



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – DECEMBER 1ST, 2020 – 4:00 P.M.
VIA ZOOM**

NOTE: This meeting will be sparsely attended, due to social distancing protocols that have been recommended by the federal and provincial governments. Members of Council and Staff will call in to the meeting and take part via video conference. Members of the Public, Media and other staff are requested not to attend. However, the meeting will be recorded with a replay stored on the Township's website for future viewing. Please contact the CAO/Clerk if you have any questions or require additional information.

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. CONFIRMATION OF COUNCIL AGENDA

4. MINUTES FROM PREVIOUS MEETINGS

4.1 November 17th, 2020 – Regular Council

PG.3

4.2 November 23rd, 2020 – Special Council

PG.9

5. BUSINESS ARISING FROM MINUTES

6. DELEGATIONS &/OR PUBLIC MEETINGS – NONE

7. COMMITTEE REPORTS:

7.1 PLANNING COMMITTEE

▪ **CHAIR CLEROUX**

7.1.1 Consent Application B40/20 Karson & B41/20 Welsh

PG.11

7.1.2 October Building Report

PG.26

7.2 RECREATION COMMITTEE

▪ **CHAIR HUMPHRIES**

7.2.1 Chair's Report – November 20th

PG.27

7.3 GENERAL GOVERNMENT

▪ **CHAIR CAMPBELL**

7.3.1 LEG Final Report

PG.29

7.3.2 Inclusive Community Grants Program

PG.31

7.4 COMMUNITY COMMITTEES / COUNTY COUNCIL

7.4.1 Renfrew & Area Seniors Home Support

T. Webster

7.4.2 Community Safety & Wellbeing Plan Committee

G. Campbell

7.4.3 Health Services Village

D. Bennett

7.4.4 Chamber of Commerce

D. Humphries

7.4.5 County Council

D. Bennett

RETURN TO AGENDA

8. CORRESPONDENCE SUMMARY**8.1 INFORMATION CORRESPONDENCE**

8.1.1 CAO/Clerk Information Memo

PG.33**8.2 ACTION CORRESPONDENCE**

8.2.1 Support Horton Resident – Canada Post Issues

PG.35**9. BY-LAWS – NONE****10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING****11. COUNCIL/STAFF MEMBERS CONCERNS****12. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)****13. RESOLUTIONS****14. IN CAMERA (Closed) SESSION (as required)****15. CONFIRMING BY-LAW 2020-48****PG.37****16. ADJOURNMENT**

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
NOVEMBER 17TH, 2020

There was a Regular Meeting of Council held via Zoom on Tuesday November 17th, 2020. Present were Mayor David Bennett, Councillor Doug Humphries, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Admin/Planning Assistant-Recording Secretary.

Councillor Lane Cleroux was present at 4:01 p.m.

Deputy Mayor Glen Campbell sent his regrets.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m. He performed roll call for council members.

	Present	Absent
Mayor Bennett	X	
Deputy Mayor Campbell		X
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

3. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Webster

RESOLUTION NO. 2020-215

Seconded by Councillor Humphries

THAT Council adopt the amended Agenda for the November 17, 2020 Regular Council Meeting to include items 7.2.2 Truck #4 Auction Results and 14.1 (b) Personal matters about an identifiable individual, including municipal or local board- Thomson Rd.

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

4. MINUTES

4.1 November 3rd, 2020 – Regular Council

4.2 November 3rd, 2020 – Committee of Adjustment

Moved by Councillor Humphries

RESOLUTION NO. 2020-216

Seconded by Councillor Webster

THAT Council approve the following Minutes:

- November 3rd, 2020 – Regular Council
- November 3rd, 2020 – Committee of Adjustment

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS – None

RETURN TO AGENDA

6. BUSINESS ARISING FROM MINUTES – None**7. COMMITTEE REPORTS:****7.1 GENERAL GOVERNMENT**Moved by Councillor Humphries**RESOLUTION NO. 2020-217**Seconded by Councillor Cleroux**THAT** Council appoint Councillor Webster as Chair for the General Government Committee due to the absence of Deputy Mayor Campbell.

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Public Advisory Member Susan Humphries and Spencer Hopping were present.

7.1.1 Financial Departmental Report & Statement

Treasurer Nathalie Moore reviewed the report. She stated that department managers have been working on their 2021 budget, but she would like to know what percentage Council wants to see for the budget so staff can work towards that goal.

7.1.2 ICIP – Covid-19 Resilience Infrastructure Stream

CAO/Clerk Hope Dillabough reviewed the report. She stated that her recommendation was to remove the wall heaters in each office and install a new furnace, duct work, and ventilation system for staff. Mayor Bennett stated the change rooms at the rink should be looked at for a new heating source and ventilation as well. There was council discussion on what project should be completed, and by which funding. CAO/Clerk Hope Dillabough is to prepare a summary of projects and funding sources and bring to the next council meeting.

7.1.3 LEG Final Report Review

CAO/Clerk Hope Dillabough reviewed the report. Mayor Bennett requested that the meeting be held in person at the Community Centre instead of electronically. The meeting is scheduled for November 23 at 4:00 p.m. at the Community Centre.

7.1.4 Inclusive Community Grants Program

Admin/Planning Assistant Nichole Dubeau reviewed the report. Council members were in agreeance that powered doors for the community centre, bathrooms, and change rooms be applied for.

7.1.5 Accessibility Compliance Reporting Webinar Summary

Admin/Planning Assistant Nichole Dubeau reviewed the report.

7.2 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE**7.2.1 TES Chair's Report – November 4, 2020**

Chair Webster reviewed the report.

7.2.2 Truck #4 Auction Results

Chair Webster reviewed the report.

8. CORRESPONDENCE SUMMARY**8.1 INFORMATION CORRESPONDENCE****RETURN TO AGENDA**

8.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed.

