



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING –JUNE 15TH, 2021 – 4:00 P.M.
VIA ZOOM**

[Click here to go to Horton's YouTube Page](#)

NOTE: This meeting will be sparsely attended, due to social distancing protocols that have been recommended by the federal and provincial governments. Members of Council and Staff will call in to the meeting and take part via video conference. Members of the Public, Media and other staff are requested not to attend. However, the meeting will be recorded with a replay stored on the Township's website for future viewing. Please contact the CAO/Clerk if you have any questions or require additional information.

1. CALL TO ORDER & ROLL CALL

2. DECLARATION OF PECUNIARY INTEREST

3. CONFIRMATION OF COUNCIL AGENDA

4. APPOINT ACTING CLERK

5. DELEGATIONS &/OR PUBLIC MEETINGS

5.1 Delegation – Terry Ratycz & Robert Minotti – Xplornet

PG.3

6. MINUTES FROM PREVIOUS MEETINGS

6.1 June 1, 2021 – Regular Council

PG.7

7. BUSINESS ARISING FROM MINUTES

8. COMMITTEE REPORTS:

8.1 GENERAL GOVERNMENT COMMITTEE

▪ **CHAIR CAMPBELL**

8.1.1 Financial Departmental Report & Statement

PG.11

8.1.2 Staff Report – Joint RFP for Auditing Services

PG.21

8.2 TRANSPORTATION AND ENVIRONMENTAL SERVICES COMMITTEE

▪ **CHAIR WEBSTER**

8.2.1 TES Chair's Report – June 3, 2021

PG.22

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

9.1.1 CAO/Clerk Information Memo

PG.25

9.2 ACTION CORRESPONDENCE

9.2.1 Resolution of Support – Funding for Abandoned Cemeteries

PG.26

10. BY-LAWS

10.1 2021-32 User Fees and Charges By-law

PG.27

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

RETURN TO AGENDA

- 12. COUNCIL/STAFF MEMBERS CONCERNS
- 13. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)
- 14. RESOLUTIONS
- 15. IN CAMERA (Closed) SESSION (as required)
- 16. CONFIRMING BY-LAW 2021-33
- 17. ADJOURNMENT

PG.39



Township of Horton

COUNCIL / COMMITTEE REPORT

Title: Xplornet Transmitter Tower Request	Date:	June 15, 2021
	Council/Committee:	Council
	Author:	Nikky Dubeau, Admin/Planning Assistant
	Department:	General Government

RECOMMENDATIONS:

THAT Council accept the Xplornet Transmitter Tower Request report as information.

BACKGROUND:

Terry Ratycz from Romin Project Management contacted the Township regarding services that were retained to assist Xplornet in the process of rolling out their High-Speed Internet program. To provide high speed internet services in the region, Xplornet needs to install a 45-meter tower on two possible locations, 549 Storyland Road and 1766 Lochwinnoch Road.

After consulting with Lindsey Bennett, Planner at the County of Renfrew, the transmitter tower would be permitted on each property through section 3.26 of Horton's Zoning By-law. tower. The tower would have to meet the "all other permitted uses" setbacks in each zoning designation of the property. A Site Plan Agreement would be recommended by Staff.

Section 3.26 of the Township Zoning By-law states that:

3.26 PUBLIC SERVICES

The provisions of this By-law shall not apply to the use of any land or to the erection or use of any building or structure for the purpose of a public service by the Municipality or any local board thereof defined by the Municipal Affairs Act, by any telephone, gas, communication company, or by any department or agent of the Government of Ontario or Canada, including Hydro One, provided that:

- (a) With the exception of a public utility, the lot coverage, parking and loading, setback and yard requirements prescribed for the Zone in which such land, building or structure is located shall be complied with; and
- (b) No goods, material, or equipment shall be stored in the open in a Residential Zone; and
- (c) Any building or structure erected in a Residential Zone or in a Zone which permits residential uses under the authority of this paragraph shall be designed and maintained in general harmony with residential buildings of the type permitted in the Zone.

RETURN TO AGENDA

ALTERNATIVES: N/A


ALTERNATIVES: Do not allow transmitter tower.

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS:

Terry Ratycz, Romin Project Management
Lindsey Bennett, County of Renfrew

Author:


signature

Other:

signature

Treasurer:

signature

C.A.O.


signature



Appendix "B" - Procedural By-law 2019-41
DELEGATION REQUEST TO ATTEND REGULAR COUNCIL

Meeting Date: June 15th, 2021

Name: Romin International Inc. / *for Xplornet*

Address: Xplornet: 300 Lockhart Mill Rd Woodstock, NB, E7M 5C3

Telephone #: (514) 863-1150 / (514)916-8500

E-Mail Address: terry.ratycz@romin.ca / robert.minotti@romin.ca

Number of Persons Attending: 2 / *Preferably via ZOOM (COVID)*

Spokesperson: Terry Ratycz / Robert Minotti

REASONS FOR DELEGATION REQUEST

In order to provide a fast, reliable, and affordable high-speed Internet access to the entire Township, Xplornet must install two 45-meter communication towers in your community to extend the current network of transmission sites. A lack of reliable services in your area requires the installation of such equipment. The service offered by Xplornet has the advantage of providing coverage that would serve citizens no matter where they live in your Township.

The pandemic has taught us all that reliable high-speed connectivity is crucial in order to allow for seamless and uninterrupted communication for work, school and leisure activities and this for all Canadians regardless of whether they may or may not have access a fibre optics network.

Through Innovation, Science and Economic Development Canada's CPC 2-0-03 process, proponents are required to consult with the Land Use Authority to present the project and work collaboratively to the establishment of the structure.

In accordance with our obligations, we are required to identify existing structures that would be available within the search area for the possibility of colocation, however, no such structure exists within the targeted sectors which could provide the coverage required.

RETURN TO AGENDA



Appendix "B" - Procedural By-law 2019-41
DELEGATION REQUEST TO ATTEND REGULAR COUNCIL

Since the beginning of our mandate, we have been in communication with Ms. Nikky Dubeau and Ms. Lindsey Bennett of the Renfrew County planning department, with the will to carry out this project in respect of your municipal regulations.

The proposed locations (549 Storyland Road Renfrew and 1766 Lochwinnoch Rd), both meet all zoning regulations and are permitted under 3.26 PUBLIC SERVICES, however Ms. Bennett has recommended that we consult with the Township regarding any concerns or requirements that they may have.

In addition, these locations have been rigorously selected, as it responds to various factors including land use constraints, interaction with existing infrastructure as well as the surrounding environment, in addition to line-of-sight requirements between sites.

As you are no doubt aware, such tower structures are subject to the laws of the Federal Government (ISED), which has exclusive jurisdiction in the matter.

All installations must be deployed in accordance with Health Canada Safety Code 6 guidelines: <https://www.canada.ca/fr/sante-canada/services/securite-et-risque-pour-sante/radiation/exposition-professionnelle-reglementation/code-securite-6-lignes-directrices-exposition-radiofrequences.html>

We ask that the County support the project and inform us of any concerns that they may have prior to the meeting date of June 15th, 2021.

Our goal is to work closely with all concerned to allow Xplornet to deploy the service offering within the coming weeks.

Kindest regards,

Robert Minotti

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
JUNE 1ST, 2021

There was a Regular Meeting of Council held via Zoom on Tuesday June 1, 2021. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, Councillor Cleroux, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, and Nichole Dubeau, Admin/Planning Assistant-Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m. He performed roll call for council members.

	Present	Absent
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

2. DECLARATION OF PECUNIARY INTEREST

Councillor Cleroux declared pecuniary interest on item 7.1.1 – Consent Report – B02/21 Sharon Nolan.

3. CONFIRMATION OF COUNCIL AGENDA

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2021-144

Seconded by Councillor Humphries

THAT Council adopt the Agenda for the May 4th, 2021 Regular Council Meeting.

Carried

4. DELEGATIONS &/or PUBLIC MEETINGS

4.1 Committee of Adjustment – 4:00 p.m.

5. MINUTES

5.1 May 18th, 2021 – Regular Council

5.2 May 18th, 2021 – Zoning By-law Amendment Public Meeting

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2021-145

Seconded by Councillor Humphries

THAT Council approve the following Minutes:

- May 18th, 2021 – Regular Council
- May 18th, 2021 – Zoning By-law Amendment Public Meeting

Carried

6. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

7. COMMITTEE REPORTS:

7.1 PLANNING COMMITTEE

Public Advisory Members Bob Cassidy, and Bob Johnston were present.

Public Advisory Member Lisa Branje sent her regrets.

7.1.1 Consent Report – B02/21 Sharon Nolan

Admin/Planning Assistant Nichole Dubeau reviewed the report.

RETURN TO AGENDA

7.1.2 Staff Report – Storage Trailers/Shipping Containers-Zoning
 CAO/Clerk Hope Dillabough reviewed the report. Council members were in agreeance to review the section of the Township's Zoning By-law regarding the requirements for storage containers. Ms. Dillabough is to start the review process and bring back for Council review before public consultation.

7.2 RECREATION COMMITTEE

7.2.1 Chair's Report – May 21st, 2021

Chair Humphries reviewed the report. He requested that the Participaction news and information be shared on the Township Facebook page and by Council members. He also thanked Receptionist/Clerk Amanda Ryan for going through the funding requirements with the Committee. Mayor Bennett also thanked CAO/Clerk Hope Dillabough for being proactive and starting the grant process and program and thanked the Catering Committee for their loan.

7.3 COMMUNITY COMMITTEES / COUNTY COUNCIL

7.3.1 Renfrew & Area Seniors Home Support

There was no update.

7.3.2 Community Safety & Wellbeing Plan Committee

Deputy Mayor Campbell stated he was part of a Wellbeing Plan Committee Zoom meeting the prior week. He stated that the Township will be receiving surveys to be completed and that the Committee is working towards their July 2021 deadline.

7.3.3 Health Services Village

There was no update.

7.3.4 Chamber of Commerce

Councillor Humphries stated that they are working on networking in the community.

7.3.5 County Council

Mayor Bennett highlighted in the County Council package that the Algonquin Trail will be completed with stone dust this summer from Renfrew to Cobden.

8. CORRESPONDENCE SUMMARY

8.1 INFORMATION CORRESPONDENCE

8.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed.

