



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – SEPTEMBER 1ST, 2020 – 4:00 P.M.
1005 CASTLEFORD RD.**

NOTE: This meeting will be sparsely attended, due to social distancing protocols that have been recommended by the federal and provincial governments. Members of the Public, Media and other staff are requested not to attend. However, the meeting minutes will be placed on the Township's website for future reference. Please contact the CAO/Clerk if you have any questions or require additional information.

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. CONFIRMATION OF COUNCIL AGENDA

4. MINUTES FROM PREVIOUS MEETINGS

4.1 July 21st, 2020 – Regular Council Meeting

PG.3

5. BUSINESS ARISING FROM MINUTES

6. COMMITTEE REPORTS:

6.1 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE

▪ **CHAIR WEBSTER**

6.1.1 Chair's Report – July 29th, 2020

PG.8

6.1.2 Sale of Economy Mulch at Landfill Site

PG.10

6.1.3 Award Tender PW 2020-06 Repointing of Exterior Brick –
Community Centre

PG.23

6.2 COMMUNITY COMMITTEES / COUNTY COUNCIL

6.2.1 Renfrew & Area Seniors Home Support

T. Webster

6.2.2 Community Safety & Wellbeing Plan Committee

G. Campbell

6.2.3 Health Services Village

D. Bennett

6.2.4 Chamber of Commerce

D. Humphries

6.2.5 County Council

D. Bennett

7. DELEGATIONS &/or PUBLIC MEETINGS – None

8. CORRESPONDENCE SUMMARY

8.1 INFORMATION CORRESPONDENCE

8.1.1 CAO/Clerk Information Memo

PG.25

8.2 ACTION CORRESPONDENCE

8.2.1 Request to Waive Tipping Fees

PG.26

8.2.2 EORN Broadband Project

PG.27

8.2.3 Resolution in Support – Bonnechere Valley

PG.50

8.2.4 Resolution in Support – County of Renfrew – RC VTAC

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RETURN TO AGENDA

9. BY-LAWS

- 9.1 2020-34 Adopt Corporate Policies Section J **PG.62**
- 9.2 2020-35 Adopt Corporate Policies Section T **PG.63**
- 9.3 2020-36 User Fees & Charges By-Law **PG.64**

10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

- 10.1 Staff Report – Development Charges **PG.76**

11. COUNCIL/STAFF MEMBERS CONCERNS

- 11.1 LEG Group Update

12. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)**13. RESOLUTIONS****14. IN CAMERA (Closed) SESSION (as required)**

- 14.1 Pursuant to Section 239(2) (b) and (e) of the *Municipal Act*,
 - (b) Personal matters about an identifiable individual, including municipal or local board employees – Cleaning of Community Centre Due to Covid-19
 - (e) Litigation or potential litigation – Farrell’s Landing – Update

15. CONFIRMING BY-LAW 2020-37 **PG.89****16. ADJOURNMENT**

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
JULY 21st, 2020

There was a Regular Meeting of Council held at the Horton Community Centre on Tuesday July 21st, 2020. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, Councillor Lane Cleroux, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Admin/Planning Assistant-Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m. He thanked Deputy Mayor Campbell for chairing the last meeting due to his absence.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

3. CONFIRMATION OF COUNCIL AGENDA

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2020-136

Seconded by Councillor Humphries

THAT Council adopt the Agenda for the July 21st, 2020 Regular Council Meeting.

Carried

4. MINUTES

4.1 July 7th, 2020 – Regular Council

Moved by Councillor Webster

RESOLUTION NO. 2020-137

Seconded by Councillor Cleroux

THAT Council approve the following Minutes:

- July 7th, 2020 – Regular Council

Carried

5. BUSINESS ARISING FROM MINUTES – None

6. DELEGATIONS &/or PUBLIC MEETINGS – None

7. COMMITTEE REPORTS:

7.1 GENERAL GOVERNMENT

Public Advisory Members Susan Humphries and Spencer Hopping were present.

7.1.1 Corporate Policy Review – Section J

CAO/Clerk Hope Dillabough reviewed the report.

7.1.2 Corporate Policy Review – Section T

CAO/Clerk Hope Dillabough reviewed the report.

7.1.3 OPP Calls for Service (CFS) Billing Summary Report

CAO/Clerk Hope Dillabough reviewed the report. Mayor Bennett questioned if the Community Policing and Advisory Committee would be coming back with the OPP Inspector. CAO/Clerk Hope Dillabough stated that she had not heard anything, but she could invite the new Inspector, Dawn Ferguson, to a Council meeting to introduce herself and discuss the potential reconvening of the CPAC committee.

7.1.4 Renfrew Agriculture Society Funding Request

Treasurer, Nathalie Moore reviewed the report. Council members agreed to send a letter of support of the Renfrew Agriculture Society to MP of Renfrew-Nipissing-Pembroke, Cheryl Gallant, MPP of

RETURN TO AGENDA

Renfrew-Nippissing-Pembroke, John Yakabuski, and the Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs

7.1.5 Financial Departmental Report & Statement

Treasurer, Nathalie Moore reviewed the report. She added that she was approached by the Spring Hockey Chair about renting ice time through the summer. Council members were in agreement that the refunds from the tournaments that were cancelled because of Covid-19 should be received first before further expenses are incurred, therefore no ice shall be rented.

7.1.6 MLES April – June 2020 Quarterly Summary

CAO/Clerk Hope Dillabough reviewed the report.

7.1.7 Award Tender PW 2020-05 Cotieville Road Rehabilitation

CAO/Clerk Hope Dillabough reviewed the report.

7.1.8 Asset Management Plan Review & Update

CAO/Clerk Hope Dillabough reviewed the report.

7.2 PLANNING COMMITTEE

Public Advisory Members Lisa Branje and Bob Cassidy were present.

Public Advisory Member Bob Johnston sent his regrets.

7.2.1 Consent Application – B03/20 – 629995 Ontario Inc.

CAO/Clerk Hope Dillabough reviewed the report. Council members expressed their concerns with the creation of the lot however they will implement the recommendations from the Geotechnical Study into the Consent Agreement with the Township. Council requested that Slope Stability Assessment and Geotechnical Study are also registered on title with the lot and that the owner complete a Lot Grading and Drainage Plan to maintain the integrity of Municipal infrastructure and assets.

7.2.2 Consent Application – B05/20 – Donovan & Laura Mick

Admin/Planning Assistant Nichole Dubeau reviewed the report.

7.2.3 March – June 2020 Building Report

Council reviewed the report.

8. CORRESPONDENCE SUMMARY

8.1 INFORMATION CORRESPONDENCE

8.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed. Council congratulated Fire Chief Cole and the Fire Department for being awarded Jenny's Heroes grant for equipment replacement. Mayor Bennett added that he appreciates the extra work Chief Cole has been doing since his appointment.

8.2 ACTION CORRESPONDENCE – NONE

9. BYLAWS – NONE

10. NOTICE TO FILE MOTION FOR NEXT COUNCIL

Councillor Cleroux requested that the Township's lot development charges be added to the September Council agenda for discussion. CAO/Clerk Hope Dillabough is to contact other municipalities to see at what time they require their lot development fees paid, if they require them.

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11. COUNCIL/STAFF MEMBERS CONCERNS

CAO/Clerk Hope Dillabough stated that she is developing a policy to be added to the current hall rental agreement for renters to ensure the responsibility is on the renter to follow the Covid-19 rules. She added that there will be no rentals for the month of August and will wait to see what the Province decides come September. Council members decided that the volunteers and recreation committee should discuss what they are comfortable with when events are allowed.

12. MOTION FOR RECONSIDERATION – None**13. RESOLUTIONS**

Moved by Councillor Webster

RESOLUTION NO. 2020-138

Seconded by Deputy Mayor Campbell

THAT Council accept Corporate Policies – Section J as reviewed and updated by Staff;

AND FURTHER THAT it be brought forward by By-Law to be adopted into the Township of Horton's Corporate Policies.

Carried

Moved by Councillor Cleroux

RESOLUTION NO. 2020-139

Seconded by Councillor Humphries

THAT Council accept Corporate Policies – Section T as reviewed and updated by Staff;

AND FURTHER THAT it be brought forward by By-Law to be adopted into the Township of Horton's Corporate Policies.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2020-140

Seconded by Councillor Cleroux

THAT Council accept the OPP Calls for Service (CFS) Billing Summary Report as information.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2020-141

Seconded by Councillor Humphries

THAT Council accept the Financial Departmental Report & Statement as information.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2020-142

Seconded by Councillor Cleroux

THAT Council accept the MLES April – June 2020 Quarterly Summary as information.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2020-143

Seconded by Deputy Mayor Campbell

THAT Council agree to award the Cotieville Road Rehabilitation Tender PW 2020-05 to Bonnechere Excavating Incorporated for the total amount of \$234,586.43, including HST;

AND THAT this be financed from Gas Tax Funds and the Roads Infrastructure Reserve.

Carried

RETURN TO AGENDA

Moved by Councillor Webster

RESOLUTION NO. 2020-144

Seconded by Councillor Humphries

THAT Council direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the development of an upgraded Asset Management Plan and Capacity Building;

AND FURTHER THAT the Township of Horton commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Create an Asset Management Plan compliant with current regulations; and
- Obtain Asset Management software, including implementation, capable of planning, analysis and reporting for asset management operating and capital budgeting purposes.

AND FURTHER THAT the Township of Horton commits \$10,000.00 from its budget toward the costs of this initiative.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2020-145

Seconded by Councillor Webster

THAT, upon recommendation of the General Government Committee, Council direct staff to issue a Request for Proposal – Asset Management Plan with the following conditions:

- That the RFP include a review and update of the Asset Management Plan while meeting the O.Reg 588/17 regulations up to a minimum of 2021 with additional pricing to include meeting the O.Reg 588/17 regulations up to 2023 and 2024;
- That the RFP include an option for the provision of Asset Management software, including implementation, capable of planning, analysis and reporting for asset management capital budgeting purposes.

Carried

Moved by Councillor Cleroux

RESOLUTION NO. 2020-146

Seconded by Deputy Mayor Campbell

THAT Planning Committee and Council approve Consent Application B03/20, 629995 Ontario Inc, Eric Draper, upon the following conditions being met:

- A Registered Plan of Survey;
- A detailed study by a qualified geotechnical engineer is completed and is favourable;
- Applicant must enter into Consent Agreement with the Township which will include the recommendations and implementation of the slope stability assessment and the geotechnical study, and that it be registered on title;
- Lot Development fee of \$3824.00 be paid;
- Favourable MDS1 Calculations;
- A lot grading and drainage plan be performed by a qualified engineer, with recommendations to be implemented in the Consent Agreement and be adhered to by the developer and while maintaining the integrity of municipal infrastructure and assets.

	Yea	Nay
Mayor Bennett		X
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster		X

Mayor Bennett requested a recorded vote.

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CarriedMoved by Deputy Mayor Campbell
Seconded by Councillor Webster**RESOLUTION NO. 2020-147****THAT** Planning Committee and Council approve Consent Application B05/20, Donovan & Laura Mick, upon the following conditions being met:

- A Registered Plan of Survey;
- Applicant must enter into Consent Agreement with the Township;
- Lot Development fee of \$3824.00 be paid for the lot created;
- Favourable MDS1 Calculations;
- Favourable comments from the Ministry of Transportation;
- Zoning By-law amendment to prohibit livestock on the severed lands.

CarriedMoved by Councillor Webster
Seconded by Councillor Humphries**RESOLUTION NO. 2020-148****THAT** Council accept the March – June Building Report as information.**Carried**Moved by Deputy Mayor Campbell
Seconded by Councillor Humphries**RESOLUTION NO. 2020-149****THAT** Council accept the CAO/Clerk's Information Memo for July 21st, 2020.**Carried****14. IN CAMERA (Closed) SESSION – None**Moved by Councillor Webster
Seconded by Deputy Mayor Campbell**RESOLUTION NO. 2020-150****THAT** Council went into a Closed Session Meeting at 6:06 p.m. to discuss the following items pursuant to Section 239(2) (e) of the Municipal Act;

- (e) Litigation or Potential Litigation – Farrell's Landing

CarriedMoved by Deputy Mayor Campbell
Seconded by Councillor Cleroux**RESOLUTION NO. 2020-151****THAT** Council came out of Closed (In-Camera) Session at 6:56 p.m. and discussed items pertaining to Litigation or Potential Litigation – Farrell's Landing**Carried****15. CONFIRMING BYLAW**Moved by Deputy Mayor Campbell
Seconded by Councillor Webster**RESOLUTION NO. 2020-152****THAT** Council enact By-law 2020-33 – Confirming By-Law**Carried****16. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 6:56 p.m.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough**RETURN TO AGENDA**



Township of Horton
COUNCIL / COMMITTEE REPORT

Title: TES Committee – Chair’s Report – July 29th, 2020	Date:	September 1 st , 2020
	Council/Committee:	Council
	Author:	Nikky Dubeau, Admin/Planning Assistant
	Department:	TES

RECOMMENDATIONS:

THAT Council accept the TES Committee Chair’s Report as information.

BACKGROUND:

Thompsonhill Detailed Design & Construction

Public Works Manager Adam Knapp is to inquire what was submitted in 2018 including the grant application, the preliminary design and detailed drawings, and proposal and bring back to the next meeting.

MESH Upgrade

Mayor Bennett stated that with the cost being so high, it may be something that the LEG Group can investigate as a shared service between other municipalities. Committee members agreed to moved forward with the 5-year contract for \$34,179.06 instead of the whole proposed package.

Moved by Rick Lester

Seconded by Councillor Cleroux

THAT the TES Committee recommend Council agree to a 5-year term with MESH at a cost of \$34,179.06.

AND THAT this be funded through the Modernization Funds.

Carried

New/Other Business

Public Works Manager Adam Knapp stated that the culvert on Whitton Road has been replaced, the 3-tonne truck is now on site (as of August 12), the tandem truck should be starting production at the end of the month, and the excavator is repaired and back on site. Councillor Cleroux requested that the remaining funds from OCIF and Gas Tax for 2020 and the roads specified in the asset management plan for 2021 be brought to the next TES meeting.


ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS:

Modernization Funds of \$34,179.06 proposed to be used.


RETURN TO AGENDA

CONSULTATIONS: N/A

Author: 
signature

Other: 
signature

Treasurer: _____
signature

C.A.O. 
signature



**Township of Horton
COUNCIL / COMMITTEE REPORT**

Title: Sale of Economy Mulch Landfill Site	Date:	September 1 st ,2020
	Council/Committee:	TES Committee
	Author:	Adam Knapp, Public Works Manager
	Department:	Public Works

RECOMMENDATIONS:

For Information. By-Law to be brought forward in the By-Law Section for consideration.

BACKGROUND:

At the June 2020 TES Committee Meeting, it was brought forward and agreed upon that the Township would begin selling Economy Mulch from the Landfill Site. This was subsequently brought forward to Council in July for discussion.

The prices are as follows:

- \$10.00/cubic meter
- \$20.00/single axle trailer load
- \$40.00/double axle trailer load
- \$120.00/tandem load
- 140.00/tri-axle load

All quantities would be estimated by the Landfill Attendant. All sales would be pending regarding the need for cover material and operational availability of equipment and staff.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS:

This would be considered as increased revenue for the municipality.

ATTACHMENTS:

Draft By-Law – 2020-36 – the additional information is highlighted in yellow.

CONSULTATIONS:

Hope Dillabough, CAO/Clerk

Author: 
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. 
Signature

RETURN TO AGENDA

**THE CORPORATION OF THE
TOWNSHIP OF HORTON**

BY-LAW NO 2020-36

**BEING A BY-LAW TO ESTABLISH TARIFF OF
FEES FOR THE TOWNSHIP OF HORTON FOR
SERVICES.**

WHEREAS Councils of local municipalities are empowered by Section 391 of the Municipal Act, R.S.O. 2001 to establish by-laws. Without limiting sections 9, 10 and 11, those sections authorize a municipality to impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control. 2006, c. 32, Sched. A, s. 163 (1).

AND WHEREAS Section 69 of the Planning Act, R.S.O. 1990, as amended, provides that the Council of a Municipality may by by-law prescribe a tariff of fees for planning matters;

AND WHEREAS Section 35 of the Municipal Act, R.S.O. 2001 permits a municipality to pass by-laws removing or restricting the common law right of passage by the public over a highway and the common law right of access to the highway by an owner of land abutting a highway;

AND WHEREAS the Corporation of the Township of Horton deems it necessary and desirable to regulate the construction and alteration of entranceways, private roads, or other facilities that permit access to Township Roads and to provide for the issuing of permit related thereto;

AND WHEREAS Part X, Section 100(4) of the Ontario Environmental Protection Act provides that a municipality designated by regulations has the right to compensation from the owner of a pollutant and the person having control of the pollutant for all reasonable cost and expense incurred in acting under subsection (1);

AND WHEREAS the Corporation of the Township of Horton deems it desirable to adopt a schedule of Fees for inspections and other services provided by the Fire Department of the Municipality;

NOW THEREFORE the Council of the Corporation of the Township of Horton deems it expedient to enact a by-law to establish a tariff of fees as follows:

- 1) The fees and charges set out on the attached Schedules are hereby imposed and ratified. Set out as follows:

Building and Septic Fees	Schedule "A"
Waste Site Fees	Schedule "B"
Planning Fees	Schedule "C"
Draft Agreement for Planning	Schedule "D"
Administration/Miscellaneous Fees	Schedule "E"
Recreation Fees	Schedule "F"
Fire Department Fees	Schedule "G"
Transportation Fees	Schedule "H"

- 2) All fees and charges set out in this by-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.

RETURN TO AGENDA

- 3) In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
- 4) Council does hereby delegate to the CAO/Clerk and/or the Finance Manager of The Township of Horton, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.
- 5) This By-law shall come into force and effective upon passing.

THAT upon recommendation of the Treasurer and approval of Council, all Fees and Charges established in this By-law may be adjusted annually on the 31st of December in each year commencing on the 31st of December 2019, in accordance with Statistics Canada Consumer Price Index and rounded up to the nearest dollar in Schedules A, B, C, D, E, F, G and H and/or cents in Schedule A;

BE IT FURTHER ENACTED, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

AND BE IT FURTHER ENACTED, that this by-law comes into effect September 2, 2020 unless otherwise stated.

AND BE IT FURTHER ENACTED, that by-law 2019-22 be repealed.

Read a First and Second Time this 1st day of September, 2020.

Read a Third Time and Passed this 1st day of September, 2020.

MAYOR David M. Bennett

CAO/Clerk Hope Dillabough

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "A" to By-Law 2020-36

BUILDING AND SEPTIC FEES

(All permits must be paid for and in the owner's possession within 30 days of being notified by the municipality or the permit may be revoked.)

<u>Type</u>	<u>Fee</u>
Minimum Fee	\$ 100.00
Residential Building	.55/sq.ft.
Farm Building	.20/sq. ft. min \$100.00
Decks	\$ 100.00
Accessory Bldg/Garages	.40/sq.ft.
Additions to Residential Buildings	.55/sq.ft.
Mobile Home	.25/sq. ft.
Alterations & Renovations	.55/sq. ft.
Swimming Pool	\$ 100.00
Commercial/Industrial Buildings/Additions	.40/sq.ft.
Demolition	\$ 100.00
Transmitter Tower – 30 feet and under and include Windmill	\$ 2,000.00
Transmitter Tower – over 30 feet and include Windmill	\$ 5,000.00
Solar Panel (With Council's Approval)	Per Property Class
Commencing Construction without a Permit	Twice Building Fee
Outdoor Wood Burning Appliance	\$ 100.00
Additional Inspection	\$ 100.00
Additional Inspection after 4 Years of Permit Issued	\$ 400.00
Occupancy Permit or Final Inspection	\$ 100.00
Change of Use	Applicable Rate plus \$200.00
Plumbing & Repair	Included in fees above
Consent Application Fees (septic comments)	\$ 100.00/application
Revision or Renewal of Permit	\$ 100.00
Cancellation of Permit	80% Refund at application stage 60% Refund if Permit Issued
Compliance Letter	\$ 100.00
Class 2 (grey water)	\$ 300.00
Class 3 (cess pool)	\$ 300.00
Class 4 (leaching or filter bed)	\$ 400.00
Class 5 (holding tank)	\$ 350.00
Engineered System	\$ 350.00

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "B" to By-Law 2020-36

WASTE SITE FEES

(Vehicles are to be assessed by the Attendants at the Landfill Site,
and tipping fees must be paid prior to dumping load.)