8.2 ACTION CORRESPONDENCE – None**9. BYLAWS – None****10. NOTICE TO FILE MOTION FOR NEXT COUNCIL – None****11. COUNCIL/STAFF MEMBERS CONCERNS – None****12. MOTION FOR RECONSIDERATION – None****13. RESOLUTIONS**

Moved by Councillor Webster

RESOLUTION NO. 2020-218

Seconded by Councillor Humphries

THAT Council accept the Financial Departmental Report & Statement as information.

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2020-219

Seconded by Councillor Cleroux

THAT a Special Council Meeting be scheduled for Monday November 23rd at 4 p.m. to review and receive the final report provided by the Dillon Consulting for the LEG Group Service Delivery Review at the Community Centre.

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Moved by Councillor Webster

RESOLUTION NO. 2020-220

Seconded by Councillor Humphries

THAT Council accept this report as information and agree to direct staff to apply for the Inclusive Community Grant Program for the following project:

- Powered accessible doors within the Community Centre, Outdoor Rink Changeroom, and Bathrooms.

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

RETURN TO AGENDA

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2020-221

THAT Council accept Accessibility Compliance Reporting Webinar report as information.

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Moved by Councillor Humphries
Seconded by Councillor Cleroux

RESOLUTION NO. 2020-222

THAT Council accept the Transportation and Environmental Service Chair's Report as information.

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2020-223

THAT upon recommendation from the TES Committee, Council request that the Producer Responsibility Blue Box Program Transition for Horton Township be changed from 2025 to 2023;

AND THAT this resolution be sent to Renfrew-Nipissing-Pembroke MPP, John Yakabuski, the Ministry of the Environment, Conservation and Parks, and the Association of Municipalities of Ontario.

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2020-224

THAT upon recommendation from the TES Committee, Council direct staff to purchase two (2) EVL-11 Solar Powered Feed Back Display units and one (1) TL Battery Powered Speed Tracker;

AND THAT this be funded from the Modernization Reserves Fund in the 2021 Budget.

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried**RETURN TO AGENDA**

Moved by Councillor Cleroux
Seconded by Councillor Webster

RESOLUTION NO. 2020-225

THAT Council accept the offer of \$22,000 plus HST for the surplus asset known as Truck #4, the 2011 International Tandem Plow Truck.

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Moved by Councillor Cleroux
Seconded by Councillor Humphries

RESOLUTION NO. 2020-226

THAT Council accept the CAO/Clerk's Information Memo for November 17th, 2020.

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried**14. IN CAMERA (Closed) SESSION – None**

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2020-227

THAT Council went into a Closed Session Meeting at 5:33 p.m. to discuss the following items pursuant to Section 239(2) (b) and (e) of the Municipal Act;

- (b) Personal matters about an identifiable individual, including municipal or local board- Thomson Road
- (e) Litigation or potential litigation – Grantham Road

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

Moved by Councillor Humphries
Seconded by Councillor Cleroux

RESOLUTION NO. 2020-228

THAT Council came out of Closed (In-Camera) Session at 6:10 p.m. and discussed items pertaining to Personal matters about an identifiable individual, including municipal or local board- Thomson Road and Litigation or potential litigation – Grantham Road.

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux		
Councillor Humphries	X	
Councillor Webster	X	

Carried**RETURN TO AGENDA**

15. CONFIRMING BYLAW

Moved by Councillor Humphries

RESOLUTION NO. 2020-229

Seconded by Councillor Cleroux

THAT Council enact By-law 2020-46 – Confirming By-Law.

	Yea	Nay
Mayor Bennett	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

Carried

16. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 6:12 p.m.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

THE CORPORATION OF THE TOWNSHIP OF HORTON

Special Council MeetingNovember 23rd, 2020

4:00 p.m.

There was a Special Meeting of Council held at the Horton Community Centre on Monday November 23rd, 2020. Present were Mayor David Bennett, Councillor Lane Cleroux, Councillor Doug Humphries, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, Adam Knapp, Public Works Manager, Allan Cole, Fire Chief, and Nichole Dubeau, Admin/Planning Assistant-Recording Secretary.

Deputy Mayor Glen Campbell and sent his regrets.

Public Advisory Members Susan Humphries and Spencer Hopping were present.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Webster

RESOLUTION NO. 2020-230

Seconded by Councillor Humphries

THAT Council adopt the Agenda for the November 23, 2020 Special Council Meeting.

Carried**3. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest.

4. ICI PART 2 – COVID-19 RESILIENCE INFRASTRUCTURE STREAM

CAO/Clerk Hope Dillabough reviewed the updated report. Councillor Webster and Councillor Cleroux stated that the proper heating for the municipal office should be priority. Council agreed that the project be classified as “HVAC Upgrades” to cover the community centre buildings and municipal office.

Moved by Councillor Webster

RESOLUTION NO. 2020-231

Seconded by Councillor Humphries

THAT Council receive this report as information and direct staff to apply for the Covid-19 Resilience Infrastructure Stream for the following project:

- HVAC Engineered Design and Upgrades for the Municipal Office and Community Centre Buildings.

Carried**5. LEG FINAL REPORT REVIEW**

CAO/Clerk Hope Dillabough presented the final report and recommendations for Council review. Each department manager reviewed their thoughts on the recommendations in the report. Public Advisory Member Susan Humphries questioned if a letter from the Township stating the concerns with the consultants and report could be submitted to the Province with the final report. Public Advisory Members Spencer Hopping stated his comments regarding the recommendations. Mayor Bennett stated his concerns with the report. He added that as Mayor and Councillor for Horton Township, they are there to represent and protect the ratepayers, which they will continue to do and make sure the tax base and services are fair. Council decided to bring the report back to the December 1st Council meeting for Deputy Mayor Campbell’s input and make a decision of council.

RETURN TO AGENDA

6. COUNCIL/STAFF MEMBERS' CONCERNS

CAO/Clerk Hope Dillabough stated that the Township received news that they were not successful in receiving the Enabling Accessibility Funding that was applied for in July. She added that a report will be brought to the December 1st meeting for discussion regarding the Inclusive Community Grant Program and how they would like to proceed with it.

7. CONFIRMING BYLAW

Moved by Councillor Cleroux

RESOLUTION NO. 2020-232

Seconded by Councillor Humphries

THAT Council enact By-law 2020-47 – Confirming By-Law.

Carried

8. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 5:53 p.m.

MAYOR David Bennett

CAO/CLERK Hope Dillabough



Township of Horton
COUNCIL / COMMITTEE REPORT

Title: Consent Application B40/20 William Karson & B41/20 Michael Welsh	Date: December 1 st , 2020
	Council/Committee: Council/Planning Committee
	Author: Nikky Dubeau, Admin/Planning Assistant
	Department: Planning

RECOMMENDATIONS:

That Planning Committee and Council approve Consent Applications B40/20 William Karson & B41/20 Michael Welsh, upon the following conditions being met:

- A Registered Plan of Survey;
- Zoning By-law amendment to rezone the severed lands to ensure enlarged lot is zoned the same zone;
- Favourable comments from the County of Renfrew Public Works Department.


BACKGROUND:

See attached package provided by the County of Renfrew.

ALTERNATIVES: N/A


FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: County of Renfrew

Author: 
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. 
signature



NOTICE OF AN APPLICATION FOR CONSENT
(Land Severance)
Section 53(5)(a) of the Planning Act and O. Reg. 197/96

TAKE NOTICE that the County of Renfrew has received an application for consent under Section 53(1) of the Planning Act for the following lands:

Application Number:	B41/20
Location of Subject Lands:	Part Lots 16 & 17, Concession 7
Municipality:	Township of Horton
Name of Applicant:	Michael Welsh

PURPOSE AND EFFECT:

The purpose and effect of the application is to sever a 1.2 ha. (2.96 acre) parcel of land to be added to an adjacent 2.5 ha. (6.17 acre) vacant lot owned by William Karson as part of an exchange of lands. A key map showing the approximate location of the proposed consent is on the reverse of this notice.

OTHER RELATED INFORMATION:

Pursuant to the Planning Act, this Notice of Application for Consent shall be given to every landowner within 60 metres of the subject land and to prescribed persons and public bodies.

TO MAKE SUBMISSIONS:

If you wish to make a written submission, please ensure that your letter/email contains your name, address, telephone number/email address and planning concerns/objections, and that it is addressed to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew, 9 International Drive, Pembroke, Ontario K8A 6W5.

NOTE: *One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.*

If a person or public body that files an appeal of a decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent does not make written submissions to the Land Division Committee of the County of Renfrew before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal (LPAT) may dismiss the appeal.

NOTICE OF DECISION:

If you wish to be notified of the decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent, you must make a written request to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew. Such request should contain your name, address, telephone number/email address.

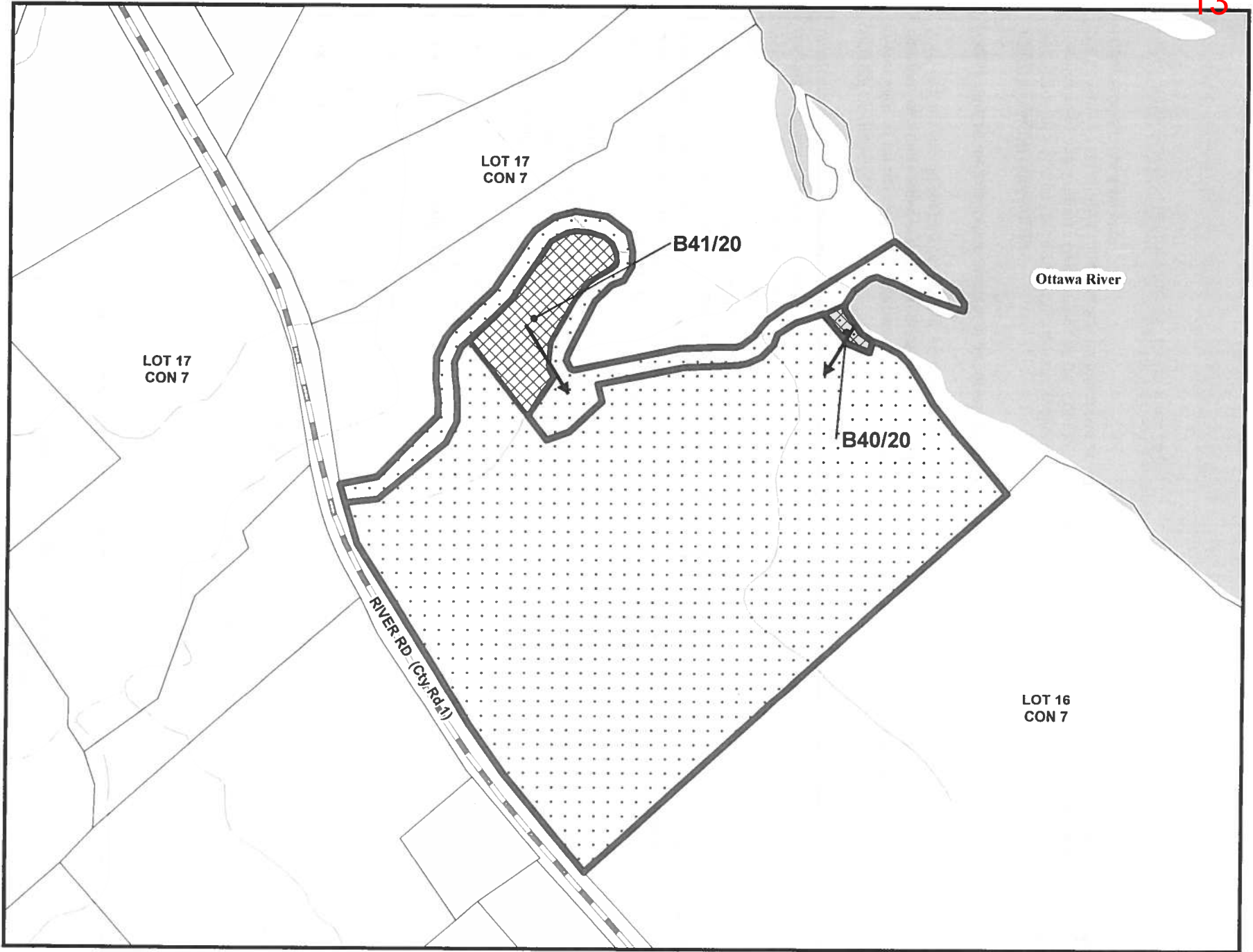
Please refer to the application number in all correspondence and communications.

ADDITIONAL INFORMATION:

Additional information concerning this consent application is available for public inspection during office hours at the offices of the Development and Property Department of the County of Renfrew, 9 International Drive, Pembroke, Ontario or you may contact the Secretary-Treasurer of Land Division by telephone at (613) 735-3204 or toll-free 1-800-273-0183. Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m.

Dated at the County of Renfrew this 23rd day of June, 2020.

RETURN TO AGENDA



KEY MAP

Township of HORTON

RETURN TO AGENDA



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

1. FILE NO.: **B41/20**
2. APPLICANT: Michael Welsh
3. MUNICIPALITY: Township of Horton
4. LOT: Part Lots 16 & 17 CON.: 7 STREET: 5198 River Road
5. PURPOSE: Lot addition to abutting lands owned by William Karson

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
6. <u>OFFICIAL PLAN OF THE COUNTY OF RENFREW</u> Official Plan Designation(s):	Rural	Rural	Rural
7. <u>ZONING BY-LAW OF THE TWP OF HORTON</u> (#2010-14) Zone (s):	Campground Commercial (CC) & Environmental Protection (EP)	Campground Commercial (CC)	Community Facility (CF) & Environmental Protection (EP)

8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	1.2 ha	4050(CC) m²	365 (Private Rd) m	46 (CC) m
Total, if Lot Addition	3.7 ha	4050(CC) m²	20 (River Rd) m	30 (CF) m
Retained	18 ha	4050(CC) m²	447 (River Rd) m	46 (CC) m

9. SEVERANCE HISTORY

Number of new lots from original holding (1971) 3 previous severances: B26/05, B27/05 & B77/06

10. BUILT-UP AREA Yes No

RETURN TO AGENDA

PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
 - Under Section 2.2(8)(f), it can be demonstrated that there will be no negative impacts on the valleylands.
 - Under Section 2.2(9)(d), wildland fire risk can be mitigated for development.
- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

As a result of the lot addition, the enlarged lot will be split zoned: Campground Commercial (CC) and Community Facility (CF). A zoning by-law amendment is required to rezone the severed lands to ensure the enlarged lot is in the same zone.

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

- 2.1.5c) Development and site alteration shall not be permitted in: significant valleylands in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Mary’s River); unless it has been demonstrated that there will be no negative impacts on the natural features and their ecological functions.
- 3.1.8 Development shall generally be directed to areas outside of lands that are unsafe for development due to the presence of hazardous forest types for wildland fire.

4. **GENERAL PLANNING COMMENTS**

Michael Welsh is proposing an exchange of land with neighbour, William Karson. The Welsh will sever 1.2 hectares with 365 metres of road frontage along a private road to add it to the Karson property which is currently 2.5 hectares in area with 20 metres of road frontage along River Road.

If this lot addition and the concurrent lot addition, B40/20, are approved and finalized, the Welsh property will decrease in area from 19.02 hectares to 18.07 hectares in area, and the Karson property will increase in area from 2.57 hectares to 3.7 hectares in area.

Zoning By-law

The Welsh property is zoned Campground Commercial (CC) in the Township of Horton Zoning By-law. The Karson property is zoned Community Facility (CF). As a result of the two lot additions, both properties will be split zoned – CC and CF. A zoning by-law amendment is required to rezone each of the severed lands to reflect the accurate zone of the new enlarged lot.

Transportation

The retained lands have road frontage along River Road which is a County Road. Section 13.3(3) of the Official Plan states that new development which proposes access to or fronts on a County Road must satisfy all requirements of the Public Works Department. Favourable comments are required.

Wildland Fire Risk

The lands are designated as Rural in the Official Plan which permits low density residential development. However, the property is within an area of high Wildland fire risk as shown on Schedule B Map 1 within an area of high Wildland fire risk. In accordance with Provincial Policy, Section 2.2(9) of the Official Plan directs development to locate outside of these areas, but may permit it where risk is mitigated in accordance with Ministry of Natural Resources and Forestry (MNRF) assessment and standards. Since the application is for a lot addition and the retained lands already contain a dwelling, cottages, sheds, garage and barn, no further action is required.

Valleylands

Also applicable to this property is new mapping and new policies for significant valleylands, as identified on Official Plan Schedule B-Map 4-Natural Heritage Features and Sections 2.2(8)(f). This is a natural feature that is required to be protected from negative impacts from development. Proposed development that occurs in or within 120 metres of this feature is required to be supported by an Environmental Impact Study (EIS) that demonstrates there will be no negative impacts on the woodlands or valleylands. Since the application is for a lot addition, no studies are required.

Consent

The Welsh property was created by consent in 2006 (Consent File B077/2006). The lawyer should take into consideration the order of registration to ensure the properties merge correctly.

5. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.

- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.

- (c) The proposal may be acceptable when the following matters are addressed and resolved:
 - Favourable comments from the County of Renfrew Public Works Department.
 - A zoning by-law amendment to rezone the severed lands to ensure the entire enlarged lot is in the same zone.

- (d) Conditions to the giving of consent should be considered for the following:
 - Registered Plan of Survey
 - Zoning By-law Amendment: Rezone severed lands
 - Minor Variance:
 - Private Road Agreement:
 - Development Agreement:
 - Site Plan Control Agreement:
 - Notice on Title:
 - Shoreline Road Allowance Closure / Acquisition:
 - Other:

- (e) There are serious planning concerns, refusal is recommended.

- (f) Other Recommendations:

Date: November 5, 2020
Planner: Charles Cheesman, MCIP, RPP
 Manager of Planning Services

Jan 2017



**Development & Property Department
PLANNING REPORT**

PART C - REPORT TO APPROVAL AUTHORITY

- TO DIRECTOR OF DEVELOPMENT AND PROPERTY
- TO MANAGER OF PLANNING SERVICES
- TO LAND DIVISION COMMITTEE**

1. APPLICABILITY OF PLANNING REPORT TO COUNCIL

- (a) Planner's Recommendations to Council apply.
- (b) Additional Information has resulted in revised Planning Recommendations.

2. DETAILS OF SEVERANCE APPLICATION

3. AGENCY COMMENTS

- (a) Comments From:

- (b) Concerns:

4. RECOMMENDATIONS

Report Presented On:

By:
X:\Planning\Data\MUNICIPAL\HORTON\Severances\2020\B41 Michael Welsh\4 Planning Report.docx



**NOTICE OF AN APPLICATION FOR CONSENT
(Land Severance)
Section 53(5)(a) of the Planning Act and O. Reg. 197/96**

TAKE NOTICE that the County of Renfrew has received an application for consent under Section 53(1) of the Planning Act for the following lands:

Application Number:	B40/20
Location of Subject Lands:	Part Lots 16 & 17, Concession 7
Municipality:	Township of Horton
Name of Applicant:	William Karson

PURPOSE AND EFFECT:

The purpose and effect of the application is to sever a 0.07 ha. (0.17 acre) parcel of land to be added to an adjacent 18 ha. (44.48 acre) residential/commercial (campsite) lot owned by Michael Welsh as part of an exchange of lands. A key map showing the approximate location of the proposed consent is on the reverse of this notice.

OTHER RELATED INFORMATION:

Pursuant to the Planning Act, this Notice of Application for Consent shall be given *to every landowner within 60 metres of the subject land and to prescribed persons and public bodies.*

TO MAKE SUBMISSIONS:

If you wish to make a written submission, please ensure that your letter/email contains your name, address, telephone number/email address and planning concerns/objections, and that it is addressed to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew, 9 International Drive, Pembroke, Ontario K8A 6W5.

NOTE: *One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.*

If a person or public body that files an appeal of a decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent does not make written submissions to the Land Division Committee of the County of Renfrew before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal (LPAT) may dismiss the appeal.

NOTICE OF DECISION:

If you wish to be notified of the decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent, you must make a written request to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew. Such request should contain your name, address, telephone number/email address.

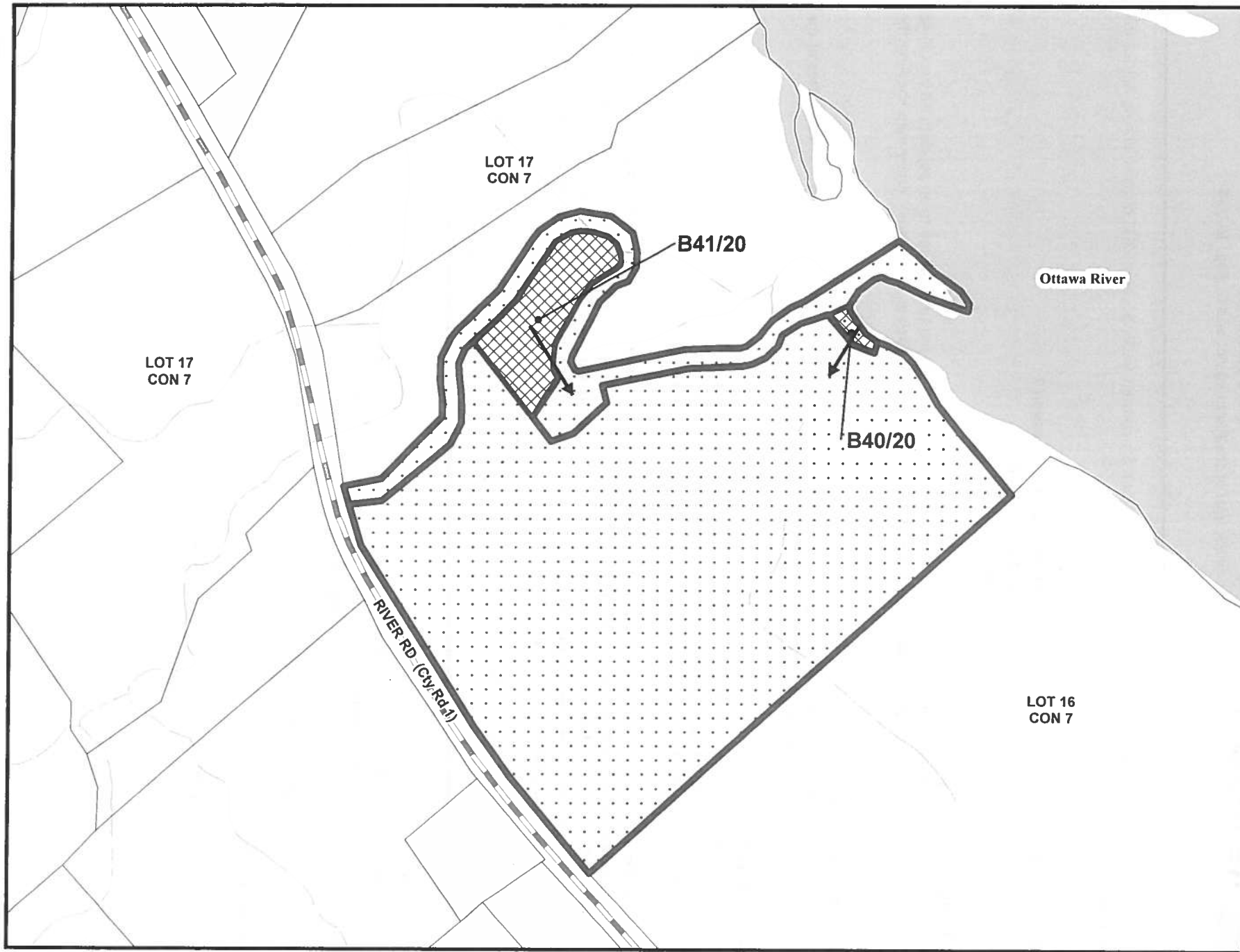
Please refer to the application number in all correspondence and communications.