8.2 ACTION CORRESPONDENCE

8.2.1 Letter of Support – EORN Gig Project

Council reviewed the information.

9. BYLAWS

9.1 2021-30 2021 Final Tax Rate By-law

Council members reviewed the By-law. Councillor Cleroux requested that Treasurer Moore bring a report to Council with the summary of tax rates that's often provided by the County with all of the municipalities see how low Horton's rates are in comparison to others.

RETURN TO AGENDA

10. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE

11. COUNCIL/STAFF MEMBERS CONCERNS – NONE

12. MOTION FOR RECONSIDERATION – NONE

13. RESOLUTIONS

Moved by Councillor Humphries**RESOLUTION NO. 2021-146**Seconded by Deputy Mayor Campbell**THAT** Planning Committee and Council approve Consent B02/21, Sharon Nolan, upon the following conditions being met:

- A Registered Plan of Survey;
- Applicant must enter into Consent Agreement with the Township;
- Lot Development fee of \$3824.00 be paid;
- Favourable MDS I Calculations be completed.

Councillor Cleroux declared pecuniary interest and did not vote.**Carried**Moved by Councillor Webster**RESOLUTION NO. 2021-147**Seconded by Councillor Humphries**THAT** Council accept the Storage Trailers/Shipping Containers – Zoning report as information;**AND THAT** Council direct staff to move forward with drafting a by-law for consideration and public consultation.**Carried**Moved by Councillor Humphries**RESOLUTION NO. 2021-148**Seconded by Councillor Cleroux**THAT** Council accept the Recreation Committee Chair's Report as information.**Carried**Moved by Councillor Humphries**RESOLUTION NO. 2021-149**Seconded by Deputy Mayor Campbell**THAT** Council accept the Recreation Committee's recommendation to borrow \$2000.00 from the Ladies Catering Group for the 2021 Participaction Program;**AND THAT** these funds be repaid back to the Ladies Catering through fundraising.**Carried**Moved by Councillor Webster**RESOLUTION NO. 2021-150**Seconded by Councillor Cleroux**THAT** Council receive the reports for Community Committees and County Council as information.**Carried**Moved by Deputy Mayor Campbell**RESOLUTION NO. 2021-151**Seconded by Councillor Webster**THAT** Council accept the CAO/Clerk's Information Memo for June 1st, 2021.**Carried**Moved by Deputy Mayor Campbell**RESOLUTION NO. 2021-152**Seconded by Councillor Cleroux**THAT** Council enact the following By-law:

- 2021-30 2021 Final Tax Rate By-law

Carried

14. IN CAMERA (Closed) SESSION – NONE

RETURN TO AGENDA

15. CONFIRMING BYLAW

Moved by Deputy Mayor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2021-153

THAT Council enact By-law 2021-31 – Confirming By-Law.

Carried

16. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 5:00 p.m.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

TOWNSHIP OF HORTON
Budget Variance Report



Budget Type : BUDGET

Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
11000 GENERAL GOVERNMENT					
1-4-11000-400010	TAXES - MUNICIPAL	0.00	-2,499,254	-2,499,254.00	100.00
1-4-11000-410708	Interim Taxes	-2,566,732.37	0	2,566,732.37	0.00
1-4-11000-410710	Taxes Supplem. Municipal	0.00	-28,988	-28,988.00	100.00
1-4-11000-420105	PILS Canada Enterprise	0.00	-255	-255.00	100.00
1-4-11000-420110	PILS Ontario	348.58	-26,470	-26,818.58	101.32
1-4-11000-420120	PIL'S Municipalities	0.00	-669	-669.00	100.00
1-4-11000-430015	OMPF Funding	-119,150.00	-238,300	-119,150.00	50.00
1-4-11000-440350	Tax Certificates	-1,155.00	-2,100	-945.00	45.00
1-4-11000-440400	Oth Revenue Lottery Lic	-105.00	-100	5.00	-5.00
1-4-11000-440415	Oth Revenue Int Income	-2,574.22	-15,000	-12,425.78	82.84
1-4-11000-440420	Oth Revenue Int on Tax	-23,930.51	-53,000	-29,069.49	54.85
1-4-11000-440431	Other Rev Misc.	-352.81	-1,000	-647.19	64.72
1-7-11000-700030	Committee Member/Meetings	0.00	1,500	1,500.00	100.00
1-7-11000-700040	Legal Expenses	3,412.26	15,000	11,587.74	77.25
1-7-11000-700060	Misc. Expenses	2,033.41	8,500	6,466.59	76.08
1-7-11000-700070	Insurance	19,694.94	19,700	5.06	0.03
1-7-11000-700080	Office Supplies	1,975.43	7,500	5,524.57	73.66
1-7-11000-700085	Postage/Courier	6,162.24	17,000	10,837.76	63.75
1-7-11000-700100	Telephone	1,367.32	2,500	1,132.68	45.31
1-7-11000-700110	Hydro	2,154.93	5,000	2,845.07	56.90
1-7-11000-700120	Heat	1,020.83	1,500	479.17	31.94
1-7-11000-700179	Health & Safety	496.75	750	253.25	33.77
1-7-11000-700180	Office Equip. & Maint.	1,755.27	9,250	7,494.73	81.02
1-7-11000-700190	Building Maintenance	2,503.61	9,000	6,496.39	72.18
1-7-11000-700191	Building Cleaning	152.62	6,000	5,847.38	97.46
1-7-11000-700250	Transfer to Capital - COMPUTER UPGRADE	25,877.44	0	-25,877.44	0.00
1-7-11000-700280	Advertising	935.96	2,500	1,564.04	62.56
1-7-11000-715010	Bank Charges & Interest	1,507.43	7,500	5,992.57	79.90
1-7-11000-715015	Computers & Program Maint.	5,816.52	20,000	14,183.48	70.92
1-7-11000-715085	Municipal Tax W/O	0.00	10,000	10,000.00	100.00
1-7-11000-716020	Tax Sale Registration	0.00	100	100.00	100.00
1-7-11000-718030	Gov Audit	0.00	30,000	30,000.00	100.00
1-7-11000-718040	Contracted Services	0.00	1,000	1,000.00	100.00
1-7-11000-718050	Accessibility	0.00	500	500.00	100.00
1-7-11000-789035	Transfer to Reserves - Office Equipment	0.00	7,000	7,000.00	100.00
1-7-11000-789038	Transfer to Reserves - Building	0.00	7,000	7,000.00	100.00
1-7-11000-789041	Office - Principle Debt Payment	8,063.39	16,127	8,063.61	50.00
1-7-11000-789042	Office - Interest on Debt	306.52	707	400.48	56.64
1-7-11000-799999	Transfer Expense to Building Department	0.00	-2,000	-2,000.00	100.00
1-8-11000-800010	Transfer to County	408,532.00	0	-408,532.00	0.00
1-8-11000-810001	Public School English	190,072.00	0	-190,072.00	0.00
1-8-11000-810002	Public School French	3,034.00	0	-3,034.00	0.00
1-8-11000-820001	Separate School English	59,500.00	0	-59,500.00	0.00
1-8-11000-820002	Separate School French	6,907.00	0	-6,907.00	0.00
GENERAL GOVERNMENT Revenue		273,651.33	-2,865,136	-151484.67	5.29
GENERAL GOVERNMENT Expense		753,281.87	203,634	-549647.87	-269.92

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Budget Type : BUDGET

Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
Total GENERAL GOVERNMENT		-1,960,369.46	-2,661,502	-701,132.54	26.34
11010 COUNCIL					
1-7-11010-700010	Council Salaries	40,764.90	95,000	54,235.10	57.09
1-7-11010-700035	Conference/Travel Expenses	366.34	6,500	6,133.66	94.36
1-7-11010-700060	Council Misc. Expenses	388.25	2,500	2,111.75	84.47
1-7-11010-700100	Council Telephone	0.00	350	350.00	100.00
1-7-11010-700140	Council Benefits	6,128.60	10,000	3,871.40	38.71
1-7-11010-789040	Donations	0.00	1,000	1,000.00	100.00
COUNCIL Revenue		0.00	0	0.00	0.00
COUNCIL Expense		47,648.09	115,350	67701.91	58.69
Total COUNCIL		47,648.09	115,350	67,701.91	58.69
11011 ELECTION					
1-7-11011-789036	Transfer to Reserves - Election	0.00	8,000	8,000.00	100.00
ELECTION Revenue		0.00	0	0.00	0.00
ELECTION Expense		0.00	8,000	8000.00	100.00
Total ELECTION		0.00	8,000	8,000.00	100.00
11015 ADMINISTRATION					
1-4-11015-440601	Transfer from Reserves - Unallocated	0.00	-23,393	-23,393.00	100.00
1-7-11015-700010	Admin Salaries	126,947.39	300,565	173,617.61	57.76
1-7-11015-700035	Conference Expenses	2,627.45	8,500	5,872.55	69.09
1-7-11015-700140	Employee Benefits	40,239.78	75,313	35,073.22	46.57
ADMINISTRATION Revenue		0.00	-23,393	-23393.00	100.00
ADMINISTRATION Expense		169,814.62	384,378	214563.38	55.82
Total ADMINISTRATION		169,814.62	360,985	191,170.38	52.96
12000 PROTECTIVE SERVICES					
1-4-12000-440220	Ontario - CSPT Program	0.00	-3,000	-3,000.00	100.00
1-4-12000-440360	Fees & Charges Dog Pound	-30.00	0	30.00	0.00
1-4-12000-440395	Livestock - Revenue	0.00	-2,000	-2,000.00	100.00
1-4-12000-440405	Dog License Revenue	-2,363.15	-8,500	-6,136.85	72.20
1-4-12000-440430	Provincial Offences from County	-41.00	-100	-59.00	59.00
1-4-12000-440475	9-1-1 Sign Revenue	-900.00	-1,000	-100.00	100.00
1-4-12000-440480	Tile Drain	0.00	-13,000	-13,000.00	100.00
1-7-12000-700010	Salaries	2,734.66	1,300	-1,434.66	-110.36
1-7-12000-700060	Misc. Expenses	0.00	100	100.00	100.00
1-7-12000-700065	Dog Tag Collection	27.63	2,000	1,972.37	98.62
1-7-12000-700140	Employee Benefits	298.24	250	-48.24	-19.30
1-7-12000-700260	Agreements	1,640.00	1,640	0.00	0.00
1-7-12000-700300	9-1-1 Signs	127.00	1,000	873.00	87.30
1-7-12000-700310	Ontario Provincial Police	148,711.44	452,373	303,661.56	67.13
1-7-12000-718040	Contracted Services	200.18	10,000	9,799.82	98.00
1-7-12000-785010	Veternarian Committee	280.00	300	20.00	6.67
1-7-12000-785020	Tile Drain	0.00	13,000	13,000.00	100.00
1-7-12000-785045	Emergency Management Plan	282.85	10,000	9,717.15	97.17