<u>Type</u>	<u>Fee</u>
Special Opening of Site (Accompanied by an attendant – minimum 1-hour charge)	\$ 40.00
Garbage Tags (sold at office)	\$ 2.00
Garbage Bags taken to Landfill Site	\$ 2.00/bag or attach Garbage Tag purchased at office
Metal – White Goods (Freon must be removed and Fridge must be tagged)	No charge
Half-Ton Vehicle, or Half-Ton Trailer or Passenger Van	\$ 20.00
Half-Ton Vehicle or Passenger Van with Half-Ton Trailer	\$ 40.00
One-Ton Vehicle	\$ 40.00
Tandem Axle Dump Trucks	\$ 18.00/cubic meter
Tri-Axle Dump Trucks	\$ 18.00/cubic meter
Tractor Trailer Trucks	\$ 18.00/cubic meter
Roll-Off Bins	\$ 18.00/cubic meter
Garbage Packer Load – (half load or more)	\$ 300.00
Garbage Packer Load – (half load or less)	\$ 150.00
Soil Contaminated with Fuel Oil	\$ 65.00/cubic meter
Construction/Demolition/Fire Clean Up - Unsorted	\$ 300.00 per load plus \$20.00/cubic meter
Construction and Demolition - Separated	\$ 18.00/cubic meter
Construction and Demolition – Mechanically Ground	\$ 16.00/cubic meter
Passenger Tire up to 16"	Free or \$3.00 with attached rim
Tires 17" to 24.5"	Free or \$9.00 with attached rim
Tires Over 24.5"	Free or \$25.00 with attached rim
Over 6'	Free or \$25.00 with attached rim
Blue Box - Large	\$ 6.00
Restocking Fee (Purchases of more than 5 items)	15%
Economy Mulch	\$10.00/cubic meter \$20.00/single axle trailer \$40.00/double axle trailer \$120.00/tandem load \$140.00/tri-axle load

**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "C" to By-Law 2020-36**

PLANNING FEES

<u>Type</u>	<u>Fee</u>
Zoning Amendment Application	\$ 200.00 plus County of Renfrew Application fee
Official Plan Amendment Application	\$ 200.00 plus County of Renfrew Application fee
Minor Variance Application	\$ 450.00
Site Plan Control Application	\$ 500.00
Site Plan Control Offences	\$ 1,000.00 per incident
Subdivision Development Application	\$1,000.00 with a \$5,000.00 deposit for Professional Cost Recovery (up to the agreement stage)
Planner – Hourly Rate	Cost Recovery
Lawyer – Hourly Rate	Cost Recovery
Engineer – Hourly Rate	Cost Recovery
Engineering Technician – Hourly Rate	Cost Recovery
Planning Technician – Hourly Rate	Cost Recovery
Secretary – Hourly Rate	Cost Recovery
Special Council Meeting	\$ 350.00
Zoning Compliance	\$ 60.00
Planning Comment – Hourly Rate	\$ 50.00
Subdivision Compliance Report	\$ 50.00
Zoning By-law Text and Schedules	\$ 50.00
Sale of Land	Appraisal plus costs.
Severance Application	\$ 200.00

Agreement for Draft Plan of Subdivision, Certain Severance Applications, Zoning By-law Amendments on Specific Questions or Concerns raised by the Owners is Schedule "D" to By-law 2020-36.

**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "D" to By-Law 2020-36**

AGREEMENT FOR DRAFT PLAN OF SUBDIVISION/CERTAIN SEVERANCE
APPLICATIONS/ZONING BY-LAW AMENDMENTS/CERTAIN OMB HEARINGS
AND ON SPECIFIC QUESTIONS OR CONCERNS RAISED BY THE OWNERS

THIS AGREEMENT MADE in duplicate this ___ day of _____, 20 .

B E T W E E N:

Hereinafter called the "OWNERS"

OF THE FIRST PART

A N D:

THE CORPORATION OF THE TOWNSHIP OF HORTON

Hereinafter called the "CORPORATION"

OF THE SECOND PART

WHEREAS the Owners are seeking to obtain approval for a _____

_____ with the Corporation:

AND WHEREAS in order to undertake such review it will be necessary for the Corporation to employ the services of its Lawyer, Planner, Engineer, and Township personnel, and the Owners have agreed to reimburse the Corporation for the fees incurred for retaining such professional advice whether or not such proposal is proceeded with.

NOW THIS INDENTURE WITNESSETH that in consideration of the premises and the sum of ONE (\$1.00) DOLLAR now paid by the Corporation to the Owners, the Owners hereby covenant and agree with the Corporation that notwithstanding whether the above noted proposal receives approval and is proceeded with, the Owners shall pay to the Corporation an amount equal to all Planning, Engineering and Legal Fees, and all administrative costs and disbursements incurred by the Corporation for reviewing the proposal, for advice with regard to the proposal, for the preparation of any agreements in connection therewith and for the supervision of any part of the site to which to proposal relates: and the Owners shall deposit with the Corporation the sum of _____ prior to the signing of this Agreement on account of such fees and disbursements. Copies of the account of such fees and disbursement shall be delivered to the Owners forthwith upon receipt of such accounts from the Corporation's Planners, Engineers and Solicitors. Said amount will be deducted from the deposit. The Owners agree that there will be no interest paid on account of any deposit held by the Corporation under this agreement.

When the total professional fees and disbursements equal the deposit, all work of the Township shall stop on the project until the Owner deposits a further _____ to cover additional fees and disbursements. The deposit shall thereafter be increased in increments of _____ until the decision is final or the work is completed as the case may be. The Owner agrees to have on deposit upon registration of any Plan of Subdivision, Five Thousand Dollars (\$5,000.00) to cover engineering, legal and planning fees which may accrue after such registration.

The Owners and/or the Corporation may stop work on the proposal at any time by notifying the Corporation and/or the Owners in writing to this effect. In the event that work is stopped by the Owners and/or the Corporation, the Owners are responsible for all fees and expenses incurred to the date at which written notice was given.

When the proposal has been reviewed and completed or rejected or stopped and all such accounts rendered, the Corporation shall refund to the Owners the remainder of the deposit.

THIS AGREEMENT shall ensure to the benefit of and be binding upon the Parties hereto and their respective successors and assigns.

THE AGREEMENT shall not derogate from any requirements, financial or otherwise, established by agreements pursuant to Section 41, 51 or 53 of the Planning Act, R.S.O. 1990, c.P. 13.

IN WITNESS WHEREOF, the Corporation has hereunto affixed its Corporate seal duly attested to by the hands of its proper signing officers duly authorize in that behalf. The Owners have hereunto affixed its Corporate seal duly attested to the hands of its proper signing officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED)
)
)
) _____
) per:
)
)
) THE CORPORATION OF THE
) TOWNSHIP OF HORTON
)
) _____
) MAYOR
)
) _____
) CAO/CLERK

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "E" to By-Law 2020-36

ADMINISTRATION FEES

<u>Type</u>	<u>Fee</u>
Septic Search	\$ 50.00
Photocopy	\$.25/copy
Tax Certificate	\$ 35.00
Duplicate Tax Receipt or Tax Bill	\$ 5.00
Map - County	\$ 5.00 (plus HST)
Map - Township	\$ 10.00 (plus HST)
Request for Information - Application	\$ 5.00 (plus HST)
Request for Information – Search Time	\$ 15.00/¼ hour (plus HST)
Request for Information – Record Preparation	\$ 15.00/¼ hour (plus HST)
Integrity Commissioner Review (Staff No Charge)	\$ 150 per grievance, 50%, returned if successful
Lottery License (Valley Heritage Radio fees waived in lieu of free Horton Corner Advertising)	3% of prize value
Facsimile – Transmit	\$ 2.00 (plus HST)
Facsimile – Receive	\$ 2.00 (plus HST)
Admin Fee under Line Fences Act	\$ 200.00 (plus HST) plus a \$ 300.00 deposit
Returned Payment Charge	\$ 25.00 (plus HST)
Township Flag	\$ 45.00 (plus HST)
Township Golf Shirt	\$ 25.00 (plus HST)
Township Coffee Mug	\$ 6 each of 2 for \$10 (plus HST)
Tax Sale Tender Package	\$ 25.00 (plus HST)
Tax Sale Process	\$ 150.00 (plus HST) plus costs
CAO/Clerk	Cost Recovery (plus HST)
Treasurer/Tax Collector	Cost Recovery (plus HST)
Deputy Clerk	Cost Recovery (plus HST)
Clerk Receptionist	Cost Recovery (plus HST)
Custodial	Cost Recovery (plus HST)
Dog Licenses – Before March 31 st	\$ 20.00 first dog \$ 25.00 second dog
Dog Licenses – After March 31 st	\$ 25.00 first dog \$ 30.00 second dog
Replacement Tag	\$ 5.00
Kennel License	\$ 60.00 plus \$5.00 tag per dog
Civic Address Number Fee	\$ 75.00

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "F" to By-Law 2020-36
RECREATION FEES

<u>Community Hall Rental</u>	<u>Fee</u>
Hourly Rental	\$ 25.00 (plus HST)
Half Day (2 to 4 hours; ends by 5 pm)	\$ 100.00 (plus HST)
Half Day Conference Room (2 to 4 hours; ends by 5 pm)	\$ 75.00 (plus HST)
Full Day (5 to 8 hours; ends by 5 pm)	\$ 150.00 (plus HST)
Full Day Conference Room (5 to 8 hours; ends by 5 pm)	\$ 125.00 (plus HST)
Funeral Reception	\$ 100.00 (plus HST)
Fundraising - Township	No Charge
Evening (after 6 pm)	\$ 225.00 (plus HST)
Castleford/Balsam Hill/Lochwinnoch Women's Inst's.	\$ 100.00 (plus HST)
Township of Horton Church Group	One free rental per year
Decoration Rental (evening prior to rental, booked after Jan 1 2018)	\$ 40.00 (plus HST)
<u>Community Hall Fees</u>	<u>Fee</u>
Use of Kitchen (Includes Stove but Not Dishwasher)	\$ 100.00 (plus HST)
Dish Rental	\$ 2.50 per place setting (plus HST)
Corkage Fee	\$ 4.00/bottle (plus HST)
Alcohol – (Beer/Liquor per unit)	\$ 4.50 (includes HST)
Alcohol – (Cooler/Wine/Craft Beer per unit)	\$ 5.50 (includes HST)
Alcohol – (Other Specialty Drinks)	\$ 6.00 (includes HST)
Pop/Water (per unit)	\$ 1.00 (includes HST)
Damage/Cleaning Deposit (returned if hall is OK after)	\$ 500.00 (Prepaid VISA)
Event Advertising – Community Board	\$ 25.00 (plus HST)
<u>Ice Rental</u>	<u>Fee</u>
Adult Shinny Season Pass or Season Pass	\$ 25.00/person (plus HST)
Shinny Hockey	\$ 2.00/person (includes HST)
Hourly Ice Rental	\$ 65.00 (plus HST)
Family Skate/Public Skating	Donation
Broomball	\$ 35.00/person (plus HST)
Recreational Ice Hockey (per person/per season)	\$100.00 Adult is plus HST
Rink Board Advertising (sign owner provides)	\$500.00 setup (plus HST) \$250.00 annual after (plus HST)
<u>Other Recreation Fees</u>	<u>Fee</u>
Boat Launch (Season Pass) <i>(Residents are allowed two free launches per season in order to launch and pick up at beginning and end of season.)</i>	\$ 45.00 Non Resident \$ 35.00 Resident
Boat Launch (Day Pass)	\$ 8.00
(All boat launch passes will be plus HST effective January 1, 2019)	
Boat Launch – Fine If No Pass	\$ 30.00
Euchre (per person/per evening)	\$ 4.00 (includes HST)
Dance Admission	\$ 10.00 (includes HST)
Volleyball (per person)	\$ 30.00 (plus HST)
Aerobics/Zumba/Fitness/Shuffle Board/Individual Sports (per person/class)	\$ 5.00 (plus HST)
Pickle Ball	\$3.00/Class \$20.00/Season (Punch Card System) (plus HST)
Flag Football	\$ 30.00
Advertising in Horton Corner (Private Events Only)	Cost Recovery (plus HST)
Dance Lessons	Rate as per annual agreement
Soccer Registration	\$60.00/person
Catering Fees	Established by Committee - Varied (plus HST)
Fundraising Events	Established by Committee – Varied (meals plus HST)
Horton Hoedown	Established by Committee (plus HST)

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "G" to By-Law 2020-36
FIRE DEPARTMENT FEES

Item	Column 1 Short Form Wording	Column 2 Provision creating or defining offence	Column 3 Set fine
1	Set, Maintain or allow an Open Air Fire during Fire Season	2.1 (a)	\$450.00
2	Set, Maintain or allow an Open Air Fire without a Permit	2.1 (b)	\$450.00
3	Burn Prohibited Materials	2.1 (c)	\$250.00
4	Impede visibility public thoroughfare	2.1 (d)	\$250.00
5	Set or maintain Open Air Fire R1 Zone	2.1 (e) (i)	\$250.00
6	Set or maintain Open Air Fire MHP Zone	2.1 (e) (i)	\$250.00
7	Set or maintain Open Air Fire LSR Zone	2.1 (e) (i)	\$250.00
8	Set or maintain an oversize Open Air Fire	2.1 (e) (ii)	\$250.00
9	Set or maintain an Open Air Fire within 10 meters of a building or wooded area	2.1 (e)(iii)	\$250.00
10	Set or maintain an Open Air Fire within 5 meters of flammable material	2.1 (e)(iv)	\$250.00
11	Burn restricted materials, no special permission	2.1 (f)	\$450.00
12	Burn grass or leaf litter	2.2	\$250.00
13	Burn Household Waste or Prohibited Materials in a Burn Barrel or Incinerator	2.3	\$250.00
14	Burn materials in a Burn Barrel or Incinerator in Fire Season	2.3 (a)	\$250.00
15	Burn Household Waste or Prohibited Materials in an Outdoor Furnace	2.4 (a)	\$450.00
16	Set or maintain Open Air Fire underage supervision	3.1 (a)	\$250.00
17	Set or maintain Open Air Fire no fire control measures on site	3.1 (b)	\$250.00
18	Set or maintain Open Air Fire non approved times	3.1 (c)	\$250.00
19	Set or maintain Open Air Fire adverse burning conditions	3.1 (d)	\$250.00
20	Campfire not set or maintained in an Approved Pit	3.2	\$250.00
21	Set or maintain an Open Air Fire during a level 1 (yellow rating) fire ban	4.2	\$450.00
22	Set or maintain an Open Air Fire during a level 2 (red rating) fire ban	4.3 (a)	\$450.00
23	Set, maintain or allow any Campfires during a level 2 (red rating) fire ban	4.3 (b)	\$450.00
24	Set, maintain or allow any fire in any Burn Barrel or Incinerator during a level 2 (red rating) fire ban.	4.3 (c)	\$450.00

Schedule of Fees

1. Fees to respond to and investigate a complaint in regard to a possible violation under Section 2.0 about Open Air Fire/Bonfire
 - a. Fee of \$75.00 per response payable by the permit holder or person setting, maintaining or allowing such fire to be lit if the complaint is substantiated
 - b. Fee of \$75.00 per response payable by the complainant if the complaint is not substantiated
 - (i) Fee may be waived at the discretion of the investigator if in their opinion the complaint was reasonable and made in good faith but investigation showed no violation under any section of this by-law had occurred.

2. Cost Recovery Fees:
 - a. Dispatch of Fire-fighters - (to be calculated at \$25 per hour for a minimum of 2 hours per fire fighter responding to the scene and calculated on one half hour increments thereafter).
 - b. Dispatch of Fire Response vehicles actively involved in an emergency response. - First hour (or part thereof) \$450.00 per vehicle, each additional half hour \$225.00 per vehicle.
 - c. Actual costs incurred by the Township for additional firefighting support from other outside agencies.
 - d. Actual costs incurred by the Township to replace consumables.
 - e. A 15% Administration charge shall be added to the Cost Recovery Fees calculated in clauses 2 a., 2 b., 2 c. and 2 d. set out above.

**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "H" to By-Law 2020-36**

TRANSPORTATION FEES

All operator and cost recovery rates are subject to the following:

1. "Regular Hours of Work" – "Regular Hours of Work" shall mean Monday to Friday 7:00 am to 3:30 pm excluding Statutory Holidays as stated in Township Policy. Summer hours may apply.
2. "Outside Regular Hours" – "Outside Regular Hours" of work shall mean any hours worked beyond those hours defined as Regular Hours of Work. Regular Hours of Works rate is one and half times the regular rate.
3. "Emergency Rate" – "Emergency" means a serious, unexpected, or unforeseen combination of circumstances and often dangerous situation requiring immediate action, need for assistance or relief. Emergency rate is three times the regular rate.

Note: All cost recovery rates below are deemed to be at the regular hours of work rate unless outside regular hours or emergency rates apply.

<u>Type</u>	<u>Fee</u>
Entrance Permits (One Time Inspection) (Security Deposit of \$350, Increase to \$750.00 If a Culvert is Required, Deposit Returned After Final Inspection)	\$ 150.00
Additional Inspections for Entrance Permits	\$ 100.00
Tile Drain and Utility Road Crossing Permit	\$ 500.00 deposit plus Fees to Recover Reasonable Costs of the Municipality for works.
Sale of Used Culverts/Work Requests etc.	Cost Recovery
Private Road & Driveway Grading	As Per Policy T-01

Note: All municipal equipment shall be operated by municipal employees at the unit rate plus cost recovery rates stated below.

Excavator	\$ 82.00/hr plus operator
Grader	\$ 87.00/hr plus operator
Half Ton	\$ 28.00/hr plus operator
Loader/Backhoe	\$ 50.00/hr plus operator
Tandem Axle Dump Truck	\$ 80.00/hr plus operator
Water Truck	\$ 80.00/hr plus operator
Public Works Manager	Cost Recovery
Public Works Superintendent	Cost Recovery
Machine Operator	Cost Recovery
Labourer	Cost Recovery
Chipper Rental	\$ 45.50/hr plus operator



**Township of Horton
COUNCIL / COMMITTEE REPORT**

Title: Award of PW 2020-06 Repointing of Exterior Brick Community Centre	Date: September 1 st ,2020
	Council/Committee: TES Committee
	Author: Adam Knapp, Public Works Manager
	Department: Public Works

RECOMMENDATIONS:

That Council agree to award PW 2020-06, Re-pointing Exterior Brick of the Horton Community Center to Freamo and Son Masonry for the total contracted price of \$12,995.00 including HST.

BACKGROUND:

This has been an item budgeted for the past few years that had been recognized in our Asset Management Plan. It was required to be done for maintenance and upkeep of the Community Centre. Council adopted the 2020 Capital Budget with this item to be completed this year and be funded from the Recreation Reserves.

The Tender was released in the middle of July 2020 and closed August 20th, 2020 at 1pm. Two advertisements were published in the Ottawa Valley Business News and Horton Corner (which is published in the Renfrew Mercury. Three (3) Tenders where picked up and one (1) submission was received by the Township of Horton from Freamo and Son Masonry.

ALTERNATIVES:

N/A

FINANCIAL IMPLICATIONS:

\$12,995.00 including HST. This will be funded from the Recreation Building Reserves, as per the 2020 Capital Budget.

ATTACHMENTS:

Unofficial results / Tender Checklist

CONSULTATIONS:

Hope Dillabough, CAO/Clerk

Author: 
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. 
Signature



The Corporation of the Township of Horton

Tender Opening Checklist

Description – Re-Pointing Exterior Brick of Horton Community Center

Deposit Required – NO

TENDER – PW 2020-06

Present for Opening: Councillor Webster, Hope Dillabough, CAO/Clerk, Adam Knapp, Public Works Manager
Paul Freamo (Freamo and Son Masonry)

Bidding Company	Was envelope sealed? YES/NO/NA	Envelope Addressed Properly YES/NO/NA	Deposit Required YES/NO	Deposit Cheque Received and Correct Amount YES/NO/NA	Total Amount of Bid Including HST \$	HST \$	Bid Accepted or Rejected
Freamo and Son Masonry	YES	YES	NO	NA	\$ 12,995.00	\$ 1,495.00	Accepted
					\$	\$	
					\$	\$	
					\$	\$	
					\$	\$	
					\$	\$	

RETURN TO AGENDA



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of AUGUST 28TH, 2020.

INFORMATION provided **NOT** included in the Regular Council meeting package of September 1st, 2020.

