in carrying out such matters plus twenty-five per cent (25%) of such cost as a charge for overhead shall be paid by the Owners to the Township within 30 days of mailing of an invoice by the Township addressed to the Owners at their last known address or such costs may be recovered by the Township in like manner as municipal taxes pursuant to the provisions of Section 427 of The Municipal Act, S.O. 2001 c. 25.

The Works shown on Schedule "B" annexed hereto shall be completed by July 31st, 2021.

RETURN TO AGENDA

- 12. The Owners agrees that the Township shall have the right to enter upon the subject lands in carrying out the site improvements set out herein as shown on Schedule "B" if the works are not completed by July 31st, 2021. The Owners further agree that as a guarantee to the Township, that all expenses that are the responsibility of the Owners and which are incurred by the Township in carrying out the requirements of this agreement will be met by the Owners. The Owners will deposit an irrevocable letter of credit, bond, financial guarantee or certified cheque acceptable to the Township, in the amount of \$5,000.00 to cover the construction of said works. It is understood that the costs or expenses which are the responsibility of the Owners shall include a management fee of 20% of the material value.
- 13. Having first notified the Owners, the Township by resolution, may at any time authorise the use of the whole or part of the amount of the deposit referred to above to rectify default by the Owners or its assigns or to pay the costs of any matter for which the Owners is liable under this agreement, including the payment of any amounts due on account of construction or the installation of the services or any defects or required maintenance. It is understood and agreed that the deposit or securities or properties, or so much thereof as the Township deems advisable shall be held by the Township until final acceptance of the works, except what any parties use pursuant to this clause.

NOTICES

- 14. Any notices required or permitted to be given under this Agreement shall be in writing and may be served either personally or by mailing such notice by registered mail postage prepaid or if the postal service has been disrupted for any reason, by delivering such notice by a prepaid courier service as follows:
 - (a) The Corporation of the Township of Horton
c/o CAO/Clerk
2253 Johnston Road
RENFREW, Ontario
K7V 3Z8
 - (b) Brent and Diane Greer
77 Ruttan Road
Renfrew, ON
K7V 3Z8

IN WITNESS WHEREOF, THE TOWNSHIP has hereunto affixed its Corporate seal, duly attested to by the hands of its proper signing officers duly authorised in that behalf. The Owners have hereunto affixed her hand and seal.

SIGNED, SEALED AND DELIVERED

)
) _____
) Brent Greer
)
) _____
) Diane Greer
)
)
)
) THE CORPORATION OF THE
) TOWNSHIP OF HORTON
)
) _____
) MAYOR David M. Bennett
)
) _____
) CAO/CLERK Hope Dillabough

SCHEDULE 'B'

