

## TES Committee Meeting

November 14<sup>th</sup>, 2019

8:30 a.m.

There was a Meeting of the Transportation and Environmental Services Committee held in the Municipal Council Chambers on Thursday November 14<sup>th</sup>, 2019. Present was Chair Tom Webster, Councillor Lane Cleroux, Mayor Bennett, Public Advisory Members Rick Lester, Murray Humphries and Tyler Anderson. Staff present was Public Works Manager, Adam Knapp and Admin/Planning Assistant, Nichole Dubeau – Recording Secretary.

### 1. CALL TO ORDER

Chair Webster called the meeting to order at 8:37 a.m.

### 2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest expressed by Members of the Committee.

### 3. MINUTES FROM PREVIOUS MEETING:

- October 10<sup>th</sup>, 2019

Moved by Councillor Cleroux

Seconded by Rick Lester

**THAT** the Committee approved, as amended, October 10<sup>th</sup>, 2019 Minutes

**Carried**

### 4. DELEGATION

Recycling Options Information – Patricia Tohill

Horton Resident, Patricia Tohill presented her experience to committee members. There was discussion regarding the pricing and process of the bins. Public Advisory Member Rick Lester stated that it may be a learning curve for residents after having curbside pick-up, and that if they are going to drive to take their recyclables somewhere, they may as well take it to the Landfill Site. Public Works Manager Adam Knapp added that if that were the case, the money could be spent towards the Landfill Site and upgrade the facilities and extend the hours. Chair Webster thanked Ms. Tohill for the information and stated that it was a good avenue to investigate as an option. Mayor Bennett stated that it is nice to see the public and residents getting involved and trying to help the township with the issue.

### 5. JOHNSTON ROAD DITCHING

Public Works Manager Adam Knapp reviewed the report for the committee. The committee agreed that a contractor be used for the work for liability purpose, and that if the work goes over the 16 hours must stay within the \$3,000 budget. The proposal will be brought to council for approval of the work.

Moved by Murray Humphries

Seconded by Rick Lester

**THAT** the TES Committee recommend to Council that the Township move forward with engaging Stebro Construction to perform the ditching and drainage work located at 2837 Johnston Road, with their own equipment;

**AND THAT** a Release of Liability form be signed by the property owner and the municipality prior to any work proceeding.

**AND FURTHER THAT** the work to be completed shall not exceed the existing budget of Contracted Services.

**Carried**

### 6. MOE UPDATE – MILLER'S PIT

Chair Webster stated that the CAO/Clerk was still waiting for the response from MOE in writing and should receive it by the next meeting.

**7. STORIE ROAD UPDATE**

Public Works Manager Adam Knapp reviewed the report for the committee. He stated that the cost would be split 50/50 with McNab/Braeside if they agree so. Chair Webster added that the committee should brainstorm some solutions or ideas to help residents if there is another flood because most of the road was inaccessible.

**8. HUMPHRIES ROAD DRAINAGE DISCUSSION**

Mayor Bennett stated that the Township contracted an engineering firm to complete the drainage plan for the road. He added that the Township should put in place a Tile Drain By-Law. Public Works Manager Adam Knapp is to talk to the property owner to see exactly what the problem is and what they are looking for from the Township to bring back to the next committee meeting.

**9. THOMSON ROAD UPDATE**

Chair Webster and Councillor Cleroux stated that they borrowed and used the Speed Radar/Traffic Counter on Thomson Road from November 7-13 and brought forward the data collected to the committee. The results showed that there as a “low” enforcement rating with only 21.6% with the speed of 80 KM/H and over. These results confirmed that it is an enforcement issue and not a problem with the road, therefore the OPP should be patrolling, which if the Township requests, will be extra on the monthly invoicing.

**10. REVIEW/UPDATE OF BY-LAW 2005-12 – ENTRANCE CULVERT**

Public Works Manager Adam Knapp reviewed the report for the committee. Mayor Bennett stated that requests made before the By-Law is passed should be dealt with and completed, but after passing of By-Law it will be up to the owners to replace and fix any culverts. Councillor Cleroux stated that the request that came in should be put in writing and submitted to the Township. Public Advisory Member Murray Humphries added that within the by-law, it should state the minimum required size of the required culvert, so residents do not install smaller ones. Public Works Manager Adam Knapp is to ask that the residents put their request in writing and submit it to the Township and cost out the job to fix the resident’s culvert which will be brought back to the next TES Committee meeting.

**11. RECYCLING COMPARISON FIGURES**

Public Works Manager Adam Knapp reviewed the report for the committee. There was brief discussion regarding the current contractor for recycling pick-up and what the timeline was extension. Chair Webster stated that the new Modernization Program money might be able to be put towards recycling for the Township. Public Works Manager Adam is to see if the contract with the existing contractor allows the Township the option to go month-by-month after January 31<sup>st</sup>, 2020 until a permanent solution has been found. He is also to prepare a draft RFP for Curbside Recycling Pick-Up for the committee to consider.

**12. RADAR SIGN QUOTATIONS**

Public Works Manager Adam Knapp reviewed the report for the committee. He stated that for only a few hundred dollars more, it would be worth it for the Township to invest in the same Speed Radar/Traffic Counter that the Town of Renfrew has, because it is discreet and gives the township more data. Committee members agreed and questioned how long Horton could borrow Renfrew’s without having to purchase their own. Chair Webster stated that probably a few more times, but it should be budgeted for in the 2020 budget.

**13. ADOPT POLICY – DECLARATION OF SIGNIFICANT WEATHER EVENT**  
Public Works Manager Adam Knapp reviewed the report for the committee. Mayor Bennett stated that it should be staff members declaring the significant weather statement and not Council, so staff receives the calls. He added that the County has a policy in place and the Township should base the policy on theirs. Public Works Manager Adam Knapp is to bring back a drafted policy to the committee for review.

**14. RETRO REFLECTIVITY SIGN REMOVAL AND MAINTENANCE**  
Public Works Manager Adam Knapp reviewed the report for the committee. The committee had brief discussion on the current locations of signs and their relevance. Public Works Manager Adam Knapp added that the data hasn't been updated since 2016. He is to bring back the map from the MESH program that shows all of the signs and locations within the township and is to look into where the money budgeted from 2016-2019 has gone to if the money hasn't been spent since 2016.

**15. NEXT MEETING DATE**

December 5<sup>th</sup>, 2019 at 8:30 a.m.

**16. ADJOURNMENT**

Chair Webster declared the meeting adjourned at 10:55 a.m.

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CHAIR Tom Webster

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CAO/CLERK Hope Dillabough