INFORMATION EMAILED

1. Renfrew County Legal Clinic Services
2. Ottawa Valley Business News – August 2, 2020
3. Ottawa Valley Business News – August 18, 2020
4. AMO Policy Update – Municipal Emergency Fiscal Relief, Quarter 1 Fiscal and COVID-19 Action Plan Updates
5. AMO Policy Update - \$4B Municipal Announcement, Provincial Emergency Ended, Provincial Orders, and Rural Economic Development
6. Letter from Resident
7. 101 Things to do in the Valley – September/October 2020
8. EORN Proposes Ultra-Fast Gig Internet Project
9. MNRF Forest Management Plan
10. Court Security and Prisoner Transportation
11. Ontario Providing Municipalities with up to \$1.6 Billion in First Round of Emergency Funding
12. Ontario Releases 2020-21 First Quarter Finances
13. Ontario Supports Municipalities by Investing in Local Roads and Bridges
14. MMAH Safe Restart Agreement
15. Calendars

RETURN TO AGENDA

From: Peter Timm
Sent: Tuesday, August 25, 2020 1:12PM
To: Hope Dillabough <hdillabough@hortontownship.ca>
Subject: Dump Fees

Tammie McCallum and I (Peter Timm) recently purchased a home on the Ottawa River in Horton Township which was severely damaged in the 2019 Flood. The home is uninhabitable in its current state and therefore we are considering demolishing the home. I am emailing to inquire about the possibility of receiving the reduced or waived dump fees that was offered shortly after the flood. I understand that some time has passed since the flood but considering the home we purchased was damaged by the flood waters, we would appreciate some assistance in this regard. It is my understanding that the Township might have received provincial help to offset costs for other residents who demolished property after the flood and would like to be considered for this as well. Please advise us of your thoughts.

Respectfully,

Peter Timm and Tammie McCallum

Sent from [Mail](#) for Windows 10

42 Oakdale Lane
Per Municipal Connect - 1,108 sq ft

RETURN TO AGENDA

Office of the
County Warden



June 26, 2020

Hon. Maryam Monsef
Minister for Women and Gender Equality
and Rural Economic Development
House of Commons
Ottawa, ON K1A 0A6
Maryam.Monsef@parl.gc.ca

Dear Minister Monsef:

On behalf of the residents and businesses here in Renfrew County and as mayors and reeves of the municipalities that make up Renfrew County, we are writing to urge you and your government to support the Eastern Ontario Regional Network's (EORN) Gigabyte project proposal.

COVID-19 has laid bare huge disparities for our rural residents and businesses when it comes to access to broadband speeds that our urban neighbours enjoy. It is no longer acceptable for rural residents and businesses to continue to be disadvantaged by the lack of high-speed internet services. Asking rural customers to settle for the CRTC 50/10 standard is to once again ask them to accept a standard far lower than most urban Canadians currently enjoy.

Likewise, expecting our children to do their education through on-line programming when there isn't enough connectivity is not acceptable. Education is a pathway to our children's future and we need to give them the same access to broadband speeds as their classmates in towns and cities across Canada. We need to fix this situation and do so on an urgent basis.

EORN's Gigabyte project will fix this problem both for today and long into the future. It will require both Canada and Ontario to move beyond their current funding programs in terms of vision, investment and the speed required to solve this problem now and for the next generation. EORN's proposal, which is highlighted in the attachment to this letter, relies upon both levels of government to commit approximately \$200 million and a financial contribution from the Canada Infrastructure Bank that works with the EORN model. We believe this is exactly the type of project that the bank should support and without it the federal and provincial contributions would have to rise to between \$400 million and \$535 million.

EORN, as we are sure you know, has proven its capability to deliver large scale broadband projects quickly and efficiently. EORN can be counted on to execute the Gigabyte project and ensure public funds are used wisely. EORN's model is also one that can be replicated across the country.

RETURN TO AGENDA

While COVID-19 has exposed the urgent need for connectivity in regions like ours it also has highlighted the ingenuity, resourcefulness and tenacity of rural residents and businesses. With access to proper broadband there is no doubt that rural areas could contribute significantly more to Canada's economy. Broadband is the tool they need to push growth and prosperity in their communities and that will be good for the country as a whole.

Minister, we need your support to make the Gigabyte project a reality and fix the rural/urban connectivity divide now and for the future. It is the right thing to do and we hope you will join us in this critical endeavour.

We look forward to hearing from you.

Yours sincerely,



Warden Debbie Robinson
County of Renfrew
warden@countyofrenfrew.on.ca

c. Prime Minister Trudeau

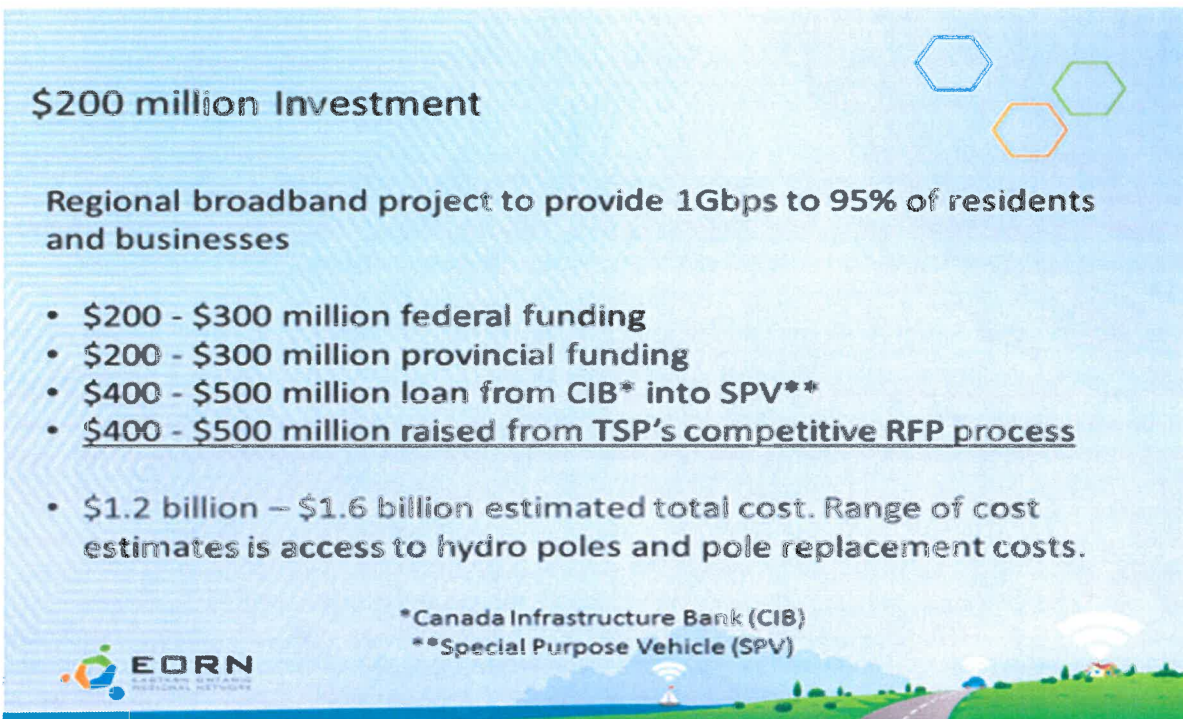
Cheryl Gallant, MP, Renfrew-Nipissing-Pembroke

John Yakabuski, MPP, Renfrew-Nipissing-Pembroke and Minister of Natural Resources and Forestry

Eastern Ontario Regional Network

Renfrew County Local Municipalities

EOWC /EORN Gigabyte Broadband Project






\$200 million Investment

Regional broadband project to provide 1Gbps to 95% of residents and businesses

- \$200 - \$300 million federal funding
- \$200 - \$300 million provincial funding
- \$400 - \$500 million loan from CIB* into SPV**
- \$400 - \$500 million raised from TSP's competitive RFP process
- \$1.2 billion – \$1.6 billion estimated total cost. Range of cost estimates is access to hydro poles and pole replacement costs.

*Canada Infrastructure Bank (CIB)
**Special Purpose Vehicle (SPV)





EORN Broadband Analysis


County Staff Presentation

July 14, 2020

July 21, 2020



Agenda

- 
- Package Overview
 - EORN Broadband Analysis
 - Solution costing by county
 - ISED Supply Comparison
 - Other Programs
 - EORN 1 Gig Proposal Update
 - Next Steps



Package Overview

- Generic Presentation giving overview of the Broadband Analysis
- Specific details for each of the 13 EOWC members
 - PDFs of the county specific maps
 - Excel spreadsheet with financials and metrics
- EORN Broadband Primer – additional background info

Due to the file sizes,
will provide a link to cloud file system called sync.com



Confidentiality of the included Material

- Material in the Presentation can be shown publicly
- Data used to develop the analysis is confidential for several reasons:
 - MPAC contract for parcel data
 - TSP detailed coverage information (supply data)



The Reality of Getting to 50/10 Mbps

CRTC National Standard

- 90% of all Canadians have access to 50/10 Mbps by December 2021

EORN 2019 analysis shows

- 46% of EOWC rural homes and business have access to 50/10 Mbps
- 63% of homes and business have access to 50/10 Mbps if the EOMC municipalities are included

Long way to go in EO to meet the CRTC Objective



EORN Analysis

EORN developed analysis for two different models:

50/10

- Design a model that will provide 50/10 Mbps service with mixture of wireline (1 Gbps capable) and wireless (50/10 Mbps capable) – pushing wireline out as far as reasonable

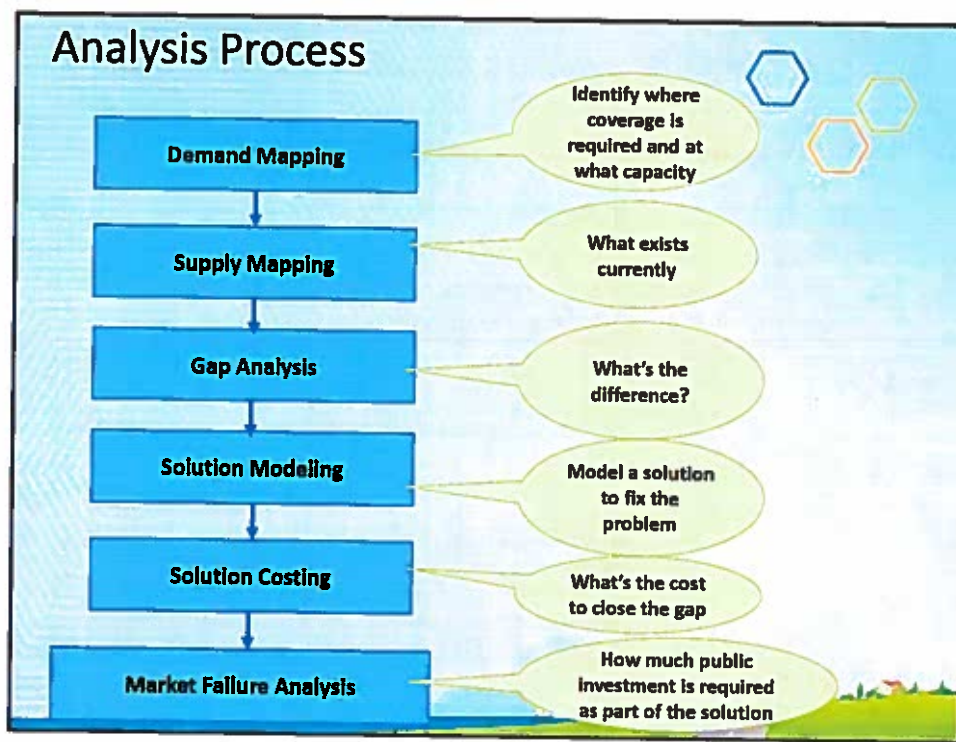
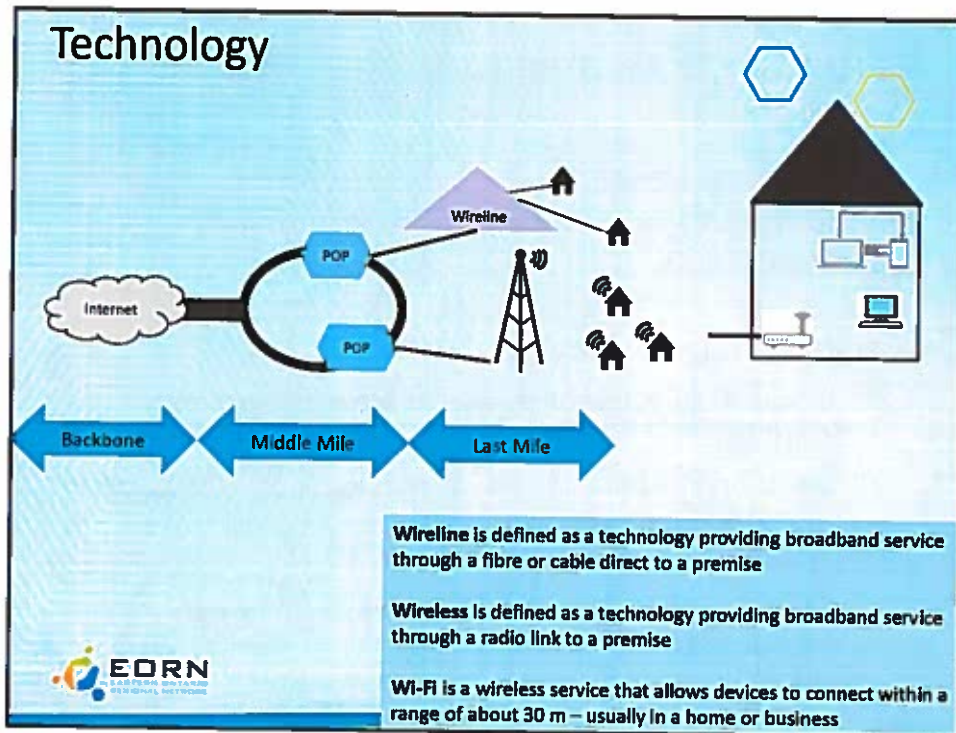
1 Gig

- Design a model that will provide a wireline service capable of 1 Gbps

Wireline is defined as a technology providing broadband service through a fibre or cable direct to a premise

Wireless is defined as a technology providing broadband service through a radio link to a premise





Demand Mapping - Coverage



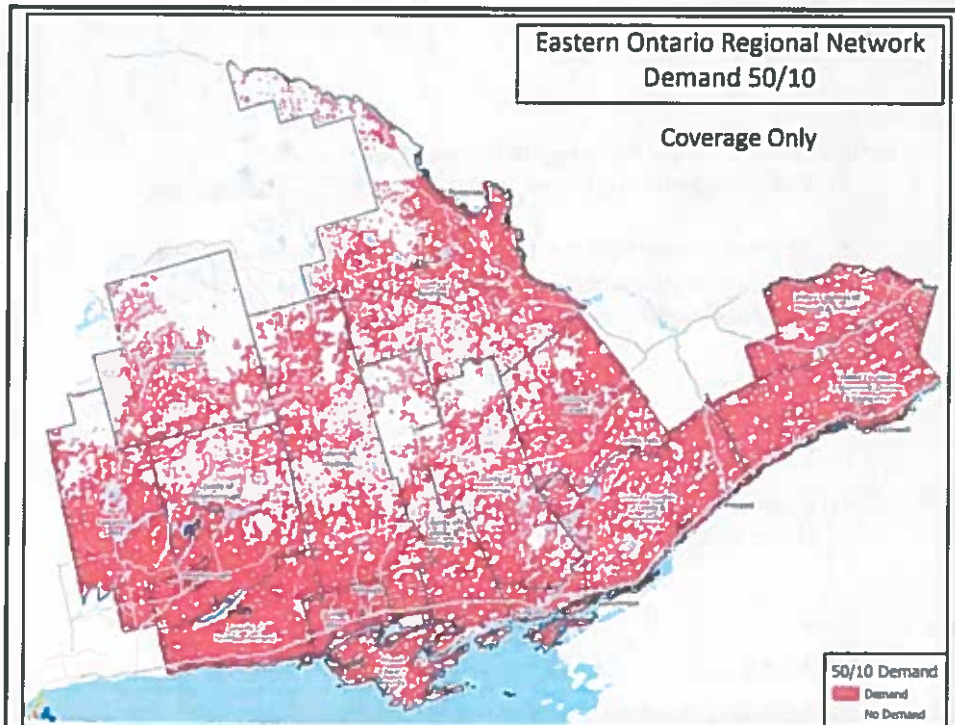
Demand is modelled for Premises (households, businesses, facilities)

- **Coverage** - where they are located
- **Capacity** that each premise would use projected to 2027

EORN mapped where **coverage** is required by

- Used MPAC & Teranet data (2019)
- Identifying what MPAC parcels require broadband coverage
- Included households, businesses, arenas, facilities
- Same coverage for both 50/10 model and 1 Gig Model

EORN used a 1 km by 1 km grid for mapping purposes



Demand Mapping - Capacity

Demand consist of

- Coverage - where they are located
- Capacity –what they use
- **Capacity is modeled based on**
 - industry traffic profiles including time of day usage
 - population growth across the region
 - Usage characteristics per premise type
 - Number of devices per premise
 - Usage based on mixed wireline and wireless services for 50/10 model
 - Usage based on wireline (1 Gbps capable) for 1 Gig model
 - Projected to 2027



Capacity Modeling

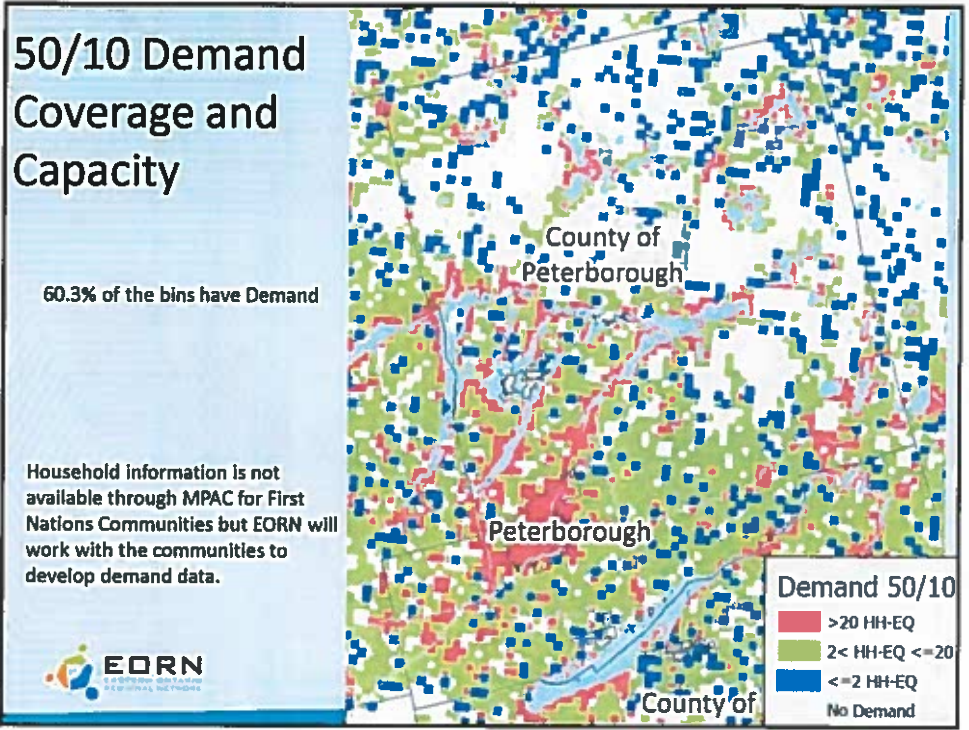
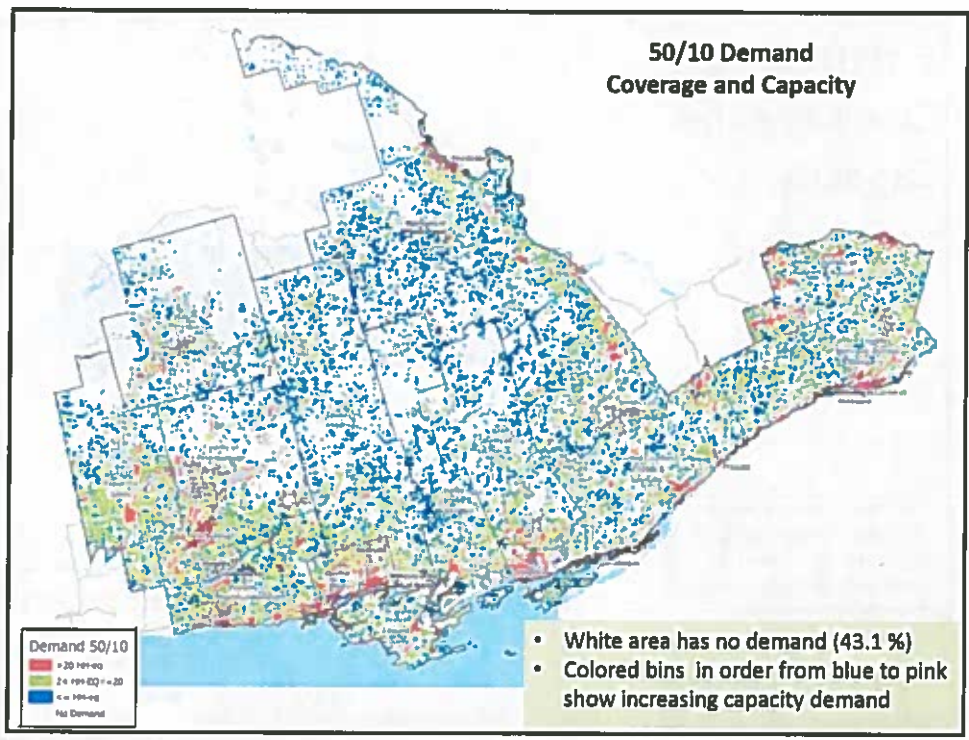
Calculated for each bin in the region the total Mbps at peak

- Values range from 0 to over 12,000 Mbps for the 50/10 model
- To show visually took the approach of equivalencing the bin to the capacity demand of a household (HH-EQ), and allocating into 4 groupings


	>20 HH-EQ
	2 < HH-EQ <= 20
	<= 2 HH-EQ
	No Demand

- Usage is higher in 1 Gig model and so is the HH-EQ factor (15.25 vs 6.92)






50/10 Demand Coverage and Capacity



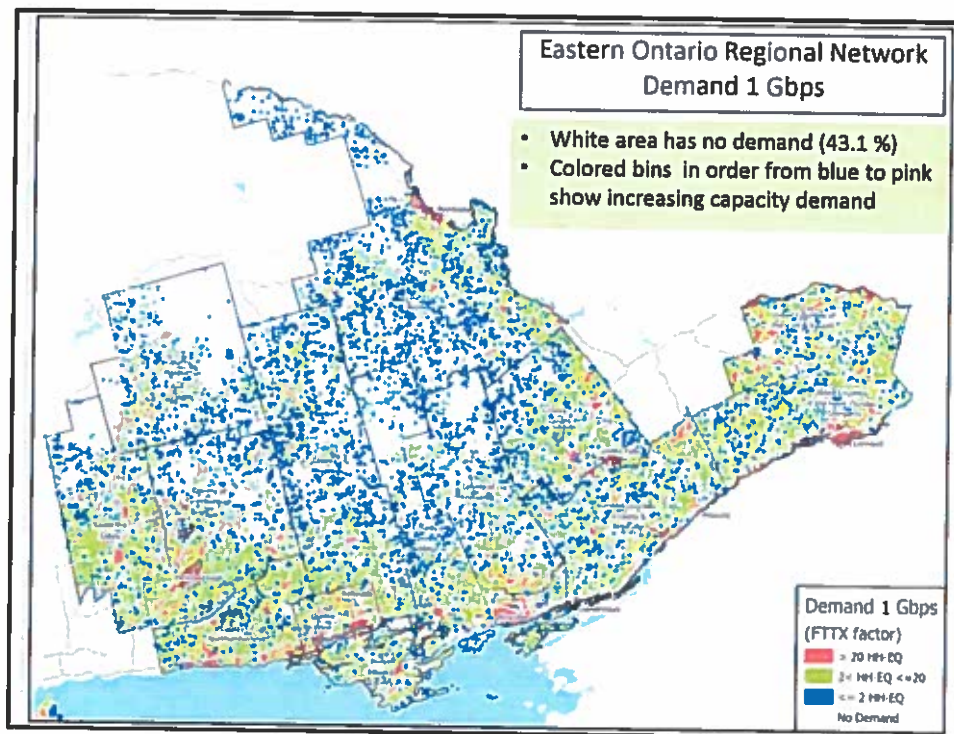
Insert Screen Capture of your county specific map with filename
5010 Demand_ County of *yourcounty*

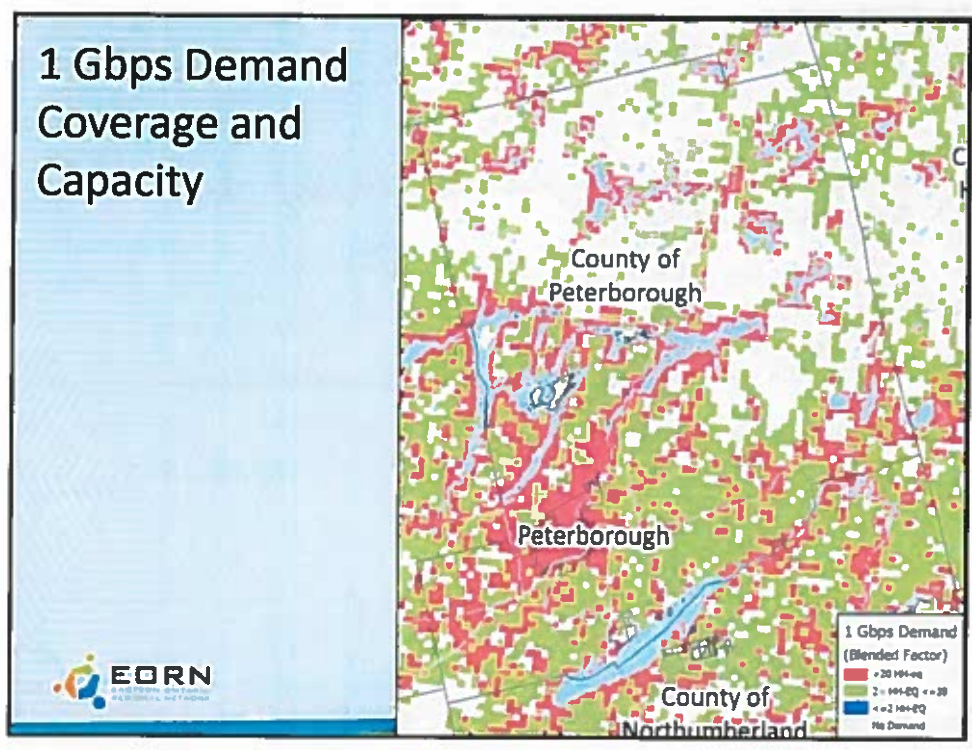
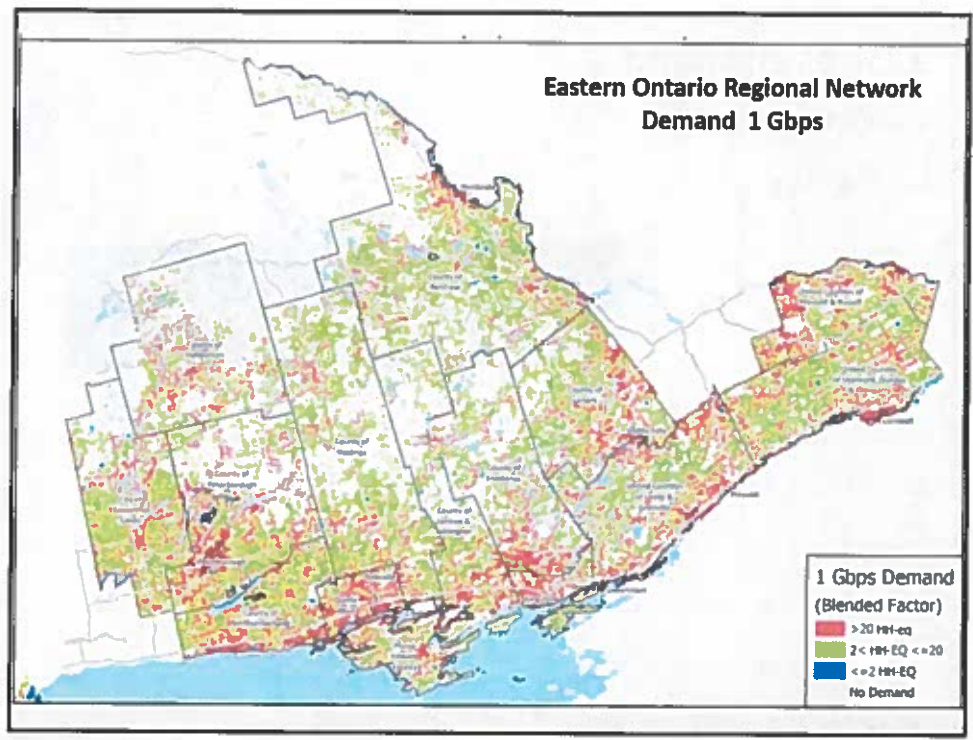
Household information is not available through MPAC for First Nations Communities but EORN will work with the communities to develop demand data.



Demand 50/10

- >20 HH-EQ
- 2 < HH-EQ <=20
- <=2 HH-EQ
- No Demand





1 Gbps Demand Coverage and Capacity

Insert Screen Capture of your county specific map with filename

1Gbps Demand(Blended Factor)_County of *yourcounty*



Supply Mapping

Supply mapping is identifying where existing coverage for services at a variety of speeds is available

Ideally it includes:

- All TSPs in region
- All technologies (Fibre, wireless, DSL, Cable....)
- Details about backhaul and transport (important for capacity)

Requires detailed mapping from the TSPs



EORN Supply

- Interviews held with most of the major and medium size TSPs in the region
- Received data from several TSPs of varying qualities
- EORNs assumptions as of Spring 2019
 - Continued rollout of additional coverage and capacity ongoing for all TSPs (including Bell's WTPP and FTTH, and Xplornet's CTI programs)
 - Likelihood of an actual EORN project not till 2023 (post Cell Gap)
- **Sufficient quality to develop a coverage and capacity supply model for the region**



Solution Details

EORN developed costing for two different solutions:

50/10

- 95% coverage of region's demand with up to 50/10 Mbps service
- minimum 75% of the region's demand was served by wireline solution (1 Gbps capable)
- minimum of 90% of the county's demand up to 50/10 Mbps service (combination of wireline or wireless)

1 Gig

- 95% coverage of region's demand with coverage assuming 1 Gig capable (1 Gbps capable)

Both solutions are only a model

- did not do a road by road design of the network
- Made assumptions of cost based on premise density, road lengths



Discussion of Coverage Definitions

For a resident – it means that they have the service they want at their location

From a project perspective its more complicated:

- Coverage across the region or by county
- Coverage of what?
 - Demand including capacity (HHEQ)
 - Premise count
 - Household count
 - Area (Bin count)
- Determining coverage
 - If centroid of bin touches the coverage shape, is 100% of bin covered?
- How to count?
 - At bin level or at point level

Discussion about the complexity



EORN Cost Estimates

- 50/10 Mbps to 95% of the EOWC demand
 - \$500 million to \$750 million
- 1 Gbps to 95% of the EOWC demand
 - \$1.2 billion to \$1.6 billion

Key variable in range of cost estimates is access to utility poles and pole replacement costs (\$20 to \$30 per meter of fibre)

Based on \$30 per meter for fibre



Solution Costs -Peterborough County

	Total HH-E	Existing % HH-E Served (2019)	Design % HH-E Served	Design % HH-E wireline served	Design % HH-E wireless served
50/10					
County	40,943	32.3%	91.2%	70.5%	20.7%
EOWC	769,122	62.7%	96.7%	76.0%	20.7%
1 Gbps					
County	37,538	26%	95 %	95 %	n/a
EOWC	657,628	59%	95%	95%	n/a

	Total HH-E	Middle Mile Cost \$	Last Mile Wireline Cost \$	Last Mile Wireless Cost \$	Total Cost \$	Subsidy % required
50/10						
County	4,679,641	70,341,179	9,992,500	85,013,319	70.4%	
EOWC	76,461,225	455,791,392	199,238,861	731,491,478	72.5%	
1 Gbps						
County	8,002,897	144,420,617	n/a	152,423,514	75.5%	
EOWC	93,513,155	1,488,926,377	n/a	1,582,439,531	77.8%	



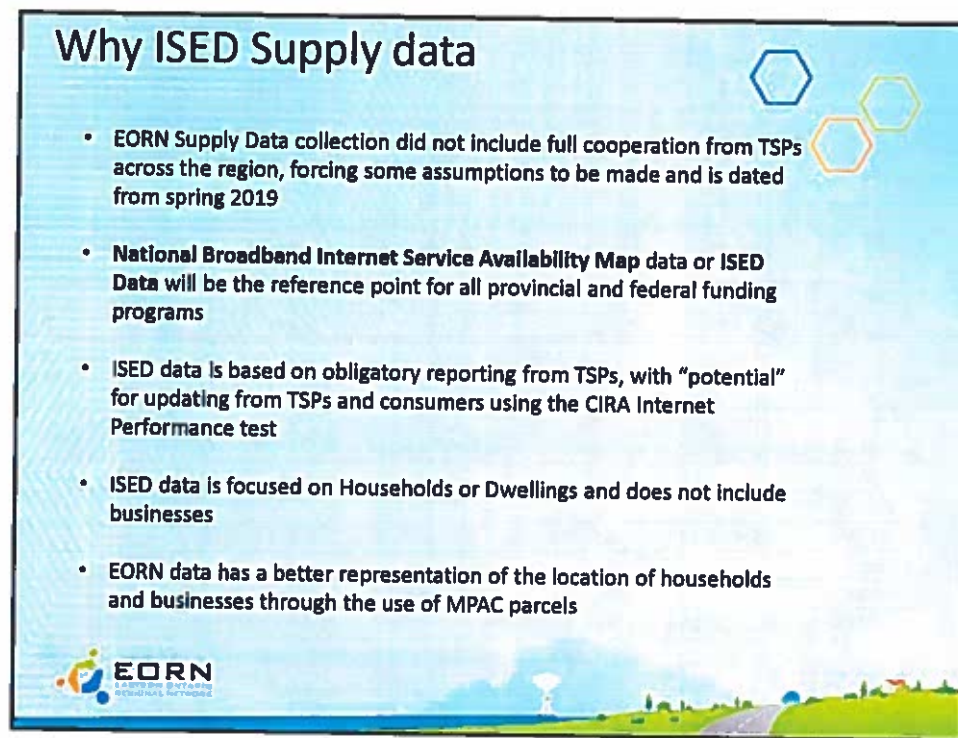
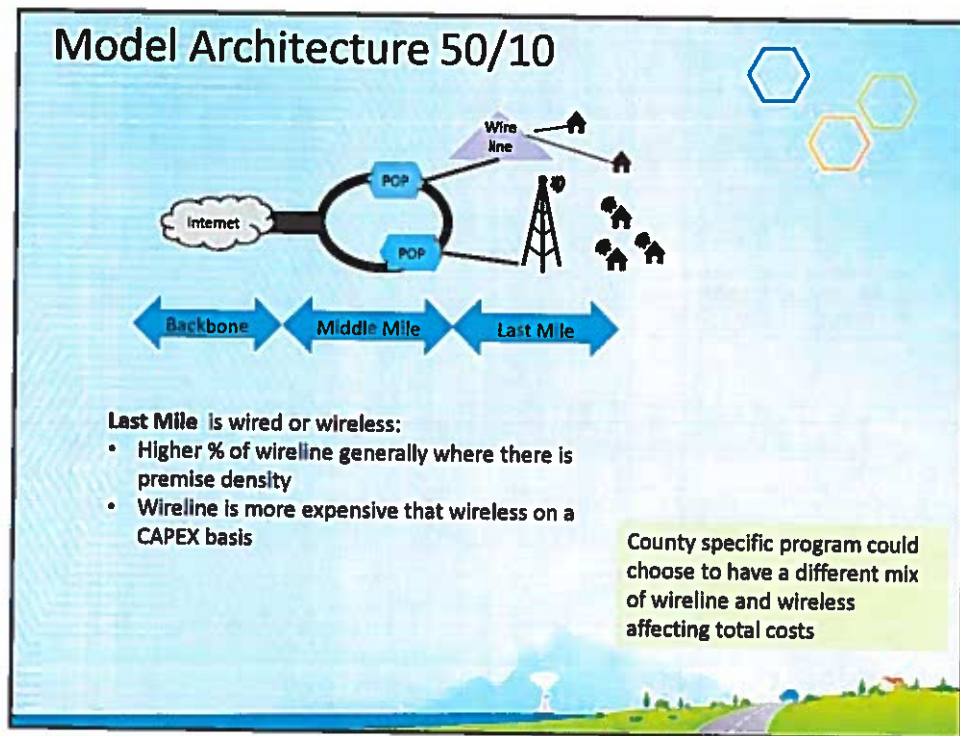
Solution Costs – your county

	Total HH-E	Existing % HH-E Served (2019)	Design % HH-E Served	Design % HH-E wireline served	Design % HH-E wireless served
50/10					
County					
EOWC	769,122	62.7%	96.7%	76.0%	20.7%
1 Gbps					
County					n/a
EOWC	657,628	59%	95%	95%	n/a

	Total HH-E	Middle Mile Cost \$	Last Mile Wireline Cost \$	Last Mile Wireless Cost \$	Total Cost \$	Subsidy % required
50/10						
County						
EOWC	76,461,225	455,791,392	199,238,861	731,491,478	72.5%	
1 Gbps						
County				n/a		
EOWC	93,513,155	1,488,926,377	n/a	1,582,439,531	77.8%	




County specific data in excel spreadsheet



ISED Supply Data



ISED methodology

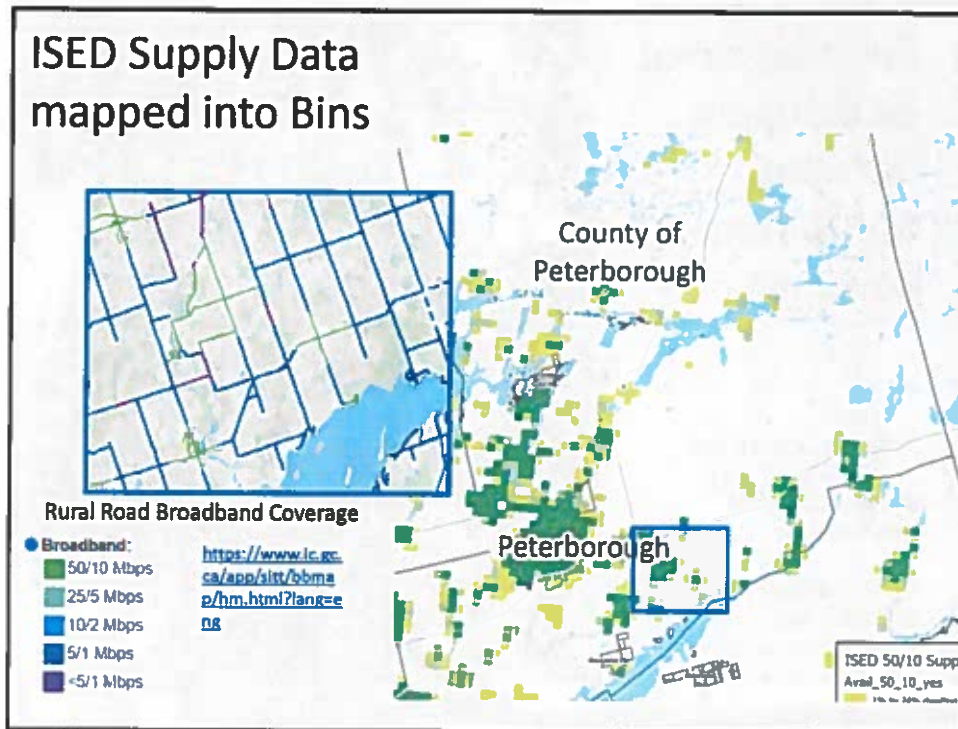
- ISED maps dwelling counts from census block data into distributed points along the road network (~ 250m apart)– each point (PHH) may have 0 to many dwellings associated with it.
- TSPs are obligated to submit coverage information on an annual basis to the CRTC and is used by ISED for coverage information
- Each PHH has a value indicating whether the following service threshold is available at that location:
 - 50/10 Mbps or greater
 - 25/5 Mbps or greater
 - 10/2 Mbps or greater
 - 5/1 Mbps or greater
 - <5/1 Mbps

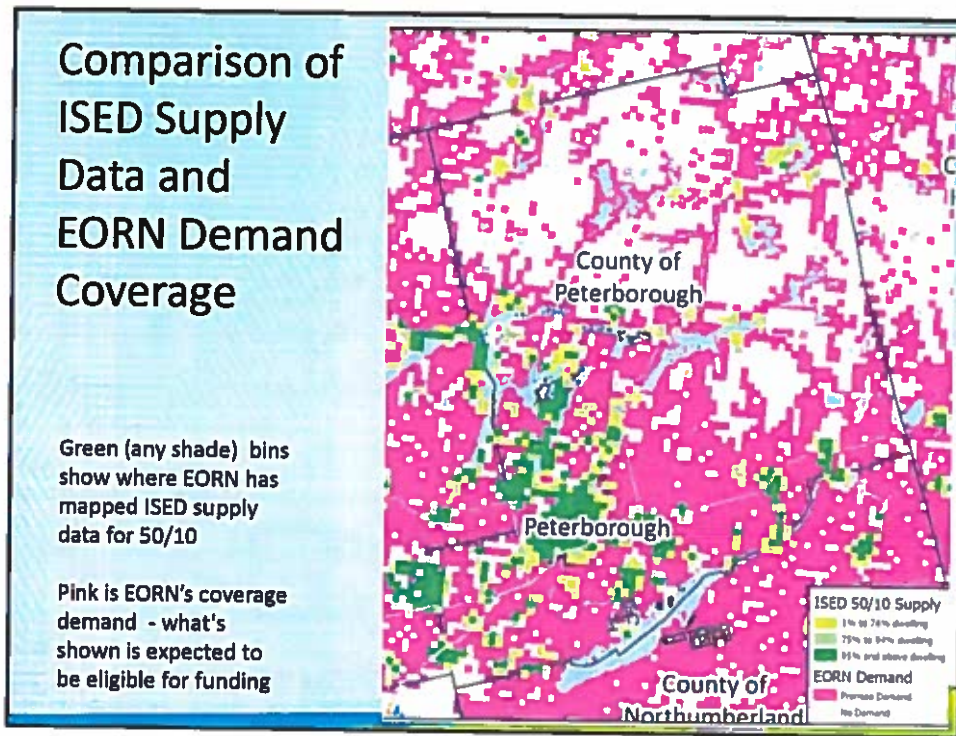
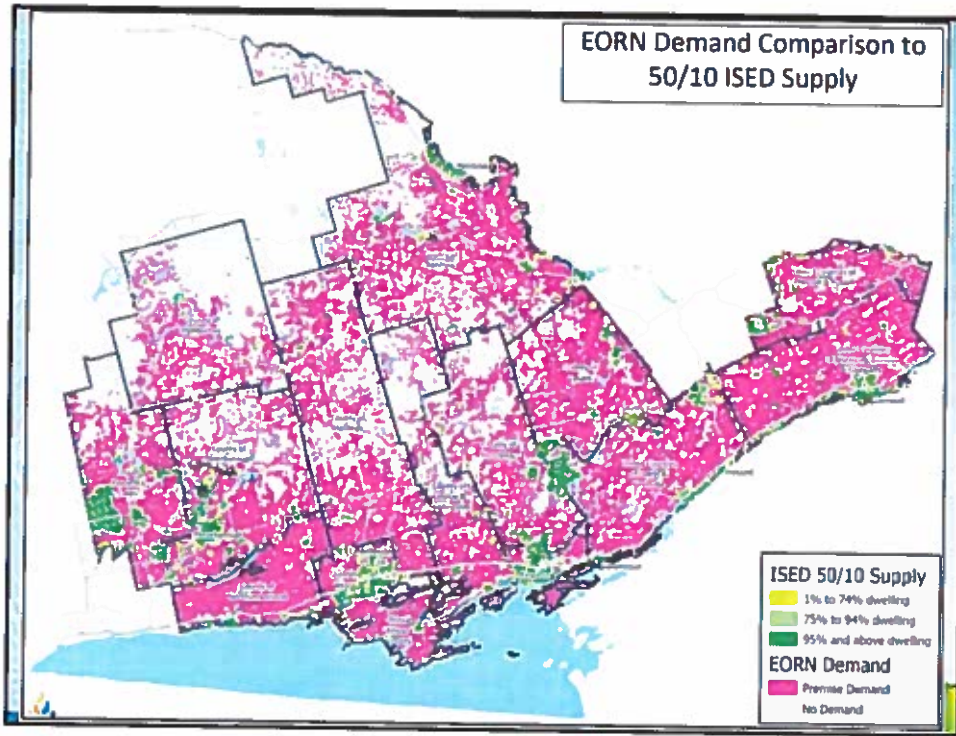


EORN ISED Analysis

- Counted the dwellings associated with the PHH located in a 1 Km grid, and the number of dwellings covered by 50/10 or greater
- Show bins where the % of dwellings are covered
 - 95% or higher
 - 75% to 94%
 - >0% to 74%
 - No service





Comparison of ISED Supply Data and EORN Demand Coverage



Insert Screen Capture of your county specific map with filename

5010 Demand – ISED Comparison_County of yourcounty

Green (any shade) bins show where EORN has mapped ISED supply data for 50/10

Pink is EORN's coverage demand - what's shown is expected to be eligible for funding

Use of ISED Data



- Rural Road Broadband Coverage will replace hexagons
 - Previously if one HH has service, the entire hex is served and not eligible for funding
- Expect that the Rural Road Broadband Coverage will determine eligibility in some way – but program details are not yet available



- Rural Road Coverage:
- Broadband:**
 - 50/10 Mbps
 - 25/5 Mbps
 - 10/2 Mbps
 - 5/1 Mbps
 - <5/1 Mbps
- 50/10 Mbps coverage:**
 - >75% to 100%
 - >50% to 75%
 - >25% to 50%
 - >0% to 25%

Area Information	Layer Selector
operating in this area:	
Cable	Fiber
Satellite	Mobile
Home	High capacity

Improving Connectivity in Ontario (ICON)

1/2

- \$150 M Ontario-wide program to improve BB and cell in underserved and unserved communities
- Telecom companies, or municipal governments, or Indigenous communities or non-profits or partnerships
- 1 partner must have telecom operating experience
- must deliver minimum speeds of 50/10
- Projects that propose speeds slower than 50/10 must demonstrate the ability to provide 50/10 within five years of project completion
- Eligible areas determined by ISED's Rural Road Broadband Coverage data - very flexible description



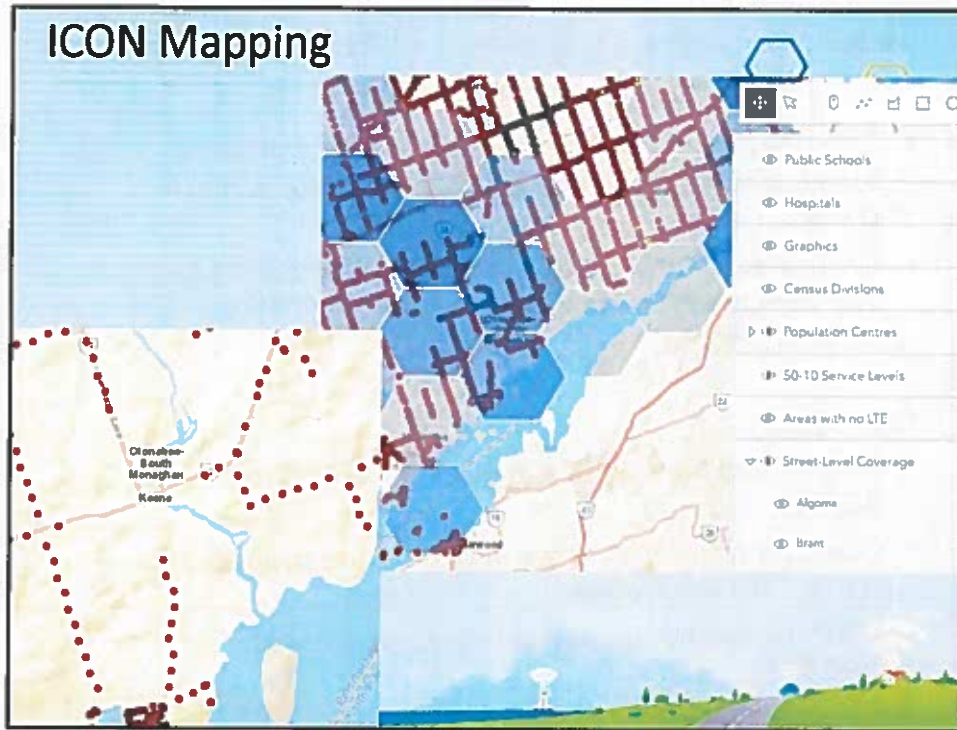
EORN will not apply

- Focus on Gig regional project
- \$150 M available compared to our \$750 M estimate

ICON Program - part 2

- Province may contribute up to 25% of total eligible project costs
- Can stack other funding sources such as Universal Broadband Fund
- Two Intakes
 - First Intake
 - Stage 1: August 21, 2020 application
 - Stage 2: November 28, 2020 (details design & financials)
 - April 2, 2021 Notice of award (~7 months)
 - 2nd Intake
 - Stage 1: Early winter 2020-2021
 - Spring 2022 Notice of award
- Applications through Transfer Payment Ontario portal





Universal Broadband Program

Universal Broadband Fund

- \$1 B over 10 years
- "Expected to launch in spring 2020"
- Telecom companies and ??
- No details on eligibility

EORN
Energy, Oil, and Natural Resources

Together We Can Make a Difference

- On Friday May 29, 2020 the EOWC endorsed and directed EORN to pursue a 1 Gig project for eastern Ontario
- On Thursday June 4, 2020 the EORN board endorsed and directed EORN to pursue a 1 Gig project for eastern Ontario

Next Steps

- EORN could have an RFP in place for EOWC region by August 2020
- Could potentially leverage infrastructure proposed for EORN Cell Gap Project
- EORN model can be replicated across Canada



QUESTIONS?



The Corporation of the Township of Bonnechere Valley

Box 100, 49 Bonnechere Street East
Eganville, Ontario K0J 1T0



RESOLUTION

Dated this 14th day of July 2020

MOVED BY: Brent Patrick

SECONDED BY: Merv Buckwald

Whereas the outbreak and rapid global spread of COVID-19 in 2020 has shocked the global economy, disrupted financial markets and caused economic and social hardships for families, business-owners, workers and communities across Ontario.

And Whereas the long-term economic implications of COVID-19 are highly uncertain;

And Whereas the Ontario government is taking the first steps in a made-in-Ontario plan for growth, renewal and economic recovery;

And Whereas Ontario's recovery plan will help boost the province's economic recovery, create thousands of jobs, put more opportunities within reach of businesses, get infrastructure projects built faster, and improve the quality of life in every community across the province;

And Whereas the Government of Canada provides significant financial support to provincial and territorial governments on an ongoing basis to assist them in the provision of programs and services through the Canada Health Transfer (CHT), the Canada Social Transfer (CST), Equalization and Territorial Formula Financing (TFF) of which Ontario's share should be 38%;

And Whereas the Government of Canada also provides financial support for joint infrastructure funding of Broadband, Roads, Bridges and Green Energy;

And Whereas the The Government of Canada is expediting the transfer of this year's federal Gas Tax funding to municipalities;

Now therefore be it resolved that the Township of Bonnechere Valley hereby requests that the Federal Government expedite all transfers to the Province of Ontario for 2020 to support the province's economic recovery, create thousands of jobs, put more opportunities within reach of businesses, get infrastructure projects built faster, and improve the quality of life in every community across the province;

RETURN TO AGENDA

And Further that a copy of this resolution be send to the Right Honourable Justin Trudeau, Prime-Minister of Canada, Honourable Bill Morneau, Finance Minister, Honourable Doug Ford, Premier of Ontario, Honourable Steve Clark Minister of Municipal Affairs, Honourable Rod Phillips, Minister of Finance, Honourable John Yakabuski MPP Renfrew-Nipissing-Pembroke, MP Cheryl Gallant, Renfrew-Nipissing-Pembroke, the County of Renfrew and all local tier municipalities, AMO and FCM.

CARRIED


MAYOR Jennifer Murphy

Recorded Vote Requested:

Jennifer Murphy _____
Brent Patrick _____
Tim Schison _____

Jack Roesner _____
Merv Buckwald _____

RETURN TO AGENDA

Office of the
County Warden



August 12, 2020

Hon. Christine Elliott
Deputy Premier and Minister of Health
5th Floor, 777 Bay Street
Toronto, ON M7A 2J3
Christine.elliott@pc.ola.org

Dear Minister Elliott:

I am sending this letter as a follow up to the letter I sent to MPP John Yakabuski on June 19, 2020, in which you were copied, regarding the County of Renfrew and the Township of South Algonquin's desire to have the Renfrew County Virtual Triage and Assessment Centre (RC VTAC) maintained as a virtual model for primary healthcare for residents who do not have a family doctor or can not access their physician.

RC VTAC was created in response to Premier Ford's directive to create assessment centres to test people with COVID-19 symptoms. In a County, where much of our population resides in rural and remote areas, a stationary centre would not serve our needs. Instead, an unprecedented collaboration between public health, primary care, hospitals, and community paramedics resulted in a virtual centre, staffed by nurse practitioners and family physicians, supported by administrative personnel and community paramedics.

While it met the need of providing access to testing for COVID-19, one of our other objectives was to protect the surge capacity of our hospitals. In our area there are tens of thousands of people who do not have access to primary care. When these folks are ill they crowd into the emergency departments of our local hospitals. Walk-in clinics are nonexistent in Renfrew County.

Within days of RC VTAC expanding its mandate to include people who do not have a family doctor or who could not access their family doctor, emergency room visits began to decline. For example, our Pembroke Regional Hospital dropped from an average of 120 visits per day to 80. People who had no access to a doctor for years, now had episodic care. I have been involved in family physician recruitment for 14 years and I have witnessed what can happen to people who do not have basic healthcare. It is devastating and it is heartbreaking. RC VTAC, in the midst of a pandemic, is meeting the healthcare needs of our community.

While I am the first to acknowledge that RC VTAC is not a replacement for regular primary health care from a family physician, there is no doubt it is offering a service long denied people due to the critical shortage of family doctors within the County of Renfrew.

RETURN TO AGENDA

Population analysis from the 2016 census plus data from IntelliHeath Ontario puts Renfrew County's population at 107,756. Through the dedicated work of a group of primary care physicians who personally contacted their colleagues, the following information has been gleaned. We have 77 active family physicians who in total have rostered 82,450 patients with nurse practitioners rostering another 2,070 for a total of 84,520. We believe these figures are dependable, which means that 23,236 residents are without a family physician or nurse practitioner.

We have also learned, through this exercise, that five physicians plan to leave their practice in the next two years, two others are considering retirement. These seven physicians will impact approximately 10,000 patients. There are another six indicating that they may leave within five years affecting another 5,000 patients. At present in the City of Pembroke, a long-practicing physician is set to abruptly close his practice, leaving between 4,500 and 5,000 patients unattached to primary care. Another Petawawa physician has just given notice this week that he will cease practicing on November 1, 2020. He has 900 patients.

These numbers are daunting, and as the Warden and a physician recruiter, I believe everything possible must be done to at least provide basic healthcare to these people. Failing to do so will be a local health-care crisis of unprecedented proportions. We can prevent this from occurring, in part, if we work together ensuring RC VTAC continues beyond the COVID-19 pandemic.

RC VTAC has a significant role to play in how we address this situation. It can offer care for non-urgent cases in an efficient, cost-effective manner. It can prevent an easily treatable illness from becoming a full-blown emergency and it can offer hope and comfort where none presently exists.

Your government, through VTAC, can protect vulnerable populations in Renfrew County and across the province, where a shortage of family physicians is having a damaging effect on the health and wellbeing of Ontarians. Previous governments have placed physician recruitment at the doorstep of municipalities. The creation of Health Care Connect, did little if anything to deal with this crisis. Communities cannot sit idly by and watch the health of family, friends and neighbours deteriorate without trying to help. I believe no government wants this to happen.

With your support and with government funding VTAC can continue. Emergency rooms will not be clogged by non-emergency patients, and treatable minor illness can be dealt with before they become health issues requiring hospitalization and exacerbating Ontario's ever-increasing hallway medicine epidemic.

Minister, I am respectfully asking you to consider meeting with the County of Renfrew, South Algonquin and their health-care partners in order for us to give you a more comprehensive report on RC VTAC. I look forward to the opportunity and will await what I hope to be a favourable response.

Sincerely,



Warden Debbie Robinson
County of Renfrew

RETURN TO AGENDA

- c: Premier Doug Ford, Province of Ontario
- Hon. Merrilee Fullerton, Minister of Long-Term Care
- Hon. John Yakabuski, Minister of Natural Resources and Forestry
- Association of Municipalities Ontario
- Rural Ontario Municipal Association
- Dr. Cushman, Medical Officer of Health, Renfrew County and District Health Unit
- Eastern Ontario Wardens' Caucus
- Eastern Ontario Mayors' Caucus
- Mr. Renato Discenza, Transitional Regional Lead, Ontario Health East, LHIN
- Dr. Richard Johnson, Pembroke Regional Hospital
- Dr. Declan Rowan, Petawawa Centennial Family Health Centre
- Dr. Jonathan Fitzsimon, Chief of Medicine, Arnprior Regional Health
County Council
- County of Renfrew Local Municipalities
- Mayor Michael LeMay, City of Pembroke
- Mayor Jane A. Dumas, Township of South Algonquin

Chief Administrative
Officer/Clerk



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

August 27, 2020

To All Local Municipalities in Renfrew County
And The City of Pembroke

Dear Mayors, Councillors and CAOs:

On August 26, 2020, the Council of the Corporation of the County of Renfrew adopted the following resolution:

“THAT County Council endorse the Virtual Triage and Assessment and Centre (VTAC); AND FURTHER THAT all related documentation be forwarded to the local municipalities and to the City of Pembroke for support.”

The Renfrew County Virtual Triage Assessment Centre is an unprecedented collaboration of stakeholders. Recent statistics show that 24,000 people in the County of Renfrew and City of Pembroke do not have a family doctor and an additional three physicians are closing their practice, which will result in many more residents without a doctor. VTAC provides access to healthcare to everyone in need of assistance and must remain a viable option for provision of health services in the County of Renfrew.

Recently, the County of Renfrew met with the Eastern Ontario Wardens’ Caucus where they provided unanimous support for the continuation of the Renfrew County Virtual Triage and Assessment Centre (RC VTAC) model.

The Provincial Government has signaled that changes are being contemplated that could put the current RC VTAC service in jeopardy. Key elements of the RC VTAC model are the continuation of funding for Community Paramedics and Medical Receptionists as well as the continuation of Session Fee Codes for Primary Care Physicians. Chief Nolan, Director of Emergency Services is actively participating in numerous Ontario Health Advisory Committees who are planning and recommending options for the Province to consider for implementation in September/October 2020.

Attached is the presentation that was made to the Eastern Ontario Wardens’ Caucus, as well as a letter sent by Warden Robinson to the Minister of Health for your information.

Your municipality’s support would be appreciated. Thank you.

Sincerely,

Paul V. Moreau
Chief Administrative Officer/Clerk
pmoreau@countyofrenfrew.on.ca
Attachment

RETURN TO AGENDA

**RENFREW COUNTY VIRTUAL TRIAGE AND ASSESSMENT CENTRE (RC VTAC)
A HEALTH PARTNERS COLLABORATIVE**



1

**RC VTAC
PARTNERS**



2

BACKGROUND:

- Hospitals, Public Health, Paramedics and Primary Care sites in Renfrew County, supported by Ontario Health East, funded by the Province of Ontario collaborated to establish a Virtual Triage and Assessment Centre for Renfrew County.
- The County of Renfrew, like municipalities across Eastern Ontario are challenged by geography and distributed population settlement patterns. The Township of South Algonquin, in the District of Nippising has been included in the scope of RC VTAC service delivery.
- This model of a Virtual Triage and Assessment Centre has been developed to meet the challenges of this unique sub-urban and rural geography with an aim of reducing 911 Paramedic Service utilization, reduced Paramedic transportation of persons to hospital and to reduce the incidence of unnecessary/or avoidable presentation to local hospitals.

3

PURPOSE:

TO PROMOTE PRIMARY CARE CAPACITY AND PRACTICE DELIVERY SOLUTIONS IN RESPONSE TO THE COVID-19. PRIMARY HEALTH CARE PROVIDERS ENHANCE VIRTUAL TRIAGE, ASSESSMENT AND TREATMENT OPTIONS FOR SICK PATIENTS.

How is currently works: Where a resident of Renfrew County does not have a primary care provider (i.e., unattached patient) or is unable to reach their primary health care provider RC VTAC has:

1. Established a “virtual centre” promoting the use of a “one number to call” for **virtual triage**, assessment and treatment options from health care practitioners and support staff.
2. Served residents of Renfrew County who have primary care medical needs so that they can be assessed and guided on how to best receive care dependent on their needs.
3. Placed a special emphasis on supporting persons exhibiting symptoms of COVID-19, attached and unattached to a primary care provider, with the goal of safely managing their care needs in the community, triaging their acuity and managing a range of care options.

4

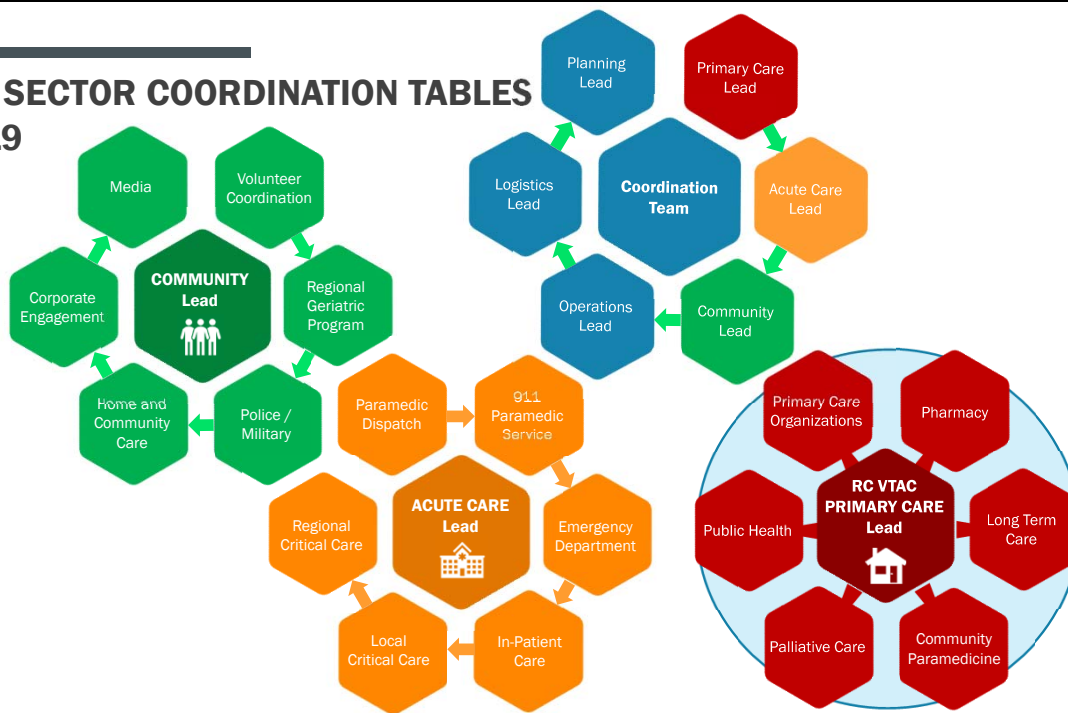
RETURN TO AGENDA

PROVIDE PRIMARY CARE PHYSICIANS & COMMUNITY PARAMEDICS TO ASSESS PATIENTS USING THE FOLLOWING MODALITIES:

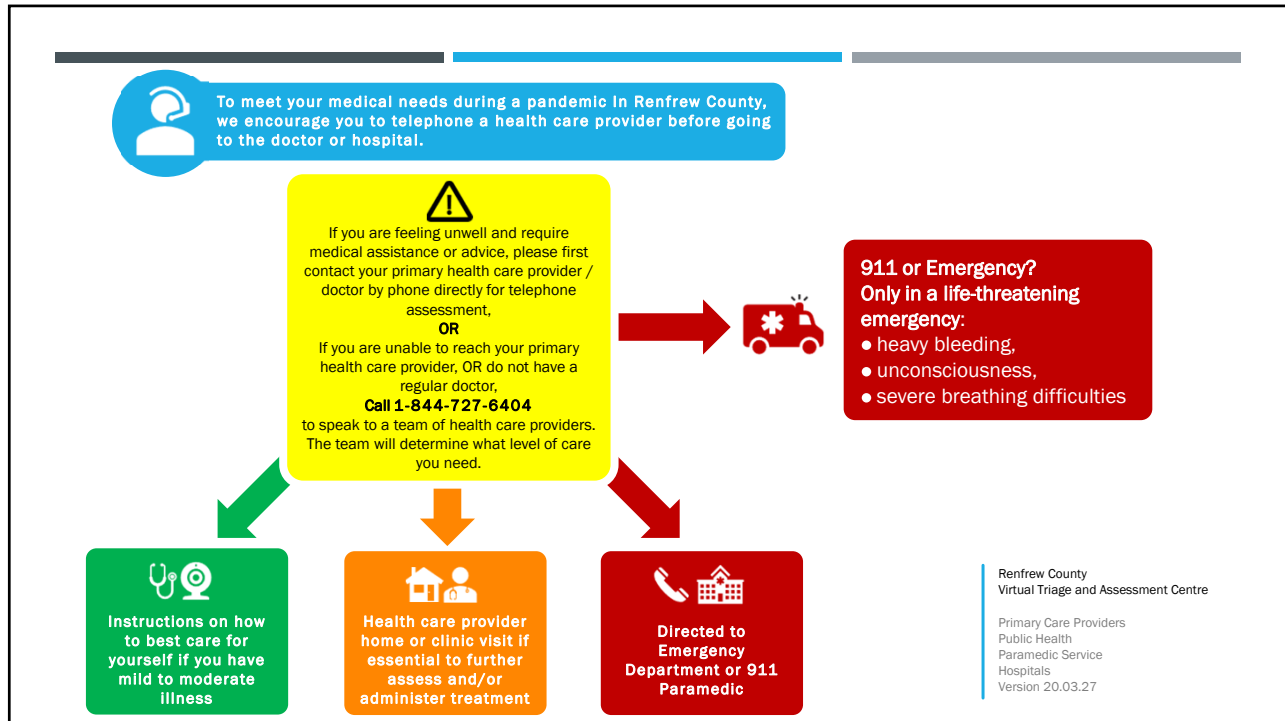
- Patient registration, system navigation and COVID testing requisitions prepared over the phone.
- Phone visit and or video with patient with a Physician and family health team support.
- In-home assessment and diagnostic testing is completed by Community Paramedics for patients who require further interventions and / or ongoing monitoring.
- Remote monitoring and alerting may be established by Community Paramedics for patients who require additional supports to safely remain in the home.
- Referrals may be made to the Acute Primary Care Service of the RC VTAC, Public Health or other community agency as required ie. Family Health Team, Mental Health staff, 211, Nurse Practitioners, Regional Geriatric Program & Palliative Care Team integration.
- Provide a barrier free solution that ensures timely access to primary care for all residents of Renfrew County. This service also provides 24/7 consultation between primary care physicians and paramedics to provide appropriate 911 patients better care options at home.
- Minimizes the use of PPE or swabs in traditional settings such as a static assessment centre while still providing hands on care, assessment and continuous remote monitoring, where warranted.

5

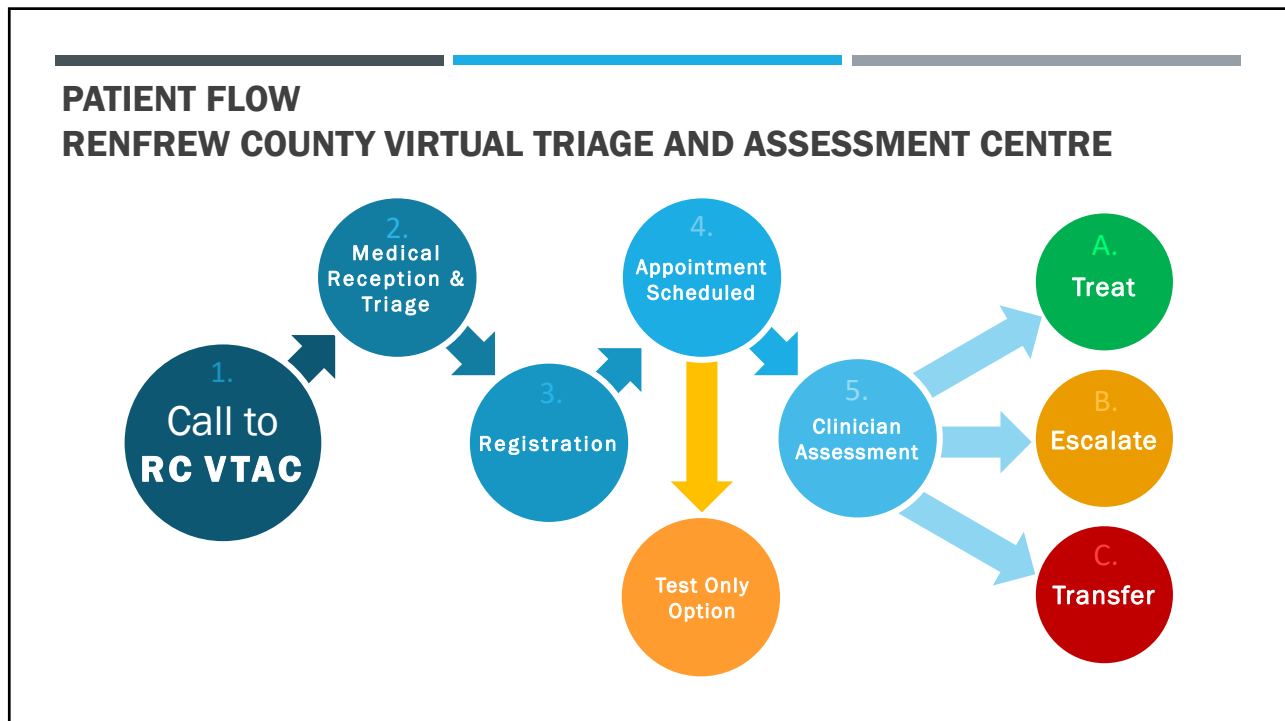
HEALTH SECTOR COORDINATION TABLES COVID 19



6

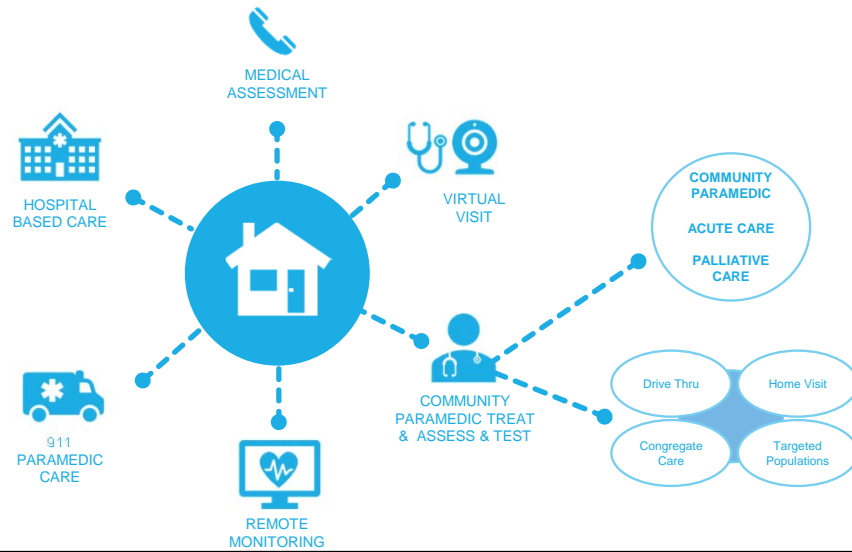


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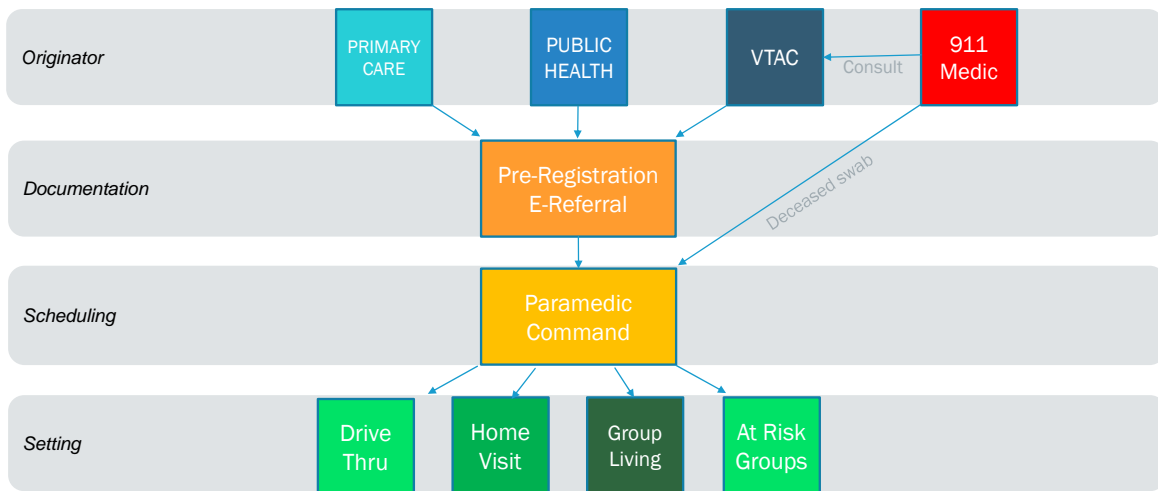
8

RENFREW COUNTY VIRTUAL TRIAGE AND ASSESSMENT CENTRE:



9

RC VTAC – COVID19 SWAB REQUEST FLOW ISSUE



10

RESOLUTION:

Whereas COVID-19 has required municipalities to address access to primary health care for all residents (due to either a lack of primary physicians or the closure or reduced hours of family physician offices); ensure testing of asymptomatic and symptomatic people; and protect hospital emergency department's surge capacity;

Whereas the need to meet these priorities in a large rural setting required an innovative solution resulting in a Virtual Triage and Assessment Centre (VTAC) model being adopted rather than a static assessment centre;

Whereas VTAC resulted in a significant reduction in 911 calls, unnecessary emergency room visits, the elimination of hallway medicine, and created access to primary care for thousands of residents without a family doctor – 46 per cent of Canadians who consulted a physician, did so virtually (CMA/Abacus Data Survey);

Whereas the concept of Virtual Triage and Assessment (VTAC) has the potential of addressing the EOWC priority for improved access to Long Term Care for seniors by supporting them to age at home;

Whereas VTAC also supports the EOWC priority to improve broadband services in rural eastern Ontario as an essential component for an improved health-care system;

Therefore be it resolved that the EOWC supports the County of Renfrew in its efforts to establish a permanent Virtual and Triage Assessment Centre AND Further that the EOWC recommends that the Minister of Health make permanent the billing codes that would allow the creation of VTAC in communities across Eastern Ontario. And Further that EOWC send a letter in support for the continuation of VTAC and its potential of addressing the needs of rural residents to the Premier, Minister of Health and Minister of Long Term Care.

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2020-34

BEING A BY-LAW TO ADOPT SECTION J OF THE TOWNSHIP'S CORPORATE POLICIES

WHEREAS The Council for the Corporation of the Township of Horton deems it expedient to establish policies;

WHEREAS The Municipal Act S.O. 2001, c 25, Section 5(3), as amended provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by by-law;

AND WHEREAS Council desires to adopt a fully reviewed Section J of the Corporate Policies;

NOW THEREFORE the Council of the Corporation of the Township of Horton hereby **ENACTS AS FOLLOWS:**

1. **THAT** the Council of the Corporation of the Township of Horton adopt Section J of the Township of Horton's Corporate Policies hereto attached as Appendix "A".
2. **THAT** By-law 2008-12 be repealed in its entirety.
3. **THAT** this By-Law shall come into force and take effect immediately upon the passing thereof.
4. **THAT** this By-law shall not be interpreted to contradict or violate any statute or regulation of the Province of Ontario.
5. **BE IT FURTHER ENACTED**, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

READ a first and second time this 1st, day of September, 2020.

READ a third time and passed this 1st, day of September, 2020.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2020-35

BEING A BY-LAW TO ADOPT SECTION T OF THE TOWNSHIP'S CORPORATE POLICIES

WHEREAS The Council for the Corporation of the Township of Horton deems it expedient to establish policies;

WHEREAS The Municipal Act S.O. 2001, c 25, Section 5(3), as amended provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by by-law;

AND WHEREAS Council desires to adopt a fully reviewed Section T of the Corporate Policies;

NOW THEREFORE the Council of the Corporation of the Township of Horton hereby **ENACTS AS FOLLOWS:**

1. **THAT** the Council of the Corporation of the Township of Horton adopt Section T of the Township of Horton's Corporate Policies hereto attached as Appendix "A".
2. **THAT** this By-Law shall come into force and take effect immediately upon the passing thereof.
3. **THAT** this By-law shall not be interpreted to contradict or violate any statute or regulation of the Province of Ontario.
4. **BE IT FURTHER ENACTED**, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

READ a first and second time this 1st, day of September, 2020.

READ a third time and passed this 1st, day of September, 2020.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

**THE CORPORATION OF THE
TOWNSHIP OF HORTON**

BY-LAW NO 2020-36

**BEING A BY-LAW TO ESTABLISH TARIFF OF
FEES FOR THE TOWNSHIP OF HORTON FOR
SERVICES.**

WHEREAS Councils of local municipalities are empowered by Section 391 of the Municipal Act, R.S.O. 2001 to establish by-laws. Without limiting sections 9, 10 and 11, those sections authorize a municipality to impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control. 2006, c. 32, Sched. A, s. 163 (1).

AND WHEREAS Section 69 of the Planning Act, R.S.O. 1990, as amended, provides that the Council of a Municipality may by by-law prescribe a tariff of fees for planning matters;

AND WHEREAS Section 35 of the Municipal Act, R.S.O. 2001 permits a municipality to pass by-laws removing or restricting the common law right of passage by the public over a highway and the common law right of access to the highway by an owner of land abutting a highway;

AND WHEREAS the Corporation of the Township of Horton deems it necessary and desirable to regulate the construction and alteration of entranceways, private roads, or other facilities that permit access to Township Roads and to provide for the issuing of permit related thereto;

AND WHEREAS Part X, Section 100(4) of the Ontario Environmental Protection Act provides that a municipality designated by regulations has the right to compensation from the owner of a pollutant and the person having control of the pollutant for all reasonable cost and expense incurred in acting under subsection (1);

AND WHEREAS the Corporation of the Township of Horton deems it desirable to adopt a schedule of Fees for inspections and other services provided by the Fire Department of the Municipality;

NOW THEREFORE the Council of the Corporation of the Township of Horton deems it expedient to enact a by-law to establish a tariff of fees as follows:

- 1) The fees and charges set out on the attached Schedules are hereby imposed and ratified. Set out as follows:

Building and Septic Fees	Schedule "A"
Waste Site Fees	Schedule "B"
Planning Fees	Schedule "C"
Draft Agreement for Planning	Schedule "D"
Administration/Miscellaneous Fees	Schedule "E"
Recreation Fees	Schedule "F"
Fire Department Fees	Schedule "G"
Transportation Fees	Schedule "H"

- 2) All fees and charges set out in this by-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.

RETURN TO AGENDA

- 3) In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
- 4) Council does hereby delegate to the CAO/Clerk and/or the Finance Manager of The Township of Horton, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.
- 5) This By-law shall come into force and effective upon passing.

THAT upon recommendation of the Treasurer and approval of Council, all Fees and Charges established in this By-law may be adjusted annually on the 31st of December in each year commencing on the 31st of December 2019, in accordance with Statistics Canada Consumer Price Index and rounded up to the nearest dollar in Schedules A, B, C, D, E, F, G and H and/or cents in Schedule A;

BE IT FURTHER ENACTED, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

AND BE IT FURTHER ENACTED, that this by-law comes into effect September 2, 2020 unless otherwise stated.

AND BE IT FURTHER ENACTED, that by-law 2019-22 be repealed.

Read a First and Second Time this 1st day of September, 2020.

Read a Third Time and Passed this 1st day of September, 2020.

MAYOR David M. Bennett

CAO/Clerk Hope Dillabough

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "A" to By-Law 2020-36

BUILDING AND SEPTIC FEES

(All permits must be paid for and in the owner's possession within 30 days of being notified by the municipality or the permit may be revoked.)

