



THE CORPORATION OF THE TOWNSHIP OF HORTON

RECREATION COMMITTEE

Dec 5th, 2024

9:30 a.m.

Council Chambers

1. Call to Order
2. Declaration of Pecuniary Interest
3. Approval of Minutes from previous meeting:
 - i. November 14th, 2024
4. Open Issues/Reports/Updates:
5. New Business
 - i. Treasurer Presentation Recreation Budget Report
 - ii. OVED Partners Meeting
 - iii. Security Deposit Hall Rental
 - iv. Soup, Sandwich & Social
 - v. Experience Ontario Grant
 - vi. SALC Brass Ensemble
 - vii. Seniors Community Grant
6. Staff/Member Concerns
7. Next Meeting:
 - i. Thursday January 9th, 2024 at 9:30 a.m. in Council Chambers
8. Adjournment



Township of Horton COUNCIL / COMMITTEE REPORT

OVED PARTNERS MEETING	Title:	Date: Dec 5, 2024
		Council/Committee: Recreation Committee
		Author: Rachel Eden, Community Liaison Officer
		Department: Recreation

RECOMMENDATIONS:

THAT the Recreation Committee receive this document as information.

BACKGROUND:

ON Nov 14, Rachel Eden attended the quarterly Ottawa Valley Economic Development Partners Meeting held at the Calabogie Motorsports Park in Calabogie. There were many notable municipality representatives in attendance both in person and virtual, including but not limited to; Whitewater Region, Laurentian Valley, Pembroke, Petawawa and Horton.

County of Renfrew spoke on their new initiative the Helping Your Place Excel (HYPE) Program. This program initiative was just passed at council with a narrow majority, thus the program will be moving forward. This is the County's take on a Community Improvement Plan (CIP). This regional incentive program will be funded from the tax levy, with a hopeful \$100,000.00 budget – not currently approved. For the HYPE Program, only existing incentives within existing CIPs can be applicable. Unfortunately, this would not include Horton as we do not have a CIP. There were other further requirements and conditions of the specific applicable projects within the application.

Some additional information, there are currently only 7 CIP programs in the County of Renfrew. \$30,000 is the average budget of these programs. The County hopes that this program will be of further benefit to the improvements of communities and their businesses, but also encourage municipalities who do not have a CIP to explore obtaining one.

We then heard updates quickly from

- (1) FedDev Ontario
- (2) Ministry of Economic Development, Job Creation and Trade (MEDJCT) – spoke about the Eastern Ontario Development Fund, and the Ontario Sit Readiness Program for properties that are at least 5 acres in size to attract industrial property owners
- (3) OMAFA
- (4) Ministry of Tourism, Culture and Gaming – spoke about the Experience Ontario Grant for festivals, Summer Employment Opportunities coming in early December and they spoke a lot about Seniors Community Grant and the Seniors Active Living Centre Grants, talking about the large amount of money available to use through that program. Earlier this year we learned that we are not eligible for this funding because we give financial contributions to the Renfrew & Area Seniors' Home Support.

(5) Renfrew County Community Futures Development Corporation

The County Updates for 2025 include

- (1) Economic Development Summit – late October
- (2) Business Bistro – Mar/June/Oct
- (3) Climate Action Plan for the county in the future
- (4) Secondary Program for funding on affordable housing, through the Renfrew County Housing Corporation

Rachel was able to network with colleague Allison from the Labour Market Group of Renfrew & Lanark who had just hosted a Community Consultation in person meeting in Renfrew, focused on how rural areas can address their workforce needs now and into the future. She mentioned that she had spread word to municipal councils in the area, but hadn't considered that other town employees themselves may have had a keen interest. Allison was a pleasure to briefly network with.

We finished the meeting with a presentation and tour of the Calabogie Motorsports Park. Announcing that they are hosting a 3-day music festival in 2025 (inspired by boots and hearts) and the positive economic impacts expected for their business and their municipality. It was an impressive display.

This meeting was a great opportunity to get out and network with other subject matter experts, in the area of economics, although many items were not directly applicable to us.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

ATTACHMENTS : N/A

CONSULTATIONS: N/A

Prepared by: Rachel Eden, Community Liaison Officer

Reviewed by: Hope Dillabough, CAO/Clerk



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Security Deposit Hall Rental	Date:	Nov 14, 2024
	Council/Committee:	Recreation Committee
	Author:	Rachel Eden, Community Liaison Officer
	Department:	Recreation

RECOMMENDATIONS:

THAT the Recreation Committee receive this document as information to review hall rental agreements.

BACKGROUND:

Our Hall Rental Agreement has a "Damage/Cleaning" deposit of \$500 that is due to the Township before renters can receive their key for any rental. This deposit can be done by cheque or by a credit hold.