Part Lot 20 of Concession 6, Part 1 of RP49R19545

RETURN TO AGENDA

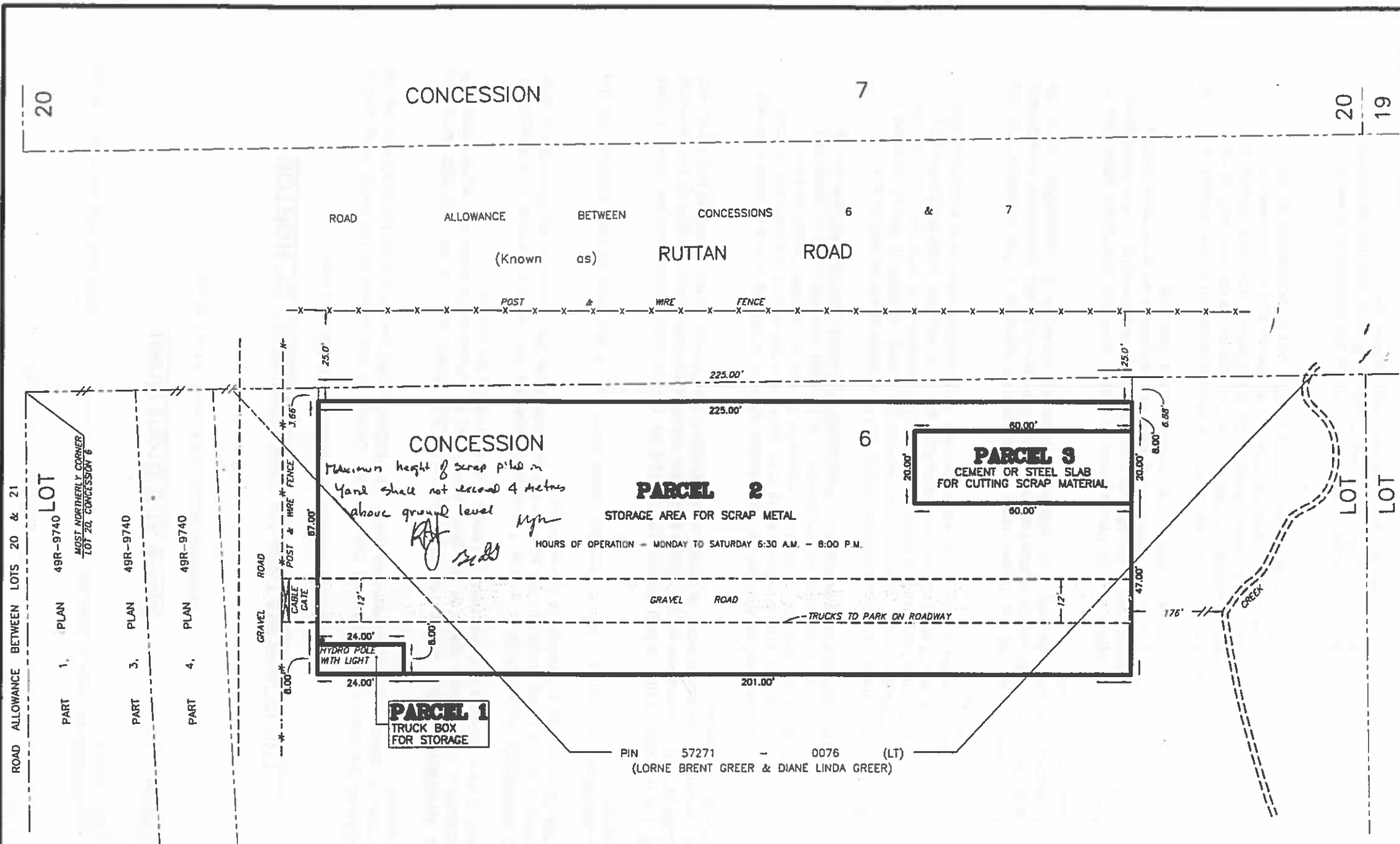
Gravel Site Plan Agreement

SKETCH

LOT 20
CONCESSION 6
GEOGRAPHIC TOWNSHIP OF HORTON
COUNTY OF RENFREW

15 10 5 0 10 20 30 40 50 FEET

ADAM KASPRZAK SURVEYING LTD.



RETURN TO AGENDA

AK ADAM KASPRZAK SURVEYING LTD.
ONTARIO LAND SURVEYORS

113 ARGYLE ST. S., P.O. BOX 833
RENFREW ONTARIO K7V 4E7
PHONE (813) 432-3048

SCALE: 1" = 20' REF: 06-2117

FILE NO.

SCHEDULE			
PART	LOT	CONCESSION	PIN
1	20	6	All PIN 57271-0076 (LT)
2			

PLAN 49R - 19545
 RECEIVED AND DEPOSITED
 April 1, 2020
 (date)
 "J. Hansen"
 Representative for LAND REGISTRAR FOR THE LAND
 TITLES DIVISION OF RENFREW (No. 49)
 I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE
 LAND TITLES ACT
 DATE: MARCH 31, 2020
 Adam Kasprzak

PLAN OF SURVEY
 OF PART OF
LOT 20
CONCESSION 6
GEOGRAPHIC TOWNSHIP OF HORTON
COUNTY OF RENFREW
 SCALE 1 : 1250
 ADAM KASPRZAK SURVEYING LTD.