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Budget Type : BUDGET

Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-7-12000-785045	Emergency Management Plan	383.85	10,000	9,616.15	96.16
1-7-12000-785050	Livestock Valuation	0.00	2,500	2,500.00	100.00
1-7-12000-789045	Com. Policing Adv. Com.	0.00	200	200.00	100.00
PROTECTIVE SERVICES Revenue		-3,334.15	-27,600	-24265.85	87.92
PROTECTIVE SERVICES Expense		154,403.00	494,663	340260.00	68.79
Total PROTECTIVE SERVICES		151,068.85	467,063	315,994.15	67.66
12021 MUNICIPAL DISASTER					
1-4-12021-440220	Ontario Grant	-4,500.00	0	4,500.00	0.00
1-4-12021-440222	Covid-19 Grant - 2021	-21,000.00	0	21,000.00	0.00
1-7-12021-700061	Covid-19 Expenses - 2020	8,231.12	0	-8,231.12	0.00
MUNICIPAL DISASTER Revenue		-25,500.00	0	25500.00	0.00
MUNICIPAL DISASTER Expense		8,231.12	0	-8231.12	0.00
Total MUNICIPAL DISASTER		-17,268.88	0	17,268.88	0.00
13030 PUBLIC WORKS					
1-4-13030-440100	OSG Roadways MNR	0.00	-30,000	-30,000.00	100.00
1-4-13030-440320	Fees & Charges Roadways	-1,767.25	-2,000	-232.75	11.64
1-4-13030-440464	Ontario Grant	0.00	-30,293	-30,293.00	100.00
1-4-13030-440465	Canada Grant	0.00	-2,000	-2,000.00	100.00
1-4-13030-440467	Gas Tax	0.00	-91,562	-91,562.00	100.00
1-7-13030-700010	Salaries	87,537.45	225,408	137,870.55	61.16
1-7-13030-700030	Com. Member Meeting	111.94	1,000	888.06	88.81
1-7-13030-700035	Conference/Travel Expenses	2,675.30	5,500	2,824.70	51.36
1-7-13030-700060	Misc. Expenses	453.64	1,000	546.36	54.64
1-7-13030-700070	Insurance	20,615.66	20,620	4.34	0.02
1-7-13030-700080	Office Supplies	47.94	500	452.06	90.41
1-7-13030-700090	Materials & Supplies	3,363.66	6,000	2,636.34	43.94
1-7-13030-700100	Telephone	770.96	1,800	1,029.04	57.17
1-7-13030-700110	Hydro	1,972.55	5,050	3,077.45	60.94
1-7-13030-700120	Heat	3,142.51	617	-2,525.51	-409.32
1-7-13030-700140	Employee Benefits	45,583.18	74,159	28,575.82	38.53
1-7-13030-700181	Clothing Allowance	417.45	2,000	1,582.55	79.13
1-7-13030-700190	Building Maintenance	1,368.39	10,000	8,631.61	86.32
1-7-13030-700191	Building Cleaning	7.00	1,350	1,343.00	99.48
1-7-13030-700240	Radio License	817.66	500	-317.66	-63.53
1-7-13030-700250	Transfer to Capital	121,449.31	0	-121,449.31	0.00
1-7-13030-700280	Advertising	650.35	1,200	549.65	45.80
1-7-13030-715015	Computer Programs & Maintenance	32.94	2,000	1,967.06	98.35
1-7-13030-718040	Contracted Services	0.00	2,500	2,500.00	100.00
1-7-13030-730130	EXCAVATOR - REPAIRS/MNT	12,725.44	15,000	2,274.56	15.16
1-7-13030-730150	TRUCK #4 - 2011 INTER. REPAIRS/MNT	1,198.65	5,000	3,801.35	76.03
1-7-13030-730155	Truck 11 - 2013 CHEV 3/4 TON	4,251.65	4,000	-251.65	-6.29
1-7-13030-730157	Truck #14 - 2018 Western Star	2,930.10	5,000	2,069.90	41.40
1-7-13030-730158	Truck #22 - 2021 International	1,143.58	9,000	-3,143.58	-34.93
1-7-13030-730159	Truck # 24 - 2021 Freightliner	3,770.95	0	-3,770.95	0.00
1-7-13030-730160	GRADER - REPAIRS/MNT	5,396.37	15,000	9,603.63	64.02

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Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-7-13030-730160	GRADER - REPAIRS/MNT	5,396.37	15,000	9,603.63	64.02
1-7-13030-730161	Truck 21 - 2021 GMC 1 Ton	349.20	0	-349.20	0.00
1-7-13030-730280	BACKHOE/LOADER - REPAIRS/MNT	547.27	3,000	2,452.73	81.76
1-7-13030-730291	WOOD CHIPPER	142.69	250	107.31	42.92
1-7-13030-730295	TRAILER/MOWER - REPAIRS/MNT	50.83	500	449.17	89.83
1-7-13030-730300	Machinery Fuel	19,919.72	57,750	37,830.28	65.51
1-7-13030-730490	A - Culverts	1,914.20	6,120	4,205.80	68.72
1-7-13030-730500	A- Culverts - Salaries	3,510.41	7,324	3,813.59	52.07
1-7-13030-730550	B - Roadside Maintenance	3,968.64	14,280	10,311.36	72.21
1-7-13030-730560	B- Roadside Maint. - Salaries	1,792.22	16,425	14,632.78	89.09
1-7-13030-730660	C - Road Maintenance - Paved	4,907.05	35,700	30,792.95	86.25
1-7-13030-730670	C - Road Main. - Salaries	4,131.02	26,555	22,423.98	84.44
1-7-13030-730780	D - Grading-Gravel-Dust	6,380.35	26,700	20,319.65	76.10
1-7-13030-730790	D - Grading etc. - Salaries	8,986.17	25,137	16,150.83	64.25
1-7-13030-730870	E - Winter Road Maintenance	9,537.50	57,500	47,962.50	83.41
1-7-13030-730880	E - Winter Rd. Maint.-Salaries	14,865.67	46,440	31,574.33	67.99
1-7-13030-730960	F - Safety Devices	2,530.02	10,000	7,469.98	74.70
1-7-13030-730970	F - Safety Devices - Salaries	3,200.81	9,701	6,500.19	67.01
1-7-13030-731023	Asset Management	0.00	5,000	5,000.00	100.00
1-7-13030-731030	Transfer to Reserves Rds Buildings	0.00	20,808	20,808.00	100.00
1-7-13030-731033	Transfer to Reserves Roads	0.00	165,889	165,889.00	100.00
1-7-13030-731034	Transfer to Reserves - Winter Maintenanc	0.00	1,040	1,040.00	100.00
1-7-13030-731035	Transfer to Reserves Gas Tax	0.00	91,562	91,562.00	100.00
1-7-13030-731039	Debt Principle Payment	51,142.50	102,285	51,142.50	50.00
1-7-13030-731040	Debt Interest Payment	3,940.45	6,915	2,974.55	43.02
1-7-13030-785040	Street Lights	914.91	2,000	1,085.09	54.25
PUBLIC WORKS Revenue		-1,767.25	-155,855	-154087.75	98.87
PUBLIC WORKS Expense		476,166.26	1,153,085	676918.74	58.71
Total PUBLIC WORKS		474,399.01	997,230	522,830.99	52.43
13031 ROADS - GRAVEL					
1-7-13031-730780	Annual Gravel Budget	0.00	28,000	28,000.00	100.00
1-8-13031-830183	Whitton Road	15,049.98	0	-15,049.98	0.00
ROADS - GRAVEL Revenue		0.00	0	0.00	0.00
ROADS - GRAVEL Expense		15,049.98	28,000	12950.02	46.25
Total ROADS - GRAVEL		15,049.98	28,000	12,950.02	46.25
13033 ROADS - CAPITAL					
1-4-13033-440221	Ontario Grant - OCIF	-85,090.00	0	85,090.00	0.00
1-4-13033-440461	Transfer from Reserves - Roads Equipment	0.00	-540,107	-540,107.00	100.00
1-4-13033-440464	Ontario Grant	0.00	-57,287	-57,287.00	100.00
1-4-13033-440466	Transfer from Lot Dev Fund	0.00	-20,713	-20,713.00	100.00
1-4-13033-440550	Transfer from Reserves - Gas Tax	0.00	-130,000	-130,000.00	100.00
1-7-13033-700140	Employee Benefits	4,512.08	0	-4,512.08	0.00
1-7-13033-700250	CAPITAL EQUIPMENT	250,449.11	408,107	148,657.89	36.43
1-7-13033-731031	Road Capital Trnsfr to Rsrvs - OCIF Fund	45.79	0	-45.79	0.00
1-7-13033-745040	Thompsonhill Streets	82.09	0	-82.09	0.00

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1-7-13033-745040	Thompsonhill Streets	82.09	0	-82.09	0.00
1-8-13033-830039	Cotieville Road	21,632.76	0	-21,632.76	0.00
1-8-13033-830050	EADY ROAD	985.73	50,000	49,014.27	98.03
1-8-13033-830137	MCBRIDE ROAD	2,725.83	0	-2,725.83	0.00
1-8-13033-830183	Whitton Road	12,507.01	300,000	287,492.99	95.83
ROADS - CAPITAL Revenue		-85,090.00	-748,107	-663017.00	88.63
ROADS - CAPITAL Expense		301,940.40	758,107	456166.60	60.17
Total ROADS - CAPITAL		216,850.40	10,000	-206,850.40	-2068.50
13035 STORM SEWER					
1-7-13035-700400	Contracted Services	36.60	3,000	2,963.40	98.78
STORM SEWER Revenue		0.00	0	0.00	0.00
STORM SEWER Expense		36.60	3,000	2963.40	98.78
Total STORM SEWER		36.60	3,000	2,963.40	98.78
14000 ENVIROMENTAL SERVICES					
1-4-14000-440220	Ontario Grant	0.00	-36,000	-36,000.00	100.00
1-4-14000-440380	Tipping Fees	-27,909.00	-55,000	-27,091.00	49.26
1-4-14000-440480	Blue Box & Composter	-54.00	-200	-146.00	73.00
1-4-14000-440482	Ontario Stewardship Tires	0.00	-100	-100.00	100.00
1-4-14000-440483	Electronic Waste	-602.29	-1,000	-397.71	39.77
1-4-14000-440640	Transfer from Reserves - Environment	0.00	-10,000	-10,000.00	100.00
1-7-14000-700010	Salaries	18,232.59	46,487	28,254.41	60.78
1-7-14000-700030	Committee Members Fees	50.00	1,000	950.00	95.00
1-7-14000-700035	Conference/Travel Expenses	339.08	1,400	1,060.92	75.78
1-7-14000-700060	Misc. Expenses	0.00	2,200	2,200.00	100.00
1-7-14000-700070	Insurance	2,854.49	2,860	5.51	0.19
1-7-14000-700080	Office Supplies	127.16	1,000	872.84	87.28
1-7-14000-700090	Material & Supplies	0.00	1,500	1,500.00	100.00
1-7-14000-700100	Telephone	26.71	300	273.29	91.10
1-7-14000-700110	Hydro	195.89	580	384.11	66.23
1-7-14000-700140	Employee Benefits	3,759.04	11,081	7,321.96	66.08
1-7-14000-700190	Building Maintenance	0.00	1,000	1,000.00	100.00
1-7-14000-700253	Transfer to Capital - GATES	0.00	10,000	10,000.00	100.00
1-7-14000-700280	Advertising	52.66	1,000	947.34	94.73
1-7-14000-700285	Landfill Equipment	0.00	1,000	1,000.00	100.00
1-7-14000-700400	Contracted Services	0.00	1,000	1,000.00	100.00
1-7-14000-731038	Blue Box Purchase	0.00	500	500.00	100.00
1-7-14000-745020	Promotion and Education	0.00	1,500	1,500.00	100.00
1-7-14000-745021	Recycling - Tires	0.00	50	50.00	100.00
1-7-14000-745025	Household Hazardous Waste Days	2,874.88	1,200	-1,674.88	-139.57
1-7-14000-745026	Recycling - Curbside Pickup	101,262.83	204,205	102,942.17	50.41
1-7-14000-745027	Waste - Curbside Pickup	13,358.43	45,375	32,016.57	70.56
1-7-14000-745031	Compaction & Covering	14,399.04	40,000	25,600.96	64.00
1-7-14000-745033	Landfill - Re-grind Waste	8,232.80	25,000	18,767.20	75.07
1-7-14000-745034	Material Transfers	0.00	500	500.00	100.00
1-7-14000-745040	Engineering Fees	8,615.90	15,500	6,884.10	44.41

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1-7-14000-745040	Engineering Fees	8,615.90	15,500	6,884.10	44.41
1-7-14000-789020	Transfer to Reserves - Landfill	0.00	23,390	23,390.00	100.00
ENVIROMENTAL SERVICES Revenue		-28,565.29	-102,300	-73734.71	72.08
ENVIROMENTAL SERVICES Expense		172,381.50	439,628	267246.50	60.79
Total ENVIROMENTAL SERVICES		143,816.21	337,328	193,511.79	57.37
15051 PARK & REC ADMINISTRATION					
1-7-15051-700010	Salaries	297.38	15,000	14,702.62	98.02
1-7-15051-700030	Com. Member Meetings	0.00	2,000	2,000.00	100.00
1-7-15051-700035	Conference/Travel Expenses	0.00	500	500.00	100.00
1-7-15051-700060	Misc. Expenses	0.00	100	100.00	100.00
1-7-15051-700070	Insurance	11,972.88	11,795	-177.88	-1.51
1-7-15051-700090	Office Supplies	0.00	200	200.00	100.00
1-7-15051-700140	Employee Benefits	92.32	5,172	5,079.68	98.22
1-7-15051-700260	Agreements	0.00	15,800	15,800.00	100.00
1-7-15051-700280	Advertising	0.00	200	200.00	100.00
1-7-15051-718040	Contracted Services	407.04	0	-407.04	0.00
PARK & REC ADMINISTRATION Revenue		0.00	0	0.00	0.00
PARK & REC ADMINISTRATION Expense		12,769.62	50,767	37997.38	74.85
Total PARK & REC ADMINISTRATION		12,769.62	50,767	37,997.38	74.85
15052 PARK & REC OUTDOOR FACILITIES					
1-4-15052-440216	Boat Launch - Fines	-20.00	-400	-380.00	95.00
1-4-15052-440423	Volleyball Revenue	0.00	-500	-500.00	100.00
1-4-15052-440428	Soccer Registrations	0.00	-5,000	-5,000.00	100.00
1-4-15052-440431	Boat Launch Other Rev Misc.	-880.55	-4,500	-3,619.45	80.43
1-4-15052-440461	Transfer from Reserves	0.00	-25,000	-25,000.00	100.00
1-7-15052-700010	Salaries	0.00	3,070	3,070.00	100.00
1-7-15052-700140	Employee Benefits	58.72	890	831.28	93.40
1-7-15052-700201	Trail Maintenance	0.00	1,000	1,000.00	100.00
1-7-15052-700215	Soccer Field Maintenance	0.00	3,000	3,000.00	100.00
1-7-15052-700220	Boat Launch Property Maintenance	470.64	2,000	1,529.36	76.47
1-7-15052-700250	Transfer to Capital	0.00	25,000	25,000.00	100.00
1-7-15052-715071	Farrell's Landing Property	41.49	250	208.51	83.40
1-7-15052-785083	Volleyball Expense	0.00	200	200.00	100.00
PARK & REC OUTDOOR FACILITIES Revenue		-900.55	-35,400	-34499.45	97.46
PARK & REC OUTDOOR FACILITIES Expense		570.85	35,410	34839.15	98.39
Total PARK & REC OUTDOOR FACILITIES		-329.70	10	339.70	3397.00
15053 PARK & REC COMMUNITY CENTER					
1-4-15053-440125	Canada Specific Grants	-750.00	0	750.00	0.00
1-4-15053-440425	Rent	-8,347.92	-9,000	-652.08	7.25
1-4-15053-440461	Transfer from Reserves	0.00	-12,000	-12,000.00	100.00
1-4-15053-440800	Bar Sales	0.00	-5,000	-5,000.00	100.00
1-7-15053-700010	Salaries	2,438.23	16,660	14,221.77	85.36
1-7-15053-700095	Restock Bar	0.00	8,000	8,000.00	100.00
1-7-15053-700100	Telephone	354.95	800	445.05	55.62

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1-7-15053-700100	Telephone	354.95	800	445.05	55.63
1-7-15053-700110	Utilities	7,325.82	10,000	2,674.18	26.74
1-7-15053-700140	Employee Benefits	680.67	2,490	1,809.33	72.66
1-7-15053-700190	Building Maintenance	2,665.58	5,000	2,334.42	46.69
1-7-15053-700191	Building Cleaning	94.88	1,500	1,405.12	93.67
1-7-15053-700200	Equipment Repairs/Replacement	108.80	2,000	1,891.20	94.56
1-7-15053-700250	Transfer to Capital - Equipment	944.44	0	-944.44	0.00
1-7-15053-700251	Transfer to Capital - Bldg Renos	250.00	12,000	11,750.00	97.92
1-7-15053-700280	Advertising	0.00	1,000	1,000.00	100.00
1-7-15053-715015	Computer Programs & Maintenance	249.51	500	250.49	50.10
1-7-15053-789000	Transfer to Reserves - Building	0.00	30,915	30,915.00	100.00
PARK & REC COMMUNITY CENTER Revenue		-9,097.92	-26,000	-16902.08	65.01
PARK & REC COMMUNITY CENTER Expense		15,112.88	90,865	75752.12	83.37
Total PARK & REC COMMUNITY CENTER		6,014.96	64,865	58,850.04	90.73
15054 PARK & REC RINK					
1-4-15054-440431	Spring Hockey Team	0.00	-10,750	-10,750.00	100.00
1-7-15054-700010	Salaries	0.00	8,640	8,640.00	100.00
1-7-15054-700110	Utilities	0.00	1,500	1,500.00	100.00
1-7-15054-700140	Employee Benefits	0.00	3,075	3,075.00	100.00
1-7-15054-700190	Building Maintenance	0.00	6,600	6,600.00	100.00
1-7-15054-700191	Building Cleaning	0.00	500	500.00	100.00
1-7-15054-700200	Equipment Repairs/Maintenance	0.00	1,500	1,500.00	100.00
1-7-15054-700280	Advertising	0.00	100	100.00	100.00
1-7-15054-785069	Change Rooms	0.00	100	100.00	100.00
1-7-15054-785113	Spring H ockey Team	289.51	10,445	10,155.49	97.23
PARK & REC RINK Revenue		0.00	-10,750	-10750.00	100.00
PARK & REC RINK Expense		289.51	32,460	32170.49	99.11
Total PARK & REC RINK		289.51	21,710	21,420.49	98.67
15055 PARK & REC ANNUAL EVENTS					
1-4-15055-440426	Euchre Revenue	0.00	-4,000	-4,000.00	100.00
1-4-15055-440427	Country Dance Proceeds	0.00	-8,000	-8,000.00	100.00
1-4-15055-440446	Aerobics & Drop In Sports Fees	0.00	-500	-500.00	100.00
1-4-15055-440570	Winter Carnival Revenue	0.00	-4,000	-4,000.00	100.00
1-4-15055-440575	Canada Day Revenue	0.00	-4,500	-4,500.00	100.00
1-7-15055-785075	Canada Day Expenses	0.00	2,700	2,700.00	100.00
1-7-15055-785080	Winter Carnival Expenses	0.00	2,500	2,500.00	100.00
1-7-15055-785081	Country Dance Expenses	0.00	8,000	8,000.00	100.00
1-7-15055-785082	Aerobics & Drop In Sports	0.00	150	150.00	100.00
1-7-15055-786000	Euchres Expense	0.00	2,200	2,200.00	100.00
PARK & REC ANNUAL EVENTS Revenue		0.00	-21,000	-21000.00	100.00
PARK & REC ANNUAL EVENTS Expense		0.00	15,550	15550.00	100.00
Total PARK & REC ANNUAL EVENTS		0.00	-5,450	-5,450.00	100.00
15056 PARK & REC FUNDRAISING					
1-4-15056-440452	Fruit Fundraiser	0.00	0.00	0.00	100.00

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1-4-15056-440452	Fruit Fundraiser	0.00	-9,010	-9,010.00	100.00
1-4-15056-440455	Murder Mystery	0.00	-3,200	-3,200.00	100.00
1-4-15056-440456	Fundraising Catering	0.00	-5,000	-5,000.00	100.00
1-4-15056-440457	Harvest Dinner	0.00	-3,000	-3,000.00	100.00
1-4-15056-440458	Trivia Night	0.00	-700	-700.00	100.00
1-7-15056-785100	Easter Egg Hunt	0.00	400	400.00	100.00
1-7-15056-785102	Fruit Fundraiser	0.00	7,500	7,500.00	100.00
1-7-15056-785105	Murder Mystery	0.00	1,500	1,500.00	100.00
1-7-15056-785106	Fundraising Catering	0.00	5,000	5,000.00	100.00
1-7-15056-785107	Harvest Dinner	0.00	1,800	1,800.00	100.00
1-7-15056-785108	Trivia Night	0.00	500	500.00	100.00
1-7-15056-785114	Quilting	0.00	300	300.00	100.00
1-7-15056-789070	Transf to Reserves - Working for Hoedown	0.00	3,910	3,910.00	100.00
15100 LIBRARY					
1-4-15100-440464	PROV GOV LIBRARY	0.00	-5,050	-5,050.00	100.00
1-7-15100-750010	LIBRARY AGREEMENT	8,160.00	13,210	5,050.00	38.23
LIBRARY Revenue		0.00	-5,050	-5050.00	100.00
LIBRARY Expense		8,160.00	13,210	5050.00	38.23
Total LIBRARY		8,160.00	8,160	0.00	0.00
16000 HEALTH SERVICES					
1-7-16000-700010	Salaries	0.00	350	350.00	100.00
1-7-16000-700140	Employee Benefits	0.00	100	100.00	100.00
1-7-16000-750010	Golden Age Activity Centre	1,000.00	1,000	0.00	0.00
1-7-16000-750020	Soc Serv Home Supp Grant	1,230.00	1,230	0.00	0.00
1-7-16000-750030	Renfrew Sunshine Coach	1,050.00	1,050	0.00	0.00
1-7-16000-750040	Doctor Recruitment	31,083.85	31,084	0.15	0.00
1-7-16000-750050	Hospice Renfrew	250.00	250	0.00	0.00
HEALTH SERVICES Revenue		0.00	0	0.00	0.00
HEALTH SERVICES Expense		34,613.85	35,064	450.15	1.28
Total HEALTH SERVICES		34,613.85	35,064	450.15	1.28
17000 PLANNING					
1-4-17000-440330	Fees & Charges Planning	-1,600.00	-5,200	-3,600.00	69.23
1-4-17000-440355	Fees & Charges Zoning Compl.	-360.00	-400	-40.00	10.00
1-7-17000-700060	Com. Member Fees	0.00	1,700	1,700.00	100.00
1-7-17000-700090	Materials & Supplies	0.00	100	100.00	100.00
1-7-17000-780010	Contracted Services	1,150.00	2,000	850.00	42.50
1-7-17000-780100	Economic Development	0.00	10,000	10,000.00	100.00
PLANNING Revenue		-1,960.00	-5,600	-3640.00	65.00
PLANNING Expense		1,150.00	13,800	12650.00	91.67
Total PLANNING		-810.00	8,200	9,010.00	109.88
18000 FIRE					
1-4-18000-440110	Provincial Fees and Charges	4,848.75	-10,000	-5,151.25	51.51
1-4-18000-440215	POA - Fines	0.00	-500	-500.00	100.00
1-4-18000-440222	FIRE SAFETY GRANT 2021	-5,300.00	0	5,300.00	0.00

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Budget Type : BUDGET

Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-4-18000-440222	FIRE SAFETY GRANT 2021	-5,300.00	0	5,300.00	0.00
1-4-18000-440310	Fees & Charges Fire	0.00	-1,800	-1,800.00	100.00
1-7-18000-700010	Salaries	2,922.20	37,310	34,387.80	92.17
1-7-18000-700035	Conference/Travel Expenses	0.00	750	750.00	100.00
1-7-18000-700060	Misc. Expenses	1,098.88	1,000	-98.88	-9.89
1-7-18000-700070	Insurance	17,060.03	17,060	-0.03	0.00
1-7-18000-700080	Office Supplies	152.17	1,000	847.83	84.78
1-7-18000-700090	Clothing Expense	0.00	1,000	1,000.00	100.00
1-7-18000-700100	Telephone	604.97	1,300	695.03	53.46
1-7-18000-700110	Utilities	3,976.71	6,410	2,433.29	37.96
1-7-18000-700140	Employee Benefits	246.14	4,700	4,453.86	94.76
1-7-18000-700180	Office Equip. & Maint.	925.56	2,500	1,574.44	62.98
1-7-18000-700190	Building Maintenance	1,165.14	2,000	834.86	41.74
1-7-18000-700191	Building Cleaning	42.71	1,000	957.29	95.73
1-7-18000-700200	Fire Equipment Maintenance	4,120.74	19,000	14,879.26	78.31
1-7-18000-700210	Fleet Maintenance	6,700.89	11,500	4,799.11	41.73
1-7-18000-700230	Fuel & Oil	0.00	1,000	1,000.00	100.00
1-7-18000-700240	Radio/Communications	883.20	2,000	1,116.80	55.84
1-7-18000-700250	Transfer to Capital	692.73	0	-692.73	0.00
1-7-18000-700260	Extrication Agreement	2,000.00	5,000	3,000.00	60.00
1-7-18000-700261	Water Rescue Agreement	0.00	3,000	3,000.00	100.00
1-7-18000-715015	Computer/Program Maintenance	239.46	4,000	3,760.54	94.01
1-7-18000-721060	Training	2,491.82	4,500	2,008.18	44.63
1-7-18000-721070	Compressed Air	0.00	250	250.00	100.00
1-7-18000-721080	Extinguisher Recharges	0.00	300	300.00	100.00
1-7-18000-721210	Communications - County	3,999.25	4,150	150.75	3.63
1-7-18000-721230	Fire Prevention	330.70	2,850	2,519.30	88.40
1-7-18000-721240	Hydrant/Water Supply	0.00	300	300.00	100.00
1-7-18000-789005	Transfer to Reserves Fire Equipment	0.00	34,640	34,640.00	100.00
1-7-18000-789038	Transfer to Reserves - Building	0.00	5,000	5,000.00	100.00
FIRE Revenue		-10,148.75	-12,300	-2151.25	17.49
FIRE Expense		49,653.30	173,520	123866.70	71.38
Total FIRE		39,504.55	161,220	121,715.45	75.50
19000 BUILDING DEPARTMENT					
1-4-19000-440385	Septic Permits	-5,800.00	-8,000	-2,200.00	27.50
1-4-19000-440410	Building Permits	-30,096.00	-48,985	-18,889.00	38.56
1-4-19000-440431	Misc. Revenue	-1,250.00	-2,000	-750.00	37.50
1-4-19000-440605	Transfer from Reserves	0.00	-8,735	-8,735.00	100.00
1-7-19000-700010	Salaries	18,750.00	49,500	30,750.00	62.12
1-7-19000-700035	Conference/Travel Expenses	58.50	350	291.50	83.29
1-7-19000-700060	Misc. Expenses	34.19	500	465.81	93.16
1-7-19000-700080	Office Supplies	0.00	800	800.00	100.00
1-7-19000-700100	Telephone	76.71	500	423.29	84.66
1-7-19000-700140	Employee Benefits	1,969.09	6,250	4,280.91	68.49
1-7-19000-700190	Building Maintenance - Partial Share	0.00	2,000	2,000.00	100.00
1-7-19000-718040	Contracted Services	0.00	2,000	2,000.00	100.00

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



GL5070

Page : 10

Date : Jun 11,2021

Time : 8:50 am

20

Budget Type : BUDGET

Fiscal Year : 2021 Period : 12

Account Code : ?-4-?????-?????? To ?-8-?????-??????

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-7-19000-785066	Office Administration	0.00	5,820	5,820.00	100.00
	BUILDING DEPARTMENT Revenue	-37,146.00	-67,720	-30574.00	45.15
	BUILDING DEPARTMENT Expense	20,888.49	67,720	46831.51	69.15
	Total BUILDING DEPARTMENT	-16,257.51	0	16,257.51	0.00
	Total General Operating Fund	-674,999.30	10,000	684,999.30	6849.99
	Report Total	-674,999.30	10,000	684,999.30	6849.99

RETURN TO AGENDA



TOWNSHIP OF HORTON COUNCIL / COMMITTEE REPORT

JOINT REQUEST FOR PROPOSAL FOR AUDITING SERVICES	Date:	June 15, 2021
	Council/Committee:	Council
	Author:	Nathalie Moore
	Department:	General Government

RECOMMENDATIONS:

THAT Council agree to participate in the joint RFP for external audit services with fellow LEG members.

AND THAT the Township is not required to accept any proposals, should they not meet requirements.

BACKGROUND:

Following a recommendation for joint services, the finance staff of the Local Efficiency Group (LEG) met and discussed several possibilities on services that could be joined in hopes of either simplifying a process or receiving a better cost when lumped with multiple Municipalities, with regards to service delivery improvement.

Attached is a draft Joint Request for Proposal for Audit Services. Although this will be a joint RFP, each individual municipality reserves the right to award this RFP to any, or none, of the firms that submit a proposal. All LEG participants are not required to choose the same firm should they prefer one over another.

Annually we budget \$30,000 for our procedural and year end audits, which are currently performed by MacKillican & Associates.

Staff feels that because there is no obligation it would be an interesting exercise to participate in.

ALTERNATIVES: N/A

ATTACHMENTS: N/A

FINANCIAL IMPLICATIONS: Unknown until RFP is awarded

CONSULTATIONS: Hope Dillabough, CAO

Author: *Nathalie Moore*
signature

Other: _____
signature

Treasurer: *Nathalie Moore*
signature

C.A.O. *Hope Dillabough*
signature



Township of Horton COUNCIL / COMMITTEE REPORT

Title: TES Committee Chair's Report – June 3 rd , 2021	Date: June 15 th , 2021
	Council/Committee: Council
	Author: Nikky Dubeau, Admin/Planning Assistant
	Department: TES

RECOMMENDATIONS:

THAT Council accept the TES Committee Chair's Report as information.

BACKGROUND:

Concrete Fuel Containment Pad

The Committee decided that the price would be Public Works is 60%, Fire Department is 30%, and Recreation is 10%.

Moved by Tyler Anderson

Seconded by Murray Humphries

THAT the TES Committee recommend to Council to allocate an upset amount of \$9,000 toward the installation of a concrete fuel containment pad at the Public Works yard;

AND THAT the department breakdown be Public Works – 60%, Fire Department – 30%, and Recreation – 10%;

AND THAT the concrete pad installation be funded through the Modernization Reserve.

Carried

Refrigerant Degassing

After contacting all listed HVAC companies within Horton to perform refrigerant degassing at the landfill site, Sheaves Mechanical was the only respondent. They submitted an estimated cost per unit of \$23 including HST. The previously proposed cost from EH Environmental per unit was \$22.04 including HST.

Moved by Murray Humphries

Seconded by Rick Lester

THAT the TES Committee recommend to Council to contract the services of refrigerant degassing at the landfill site to Sheaves Mechanical Heating and Cooling;

AND THAT a draft User Fees and Charges By-law be brought forward to Council for review and passing.

Carried

RETURN TO AGENDA

Boundary Road Agreement

Horton contacted the Town of Renfrew to request 20% funding allocated to the shared rehabilitation of McBride Road. The Town of Renfrew rejected the request citing that they assume cost and responsibility for operations and rehabilitation of Graham Avenue. This agreement is informal, and the Township of Horton has maintained the southern ditch line of Graham Avenue from outlet #44 of the Thomsonhill storm system in past years as well as installed LED lighting upgrades on the street as shown in RFT 2019-03 and invoice #3747.

Moved by Rick Lester

Seconded by Tyler Anderson

THAT the TES Committee recommend to Council to enter into a Boundary Road Agreement with the Town of Renfrew for McBride Road and Graham Avenue;

AND THAT Horton Township shall assume responsibility for all expenses related to operations, labour, maintenance, rehabilitation, and construction of McBride Road, excluding Admaston/Bromley's funding portion;

AND THAT the Town of Renfrew assumes responsibility for all expenses related to operations, labour, maintenance, rehabilitation, and construction of Graham Avenue

AND FURTHER THAT development, permitting, and by-law enforcement shall be the responsibility of the governing body assigned to the property's roll number;

AND FURTHER THAT staff shall work toward finalizing a Boundary Road Agreement with Admaston/Bromley Township for McBride Road and Golf Course Road and the Northern Section of Blackburn Road.

Carried

Landfill Site Fee Comparison

Public Works Manager Adam Knapp stated that Brian Dedo and himself have noticed the increase in Construction and Demolition Debris coming into the Landfill Site. Committee members agreed that the quantities be reviewed in another 3 months to see if the numbers are still rising, and if needed come up with a plan to ensure all C & D is coming from Horton properties.

Public Works Manager Summer Hours

Committee members were in agreeance for Mr. Knapp to change his summer hours. Mayor Bennett requested that a meeting be held with himself, Chair Webster, Public Works Manager Adam Knapp, and CAO/Clerk Hope Dillabough before the hours are in effect.

New/Other Business

Mayor Bennett requested that the Committee consider starting work on Thompsonhill this year with the low interest rates on debentures. Public Works Manager Adam Knapp stated that the field work is complete, but Jp2g Consultants are still working on the design plan. Councillor Cleroux suggested conveying notices to residents that the project is on the schedule to be done, it is just a matter of time and funding. Mayor Bennett is to contact

RETURN TO AGENDA

Renfrew-Nipissing-Pembroke MP, Cheryl Gallant to see about any Federal funding for infrastructure and Public Works Manager Adam Knapp is to see what projects can be done this year before construction starts, whether it is signage or rock removal.

Public Works Manager Adam Knapp stated that he has been contacted by the Ministry of Transportation regarding the Millennium Trail when the twinning of the 417 starts, but a delegation will be made to the Committee.

ALTERNATIVES: N/A


FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

Author: 
signature

Other: 
signature

Treasurer: _____
signature

C.A.O. 
signature



THE CORPORATION OF THE TOWNSHIP OF HORTON
Memo from the CAO/Clerk as of June 11th, 2021.

INFORMATION provided **NOT** included in the
Regular Council meeting package of June 15th, 2021.

INFORMATION EMAILED

1. AMO Online Training
2. AMO Policy Update
3. Blue Box Transition Schedule
4. Ottawa Valley Business News – June 1
5. Producer Responsibility Regulation for Hazardous and Special Products
6. Final Blue Box Regulation
7. Calendars

RETURN TO AGENDA



Rideau Lakes

1439 County Road 8, Delta, ON K0E 1G0
T. 613.928.2251 | 1.800.928.2250 | F. 613.928.3097
rideaulakes.ca

At the Regular E-Meeting of the Council of The Corporation of the Township of Rideau Lakes held Monday, June 7, 2021, the following Resolution was passed:

RESOLUTION #68-2021

Moved By: Councillor Livingston
Seconded By: Deputy Mayor Maxwell

To pass a Resolution that;

WHEREAS at the Municipal Heritage Advisory Committee Meeting held May 20, 2021, Resolution #12-2021 was passed regarding cemetery funding;

AND WHEREAS Municipalities in Ontario have been made responsible for abandoned cemeteries within their boundaries, and are required by the *Funeral, Burial and Cremation Services Act, 2002* "to ensure that the cemetery grounds, including all lots, structures, and markers, are maintained to ensure the safety of the public and to preserve the dignity of the cemetery;

AND WHEREAS cemeteries are not only symbols of respect, preserving the memory of families, prominent citizens, and local history; some cemeteries are landmarks in themselves and hold great historical value worldwide;

AND WHEREAS preservation repairs to older cemeteries are very costly, requiring the specialized services of stonemasons and archeologists;

AND WHEREAS the care and maintenance funds of abandoned cemeteries are generally non-existent or so small as to produce insufficient annual interest to cover even the cost of lawn care at the site;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes hereby Urges the Government of Ontario to immediately provide funding sources for Municipalities for the ongoing maintenance and preservation repair of abandoned cemeteries in their care;

AND FURTHER that this Resolution be forwarded to the Bereavement Authority of Ontario, the Minister of Government and Consumer Affairs, the Rural Ontario Municipal Association (ROMA), and MPP Steve Clark.

Certified to be a true copy of the original
Date: June 8, 2021
Signature: M. E. Sullivan
Title: Clerk, The Corporation of the Township of Rideau Lakes

Carried:
Signed: Arie Hoogenboom, Mayor

RETURN TO AGENDA

**THE CORPORATION OF THE
TOWNSHIP OF HORTON**

BY-LAW NO 2021-32

**BEING A BY-LAW TO ESTABLISH TARIFF OF FEES FOR THE
TOWNSHIP OF HORTON FOR SERVICES.**

WHEREAS Councils of local municipalities are empowered by Section 391 of the Municipal Act, R.S.O. 2001 to establish by-laws. Without limiting sections 9, 10 and 11, those sections authorize a municipality to impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control. 2006, c. 32, Sched. A, s. 163 (1).

AND WHEREAS Section 69 of the Planning Act, R.S.O. 1990, as amended, provides that the Council of a Municipality may by by-law prescribe a tariff of fess for planning matters;

AND WHEREAS Section 35 of the Municipal Act, R.S.O. 2001 permits a municipality to pass by-laws removing or restricting the common law right of passage by the public over a highway and the common law right of access to the highway by an owner of land abutting a highway;

AND WHEREAS the Corporation of the Township of Horton deems it necessary and desirable to regulate the construction and alteration of entranceways, private roads, or other facilities that permit access to Township Roads and to provide for the issuing of permit related thereto;

AND WHEREAS Part X, Section 100(4) of the Ontario Environmental Protection Act provides that a municipality designated by regulations has the right to compensation from the owner of a pollutant and the person having control of the pollutant for all reasonable cost and expense incurred in acting under subsection (1);

AND WHEREAS the Corporation of the Township of Horton deems it desirable to adopt a schedule of Fees for inspections and other services provided by the Fire Department of the Municipality;

NOW THEREFORE the Council of the Corporation of the Township of Horton deems it expedient to enact a by-law to establish a tariff of fees as follows:

- 1) The fees and charges set out on the attached Schedules are hereby imposed and ratified. Set out as follows:

Building and Septic Fees	Schedule "A"
Waste Site Fees	Schedule "B"
Planning Fees	Schedule "C"
Draft Agreement for Planning	Schedule "D"
Administration/Miscellaneous Fees	Schedule "E"
Recreation Fees	Schedule "F"
Fire Department Fees	Schedule "G"
Transportation Fees	Schedule "H"

RETURN TO AGENDA

- 2) All fees and charges set out in this by-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.
- 3) In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
- 4) Council does hereby delegate to the CAO/Clerk and/or the Finance Manager of The Township of Horton, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.
- 5) This By-law shall come into force and effective upon passing.

THAT upon recommendation of the Treasurer and approval of Council, all Fees and Charges established in this By-law may be adjusted annually on the 31st of December in each year commencing on the 31st of December 2019, in accordance with Statistics Canada Consumer Price Index and rounded up to the nearest dollar in Schedules A, B, C, D, E, F, G and H and/or cents in Schedule A;

BE IT FURTHER ENACTED, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

AND BE IT FURTHER ENACTED, that this by-law comes into effect immediately.

AND BE IT FURTHER ENACTED, that by-law 2020-36 be repealed.

Read a First and Second Time this 15th day of June, 2020.

Read a Third Time and Passed this 15th day of June, 2020.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "A" to By-Law 2021-32

BUILDING AND SEPTIC FEES

(All permits must be paid for and in the owner's possession within 30 days of being notified by the municipality or the permit may be revoked.)

<u>Type</u>	<u>Fee</u>
Minimum Fee	\$ 100.00
Residential Building	.55/sq.ft.
Farm Building	.20/sq. ft. min \$100.00
Decks	\$ 100.00
Accessory Bldg/Garages	.40/sq.ft.
Additions to Residential Buildings	.55/sq.ft.
Mobile Home	.25/sq. ft.
Alterations & Renovations	.55/sq. ft.
Swimming Pool	\$ 100.00
Commercial/Industrial Buildings/Additions	.40/sq.ft.
Demolition	\$ 100.00
Transmitter Tower – 30 feet and under and include Windmill	\$ 2,000.00
Transmitter Tower – over 30 feet and include Windmill	\$ 5,000.00
Solar Panel (With Council's Approval)	Per Property Class
Commencing Construction without a Permit	Twice Building Fee
Outdoor Wood Burning Appliance	\$ 100.00
Additional Inspection	\$ 100.00
Additional Inspection after 4 Years of Permit Issued	\$ 400.00
Occupancy Permit or Final Inspection	\$ 100.00
Change of Use	Applicable Rate plus \$200.00
Plumbing & Repair	Included in fees above
Consent Application Fees (septic comments)	\$ 100.00/application
Revision or Renewal of Permit	\$ 100.00
Cancellation of Permit	80% Refund at application stage 60% Refund if Permit Issued
Compliance Letter	\$ 100.00
Class 2 (grey water)	\$ 300.00
Class 3 (cess pool)	\$ 300.00
Class 4 (leaching or filter bed)	\$ 400.00
Class 5 (holding tank)	\$ 350.00
Engineered System	\$ 350.00

RETURN TO AGENDA

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "B" to By-Law 2021-32

WASTE SITE FEES

(Vehicles are to be assessed by the Attendants at the Landfill Site, and tipping fees must be paid prior to dumping load.)

<u>Type</u>	<u>Fee</u>
Special Opening of Site (Accompanied by an attendant – minimum 1-hour charge)	\$ 40.00
Garbage Tags (sold at office)	\$ 2.00
Garbage Bags taken to Landfill Site	\$ 2.00/bag or attach Garbage Tag purchased at office
Metal – White Goods (Freon must be removed and Fridge must be tagged)	No charge
Refrigerant Degassing Fee (Non Hydrocarbon) <small>Hydrocarbon refrigerants - R50 (methane), R290 (propane), R600 (butane), R600a (isobutane), R1270 (propylene)</small>	\$ 25.00 per unit
Half-Ton Vehicle, or Half-Ton Trailer or Passenger Van	\$ 20.00
Half-Ton Vehicle or Passenger Van with Half-Ton Trailer	\$ 40.00
One-Ton Vehicle	\$ 40.00
Tandem Axle Dump Trucks	\$ 18.00/cubic meter
Tri-Axle Dump Trucks	\$ 18.00/cubic meter
Tractor Trailer Trucks	\$ 18.00/cubic meter
Roll-Off Bins	\$ 18.00/cubic meter
Garbage Packer Load – (half load or more)	\$ 300.00
Garbage Packer Load – (half load or less)	\$ 150.00
Soil Contaminated with Fuel Oil	\$ 65.00/cubic meter
Construction/Demolition/Fire Clean Up - Unsorted	\$ 300.00 per load plus \$20.00/cubic meter
Construction and Demolition - Separated	\$ 18.00/cubic meter
Construction and Demolition – Mechanically Ground	\$ 16.00/cubic meter
Passenger Tire up to 16"	Free or \$3.00 with attached rim
Tires 17" to 24.5"	Free or \$9.00 with attached rim
Tires Over 24.5"	Free or \$25.00 with attached rim
Over 6'	Free or \$25.00 with attached rim
Blue Box - Large	\$ 6.00
Restocking Fee (Purchases of more than 5 items)	15%
Economy Mulch	\$10.00/cubic meter \$20.00/single axle trailer \$40.00/double axle trailer \$120.00/tandem load \$140.00/tri-axle load

RETURN TO AGENDA

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "C" to By-Law 2021-32

PLANNING FEES

<u>Type</u>	<u>Fee</u>
Zoning Amendment Application	\$ 200.00 plus County of Renfrew Application fee
Official Plan Amendment Application	\$ 200.00 plus County of Renfrew Application fee
Minor Variance Application	\$ 450.00
Site Plan Control Application	\$ 500.00
Site Plan Control Offences	\$ 1,000.00 per incident
Subdivision Development Application	\$1,000.00 with a \$5,000.00 deposit for Professional Cost Recovery (up to the agreement stage)
Planner – Hourly Rate	Cost Recovery
Lawyer – Hourly Rate	Cost Recovery
Engineer – Hourly Rate	Cost Recovery
Engineering Technician – Hourly Rate	Cost Recovery
Planning Technician – Hourly Rate	Cost Recovery
Secretary – Hourly Rate	Cost Recovery
Special Council Meeting	\$ 350.00
Zoning Compliance	\$ 60.00
Planning Comment – Hourly Rate	\$ 50.00
Subdivision Compliance Report	\$ 50.00
Zoning By-law Text and Schedules	\$ 50.00
Sale of Land	Appraisal plus costs.
Consent Application Fees (admin comments)	\$ 200.00/application

Agreement for Draft Plan of Subdivision, Certain Severance Applications, Zoning By-law Amendments on Specific Questions or Concerns raised by the Owners is Schedule "D" to By-law 2021-32.

RETURN TO AGENDA

**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "D" to By-Law 2021-32**

AGREEMENT FOR DRAFT PLAN OF SUBDIVISION/CERTAIN SEVERANCE
APPLICATIONS/ZONING BY-LAW AMENDMENTS/CERTAIN OMB HEARINGS
AND ON SPECIFIC QUESTIONS OR CONCERNS RAISED BY THE OWNERS

THIS AGREEMENT MADE in duplicate this ___ day of _____, 20 .

B E T W E E N:

Hereinafter called the "OWNERS"

OF THE FIRST PART

A N D:

THE CORPORATION OF THE TOWNSHIP OF HORTON

Hereinafter called the "CORPORATION"

OF THE SECOND PART

WHEREAS the Owners are seeking to obtain approval for a _____

_____ with the Corporation:

AND WHEREAS in order to undertake such review it will be necessary for the Corporation to employ the services of its Lawyer, Planner, Engineer, and Township personnel, and the Owners have agreed to reimburse the Corporation for the fees incurred for retaining such professional advice whether or not such proposal is proceeded with.

NOW THIS INDENTURE WITNESSETH that in consideration of the premises and the sum of ONE (\$1.00) DOLLAR now paid by the Corporation to the Owners, the Owners hereby covenant and agree with the Corporation that notwithstanding whether the above noted proposal receives approval and is proceeded with, the Owners shall pay to the Corporation an amount equal to all Planning, Engineering and Legal Fees, and all administrative costs and disbursements incurred by the Corporation for reviewing the proposal, for advice with regard to the proposal, for the preparation of any agreements in connection therewith and for the supervision of any part of the site to which to proposal relates: and the Owners shall deposit with the Corporation the sum of _____ prior to the signing of this Agreement on account of such fees and disbursements. Copies of the account of such fees and disbursement shall be delivered to the Owners forthwith upon receipt of such accounts from the Corporation's Planners, Engineers and Solicitors. Said amount will be deducted from the deposit. The Owners agree that there will be no interest paid on account of any deposit held by the Corporation under this agreement.

When the total professional fees and disbursements equal the deposit, all work of the Township shall stop on the project until the Owner deposits a further _____ to cover additional fees and disbursements. The deposit shall thereafter be increased in increments of _____ until the decision is final or the work is completed as the case may be. The Owner agrees to have on deposit upon registration of any Plan of Subdivision, Five Thousand Dollars (\$5,000.00) to cover engineering, legal and planning fees which may accrue after such registration.

The Owners and/or the Corporation may stop work on the proposal at any time by notifying the Corporation and/or the Owners in writing to this effect. In the event that work is stopped by the Owners and/or the Corporation, the Owners are responsible for all fees and expenses incurred to the date at which written notice was given.

When the proposal has been reviewed and completed or rejected or stopped and all such accounts rendered, the Corporation shall refund to the Owners the remainder of the deposit.

THIS AGREEMENT shall ensure to the benefit of and be binding upon the Parties hereto and their respective successors and assigns.

THE AGREEMENT shall not derogate from any requirements, financial or otherwise, established by agreements pursuant to Section 41, 51 or 53 of the Planning Act, R.S.O. 1990, c.P. 13.

IN WITNESS WHEREOF, the Corporation has hereunto affixed its Corporate seal duly attested to by the hands of its proper signing officers duly authorize in that behalf. The Owners have hereunto affixed its Corporate seal duly attested to the hands of its proper signing officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED)
)
)
) _____
) per:
)
)
) THE CORPORATION OF THE
) TOWNSHIP OF HORTON
)
) _____
) MAYOR
)
) _____
) CAO/CLERK

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "E" to By-Law 2021-32

ADMINISTRATION FEES

<u>Type</u>	<u>Fee</u>
Septic Search	\$ 50.00
Photocopy	\$.25/copy
Tax Certificate	\$ 35.00
Duplicate Tax Receipt or Tax Bill	\$ 5.00
Map - County	\$ 5.00 (plus HST)
Map - Township	\$ 10.00 (plus HST)
Request for Information - Application	\$ 5.00 (plus HST)
Request for Information – Search Time	\$ 15.00/¼ hour (plus HST)
Request for Information – Record Preparation	\$ 15.00/¼ hour (plus HST)
Integrity Commissioner Review (Staff No Charge)	\$ 150 per grievance, 50%, returned if successful
Lottery License (Valley Heritage Radio fees waived in lieu of free Horton Corner Advertising)	3% of prize value
Facsimile – Transmit	\$ 2.00 (plus HST)
Facsimile – Receive	\$ 2.00 (plus HST)
Admin Fee under Line Fences Act	\$ 200.00 (plus HST) plus a \$ 300.00 deposit
Returned Payment Charge	\$ 25.00 (plus HST)
Township Flag	\$ 45.00 (plus HST)
Township Golf Shirt	\$ 25.00 (plus HST)
Township Coffee Mug	\$ 6 each of 2 for \$10 (plus HST)
Tax Sale Tender Package	\$ 25.00 (plus HST)
Tax Sale Process	\$ 150.00 (plus HST) plus costs
CAO/Clerk	Cost Recovery (plus HST)
Treasurer/Tax Collector	Cost Recovery (plus HST)
Deputy Clerk	Cost Recovery (plus HST)
Clerk Receptionist	Cost Recovery (plus HST)
Custodial	Cost Recovery (plus HST)
Dog Licenses – Before March 31 st	\$ 20.00 first dog \$ 25.00 second dog
Dog Licenses – After March 31 st	\$ 25.00 first dog \$ 30.00 second dog
Replacement Tag	\$ 5.00
Kennel License	\$ 60.00 plus \$5.00 tag per dog
Civic Address Number Fee	\$ 75.00

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CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "F" to By-Law 2021-32

RECREATION FEES

<u>Community Hall Rental</u>	<u>Fee</u>
Hourly Rental	\$ 25.00 (plus HST)
Half Day (2 to 4 hours; ends by 5 pm)	\$ 100.00 (plus HST)
Half Day Conference Room (2 to 4 hours; ends by 5 pm)	\$ 75.00 (plus HST)
Full Day (5 to 8 hours; ends by 5 pm)	\$ 150.00 (plus HST)
Full Day Conference Room (5 to 8 hours; ends by 5 pm)	\$ 125.00 (plus HST)
Funeral Reception	\$ 100.00 (plus HST)
Fundraising - Township	No Charge
Evening (after 6 pm)	\$ 225.00 (plus HST)
Castletford/Balsam Hill/Lochwinnoch Women's Inst's.	\$ 100.00 (plus HST)
Township of Horton Church Group	One free rental per year
Decoration Rental (evening prior to rental, booked after Jan 1 2018)	\$ 40.00 (plus HST)
<u>Community Hall Fees</u>	<u>Fee</u>
Use of Kitchen (Includes Stove but Not Dishwasher)	\$ 100.00 (plus HST)
Dish Rental	\$ 2.50 per place setting (plus HST)
Corkage Fee	\$ 4.00/bottle (plus HST)
Alcohol – (Beer/Liquor per unit)	\$ 4.50 (includes HST)
Alcohol – (Cooler/Wine/Craft Beer per unit)	\$ 5.50 (includes HST)
Alcohol – (Other Specialty Drinks)	\$ 6.00 (includes HST)
Pop/Water (per unit)	\$ 1.00 (includes HST)
Damage/Cleaning Deposit (returned if hall is OK after)	\$ 500.00 (Prepaid VISA)
Event Advertising – Community Board	\$ 25.00 (plus HST)
<u>Ice Rental</u>	<u>Fee</u>
Adult Shiny Season Pass or Season Pass	\$ 25.00/person (plus HST)
Shiny Hockey	\$ 2.00/person (includes HST)
Hourly Ice Rental	\$ 65.00 (plus HST)
Family Skate/Public Skating	Donation
Broomball	\$ 35.00/person (plus HST)
Recreational Ice Hockey (per person/per season)	\$100.00 Adult is plus HST
Rink Board Advertising (sign owner provides)	\$500.00 setup (plus HST) \$250.00 annual after (plus HST)
<u>Other Recreation Fees</u>	<u>Fee</u>
Boat Launch (Season Pass)	\$ 45.00 Non Resident
<i>(Residents are allowed two free launches per season in order to launch and pick up at beginning and end of season.)</i>	\$ 35.00 Resident
Boat Launch (Day Pass)	\$ 8.00
<i>(All boat launch passes will be plus HST effective January 1, 2019)</i>	
Boat Launch – Fine If No Pass	\$ 30.00
Euchre (per person/per evening)	\$ 4.00 (includes HST)
Dance Admission	\$ 10.00 (includes HST)
Volleyball (per person)	\$ 30.00 (plus HST)
Aerobics/Zumba/Fitness/Shuffle Board/Individual Sports (per person/class)	\$ 5.00 (plus HST)
Pickle Ball	\$3.00/Class \$20.00/Season (Punch Card System) (plus HST)
Flag Football	\$ 30.00
Advertising in Horton Corner (Private Events Only)	Cost Recovery (plus HST)
Dance Lessons	Rate as per annual agreement
Soccer Registration	\$60.00/person
Catering Fees	Established by Committee - Varied (plus HST)
Fundraising Events	Established by Committee – Varied (meals plus HST)
Horton Hoedown	Established by Committee (plus HST)

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**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "G" to By-Law 2021-32**

FIRE DEPARTMENT FEES

Item	Column 1 Short Form Wording	Column 2 Provision creating or defining offence	Column 3 Set fine
1	Set, Maintain or allow an Open Air Fire during Fire Season	2.1 (a)	\$450.00
2	Set, Maintain or allow an Open Air Fire without a Permit	2.1 (b)	\$450.00
3	Burn Prohibited Materials	2.1 (c)	\$250.00
4	Impede visibility public thoroughfare	2.1 (d)	\$250.00
5	Set or maintain Open Air Fire R1 Zone	2.1 (e) (i)	\$250.00
6	Set or maintain Open Air Fire MHP Zone	2.1 (e) (i)	\$250.00
7	Set or maintain Open Air Fire LSR Zone	2.1 (e) (i)	\$250.00
8	Set or maintain an oversize Open Air Fire	2.1 (e) (ii)	\$250.00
9	Set or maintain an Open Air Fire within 10 meters of a building or wooded area	2.1 (e)(iii)	\$250.00
10	Set or maintain an Open Air Fire within 5 meters of flammable material	2.1 (e)(iv)	\$250.00
11	Burn restricted materials, no special permission	2.1 (f)	\$450.00
12	Burn grass or leaf litter	2.2	\$250.00
13	Burn Household Waste or Prohibited Materials in a Burn Barrel or Incinerator	2.3	\$250.00
14	Burn materials in a Burn Barrel or Incinerator in Fire Season	2.3 (a)	\$250.00
15	Burn Household Waste or Prohibited Materials in an Outdoor Furnace	2.4 (a)	\$450.00
16	Set or maintain Open Air Fire underage supervision	3.1 (a)	\$250.00
17	Set or maintain Open Air Fire no fire control measures on site	3.1 (b)	\$250.00
18	Set or maintain Open Air Fire non approved times	3.1 (c)	\$250.00
19	Set or maintain Open Air Fire adverse burning conditions	3.1 (d)	\$250.00
20	Campfire not set or maintained in an Approved Pit	3.2	\$250.00
21	Set or maintain an Open Air Fire during a level 1 (yellow rating) fire ban	4.2	\$450.00
22	Set or maintain an Open Air Fire during a level 2 (red rating) fire ban	4.3 (a)	\$450.00
23	Set, maintain or allow any Campfires during a level 2 (red rating) fire ban	4.3 (b)	\$450.00
24	Set, maintain or allow any fire in any Burn Barrel or Incinerator during a level 2 (red rating) fire ban.	4.3 (c)	\$450.00

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Schedule of Fees

1. Fees to respond to and investigate a complaint in regard to a possible violation under Section 2.0 about Open Air Fire/Bonfire
 - a. Fee of \$75.00 per response payable by the permit holder or person setting, maintaining or allowing such fire to be lit if the complaint is substantiated
 - b. Fee of \$75.00 per response payable by the complainant if the complaint is not substantiated
 - (i) Fee may be waived at the discretion of the investigator if in their opinion the complaint was reasonable and made in good faith but investigation showed no violation under any section of this by-law had occurred.
2. Cost Recovery Fees:
 - a. Dispatch of Fire-fighters - (to be calculated at \$25 per hour for a minimum of 2 hours per fire fighter responding to the scene and calculated on one half hour increments thereafter).
 - b. Dispatch of Fire Response vehicles actively involved in an emergency response. - First hour (or part thereof) \$450.00 per vehicle, each additional half hour \$225.00 per vehicle.
 - c. Actual costs incurred by the Township for additional firefighting support from other outside agencies.
 - d. Actual costs incurred by the Township to replace consumables.
 - e. A 15% Administration charge shall be added to the Cost Recovery Fees calculated in clauses 2 a., 2 b., 2 c. and 2 d. set out above.

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "H" to By-Law 2021-32

TRANSPORTATION FEES

All operator and cost recovery rates are subject to the following:

1. "Regular Hours of Work" – "Regular Hours of Work" shall mean Monday to Friday 7:00 am to 3:30 pm excluding Statutory Holidays as stated in Township Policy. Summer hours may apply.
2. "Outside Regular Hours" – "Outside Regular Hours" of work shall mean any hours worked beyond those hours defined as Regular Hours of Work. Regular Hours of Works rate is one and half times the regular rate.
3. "Emergency Rate" – "Emergency" means a serious, unexpected, or unforeseen combination of circumstances and often dangerous situation requiring immediate action, need for assistance or relief. Emergency rate is three times the regular rate.

Note: All cost recovery rates below are deemed to be at the regular hours of work rate unless outside regular hours or emergency rates apply.

<u>Type</u>	<u>Fee</u>
Entrance Permits (One Time Inspection) (Security Deposit of \$350, Increase to \$750.00 If a Culvert is Required, Deposit Returned After Final Inspection)	\$ 150.00
Additional Inspections for Entrance Permits	\$ 100.00
Tile Drain and Utility Road Crossing Permit	\$ 500.00 deposit plus Fees to Recover Reasonable Costs of the Municipality for works.
Sale of Used Culverts/Work Requests etc.	Cost Recovery
Private Road & Driveway Grading	As Per Policy T-01

Note: All municipal equipment shall be operated by municipal employees at the unit rate plus cost recovery rates stated below.

Excavator	\$ 82.00/hr plus operator
Grader	\$ 87.00/hr plus operator
Half Ton	\$ 28.00/hr plus operator
Loader/Backhoe	\$ 50.00/hr plus operator
Tandem Axle Dump Truck	\$ 80.00/hr plus operator
Water Truck	\$ 80.00/hr plus operator
Public Works Manager	Cost Recovery
Public Works Superintendent	Cost Recovery
Machine Operator	Cost Recovery
Labourer	Cost Recovery
Chipper Rental	\$ 45.50/hr plus operator

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CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2021-33

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE TOWNSHIP OF HORTON AT THE REGULAR COUNCIL MEETING HELD JUNE 15TH, 2021

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 15th day of June, 2021 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 15th day of June, 2021.

READ a third time and passed this 15th day of June, 2021.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

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