"To support this process of accountability as outlined above, there will be a \$500.00 damage/security deposit, payable via cheque to the Township of Horton, upon signing the Rental Agreement. When no damages or losses are reported or found, this deposit will be returned in full. If a cheque is not available, the security deposit may be made by credit card (Visa/MasterCard) the Friday prior to the event and a 3-day hold will be put on the card, if there is no damages reported on Monday the hold will be released and no charges will be issued. If there are damages the \$500 security deposit"

This damage deposit is the current policy for all rentals, everything from a \$75 baby shower, to a \$700 wedding weekend – regardless of whether the bar is open or not.

This often creates an uncomfortable atmosphere for patrons (and potentially for staff) when picking up their rental key. Sometimes someone else is picking up on their behalf, sometimes they are from a community organization that may have their own financial operating procedures which make it difficult to get a cheque or credit card. Often we hear that patrons do not have cheques, or they are clearly uncomfortable to put that on their credit cards.

There has only been 1 instance in the past 7-8 years where we did have to use a security deposit, for a hockey tournament weekend that was booked and changerooms required repairs.

CONSIDERATIONS/FUTURE INPUT:

For better rapport with our renters and patrons, we may consider only having a security deposit for certain booking criteria?
- over a certain amount?

- Or if the bar is booked?
- Or mutli-day ice booking?

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

ATTACHMENTS: Hall Rental Package was supplied to meeting attendees

CONSULTATIONS: N/A

Prepared by: Rachel Eden, Community Liaison Officer

Reviewed by: Hope Dillabough, CAO/Clerk



Township of Horton COUNCIL / COMMITTEE REPORT

Title: SOUP, SANDWICH & SOCIAL	Date:	Nov 14, 2024
	Council/Committee:	Recreation Committee
	Author:	Rachel Eden, Community Liaison Officer
	Department:	Recreation

RECOMMENDATIONS:

THAT the Recreation Committee receive this document as information.

BACKGROUND:

We would like to consider adding a Soup, Sandwich and Social Afternoon as a monthly event. Horton Catering Group would prepare the kitchen, lunch would be a cost of \$10 per person. An opportunity to socialize, play games or cards, enjoy music etc.

We can group/improve on this event if there is good interest, by adding highlights to certain months, or guests from the community to speak briefly or be available to chat (mental health, banking, lifestyle wellness, end of life planning, meal prep etc etc)

FUTURE:

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

ATTACHMENTS : N/A

CONSULTATIONS: N/A

Prepared by: Rachel Eden, Community Liaison Officer

Reviewed by: Hope Dillabough, CAO/Clerk



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Experience Ontario Grant	Date:	Nov 14, 2024
	Council/Committee:	Recreation Committee
	Author:	Rachel Eden, Community Liaison Officer
	Department:	Recreation

RECOMMENDATIONS:

THAT the Recreation Committee receive this document as information.

BACKGROUND:

The Experience Ontario 2025 program provides support for festivals and events with a tourism economic impact to motivate visitors to rediscover Ontario, reconnect people with local experiences, and increase tourism spending.

The program aims to support festivals or events in Ontario that will:

- offer programming encouraging people to travel, experience events in person and celebrate Ontario
- draw tourists and increase visitor spending through innovative programming in partnership with businesses and community partners
- provide job opportunities for Ontarians in the tourism, culture and entertainment sectors
- increase Ontario's profile through media, social media or broadcast exposure

Eligibility

Eligible organizations must be one of the following:

- a legal entity, established by or under legislation
- federally or provincially incorporated

In addition, your festival or event must **meet all** of the following eligibility requirements:

- take place between April 1, 2025, and March 31, 2026, over a minimum of 2 consecutive days (1 day tourism festivals or events held on Canada Day are eligible for funding)
- include a minimum of 5 hours of programming each day
- occur in the province of Ontario
- be open to the public at large without membership in a club or group
- have had a minimum of 30% tourists or 5,000 tourists in attendance the previous year
- has been held at least once in the previous 3 year period
- follow all municipal and provincial guidelines, including health and safety guidelines
- submit expenses for your festival or event that are not solely related to marketing or media buys

Funding Amounts

Applicants are eligible to apply for a grant of up to 50% of total costs up to \$125,000. The maximum funding amount for the Experience Ontario 2025 program is determined through the following three-tier model:

Tier 1 – Signature: Tourism festivals or events with event operating budgets of \$1 million or greater will be eligible for up to 50% of cash expenses, to a maximum of \$125,000

Tier 2 – Emerging: Tourism festivals or events with cash event operating budgets between \$250,000 and \$999,999 will be eligible for up to 50% of cash expenses, to a maximum \$55,000

Tier 3 – Community: Tourism festivals or events with cash event operating budgets of less than \$250,000 will be eligible for up to 50% of cash expenses, to a maximum of \$20,000

The ministry will only consider **one application per organization** (including affiliates) and only **one application per festival or event** to the Experience Ontario 2025 program.

Multiple location events are eligible as one event **only** where:

- the programming is offered and marketed as part of a consolidated festival or event
- the experience includes visitation to several locations over the defined consecutive days (for example, Harvest Festival with multiple farm locations)

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: Funding our 1st year of festival on our own, with the potential to have consecutive year funded, but not guaranteed

ATTACHMENTS : N/A

CONSULTATIONS: N/A

Prepared by: Rachel Eden, Community Liaison Officer

Reviewed by: Hope Dillabough, CAO/Clerk



Township of Horton COUNCIL / COMMITTEE REPORT

Title: SALC Brass Ensemble	Date:	Nov 14, 2024
	Council/Committee:	Recreation Committee
	Author:	Rachel Eden, Community Liaison Officer
	Department:	Recreation

RECOMMENDATIONS:

THAT the Recreation Committee receive this document as information.

BACKGROUND:

Joe from the SALC (Seniors Active Living Centre) Brass Ensemble connected with Rachel Eden last week for the possibility of hosting their group at the community centre some time in the new year for a fundraiser towards the Community Centre, and also a great initiative to get folks out into the social scene and enjoying a performance. They recently just hosted a successful fundraiser for the Arnprior Legion. The fundraiser was “by donation”, and they also sold tickets for door prizes that were donated by local businesses.

“From Big Band to the Beatles” describes the SALC Brass Ensemble+, a group of musician friends from Arnprior and surrounding area. Some have been friends for almost 60 years’, and playing together largely as a group since the early 1990’s. This is a free community service that is sponsored by SALC & The Arnprior Hospital. The band is comprised of 12-15 members, playing brass, reeds, bass, drums, guitar and keyboard. They play a variety of music, including “big band”, the beatles, classic rock. They are said to have quite the repertoire of “toe tapping” music.

They can be found on Facebook under SALC Brass Ensemble +

Potential dates would be in the new year and may be by the ensemble’s availability. The last fundraiser was held on a Sunday at the Arnprior Legion and raised \$1300 (including bar receipts)

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

ATTACHMENTS : N/A

CONSULTATIONS: N/A

Prepared by: Rachel Eden, Community Liaison Officer

Reviewed by: Hope Dillabough, CAO/Clerk



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Seniors Community Grant	Date:	Nov 14, 2024
	Council/Committee:	Recreation Committee
	Author:	Rachel Eden, Community Liaison Officer
	Department:	Recreation

RECOMMENDATIONS:

THAT the Recreation Committee receive this document as information.

BACKGROUND:

GRANT INFORMATION:

Grants are available between \$1,000 and \$25,000.

Grants can support up to 100% of the total eligible project costs.

While cash or in-kind contributions are not required, applicants are encouraged to partner with other local community groups that will assist with the delivery of their initiatives. Having partners helps demonstrate support and increased capacity to deliver on the proposed activities.

Applicants must explain the project expenses that will be paid for by the Seniors Community Grant, and how other project expenses will be paid.

A Seniors Community Grant cannot be used to support costs that are funded by another source.

Take place between June 2025 and March 31, 2026. It is anticipated projects will be approved by June 2025. Funding will be available for project activities up to March 31, 2026.

Involve older adults. It is strongly encouraged that you involve older adults throughout all steps of the project, from the planning stage through to client satisfaction feedback after the project ends. At least 50% of the participants benefiting from the project must be 55 years of age or older.

PROGRAM PRIORITIES

Building on the purpose and intent of the Program, the 2025-26 SCG Program will focus on funding unique projects that support the following three key priority areas:

1. Provide opportunities for older adults to stay active and connected in their communities, such as weekly physical activities (e.g., pickleball), or social engagements (e.g., coffee and cards).

Project Example:

A local museum educate seniors on weather radar and its interpretation by engaging them in becoming weather observers and how they can interpret data. Radar has evolved significantly from WWII to the present. This project engages seniors to tell stories of the past and move forward to the present to engage in conversations on how radar is in its current form through outreach programming.

2. Develop technology and digital solutions to support seniors' social engagement and access to programs and services (e.g., best practices and tools, such as apps, workshops, etc.).

Project Example:

A local Korean Seniors Association decreases social isolation from language barriers by empowering seniors to use technology to improve language skills, connect with each other and access information and services. It also offers a weekly program to improve digital literacy along with wellness, creative, social and information sessions on a range of topics.

3. Increase access to information and supports for health prevention and promotion (e.g., falls prevention seminars, elder abuse and ageism prevention, intergenerational activities that help build relationships that improve mental and physical well-being).

Project Example:

A local YMCA expands the accessibility of and participation in physical activity and education programs that increase connection among older adults and promote healthy aging. The socials facilitate relationship building through shared experience and provide positive peer support that inspires healthy living, in addition to wellness workshops that increase health and injury prevention among older adults.

ELIGIBLE EXPENSES

All project costs must be itemized and explained in the project workplan. During the project, organizations are responsible for obtaining at least two (2) quotes for purchases of \$1,500 or more and must keep a record of the quote for audit purposes.

Eligible project costs that can be included as part of the grant funding request include, but are not limited to:

Program expenses:

- Material costs associated with the creation or presentation of workshops, seminars, training or instructional classes to educate and increase awareness.
- Costs associated with establishing infection control measures to ensure the health and safety of project staff, volunteers, and participants or costs to deliver programs and services in an alternative format to reach more participants (e.g., licencing fees to use virtual programs, fees to facilitate online payment transactions).
- Admission costs to cultural or learning events (but not annual membership fees).
- Recognition of generic holiday (non-religious) celebrations.
- Space and equipment rental.
- Marketing and advertising (e.g., website or promotional materials development), not mailing costs (part of regular business).
- Personal protective equipment (PPE) (e.g., masks, gloves, sanitizer, etc.).
- Honorarium (a lump-sum payment for a service such as a speaking engagement to a person who is not an employee).
- Costs for fitness instructor or workshop facilitator, educator, trainer.

Portable asset purchases:

- Items directly related to the project or the health and safety of those involved.

-An asset is considered portable if it can easily be moved by an individual. Portable assets should support the organization beyond the life of the project for sustainability. Examples include: art supplies, social and recreational supplies (cards, projectors, speakers), sports equipment, gardening supplies.

Technology:

-The purchase of technology to support in-person and virtual program delivery. Costs can include software or hardware (e.g., iPads, video software, projectors, laptops).

-If you have previously received funding for similar technology, you must clearly specify how the new request is different.

Human Resources and Administrative Costs:

-HR costs can include: Wages: The value of existing or new staff or consultant time directly allocated to the project must be described specifically in the project workplan and itemized and explained in the budget.

-Consultants who are hired should also mentor or share their expertise to increase the capacity of existing staff, if possible.

Travel, Meals, and Accommodation Expenses:

-Transportation and travel expenses for employees or volunteers in Ontario only.

-Catering, meals, and refreshments according to [Travel, Meal and Hospitality Expenses Directive](#) (\$10 for breakfast, \$12.50 for lunch, and \$22.50 for dinner).

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

ATTACHMENTS : N/A

CONSULTATIONS: N/A

Prepared by: Rachel Eden, Community Liaison Officer

Reviewed by: Hope Dillabough, CAO/Clerk

UPCOMING DATES

Sat Dec 7, 2024:

Christmas Craft Market 9:00AM-3:00PM

All 30 tables sold (50% returning, 50% new!) Catering Group will be selling food from the kitchen.

~~Thurs Dec 19, 2024: Kids Christmas Tree Card & Crafts Night~~

Thurs Jan 9, 2025: January Recreation Committee Meeting

Potential for Valentines Bingo?

Thurs Feb 13, 2025: February Recreation Committee Meeting

Sat Mar 1, 2025: Winter Carnival

Thurs Mar 13, 2025: March Recreation Committee Meeting

ONGOING PROGRAMS

Horton Heritage Crafts

Mondays 9am-2pm.

Lead Volunteer: Debby Johnston. Ongoing excellent attendance. Provides social and creative experiences for members.

Pickleball

Mondays 6:30pm.

Lead Volunteer: Shannon Cretien. \$5 per night.

Guitar Workshop / Jam Session

Wednesdays: Workshop 5-7pm / Jam Session 7pm-9pm

Lead Volunteer: Mike Cuff and Paul Isaacs.

Update: Mike Cuff has been continuing to lead the group with a Jam Session only on Wednesday. Continues to be well attended!



Euchre

Every other Thursday 7pm-10pm(ish)

Lead Volunteer: Heather Weiss. \$5 entry to play. Winnings awarded between \$5-\$10 depending on placing. Attendance seems good. There is a different volunteer who runs the entry table each evening.

Book Club

2nd Monday of every month 10:30AM-11:30AM

Lead Volunteers: Helen Golden, Barb Dickson. We have 6 people registered to start on December 9th, however because of the postal strike we will not be receiving our books from the Renfrew Public Library. We will still host but this will be just a meet and greet and ice breaker