BEARING NOTE:
 BEARINGS ARE UTM GRID, AND ARE REFERENCED TO THE NORTH-
 EASTERLY LIMIT OF RUTTAN ROAD, AS SHOWN ON PLAN 49R-19018,
 HAVING A GRID BEARING OF N41°32'40"W, UTM ZONE 18
 (75° WEST LONGITUDE) NAD 83 (CSRS)(2010).
 FOR BEARING COMPARISONS THE FOLLOWING ROTATIONS WERE APPLIED:
 P1: 0°57'40" CLOCKWISE
 P3: 0°57'40" CLOCKWISE
 P5: 0°57'30" CLOCKWISE
METRIC NOTE:
 DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES
 AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

DISTANCE NOTE:
 DISTANCES SHOWN ON THIS PLAN ARE GROUND DISTANCES AND
 CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY A
 COMBINED SCALE FACTOR OF 0.999780.

NOTE:
 SSIB PLANTED DUE TO INSUFFICIENT OVERBURDEN.

INTEGRATION DATA:

POINT ID	NORTHING	EASTING
ORP1	5 045 455.12	369 821.09
ORP2	5 045 012.81	370 213.00

OBSERVED REFERENCE POINTS (ORP) DERIVED FROM GPS
 OBSERVATIONS USING THE PRECISE POINT POSITIONING (PPP)
 SERVICE, UTM ZONE 18 NAD 83 (CSRS) (2010).

COORDINATE VALUES ARE TO RURAL ACCURACY PER
 SEC. 14 (2) OF O. REG. 216/10 AND CANNOT, IN
 THEMSELVES, BE USED TO RE-ESTABLISH CORNERS
 OR BOUNDARIES SHOWN ON THIS PLAN.

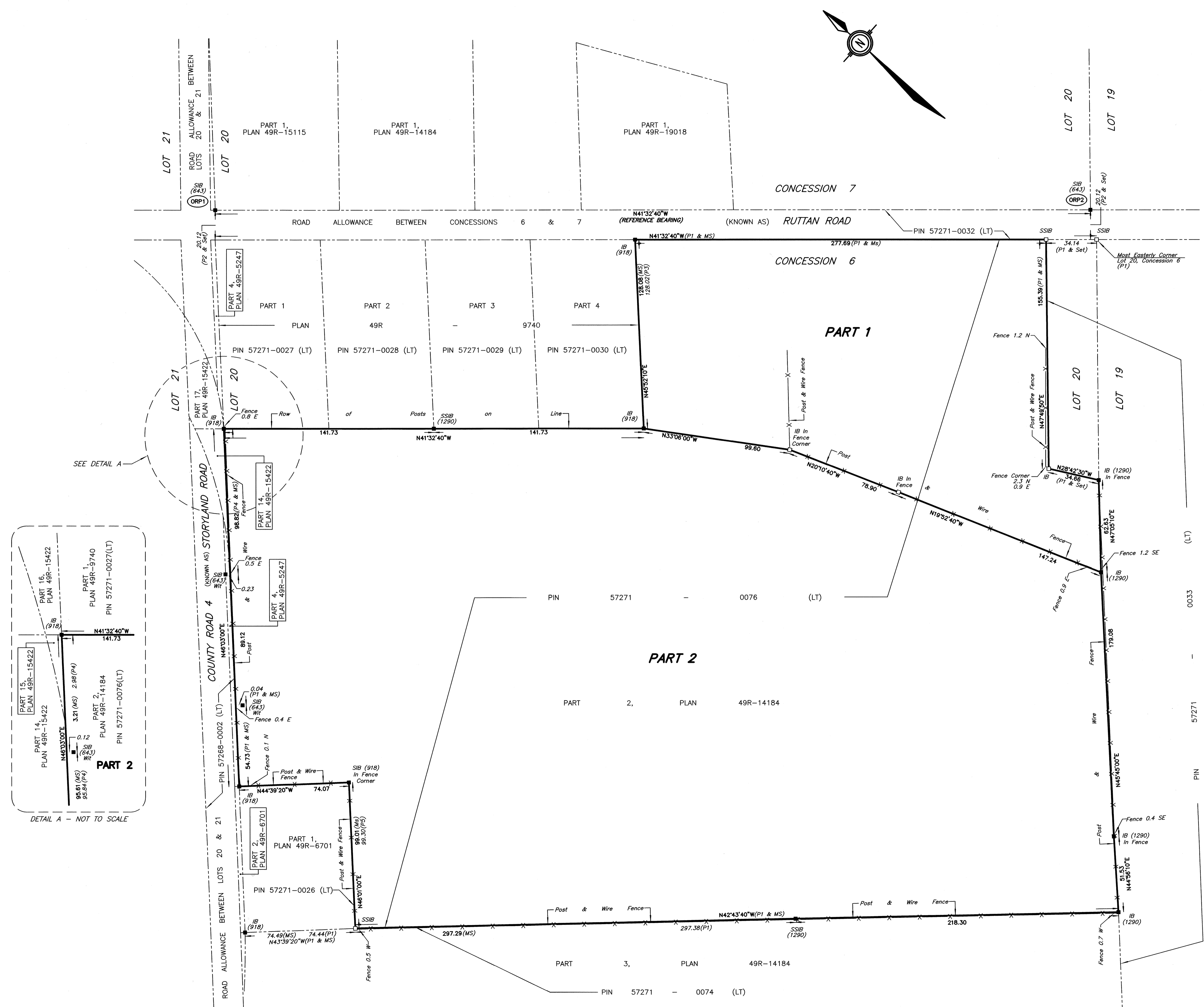
LEGEND (if Applicable)

- IB - IRON BAR
- SSIB - STANDARD IRON BAR
- RB - ROCK BAR
- RP - ROCK POST
- RPL - ROCK PLUG
- CP - CONCRETE PIN
- MF - MONUMENT FOUND
- MS - MONUMENT SET
- WT - WITNESS
- OU - ORIGIN UNKNOWN
- MS - MEASURED
- ORP - OBSERVED REFERENCE POINT
- (643) - C.G. TAYLOR, O.L.S.
- (918) - GIBSON, SURY & ROWE LTD.
- (1290) - D.W. PATTERSON, O.L.S.
- (P1) - PLAN 49R-14184
- (P2) - TOWNSHIP PLAN
- (P3) - PLAN 49R-9740
- (P4) - PLAN 49R-15422
- (P5) - PLAN 49R-6701

SURVEYOR'S CERTIFICATE
 I CERTIFY THAT:
 1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE
 WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES
 ACT AND THE REGULATIONS MADE UNDER THEM.
 2. THE SURVEY WAS COMPLETED ON FEBRUARY 4th, 2020.
 DATE: MARCH 31, 2020
 Adam Kasprzak
 ADAM KASPRZAK
 ONTARIO LAND SURVEYOR

AK ADAM KASPRZAK SURVEYING LTD.
 ONTARIO LAND SURVEYORS
 29 BRIDGE ST., P.O. BOX 633
 RENFREW, ONTARIO, L7Y 4E7
 PHONE (613) 432-3048

SCALE: 1 : 1250 REF: 19-2181 H
 FILE No :



CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2020-32****A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE COUNCIL MEETING HELD JULY 7TH, 2020**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 7th, day of July, 2020 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 7th day of July, 2020.

READ a third time and passed this 7th day of July, 2020.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA