

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2020-39

BEING A BY-LAW TO AMEND PROCEDURAL BY-LAW 2019-41 WITH RESPECT TO ELECTRONIC PARTICIPATION IN COUNCIL MEETINGS

WHEREAS Council, pursuant to Section 238 of the *Municipal Act, 2001*, has adopted By-Law 2019-41 to establish the procedures governing the Meetings of Council and Committees, the conduct of its Members and the calling of Meetings;

AND WHEREAS this by-law is intended to, and may be, interpreted to apply to Council, Committee and Local Board Meetings as the case may be;

AND WHEREAS on July 21st, 2020, the *Covid-19 Economic Recovery Act, 2020* was passed to amend the *Municipal Act, 2001* such that a Municipality's Procedural By-Law may permit Councillors to participate electronically in both open and closed meetings and for those Councillors to be counted in determining quorum when participating electronically;

NOW THEREFORE the Council of the Corporation of the Township of Horton hereby **ENACTS AS FOLLOWS:**

1. By-Law 2020-19 is repealed;
2. By-Law 2019-41 is amended as follows:

Section 10.14 is hereby added:

10.14 Schedule A relating to Electronic Participation in Council Meetings, form part of this By-Law

3. THAT this By-law shall be deemed to have come into effect on July 21st, 2020;
4. THAT this By-law shall come into force upon final passing.

READ a first and second time this 6th day of October, 2020.

READ a third time and passed this 6th day of October, 2020

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

SCHEDULE 'A'
TO BY-LAW 2020-39

1. Pursuant to Section 238 (3.3) of the Municipal Act, 2001 (as may be amended from time to time), Members of Council, Committees or Local Boards may participate in Meetings electronically.
2. When a Member is participating electronically, they may be counted in determining whether or not a quorum of Members is present at any time during the Meeting.
3. Members participating electronically may participate in meetings that are closed to the public.
4. The Head of Council may chair a meeting electronically.
5. The Clerk may clerk the meeting electronically.
6. Council may hold meetings at any convenient location within or outside the municipality. Council may hold meetings that are open to the public by live-streaming those meetings on an appropriate internet-based platform that is generally available to members of the public ("Electronic Meetings"). Should internet services not exist, Electronic Meetings may be held by telephone conference or other available electronic means.
7. In deciding to hold an Electronic Meeting, the web link, phone number or other electronic connection data to access the meetings will be published on the municipality's website and in the meeting agenda. Should circumstances exist that the Municipality's website is unavailable, notice shall be provided in a manner that will provide access to the largest number of ratepayers possible.
8. If Council holds an Electronic Meeting, the meeting will be recorded and the recording of the open session of the meeting will be posted on the Municipality's website as soon as practical.