

Protective Services Committee Meeting

November 14th, 2019

5:00 p.m.

There was a Meeting of the Protective Services Committee held in the Municipal Council Chambers on Thursday November 14th, 2019. Present was Chair Lane Cleroux, Deputy Mayor Glen Campbell, and Mayor Bennett. Public Advisory Members present were Spencer Hopping and John Purdon. CEMC Steve Osipenko and Alternate CEMC Amber Hultink were both present. Staff present was Fire Chief Allan Cole and CAO/Clerk Hope Dillabough – Recording Secretary.

1. CALL TO ORDER

Chair Cleroux called the meeting to order at 5:07 p.m. He thanked the Public Advisory Members for applying, welcomed and introduced them to the Committee.

2. DECLARATION OF PECUNIARY INTEREST

CAO/Clerk Hope Dillabough explained what Declaration of Pecuniary Interest represents for the Committee.

There was no declaration of pecuniary interest expressed by Members of the Committee.

3. MUNICIPAL BY-LAW ENFORCEMENT QUARTERLY REPORT JULY-SEPTEMBER 2019

CAO/Clerk Hope Dillabough reviewed the Report for Committee.

4. OPEN-AIR BURNING BY-LAW - REVIEW

Fire Chief Allan Cole provided an overview of the current Open-Air Burning By-law for the Committee, including the background research and legislative requirements. He explained the burning season and how the permit structure works for property owners. Mayor Bennett questioned what the response time is for obtaining a permit. Chief Cole indicated there is a 10-day timeline the Fire Department has to issue a Burn Permit.

5. EMERGENCY MANAGEMENT PROGRAM OVERVIEW – VERBAL UPDATE

CEMC Steve Osipenko reviewed the Emergency Management Program as well as the Emergency Response Plan for the Committee. He reviewed the roles and responsibilities of each member in the Community Control Group, as defined in the Plan. He provided information to the Committee why Community Emergency Management Coordinators (CEMC) are required and legislated. The 2019 Flood Event was also discussed and how the Emergency Response Plan was activated and how the Declaration of Emergency is determined.

He discussed that moving forward, he and Amber Hultink, Alternate CEMC and the CAO/Clerk will be rewriting the Plan to update it and will bring it back to Committee for review and input.

6. FIRE CHIEF'S REPORT AND UPDATE

Fire Chief Allan Cole reviewed both of his reports for the Committee. There was consensus to have the CAO/Clerk invite Mr. May as a delegation to the next Protective Services Committee to discuss his ongoing issue.

Chief Cole reviewed that 25 Burn Permit Applications have been submitted, and 12 Permits have been issued.

The CAO/Clerk updated the Committee on the MTO revenue that the Fire Department is now receiving when getting called out to the Highway.

The Haunted Horton Firehall was a success again this year and serves as a great tool for education and fire prevention.

There was some discussion regarding the assessment of private roads in relation to fire truck access. This information will be brought back with some more details. Additionally, the CAO/Clerk is to reach out to the Township's Insurance provider to find out about liability on private property.

7. NEXT MEETING DATE

Chair Cleroux thanked everyone for coming and participating in the meeting, and for joining the committee. He stated that Protective Services Committee meetings will be held on the second Thursday of each month at 5:00 p.m. in the Council Chambers. The next meeting will be held December 12th, 2019.

8. ADJOURNMENT

Chair Cleroux declared the meeting adjourned at 6:45 p.m.

CHAIR Lane Cleroux

CAO/CLERK Hope Dillabough