ADDITIONAL INFORMATION:

Additional information concerning this consent application is available for public inspection during office hours at the offices of the Development and Property Department of the County of Renfrew, 9 International Drive, Pembroke, Ontario or you may contact the Secretary-Treasurer of Land Division by telephone at (613) 735-3204 or toll-free 1-800-273-0183. Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m.

Dated at the County of Renfrew this 23rd day of June, 2020.

RETURN TO AGENDA



1 centimeter = 50 meters

[RETURN TO AGENDA](#)

KEY MAP

Township of HORTON



**Development & Property
Department
CONSENT PLANNING REPORT
TO THE COUNCIL OF THE
TOWNSHIP OF HORTON**

PART A - BACKGROUND

- 1. FILE NO.: **B40/20**
- 2. APPLICANT: William Karson
- 3. MUNICIPALITY: Township of Horton
- 4. LOT: Part Lots 16 & 17 CON.: 7 STREET: River Road
- 5. PURPOSE: Lot addition to abutting lands owned by Michael Welsh

	<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
6. <u>OFFICIAL PLAN OF THE COUNTY OF RENFREW</u> Official Plan Designation(s):	Rural	Rural	Rural
7. <u>ZONING BY-LAW OF THE TWP OF HORTON</u> (#2010-14) Zone (s):	Community Facility (CF)	Community Facility (CF) & Environmental Protection (EP)	Campground Commercial (CC) & Environmental Protection (EP)

8. SITE PERFORMANCE STANDARDS:

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	700 m ²	4050 (CF) m²	24 (Private Rd) m	30 (CF) m
Total, if Lot Addition	18.07 ha	4050(CC) m²	447 (River Rd) m	46 (CC) m
Retained	2.5 Ha	4050 (CF) m²	20 (River Rd) m	30 (CF) m

9. SEVERANCE HISTORY
Number of new lots from original holding (1971) n/a

10. BUILT-UP AREA Yes No

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PART B – COMMENTS

1. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
 - Under Section 2.2(8)(f), it can be demonstrated that there will be no negative impacts on the valleylands.
 - Under Section 2.2(9)(d), wildland fire risk can be mitigated for development.
- (c) The proposal does not meet the intent of the Official Plan because,

2. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

As a result of the lot addition, the enlarged lot will be split zoned: Campground Commercial (CC) and Community Facility (CF). A zoning by-law amendment is required to rezone the severed lands to ensure the enlarged lot is in the same zone.

3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

- 2.1.5 c) Development and site alteration shall not be permitted in: significant valleylands in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Mary’s River); unless it has been demonstrated that there will be no negative impacts on the natural features and their ecological functions.
- 3.1.8 Development shall generally be directed to areas outside of lands that are unsafe for development due to the presence of hazardous forest types for wildland fire.

4. **GENERAL PLANNING COMMENTS**

William Karson is proposing an exchange of land with neighbour, Michael Welsh. The Karson property will sever 700 square metres with 24 metres of road frontage along a private road to add it to the Welsh property which is currently 18 hectares in area with 447 metres of road frontage along River Road. The Karson property has 20 metres of road frontage along River Road.

If this lot addition and the concurrent lot addition, B41/20, are approved and finalized, the Karson property will increase in area from 2.57 hectares to 3.7 hectares in area and the Welsh property will decrease in area from 19.02 hectares to 18.07 hectares in area.

Zoning By-law

The Karson property is zoned Community Facility (CF) in the Township of Horton Zoning By-law. The Welsh property is zoned Campground Commercial (CC). As a result of the two lot additions, both properties will be split zoned – CC and CF. A zoning by-law amendment is required to rezone each of the severed lands to reflect the accurate zone of the new enlarged lot.

Transportation

The retained lands have road frontage along River Road which is a County Road. Section 13.3(3) of the Official Plan states that new development which proposes access to or fronts on a County Road must satisfy all requirements of the Public Works Department. Favourable comments are required.

Wildland Fire Risk

The lands are designated as Rural in the Official Plan which permits low density residential development. However, the property is within an area of high Wildland fire risk as shown on Schedule B Map 1 within an area of high Wildland fire risk. In accordance with Provincial Policy, Section 2.2(9) of the Official Plan directs development to locate outside of these areas, but may permit it where risk is mitigated in accordance with Ministry of Natural Resources and Forestry (MNRF) assessment and standards. Since the application is for a lot addition, no further action is required.

The applicant may wish to review the links below for information purposes.

https://files.ontario.ca/wildland_fire_risk_assessment_and_mitigation_reference_manual_2017.pdf

https://firesmartcanada.ca/wp-content/uploads/2019/10/FS_Generic-HomeOwnersManual_Booklet-November-2018-Web.pdf

Valleylands

Also applicable to this property is new mapping and new policies for significant valleylands, as identified on Official Plan Schedule B-Map 4-Natural Heritage Features and Sections 2.2(8)(f). This is a natural feature that is required to be protected from negative impacts from development. Proposed development that occurs in or within 120 metres of this feature is required to be supported by an Environmental Impact Study (EIS) that demonstrates there will be no negative impacts on the valleylands. Since the application is for a lot addition, no further action is required

Consent

The Welsh property was created by consent in 2006 (Consent File B077/2006). The lawyer should take into consideration the order of registration to ensure the properties merge correctly.

5. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
 - Favourable comments from the County of Renfrew Public Works Department.
 - A zoning by-law amendment to rezone the severed lands to ensure the entire enlarged lot is in the same zone.
- (d) Conditions to the giving of consent should be considered for the following:
 - Registered Plan of Survey
 - Zoning By-law Amendment: Rezone the severed lands
 - Minor Variance:
 - Private Road Agreement:
 - Development Agreement:
 - Site Plan Control Agreement:
 - Notice on Title:
 - Shoreline Road Allowance Closure / Acquisition:
 - Other:
- (e) There are serious planning concerns, refusal is recommended.
- (f) Other Recommendations:

Date: November 5, 2020
Planner: Charles Cheesman, MCIP, RPP
Manager of Planning Services

Jan 2017

Township Of HortonOCTOBER 2020 BUILDING REPORT

Month	No. of Permits	2020 Value of Permits	2019 Value of Permits	2018 Value of Permits	Renos/Add Comm/Res	Garages/Storage Bldg Comm/Res	New Res	New Comm	Demos	Total SQ. FT	Stop Work Orders Issued
January	3	\$ 310,000	\$0	\$57,500	1	1	1			1,722	0
February	0	\$ -	\$604,000	\$0							
March	1	\$ 40,000	\$375,000	\$1,108,000		1				2,160	0
April	3	\$ 1,150,000	\$636,000	\$288,000	1		2			5,202	0
May	8	\$ 1,176,000	\$820,000	\$824,000	3	3	2		1	11,682	0
June	8	\$ 956,000	\$863,000	\$1,977,000	4	2	2			11,129	0
July	12	\$ 938,000	\$890,000	\$595,000	8	3	1		2	13,864	0
August	8	\$ 775,500	\$198,000	\$690,800	1	5	2			7,686	0
September	15	\$ 707,000	\$695,000	\$1,141,000	8	6	1			8,458	0
October	12	\$ 724,500	\$740,000	\$330,300	8	3	1		1	7,181	0
November			\$360,000	\$1,000							
December			\$0	\$45,000							
TOTALS	70	\$ 6,777,000	\$6,181,000	\$7,057,600	34	24	12	0	4	69,084	0

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Township of Horton
COUNCIL / COMMITTEE REPORT

Title: Recreation Committee Chair's Report	Date:	November 20 th , 2020
	Council/Committee:	Council
	Author:	Amanda Ryan, Receptionist/Clerk
	Department:	Recreation

RECOMMENDATIONS:

THAT Council accept the Recreation Committee Chair's Report as information.

BACKGROUND:

Recreation Agreement with Town of Renfrew

The Agreement is with council to be signed.

Hall Usage

A small amount of revenue has been attained through regular rentals with the Renfrew County Paramedic Services and Zumba Class.

Country Dances

Dances are cancelled until at least February 2021. This timeline is dependent upon covid-19 restrictions.

Shelf life of Alcohol in Bar

The liquor at the hall continues to remain consumable, where the beer may have outlived its salable life. A decision on whether to keep or dispose of the beer will be made at the next meeting.

Ice for Rink

Preparations for installation of ice for the winter of 2020/2021 will commence when weather is cooperative. As per COVID 19 guidelines set forth by the Province and the Renfrew County District Health Unit, the change rooms and washrooms will not be open to the public. Benches and portable washrooms are planned to be used instead. Public ice times will be limited compared to previous years. Signage to be posted regarding Covid-19 precautions and regulations.

Tables, chairs & bar fridge

Plans to purchase a new bar fridge by the end of 2020 are still on the table, as per the 2020 Capital Budget passed by Council. A meeting between Chair Humphries, Public Works Manager Adam Knapp, and Public Advisory Member Ralph Miller will take place in the beginning of December to discuss final selection details. The Committee decided not to move

RETURN TO AGENDA

forward with the purchase of the tables and chairs, as also passed in the 2020 Capital Budget, thus this budgeted amount will be placed back into reserves for 2021 consideration.

Purchase of Property

A motion was carried for the committee to direct staff to start the process to purchase the property Willis Eady has been willing to sell. This requires Council approval to move forward regarding any direction provided for staff.

CAO/Clerk's Comments on Report:

The following is the last direction from the Recreation Committee pertaining to the purchase of the land for Council's information.

From the Recreation Committee Minutes – March 13th, 2020

iv. *Purchase of property*

Discussion took place about the next steps needed to proceed with purchasing Eady property expanding the acreage at the Community Centre. Mayor Bennett and Chair Humphries to get in contact with Willis Eady to determine if the property is still for sale, what amount of property this would be, and for what price. After this is complete, the information would have to be turned over to staff to prepare information for council.

From the Chair's Report – March 13th, 2020 received by Council

Purchase of Property

Mayor Bennett and Chair Humphries will be setting up a time to meet with Willis Eady in regards to potentially purchasing adjacent land to the Community Centre.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS:

Costs associated with signage at the Outdoor Rink and rental of portable toilets will be covered by Covid-19 Operating Fund.

Costs associated with the potential purchase of Recreation Property have not been confirmed.

CONSULTATIONS: Renfrew County District Health Unit

Author: Amanda Ryan
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. 
signature



Township of Horton
COUNCIL / COMMITTEE REPORT

Title: LEG Final Report Review	Date:	December 1 st , 2020
	Council/Committee:	General Government/Council
	Author:	Hope Dillabough, CAO/Clerk
	Department:	General Government

RECOMMENDATIONS:

Recommendation #1:

THAT Council of the Township of Horton:

1. Receive the LEG Service Delivery Review Final Report, prepared by Dillon Consulting Limited in partnership with Performance Concepts Consulting; and
2. Direct the CAO/Clerk to report back to Council Spring 2021 on a detailed action plan, including management response to recommendations made by the consultant team, in conjunction with participating municipalities.

Recommendation #2

THAT Council of the Township of Horton:

1. Receive the LEG Service Delivery Review Final Report, prepared by Dillon Consulting Limited in partnership with Performance Concepts Consulting; and
2. Agree that the Final Report does not provide any efficiencies or cost savings in Service Deliver for the Township of Horton; and
3. Direct the CAO/Clerk to prepare a letter, to be added as an Appendix to the Final Report being submitted to the Province, that demonstrates the Township of Horton's lack of support towards the document; and
4. Direct the CAO/Clerk to report back to Council Spring 2021 on a detailed action plan, including management response to recommendations made by the consultant team, in conjunction with participating municipalities.

Recommendation #3

THAT Council of the Township of Horton:

1. Receive the LEG Service Delivery Review Final Report, prepared by Dillon Consulting Limited in partnership with Performance Concepts Consulting for review and consideration;
2. Agree that the Final Report does not provide any efficiencies or cost savings in Service Delivery for the Township of Horton; and
3. Direct the CAO/Clerk to make an official request to have the Township of Horton's name removed from the entire document; and
4. Direct the CAO/clerk to prepare a letter to be sent to the Province that demonstrates and details the reason for the removal request.

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BACKGROUND:

The recommendations listed above are being brought forward as potential recommendations, due to the discussion during the Special Council Meeting held Monday November 24th, 2020. There were multiple ideas discussed around the table, but no motion brought to the table by a member of council for consideration. There was consensus to table this item until Deputy Mayor Campbell is present and can provide his comments at the next Regular scheduled Council Meeting.

Direction was given to the CAO/Clerk to provide recommendations to be brought forward for further discussion and consideration.


To date, all other LEG Municipalities have received the report similar to the first recommendation provided, with no additional direction to the CAO/Clerk and/or staff.

ALTERNATIVES:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

CONSULTATIONS:

Author: 
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. 
signature



Township of Horton
COUNCIL / COMMITTEE REPORT

Title: Inclusive Community Grants Program (ICG)	Date:	December 1 st , 2020
	Council/Committee:	Council
	Author:	Nikky Dubeau, Admin/Planning Ast.
	Department:	Administration

RECOMMENDATIONS:

Dependent upon Council decision.

BACKGROUND:

During the November 17th regular Council meeting, Council passed the following resolution for the Inclusive Community Grants Program:

THAT Council accept this report as information and agree to direct staff to apply for the Inclusive Community Grant Program for the following project:

- ***Powered accessible doors within the Community Centre, Outdoor Rink Changerooms, and Bathrooms.***

On November 23rd, staff was notified that we were unsuccessful in receiving the Enabling Accessibility Funding (EAF) that was applied for in July. Through this grant, the Township applied for an accessibility ramp to the outdoor rink and a new dock at the boat launch.

It is up to council whether to stay with the original project for the ICG application, or if they want to complete a project from the EAF Grant application instead.

The deadline for ICG applications is December 21, 2020, 5:00 pm. Grants of up to a maximum amount of \$60,000 each will support up to 100% of the total eligible project costs.

ALTERNATIVES:

1. Status Quo with previous resolution.
2. Apply for ICG Funding for previous project that was not granted for the Enabling Accessibility Funding.

FINANCIAL IMPLICATIONS:

To be determined upon project.


RETURN TO AGENDA

ATTACHMENTS:

None

CONSULTATIONS:

Hope Dillabough, CAO/Clerk

Author: 
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. 
signature



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of November 27, 2020.

INFORMATION provided **NOT** included in the Regular Council meeting package of December 1, 2020.

INFORMATION EMAILED

1. CNL Virtual Industry Day Invitation
2. AMO Policy Update – November 25
3. AMO Policy Update – November 17
4. AMO Policy Update – November 23
5. AMO Policy Update – November 20
6. Bicycle Friendly Community Presentation
7. Government of Canada Provides Additional Relief Funding to RCCFDC
8. Renfrew County Farm News
9. Debbie Robinson Acclaimed for Second Term as Warden of the County
10. Motion Tabled to Reappoint Chief Medical Officer of Health
11. Work on the Algonquin Trail Continues
12. Warden Robinson Recognizes Community Champions
13. OMPF Update
14. Ontario Deploys Rapid Testing to Support COVID-19 Response
15. Ontario Taking Further Action to Stop the Spread of COVID-19
16. OWMA Appointment Notice

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17. OWMA Members with Transfer & Processing Facilities
18. OWMA Waste to Resource News
19. ROMA Annual Conference
20. ROMA Insider
21. ROMA Update – November 19
22. ROMA Update – November 23
23. ROMA Update - Broadband
24. Calendars



CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "B"
Complaint Process Policy
INCIDENT FORM

RECEIVED
35
NOV 24 2020

Date: November 24 2020 Time: 10:45 am

Information Received by: Nikky Dubeau

Signature of Township Employee receiving complaint: _____

Complainant Name: Richard Laxton Complainant Signature: [Signature]
(If in person)

Address: _____
[Redacted]

Telephone #: _____
Cell #: X _____
Email: _____

Description/Type of Complaint:
Canada Post ~~to~~, or the contractor they have hired, has not been clearing the snow from in front of the community mail boxes, in short order, as they should: not today, 24 hours after the first snowfall this ~~year~~ season or throughout last winter. I know because I have had to clear the snow myself, for my neighbors. → See other side. →

Location of Complaint:
Thompson Hill community mail boxes

Department/Individual Referred to: _____
(forward a copy of this report to the CAO/Clerk)

Action Taken:

Date of action: _____ Supervisors Signature: _____

Office use only:

Resolution: Yes # _____ No

CAO: follow up not required response letter sent pending investigation /insurance

After complaint is addressed, place original in Front Office- complaint binder.

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Today I witnessed a woman, over 70 years old digging the snow out from in front of the community boxes on Knight st.

This neglect of duty on the part of Canada Post puts the people of Horton at grave risk at times, risk of heart attack, or injury. Much of the Demographic of Thomson Hill is aged and dependant on mail for checks, bills, etc.

This must be addressed before someone breaks a hip and dies on our watch.

Thank you for doing Your part to address this.

The only advice given me by Brentrow Canada Post was to call 1-800-267-1177 to complain.

That is not enough, winter is already here and they are already neglecting their duty to Horton citizens.

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CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2020-48****A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE COUNCIL MEETING HELD DECEMBER 1ST, 2020**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 1st, day of December, 2020 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 1st day of December, 2020.

READ a third time and passed this 1st day of December, 2020.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

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