

THE CORPORATION OF THE TOWNSHIP OF HORTON
Special Council Meeting

1005 Castleford Rd
November 23, 2020
4:00 p.m.

1. Call to Order
2. Confirmation of Agenda
3. Declaration of Pecuniary Interest
4. ICIP Part 2 - Covid-19 Resilience Infrastructure Stream **PG.2**
5. LEG Final Report Review **PG.4**
6. Council/Staff Members' Concerns
7. Confirming By-law 2020-47 **PG.6**
8. Adjournment

NOTE: This meeting will be sparsely attended, due to social distancing protocols that have been recommended by the federal and provincial governments. Members of the Public, Media and other staff are requested not to attend. However, the meeting minutes will be placed on the Township's website for future reference. Please contact the CAO/Clerk if you have any questions or require additional information.

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Township of Horton
COUNCIL / COMMITTEE REPORT

Title: ICIP – Covid-19 Resilience Infrastructure Stream Funding	Date: November 23 rd , 2020
	Council/Committee: General Government/Council
	Author: Hope Dillabough, CAO/Clerk
	Department: General Government

RECOMMENDATIONS:

THAT Council receive this report as information and provide staff with direction on how they wish to proceed.

BACKGROUND:

Horton Township's allocation is \$100,000 for this new stream.

This stream of funding is to be an investment to support public infrastructure, defined as tangible capital assets, including temporary infrastructure related to pandemic response, primarily for public use and/or benefit. Under the parameters, the eligible projects include:

- **Retrofits, Repairs and Upgrades** for municipal buildings;
- **Covid-19 Response Infrastructure**, including measures to support physical distancing;
- **Active Transportation Infrastructure**, including parks, trails, foot bridges, bike lanes and multi-use paths;
- **Disaster Mitigation and Adaption**, including natural infrastructure, flood and fire mitigation, tree planting and related infrastructure.

Staff is recommending the following scenarios be considered:

Make Application For:

1) Engineer Design – HVAC for the Community Centre, Changerooms and Municipal Office as well as a new furnace for the Municipal office to replace the wall-mount heaters

*If unsuccessful in funding, Staff will bring forward an alternate plan of how to fund the above project

OR

2) Shoreline protection at the Boat Launch:

- Replacement of existing boat ramp with V-Groove precast boat ramp panels
- Vee interlock precast concrete block retaining walls on both sides of the launch
- Armor stone the entire shoreline of the municipal property

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- Rehabilitate existing parking lot to improve drainage and available parking space


If this is applied for, then staff will look for direction to proceed with the Engineer Design – HVAC for the Community Centre, Changerooms and Municipal Office and can be funded from the Covid-19 funds, depending on balance remaining. Purchase of a New Furnace & Installation for the Municipal Office can be funded from Modernization Funds.

ALTERNATIVES:

FINANCIAL IMPLICATIONS: Funding Stream allocated to Horton is \$100,00 and project must be applied for by December 21st, 2020 and cannot exceed the allocated amount.

ATTACHMENTS:

CONSULTATIONS: Adam Knapp, Public Works Manager

Author: 
signature

Other: 
signature

Treasurer: _____
signature

C.A.O. 
signature



Township of Horton COUNCIL / COMMITTEE REPORT

Title: LEG Final Report Review	Date:	November 23 rd , 2020
	Council/Committee:	General Government/Council
	Author:	Hope Dillabough, CAO/Clerk
	Department:	General Government

RECOMMENDATIONS:

That Council of the Township of Horton:

1. Receive the LEG Service Delivery Review Final Report, prepared by Dillon Consulting Limited in partnership with Performance Concepts Consulting; and
2. Direct the CAO/Clerk to report back to Council Spring 2021 on a detailed action plan, including management response to recommendations made by the consultant team, in conjunction with participating municipalities.

BACKGROUND:

After receiving notification in March of 2019 from Steve Clark, Minister of Municipal Affairs & Housing (MMAH) that municipalities would be receiving one-time Modernization Funding. The Township of Greater Madawaska reached out to neighbouring municipalities who are in close proximity and/or are already working as partners in various efforts to provide services in the most efficient manner feasible.

The Local Efficiency Group (LEG) is comprised of the Towns of Arnprior and Renfrew, as well as the Townships of Admaston-Bromley, Greater Madawaska, Horton, McNab/Braeside and Whitewater Region. LEG members also agreed to participate in a Municipal Modernization Program Expression of Interest for a service delivery review to seek out cross border opportunities to improve services and achieve efficiencies.

After the issuance of a joint RFP, the project was awarded to Dillon Consulting Limited in partnership with Performance Concepts Consulting, at a cost of \$176,981, excluding HST. MMAH confirmed that the review would be 100% funded by the Province of Ontario. Due to Covid-19, the deadline to submit the final service delivery report was extended to December 2020.

ANALYSIS:

Staff were required to provide significant financial and background information. Mayor Bennett and senior staff participated in sessions throughout 2020 with regard to four major areas:

- Corporate & Development Services
- Protective Services (By-law & Fire Services)
- Asset Intensive Services (Public Works)

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- Parks & Recreation.

The final report contains a total 33 recommendations, including five transformational items and 28 tactical matters. It is recommended that the CAO/Clerk be directed to report back to Council in Spring 2021 on a detailed action plan, including management response to recommendations made by the consultant team, in conjunction with participating municipalities. The final document is being received as a 'guiding' document to potentially develop strategies supporting greater effectiveness and efficiencies through collaboration.


Any recommendations are subject to further review by staff and approval of Council, including budgetary implications.

ALTERNATIVES:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

CONSULTATIONS: LEG Group CAO's and Clerks

Author: 
signature

Other: 
signature

Treasurer: 
signature

C.A.O.: 
signature

CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2020-47****A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE SPECIAL COUNCIL MEETING HELD NOVEMBER 23RD, 2020**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 23rd, day of November, 2020 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 23rd day of November, 2020.

READ a third time and passed this 23rd day of November, 2020.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

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