<u>Type</u>	<u>Fee</u>
Minimum Fee	\$ 100.00
Residential Building	.55/sq.ft.
Farm Building	.20/sq. ft. min \$100.00
Decks	\$ 100.00
Accessory Bldg/Garages	.40/sq.ft.
Additions to Residential Buildings	.55/sq.ft.
Mobile Home	.25/sq. ft.
Alterations & Renovations	.55/sq. ft.
Swimming Pool	\$ 100.00
Commercial/Industrial Buildings/Additions	.40/sq.ft.
Demolition	\$ 100.00
Transmitter Tower – 30 feet and under and include Windmill	\$ 2,000.00
Transmitter Tower – over 30 feet and include Windmill	\$ 5,000.00
Solar Panel (With Council's Approval)	Per Property Class
Commencing Construction without a Permit	Twice Building Fee
Outdoor Wood Burning Appliance	\$ 100.00
Additional Inspection	\$ 100.00
Additional Inspection after 4 Years of Permit Issued	\$ 400.00
Occupancy Permit or Final Inspection	\$ 100.00
Change of Use	Applicable Rate plus \$200.00
Plumbing & Repair	Included in fees above
Consent Application Fees (septic comments)	\$ 100.00/application
Revision or Renewal of Permit	\$ 100.00
Cancellation of Permit	80% Refund at application stage 60% Refund if Permit Issued
Compliance Letter	\$ 100.00
Class 2 (grey water)	\$ 300.00
Class 3 (cess pool)	\$ 300.00
Class 4 (leaching or filter bed)	\$ 400.00
Class 5 (holding tank)	\$ 350.00
Engineered System	\$ 350.00

**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "B" to By-Law 2020-36**

WASTE SITE FEES

(Vehicles are to be assessed by the Attendants at the Landfill Site,
and tipping fees must be paid prior to dumping load.)

<u>Type</u>	<u>Fee</u>
Special Opening of Site (Accompanied by an attendant – minimum 1-hour charge)	\$ 40.00
Garbage Tags (sold at office)	\$ 2.00
Garbage Bags taken to Landfill Site	\$ 2.00/bag or attach Garbage Tag purchased at office
Metal – White Goods (Freon must be removed and Fridge must be tagged)	No charge
Half-Ton Vehicle, or Half-Ton Trailer or Passenger Van	\$ 20.00
Half-Ton Vehicle or Passenger Van with Half-Ton Trailer	\$ 40.00
One-Ton Vehicle	\$ 40.00
Tandem Axle Dump Trucks	\$ 18.00/cubic meter
Tri-Axle Dump Trucks	\$ 18.00/cubic meter
Tractor Trailer Trucks	\$ 18.00/cubic meter
Roll-Off Bins	\$ 18.00/cubic meter
Garbage Packer Load – (half load or more)	\$ 300.00
Garbage Packer Load – (half load or less)	\$ 150.00
Soil Contaminated with Fuel Oil	\$ 65.00/cubic meter
Construction/Demolition/Fire Clean Up - Unsorted	\$ 300.00 per load plus \$20.00/cubic meter
Construction and Demolition - Separated	\$ 18.00/cubic meter
Construction and Demolition – Mechanically Ground	\$ 16.00/cubic meter
Passenger Tire up to 16"	Free or \$3.00 with attached rim
Tires 17" to 24.5"	Free or \$9.00 with attached rim
Tires Over 24.5"	Free or \$25.00 with attached rim
Over 6'	Free or \$25.00 with attached rim
Blue Box - Large	\$ 6.00
Restocking Fee (Purchases of more than 5 items)	15%
Economy Mulch	\$10.00/cubic meter \$20.00/single axle trailer \$40.00/double axle trailer \$120.00/tandem load \$140.00/tri-axle load

**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "C" to By-Law 2020-36**

PLANNING FEES

<u>Type</u>	<u>Fee</u>
Zoning Amendment Application	\$ 200.00 plus County of Renfrew Application fee
Official Plan Amendment Application	\$ 200.00 plus County of Renfrew Application fee
Minor Variance Application	\$ 450.00
Site Plan Control Application	\$ 500.00
Site Plan Control Offences	\$ 1,000.00 per incident
Subdivision Development Application	\$1,000.00 with a \$5,000.00 deposit for Professional Cost Recovery (up to the agreement stage)
Planner – Hourly Rate	Cost Recovery
Lawyer – Hourly Rate	Cost Recovery
Engineer – Hourly Rate	Cost Recovery
Engineering Technician – Hourly Rate	Cost Recovery
Planning Technician – Hourly Rate	Cost Recovery
Secretary – Hourly Rate	Cost Recovery
Special Council Meeting	\$ 350.00
Zoning Compliance	\$ 60.00
Planning Comment – Hourly Rate	\$ 50.00
Subdivision Compliance Report	\$ 50.00
Zoning By-law Text and Schedules	\$ 50.00
Sale of Land	Appraisal plus costs.
Severance Application	\$ 200.00

Agreement for Draft Plan of Subdivision, Certain Severance Applications, Zoning By-law Amendments on Specific Questions or Concerns raised by the Owners is Schedule "D" to By-law 2020-36.

**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "D" to By-Law 2020-36**

AGREEMENT FOR DRAFT PLAN OF SUBDIVISION/CERTAIN SEVERANCE
APPLICATIONS/ZONING BY-LAW AMENDMENTS/CERTAIN OMB HEARINGS
AND ON SPECIFIC QUESTIONS OR CONCERNS RAISED BY THE OWNERS

THIS AGREEMENT MADE in duplicate this ___ day of _____, 20 .

B E T W E E N:

Hereinafter called the "OWNERS"

OF THE FIRST PART

A N D:

THE CORPORATION OF THE TOWNSHIP OF HORTON

Hereinafter called the "CORPORATION"

OF THE SECOND PART

WHEREAS the Owners are seeking to obtain approval for a _____

_____ with the Corporation:

AND WHEREAS in order to undertake such review it will be necessary for the Corporation to employ the services of its Lawyer, Planner, Engineer, and Township personnel, and the Owners have agreed to reimburse the Corporation for the fees incurred for retaining such professional advice whether or not such proposal is proceeded with.

NOW THIS INDENTURE WITNESSETH that in consideration of the premises and the sum of ONE (\$1.00) DOLLAR now paid by the Corporation to the Owners, the Owners hereby covenant and agree with the Corporation that notwithstanding whether the above noted proposal receives approval and is proceeded with, the Owners shall pay to the Corporation an amount equal to all Planning, Engineering and Legal Fees, and all administrative costs and disbursements incurred by the Corporation for reviewing the proposal, for advice with regard to the proposal, for the preparation of any agreements in connection therewith and for the supervision of any part of the site to which to proposal relates: and the Owners shall deposit with the Corporation the sum of _____ prior to the signing of this Agreement on account of such fees and disbursements. Copies of the account of such fees and disbursement shall be delivered to the Owners forthwith upon receipt of such accounts from the Corporation's Planners, Engineers and Solicitors. Said amount will be deducted from the deposit. The Owners agree that there will be no interest paid on account of any deposit held by the Corporation under this agreement.

When the total professional fees and disbursements equal the deposit, all work of the Township shall stop on the project until the Owner deposits a further _____ to cover additional fees and disbursements. The deposit shall thereafter be increased in increments of _____ until the decision is final or the work is completed as the case may be. The Owner agrees to have on deposit upon registration of any Plan of Subdivision, Five Thousand Dollars (\$5,000.00) to cover engineering, legal and planning fees which may accrue after such registration.

The Owners and/or the Corporation may stop work on the proposal at any time by notifying the Corporation and/or the Owners in writing to this effect. In the event that work is stopped by the Owners and/or the Corporation, the Owners are responsible for all fees and expenses incurred to the date at which written notice was given.

When the proposal has been reviewed and completed or rejected or stopped and all such accounts rendered, the Corporation shall refund to the Owners the remainder of the deposit.

THIS AGREEMENT shall ensure to the benefit of and be binding upon the Parties hereto and their respective successors and assigns.

THE AGREEMENT shall not derogate from any requirements, financial or otherwise, established by agreements pursuant to Section 41, 51 or 53 of the Planning Act, R.S.O. 1990, c.P. 13.

IN WITNESS WHEREOF, the Corporation has hereunto affixed its Corporate seal duly attested to by the hands of its proper signing officers duly authorize in that behalf. The Owners have hereunto affixed its Corporate seal duly attested to the hands of its proper signing officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED)
)
)
) _____
) per:
)
)
) THE CORPORATION OF THE
) TOWNSHIP OF HORTON
)
) _____
) MAYOR
)
) _____
) CAO/CLERK

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "E" to By-Law 2020-36

ADMINISTRATION FEES

<u>Type</u>	<u>Fee</u>
Septic Search	\$ 50.00
Photocopy	\$.25/copy
Tax Certificate	\$ 35.00
Duplicate Tax Receipt or Tax Bill	\$ 5.00
Map - County	\$ 5.00 (plus HST)
Map - Township	\$ 10.00 (plus HST)
Request for Information - Application	\$ 5.00 (plus HST)
Request for Information – Search Time	\$ 15.00/¼ hour (plus HST)
Request for Information – Record Preparation	\$ 15.00/¼ hour (plus HST)
Integrity Commissioner Review (Staff No Charge)	\$ 150 per grievance, 50%, returned if successful
Lottery License (Valley Heritage Radio fees waived in lieu of free Horton Corner Advertising)	3% of prize value
Facsimile – Transmit	\$ 2.00 (plus HST)
Facsimile – Receive	\$ 2.00 (plus HST)
Admin Fee under Line Fences Act	\$ 200.00 (plus HST) plus a \$ 300.00 deposit
Returned Payment Charge	\$ 25.00 (plus HST)
Township Flag	\$ 45.00 (plus HST)
Township Golf Shirt	\$ 25.00 (plus HST)
Township Coffee Mug	\$ 6 each of 2 for \$10 (plus HST)
Tax Sale Tender Package	\$ 25.00 (plus HST)
Tax Sale Process	\$ 150.00 (plus HST) plus costs
CAO/Clerk	Cost Recovery (plus HST)
Treasurer/Tax Collector	Cost Recovery (plus HST)
Deputy Clerk	Cost Recovery (plus HST)
Clerk Receptionist	Cost Recovery (plus HST)
Custodial	Cost Recovery (plus HST)
Dog Licenses – Before March 31 st	\$ 20.00 first dog \$ 25.00 second dog
Dog Licenses – After March 31 st	\$ 25.00 first dog \$ 30.00 second dog
Replacement Tag	\$ 5.00
Kennel License	\$ 60.00 plus \$5.00 tag per dog
Civic Address Number Fee	\$ 75.00

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "F" to By-Law 2020-36
RECREATION FEES

<u>Community Hall Rental</u>	<u>Fee</u>
Hourly Rental	\$ 25.00 (plus HST)
Half Day (2 to 4 hours; ends by 5 pm)	\$ 100.00 (plus HST)
Half Day Conference Room (2 to 4 hours; ends by 5 pm)	\$ 75.00 (plus HST)
Full Day (5 to 8 hours; ends by 5 pm)	\$ 150.00 (plus HST)
Full Day Conference Room (5 to 8 hours; ends by 5 pm)	\$ 125.00 (plus HST)
Funeral Reception	\$ 100.00 (plus HST)
Fundraising - Township	No Charge
Evening (after 6 pm)	\$ 225.00 (plus HST)
Castletford/Balsam Hill/Lochwinnoch Women's Inst's.	\$ 100.00 (plus HST)
Township of Horton Church Group	One free rental per year
Decoration Rental (evening prior to rental, booked after Jan 1 2018)	\$ 40.00 (plus HST)
<u>Community Hall Fees</u>	<u>Fee</u>
Use of Kitchen (Includes Stove but Not Dishwasher)	\$ 100.00 (plus HST)
Dish Rental	\$ 2.50 per place setting (plus HST)
Corkage Fee	\$ 4.00/bottle (plus HST)
Alcohol – (Beer/Liquor per unit)	\$ 4.50 (includes HST)
Alcohol – (Cooler/Wine/Craft Beer per unit)	\$ 5.50 (includes HST)
Alcohol – (Other Specialty Drinks)	\$ 6.00 (includes HST)
Pop/Water (per unit)	\$ 1.00 (includes HST)
Damage/Cleaning Deposit (returned if hall is OK after)	\$ 500.00 (Prepaid VISA)
Event Advertising – Community Board	\$ 25.00 (plus HST)
<u>Ice Rental</u>	<u>Fee</u>
Adult Shinny Season Pass or Season Pass	\$ 25.00/person (plus HST)
Shinny Hockey	\$ 2.00/person (includes HST)
Hourly Ice Rental	\$ 65.00 (plus HST)
Family Skate/Public Skating	Donation
Broomball	\$ 35.00/person (plus HST)
Recreational Ice Hockey (per person/per season)	\$100.00 Adult is plus HST
Rink Board Advertising (sign owner provides)	\$500.00 setup (plus HST) \$250.00 annual after (plus HST)
<u>Other Recreation Fees</u>	<u>Fee</u>
Boat Launch (Season Pass) <i>(Residents are allowed two free launches per season in order to launch and pick up at beginning and end of season.)</i>	\$ 45.00 Non Resident \$ 35.00 Resident
Boat Launch (Day Pass)	\$ 8.00
(All boat launch passes will be plus HST effective January 1, 2019)	
Boat Launch – Fine If No Pass	\$ 30.00
Euchre (per person/per evening)	\$ 4.00 (includes HST)
Dance Admission	\$ 10.00 (includes HST)
Volleyball (per person)	\$ 30.00 (plus HST)
Aerobics/Zumba/Fitness/Shuffle Board/Individual Sports (per person/class)	\$ 5.00 (plus HST)
Pickle Ball	\$3.00/Class \$20.00/Season (Punch Card System) (plus HST)
Flag Football	\$ 30.00
Advertising in Horton Corner (Private Events Only)	Cost Recovery (plus HST)
Dance Lessons	Rate as per annual agreement
Soccer Registration	\$60.00/person
Catering Fees	Established by Committee - Varied (plus HST)
Fundraising Events	Established by Committee – Varied (meals plus HST)
Horton Hoedown	Established by Committee (plus HST)

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "G" to By-Law 2020-36
FIRE DEPARTMENT FEES

Item	Column 1 Short Form Wording	Column 2 Provision creating or defining offence	Column 3 Set fine
1	Set, Maintain or allow an Open Air Fire during Fire Season	2.1 (a)	\$450.00
2	Set, Maintain or allow an Open Air Fire without a Permit	2.1 (b)	\$450.00
3	Burn Prohibited Materials	2.1 (c)	\$250.00
4	Impede visibility public thoroughfare	2.1 (d)	\$250.00
5	Set or maintain Open Air Fire R1 Zone	2.1 (e) (i)	\$250.00
6	Set or maintain Open Air Fire MHP Zone	2.1 (e) (i)	\$250.00
7	Set or maintain Open Air Fire LSR Zone	2.1 (e) (i)	\$250.00
8	Set or maintain an oversize Open Air Fire	2.1 (e) (ii)	\$250.00
9	Set or maintain an Open Air Fire within 10 meters of a building or wooded area	2.1 (e)(iii)	\$250.00
10	Set or maintain an Open Air Fire within 5 meters of flammable material	2.1 (e)(iv)	\$250.00
11	Burn restricted materials, no special permission	2.1 (f)	\$450.00
12	Burn grass or leaf litter	2.2	\$250.00
13	Burn Household Waste or Prohibited Materials in a Burn Barrel or Incinerator	2.3	\$250.00
14	Burn materials in a Burn Barrel or Incinerator in Fire Season	2.3 (a)	\$250.00
15	Burn Household Waste or Prohibited Materials in an Outdoor Furnace	2.4 (a)	\$450.00
16	Set or maintain Open Air Fire underage supervision	3.1 (a)	\$250.00
17	Set or maintain Open Air Fire no fire control measures on site	3.1 (b)	\$250.00
18	Set or maintain Open Air Fire non approved times	3.1 (c)	\$250.00
19	Set or maintain Open Air Fire adverse burning conditions	3.1 (d)	\$250.00
20	Campfire not set or maintained in an Approved Pit	3.2	\$250.00
21	Set or maintain an Open Air Fire during a level 1 (yellow rating) fire ban	4.2	\$450.00
22	Set or maintain an Open Air Fire during a level 2 (red rating) fire ban	4.3 (a)	\$450.00
23	Set, maintain or allow any Campfires during a level 2 (red rating) fire ban	4.3 (b)	\$450.00
24	Set, maintain or allow any fire in any Burn Barrel or Incinerator during a level 2 (red rating) fire ban.	4.3 (c)	\$450.00

Schedule of Fees

1. Fees to respond to and investigate a complaint in regard to a possible violation under Section 2.0 about Open Air Fire/Bonfire
 - a. Fee of \$75.00 per response payable by the permit holder or person setting, maintaining or allowing such fire to be lit if the complaint is substantiated
 - b. Fee of \$75.00 per response payable by the complainant if the complaint is not substantiated
 - (i) Fee may be waived at the discretion of the investigator if in their opinion the complaint was reasonable and made in good faith but investigation showed no violation under any section of this by-law had occurred.

2. Cost Recovery Fees:
 - a. Dispatch of Fire-fighters - (to be calculated at \$25 per hour for a minimum of 2 hours per fire fighter responding to the scene and calculated on one half hour increments thereafter).
 - b. Dispatch of Fire Response vehicles actively involved in an emergency response. - First hour (or part thereof) \$450.00 per vehicle, each additional half hour \$225.00 per vehicle.
 - c. Actual costs incurred by the Township for additional firefighting support from other outside agencies.
 - d. Actual costs incurred by the Township to replace consumables.
 - e. A 15% Administration charge shall be added to the Cost Recovery Fees calculated in clauses 2 a., 2 b., 2 c. and 2 d. set out above.

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "H" to By-Law 2020-36

TRANSPORTATION FEES

All operator and cost recovery rates are subject to the following:

1. "Regular Hours of Work" – "Regular Hours of Work" shall mean Monday to Friday 7:00 am to 3:30 pm excluding Statutory Holidays as stated in Township Policy. Summer hours may apply.
2. "Outside Regular Hours" – "Outside Regular Hours" of work shall mean any hours worked beyond those hours defined as Regular Hours of Work. Regular Hours of Works rate is one and half times the regular rate.
3. "Emergency Rate" – "Emergency" means a serious, unexpected, or unforeseen combination of circumstances and often dangerous situation requiring immediate action, need for assistance or relief. Emergency rate is three times the regular rate.

Note: All cost recovery rates below are deemed to be at the regular hours of work rate unless outside regular hours or emergency rates apply.

<u>Type</u>	<u>Fee</u>
Entrance Permits (One Time Inspection) (Security Deposit of \$350, Increase to \$750.00 If a Culvert is Required, Deposit Returned After Final Inspection)	\$ 150.00
Additional Inspections for Entrance Permits	\$ 100.00
Tile Drain and Utility Road Crossing Permit	\$ 500.00 deposit plus Fees to Recover Reasonable Costs of the Municipality for works.
Sale of Used Culverts/Work Requests etc.	Cost Recovery
Private Road & Driveway Grading	As Per Policy T-01

Note: All municipal equipment shall be operated by municipal employees at the unit rate plus cost recovery rates stated below.

Excavator	\$ 82.00/hr plus operator
Grader	\$ 87.00/hr plus operator
Half Ton	\$ 28.00/hr plus operator
Loader/Backhoe	\$ 50.00/hr plus operator
Tandem Axle Dump Truck	\$ 80.00/hr plus operator
Water Truck	\$ 80.00/hr plus operator
Public Works Manager	Cost Recovery
Public Works Superintendent	Cost Recovery
Machine Operator	Cost Recovery
Labourer	Cost Recovery
Chipper Rental	\$ 45.50/hr plus operator



Township of Horton COUNCIL / COMMITTEE REPORT

Title: DEVELOPMENT CHARGES Information	Date:	September 1 st , 2020
	Council/Committee:	Council
	Author:	Hope Dillabough, CAO/Clerk
	Department:	Administration

RECOMMENDATIONS:

For information purposes at this time.

BACKGROUND:

At the July 21st Regular Council Meeting, Councillor Cleroux requested that Staff provide Council with information regarding the Township's Development Charges and how/why they are collected at the Consent stage. This information was requested to be provided at the next regularly scheduled Council meeting for discussion purposes.

Upon inception of the collection of Development Charges in 2008, Council passed the Development Charges By-Law 2008-27. Below is the excerpt from the aforementioned By-Law that has been carried forward to the most recent Development Charges By-Law 2018-36.

6. (a) *For lots existing prior to June 3, 2008, all applicable development charges imposed hereunder as adjusted from time to time in accordance with Clause 8. of this By-law, shall be paid in full on the date a building permit under the said Building Code Act is to be issued in respect of a building or structure on land to which the development charges apply.*
- (b) *No building permit shall be issued for any building or structure on land in respect of which the applicable Development Charges or any part thereof remains unpaid for a lot existing prior to June 3, 2008.*
- (c) *For new lots created after June 3, 2008, all applicable development charges imposed hereunder as adjusted from time to time in accordance with Clause 8 of this by-law, shall be paid in full immediately upon the parties entering into an agreement for development that requires approval of a plan of subdivision under Section 51 of the Planning Act or a Consent under Section 53 of the Planning Act and for which a subdivision agreement or consent agreement is entered into.*

Staff have compiled information from neighbouring municipalities who collect Development Charges. It appears that those who do collect, all do so at the Building Permit stage. Horton Township appears to be the sole municipality collecting at the Consent stage.

RETURN TO AGENDA

Staff finds the process quite easy collecting Development Charges at the Consent process and also finds it more efficient for tracking purposes.


ALTERNATIVES: If Council wishes to consider amending the process in which the Township collects Development Charges, the By-Law will have to be repealed and new by-law be adopted.

FINANCIAL IMPLICATIONS: N/A

ATTACHMENTS:


- Survey of neighbouring municipalities
- Development Charges By-law 2018-36

CONSULTATIONS: N/A

Author: 
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. 
signature

LOT DEVELOPMENT CHARGE INFORMATION

Township	Charge	Stage	Amount
Horton	Yes	Consent	\$ 3,824.00
Greater Madawaska	Yes	Building Permit	\$ 3,846.00
McNab/Braeside	Yes	Building Permit	\$ 3,954.00
Admaston/Bromley	No	-	-
Whitewater Region	No – in progress		
Renfrew	Yes	Building Permit	
North Algona Wilberforce	No	-	-
Madawaska Valley	No	-	-
Arnprior	Yes	Building Permit	
Laurentian Valley	Yes	Building Permit	\$ 1,023.00

RETURN TO AGENDA

**THE CORPORATION OF THE MUNICIPALITY OF
THE TOWNSHIP OF HORTON**

BY-LAW NUMBER 2018 - 36

A BY-LAW WITH RESPECT TO DEVELOPMENT CHARGES

WHEREAS the Development Charges Act, 1997, permits Council to pass by-laws for the imposition of development charges if development or redevelopment of land within the municipality is for uses which would increase the need for services and any one or more of the actions set out in subsection 2. (2) of the said Development Charges Act, 1997, is required for such development or redevelopment;

AND WHEREAS Council had before it a background study entitled the “Development Charges Background Study Final Report Township of Horton” prepared by Jp2g Consultants Inc. and dated May 2018, hereinafter called “the Study”;

AND WHEREAS Council has reviewed the Study and has considered the comments of the public at a public meeting duly held on May 15, 2018, to consider the enactment of a By-law under the said Development Charges Act, 1997.

NOW THEREFORE the Council of the Corporation of the Municipality of the Township of Horton, enacts as follows:

1. In this By-law:

- (a) “Act” means the Development Charges Act, 1997;
- (b) “Agricultural Use” means when referring to the use of a building or structure, a use for which a permit is issued under the Ontario Building Code in accordance the Canadian Farm Building Code;
- (c) “Board of Education” means a board as defined in subsection 1(1) of the Education Act;
- (d) “Capital Cost” means costs incurred or proposed to be incurred by the Municipality or a local board directly or on behalf of, and as authorized by, a municipality or local board:
 - i) Costs to acquire land or an interest in land, including a leasehold interest;
 - ii) Costs to improve land;
 - iii) Costs to acquire, lease, construct or improve buildings or structures;
 - iv) Costs to acquire, lease, construct or improve facilities including,
 - 1. rolling stock with an estimated useful life of seven years or more,
 - 2. furniture and equipment other than computer equipment, and
 - 3. materials acquired for circulation, reference or information purposes by a library board as defined in the Public Libraries Act;
 - v) Costs to undertake studies in connection with any of the matters referred to in clauses (i) through (iv);
 - vi) Costs of the development charge background study; and
 - vii) Interest on money borrowed to pay for costs described in clauses (i) through (iv).

- (e) “Commercial Use” means a use of land, building or structure for the purpose of buying or selling commodities and/or supplying services, but does not include residential, industrial or institutional uses as otherwise defined in this By-law;
- (f) “Council” means the elected Council of the Township of Horton.
- (g) “Development” includes redevelopment.
- (h) “Development Charge” means a charge imposed against land with respect to the growth-related net capital costs under this By-law.
- (i) “Dwelling, Single Detached” means a single dwelling unit which is freestanding, separate and detached from other main buildings or main structures and includes a modular single detached dwelling but does not include a mobile home.
- (j) “Dwelling Unit” means a suite of habitable rooms which:
 - i) is located in a building;
 - ii) is used or intended to be used in common by one or more persons as a single, independent and separate housekeeping establishment;
 - iii) contains food preparation and sanitary facilities provided for the exclusive common use of the occupants thereof; and
 - iv) has a private entrance directly from outside the building or from a common hallway or stairway inside the building.
- (k) “Dwelling Unit, Apartment” means a dwelling unit located in any one of the following types of dwellings:
 - i) “Dwelling, Apartment” means the whole of a building not otherwise defined herein, which contains four (4) more dwelling units serviced by a common entrance or by an independent entrance directly from the outside in which the occupants have the right to use in common any corridors, stairs or elevators contained therein, and the yards appurtenant thereto.
 - ii) “Dwelling, Accessory” means a dwelling unit accessory to a permitted non-residential use, but shall not include an accessory single attached dwelling unit or an accessory single detached dwelling unit as otherwise defined in this By-law.
- (l) “Dwelling Unit, Multiple Attached” means a dwelling unit located in any one of the following types of dwellings:
 - i) “Dwelling, Duplex” means a building that is divided horizontally into two separate dwelling units each of which has an independent entrance either directly from outside or through a common vestibule; or
 - ii) “Dwelling, Row House” means a building that is divided vertically into three or more dwelling units, each of which has a separate and independent entrance at finished grade and separated from the adjoining unit or units by a common unpierced wall with no interior access between each dwelling unit. Townhouse shall have a corresponding meaning; or
 - iii) “Dwelling, Semi-Detached” means a building that is divided vertically into two separate dwelling units each of which has an independent entrance either directly from the outside or from a common vestibule; or
 - iv) “Dwelling, Triplex” means the whole of a building that is divided horizontally into three separate dwelling units each of which has an independent entrance either directly from outside or through a common vestibule.

- (m) “Existing” means existing as of the date of passing of this By-law.
- (n) “Gross Floor Area (G.F.A.)” means the total floor area, measured between the outside of exterior walls or between the outside of exterior walls and the centre line of party walls dividing the building from another building, of all floors above the average level of finished ground adjoining the building at its exterior walls.
- (o) “Growth-Related Net Capital Costs” means the portion of the net capital cost of services that is reasonably attributed to the need for such net capital cost that results or will result from new development in all or a defined part of the Municipality.
- (p) “Industrial Use” means land, buildings or structures used for or in connection with,
 - i) manufacturing, producing, processing, storing, or distributing something,
 - ii) research or development in connection with manufacturing, producing or processing something,
 - iii) retail sales by a manufacturer, producer or processor of something they manufactured, produced or processed, if the retail sales are at the site where the manufacturing, producing or processing takes place,
 - iv) office or administrative purposes, if they are,
 - 1. carried out with respect to manufacturing, producing, processing, storage or distributing something, and
 - 2. in or attached to the building or structure used for that manufacturing, producing, processing, storage or distribution.
- (q) “Institutional Use” means a use of land, building or structure for social purposes by a non-profit group or organization but not for commercial or industrial purposes as defined in this By-law and may include religious, charitable, fraternal, philanthropic or other similar uses. Similar uses that are not by a non-profit group or organization, shall be considered to be classified as a residential, commercial or industrial use depending on the nature of the specific use.
- (r) “Local Board” means a local board as defined in Section 1 of the Municipal Affairs Act other than a board as defined in subsection 1 (1) of the Education Act.
- (s) “Mobile Home” means any dwelling that is designed to be made mobile and constructed or manufactured to be used in like manner as a single detached dwelling for the permanent accommodation of one or more persons, notwithstanding that the running gear is or may be removed, or that such dwelling is or may be fixed on a finished and permanent foundation or has become in any other manner so adapted and affixed to the land upon which it is situated that it is, or has become, an immobile and permanent structure, and includes any mobile home as defined in Section 46 (1) of the Planning Act, as amended from time to time, or any successors thereto.
- (t) “Municipality” means the Corporation of the Township of Horton.
- (u) “Net Capital Cost” means the capital cost less capital grants, subsidies and other contributions made to the Municipality or that the Council of the Municipality anticipates will be made, including conveyances or payments under Sections 41, 51 and 53 of the Planning Act, as amended, in respect of the capital cost. The net capital cost also includes a 10 per cent reduction as required under Section 5.(1)8. of the Act for all services except those set out in Section 5.(5) of the Act.
- (v) “Official Plan” means the most recent Official Plan for the County of Renfrew, approved by the Minister of Municipal Affairs and Housing on June 16, 2003, and in effect for the Township of Horton and which may be amended from time to time.

- (w) “Owner” means the most recent owner of land or a person who has made application for an approval for the development of land upon which a development charge is imposed.
 - (x) “Rate” means the interest rate established weekly by the Bank of Canada for Treasury Bills having a term of 30 days.
 - (y) “Regulation” means Ontario Regulation 82/98, as amended.
 - (z) “Residential Use” means any use of land, building or structure for the purposes of a single detached dwelling, a single attached dwelling, an apartment dwelling or a mobile home, as defined in this By-law.
 - (aa) “Services” means those services, facilities, buildings and things shown on Schedule “A” to this By-law.
 - (bb) “Services in Lieu” means those services specified in an agreement made under Section 9 of this By-law.
 - (cc) “Zoning By-law” means Comprehensive Zoning By-law No. 2010 – 14 of the Township of Horton, passed under Section 34 of the Planning Act, and as amended from time to time.
2. (a) This By-law applies to all lands in the Municipality whether or not the land or use thereof whether or not the land or use thereof is exempt from taxation under the Assessment Act.
 - (b) Notwithstanding Clause 2.(a) above, this By-law does not apply to the development of land that is owned by and used for the purposes of:
 - i) a Board of Education;
 - ii) the Municipality or Local Board thereof; or
 - iii) the County of Renfrew or any Local Board thereof.
3. Schedules “A”, and “B”, attached hereto are incorporated into and form part of this By-law. Schedule “C” is attached for information purposes only.
 4. (a) The development charges set out in this By-law shall be imposed where the development of land for residential or institutional uses would increase the need for services and the development requires:
 - (i) the passing of a zoning by-law or an amendment to a zoning by-law passed under section 34 of the Planning Act;
 - (ii) the approval of a minor variance under section 45 of the Planning Act;
 - (iii) a conveyance of land to which a by-law passed under subsection 50 (7) of the Planning Act applies;
 - (iv) the approval of a plan of subdivision under Section 51 of the Planning Act;
 - (v) a consent under Section 53 of the Planning Act;
 - (vi) the approval of a description under Section 50 of the Condominium Act; or
 - (vii) the issuing of a building permit under the Building Code Act, in relation to a building or structure.
 - (b) No development charge shall be imposed in respect of any action mentioned in Clauses 4.(a) (i) through (vii), if the only effect of the action is to,

- (i) permit the enlargement of an existing dwelling unit; or
 - (ii) permit the creation of up to two additional dwelling units as prescribed in Section 2. of the Regulation (and as illustrated for information purposes on Schedule “C” to this By-law), subject to the prescribed restrictions, in prescribed classes of existing residential buildings.
- (c) No development charge shall be imposed in respect of any action mentioned in Clause 4.(a) (vii), if the only effect of the action is to permit the restoration, strengthening, replacement or reconstruction of a building or structure that is damaged or destroyed by cause beyond control of the owner (ie. flood, fire, environmental constraints, etc.). The restoration, strengthening, replacement or reconstruction of the building or structure must not increase the height bulk and floor area of such use or result in a change of use. Notwithstanding, such restoration, strengthening, replacement or reconstruction of a building or structure must occur within 24 months of the day such building or structure is damaged or destroyed by cause beyond control of the owner (ie. flood, fire, environmental constraints, etc.) and must also be in accordance with the provisions of the Zoning By-law.
- (d) No development charge shall be imposed in respect of any action mentioned in Clauses 4.(a) (i) through (vii), if the only effect of the action is to construct a new building or structure or construct an addition to an existing building or structure for commercial or industrial purposes, or for non-residential institutional uses, or for agricultural purposes as defined in this By-law.
5. The Development Charges shown on Schedule “B” attached hereto as the “Development Charges” are hereby authorized and established and shall be imposed upon all lands within the Municipality.
6. (a) For lots existing prior to June 3, 2008, all applicable development charges imposed hereunder as adjusted from time to time in accordance with Clause 8. of this By-law, shall be paid in full on the date a building permit under the said Building Code Act is to be issued in respect of a building or structure on land to which the development charges apply.
- (b) No building permit shall be issued for any building or structure on land in respect of which the applicable Development Charges or any part thereof remains unpaid for a lot existing prior to June 3, 2008.
- (c) For new lots created after June 3, 2008, all applicable development charges imposed hereunder as adjusted from time to time in accordance with Clause 8 of this by-law, shall be paid in full immediately upon the parties entering into an agreement for development that requires approval of a plan of subdivision under Section 51 of the Planning Act or a Consent under Section 53 of the Planning Act and for which a subdivision agreement or consent agreement is entered into.
7. Nothing in this By-law prevents Council from requiring as a condition of approval under Section 41, 51 or 53 of the Planning Act, that the Owner install at his own expense such services as Council may require.
8. All Development Charges established in this By-law may be adjusted annually on the 31st of December in each year commencing on the 31st of December 2018, in accordance with the prescribed index, the Statistics Canada Quarterly, Construction Price Statistics, catalogue number 62.007.
9. (a) Council may by written agreement, permit an Owner to provide at the Owner’s expense, Services in Lieu of payment of all or any portion of the applicable Development Charges. Such agreement shall specify that where the Owner provides Services in Lieu in accordance with the agreement, Council shall give to the owner a credit against the Development Charges otherwise applicable to his development equal to the reasonable cost of providing the Services in Lieu.

- (b) Council by written agreement may give a credit equal to the owner's reasonable cost of providing Services in addition to or of a greater size or capacity than would be required under this By-law.
 - (c) Any dispute as to the reasonable cost of providing the Services in Lieu or the Services mentioned in Paragraph 9.(b) above, shall be referred to the Municipality's Engineer whose decision shall be final and binding on the Owner and the Municipality.
10. A certified copy of this By-law may be registered against such lands in the Municipality as Council by resolution from time to time may direct.
11. (a) The Treasurer shall create reserve funds which shall be separate from the other reserve funds of the Municipality and all payments received by the Municipality pursuant to this By-law shall be deposited into said reserve funds, which funds shall be divided into reserve fund accounts as set out in paragraph 11.(b) of this By-law. Monies paid from the reserve fund accounts shall be taken only to meet growth-related net capital costs for which the Development Charges were imposed.
- (b) The Treasurer shall create within the reserve fund, separate reserve fund sub-accounts or categories for each of the Services identified in Schedule "A" hereto. As Development Charges are received pursuant to this By-law, the monies shall be placed in separate reserve funds for each of the Services as shown on Schedule "A" hereto.
 - (c) All monies contained within the reserve funds from time to time may be invested in such securities as a Trustee may invest under the Trustee Act, R.S.O. 1990, Chapter T.23 and earnings derived from the investment of such money shall be credited to the reserve fund and apportioned among the categories within the reserve fund in the proportions determined by the balances in the categories within the reserve fund as of December 31st of the previous year.
 - (d) A consolidated account shall be kept so that it will be possible to determine therefrom the true state of each category within the reserve fund.
12. The Treasurer of the Municipality shall, in each year on or before March 31, furnish to Council a statement in respect of the reserve fund for the prior year established hereunder containing the information required under the Regulation.
13. (a) If this By-law is amended or repealed by Council or the Ontario Municipal Board, the Treasurer shall determine within 30 days of the amendment or repeal whether any owner has overpaid in respect of the Development Charge paid hereunder and if such an overpayment has been made, the Treasurer shall calculate the amount of such overpayment.
- (b) Any refund payable under this By-law shall include interest calculated from the date upon which the overpayment was collected by the Municipality to the date on which the refund is made. Such interest shall be paid at the Rate (see Clause 1.(x)) in effect from time to time from the date of enactment of this By-law as adjusted in Clause 13.(c) of this By-law.
 - (c) The Bank of Canada Rate in effect on the date of enactment of this By-law shall be adjusted on the first business day of January, 2019 to the Rate established by the Bank of Canada on that day and shall be adjusted four times each year thereafter on the first business day of October, January, April and July to the Rate established by the Bank of Canada on the day of the adjustment.
 - (d) Any overpayment determined under Clause 13.(a), shall be paid to the person who made the payment by his or her last known address within 30 days of the date of the repeal of amendment of this By-law.
 - (e) If the person who made the payment cannot be found or his or her last address is

- unknown then the repayment obligation under this By-law is at an end.
14. (a) The By-law shall continue in force and effect for a term of five (5) years from the date of its enactment.
- (b) From the coming into force of this By-law, all previous By-laws passed by the Township of Horton under the Development Charges Act or a predecessor thereof, shall be repealed.
15. This By-law comes into force on the date it is given third and final reading.

By-law read a first and second time on the 15th day of May, 2018.

By-law read a third time and finally passed this 15th day of May, 2018.

MAYOR Robert Kingsbury

CAO/Clerk Suzanne Klatt

SCHEDULE "A"

TO BY-LAW NO. 2018 -36

TOWNSHIP OF HORTON

DEVELOPMENT CHARGE SERVICE CATEGORIES

Allocation of Development Charges Between Service Categories

Service Category	Proportional Share	
	Residential	Commercial/ Industrial
General Eligible Services	5.9 %	6.3 %
Fire Protection	9.1 %	9.7 %
Public Works: Roads	78.9 %	84 %
Recreation	6.1 %	0.00 %
Total	100.0%	100.0%

SCHEDULE "B"

TO BY-LAW NO. 2018 - 36

TOWNSHIP OF HORTON - DEVELOPMENT CHARGE

<u>Use</u>	<u>Category</u>	<u>Development Charge</u>
Residential (per dwelling unit)	Single Detached Dwelling and Single Attached Dwelling	\$3,824.00
	Apartment	\$3,097.00
	Mobile Home	\$2,323.00
Commercial/ Industrial (per m ² of g.f.a.)	Applies to all categories.	\$ 6.07 per m ²
Institutional	Charge determined as per nature of the use, ie. Residential components charged according to class of use and other components charged as per Commercial/ Industrial rate.	

SCHEDULE “C”

TO BY-LAW NO. 2018 - 36

TOWNSHIP OF HORTON

**DEVELOPMENT CHARGES BY-LAW - EXCEPTIONS RELATING TO THE
CREATION OF ADDITIONAL DWELLING UNITS**

* Note this is an excerpt from O. Reg. 82/98 and is only intended for information purposes. Reference should also be made to O. Reg. 82/98 and any subsequent amendments.

“2. For the purposes of Clause 2 (3) (b) of the Act, the following table sets out the name and description of the classes of residential buildings that are prescribed, the maximum number of additional dwelling units that are prescribed for buildings in those classes and the restrictions for each class.

Name of Class of Residential Building	Description of Class of Residential Building	Maximum Number of Additional Dwelling Units	Restrictions
Single detached dwellings	Residential buildings, each of which contains a single dwelling unit, that are not attached to other buildings.	Two	The total gross floor area of the additional dwelling unit or units must be less than or equal to the gross floor area of the dwelling unit already in the building.
Semi-detached dwellings or row dwellings	Residential buildings, each of which contains a single dwelling unit, that have one or two vertical walls, but no other parts, attached to other buildings.	One	The gross floor area of the additional dwelling unit must be less than or equal to the gross floor area of the dwelling unit already in the building.
Other residential buildings	A residential building not in another class of residential building described in this table	One	The gross floor area of the additional dwelling unit must be less than or equal to the gross floor area of the smallest dwelling unit already in the building.

CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2020-37****A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE COUNCIL MEETING HELD SEPTEMBER 1ST, 2020**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 1st, day of September, 2020 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 1st day of September, 2020.

READ a third time and passed this 1st day of September, 2020.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA