



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – SEPTEMBER 15TH, 2020 – 4:00 P.M.
1005 CASTLEFORD RD.**

NOTE: This meeting will be sparsely attended, due to social distancing protocols that have been recommended by the federal and provincial governments. Members of the Public, Media and other staff are requested not to attend. However, the meeting minutes will be placed on the Township's website for future reference. Please contact the CAO/Clerk if you have any questions or require additional information.

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. CONFIRMATION OF COUNCIL AGENDA

4. MINUTES FROM PREVIOUS MEETINGS

4.1 September 1st, 2020 – Regular Council

PG.3

5. BUSINESS ARISING FROM MINUTES

6. COMMITTEE REPORTS:

6.1 GENERAL GOVERNMENT

▪ **CHAIR CAMPBELL**

6.1.1 Financial Departmental Report & Statement

PG.8

6.1.2 Bill 197 Procedural By-Law Amendment

PG.34

6.2 PLANNING COMMITTEE

▪ **CHAIR CLEROUX**

6.2.1 Consent Application – B25/20 – Poliquin & Avoine

PG.38

6.2.2 Consent Application – B26/20 – 6772447 Canada Inc

PG.47

6.2.3 July & August 2020 Building Report

PG.56

6.3 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE

▪ **CHAIR WEBSTER**

6.3.1 TES Chair's Report – September 1, 2020

PG.57

7. CORRESPONDENCE SUMMARY

7.1 INFORMATION CORRESPONDENCE

7.1.1 CAO/Clerk Information Memo

PG.59

7.2 ACTION CORRESPONDENCE – None

8. DELEGATIONS &/or PUBLIC MEETINGS

6:00 p.m. Committee of Adjustment – Notice of Public Hearing

PG.60

- Application A-01-20 – Camil & Heather Poirier
- Application A-03-20 - 2271448 Ontario Inc. – Gary and Ruth Maxwell

RETURN TO AGENDA

9. BY-LAWS – NONE

10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

10.1 Lot Development Charges Information

PG.61

11. COUNCIL/STAFF MEMBERS CONCERNS

12. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)

13. RESOLUTIONS

14. IN CAMERA (Closed) SESSION (as required)

14.1 Pursuant to Section 239(2) (b) and (e) of the *Municipal Act*,

(b) Personal matters about an identifiable individual, including municipal or local board – Thomson Rd

(e) Litigation or potential litigation – Farrell's Landing

(e) Litigation or potential litigation – Property Issue

15. CONFIRMING BY-LAW 2020-38

PG.75

16. ADJOURNMENT

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING SEPTEMBER 1ST, 2020

There was a Regular Meeting of Council held at the Horton Community Centre on Tuesday September 1st, 2020. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, and Councillor Lane Cleroux. Staff present was Hope Dillabough, CAO/Clerk, Adam Knapp, Public Works Manager, and Nichole Dubeau, Admin/Planning Assistant-Recording Secretary.

Councillor Tom Webster sent his regrets.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

Mayor Bennett declared pecuniary interest on item 14.1.

Councillor Cleroux declared pecuniary interest on item 8.2.1.

3. CONFIRMATION OF COUNCIL AGENDA

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2020-153

Seconded by Councillor Humphries

THAT Council adopt the amended Agenda for the September 1st, 2020 Regular Council Meeting to include item 6.1.4 Granular Sealing RFQ.

Carried

4. MINUTES

4.1 July 21st, 2020 – Regular Council

Moved by Councillor Humphries

RESOLUTION NO. 2020-154

Seconded by Councillor Cleroux

THAT Council approve the following Minutes:

- July 21st, 2020 – Regular Council

Carried

5. BUSINESS ARISING FROM MINUTES – None

6. COMMITTEE REPORTS:

6.1 **TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE**

6.1.1 Chair's Report – July 29th, 2020

Councillor Cleroux reviewed the report.

6.1.2 Sale of Economy Mulch at Landfill Site

Public Works Manager Adam Knapp reviewed the report.

6.1.3 Award Tender PW 2020-06 Repointing of Exterior Brick Community Centre

Public Works Manager Adam Knapp reviewed the report.

6.1.4 Granular Sealing RFQ

Public Works Manager Adam Knapp reviewed the report. He added that Greenwood Paving Ltd. had submitted a quote of \$7,047.00 after the report was sent to Council. Councillor Cleroux added that the Procurement By-law should be brought back to council for review so operational expenses can be increased and not brought to meetings and held up every time. Council members agreed.

6.2 **COMMUNITY COMMITTEES / COUNTY COUNCIL**

6.2.1 Renfrew & Area Seniors Home Support

RETURN TO AGENDA

Mayor Bennett stated that the elected officers for the year, except for Horton which can be discussed when Councillor Webster returns.

6.2.2 Community Safety & Wellbeing Plan Committee

CAO/Clerk Hope Dillabough stated that there have been no meetings but there has been ongoing online training.

6.2.3 Health Services Village

Mayor Bennett stated that two new doctors have agreed to join the Health Village.

6.2.4 Chamber of Commerce

Councillor Humphries stated that the meetings have continued since Covid-19 started and they are moving forward through the hard times. They are working on service awards and stated that council should brainstorm Horton residents to be nominated for certain categories.

6.2.5 County Council

Mayor Bennett stated they are still having meetings via Zoom and that there is funding coming into Renfrew County.

7. DELEGATIONS &/or PUBLIC MEETINGS – None

8. CORRESPONDENCE SUMMARY

Council reviewed and discussed the following correspondence:

8.1 INFORMATION CORRESPONDENCE

8.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed.

8.2 ACTION CORRESPONDENCE

8.2.1 Request to Waive Tipping Fees

Councillor Cleroux declared pecuniary interest.

CAO/Clerk Hope Dillabough reviewed the request. There was council discussion regarding the set standards from previous requests. Mayor Bennett requested that it be referred to the TES Committee for discussion and then be brought back to Council.

8.2.2 EORN Broadband Project

CAO/Clerk Hope Dillabough reviewed the letter. Council members were in support.

8.2.3 Resolution in Support – Bonnechere Valley

CAO/Clerk Hope Dillabough reviewed the resolution. Council members were in support.

8.2.4 Resolution in Support – County of Renfrew – RC VTAC

CAO/Clerk Hope Dillabough reviewed the letter. Council members were in support.

9. BYLAWS

- 9.1 2020-34 Adopt Corporate Policies Section J
- 9.2 2020-35 Adopt Corporate Policies Section T
- 9.3 2020-36 User Fees & Charges By-Law

CAO/Clerk Hope Dillabough reviewed the by-laws for council.

RETURN TO AGENDA

10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

10.1 Staff Report – Development Charges

CAO/Clerk Hope Dillabough reviewed the report. Councillor Cleroux expressed his concerns regarding the Development Charges Act and the Township's Lot Development Charges By-law, and the process in which funds are collected compared to other municipalities. Mayor Bennett, Councillor Humphries and Deputy Mayor Campbell felt that the process has been working well for the Township since 2008. Staff is to bring back a report with information on development charges funds summary.

11. COUNCIL/STAFF MEMBERS CONCERNS

CAO/Clerk Hope Dillabough gave a brief update on the last LEG Group meeting. The report should be finished by the end of October 2020. She also stated that OPP Inspector Dawn Ferguson will be present at the October 6th council meeting for a presentation and requested that council notify her of any questions they have in advance. She also stated that the Township was successful receiving the library operating grant. She added that she has received a proposal from the Renfrew County Paramedic Service about renting the community centre to be used as a drive-thru COVID-19 testing location and that private rentals will be available for the hall with new guidelines and a waiver to sign.

12. MOTION FOR RECONSIDERATION – None

13. RESOLUTIONS

Moved by Councillor Humphries

RESOLUTION NO. 2020-155

Seconded by Deputy Mayor Campbell

THAT Council accept the Transportation & Environmental Services Committee Chair's Report for July 29th, 2020 as information.

Carried

Moved by Councillor Cleroux

RESOLUTION NO. 2020-156

Seconded by Councillor Humphries

THAT upon recommendation from the TES Committee, Council agree to a 5-year term with MESH at a cost of \$34,179.06 plus HST;

AND THAT this be funded through the Modernization Funds Reserve.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2020-157

Seconded by Councillor Humphries

THAT Council award Tender PW 2020-06, Re-Pointing Exterior Brick of the Horton Community Center to Freamo and Son Masonry for the total contracted price of \$12,995.00 including HST;

AND THAT this be funded from the Recreation Building Reserves.

Carried

Moved by Councillor Cleroux

RESOLUTION NO. 2020-158

Seconded by Councillor Humphries

THAT Council agree to contract Greenwood Paving (Pembroke) Ltd. for a price of \$7,047 including HST to apply RC 30 granular sealing as per OPSS 305 to the West side of Pinnacle Road from addresses 253 to 325 and to the West side of Thomson Road near address 2215;

AND THAT this will be funded through the Roadside Maintenance 2020 Operating Budget.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2020-159

RETURN TO AGENDA

Seconded by Councillor Cleroux

THAT Council receive the reports for Community Committees and County Council as information.

Carried

Moved by Councillor Cleroux

RESOLUTION NO. 2020-160

Seconded by Councillor Humphries

THAT Council accept the CAO/Clerk's Information Memo for September 1st, 2020.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2020-161

Seconded by Councillor Cleroux

THAT Council of the Township of Horton support the County of Renfrew's letter to endorse the Eastern Ontario Regional Network's Gigabyte project proposal;

AND THAT a copy of this resolution be sent to the Eastern Ontario Regional Network, Renfrew-Nipissing-Pembroke MP Cheryl Gallant, and Renfrew-Nipissing-Pembroke MPP John Yakabuski.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2020-162

Seconded by Councillor Humphries

WHEREAS the outbreak and rapid global spread of COVID-19 in 2020 has shocked the global economy, disrupted financial markets and caused economic and social hardships for families, business-owners, workers and communities across Ontario;

AND WHEREAS the long-term economic implications of COVID-19 are highly uncertain;

AND WHEREAS the Ontario Government is taking the first steps in a made-in-Ontario plan for growth, renewal and economic recovery;

AND WHEREAS Ontario's recovery plan will help boost the province's economic recover, create thousands of jobs, put more opportunities within reach of businesses, get infrastructure projects built faster, and improve the quality of life in every community across the province;

AND WHEREAS the Government of Canada provides significant financial support to provincial and territorial governments on an ongoing basis to assist them in the provision of programs and services through the Canada Health Transfer (CHT), the Canada Social Transfer (CST), Equalization and Territorial Formula Financing (TTF) of which Ontario's share should be 38%;

AND WHEREAS the Government of Canada also provides financial support for joint infrastructure funding of Broadband, Roads, Bridges and Green Energy;

AND WHEREAS the Government of Canada is expediting the transfer of this year's federal Gas Tax funding to municipalities;

NOW THEREFORE BE IT RESOLVED that the Township of Horton supports the Township of Bonnechere Valley's resolution and hereby requests that the Federal Government expedite all transfers to the Province of Ontario for 2020 to support the province's economic recovery, create thousands of jobs, put more opportunities within reach of businesses, get infrastructure projects built faster, and improve the quality of life in every community across the province;

AND FURTHER THAT a copy of this resolution be sent to Prime Minister Justin Trudeau, Premier Doug Ford, Renfrew-Nipissing-Pembroke MP Cheryl Gallant, and Renfrew-Nipissing-Pembroke MPP John Yakabuski

Carried

Moved by Councillor Cleroux

RESOLUTION NO. 2020-163

RETURN TO AGENDA

Seconded by Councillor Humphries

THAT Council of the Township of Horton supports the County of Renfrew's request to maintain the Renfrew County Virtual Triage Assessment Centre (RC VTAC) model for primary healthcare for residents who do not have a family doctor or cannot access their physician;

AND THAT a copy of this resolution be sent to Premier Doug Ford, Renfrew-Nipissing-Pembroke MP Cheryl Gallant, and Renfrew-Nipissing-Pembroke MPP John Yakabuski, as well as the County of Renfrew.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2020-164

Seconded by Councillor Cleroux

THAT Council enact the following By-Laws

- 2020-34 Adopt Corporate Policies Section J
- 2020-35 Adopt Corporate Policies Section T
- 2020-36 User Fees & Charges By-Law

Carried

14. IN CAMERA (Closed) SESSION

Moved by Councillor Cleroux

RESOLUTION NO. 2020-165

Seconded by Deputy Mayor Campbell

THAT Council went into a Closed Session Meeting at 6:01 p.m. to discuss the following items pursuant to Section 239(2) (b) and (e) of the Municipal Act;

(b) Personal matters about an identifiable individual, including municipal or local board employees – Cleaning of Community Centre Due to Covid-19

(e) Litigation or potential litigation – Farrell's Landing – Update

Carried

Moved by Councillor Cleroux

RESOLUTION NO. 2020-166

Seconded by Councillor Humphries

THAT Council came out of Closed (In-Camera) Session at 6:25 p.m. and discussed items pertaining to Personal matters about an identifiable individual, including municipal or local board employees – Cleaning of Community Centre Due to Covid-19 and Litigation or Potential Litigation – Farrell's Landing Update

Carried

15. CONFIRMING BYLAW

Moved by Councillor Cleroux

RESOLUTION NO. 2020-167

Seconded by Councillor Humphries

THAT Council enact By-law 2020-37 – Confirming By-Law

Carried

16. ADJOURNMENT

Deputy Mayor Campbell declared the meeting adjourned at 6:26 p.m.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Department by Category



8

From Category: 11000 To Category: 19000
Account Code: ?-4-?????-????? To : ?-7-?????-?????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
GENERAL GOVERNMENT							
1-4-11000-400010	TAXES - MUNICIPAL	-2,361,408	-2,361,676	-2,431,868	-3,648,340	1,216,472	-50.02
1-4-11000-400020	TAXES - COUNTY	0	-1,573,966	0	-2,443,791	2,443,791	0.00
1-4-11000-400030	TAXES - EDUCATION	0	-1,061,610	0	-1,585,846	1,585,846	0.00
1-4-11000-410708	Interim Taxes	0	0	0	2,508,811	-2,508,811	0.00
1-4-11000-410710	Taxes Supplem. Municipal	-23,500	-24,047	-23,500	-14,147	-9,353	39.80
1-4-11000-410715	Taxes Supplem. County	0	-16,026	0	-9,489	9,489	0.00
1-4-11000-410720	Taxes Supplem. Education	0	-7,183	0	-147	147	0.00
1-4-11000-420105	PILS Canada Enterprise	-212	-234	-230	0	-230	100.00
1-4-11000-420110	PILS Ontario	-27,028	-27,088	-27,088	0	-27,088	100.00
1-4-11000-420120	PIL'S Municipalities	-713	-715	-714	0	-714	100.00
1-4-11000-420121	PIL'S - County Share	0	-1,487	0	0	0	0.00
1-4-11000-430015	OMPF Funding	-233,100	-233,100	-232,500	-174,375	-58,125	25.00
1-4-11000-430020	Modernization One-Time Funding	0	-411,443	0	0	0	0.00
1-4-11000-440300	Health (UDA) Surplus	0	0	-3,031	0	-3,031	100.00
1-4-11000-440350	Tax Certificates	-1,800	-2,070	-2,000	-1,505	-495	24.75
1-4-11000-440400	Oth Revenue Lottery Lic	-150	-18	-100	-15	-85	85.00
1-4-11000-440415	Oth Revenue Int Income	-12,000	-29,193	-15,000	-8,146	-6,854	45.69
1-4-11000-440420	Oth Revenue Int on Tax	-57,000	-51,285	-53,000	-29,635	-23,365	44.08
1-4-11000-440431	Other Rev Misc.	-1,000	-1,348	-1,000	-574	-426	42.60
1-4-11000-440601	Transfer from Reserves - Unallocated	-2,000	0	0	0	0	0.00
1-4-11000-440602	Transfer from Reserves - Vadim	0	0	0	-65,332	65,332	0.00
1-4-11000-440605	Transfer from Reserves - Computer	0	0	0	-20,024	20,024	0.00
1-4-11000-440608	Transfer from Reserves - Building	-4,500	-4,500	0	0	0	0.00
Total Revenues		-2,724,411	-5,806,989	-2,790,031	-5,492,555	-2,702,524	
1-7-11000-700030	Committee Member/Meetings	900	856	1,500	325	1,175	78.33
1-7-11000-700040	Legal Expenses	16,000	5,888	15,000	5,139	9,861	65.74
1-7-11000-700060	Misc. Expenses	8,500	9,606	8,500	281	8,219	96.69
1-7-11000-700070	Insurance	16,486	14,982	16,465	16,464	1	0.01
1-7-11000-700080	Office Supplies	7,500	5,818	7,500	2,755	4,745	63.27
1-7-11000-700085	Postage/Courier	15,600	15,558	17,000	6,349	10,651	62.65
1-7-11000-700100	Telephone	2,500	2,290	2,500	1,593	907	36.28
1-7-11000-700110	Hydro	6,000	4,190	5,000	2,652	2,348	46.96
1-7-11000-700120	Heat	1,600	1,337	1,500	857	643	42.87
1-7-11000-700179	Health & Safety	750	583	750	410	340	45.33
1-7-11000-700180	Office Equip. & Maint.	9,250	6,531	9,250	5,232	4,018	43.44
1-7-11000-700190	Building Maintenance	9,000	8,383	9,000	2,054	6,946	77.18
1-7-11000-700191	Building Cleaning	6,000	5,970	6,000	2,526	3,474	57.90
1-7-11000-700250	Transfer to Capital - COMPUTER UPGRA	0	0	120,000	20,024	99,976	83.31
1-7-11000-700256	Transfer to Capital - VADIM UPGRADE	0	0	0	65,332	-65,332	0.00
1-7-11000-700280	Advertising	5,000	2,069	2,000	2,069	-69	-3.45
1-7-11000-715010	Bank Charges & Interest	7,500	7,765	7,500	2,870	4,630	61.73
1-7-11000-715015	Computers & Program Maint.	22,000	18,813	25,000	9,100	15,900	63.60
1-7-11000-715066	Capping 50%	0	0	0	63,349	-63,349	0.00
1-7-11000-715085	Municipal Tax W/O	6,500	12,343	10,000	11,213	-1,213	-12.13
1-7-11000-715090	County Tax W/O	0	8,226	0	7,521	-7,521	0.00
1-7-11000-715095	Education Tax W/O	0	5,185	0	3,175	-3,175	0.00
1-7-11000-716020	Tax Sale Registration	100	0	100	0	100	100.00
1-7-11000-718030	Gov Audit	22,000	27,685	30,000	15,264	14,736	49.12
1-7-11000-718040	Contracted Services	1,000	205	500	0	500	100.00
1-7-11000-718041	DOCUMENT SCANNING	0	0	0	2,182	-2,182	0.00
1-7-11000-718050	Accessibility	500	402	500	0	500	100.00
1-7-11000-775010	Library	1,200	963	0	250	-250	0.00

RETURN TO AGENDA

Budget Department by Category



From Category: 11000 **To Category:** 19000
Account Code: ?-4-?????-?????? **To :** ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
1-7-11000-789035	Transfer to Reserves - Office Equipment	5,000	25,865	6,000	0	6,000	100.00
1-7-11000-789038	Transfer to Reserves - Building	5,000	5,000	5,500	0	5,500	100.00
1-7-11000-789039	Transfer to Reserves	0	437,308	3,031	0	3,031	100.00
1-7-11000-789041	Office - Principle Debt Payment	16,127	0	16,127	16,127	0	0.00
1-7-11000-789042	Office - Interest on Debt	1,113	1,113	1,113	395	718	64.51
1-7-11000-799999	Transfer Expense to Building Department	-1,775	-1,775	-1,665	0	-1,665	100.00
	Total Expenditure	191,351	633,159	325,671	265,508	60,163	
	GENERAL GOVERNMENT (Surplus)/Deficit	-2,533,060	-5,173,830	-2,464,360	-5,227,047	-2,762,687	

RETURN TO AGENDA



Budget Department by Category

From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Expenditure							
COUNCIL							
1-7-11010-700010	Council Salaries	97,500	90,315	95,000	61,982	33,018	34.76
1-7-11010-700035	Conference/Travel Expenses	11,000	5,060	10,000	697	9,303	93.03
1-7-11010-700060	Council Misc. Expenses	2,500	3,116	2,500	733	1,767	70.68
1-7-11010-700100	Council Telephone	400	266	350	139	211	60.29
1-7-11010-700140	Council Benefits	7,000	13,595	10,000	9,664	336	3.36
1-7-11010-789040	Donations	1,000	250	1,000	0	1,000	100.00
	Total Expenditure	119,400	112,602	118,850	73,215	45,635	
	COUNCIL (Surplus)/Deficit	119,400	112,602	118,850	73,215	-45,635	



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Budget Department by Category

From Category: 11000 To Category: 19000
Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
ELECTION							
1-7-11011-789036	Transfer to Reserves - Election	5,000	5,000	6,120	0	6,120	100.00
	Total Expenditure	5,000	5,000	6,120	0	6,120	
	ELECTION (Surplus)/Deficit	5,000	5,000	6,120	0	-6,120	

RETURN TO AGENDA

Budget Department by Category



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From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
ADMINISTRATION							
1-4-11015-440601	Transfer from Reserves - Unallocated	-30,000	0	-3,000	0	-3,000	100.00
	Total Revenues	-30,000	0	-3,000	0	3,000	
1-7-11015-700010	Admin Salaries	317,895	279,255	293,310	175,477	117,833	40.17
1-7-11015-700035	Conference Expenses	8,700	8,665	8,500	2,906	5,594	65.81
1-7-11015-700140	Employee Benefits	85,450	78,583	76,152	50,565	25,587	33.60
	Total Expenditure	412,045	366,503	377,962	228,948	149,014	
	ADMINISTRATION (Surplus)/Deficit	382,045	366,503	374,962	228,948	-146,014	

RETURN TO AGENDA

Budget Department by Category

Date : Sep 11, 2020

Time : 12:21 pm



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From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
PROTECTIVE SERVICES							
1-4-12000-440220	Ontario - CSPT Program	-2,600	-3,076	-3,000	0	-3,000	100.00
1-4-12000-440221	Ontario Grant	-10,000	-15,000	0	0	0	0.00
1-4-12000-440360	Fees & Charges Dog Pound	0	-30	0	0	0	0.00
1-4-12000-440395	Livestock - Revenue	-2,000	-1,240	-2,000	-1,380	-620	31.00
1-4-12000-440405	Dog License Revenue	-8,750	-8,340	-8,500	-7,435	-1,065	12.53
1-4-12000-440430	Provincial Offences from County	0	-395	0	-135	135	0.00
1-4-12000-440475	9-1-1 Sign Revenue	-1,000	-450	-1,000	-750	-250	25.00
1-4-12000-440480	Tile Drain	-13,000	-13,750	-13,000	0	-13,000	100.00
	Total Revenues	-37,350	-42,281	-27,500	-9,700	17,800	
1-7-12000-700010	Salaries	1,620	1,132	1,255	762	493	39.28
1-7-12000-700060	Misc. Expenses	100	0	100	25	75	75.00
1-7-12000-700065	Dog Tag Collection	4,250	3,942	4,100	3,263	837	20.41
1-7-12000-700140	Employee Benefits	470	139	360	39	321	89.17
1-7-12000-700260	Agreements	1,580	1,580	1,610	1,610	0	0.00
1-7-12000-700300	9-1-1 Signs	1,300	357	1,300	648	652	50.15
1-7-12000-700310	Ontario Provincial Police	476,496	474,467	462,884	269,451	193,433	41.79
1-7-12000-718040	Contracted Services	12,000	7,680	10,000	3,733	6,267	62.67
1-7-12000-785010	Veternarian Committee	350	280	300	280	20	6.67
1-7-12000-785020	Tile Drain	13,000	13,750	13,000	13,084	-84	-0.65
1-7-12000-785045	Emergency Management Plan	11,000	8,094	11,000	4,458	6,542	59.47
1-7-12000-785050	Livestock Valuation	2,500	1,409	2,500	1,602	898	35.92
1-7-12000-789000	Transfer to Reserves	10,000	15,000	0	0	0	0.00
1-7-12000-789045	Com. Policing Adv. Com.	200	0	200	0	200	100.00
	Total Expenditure	534,866	527,830	508,609	298,955	209,654	
	PROTECTIVE SERVICES (Surplus)/Deficit	497,516	485,549	481,109	289,255	-191,854	

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Budget Department by Category

From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
MUNICIPAL DISASTER							
1-4-12021-440220	Ontario Grant	0	-249,895	0	0	0	0.00
1-4-12021-440461	Transfer from Reserves	0	-5,000	0	0	0	0.00
	Total Revenues	0	-254,895	0	0	0	
1-7-12021-700010	Salaries	0	32,263	0	0	0	0.00
1-7-12021-700060	Misc. Expenses	0	201,972	0	0	0	0.00
1-7-12021-700090	Materials & Supplies	0	37,752	0	0	0	0.00
1-7-12021-700140	Employee Benefits	0	2,832	0	0	0	0.00
1-7-12021-700191	Building Cleaning	0	95	0	11	-11	0.00
1-7-12021-700230	Fuel & Oil	0	2,280	0	0	0	0.00
1-7-12021-785045	Emergency Plan	0	237	0	0	0	0.00
	Total Expenditure	0	277,431	0	11	-11	
	MUNICIPAL DISASTER (Surplus)/Deficit	0	22,536	0	11	11	

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TOWNSHIP OF HORTON
Budget Department by Category



From Category: 11000 **To Category:** 19000
Account Code: ?-4-?????-?????? **To :** ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
PUBLIC WORKS							
1-4-13030-440100	OSG Roadways MNR	-22,000	-49,341	-25,000	0	-25,000	100.00
1-4-13030-440320	Fees & Charges Roadways	-1,000	-400	-1,000	-2,740	1,740	-174.00
1-4-13030-440440	Sale of Equipment	0	0	0	-40,400	40,400	0.00
1-4-13030-440461	Transfer from Reserves	-8,500	-4,477	0	0	0	0.00
1-4-13030-440464	Ontario Grant	-71,987	-63,003	-40,041	0	-40,041	100.00
1-4-13030-440465	Canada Grant	-1,500	-1,960	-1,500	-2,646	1,146	-76.40
1-4-13030-440467	Gas Tax	-87,581	-175,796	-87,581	-175,161	87,580	-100.00
	Total Revenues	-192,568	-294,977	-155,122	-220,947	-65,825	
1-7-13030-700010	Salaries	167,725	152,800	176,260	129,501	46,759	26.53
1-7-13030-700030	Com. Member Meeting	1,000	528	1,000	392	608	60.80
1-7-13030-700035	Conference/Travel Expenses	5,500	4,778	5,500	3,018	2,482	45.13
1-7-13030-700060	Misc. Expenses	1,000	1,014	1,000	474	526	52.60
1-7-13030-700070	Insurance	15,595	15,329	17,160	17,157	3	0.02
1-7-13030-700080	Office Supplies	500	308	500	31	469	93.80
1-7-13030-700090	Materials & Supplies	5,000	4,508	6,000	3,304	2,696	44.93
1-7-13030-700100	Telephone	1,800	2,082	1,800	855	945	52.50
1-7-13030-700110	Hydro	4,500	4,667	4,950	2,888	2,062	41.66
1-7-13030-700120	Heat	5,500	5,587	6,050	2,527	3,523	58.23
1-7-13030-700140	Employee Benefits	62,400	56,067	63,690	61,840	1,850	2.90
1-7-13030-700181	Clothing Allowance	3,000	1,361	2,000	417	1,583	79.15
1-7-13030-700190	Building Maintenance	15,000	9,303	10,000	1,257	8,743	87.43
1-7-13030-700191	Building Cleaning	1,350	1,009	1,350	443	907	67.19
1-7-13030-700240	Radio License	500	458	500	468	32	6.40
1-7-13030-700250	Transfer to Capital	8,500	4,477	0	0	0	0.00
1-7-13030-700280	Advertising	1,000	3,546	1,200	777	423	35.25
1-7-13030-715015	Computer Programs & Maintenance	2,000	5,162	2,000	445	1,555	77.75
1-7-13030-718040	Contracted Services	3,000	1,679	2,500	3,083	-583	-23.32
1-7-13030-730040	TRUCK #2 - 2005 ININTERNATIONAL REF	0	28	0	0	0	0.00
1-7-13030-730130	EXCAVATOR - REPAIRS/MNT	9,000	7,784	15,000	90,437	-75,437	-502.91
1-7-13030-730150	TRUCK #4 - 2011 INTER. REPAIRS/MNT	10,000	14,414	5,000	2,799	2,201	44.02
1-7-13030-730155	Truck 11 - 2013 CHEV 3/4 TON	2,000	2,545	4,000	1,631	2,369	59.23
1-7-13030-730156	Truck #12 - 2013 3 Ton ISUZU	4,000	6,157	6,000	9,387	-3,387	-56.45
1-7-13030-730157	Truck #14 - 2018 Western Star	5,000	5,771	5,000	902	4,098	81.96
1-7-13030-730158	Truck #22 - 2021 International	0	0	0	792	-792	0.00
1-7-13030-730160	GRADER - REPAIRS/MNT	10,000	8,189	15,000	15,138	-138	-0.92
1-7-13030-730280	BACKHOE/LOADER - REPAIRS/MNT	2,000	1,643	3,000	2,334	666	22.20
1-7-13030-730291	WOOD CHIPPER	500	0	250	0	250	100.00
1-7-13030-730295	TRAILER/MOWER - REPAIRS/MNT	1,500	585	500	0	500	100.00
1-7-13030-730300	Machinery Fuel	45,000	62,007	55,000	26,679	28,321	51.49
1-7-13030-730490	A - Culverts	5,000	5,123	6,000	5,782	218	3.63
1-7-13030-730500	A- Culverts - Salaries	11,115	12,476	12,010	3,989	8,021	66.79
1-7-13030-730550	B - Roadside Maintenance	15,000	15,847	14,000	4,129	9,871	70.51
1-7-13030-730560	B- Roadside Maint. - Salaries	29,865	30,596	30,800	7,572	23,228	75.42
1-7-13030-730660	C - Road Maintenance - Paved	32,000	24,891	35,000	20,535	14,465	41.33
1-7-13030-730670	C - Road Main. - Salaries	26,925	15,924	23,140	13,643	9,497	41.04
1-7-13030-730780	D - Grading-Gravel-Dust	26,000	29,500	26,000	23,883	2,117	8.14
1-7-13030-730790	D - Grading etc. - Salaries	40,915	23,090	37,415	6,639	30,776	82.26
1-7-13030-730870	E - Winter Road Maintenance	48,400	41,248	50,000	7,503	42,497	84.99
1-7-13030-730880	E - Winter Rd. Maint.-Salaries	60,655	62,956	63,780	29,061	34,719	54.44
1-7-13030-730960	F - Safety Devices	10,000	6,253	10,000	1,873	8,127	81.27
1-7-13030-730970	F - Safety Devices - Salaries	5,325	9,048	780	4,774	3,006	38.64
1-7-13030-731023	Asset Management	5,000	0	5,000	0	5,000	100.00

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From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-????? To : ?-7-?????-?????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
1-7-13030-731030	Transfer to Reserves Rds Buildings	20,000	20,000	20,400	0	20,400	100.00
1-7-13030-731031	Transfer to Reserves - OCIF Funding	0	0	1,020	0	1,020	100.00
1-7-13030-731032	Transfer to Reserves - Asset Managemen	0	5,000	0	0	0	0.00
1-7-13030-731033	Transfer to Reserves Roads	157,552	218,767	162,638	0	162,638	100.00
1-7-13030-731034	Transfer to Reserves - Winter Maintenanc	1,000	1,000	0	0	0	0.00
1-7-13030-731035	Transfer to Reserves Gas Tax	87,581	175,796	87,581	87,581	0	0.00
1-7-13030-731039	Debt Principle Payment	102,285	0	102,285	65,035	37,250	36.42
1-7-13030-731040	Debt Interest Payment	11,392	11,392	9,185	4,896	4,289	46.70
1-7-13030-785040	Street Lights	41,200	33,465	7,735	8,711	-976	-12.62
	Total Expenditure	1,131,080	1,126,158	1,123,979	674,582	449,397	
	PUBLIC WORKS (Surplus)/Deficit	938,512	831,181	968,857	453,635	-515,222	

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Budget Department by Category



From Category: 11000 To Category: 19000
Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Expenditure							
ROADS - GRAVEL							
1-7-13031-730780	Annual Gravel Budget	20,000	0	23,000	0	23,000	100.00
	Total Expenditure	20,000	0	23,000	0	23,000	
	ROADS - GRAVEL (Surplus)/Deficit	20,000	0	23,000	0	-23,000	

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From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
ROADS - CAPITAL							
1-4-13033-440100	OSG Roadways MNR	0	0	-55,794	0	-55,794	100.00
1-4-13033-440125	Canada Specific Grants - CWWF	-29,490	-29,489	0	0	0	0.00
1-4-13033-440221	Ontario Grant - OCIF	-880,139	-52,202	0	-85,090	85,090	0.00
1-4-13033-440461	Transfer from Reserves - Roads Equipme	-181,149	-11,892	-476,829	0	-476,829	100.00
1-4-13033-440466	Transfer from Lot Dev Fund	-6,360	-5,540	0	0	0	0.00
1-4-13033-440550	Transfer from Reserves - Gas Tax	-40,000	-37,989	-40,000	0	-40,000	100.00
	Total Revenues	-1,137,138	-137,112	-572,623	-85,090	487,533	
1-7-13033-700140	Employee Benefits	0	0	0	980	-980	0.00
1-7-13033-700250	CAPITAL EQUIPMENT	0	0	306,035	100,281	205,754	67.23
1-7-13033-700259	Capital - Buildings	0	0	60,446	32,822	27,624	45.70
1-7-13033-731031	Road Capital Trnsfr to Rsrvs - OCIF Fund	0	52,202	0	0	0	0.00
1-7-13033-745040	Engineering Fees - Thompson Hill Streets	1,057,818	841	166,142	763	165,379	99.54
	Total Expenditure	1,057,818	53,043	532,623	134,846	397,777	
	ROADS - CAPITAL (Surplus)/Deficit	-79,320	-84,069	-40,000	49,756	89,756	

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Budget Department by Category



From Category: 11000 **To Category:** 19000
Account Code: ?-4-?????-?????? **To :** ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Expenditure							
STORM SEWER							
1-7-13035-700400	Contracted Services	3,000	950	0	1,099	-1,099	0.00
	Total Expenditure	3,000	950	0	1,099	-1,099	
	STORM SEWER (Surplus)/Deficit	3,000	950	0	1,099	1,099	

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TOWNSHIP OF HORTON
Budget Department by Category



From Category: 11000 **To Category:** 19000
Account Code: ?-4-?????-?????? **To :** ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
ENVIROMENTAL SERVICES							
1-4-14000-440220	Ontario Grant	-36,000	-35,015	-36,000	-17,448	-18,552	51.53
1-4-14000-440380	Tipping Fees	-40,000	-60,908	-50,000	-35,836	-14,164	28.33
1-4-14000-440480	Blue Box & Composter	-300	-72	-300	-90	-210	70.00
1-4-14000-440482	Ontario Stewardship Tires	0	320	0	-165	165	0.00
1-4-14000-440483	Electronic Waste	-1,000	-1,963	-1,250	-400	-850	68.00
1-4-14000-440640	Transfer from Reserves - Environment	-42,500	-34,342	-121,671	0	-121,671	100.00
	Total Revenues	-119,800	-131,980	-209,221	-53,939	155,282	
1-7-14000-700010	Salaries	51,860	46,832	49,685	30,907	18,778	37.79
1-7-14000-700030	Committee Members Fees	1,000	528	1,000	346	654	65.40
1-7-14000-700035	Conference/Travel Expenses	1,400	0	1,400	0	1,400	100.00
1-7-14000-700060	Misc. Expenses	2,000	1,627	1,800	1,193	607	33.72
1-7-14000-700070	Insurance	2,259	2,248	2,300	2,288	12	0.52
1-7-14000-700080	Office Supplies	2,000	522	2,500	0	2,500	100.00
1-7-14000-700090	Material & Supplies	1,500	1,011	1,500	1,658	-158	-10.53
1-7-14000-700100	Telephone	300	345	300	41	259	86.33
1-7-14000-700110	Hydro	500	548	580	282	298	51.38
1-7-14000-700140	Employee Benefits	12,305	8,369	11,470	6,030	5,440	47.43
1-7-14000-700190	Building Maintenance	1,500	287	1,000	0	1,000	100.00
1-7-14000-700250	Transfer to Capital	23,500	0	0	0	0	0.00
1-7-14000-700253	Transfer to Capital - GATES	10,000	18,293	6,000	2,217	3,783	63.05
1-7-14000-700259	Capital - Sea Containers/Buildings	3,000	0	0	0	0	0.00
1-7-14000-700280	Advertising	600	189	1,000	783	217	21.70
1-7-14000-700285	Landfill Equipment	1,000	8,602	1,000	0	1,000	100.00
1-7-14000-700400	Contracted Services	0	0	0	519	-519	0.00
1-7-14000-731038	Blue Box Purchase	600	948	500	0	500	100.00
1-7-14000-745020	Promotion and Education	1,500	0	1,500	1,191	309	20.60
1-7-14000-745021	Recycling - Tires	50	0	50	0	50	100.00
1-7-14000-745025	Household Hazardous Waste Days	1,800	0	1,800	0	1,800	100.00
1-7-14000-745026	Recycling - Curbside Pickup	76,000	102,449	210,000	125,169	84,831	40.40
1-7-14000-745027	Waste - Curbside Pickup	42,000	44,790	42,840	29,860	12,980	30.30
1-7-14000-745031	Compaction & Covering	40,000	41,941	40,000	21,064	18,936	47.34
1-7-14000-745033	Landfill - Re-grind Waste	25,000	35,921	25,000	12,466	12,534	50.14
1-7-14000-745034	Material Transfers	2,000	0	500	0	500	100.00
1-7-14000-745040	Engineering Fees	15,000	15,402	15,000	12,041	2,959	19.73
1-7-14000-789020	Transfer to Reserves - Landfill	18,100	18,100	21,500	0	21,500	100.00
1-7-14000-789038	Transfer to Reserves - Landfill Building	1,000	1,000	0	0	0	0.00
	Total Expenditure	337,774	349,952	440,225	248,055	192,170	
	ENVIROMENTAL SERVICES (Surplus)/Deficit	217,974	217,972	231,004	194,116	-36,888	

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Budget Department by Category



From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
PARK & REC ADMINISTRATION							
1-4-15051-440125	Canada Specific Grants	-1,680	0	0	0	0	0.00
	Total Revenues	-1,680	0	0	0	0	
1-7-15051-700010	Salaries	43,305	35,251	38,985	1,774	37,211	95.45
1-7-15051-700030	Com. Member Meetings	4,000	981	2,500	150	2,350	94.00
1-7-15051-700035	Conference/Travel Expenses	1,500	109	1,500	0	1,500	100.00
1-7-15051-700060	Misc. Expenses	100	0	100	0	100	100.00
1-7-15051-700070	Insurance	8,950	8,754	8,920	8,911	9	0.10
1-7-15051-700090	Office Supplies	800	590	500	0	500	100.00
1-7-15051-700140	Employee Benefits	14,845	4,340	14,240	348	13,892	97.56
1-7-15051-700260	Agreements	22,500	29,623	29,200	0	29,200	100.00
1-7-15051-700280	Advertising	1,500	40	100	253	-153	-153.00
1-7-15051-789000	Transfer to Reserves	0	27,550	0	0	0	0.00
	Total Expenditure	97,500	107,238	96,045	11,436	84,609	
	PARK & REC ADMINISTRATION (Surplus)/Deficit	95,820	107,238	96,045	11,436	-84,609	

Budget Department by Category

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From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
PARK & REC OUTDOOR FACILITIES							
1-4-15052-440216	Boat Launch - Fines	-400	-366	-400	-300	-100	25.00
1-4-15052-440300	Flag Football	-2,000	0	0	0	0	0.00
1-4-15052-440423	Volleyball Revenue	-500	-1,164	-500	0	-500	100.00
1-4-15052-440428	Soccer Registrations	-6,200	-4,731	-5,500	0	-5,500	100.00
1-4-15052-440431	Boat Launch Other Rev Misc.	-3,000	-2,469	-3,000	-4,951	1,951	-65.03
1-4-15052-440434	Soccer - Fundraising Revenue	-4,450	0	0	0	0	0.00
1-4-15052-440461	Transfer from Reserves	-5,000	0	0	0	0	0.00
1-4-15052-440466	Transfer from Lot Dev Fund	-550	0	0	0	0	0.00
	Total Revenues	-22,100	-8,730	-9,400	-5,251	4,149	
1-7-15052-700010	Salaries	3,079	2,776	3,070	1,432	1,638	53.36
1-7-15052-700140	Employee Benefits	885	839	890	483	407	45.73
1-7-15052-700201	Trail Maintenance	2,500	361	1,500	0	1,500	100.00
1-7-15052-700215	Soccer Field Maintenance	5,000	3,786	4,000	152	3,848	96.20
1-7-15052-700220	Boat Launch Property Maintenance	2,000	744	2,000	1,573	427	21.35
1-7-15052-700250	Transfer to Capital	5,000	0	0	0	0	0.00
1-7-15052-715071	Farrell's Landing Property	1,000	153	250	263	-13	-5.20
1-7-15052-785083	Volleyball Expense	5,000	1,872	100	0	100	100.00
1-7-15052-785084	Flag Football	1,100	0	0	0	0	0.00
1-7-15052-789000	Transfer to Reserves	450	0	0	0	0	0.00
	Total Expenditure	26,014	10,531	11,810	3,903	7,907	
PARK & REC OUTDOOR FACILITIES (Surplus)/Deficit		3,914	1,801	2,410	-1,348	-3,758	

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From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
PARK & REC COMMUNITY CENTER							
1-4-15053-440125	Canada Specific Grants	-9,000	0	0	0	0	0.00
1-4-15053-440220	Provincial Grant	0	-1,000	0	0	0	0.00
1-4-15053-440425	Rent	-9,000	-10,969	-9,000	-3,609	-5,391	59.90
1-4-15053-440429	Donations	0	-100	0	-10	10	0.00
1-4-15053-440440	Sale of Equipment	0	-1,195	0	0	0	0.00
1-4-15053-440461	Transfer from Reserves	-133,500	-8,890	-49,904	0	-49,904	100.00
1-4-15053-440466	Transfer from Lot Dev Fund	-5,500	0	-2,076	0	-2,076	100.00
1-4-15053-440800	Bar Sales	-22,000	-14,244	-15,000	-4,553	-10,447	69.65
	Total Revenues	-179,000	-36,398	-75,980	-8,172	67,808	
1-7-15053-700010	Salaries	15,705	15,893	16,660	8,658	8,002	48.03
1-7-15053-700095	Restock Bar	10,120	5,975	8,000	1,969	6,031	75.39
1-7-15053-700100	Telephone	800	843	800	565	235	29.38
1-7-15053-700110	Utilities	15,000	11,737	12,500	7,139	5,361	42.89
1-7-15053-700140	Employee Benefits	2,270	2,079	2,490	1,161	1,329	53.37
1-7-15053-700190	Building Maintenance	5,000	4,545	5,000	3,275	1,725	34.50
1-7-15053-700191	Building Cleaning	2,000	1,325	1,500	562	938	62.53
1-7-15053-700200	Equipment Repairs/Replacement	2,000	435	2,000	11	1,989	99.45
1-7-15053-700203	Participaction	0	738	0	0	0	0.00
1-7-15053-700250	Transfer to Capital - Equipment	12,000	0	0	0	0	0.00
1-7-15053-700251	Transfer to Capital - Bldg Renos	75,000	8,890	51,980	9,979	42,001	80.80
1-7-15053-700252	Transfer to Capital - Land Purchase	61,000	0	0	0	0	0.00
1-7-15053-700280	Advertising	1,000	356	1,000	73	927	92.70
1-7-15053-715015	Computer Programs & Maintenance	1,250	893	1,000	632	368	36.80
1-7-15053-789000	Transfer to Reserves - Building	10,810	10,810	30,310	0	30,310	100.00
	Total Expenditure	213,955	64,519	133,240	34,024	99,216	
PARK & REC COMMUNITY CENTER (Surplus)/Deficit		34,955	28,121	57,260	25,852	-31,408	

RETURN TO AGENDA

Budget Department by Category

Date : Sep 11, 2020

Time : 12:21 pm

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From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
PARK & REC RINK							
1-4-15054-440300	Skating Lessons	-500	0	0	0	0	0.00
1-4-15054-440429	Donations	0	-1,106	0	-226	226	0.00
1-4-15054-440431	Spring Hockey Team	0	-9,608	-10,750	-5,100	-5,650	52.56
1-4-15054-440433	Rink - Ice Rentals	-1,500	-1,606	-1,500	-400	-1,100	73.33
1-4-15054-440444	Recreational Hockey Registrations	-1,700	0	0	-525	525	0.00
1-4-15054-440447	PA Day Hockey Day Camp	0	-140	0	0	0	0.00
	Total Revenues	-3,700	-12,460	-12,250	-6,251	5,999	
1-7-15054-700010	Salaries	15,345	7,414	14,270	3,803	10,467	73.35
1-7-15054-700110	Utilities	6,400	3,219	3,500	2,112	1,388	39.66
1-7-15054-700140	Employee Benefits	3,400	1,532	3,075	811	2,264	73.63
1-7-15054-700190	Building Maintenance	6,600	3,518	6,600	3,233	3,367	51.02
1-7-15054-700191	Building Cleaning	500	207	500	104	396	79.20
1-7-15054-700200	Equipment Repairs/Maintenance	1,500	947	1,500	381	1,119	74.60
1-7-15054-700250	Transfer to Capital - Change Rooms Unfir	7,294	0	0	0	0	0.00
1-7-15054-700280	Advertising	500	173	250	69	181	72.40
1-7-15054-785069	Change Rooms	200	23	200	0	200	100.00
1-7-15054-785085	Recreational Hky/Public Skating Expense	300	0	100	0	100	100.00
1-7-15054-785112	3 on 3 Mens Hockey Tournament	0	47	0	0	0	0.00
1-7-15054-785113	Spring Hockey Team	0	8,983	10,445	2,674	7,771	74.40
1-7-15054-785116	PA Day Hockey Day Camp Expenses	0	140	0	0	0	0.00
1-7-15054-785122	SKATING LESSONS	500	0	0	0	0	0.00
1-7-15054-786018	Sports Equipment	500	0	0	0	0	0.00
1-7-15054-789000	Transfer to Reserves	0	8,930	0	0	0	0.00
	Total Expenditure	43,039	35,133	40,440	13,187	27,253	
	PARK & REC RINK (Surplus)/Deficit	39,339	22,673	28,190	6,936	-21,254	

RETURN TO AGENDA

Budget Department by Category



From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
PARK & REC ANNUAL EVENTS							
1-4-15055-440315	Cycle Event	-3,000	0	0	0	0	0.00
1-4-15055-440426	Euchre Revenue	-4,000	-3,772	-4,000	-933	-3,067	76.68
1-4-15055-440427	Country Dance Proceeds	-9,500	-7,282	-8,000	-1,310	-6,690	83.63
1-4-15055-440429	Donations - Leadership Camp	0	-1,250	0	0	0	0.00
1-4-15055-440431	Dance Lessons	-2,000	0	0	0	0	0.00
1-4-15055-440446	Aerobics & Drop In Sports Fees	-500	-279	-500	0	-500	100.00
1-4-15055-440569	Children's Christmas Party	-500	0	0	0	0	0.00
1-4-15055-440570	Winter Carnival Revenue	-4,500	-3,955	-4,000	-6,531	2,531	-63.28
1-4-15055-440575	Canada Day Revenue	-5,500	-3,917	-4,500	-600	-3,900	86.67
	Total Revenues	-29,500	-20,455	-21,000	-9,374	11,626	
1-7-15055-785061	CYCLE EVENT	1,000	0	0	0	0	0.00
1-7-15055-785075	Canada Day Expenses	3,000	1,673	2,700	22	2,678	99.19
1-7-15055-785078	Children's Events	100	0	0	0	0	0.00
1-7-15055-785079	Children's Christmas Party	300	0	0	0	0	0.00
1-7-15055-785080	Winter Carnival Expenses	3,000	2,029	2,500	2,886	-386	-15.44
1-7-15055-785081	Country Dance Expenses	7,500	7,945	8,000	1,004	6,996	87.45
1-7-15055-785082	Aerobics & Drop In Sports	100	451	150	23	127	84.67
1-7-15055-785087	Dance Lessons	1,000	0	0	0	0	0.00
1-7-15055-785121	Leadership Camp	0	1,988	0	0	0	0.00
1-7-15055-786000	Euchres Expense	2,200	1,967	2,200	523	1,677	76.23
	Total Expenditure	18,200	16,053	15,550	4,458	11,092	
PARK & REC ANNUAL EVENTS (Surplus)/Deficit		-11,300	-4,402	-5,450	-4,916	534	

Budget Department by Category



From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
PARK & REC FUNDRAISING							
1-4-15056-440311	Social Gaming Nights	-3,000	-1,215	0	0	0	0.00
1-4-15056-440316	Euchre Tournament	-800	0	0	0	0	0.00
1-4-15056-440428	Mini Sticks Tournament	-700	-467	0	0	0	0.00
1-4-15056-440429	Donations - Rink Roof	0	0	-10,000	0	-10,000	100.00
1-4-15056-440445	Broomball Registrations	0	-1,062	0	0	0	0.00
1-4-15056-440449	Quilt Raffle	-1,000	-652	-1,000	0	-1,000	100.00
1-4-15056-440450	Easter Egg Hunt	-1,000	-648	-1,000	0	-1,000	100.00
1-4-15056-440452	Fruit Fundraiser	-9,000	-9,009	-9,010	0	-9,010	100.00
1-4-15056-440453	Dinner & Show	-2,000	0	0	0	0	0.00
1-4-15056-440455	Murder Mystery	-3,500	-1,817	-3,200	0	-3,200	100.00
1-4-15056-440456	Fundraising Catering	-5,000	-5,583	-5,000	0	-5,000	100.00
1-4-15056-440457	Harvest Dinner	-3,500	-2,342	-3,000	0	-3,000	100.00
1-4-15056-440458	Trivia Night	-1,500	-535	-700	0	-700	100.00
1-4-15056-440801	Hockey Tournament	-5,360	0	0	-2,957	2,957	0.00
Total Revenues		-36,360	-23,330	-32,910	-2,957	29,953	
1-7-15056-785100	Easter Egg Hunt	450	398	400	0	400	100.00
1-7-15056-785102	Fruit Fundraiser	7,000	7,635	0	101	-101	0.00
1-7-15056-785103	Dinner & Show	700	0	0	0	0	0.00
1-7-15056-785104	Mini Sticks Hockey Tournament	200	178	0	0	0	0.00
1-7-15056-785105	Murder Mystery	1,500	449	1,500	0	1,500	100.00
1-7-15056-785106	Fundraising Catering	5,000	1,903	12,500	154	12,346	98.77
1-7-15056-785107	Harvest Dinner	1,900	1,689	1,800	0	1,800	100.00
1-7-15056-785108	Trivia Night	1,000	370	500	0	500	100.00
1-7-15056-785112	Hockey Tournament	1,360	0	0	890	-890	0.00
1-7-15056-785114	Quilting	300	112	300	0	300	100.00
1-7-15056-785117	Social Gaming Night	1,000	241	0	0	0	0.00
1-7-15056-786000	Euchre Tournament	400	46	0	0	0	0.00
1-7-15056-789010	Transfer to Reserves - Recreation	0	3,680	0	0	0	0.00
1-7-15056-789070	Transf to Reserves - Working for Hoedow	15,550	6,628	15,910	0	15,910	100.00
Total Expenditure		36,360	23,329	32,910	1,145	31,765	
PARK & REC FUNDRAISING (Surplus)/Deficit		0	-1	0	-1,812	-1,812	

RETURN TO AGENDA

Budget Department by Category



From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
PARK & REC HORTON HOEDOWN							
1-4-15057-440220	Ontario Grant	-14,046	-9,832	0	0	0	0.00
1-4-15057-440429	Hoedown Donations	0	-30,743	0	-10,070	10,070	0.00
1-4-15057-440432	Christmas Craft Show	0	-1,263	0	0	0	0.00
1-4-15057-440434	Raffle	0	-263	0	0	0	0.00
1-4-15057-440461	Transfer from Reserves	0	-25,655	0	0	0	0.00
1-4-15057-440568	Horton Festival - Merchandise	-5,000	-796	0	0	0	0.00
1-4-15057-440571	Horton Festival Admission	-42,100	-22,224	0	0	0	0.00
1-4-15057-440572	Horton Festival Sponsors	-15,000	-7,600	0	0	0	0.00
1-4-15057-440573	Horton Festival Concessions	-1,600	-2,325	0	0	0	0.00
1-4-15057-440800	Hoedown - Bar Proceeds	-22,000	-16,927	0	0	0	0.00
	Total Revenues	-99,746	-117,628	0	-10,070	-10,070	
1-7-15057-700060	Hoedown Misc. Expenses	915	19,944	0	0	0	0.00
1-7-15057-700080	Hoedown Office Supplies	200	0	0	0	0	0.00
1-7-15057-700090	Hoedown Accomodations	3,600	2,156	0	0	0	0.00
1-7-15057-700095	Hoedown Bar Expense	11,129	6,611	0	0	0	0.00
1-7-15057-700110	Hoedown Utilities	5,000	991	0	0	0	0.00
1-7-15057-700181	Hoedown Clothing Allowance	500	0	0	0	0	0.00
1-7-15057-700191	Hoedown Cleaning Supplies	125	0	0	0	0	0.00
1-7-15057-700200	Hoedown Equipment Rentals	21,769	32,380	0	0	0	0.00
1-7-15057-700205	Hoedown Concession/Merchandise	1,000	371	0	0	0	0.00
1-7-15057-700240	Hoedown Communication	525	500	0	0	0	0.00
1-7-15057-700280	Hoedown Advertising	4,000	1,185	0	0	0	0.00
1-7-15057-718040	Hoedown Contracted Services	7,500	10,533	0	0	0	0.00
1-7-15057-745040	Hoedown Production Staff	5,300	6,100	0	0	0	0.00
1-7-15057-785061	Christmas Craft Show	0	559	0	2	-2	0.00
1-7-15057-785078	Horton Festival	34,000	34,618	0	84	-84	0.00
1-7-15057-789000	Transfer to Reserves	4,183	1,679	0	0	0	0.00
	Total Expenditure	99,746	117,627	0	86	-86	
PARK & REC HORTON HOEDOWN (Surplus)/Deficit		0	-1	0	-9,984	-9,984	

RETURN TO AGENDA



Budget Department by Category

From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
LIBRARY							
1-4-15100-440464	PROV GOV LIBRARY	0	0	0	-5,050	5,050	0.00
	Total Revenues	0	0	0	-5,050	-5,050	
1-7-15100-750010	LIBRARY AGREEMENT	0	0	8,000	8,000	0	0.00
	Total Expenditure	0	0	8,000	8,000	0	
	LIBRARY (Surplus)/Deficit	0	0	8,000	2,950	-5,050	

Budget Department by Category



From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
HEALTH SERVICES							
1-4-16000-440300	Doctor Recruitment - Fees & Charges	0	-30	0	0	0	0.00
	Total Revenues	0	-30	0	0	0	
1-7-16000-700010	Salaries	340	393	400	200	200	50.00
1-7-16000-700140	Employee Benefits	90	68	100	48	52	52.00
1-7-16000-700221	Cemetery Maintenance - Martin Cemetery	0	0	0	105	-105	0.00
1-7-16000-700222	Cemetery Maintenance - McLaren Cemet	0	0	200	0	200	100.00
1-7-16000-700223	Cemetery Maintenance - Thompsonhill	0	23	0	0	0	0.00
1-7-16000-750010	Golden Age Activity Centre	1,000	1,000	1,000	1,000	0	0.00
1-7-16000-750020	Soc Serv Home Supp Grant	1,230	1,230	1,230	1,230	0	0.00
1-7-16000-750030	Renfrew Sunshine Coach	1,050	1,050	1,050	1,050	0	0.00
1-7-16000-750040	Doctor Recruitment	29,877	29,977	30,475	30,475	0	0.00
1-7-16000-750050	Hospice Renfrew	250	250	250	250	0	0.00
	Total Expenditure	33,837	33,991	34,705	34,358	347	
	HEALTH SERVICES (Surplus)/Deficit	33,837	33,961	34,705	34,358	-347	

Budget Department by Category



From Category: 11000 To Category: 19000
Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Expenditure							
ECONOMIC DEVELOPMENT							
1-7-16100-700030	EC DEV COMMITTEE MEMEBERS	0	0	0	31	-31	0.00
	Total Expenditure	0	0	0	31	-31	
	ECONOMIC DEVELOPMENT (Surplus)/Deficit	0	0	0	31	31	

Budget Department by Category



From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
PLANNING							
1-4-17000-440330	Fees & Charges Planning	-5,200	-4,300	-5,200	-4,500	-700	13.46
1-4-17000-440355	Fees & Charges Zoning Compl.	-400	-360	-400	-360	-40	10.00
	Total Revenues	-5,600	-4,660	-5,600	-4,860	740	
1-7-17000-700060	Com. Member Fees	1,700	550	1,700	100	1,600	94.12
1-7-17000-700090	Materials & Supplies	300	0	100	31	69	69.00
1-7-17000-780010	Contracted Services	2,000	1,500	2,000	1,500	500	25.00
1-7-17000-780100	Economic Development	2,000	204	10,000	0	10,000	100.00
1-7-17000-789000	Transfer to Reserves	0	2,806	0	0	0	0.00
	Total Expenditure	6,000	5,060	13,800	1,631	12,169	
	PLANNING (Surplus)/Deficit	400	400	8,200	-3,229	-11,429	

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Department by Category



From Category: 11000 **To Category:** 19000
Account Code: ?-4-?????-?????? **To :** ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
FIRE							
1-4-18000-440110	Provincial Fees and Charges	-7,000	-6,201	-10,000	-5,820	-4,180	41.80
1-4-18000-440215	POA - Fines	0	0	-500	0	-500	100.00
1-4-18000-440221	OAFC GRANT-JENNYS HEROS	0	0	0	-15,600	15,600	0.00
1-4-18000-440310	Fees & Charges Fire	-1,800	0	-1,800	0	-1,800	100.00
1-4-18000-440440	Oth Rev Sale of Equipment	0	-1,195	0	0	0	0.00
1-4-18000-440461	Transfer from Reserve	-379,950	-386,481	-10,000	0	-10,000	100.00
1-4-18000-440466	Transfer from Lot Dev Fund	-51,500	-51,500	0	0	0	0.00
	Total Revenues	-440,250	-445,377	-22,300	-21,420	880	
1-7-18000-700010	Salaries	35,000	44,146	35,875	26,852	9,023	25.15
1-7-18000-700035	Conference/Travel Expenses	750	0	750	0	750	100.00
1-7-18000-700060	Misc. Expenses	1,000	1,615	1,000	349	651	65.10
1-7-18000-700070	Insurance	15,103	14,727	15,103	11,961	3,142	20.80
1-7-18000-700080	Office Supplies	1,000	519	1,000	28	972	97.20
1-7-18000-700090	Clothing Expense	1,000	1,435	1,000	219	781	78.10
1-7-18000-700100	Telephone	1,250	1,477	1,250	967	283	22.64
1-7-18000-700110	Utilities	6,250	6,940	6,410	6,069	341	5.32
1-7-18000-700140	Employee Benefits	4,200	4,684	4,200	705	3,495	83.21
1-7-18000-700180	Office Equip. & Maint.	1,500	2,391	2,000	2,139	-139	-6.95
1-7-18000-700181	EQUIPMENT UPGRADE - JENNYS HER	0	0	0	3,814	-3,814	0.00
1-7-18000-700190	Building Maintenance	1,500	1,461	1,500	617	883	58.87
1-7-18000-700191	Building Cleaning	1,000	1,066	1,000	418	582	58.20
1-7-18000-700200	Fire Equipment Maintenance	17,000	18,225	17,500	7,741	9,759	55.77
1-7-18000-700210	Fleet Maintenance	7,000	5,594	9,000	6,797	2,203	24.48
1-7-18000-700230	Fuel & Oil	750	1,495	1,000	43	957	95.70
1-7-18000-700240	Radio/Communications	2,000	1,864	2,000	927	1,073	53.65
1-7-18000-700250	Transfer to Capital	431,450	431,449	10,000	0	10,000	100.00
1-7-18000-700260	Extrication Agreement	5,000	2,500	5,000	2,000	3,000	60.00
1-7-18000-700261	Water Rescue Agreement	3,000	1,000	3,000	1,000	2,000	66.67
1-7-18000-715015	Computer/Program Maintenance	3,000	2,730	6,000	1,528	4,472	74.53
1-7-18000-715020	MOD FUND SOFTWARE UPGRADE	0	0	0	5,829	-5,829	0.00
1-7-18000-721045	Admin Mutual Aid	0	0	0	100	-100	0.00
1-7-18000-721060	Training	2,500	1,373	3,000	2,839	161	5.37
1-7-18000-721070	Compressed Air	250	70	250	70	180	72.00
1-7-18000-721080	Extinguisher Recharges	300	0	300	81	219	73.00
1-7-18000-721210	Communications - County	4,000	4,107	4,000	0	4,000	100.00
1-7-18000-721230	Fire Prevention	2,000	2,213	2,500	873	1,627	65.08
1-7-18000-721240	Hydrant/Water Supply	300	149	300	238	62	20.67
1-7-18000-789005	Transfer to Reserves Fire Equipment	33,295	33,295	33,960	0	33,960	100.00
1-7-18000-789038	Transfer to Reserves - Building	1,500	1,500	1,500	0	1,500	100.00
	Total Expenditure	582,898	588,025	170,398	84,204	86,194	
	FIRE (Surplus)/Deficit	142,648	142,648	148,098	62,784	-85,314	

RETURN TO AGENDA

Budget Department by Category

Date : Sep 11, 2020

Time : 12:21 pm

33



From Category: 11000 To Category: 19000
 Account Code: ?-4-?????-?????? To : ?-7-?????-??????

Account Code	Account Description	2019 BUDGET	2019 ACTUAL VALUES	2020 BUDGET	2020 ACTUAL VALUES	Variance	Var %
General Operating Fund							
Revenues							
BUILDING DEPARTMENT							
1-4-19000-440385	Septic Permits	-8,000	-7,660	-8,000	-4,900	-3,100	38.75
1-4-19000-440410	Building Permits	-45,000	-46,618	-48,985	-25,080	-23,905	48.80
1-4-19000-440431	Misc. Revenue	-3,000	-1,900	-2,000	-1,200	-800	40.00
1-4-19000-440605	Transfer from Reserves	-11,275	-7,260	-8,400	0	-8,400	100.00
	Total Revenues	-67,275	-63,438	-67,385	-31,180	36,205	
1-7-19000-700010	Salaries	49,500	49,500	49,500	30,000	19,500	39.39
1-7-19000-700035	Conference/Travel Expenses	350	163	350	146	204	58.29
1-7-19000-700060	Misc. Expenses	100	0	500	0	500	100.00
1-7-19000-700080	Office Supplies	1,500	195	800	193	607	75.88
1-7-19000-700100	Telephone	300	455	500	261	239	47.80
1-7-19000-700140	Employee Benefits	6,250	5,849	6,250	3,792	2,458	39.33
1-7-19000-700190	Building Maintenance - Partial Share	1,775	1,775	1,665	0	1,665	100.00
1-7-19000-718040	Contracted Services	2,000	0	2,000	0	2,000	100.00
1-7-19000-785066	Office Administration	5,500	5,500	5,820	0	5,820	100.00
	Total Expenditure	67,275	63,437	67,385	34,392	32,993	
	BUILDING DEPARTMENT (Surplus)/Deficit	0	-1	0	3,212	3,212	

RETURN TO AGENDA



Township of Horton
COUNCIL / COMMITTEE REPORT

Title: Bill 197 Procedural By-Law Update	Date:	September 15 th , 2020
	Council/Committee:	Council
	Author:	Hope Dillabough, CAO/Clerk
	Department:	General Government

RECOMMENDATIONS:

THAT the General Government Committee and Council receive this report as information as submitted and circulated;

AND FURTHER THAT Council provide staff with direction as to how they would like to proceed.

BACKGROUND:

Bill 197 received royal assent on July 21, 2020. Among many other changes, Bill 197 repealed those subsections of the *Municipal Act, 2001* that permitted electronic meetings during the declared emergency, due to Covid-19. Bill 197 also allowed for amendments to Procedural By-Laws (outside of any declared emergency) to allow for the following:

- Allow the use of electronic participation at meetings;
- State whether members can electronically participate in both open and closed meetings;
- State whether members participating electronically count towards quorum (it is up to the municipality to determine);
- The method of electronic participation;
- The extent to which members can participate electronically (ex. It is up to municipalities to decide whether all council participate electronically or whether some still participate when physically present in the Council Chambers)

The Township can also choose the technology best suited to their local and specific needs and/or circumstances for the purpose of:

- Members can participate in decision-making;
- Meetings can be open and accessible to the public.

If the Township chooses to amend the Procedural By-Law to account for any of the above-mentioned, meetings are still required to follow existing rules such as providing notice to the public, maintain meeting minutes, all meetings are open to the public (except for Closed Meetings).

I have attached S.12 of Bill 197 for Council information.

RETURN TO AGENDA

For the Township of Horton to successfully hold virtual meetings, there is a need to purchase equipment to ensure the public can see and hear the meeting in it's entirety.

ALTERNATIVES: Remain status quo

FINANCIAL IMPLICATIONS: Potential implications of between \$5,000-\$10,000.

ATTACHMENTS: Schedule 12 of Bill 197

CONSULTATIONS: Local CAO group discussions, Ministry of Municipal Affairs and Housing

Author: 
signature

Other: _____
signature

Treasurer: 
signature

C.A.O. 
signature

**SCHEDULE 12
MUNICIPAL ACT, 2001**

1 (1) Subsection 238 (3.1) of the *Municipal Act, 2001* is repealed and the following substituted:

Electronic participation

(3.1) The applicable procedure by-law may provide that a member of council, of a local board or of a committee of either of them, can participate electronically in a meeting to the extent and in the manner set out in the by-law.

(2) Subsection 238 (3.2) of the Act is repealed.

(3) Subsection 238 (3.3) of the Act is repealed and the following substituted:

Same

(3.3) The applicable procedure by-law may provide that,

- (a) a member of a council, of a local board or of a committee of either of them who is participating electronically in a meeting may be counted in determining whether or not a quorum of members is present at any point in time; and
- (b) a member of a council, of a local board or of a committee of either of them can participate electronically in a meeting that is open or closed to the public.

(4) Subsection 238 (3.4) of the Act is repealed and the following substituted:

Special meeting, amend procedure by-law re electronic participation

(3.4) A municipality or local board may hold a special meeting to amend an applicable procedure by-law for the purposes of subsection (3.3).

Same, quorum

(3.5) A member participating electronically in a special meeting described in subsection (3.4) may be counted in determining whether or not a quorum of members is present at any time during the meeting.

2 The Act is amended by adding the following section:

Proxy vote

243.1 (1) The procedure by-law may provide that, in accordance with a process to be established by the clerk, a member of council may appoint another member of council as a proxy to act in their place when they are absent subject to the following rules:

- 1. A member of a local council appointed as an alternate member of the upper-tier council under section 267 may appoint a member of the upper-tier council as a proxy to act in their place when they are absent from the upper-tier council.
- 2. A member who is unable to attend a meeting of the upper-tier council and for whom an alternate member is appointed under section 267 shall not appoint a proxy.
- 3. A member appointed as an alternate member of the upper-tier council under section 268 shall not appoint a proxy.
- 4. A member who is unable to attend a meeting of the upper-tier council and for whom an alternate member is appointed under section 268 shall not appoint a proxy if the appointed member is acting on their behalf at the meeting.

Rules re proxy votes

(2) The following rules apply with respect to the appointment of another member of council to act as a proxy under subsection (1):

- 1. A member shall not appoint a proxy unless the proxyholder is a member of the same council as the appointing member.
- 2. A member shall not act as a proxy for more than one member of council at any one time.
- 3. The member appointing the proxy shall notify the clerk of the appointment in accordance with the process established by the clerk.
- 4. For the purpose of determining whether or not a quorum of members is present at any point in time, a proxyholder shall be counted as one member and shall not be counted as both the appointing member and the proxyholder.
- 5. A proxy shall be revoked if the appointing member or the proxyholder requests that the proxy be revoked and complies with the proxy revocation process established by the clerk.
- 6. Where a recorded vote is requested under section 246, the clerk shall record the name of each proxyholder, the name of the member of council for whom the proxyholder is voting and the vote cast on behalf of that member.
- 7. A member who appoints a proxy for a meeting shall be considered absent from the meeting for the purposes of determining whether the office of the member is vacant under clause 259 (1) (c).

Pecuniary interest

(3) A member who has a pecuniary interest described in subsection 5 (1) of the *Municipal Conflict of Interest Act* in a matter to be considered at a meeting shall not, if the interest is known to the member, appoint a proxy in respect of the matter.

Same, pre-meeting discovery

(4) If, after appointing a proxy, a member discovers that they have a pecuniary interest described in subsection 5 (1) of the *Municipal Conflict of Interest Act* in a matter to be considered at a meeting that is to be attended by the proxyholder, the member shall, as soon as possible,

- (a) notify the proxyholder of the interest in the matter and indicate that the proxy will be revoked in respect of the matter; and
- (b) request that the clerk revoke the proxy with respect to the matter in accordance with the proxy revocation process established by the clerk.

Same, post-meeting discovery

(5) For greater certainty, if, after appointing a proxy, a member discovers that they have a pecuniary interest described in subsection 5 (1) of the *Municipal Conflict of Interest Act* in a matter that was considered at a meeting attended by the proxyholder, the appointing member shall comply with subsection 5 (3) of the *Municipal Conflict of Interest Act* with respect to the interest at the next meeting attended by the appointing member after they discover the interest.

Conflict, etc., proxyholder

(6) For greater certainty, nothing in this section authorizes a proxyholder who is disabled from participating in a meeting under the *Municipal Conflict of Interest Act* from participating in the meeting in the place of an appointing member.

Regulations, proxy votes

(7) The Minister may make regulations providing for any matters which, in the Minister's opinion, are necessary or desirable for the purposes of this section.

Commencement

3 This Schedule comes into force on the day the *COVID-19 Economic Recovery Act, 2020* receives Royal Assent.



Township of Horton
COUNCIL / COMMITTEE REPORT

Title: Consent Application B25/20 Marilyn Poliquin & Nathalie Avoine	Date: September 15 th , 2020
	Council/Committee: Council/Planning Committee
	Author: Nikky Dubeau, Admin/Planning Assistant
	Department: Planning

RECOMMENDATIONS:

That Planning Committee and Council approve Consent Applications B25/20 Marilyn Poliquin & Nathalie Avoine, upon the following conditions being met:

- A Registered Plan of Survey

BACKGROUND:

See attached package provided by the County of Renfrew.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: County of Renfrew

Author:

N. Dubeau
signature

Other:

signature

Treasurer:

signature

C.A.O.

[Signature]
signature

DEVELOPMENT & PROPERTY
DEPARTMENT



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
(613) 735-3204
FAX: (613) 735-2081
www.countyofrenfrew.on.ca

REQUEST FOR COMMENTS

August 20, 2020

Hope Dillabough, CAO/Clerk
Township Of Horton
2253 Johnston Road RR #5
Renfrew, ON K7V 3Z8

Dear Ms. Dillabough:

Owners: Marilyn Poliquin and Nathalie Avoine

Location of Land: Part of Lot 25, Concession 8
Township of Horton
B25/20 (6m x 37.6m – 0.02 ha. (0.05 ac.)

The above referenced Application for Consent has been received for consideration by the County of Renfrew. A copy of the application is attached. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, your written comments are required.

A Notice of an Application for Consent is attached that includes a key map showing the location of the proposed consent.

Yours truly,

Alana Zadow

Alana Zadow, ACST
Secretary-Treasurer
Land Division Committee
azadow@countyofrenfrew.on.ca

/az

Enclosures

RETURN TO AGENDA



**NOTICE OF AN APPLICATION FOR CONSENT
(Land Severance)
Section 53(5)(a) of the Planning Act and O. Reg. 197/96**

TAKE NOTICE that the County of Renfrew has received an application for consent under Section 53(1) of the Planning Act for the following lands:

Application Number:	B25/20
Location of Subject Lands:	Part Lot 25, Concession 8,
Municipality:	Township of Horton
Name of Applicant:	Marilyn Poliquin & Nathalie Avoine

PURPOSE AND EFFECT:

The purpose and effect of the application is to create a 37.6 metre right-of-way over the subject lands for the benefit of abutting lands to the west being Part 2 on Reference Plan 49R-17389. This right-of-way will work together with the right-of-way being created under application B26/20. A key map showing the approximate location of the proposed consent is on the reverse of this notice.

OTHER RELATED INFORMATION:

Pursuant to the Planning Act, this Notice of Application for Consent shall be given to *every landowner within 60 metres of the subject land and to prescribed persons and public bodies.*

TO MAKE SUBMISSIONS:

If you wish to make a written submission, please ensure that your letter/email contains your name, address, telephone number/email address and planning concerns/objections, and that it is addressed to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew, 9 International Drive, Pembroke, Ontario K8A 6W5.

NOTE: *One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.*

If a person or public body that files an appeal of a decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent does not make written submissions to the Land Division Committee of the County of Renfrew before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal (LPAT) may dismiss the appeal.

NOTICE OF DECISION:

If you wish to be notified of the decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent, you must make a written request to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew. Such request should contain your name, address, telephone number/email address.

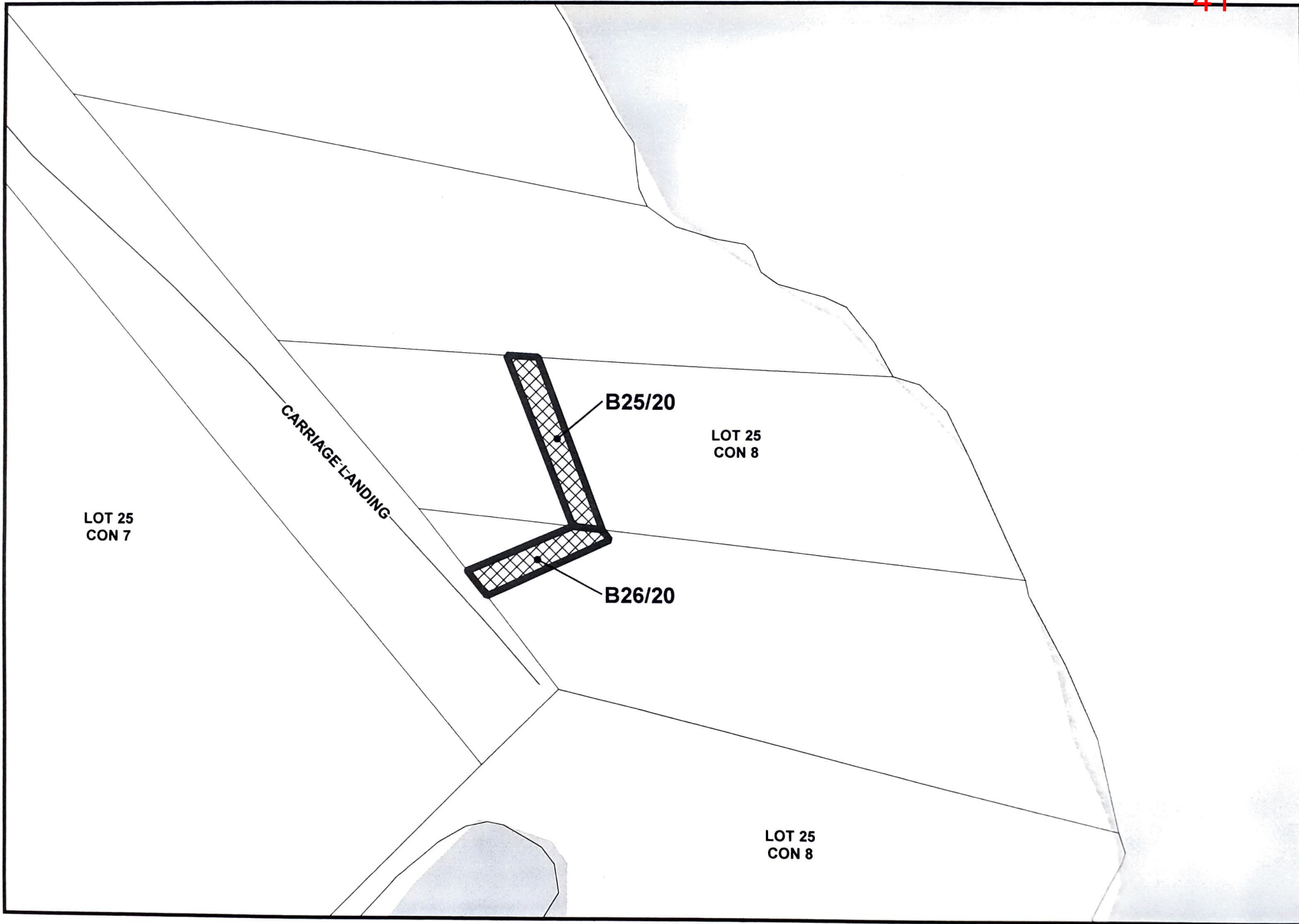
Please refer to the application number in all correspondence and communications.

ADDITIONAL INFORMATION:

Additional information concerning this consent application is available for public inspection during office hours at the offices of the Development and Property Department of the County of Renfrew, 9 International Drive, Pembroke, Ontario or you may contact the Secretary-Treasurer of Land Division by telephone at (613) 735-3204 or toll-free 1-800-273-0183. Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m.

Dated at the County of Renfrew this 11th day of May, 2020.

RETURN TO AGENDA

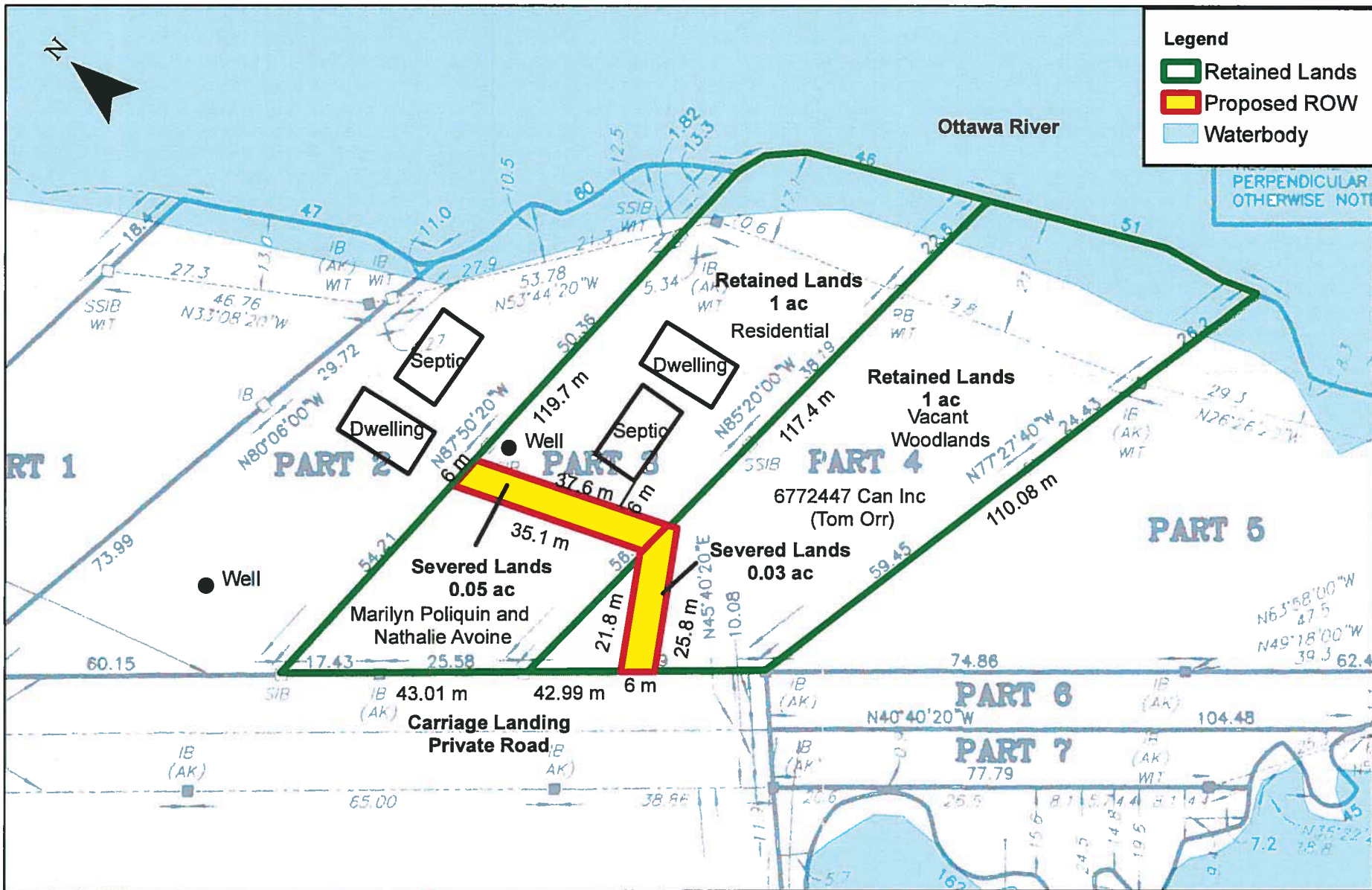


1 centimeter = 10 meters

[RETURN TO AGENDA](#)

KEY MAP

Township of HORTON



Notes
 1. Base Map is Reference Plan 49R-17389
 2. Map Layers Obtained from LIO



1:1,000

Severance Sketch

Jp2g Consultants Inc.
 ENGINEERS • PLANNERS • PROJECT MANAGERS

Date: July 2019

Project No. 2097351F

RETURN TO AGENDA



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

1. FILE NO.: **B25/20**
2. APPLICANTS: Marilyn Poliquin & Nathalie Avoine
3. MUNICIPALITY: Township of Horton
4. LOT: Part Lot 25 CON.: 8 STREET: Carriage Landing Road
5. PURPOSE: Right-of-way in favour of abutting lands being Part 2 on Reference Plan 49R-17389 owned by Thomas Orr and Suzie Lance
6. OFFICIAL PLAN OF THE COUNTY OF RENFREW
Official Plan Designation(s):

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
Rural	Rural	Rural	n/a
7. ZONING BY-LAW OF THE TWP OF HORTON
(#2010-14) Zone (s):

LSR-E7	LSR-E7	LSR-E7	n/a
--------	--------	--------	-----
8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	202 m ²	1863 m²	6 m	40 m
Total, if Lot Addition	- m ²	- m ²	- m	- m
Retained	4046 m ²	1863 m²	43.01 m	40 m
9. SEVERANCE HISTORY
Number of new lots from original holding (1971) Five previous severance: B180/09(1), B181/09(2), B182/09(3), B183/09(4), B184/09(5)
10. BUILT-UP AREA Yes No

RETURN TO AGENDA

PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

No issues

RETURN TO AGENDA

4. **GENERAL PLANNING COMMENTS**

The applicant is requesting consent for a right-of-way that is 37.6 metres long by 6 metres wide (202 square metres in area). The right-of-way is in favour of the abutting property owned by Thomas Orr and Suzie Lance and being Part 2 on Reference Plan 49R-17389. This right-of-way will work in conjunction with the right-of-way being created under application B26/20.

The applicant stated in the cover letter that the shared access is required as there is a steep hill located long Carriage Landing Road on Parts 2 and 3 which makes it challenging to access these lots from Carriage Landing Road.

Favourable comments from the Township of Horton are required.

No land use planning issues have been identified.

5. **RECOMMENDATIONS**

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
Favourable comments from the Township are required.
- (d) Conditions to the giving of consent should be considered for the following:
- Registered Plan of Survey
 - Zoning By-law Amendment:
 - Minor Variance:
 - Private Road Agreement:
 - Development Agreement:
 - Site Plan Control Agreement:
 - Notice on Title:
 - Shoreline Road Allowance Closure / Acquisition:
 - Other:
- (e) There are serious planning concerns, refusal is recommended.

RETURN TO AGENDA

(f) Other Recommendations:



Date: August 20, 2020
Planner: Charles Cheesman, MCIP, RPP
Manager of Planning Services

[RETURN TO AGENDA](#)



Township of Horton
COUNCIL / COMMITTEE REPORT

Title: Consent Application B26/20 6772447 Canada Inc – Tom Orr	Date:	September 15 th , 2020
	Council/Committee:	Council/Planning Committee
	Author:	Nikky Dubeau, Admin/Planning Assistant
	Department:	Planning

RECOMMENDATIONS:

That Planning Committee and Council approve Consent Applications B26/20 6772447 Canada Inc – Tom Orr, upon the following conditions being met:

- A Registered Plan of Survey


BACKGROUND:

See attached package provided by the County of Renfrew.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: County of Renfrew

Author: 
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. 
signature

DEVELOPMENT & PROPERTY
DEPARTMENT



9 INTERNATIONAL DRIVE
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FAX: (613) 735-2081
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REQUEST FOR COMMENTS

August 20, 2020

Hope Dillabough, CAO/Clerk
Township Of Horton
2253 Johnston Road RR #5
Renfrew, ON K7V 3Z8

Dear Ms. Dillabough:

Owners: 6772447 Canada Inc. (Tom Orr)

Location of Land: Part of Lot 25, Concession 8
Township of Horton
B26/20 (6m x 25.8m – 0.012 ha. (0.03 ac.)

The above referenced Application for Consent has been received for consideration by the County of Renfrew. A copy of the application is attached. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, your written comments are required.

A Notice of an Application for Consent is attached that includes a key map showing the location of the proposed consent.

Yours truly,

Alana Zadow

Alana Zadow, ACST
Secretary-Treasurer
Land Division Committee
azadow@countyofrenfrew.on.ca
/az
Enclosures

RETURN TO AGENDA



**NOTICE OF AN APPLICATION FOR CONSENT
(Land Severance)
Section 53(5)(a) of the Planning Act and O. Reg. 197/96**

TAKE NOTICE that the County of Renfrew has received an application for consent under Section 53(1) of the Planning Act for the following lands:

Application Number:	B26/20
Location of Subject Lands:	Part Lot 25, Concession 8,
Municipality:	Township of Horton
Name of Applicant:	6772447 Canada Inc. (Tom Orr)

PURPOSE AND EFFECT:

The purpose and effect of the application is to create a 25.8 metre right-of-way over the subject lands for the benefit of abutting lands to the west being Parts 2 & 3 on Reference Plan 49R-17389. This right-of-way will work together with the right-of-way being created under application B25/20. A key map showing the approximate location of the proposed consent is on the reverse of this notice.

OTHER RELATED INFORMATION:

Pursuant to the Planning Act, this Notice of Application for Consent shall be given to every landowner within 60 metres of the subject land and to prescribed persons and public bodies.

TO MAKE SUBMISSIONS:

If you wish to make a written submission, please ensure that your letter/email contains your name, address, telephone number/email address and planning concerns/objections, and that it is addressed to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew, 9 International Drive, Pembroke, Ontario K8A 6W5.

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

If a person or public body that files an appeal of a decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent does not make written submissions to the Land Division Committee of the County of Renfrew before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal (LPAT) may dismiss the appeal.

NOTICE OF DECISION:

If you wish to be notified of the decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent, you must make a written request to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew. Such request should contain your name, address, telephone number/email address.

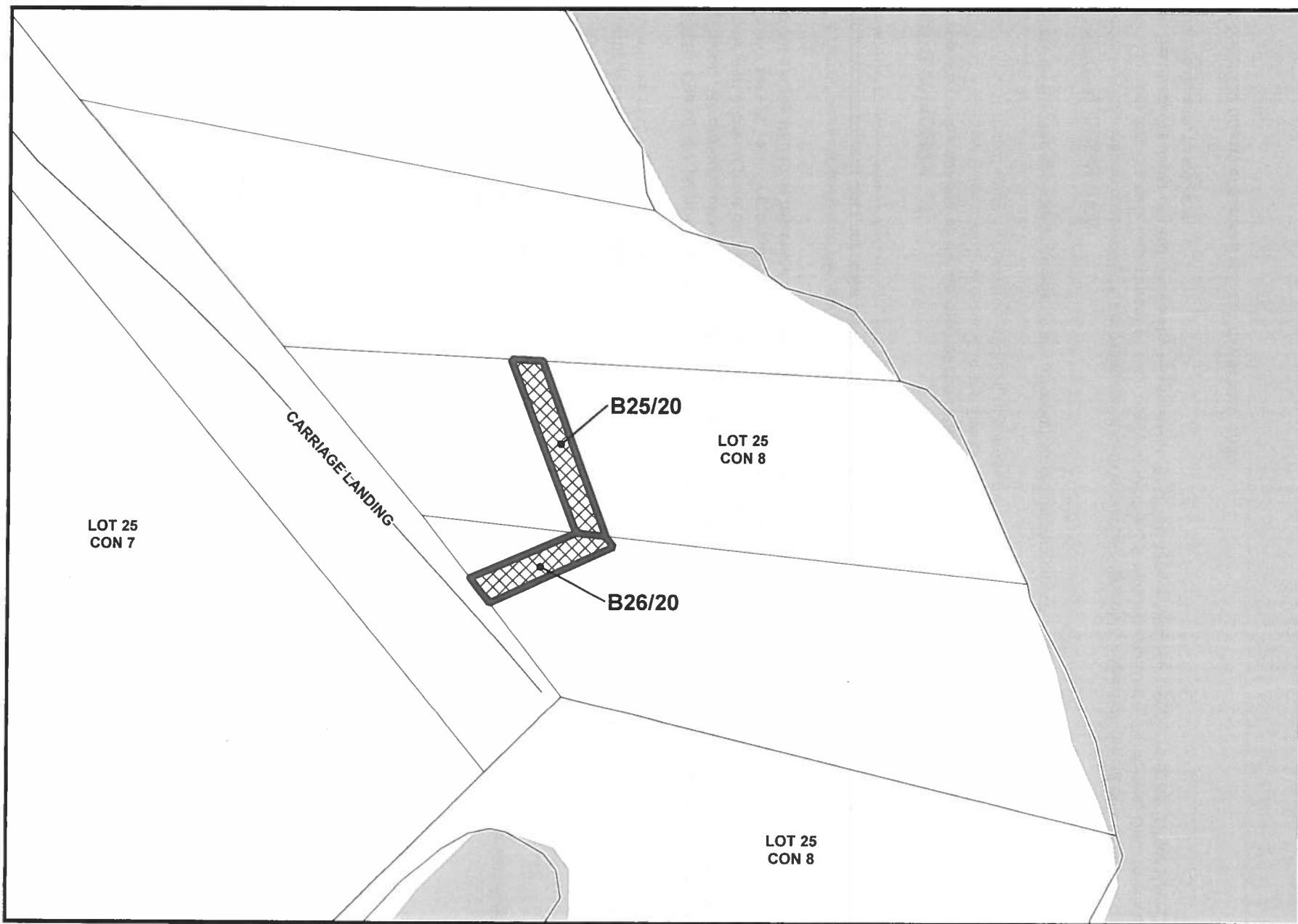
Please refer to the application number in all correspondence and communications.

ADDITIONAL INFORMATION:

Additional information concerning this consent application is available for public inspection during office hours at the offices of the Development and Property Department of the County of Renfrew, 9 International Drive, Pembroke, Ontario or you may contact the Secretary-Treasurer of Land Division by telephone at (613) 735-3204 or toll-free 1-800-273-0183. Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m.

Dated at the County of Renfrew this 11th day of May, 2020.

RETURN TO AGENDA

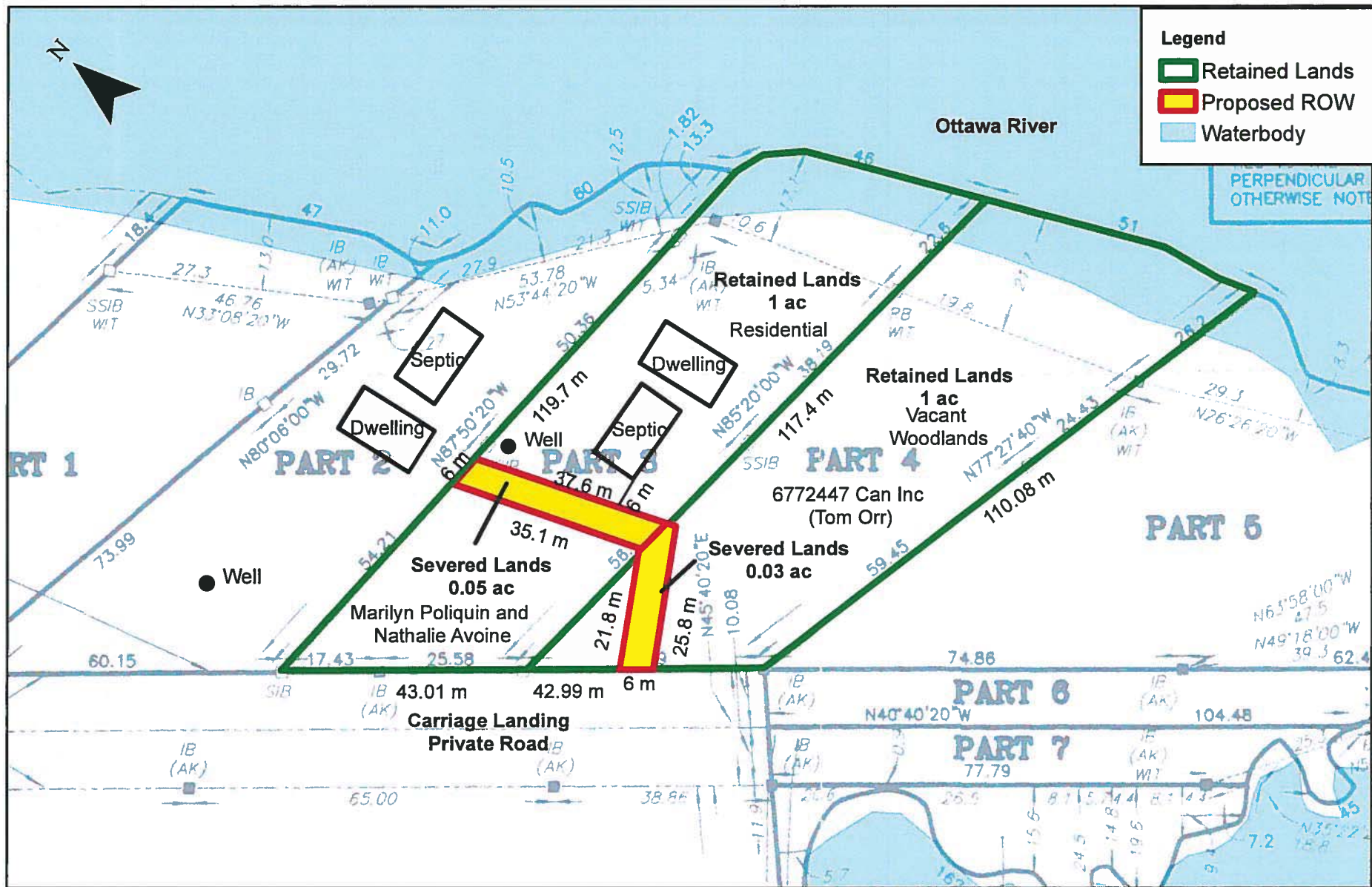


1 centimeter = 10 meters

KEY MAP

Township of HORTON

[RETURN TO AGENDA](#)

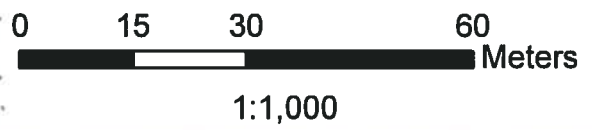


Legend

- Retained Lands
- Proposed ROW
- Waterbody

PERPENDICULAR OTHERWISE NOTE

Notes
 1. Base Map is Reference Plan 49R-17389
 2. Map Layers Obtained from LIO



Severance Sketch

Jp2g Consultants Inc.
 ENGINEERS • PLANNERS • PROJECT MANAGERS

Date: July 2019 Project No. 2097351F

RETURN TO AGENDA



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

1. FILE NO.: **B26/20**
2. APPLICANT: 6772447 Canada Inc / Tom Orr
3. MUNICIPALITY: Township of Horton
4. LOT: Part Lot 25 CON.: 8 STREET: Carriage Landing Road
5. PURPOSE: Right-of-way in favour of abutting lands being Part 2 and 3 on Reference Plan 47R-17389.
6. OFFICIAL PLAN OF THE COUNTY OF RENFREW
Official Plan Designation(s):

<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
Rural	Rural	n/a
7. ZONING BY-LAW OF THE TWP OF HORTON
(#2010-14) Zone (s):

LSR-E7	LSR-E7	n/a
--------	--------	-----
8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	121 m ²	1863 m²	6 m	40 m
Total, if Lot Addition	- m ²	- m ²	- m	- m
Retained	4046 m ²	1863 m²	42.99 m	40 m
9. SEVERANCE HISTORY
Number of new lots from original holding (1971) Five previous severance: B180/09(1), B181/09(2), B182/09(3), B183/09(4), B184/09(5)
10. BUILT-UP AREA Yes No

RETURN TO AGENDA

PART B – COMMENTS**1. CONFORMITY WITH OFFICIAL PLAN**

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

No issues

RETURN TO AGENDA

4. **GENERAL PLANNING COMMENTS**

The applicant is requesting consent for a right-of-way that is 25.80 metres long by 6 metres wide (121 square metres in area). The right-of-way is in favour of two properties to the west being Part 2 and Part 3 on Reference Plan 49R-17389. Part B is owned by Thomas Orr and Suzie Lance. Part 3 is owned by Marilyn Poliquin and Nathalie Avoine. This right-of-way will work in conjunction with the right-of-way being created under application B26/20, the right-of-way being created under application B25/20.

The applicant stated in the cover letter that the shared access is required as there is a steep hill located long Carriage Landing on Parts 2 and 3 which makes it challenging to access these lots from Carriage Landing Road.

Favourable comments from the Township of Horton are required.

No land use planning issues have been identified.

5. **RECOMMENDATIONS**

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
Favourable comments from the Township are required.
- (d) Conditions to the giving of consent should be considered for the following:
- Registered Plan of Survey
 - Zoning By-law Amendment:
 - Minor Variance:
 - Private Road Agreement:
 - Development Agreement:
 - Site Plan Control Agreement:
 - Notice on Title:
 - Shoreline Road Allowance Closure / Acquisition:
 - Other:
- (e) There are serious planning concerns, refusal is recommended.

RETURN TO AGENDA

(f) Other Recommendations:



Date: August 20, 2020
Planner: Charles Cheesman, MCIP, RPP
Manager of Planning Services

Township Of HortonAUGUST 2020 BUILDING REPORT

Month	No. of Permits	2020 Value of Permits	2019 Value of Permits	2018 Value of Permits	Renos/Add Comm/Res	Garages/Storage Bldg Comm/Res	New Res	New Comm	Demos	Total SQ. FT	Stop Work Orders Issued
January	3	\$ 310,000	\$0	\$57,500	1	1	1			1,722	0
February	0	\$ -	\$604,000	\$0							
March	1	\$ 40,000	\$375,000	\$1,108,000		1				2,160	0
April	3	\$ 1,150,000	\$636,000	\$288,000	1		2			5,202	0
May	8	\$ 1,176,000	\$820,000	\$824,000	3	3	2		1	11,682	0
June	8	\$ 956,000	\$863,000	\$1,977,000	4	2	2			11,129	0
July	12	\$ 938,000	\$890,000	\$595,000	8	3	1		2	13,864	0
August	8	\$ 775,500	\$198,000	\$690,800	1	5	2			7,686	0
September			\$695,000	\$1,141,000							
October			\$740,000	\$330,300							
November			\$360,000	\$1,000							
December			\$0	\$45,000							
TOTALS	43	\$ 5,345,500	\$6,181,000	\$7,057,600	18	15	10	0	3	53,445	0

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Township of Horton
COUNCIL / COMMITTEE REPORT

Title: TES Committee – Chair’s Report – September 2 nd , 2020	Date:	September 15 th , 2020
	Council/Committee:	Council
	Author:	Nikky Dubeau, Admin/Planning Assistant
	Department:	TES

RECOMMENDATIONS:

THAT Council accept the TES Committee Chair’s Report as information.

BACKGROUND:

Declare Truck #4 Surplus

Public Works Manager Adam Knapp stated that the truck will be advertised on Gov Deals with an opening bid of \$10,000 and a reserve bid of \$22,000, and on Kijiji with the Gov Deal information.

Moved by Rick Lester

Seconded by Murray Humphries

THAT the TES Committee recommend Council to declare Truck #4, the 2011 International Tandem Plow Truck, as surplus

AND THAT the truck be advertised on Gov Deals with an opening bid of \$10,000 and a reserve bid of \$22,000, and on Kijiji with the Gov Deal information

AND THAT all profits be designated to replenish the Roads Department Equipment Reserves Fund.

Carried

New/Other Business

Public Works Manager Adam Knapp stated that Jp2g created two options for the Township to choose from in 2018, but it was not decided which route to go with. Committee agreed to release a Request for Proposals for the detailed designs to ensure the Township is “shovel-ready” for the next funding opportunity. Public Works Manager Adam Knapp is to prepare the RFP documents and bring to Council for approval.

Public Works Manager Adam Knapp also stated that the Cotieville Road reconstruction is almost completed, the finishing touches such as ditch work, brushing, etc. is being worked on.

Moved by Rick Lester

Seconded by Tyler Anderson

THAT the TES Committee recommend to Council that staff prepare and release a Request for Proposal for the detailed designs of Thompsonhill Stormwater Rehabilitation.

Public Advisory Member Murray Humphries voted against.


Carried

RETURN TO AGENDA

ALTERNATIVES: N/A


FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

Author: 
signature

Other: 
signature

Treasurer: _____
signature

C.A.O. 
signature



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of September 15, 2020.

INFORMATION provided **NOT** included in the Regular Council meeting package of September 11, 2020.

INFORMATION EMAILED

1. AMO Policy Update
2. Letter from the Honourable Ernie Hardeman
3. Governments Extend Child Care Funding to Support Working Parents
4. Ottawa Valley Business News – September 1, 2020
5. OWMA News
6. Calendars

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

Committee of Adjustment
Public Meeting – September 15th, 2020
6:00 p.m.

1. **Call to Order**
2. **Declaration of Pecuniary Interest**
3. **Camil & Heather Poirier – Application A-01-20**
 - 3.1 Purpose of Public Meeting
 - 3.2 Method of Notice
 - 3.3 Public Participation
 - a) Questions
 - b) Comments in Support
 - c) Comments in Opposition
 - 3.4 Question by Committee Members
 - 3.5 Decision
4. **2271448 Ontario Inc. – Gary & Ruth Maxwell – Application A-03-20**
 - 4.1 Purpose of Public Meeting
 - 4.2 Method of Notice
 - 4.3 Public Participation
 - a) Questions
 - b) Comments in Support
 - c) Comments in Opposition
 - 4.4 Question by Committee Members
 - 4.5 Decision
5. **Adjournment**

RETURN TO AGENDA



Township of Horton
COUNCIL / COMMITTEE REPORT

Title: DEVELOPMENT CHARGES Information	Date:	September 15 TH , 2020
	Council/Committee:	Council
	Author:	Hope Dillabough, CAO/Clerk
	Department:	Administration

RECOMMENDATIONS:

For information purposes at this time.

BACKGROUND:

At the July 21st Regular Council Meeting, Councillor Cleroux requested that Staff provide Council with information regarding the Township’s Development Charges and how/why they are collected at the Consent stage. This information was requested to be provided at the next regularly scheduled Council meeting for discussion purposes.

This information was provided at the September 1st Regular Council Meeting, and discussion ensued. Further discussion brought direction to the CAO/Clerk to provide information for the past 10 years how the Lot Development Charges funds have been spent. Lot Development Charges can be spent on net Capital Costs due to growth.


ALTERNATIVES: If Council wishes to consider amending the process in which the Township collects Development Charges, the By-Law will have to be repealed and new by-law be adopted.

FINANCIAL IMPLICATIONS: N/A

ATTACHMENTS:

- 10-year summary of Lot Development Funds spent
- Development Charges By-law 2018-36

CONSULTATIONS: N/A

Author: 
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O.: 
signature

Horton Township Lot Development Charges

2019	
New Pumper Truck	\$ 51,500.00
Humphries Rd (part of CWWF)	\$ 1,666.33
Lime Kiln Rd (part of CWWF)	\$ 3,873.45
TOTAL:	\$ 57,039.78

2018	
Office Parking Lot	\$ 4,922.00
Johnston Rd Rehab	\$ 147,950.10
TOTAL:	\$ 152,872.10

2017	
Lime Kiln Rd- Gravel	\$ 12,899.44
Fraser Rd Rehab (with other funding)	\$ 42,167.40
Johnston Rd Rehab (work in progress)	\$ 6,132.67
Backhoe/Loader	\$ 34,724.89
Hall Expansion	\$ 15,450.77
Boat Launch Washrooms	\$ 4,500.00
TOTAL:	\$ 115,875.17

2016	
Boat Launch Pump House	\$ 5,765.00
Thomson Rd Rehab	\$ 59,006.44
Community Hall Stage/Floor	\$ 1,913.55
TOTAL:	\$ 66,684.99

2015	
Boat Launch Pump House	\$ 4,833.60
Lime Kiln Rd	\$ 2,475.16
Thomson Rd	\$ 10,254.03
3 Ton Truck	\$ 19,469.97
Grader/Plow	\$ 16,688.64
Community Hall Stage Lift	\$ 1,985.00
TOTAL:	\$ 55,706.40

2014	
SCBA's	\$ 41,622.51
Community Hall Camera	\$ 1,084.00
TOTAL:	\$ 42,706.51

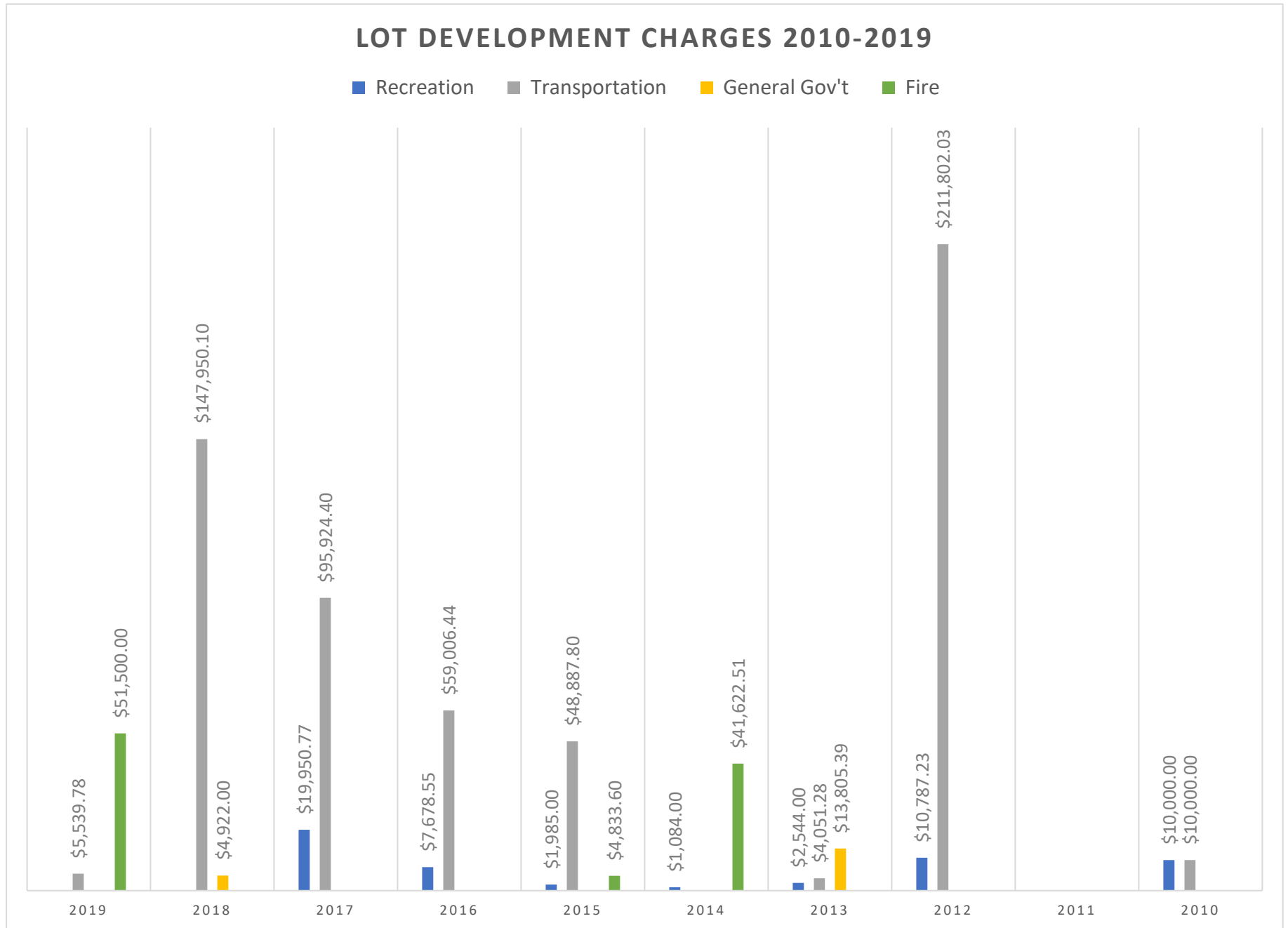
2013	
Lot Development Study	\$ 13,805.39
Early Rd	\$ 2,068.55
McInnes Rd	\$ 791.19
Pastway Rd	\$ 1,191.54
Community Hall Expansion	\$ 2,544.00
TOTAL:	\$ 20,400.67

2012	
Johnston Rd- Gravel	\$ 7,335.67
McBride Rd- Gravel	\$ 1,249.23
Eady Rd	\$ 32,417.13
Pinnacle Rd	\$ 160,000.00
Community Hall Chair Lift	\$ 10,787.23
TOTAL:	\$ 211,789.26

2011	
TOTAL:	\$ -

2010	
Goshen Rd	\$ 10,000.00
Rink Roof	\$ 10,000.00
TOTAL:	\$ 20,000.00

	Recreation	Transportation	General Gov't	Fire
2019		\$ 5,539.78		\$ 51,500.00
2018		\$ 147,950.10	\$ 4,922.00	
2017	\$ 19,950.77	\$ 95,924.40		
2016	\$ 7,678.55	\$ 59,006.44		
2015	\$ 1,985.00	\$ 48,887.80		\$ 4,833.60
2014	\$ 1,084.00			\$ 41,622.51
2013	\$ 2,544.00	\$ 4,051.28	\$ 13,805.39	
2012	\$ 10,787.23	\$ 211,802.03		
2011				
2010	\$ 10,000.00	\$ 10,000.00		
TOTAL:	\$ 54,029.55	\$ 583,161.83	\$ 18,727.39	\$ 97,956.11



RETURN TO AGENDA

**THE CORPORATION OF THE MUNICIPALITY OF
THE TOWNSHIP OF HORTON**

BY-LAW NUMBER 2018 - 36

A BY-LAW WITH RESPECT TO DEVELOPMENT CHARGES

WHEREAS the Development Charges Act, 1997, permits Council to pass by-laws for the imposition of development charges if development or redevelopment of land within the municipality is for uses which would increase the need for services and any one or more of the actions set out in subsection 2. (2) of the said Development Charges Act, 1997, is required for such development or redevelopment;

AND WHEREAS Council had before it a background study entitled the “Development Charges Background Study Final Report Township of Horton” prepared by Jp2g Consultants Inc. and dated May 2018, hereinafter called “the Study”;

AND WHEREAS Council has reviewed the Study and has considered the comments of the public at a public meeting duly held on May 15, 2018, to consider the enactment of a By-law under the said Development Charges Act, 1997.

NOW THEREFORE the Council of the Corporation of the Municipality of the Township of Horton, enacts as follows:

1. In this By-law:

- (a) “Act” means the Development Charges Act, 1997;
- (b) “Agricultural Use” means when referring to the use of a building or structure, a use for which a permit is issued under the Ontario Building Code in accordance the Canadian Farm Building Code;
- (c) “Board of Education” means a board as defined in subsection 1(1) of the Education Act;
- (d) “Capital Cost” means costs incurred or proposed to be incurred by the Municipality or a local board directly or on behalf of, and as authorized by, a municipality or local board:
 - i) Costs to acquire land or an interest in land, including a leasehold interest;
 - ii) Costs to improve land;
 - iii) Costs to acquire, lease, construct or improve buildings or structures;
 - iv) Costs to acquire, lease, construct or improve facilities including,
 - 1. rolling stock with an estimated useful life of seven years or more,
 - 2. furniture and equipment other than computer equipment, and
 - 3. materials acquired for circulation, reference or information purposes by a library board as defined in the Public Libraries Act;
 - v) Costs to undertake studies in connection with any of the matters referred to in clauses (i) through (iv);
 - vi) Costs of the development charge background study; and
 - vii) Interest on money borrowed to pay for costs described in clauses (i) through (iv).

RETURN TO AGENDA

- (e) “Commercial Use” means a use of land, building or structure for the purpose of buying or selling commodities and/or supplying services, but does not include residential, industrial or institutional uses as otherwise defined in this By-law;
- (f) “Council” means the elected Council of the Township of Horton.
- (g) “Development” includes redevelopment.
- (h) “Development Charge” means a charge imposed against land with respect to the growth-related net capital costs under this By-law.
- (i) “Dwelling, Single Detached” means a single dwelling unit which is freestanding, separate and detached from other main buildings or main structures and includes a modular single detached dwelling but does not include a mobile home.
- (j) “Dwelling Unit” means a suite of habitable rooms which:
 - i) is located in a building;
 - ii) is used or intended to be used in common by one or more persons as a single, independent and separate housekeeping establishment;
 - iii) contains food preparation and sanitary facilities provided for the exclusive common use of the occupants thereof; and
 - iv) has a private entrance directly from outside the building or from a common hallway or stairway inside the building.
- (k) “Dwelling Unit, Apartment” means a dwelling unit located in any one of the following types of dwellings:
 - i) “Dwelling, Apartment” means the whole of a building not otherwise defined herein, which contains four (4) more dwelling units serviced by a common entrance or by an independent entrance directly from the outside in which the occupants have the right to use in common any corridors, stairs or elevators contained therein, and the yards appurtenant thereto.
 - ii) “Dwelling, Accessory” means a dwelling unit accessory to a permitted non-residential use, but shall not include an accessory single attached dwelling unit or an accessory single detached dwelling unit as otherwise defined in this By-law.
- (l) “Dwelling Unit, Multiple Attached” means a dwelling unit located in any one of the following types of dwellings:
 - i) “Dwelling, Duplex” means a building that is divided horizontally into two separate dwelling units each of which has an independent entrance either directly from outside or through a common vestibule; or
 - ii) “Dwelling, Row House” means a building that is divided vertically into three or more dwelling units, each of which has a separate and independent entrance at finished grade and separated from the adjoining unit or units by a common unpierced wall with no interior access between each dwelling unit. Townhouse shall have a corresponding meaning; or
 - iii) “Dwelling, Semi-Detached” means a building that is divided vertically into two separate dwelling units each of which has an independent entrance either directly from the outside or from a common vestibule; or
 - iv) “Dwelling, Triplex” means the whole of a building that is divided horizontally into three separate dwelling units each of which has an independent entrance either directly from outside or through a common vestibule.

- (m) “Existing” means existing as of the date of passing of this By-law.
- (n) “Gross Floor Area (G.F.A.)” means the total floor area, measured between the outside of exterior walls or between the outside of exterior walls and the centre line of party walls dividing the building from another building, of all floors above the average level of finished ground adjoining the building at its exterior walls.
- (o) “Growth-Related Net Capital Costs” means the portion of the net capital cost of services that is reasonably attributed to the need for such net capital cost that results or will result from new development in all or a defined part of the Municipality.
- (p) “Industrial Use” means land, buildings or structures used for or in connection with,
 - i) manufacturing, producing, processing, storing, or distributing something,
 - ii) research or development in connection with manufacturing, producing or processing something,
 - iii) retail sales by a manufacturer, producer or processor of something they manufactured, produced or processed, if the retail sales are at the site where the manufacturing, producing or processing takes place,
 - iv) office or administrative purposes, if they are,
 1. carried out with respect to manufacturing, producing, processing, storage or distributing something, and
 2. in or attached to the building or structure used for that manufacturing, producing, processing, storage or distribution.
- (q) “Institutional Use” means a use of land, building or structure for social purposes by a non-profit group or organization but not for commercial or industrial purposes as defined in this By-law and may include religious, charitable, fraternal, philanthropic or other similar uses. Similar uses that are not by a non-profit group or organization, shall be considered to be classified as a residential, commercial or industrial use depending on the nature of the specific use.
- (r) “Local Board” means a local board as defined in Section 1 of the Municipal Affairs Act other than a board as defined in subsection 1 (1) of the Education Act.
- (s) “Mobile Home” means any dwelling that is designed to be made mobile and constructed or manufactured to be used in like manner as a single detached dwelling for the permanent accommodation of one or more persons, notwithstanding that the running gear is or may be removed, or that such dwelling is or may be fixed on a finished and permanent foundation or has become in any other manner so adapted and affixed to the land upon which it is situated that it is, or has become, an immobile and permanent structure, and includes any mobile home as defined in Section 46 (1) of the Planning Act, as amended from time to time, or any successors thereto.
- (t) “Municipality” means the Corporation of the Township of Horton.
- (u) “Net Capital Cost” means the capital cost less capital grants, subsidies and other contributions made to the Municipality or that the Council of the Municipality anticipates will be made, including conveyances or payments under Sections 41, 51 and 53 of the Planning Act, as amended, in respect of the capital cost. The net capital cost also includes a 10 per cent reduction as required under Section 5.(1)8. of the Act for all services except those set out in Section 5.(5) of the Act.
- (v) “Official Plan” means the most recent Official Plan for the County of Renfrew, approved by the Minister of Municipal Affairs and Housing on June 16, 2003, and in effect for the Township of Horton and which may be amended from time to time.

- (w) “Owner” means the most recent owner of land or a person who has made application for an approval for the development of land upon which a development charge is imposed.
 - (x) “Rate” means the interest rate established weekly by the Bank of Canada for Treasury Bills having a term of 30 days.
 - (y) “Regulation” means Ontario Regulation 82/98, as amended.
 - (z) “Residential Use” means any use of land, building or structure for the purposes of a single detached dwelling, a single attached dwelling, an apartment dwelling or a mobile home, as defined in this By-law.
 - (aa) “Services” means those services, facilities, buildings and things shown on Schedule “A” to this By-law.
 - (bb) “Services in Lieu” means those services specified in an agreement made under Section 9 of this By-law.
 - (cc) “Zoning By-law” means Comprehensive Zoning By-law No. 2010 – 14 of the Township of Horton, passed under Section 34 of the Planning Act, and as amended from time to time.
2. (a) This By-law applies to all lands in the Municipality whether or not the land or use thereof whether or not the land or use thereof is exempt from taxation under the Assessment Act.
 - (b) Notwithstanding Clause 2.(a) above, this By-law does not apply to the development of land that is owned by and used for the purposes of:
 - i) a Board of Education;
 - ii) the Municipality or Local Board thereof; or
 - iii) the County of Renfrew or any Local Board thereof.
3. Schedules “A”, and “B”, attached hereto are incorporated into and form part of this By-law. Schedule “C” is attached for information purposes only.
4. (a) The development charges set out in this By-law shall be imposed where the development of land for residential or institutional uses would increase the need for services and the development requires:
 - (i) the passing of a zoning by-law or an amendment to a zoning by-law passed under section 34 of the Planning Act;
 - (ii) the approval of a minor variance under section 45 of the Planning Act;
 - (iii) a conveyance of land to which a by-law passed under subsection 50 (7) of the Planning Act applies;
 - (iv) the approval of a plan of subdivision under Section 51 of the Planning Act;
 - (v) a consent under Section 53 of the Planning Act;
 - (vi) the approval of a description under Section 50 of the Condominium Act; or
 - (vii) the issuing of a building permit under the Building Code Act, in relation to a building or structure.
 - (b) No development charge shall be imposed in respect of any action mentioned in Clauses 4.(a) (i) through (vii), if the only effect of the action is to,

- (i) permit the enlargement of an existing dwelling unit; or
 - (ii) permit the creation of up to two additional dwelling units as prescribed in Section 2. of the Regulation (and as illustrated for information purposes on Schedule “C” to this By-law), subject to the prescribed restrictions, in prescribed classes of existing residential buildings.
- (c) No development charge shall be imposed in respect of any action mentioned in Clause 4.(a) (vii), if the only effect of the action is to permit the restoration, strengthening, replacement or reconstruction of a building or structure that is damaged or destroyed by cause beyond control of the owner (ie. flood, fire, environmental constraints, etc.). The restoration, strengthening, replacement or reconstruction of the building or structure must not increase the height bulk and floor area of such use or result in a change of use. Notwithstanding, such restoration, strengthening, replacement or reconstruction of a building or structure must occur within 24 months of the day such building or structure is damaged or destroyed by cause beyond control of the owner (ie. flood, fire, environmental constraints, etc.) and must also be in accordance with the provisions of the Zoning By-law.
- (d) No development charge shall be imposed in respect of any action mentioned in Clauses 4.(a) (i) through (vii), if the only effect of the action is to construct a new building or structure or construct an addition to an existing building or structure for commercial or industrial purposes, or for non-residential institutional uses, or for agricultural purposes as defined in this By-law.
5. The Development Charges shown on Schedule “B” attached hereto as the “Development Charges” are hereby authorized and established and shall be imposed upon all lands within the Municipality.
6. (a) For lots existing prior to June 3, 2008, all applicable development charges imposed hereunder as adjusted from time to time in accordance with Clause 8. of this By-law, shall be paid in full on the date a building permit under the said Building Code Act is to be issued in respect of a building or structure on land to which the development charges apply.
- (b) No building permit shall be issued for any building or structure on land in respect of which the applicable Development Charges or any part thereof remains unpaid for a lot existing prior to June 3, 2008.
- (c) For new lots created after June 3, 2008, all applicable development charges imposed hereunder as adjusted from time to time in accordance with Clause 8 of this by-law, shall be paid in full immediately upon the parties entering into an agreement for development that requires approval of a plan of subdivision under Section 51 of the Planning Act or a Consent under Section 53 of the Planning Act and for which a subdivision agreement or consent agreement is entered into.
7. Nothing in this By-law prevents Council from requiring as a condition of approval under Section 41, 51 or 53 of the Planning Act, that the Owner install at his own expense such services as Council may require.
8. All Development Charges established in this By-law may be adjusted annually on the 31st of December in each year commencing on the 31st of December 2018, in accordance with the prescribed index, the Statistics Canada Quarterly, Construction Price Statistics, catalogue number 62.007.
9. (a) Council may by written agreement, permit an Owner to provide at the Owner’s expense, Services in Lieu of payment of all or any portion of the applicable Development Charges. Such agreement shall specify that where the Owner provides Services in Lieu in accordance with the agreement, Council shall give to the owner a credit against the Development Charges otherwise applicable to his development equal to the reasonable cost of providing the Services in Lieu.

- (b) Council by written agreement may give a credit equal to the owner's reasonable cost of providing Services in addition to or of a greater size or capacity than would be required under this By-law.
 - (c) Any dispute as to the reasonable cost of providing the Services in Lieu or the Services mentioned in Paragraph 9.(b) above, shall be referred to the Municipality's Engineer whose decision shall be final and binding on the Owner and the Municipality.
10. A certified copy of this By-law may be registered against such lands in the Municipality as Council by resolution from time to time may direct.
11. (a) The Treasurer shall create reserve funds which shall be separate from the other reserve funds of the Municipality and all payments received by the Municipality pursuant to this By-law shall be deposited into said reserve funds, which funds shall be divided into reserve fund accounts as set out in paragraph 11.(b) of this By-law. Monies paid from the reserve fund accounts shall be taken only to meet growth-related net capital costs for which the Development Charges were imposed.
- (b) The Treasurer shall create within the reserve fund, separate reserve fund sub-accounts or categories for each of the Services identified in Schedule "A" hereto. As Development Charges are received pursuant to this By-law, the monies shall be placed in separate reserve funds for each of the Services as shown on Schedule "A" hereto.
 - (c) All monies contained within the reserve funds from time to time may be invested in such securities as a Trustee may invest under the Trustee Act, R.S.O. 1990, Chapter T.23 and earnings derived from the investment of such money shall be credited to the reserve fund and apportioned among the categories within the reserve fund in the proportions determined by the balances in the categories within the reserve fund as of December 31st of the previous year.
 - (d) A consolidated account shall be kept so that it will be possible to determine therefrom the true state of each category within the reserve fund.
12. The Treasurer of the Municipality shall, in each year on or before March 31, furnish to Council a statement in respect of the reserve fund for the prior year established hereunder containing the information required under the Regulation.
13. (a) If this By-law is amended or repealed by Council or the Ontario Municipal Board, the Treasurer shall determine within 30 days of the amendment or repeal whether any owner has overpaid in respect of the Development Charge paid hereunder and if such an overpayment has been made, the Treasurer shall calculate the amount of such overpayment.
- (b) Any refund payable under this By-law shall include interest calculated from the date upon which the overpayment was collected by the Municipality to the date on which the refund is made. Such interest shall be paid at the Rate (see Clause 1.(x)) in effect from time to time from the date of enactment of this By-law as adjusted in Clause 13.(c) of this By-law.
 - (c) The Bank of Canada Rate in effect on the date of enactment of this By-law shall be adjusted on the first business day of January, 2019 to the Rate established by the Bank of Canada on that day and shall be adjusted four times each year thereafter on the first business day of October, January, April and July to the Rate established by the Bank of Canada on the day of the adjustment.
 - (d) Any overpayment determined under Clause 13.(a), shall be paid to the person who made the payment by his or her last known address within 30 days of the date of the repeal or amendment of this By-law.
 - (e) If the person who made the payment cannot be found or his or her last address is

- unknown then the repayment obligation under this By-law is at an end.
14. (a) The By-law shall continue in force and effect for a term of five (5) years from the date of its enactment.
- (b) From the coming into force of this By-law, all previous By-laws passed by the Township of Horton under the Development Charges Act or a predecessor thereof, shall be repealed.
15. This By-law comes into force on the date it is given third and final reading.

By-law read a first and second time on the 15th day of May, 2018.

By-law read a third time and finally passed this 15th day of May, 2018.

MAYOR Robert Kingsbury

CAO/Clerk Suzanne Klatt

SCHEDULE "A"

TO BY-LAW NO. 2018 -36

TOWNSHIP OF HORTON

DEVELOPMENT CHARGE SERVICE CATEGORIES

Allocation of Development Charges Between Service Categories

Service Category	Proportional Share	
	Residential	Commercial/ Industrial
General Eligible Services	5.9 %	6.3 %
Fire Protection	9.1 %	9.7 %
Public Works: Roads	78.9 %	84 %
Recreation	6.1 %	0.00 %
Total	100.0%	100.0%

RETURN TO AGENDA

SCHEDULE "B"

TO BY-LAW NO. 2018 - 36

TOWNSHIP OF HORTON - DEVELOPMENT CHARGE

<u>Use</u>	<u>Category</u>	<u>Development Charge</u>
Residential (per dwelling unit)	Single Detached Dwelling and Single Attached Dwelling	\$3,824.00
	Apartment	\$3,097.00
	Mobile Home	\$2,323.00
Commercial/ Industrial (per m ² of g.f.a.)	Applies to all categories.	\$ 6.07 per m ²
Institutional	Charge determined as per nature of the use, ie. Residential components charged according to class of use and other components charged as per Commercial/ Industrial rate.	

SCHEDULE “C”

TO BY-LAW NO. 2018 - 36

TOWNSHIP OF HORTON

**DEVELOPMENT CHARGES BY-LAW - EXCEPTIONS RELATING TO THE
CREATION OF ADDITIONAL DWELLING UNITS**

* Note this is an excerpt from O. Reg. 82/98 and is only intended for information purposes. Reference should also be made to O. Reg. 82/98 and any subsequent amendments.

“2. For the purposes of Clause 2 (3) (b) of the Act, the following table sets out the name and description of the classes of residential buildings that are prescribed, the maximum number of additional dwelling units that are prescribed for buildings in those classes and the restrictions for each class.

Name of Class of Residential Building	Description of Class of Residential Building	Maximum Number of Additional Dwelling Units	Restrictions
Single detached dwellings	Residential buildings, each of which contains a single dwelling unit, that are not attached to other buildings.	Two	The total gross floor area of the additional dwelling unit or units must be less than or equal to the gross floor area of the dwelling unit already in the building.
Semi-detached dwellings or row dwellings	Residential buildings, each of which contains a single dwelling unit, that have one or two vertical walls, but no other parts, attached to other buildings.	One	The gross floor area of the additional dwelling unit must be less than or equal to the gross floor area of the dwelling unit already in the building.
Other residential buildings	A residential building not in another class of residential building described in this table	One	The gross floor area of the additional dwelling unit must be less than or equal to the gross floor area of the smallest dwelling unit already in the building.

CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2020-38

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE TOWNSHIP OF HORTON AT THE COUNCIL MEETING HELD SEPTEMBER 15TH, 2020

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 15th, day of September, 2020 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 15th day of September, 2020.

READ a third time and passed this 15th day of September, 2020.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA