



**THE CORPORATION OF THE TOWNSHIP OF HORTON  
COUNCIL MEETING – JANUARY 12<sup>TH</sup>, 2021 – 4:00 P.M.  
VIA ZOOM**

[Click here to go to Horton's YouTube Page](#)

*NOTE: This meeting will be sparsely attended, due to social distancing protocols that have been recommended by the federal and provincial governments. Members of Council and Staff will call in to the meeting and take part via video conference. Members of the Public, Media and other staff are requested not to attend. However, the meeting will be recorded with a replay stored on the Township's website for future viewing. Please contact the CAO/Clerk if you have any questions or require additional information.*

**1. CALL TO ORDER**

**2. DECLARATION OF PECUNIARY INTEREST**

**3. CONFIRMATION OF COUNCIL AGENDA**

**4. DELEGATIONS &/OR PUBLIC MEETINGS**

*4:00 p.m. Zoning By-law Amendment Public Meeting – Cassidy*

**PG.3**

**5. MINUTES FROM PREVIOUS MEETINGS**

5.1 December 15, 2020 – Regular Council

**PG.8**

5.2 December 15, 2020 – Public Meeting

**PG.15**

**6. BUSINESS ARISING FROM MINUTES**

**7. COMMITTEE REPORTS:**

**7.1 PLANNING COMMITTEE**

▪ **CHAIR CLEROUX**

7.1.1 Consent Application B59/20 – William & Darlene Berger

**PG.17**

7.1.2 December Building Report

**PG.25**

**7.2 RECREATION COMMITTEE**

▪ **CHAIR HUMPHRIES**

7.3.1 Chair's Report – December 18<sup>th</sup>

**PG.26**

7.3.2 Outdoor Rink Discussion

7.3.3 Casual Rink Attendant Position – 2020- 2021 Season

**PG.27**

**7.4 COMMUNITY COMMITTEES / COUNTY COUNCIL**

7.4.1 Renfrew & Area Seniors Home Support

T. Webster

7.4.2 Community Safety & Wellbeing Plan Committee

G. Campbell

7.4.3 Health Services Village

D. Bennett

7.4.4 Chamber of Commerce

D. Humphries

7.4.5 County Council

D. Bennett

**RETURN TO AGENDA**

**8. CORRESPONDENCE SUMMARY****8.1 INFORMATION CORRESPONDENCE**

8.1.1 CAO/Clerk Information Memo

**PG.32****8.2 ACTION CORRESPONDENCE**

8.2.1 High Speed Internet Support

**PG.33****9. BY-LAWS**

9.1 2021-01 Borrowing By-law

**PG.35**

9.2 2021-02 Interim Taxes 2021

**PG.38**

9.3 2021-03 Appoint Auditor

**PG.39**

9.4 2021-04 Livestock Valuer

**PG.40**

9.5 2021-05 Zoning By-law Amendment – Cassidy

**PG.41**

9.6 2021-06 Assumption of Lands – Thomson Road

**PG.43**

9.7 2021-07 Assumption of Lands – Pinnacle Road

**PG.45**

9.8 2021-08 Off-Road Vehicle By-law

**PG.47****10. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING****11. COUNCIL/STAFF MEMBERS CONCERNS****12. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)****13. RESOLUTIONS****14. IN CAMERA (Closed) SESSION (as required)**

14.1 Pursuant to Section 239(2) (c) and (e) of the Municipal Act,

(c) A proposed or pending acquisition or disposition of land by the municipality or local board – Recreation

(e) Litigation or potential litigation – Farrell's Landing

**15. CONFIRMING BY-LAW 2021-09****PG.48****16. ADJOURNMENT****RETURN TO AGENDA**

THE CORPORATION OF THE TOWNSHIP OF HORTON

**PUBLIC MEETING**

**Zoning Amendment**  
**Robert Cassidy**

January 12<sup>th</sup>, 2020  
4:00 p.m.

1. Call to Order
2. Declaration of Pecuniary Interest
3. Mayor – Purpose of Amendment
4. CAO/Clerk’s Report on Notice
  - i) Reading of Written Comments
  - ii) Public Participation
    - a) Questions from Public
    - b) Comments in Support
    - c) Comments in Opposition
5. Information on who is entitled to appeal Council’s decision to the Local Appeal Tribunal under Sections 34(11) and (19) of O.Reg 545/06
6. Council Members Comments/questions
7. Adjournment

**RETURN TO AGENDA**

# Memo

Horton Township



**To:** Council

**From:** Hope Dillabough

**Subject:** Summary – Zoning By-law Amendment - Public Meeting  
Robert Cassidy

**Date:** January 12<sup>th</sup>, 2021

This Zoning By-Law Amendment pertains to the subject lands: Part of Lot 9, Concession 9, and designated as Part 2 on Reference Plan 49R-12547 in the Township of Horton, as shown on the attached Key Map.

### Purpose of this amendment:

The purpose and effect of this amendment is to rezone the severed lands in Consent File No. B38/20 from Residential One (R1) to Limited Service Residential (LSR) so that the entire enlarged lot is in the same zone. All other provisions of the Zoning By-law shall apply.

Notice of this Public Meeting was sent to the seventeen (17) property owners within the 120-meter radius in addition to ten (10) Provincial and County Agencies. Out of those, we did not receive any written comments back by the prescribed deadline.

*Section 34(11) - If Council decides to refuse an application or refuses or neglects to make a decision on an application within 120 days of the municipal clerk receiving the application, the applicant or the Minister of Municipal Affairs and Housing, may appeal to the Local Planning Appeal Tribunal by filing an appeal with the clerk of the municipality.*

*Section 34(19) – Not later than 20 days after the giving of notice of passing of the by-law, the applicant, any person or public body who made oral submissions at the public meeting or made a written submission to Council, before the by-law was passed, or the Minister of Municipal Affairs and Housing, may appeal to the Local Planning Appeal Tribunal by filing an appeal with the clerk of the municipality.*

### Township of Horton Key Map



RETURN TO AGENDA

Location of Amendment

**TOWNSHIP OF HORTON**  
**NOTICE OF APPLICATION AND PUBLIC MEETING**

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***In the matter of Section 34 of the Planning Act, the Township of Horton hereby gives NOTICE OF THE FOLLOWING:***

- i) Application to amend the Zoning By-law (By-law 2010-14) of the Township of Horton.*
  - ii) A public meeting regarding an application for an amendment to the Zoning By-law of the Township of Horton*
- 

**Subject Lands** Part of Lot 9, Concession 9, and designated as Part 2 on Reference Plan 49R-12547, in the Township of Horton, as shown on the attached Key Map.

**Public Meeting** A public meeting to inform the public of the proposed zoning amendment will be held electronically via Zoom on January 12<sup>th</sup>, 2021 at 4:00p.m. Please contact the CAO/Clerk for the meeting link the day of the meeting.

**Proposed Zoning By-law Amendment**

The purpose and effect of this amendment is to rezone the severed lands in Consent File No. B38/20 from Residential One (R1) to Limited Service Residential (LSR) so that the entire enlarged lot is in the same zone. All other provisions of the Zoning By-law shall apply.

The zoning by-law amendment is required as a condition of consent.

Additional information regarding the Zoning By-law amendment is available for inspection at the Township of Horton Municipal Office during regular office hours.

*If you wish to be notified of the decision of the Township of Horton on the proposed zoning by-law amendment, you must make a written request to the Township of Horton.*

*If a person or public body would otherwise have an ability to appeal the decision of the Township of Horton to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Horton before the by-law is passed, the person or public body is not entitled to appeal the decision.*

*If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Horton before the by-law is passed by the Township of Horton, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.*

**RETURN TO AGENDA**

### Other Applications

Consent application B38/20 is also being considered with this application.

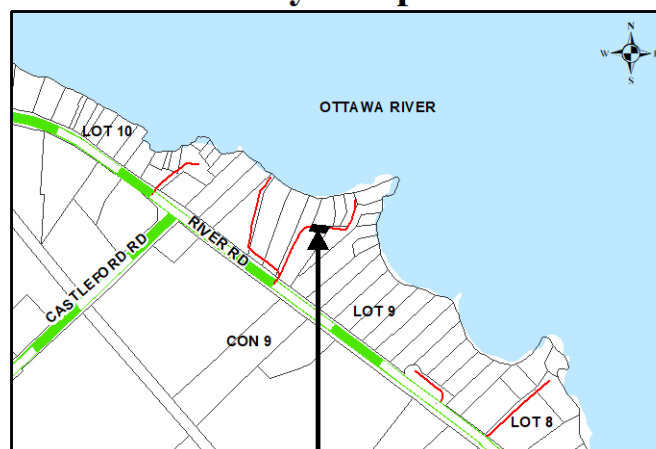
**NOTE:** One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the Municipality to such persons as the Municipality sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

Dated at the Township of Horton this 18<sup>th</sup> day of December, 2020.



Ms. Hope Dillabough, CAO/Clerk  
Township of Horton  
2253 Johnston Road  
R.R. #5  
RENFREW, ON K7V 3Z8  
Telephone: (613) 432-6271  
Email: [hdillabough@hortontownship.ca](mailto:hdillabough@hortontownship.ca)

### Township of Horton Key Map



Location of Amendment

**RETURN TO AGENDA**

TOWNSHIP OF HORTON  
NOTICE TO PUBLIC BODIES

RE: APPLICATION FOR ZONING BY-LAW AMENDMENT (Cassidy)

TAKE NOTICE that the Council of the Corporation of the Township of Horton intends to consider a proposal to amend Zoning By-law 2010-14 of the Township of Horton.

An explanation of the proposed Zoning By-law Amendment is contained in the attached Notice of Application and Public Meeting. The following information is also attached to assist you in reviewing the applications:

- Application Sketch
- Proposed Zoning By-law Amendment

PURSUANT to Section 34(15) of the Planning Act, you are hereby requested to submit your comments or alternatively check off the appropriate response box provided below and return a copy to the Clerk by no later than January 5<sup>th</sup>, 2021. Additional information relating to the above is available during regular office hours at the Township office.

DATED at the Township of Horton this 18<sup>th</sup> day of December, 2020.

**AGENCY RESPONSE**

**We have reviewed the information provided for the Zoning By-law Amendment application, and**

*we have no comments or concerns.*

*we will provide more detailed comments and/or conditions after a more thorough review.*

\_\_\_\_\_

**Agency**

\_\_\_\_\_

**Name (Print)**

\_\_\_\_\_

**Signature**



Ms. Hope Dillabough, CAO/Clerk  
Township of Horton  
2253 Johnston Road  
R.R. #5  
RENFREW, ON K7V 3Z8  
Telephone: (613) 432-6271  
Email:  
[hdillabough@hortontownship.ca](mailto:hdillabough@hortontownship.ca)

**RETURN TO AGENDA**

**THE CORPORATION OF THE TOWNSHIP OF HORTON**

REGULAR COUNCIL MEETING  
DECEMBER 15<sup>TH</sup>, 2020

There was a Regular Meeting of Council held via Zoom on Tuesday November 17<sup>th</sup>, 2020. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Admin/Planning Assistant-Recording Secretary.

Councillor Lane Cleroux sent his regrets.

**1. CALL TO ORDER**

Mayor Bennett called the meeting to order at 4:01 p.m. He performed roll call for council members.

	Present	Absent
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux		X
Councillor Humphries	X	
Councillor Webster	X	

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest.

**3. CONFIRMATION OF COUNCIL AGENDA**

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2020-244**

Seconded by Councillor Humphries

**THAT** Council adopt the Agenda for the December 15, 2020 Regular Council Meeting.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

**4. DELEGATIONS &/OR PUBLIC MEETINGS**

4:00 p.m.     *Zoning By-law Amendment – Schouten – Goshen Road*

4:15 p.m.     *Zoning By-law Amendment – Schouten – Thomson Road*

**5. MINUTES FROM PREVIOUS MEETINGS**

5.1     December 1<sup>st</sup>, 2020 – Regular Council

Moved by Councillor Webster

**RESOLUTION NO. 2020-245**

Seconded by Deputy Mayor Campbell

**THAT** Council approve the following Minutes:

- December 1<sup>st</sup>, 2020

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

**RETURN TO AGENDA**



**6. BUSINESS ARISING FROM MINUTES**

Deputy Mayor Campbell questioned if there was an update regarding the Canada Post Mailboxes. CAO/Clerk Hope Dillabough stated that she spoke to the Public Works Manager and they are waiting for information from Canada Post.

**7. COMMITTEE REPORTS:**

**7.1 PLANNING COMMITTEE**

Moved by Councillor Webster

**RESOLUTION NO. 2020-246**

Seconded by Councillor Humphries

**THAT** Council appoint Deputy Mayor Campbell as Planning Committee Chair for the December 15<sup>th</sup>, 2020 Meeting, due to the absence of Councillor Cleroux,

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

Public Advisory Members Bob Cassidy, Bob Johnston, and Lisa Branje were present.

Derek McGrimmon, Paul Lavoie of Jp2g, and Brian Whitehead of Jp2g were present.

7.1.1 Brian Whitehead – McGrimmon Subdivision Concept Plan

Mr. Whitehead presented a concept plan for Council. Council members were in agreeance that this would be a great development to have in the Township but stated some concerns they had. Mr. Whitehead stated that this is the early stages and may be dependant on changes in the Official Plan Amendment 31.

7.1.2 Official Plan Amendment No. 31 – Comments Requested

CAO/Clerk Hope Dillabough reviewed the report. Council members were in agreement with Staff's recommendations.

7.1.3 November Building Report.

Council reviewed the report.

**7.2 GENERAL GOVERNMENT**

Public Advisory Member Spencer Hopping was present.

Public Advisory Member Susan Humphries sent her regrets.

7.2.1 Financial Departmental Report & Statement

Treasurer Nathalie Moore reviewed the report. She highlighted that the funds for the excavator and the MDRA Claim have been received.

7.2.2 2021 OPP Billing Summary

CAO/Clerk Hope Dillabough reviewed the report.

7.2.3 January 2021 Council Meeting Date Change

CAO/Clerk Hope Dillabough reviewed the report. Council members were in agreeance to change the meeting dates.

**RETURN TO AGENDA**

7.2.4 Christmas Hours

CAO/Clerk Hope Dillabough reviewed the report. Council members were in agreeance to have the Municipal Office and Public Works Garage closed Christmas Eve and New Years Eve.

7.2.5 Service Awards

CAO/Clerk Hope Dillabough reviewed the report. Council members congratulated everyone receiving their service awards.

7.2.6 Food Bank Donation

Admin/Planning Assistant Nichole Dubeau reviewed the report. Council members were in agreeance to make a donation.

**7.3 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE**

7.3.1 TES Chair's Report – December 2, 2020

Chair Webster reviewed the report. Mayor Bennett requested that the TES Committee meeting date be changed so he could attend as he has previously scheduled commitments. Councillor Webster agreed and is to set a new date.

**8. CORRESPONDENCE SUMMARY**

**8.1 INFORMATION CORRESPONDENCE**

8.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed.

**8.2 ACTION CORRESPONDENCE – None**

**9. BYLAWS**

- 9.1 2020-49 Recreation Agreement – Town of Renfrew
- 9.2 2020-50 Appoint Committee of Adjustment
- 9.3 2020-51 Zoning By-law Amendment- Schouten – Goshen Rd
- 9.4 2020-52 Zoning By-law Amendment- Schouten – Thomson Rd

Moved by Councillor Humphries

**RESOLUTION NO. 2020-247**

Seconded by Councillor Webster

**THAT** Council enact the following By-laws:

- 2020-49 Recreation Agreement – Town of Renfrew
- 2020-50 Appoint Committee of Adjustment
- 2020-51 Zoning By-law Amendment- Schouten – Goshen Rd
- 2020-52 Zoning By-law Amendment- Schouten – Thomson Rd
- 

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

**10. NOTICE TO FILE MOTION FOR NEXT COUNCIL – None**

**11. COUNCIL/STAFF MEMBERS CONCERNS**

Councillor Webster wished residents, staff, and council a Merry Christmas and hoping everyone stays safe over the holidays.

**12. MOTION FOR RECONSIDERATION – None**

### 13. RESOLUTIONS

Moved by Councillor Webster

**RESOLUTION NO. 2020-248**

Seconded by Deputy Mayor Campbell

**WHEREAS** the County of Renfrew drafted Official Plan Amendment (OPA) 31, upon receiving exemption from Ministerial Approval from Amendments on August 31<sup>st</sup>, 2020.

**AND WHEREAS** the County provided the purpose for OPA 31 was to make changes to the recently approved County of Renfrew Official Plan to address the unique geography and characteristics of Renfrew County and be consistent with the local context policy framework of the Provincial Policy Statement;

**AND WHEREAS** some of the proposed changes will adversely affect and discourage development and the economy within the Township of Horton;

**AND WHEREAS** development applications already underway will either not materialize or experience extreme delays due to the excessive requirements under these proposed changes;

**AND WHEREAS** local municipalities must provide comments back to the County of Renfrew regarding their concerns and proposed changes;

**THEREFORE BE IT RESOLVED** That the Township of Horton provide the following comments to the County of Renfrew:

- Remove the majority of the Agricultural Designation, as previously submitted for OPA 25, on subject lands, as per the mapping submission;
- Remove Section 3.3(7) that refers to service settlement urban areas that may discourage development in neighbouring municipalities within a 1km radius.

**AND FURTHER** that a copy of this resolution be sent to the County of Renfrew Development and Property Department and its respective Committee of County Council.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

Moved by Councillor Humphries

**RESOLUTION NO. 2020-249**

Seconded by Councillor Webster

**THAT** Council accept the November Building Report as information.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

**RETURN TO AGENDA**

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2020-250**

Seconded by Councillor Webster

**THAT** Council accept the Financial Departmental Report & Statement as information.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

Moved by Councillor Humphries

**RESOLUTION NO. 2020-251**

Seconded by Deputy Mayor Campbell

**THAT** Council receive the 2021 OPP Annual Billing Summary Report as information.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

Moved by Councillor Humphries

**RESOLUTION NO. 2020-252**

Seconded by Councillor Webster

**THAT** Council agree to change the January 2021 Regular Council Meeting dates to Tuesday January 12th and 26th starting at 4:00 p.m.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

Moved by Councillor Webster

**RESOLUTION NO. 2020-253**

Seconded by Councillor Humphries

**THAT** Council agree to close the Municipal Office for the mornings of Christmas Eve (December 24<sup>th</sup>) and New Years Eve (December 31<sup>st</sup>);

**AND THAT** Staff will make application for leave out of their banked vacation and/or overtime to be off.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

Moved by Councillor Humphries  
Seconded by Councillor Webster

**RESOLUTION NO. 2020-254**

**THAT** The annual Staff and Volunteer Appreciation Dinner 2020 has been cancelled due to Covid-19;

**AND THAT** Council, Staff and Volunteers collect food that evening for the purpose of donation to the Renfrew Food Bank;

**AND FURTHER THAT** Council agrees to donate \$500 to the Renfrew Food Bank in lieu of Collection this year;

**AND THAT** this is funded through the Council Expense Account.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

Moved by Councillor Webster  
Seconded by Councillor Humphries

**RESOLUTION NO. 2020-255**

**THAT** Council accept the Transportation and Environmental Service Chair's Report as information.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

Moved by Councillor Webster  
Seconded by Deputy Mayor Campbell

**RESOLUTION NO. 2020-256**

**THAT** Council accept the CAO/Clerk's Information Memo for December 15<sup>th</sup>, 2020.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

**14. IN CAMERA (Closed) SESSION – None**

Moved by Deputy Mayor Campbell  
Seconded by Councillor Humphries

**RESOLUTION NO. 2020-257**

**THAT** Council went into a Closed Session Meeting at 5:41 p.m. to discuss the following items pursuant to Section 239(2) (c) of the Municipal Act;

- A proposed or pending acquisition or disposition of land by the municipality or local board – i.e., recreation

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

**RETURN TO AGENDA**

Moved by Councillor Humphries  
Seconded by Councillor Webster

**RESOLUTION NO. 2020-258**

**THAT** Council came out of Closed (In-Camera) Session at 6:06 p.m. and discussed items pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board – i.e., recreation.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell		
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

**15. CONFIRMING BYLAW**

Moved by Deputy Mayor Campbell  
Seconded by Councillor Webster

**RESOLUTION NO. 2020-259**

**THAT** Council enact By-law 2020-53 – Confirming By-Law.

	Yea	Nay
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Humphries	X	
Councillor Webster	X	

**Carried**

**16. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 6:12 p.m.

\_\_\_\_\_  
 MAYOR David M. Bennett

\_\_\_\_\_  
 CAO/CLERK Hope Dillabough

**THE CORPORATION OF THE TOWNSHIP OF HORTON**

**Public Meeting**

**Zoning Amendment**

**1230361 Ontario Inc. – Adrian Schouten**

**December 15<sup>th</sup>, 2020 at 4:00 p.m.**

There was a Public Meeting held during the Regular Council Meeting via Zoom on December 15<sup>th</sup>, 2020. Present was Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Tom Webster, and Councillor Doug Humphries. Staff present was Hope Dillabough, CAO/Clerk, and Nichole Dubeau, Admin/Planning Assistant-Recording Secretary.

Brian Whitehead, Jp2g Consultant, was present.

Councillor Lane Cleroux sent his regrets

**1. CALL TO ORDER**

Mayor David Bennett called the Public Meeting to Order at 4:03 pm.

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest.

**3. ZONING BY-LAW AMENDMENT – GOSHEN ROAD**

**3.1 MAYOR – PURPOSE OF AMENDMENT**

Mayor Bennett stated the purpose of this amendment is to rezone the severed lands in Consent Application File B155/16(1) in order to implement a building setback of 27 metres from the crest of slope on the adjacent property as identified in the Slope Stability Assessment, prepared by Morey Associated Ltd. dated November 8, 2018. The effect of the amendment is to rezone the severed lands in Consent Application B155/16(1) from Rural (RU) to Rural – Exception Fifty-Seven (RU-E57) in order to ensure that no buildings or structures or site alterations shall be permitted on lands located within the area of a 27-metre setback from the crest of slope described as Part 1 on Reference Plan 49R-19635. All other provisions of the Zoning By-law shall apply.

**3.2 CAO/CLERK'S REPORT ON NOTICE**

**i) READING OF WRITTEN COMMENTS**

CAO/Clerk Hope Dillabough reported that as required by the Planning Act, all property owners within 120 metres were notified of this meeting. Notice of this meeting was sent to thirty (30) property owners in addition to ten (10) Provincial and County Agencies. Out of those, we did not receive any written comments back by the prescribed deadline.

**ii) PUBLIC PARTICIPATION**

**a) Questions from Public**

There were no questions from the Public.

**b) Comments in Support**

Brian Whitehead reviewed the background information for Council.

**c) Comments in Opposition**

There were no comments in opposition from the public.

**3.3 INFORMATION ON WHO IS ENTITLED TO APPEAL COUNCIL'S DECISION TO THE ONTARIO MUNICIPAL BOARD UNDER SECTIONS 34(11) AND (19) OF O.Reg 545/06.**

The CAO/Clerk read out Sections 34(11) and 34(19) in their entirety.

**4. ZONING BY-LAW AMENDMENT – THOMSON ROAD**

**RETURN TO AGENDA**



#### 4.1 MAYOR – PURPOSE OF AMENDMENT

Mayor Bennett stated the purpose and effect of this amendment is to rezone the severed lands in Consent Application Files B165/16(3), B167/16(5) & B172/16(5) in order to implement building setbacks from the crest of slopes identified in the Slope Stability Assessment, prepared by Morey Associated Ltd. Dated November 8, 2018.

- Item 1: To rezone the severed lands in Consent Application B165/16(3) from Rural (RU) to Rural – Exception Fifty-Four (RU-E54) in order to ensure that no buildings or structures or site alterations shall be permitted on lands located within the area of a 29-metre setback from the crest of slope described as Part 2 on Reference Plan 49R-19634.
- Item 2: To rezone the severed lands in Consent Application B167/16(5) from Rural (RU) to Rural – Exception Fifty-Five (RU-E55) in order to ensure that no buildings or structures or site alterations shall be permitted on lands located within the area of a 37-metre setback from the crest of slope described as Part 5 on Reference Plan 49R-19634.
- Item 3: To rezone the severed lands in Consent Application B172/16(5) from Rural (RU) to Rural – Exception Fifty-Six (RU-E56) in order to ensure that no buildings or structures or site alterations shall be permitted on lands located within the area of an 18-metre setback from the crest of slope described as Part 8 on Reference Plan 49R-19634. All other provisions of the Zoning By-law shall apply.

#### 4.2 CAO/CLERK'S REPORT ON NOTICE

##### i) READING OF WRITTEN COMMENTS

CAO/Clerk Hope Dillabough reported that as required by the Planning Act, all property owners within 120 metres were notified of this meeting. Notice of this meeting was sent to eleven (11) property owners within the 120-meter radius in addition to ten (10) Provincial and County Agencies. Out of those, no written comments were received by the prescribed deadline.

##### ii) PUBLIC PARTICIPATION

###### a) Questions from Public

There were no questions from the Public.

###### b) Comments in Support

Brian Whitehead reviewed the background information for Council.

###### c) Comments in Opposition

There were no comments in opposition from the public.

#### 4.3 INFORMATION ON WHO IS ENTITLED TO APPEAL COUNCIL'S DECISION TO THE ONTARIO MUNICIPAL BOARD UNDER SECTIONS 34(11) AND (19) OF O.Reg 545/06.

The CAO/Clerk read out Sections 34(11) and 34(19) in their entirety.

#### 5. COUNCIL MEMBERS COMMENTS

There were no comments.

#### 7. ADJOURNMENT

Mayor Bennett adjourned the public meeting at 4:13 pm.

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MAYOR David M. Bennett

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CAO/Clerk Hope Dillabough

**RETURN TO AGENDA**





Township of Horton  
COUNCIL / COMMITTEE REPORT

<b>Title:</b>  Consent Application B59/20 William & Darlene Berger	<b>Date:</b>	January 12, 2021
	<b>Council/Committee:</b>	Council/Planning Committee
	<b>Author:</b>	Nikky Dubeau, Admin/Planning Assistant
	<b>Department:</b>	Planning

**RECOMMENDATIONS:**

That Planning Committee and Council approve Consent B59/20, William & Darlene Berger, upon the following conditions being met:

- A Registered Plan of Survey;
- Applicant must enter into Consent Agreement with the Township;
- Lot Development fee of \$3824.00 be paid for each lot created;
- Favourable comments from Hydro One Networks Inc.;
- Favourable comments from TransCanada Pipelines;
- Favourable comments from the Ministry of Transportation;
- Favourable MDS1 calculations;
- Zoning by-law amendment for the severed lands to prohibit livestock.

**BACKGROUND:**

See attached package provided by the County of Renfrew.

**ALTERNATIVES:** N/A

**FINANCIAL IMPLICATIONS:** N/A

**CONSULTATIONS:** County of Renfrew

**Author:**

  
signature

**Other:**

\_\_\_\_\_  
signature

**Treasurer:**

\_\_\_\_\_  
signature

**C.A.O.**

  
signature

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**NOTICE OF AN APPLICATION FOR CONSENT  
(Land Severance)  
Section 53(5)(a) of the Planning Act and O. Reg. 197/96**

**TAKE NOTICE** that the County of Renfrew has received an application for consent under Section 53(1) of the Planning Act for the following lands:

Application Number:	<b>B59/20</b>
Location of Subject Lands:	<b>Part Lot 22, Concession 4</b>
Municipality:	<b>Township of Horton</b>
Name of Applicant:	<b>William &amp; Darlene Berger</b>

**PURPOSE AND EFFECT:**

The purpose and effect of the application is to sever a 3.1 acre (1.25 ha.) parcel of land to be used for residential purposes. A key map showing the approximate location of the proposed consent is on the reverse of this notice.

**OTHER RELATED INFORMATION:**

Pursuant to the Planning Act, this Notice of Application for Consent shall be given to *every landowner within 60 metres of the subject land and to prescribed persons and public bodies.*

**TO MAKE SUBMISSIONS:**

If you wish to make a written submission, please ensure that your letter/email contains your name, address, telephone number/email address and planning concerns/objections, and that it is addressed to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew, 9 International Drive, Pembroke, Ontario K8A 6W5.

**NOTE:** *One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.*

*If a person or public body that files an appeal of a decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent does not make written submissions to the Land Division Committee of the County of Renfrew before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal (LPAT) may dismiss the appeal.*

**NOTICE OF DECISION:**

If you wish to be notified of the decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent, you must make a written request to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew. Such request should contain your name, address, telephone number/email address.

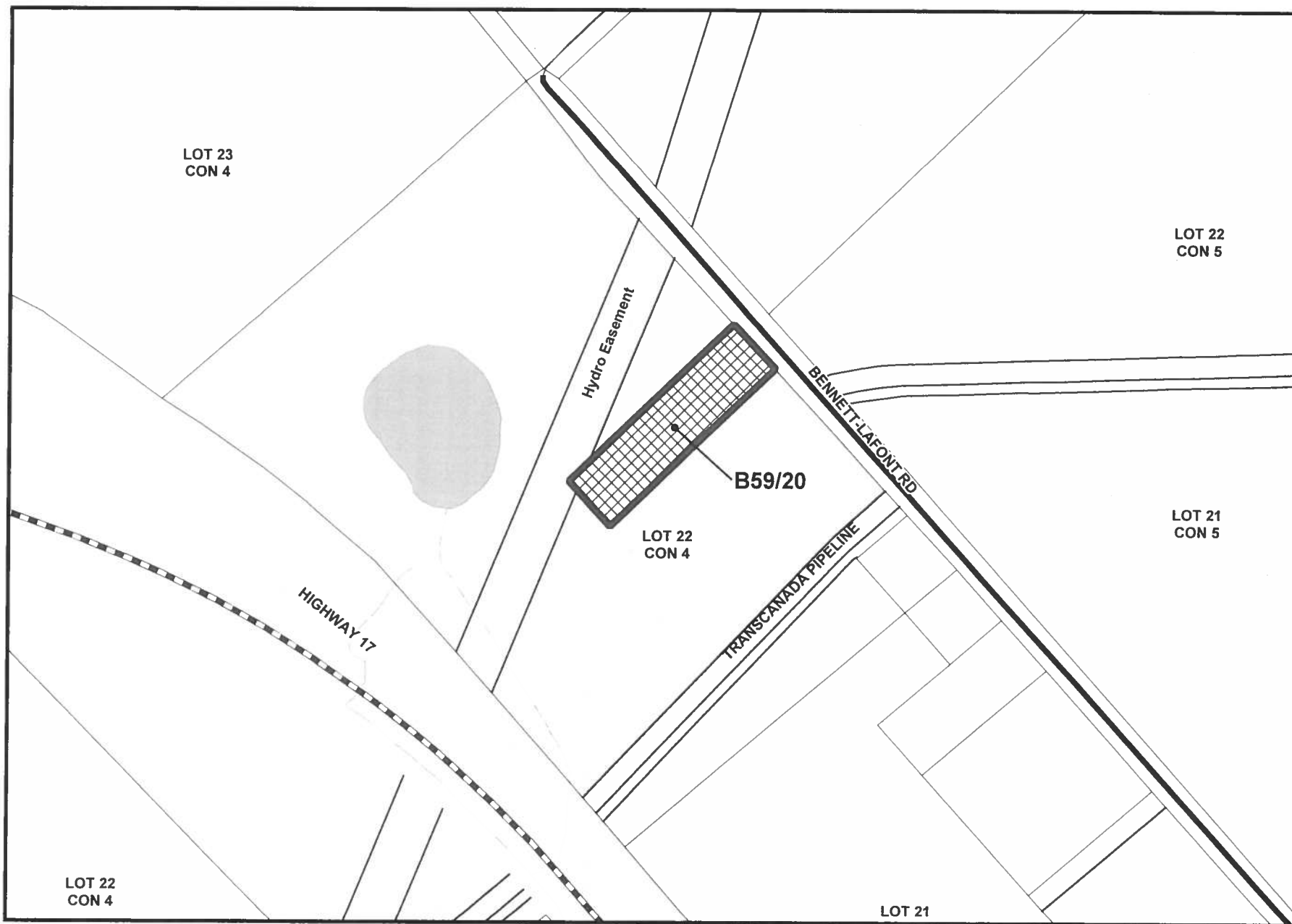
Please refer to the application number in all correspondence and communications.

**ADDITIONAL INFORMATION:**

Additional information concerning this consent application is available for public inspection during office hours at the offices of the Development and Property Department of the County of Renfrew, 9 International Drive, Pembroke, Ontario or you may contact the Secretary-Treasurer of Land Division by telephone at (613) 735-3204 or toll-free 1-800-273-0183. Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m.

Dated at the County of Renfrew this 27<sup>th</sup> day of October, 2020.

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1 centimeter = 50 meters

### KEY MAP

Township of HORTON

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**Development & Property  
Department  
CONSENT PLANNING REPORT  
TO THE COUNCIL OF THE  
TOWNSHIP OF HORTON**

**PART A - BACKGROUND**

1. FILE NO.: **B59/20**
2. APPLICANTS: William & Darlene Berger
3. MUNICIPALITY: Township of Horton
4. LOT: Part Lot 22      CON.: 4      STREET: 3179 Bennett-Lafont Road
5. PURPOSE: Creation of a new lot
6. OFFICIAL PLAN OF THE COUNTY OF RENFREW  
Official Plan Designation(s):
 

<u>Severed</u>	<u>Retained</u>	<u>Lot Being Added To</u>
Rural	Rural EP	n/a
7. ZONING BY-LAW OF THE TWP OF HORTON  
(#2010-14) Zone (s):
 

Rural (RU)	Rural (RU) EP Natural Gas Pipeline	n/a
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8. SITE PERFORMANCE STANDARDS:
 

	<u>Proposed Lot Area</u>	<u>Zoning By-law Requirement</u>	<u>Proposed Lot Frontage</u>	<u>Zoning By-law Requirement</u>
Severed	1.25 ha	<b>4050 m<sup>2</sup></b>	58 m	<b>40 m</b>
Total, if Lot Addition	- m <sup>2</sup>	- m <sup>2</sup>	- m	- m
Retained	20.48 ha	<b>4050 m<sup>2</sup></b>	542 m	<b>40 m</b>
9. SEVERANCE HISTORY  
Number of new lots from original holding (1971)      1 previous severance: B165/75
10. BUILT-UP AREA      Yes       No

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**PART B – COMMENTS****1. CONFORMITY WITH OFFICIAL PLAN**

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
- Under Section 2.2(2), minimum distance separations can be met.
  - Under Section 2.2(22), TransCanada Pipelines conditions can be met.
  - Under Section 13.3(3), the severed and retained lands have frontage on a Municipal Road.
- (c) The proposal does not meet the intent of the Official Plan because,

**2. CONFORMITY WITH ZONING BY-LAW**

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

The severed lands do not meet the minimum lot area to be considered a farm. A zoning by-law amendment is required to prohibit the keeping of livestock on the severed lands.

**3. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA**

No Concerns  Concerns

Explanation of Concerns:

2.1.5 b) *Development and site alteration* shall not be permitted in: *significant woodlands* in Ecoregions 6E and 7E; unless it has been demonstrated that there will be no *negative impacts* on the natural features and their ecological functions.

2.1.5 c) *Development and site alteration* shall not be permitted in: *significant valleylands* in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Mary's River); unless it has been demonstrated that there will be no *negative impacts* on the natural features and their ecological functions. \_\_\_\_\_

2.1.8 - development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5, and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features of on their ecological functions.

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#### 4. GENERAL PLANNING COMMENTS

As indicated in Part B-Section 3 of this report, the Provincial land use issues that could affect this proposed severance are the development on lands that contain natural heritage features, significant valleylands, and significant woodlands. The County of Renfrew Official Plan Schedule B Map 4 shows that the property is affected by Deer Yards, significant valleylands, and significant woodlands. Significant Valleylands also affect part of the retained lands. The severed lands have an existing dwelling, barn and shed. There are no buildings proposed on the retained lands.

Section 2.2(8)(c) of the Official Plan states that proposed development within or adjacent (within 120 metres) to significant wildlife habitat shall be supported by evaluation in accordance with Section 2.2(23) – Environmental Impact Study, that clearly demonstrates no negative impact.

Section 2.2(8)(e) states that proposed development that occurs in or within 120 metres of the feature is required to be supported by an Environmental Impact Study (EIS) that demonstrates there will be no negative impacts on the woodlands.

Sections 2.2(8)(f) states that proposed development that occurs in or within 120 metres of this feature is required to be supported by an Environmental Impact Study (EIS) that demonstrates there will be no negative impacts on the valleylands.

In certain circumstances, the Environmental Impact Study (EIS) can be waived in accordance with Section 2.2(23). Since there is only one lot proposed and development has occurred on the proposed lot, it is our opinion that the proposed lot is considered to be limited development, and therefore an EIS is not required.

##### Minimum Distance Separation

Any new residential lots must meet Minimum Distance Separation 1 (MDS 1) requirements from existing livestock facilities on the retained lands and neighbouring properties. MDS 1 must be calculated for all livestock facilities within 750 metres of the proposed retained lot. Our records indicate that the following property has a barn within 750 metres: **149 Storyland Road. There are also barns located on the severed lands. The application stated that the barn on the severed lands is non use.**

If these barns contain livestock, or if they are capable of containing livestock, or if there is manure storage on the property, an MDS 1 form must be completed for each livestock facility and/or manure storage and returned to our office to determine the minimum separation distance for the proposed lot. A copy of the MDS 1 form is enclosed and copies may be made of it, as required.

#### TransCanada Pipelines

The pipelines run through the property. Section 2.2(22) of the Official Plan states that development within 200 metres of TransCanada's facilities may affect the safety and integrity of the pipelines. The application will be circulated to TransCanada Pipelines. Favourable comments are required.

#### Environmental Protection Designation

There are portions of the property that are designated as Environmental Protection. No development is permitted within the Environmental Protection Designation.

#### Hydro Line

A hydro line runs through the property. The application will be circulated to Hydro One Networks Inc. Favourable comments are required.

#### Transportation

Section 13.3(3) of the Official Plan states that new lots which proposes access to or fronts on a public road must satisfy all requirements of the local municipality. Favourable comments from the Township of Horton Public Works Department are required.

#### Ministry of Transportation

Our mapping shows that the retained lands are affected by the proposed twinning of Highway 17. The application will be circulated to the Ministry of Transportation (MTO) for comments. Favourable comments are required.

#### Zoning By-law

The severed land do not meet the minimum lot area of 10 hectares for a farm. The keeping of livestock would not be permitted on the severed lands. A zoning by-law amendment would be required to rezone the severed lands to prohibit livestock.

## **5. RECOMMENDATIONS**

- (a) Planning concerns have NOT been identified in this report. Therefore, consent may be appropriate if supported by Council and the agencies.
- (b) There are some planning concerns which Council should deal with as follows, before deciding whether to support the consent.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:

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- Favourable comments from the Township Public Works Department.
- Favourable comments from Hydro One Networks Inc.
- Favourable comments from TransCanada Pipelines.
- Favourable comments from the Ministry of Transportation.
- A zoning by-law amendment is required to rezone the severed lands to prohibit livestock.

(d) Conditions to the giving of consent should be considered for the following:

- Registered Plan of Survey
- Zoning By-law Amendment:            Rezone the severed lands from RU to RU-Exception
- Minor Variance:
- Private Road Agreement:
- Development Agreement:
- Site Plan Control Agreement:
- Notice on Title:
- Shoreline Road Allowance Closure / Acquisition:
- Other:

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

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Date:            December 29, 2020  
Planner:        Charles Cheesman, MCIP, RPP  
                    Manager of Planning Services

Jan 2017

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Township Of HortonDECEMBER 2020 BUILDING REPORT

Month	No. of Permits	2020 Value of Permits	2019 Value of Permits	2018 Value of Permits	Renos/Add Comm/Res	Garages/Storage Bldg Comm/Res	New Res	New Comm	Demos	Total SQ. FT	Stop Work Orders Issued
January	3	\$ 310,000	\$0	\$57,500	1	1	1			1,722	0
February	0	\$ -	\$604,000	\$0							
March	1	\$ 40,000	\$375,000	\$1,108,000		1				2,160	0
April	3	\$ 1,150,000	\$636,000	\$288,000	1		2			5,202	0
May	8	\$ 1,176,000	\$820,000	\$824,000	3	3	2		1	11,682	0
June	8	\$ 956,000	\$863,000	\$1,977,000	4	2	2			11,129	0
July	12	\$ 938,000	\$890,000	\$595,000	8	3	1		2	13,864	0
August	8	\$ 775,500	\$198,000	\$690,800	1	5	2			7,686	0
September	15	\$ 707,000	\$695,000	\$1,141,000	8	6	1			8,458	0
October	12	\$ 724,500	\$740,000	\$330,300	8	3	1		1	7,181	0
November	3	\$ 400,000	\$360,000	\$1,000	1	1	1			5,998	0
December	3	\$ 162,000	\$0	\$45,000	2	1				1,264	0
<b>TOTALS</b>	<b>76</b>	<b>\$ 7,339,000</b>	<b>\$6,181,000</b>	<b>\$7,057,600</b>	<b>37</b>	<b>26</b>	<b>13</b>	<b>0</b>	<b>4</b>	<b>76,346</b>	<b>0</b>

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Township of Horton  
COUNCIL / COMMITTEE REPORT

<b>Title:</b>  Recreation Chair's Report	<b>Date:</b> January 12, 2021
	<b>Council/Committee:</b> Council
	<b>Author:</b> Amanda Ryan, Receptionist/Clerk
	<b>Department:</b> Recreation

**RECOMMENDATIONS:**

THAT Council accept the Recreation Committee Chair's Report as information.

**BACKGROUND:**

Recreation Agreement with Town of Renfrew

The Agreement has been signed.

Hall Usage

A small amount of revenue continues to trickle in through COVID testing and Zumba classes.

Bar Fridge

A meeting between Chair Humphries, Public Works Manager Adam Knapp, and Public Advisory Member Miller took place to make a final selection of bar fridge. Public Works Manager Adam Knapp will order the appropriate one after the meeting.

Shelf life of Alcohol in Bar

The liquor and coolers at the hall will continue to remain consumable, where the beer may have outlived its salable life. Councillor Humphries will do more research on what can be done to dispose of the beer that remains.

Ice for Rink

Installation of ice has not commenced for the 2020/2021 winter season as the weather has not been cooperative. Mayor Bennett will look after lining up the volunteers when conditions are favourable, again dependent on Provincial guidelines due to COVID-19. CEMC Osipenko emailed guidelines as it pertained to opening the rink.

Participation Grant

A Participation Grant can be applied for in January of 2021. Mayor Bennett will talk to Tina Hunt to take the reins of the application.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: Community Emergency Management Coordinator Steve Osipenko

**Author:** Amanda Ryan  
signature

**Other:** \_\_\_\_\_  
signature

**Treasurer:** \_\_\_\_\_  
signature

**C.A.O.** [Signature]  
signature



**Township of Horton**  
**COUNCIL / COMMITTEE REPORT**

<b>Title:</b>  Casual Rink Attendant Position – 2020-2021 Season	<b>Date:</b>	January 12, 2021
	<b>Council/Committee:</b>	Council
	<b>Author:</b>	Hope Dillabough, CAO/Clerk
	<b>Department:</b>	Recreation

**RECOMMENDATIONS:**

**THAT** this recommendation further amends the scope of Resolution #2018-91 which states that any shortfalls from the 2018 Horton Festival Business Plan (Horton Hoedown) be paid from 2018 Working Fund Reserves, and that the funds would be returned to the Working Fund Reserves in 2019 through fundraising by the Recreation Committee;

**AND THAT** this recommendation further amends the scope of Resolution #2019-23 which states that any shortfalls from the 2019 Horton Hoedown Proposal be paid from the Recreation Building Reserves, and that the funds would be returned to the Recreation Building Reserve in 2020 through fundraising by the Horton Hoedown Committee;

**AND THAT** Resolution #2019-26 states that \$10,000.00 from the Ladies' Catering budget, be put toward the 2018 Hoedown Festival deficit and to be subsequently returned by fundraising by the Horton Hoedown Committee in 2020;

**AND THAT** Council previously agreed, by Resolution #2019-26 to not hire a Casual Rink Attendant for the 2019 season and the work was undertaken by Recreation Volunteers so that the wages would be put towards the Hoedown's 2018 incurred deficit;

**AND FURTHER THAT** there remains to be a deficit from 2018 to be funded as well as a balance owing of \$10,000.00 to the Ladies' Catering Group;

**BE IT RESOLVED THAT** Council agree to not hire a Casual Rink Attendant for the 2020-2021 season;

**BE IT FURTHER RESOLVED THAT** the 2020-2021 Casual Rink Attendant wages be put towards the amount owed back by the Hoedown Committee to the Horton Ladies' catering budget in 2020.

**BACKGROUND:**

In December 2019, Council directed staff by way of Resolution to not move forward with hiring a Rink Attendant for the 2019-2020 season. Staff is seeking direction for the 2020-2021 year.

There have been no fundraising activities in 2020 that were to be allocated towards the deficit.

**ALTERNATIVES:** Discussion needs to be had regarding the opening of the Outdoor Rink for the season.

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**FINANCIAL IMPLICATIONS:** The 2021 Casual Rink Attendant's wages is estimated to be \$8600.00 based on 2020 total hours budgeted. This would be the amount given back to the Ladies' Catering which would leave them short of \$1400.00 left to be fundraised by the Hoedown Committee.

**ATTACHMENTS:**

Appendix A – Horton Hoedown Balance

Appendix B – Resolution No.'s 2018-91, 2019-26 and 2019-275

**CONSULTATIONS:**

**Author:**  \_\_\_\_\_  
signature

**Other:** \_\_\_\_\_  
signature

**Treasurer:** \_\_\_\_\_  
signature

**Other:** \_\_\_\_\_  
signature

**Appendix “A”****Hoedown Deficit Breakdown:**

2018 Deficit	\$43,145.98
Ladies Catering	-\$10,000.00 (to be paid back in 2020)
Fundraising	-\$10,307.77
Rink Attendant	-\$ 8,930.23
Fire Donation	-\$ 1,678.95
Ratepayer Donation	<u>-\$10,000.00</u>
<b>2018 BALANCE</b>	<b>\$ 2,229.03</b>
<b>2019 BALANCE</b>	<b>\$25,655.33</b>
<b><u>TOTAL OWING</u></b>	<b><u>\$27,884.36</u></b>

## Appendix "B"

Moved by Councillor Bennett

**Resolution No.2018-91**

Seconded by Deputy Mayor Johnston

**THAT** Council accept the Festival Committee Business Plan as revised;

**AND THAT** \$30,000.00 be advanced from the Recreation Building Reserve for a period of ninety (90) days;

**AND THAT** any shortfalls from the Business Plan be paid from the working fund reserves;

**AND THAT** the funds would be returned to the working fund reserves in 2019 through fundraising by the Recreation Committee;

**AND THAT** any surplus generated above the budgeted surplus be placed in reserve for start up funds for next year's festival.

**Carried**

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2019-26**

Seconded by Councillor Webster

**THAT** a verbal proposal has been brought forward within the Ad Hoc Budget Committee;

**AND THAT** this recommendation amends the scope of Council Resolution #2018-91 which states that any shortfalls from the Horton Festival Business Plan be paid from the 2018 Working Fund Reserves, and that the funds would be returned to the Working Fund Reserves in 2019 through fundraising by the Recreation Committee;

**THEREFORE BE IT RESOLVED THAT** Council agree with the verbal proposal made at the Ad Hoc Budget Committee Meeting of January 16<sup>th</sup>, 2019 to not hire a casual Rink Attendant for the 2019 season and the work shall be undertaken by Recreation Volunteers;

**AND FURTHER THAT** the casual Rink Attendant wages be put towards the Horton Hoedown's 2018 incurred deficit of \$43,145.98;

**AND FURTHER THAT** \$10,000.00 from the Ladies' Catering budget, upon agreement of the entire Ladies' Catering Group, be put towards the Horton Hoedown's 2018 incurred deficit, and to be subsequently returned by fundraising by the Horton Hoedown Committee in 2020.

**Carried on Division  
Deputy Mayor Campbell and Councillor Cleroux Opposed**

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Moved by Councillor Humphries  
Seconded by Councillor Webster

**RESOLUTION NO. 2019-275**

**THAT** this recommendation further amends the scope of Resolution #2018-91 which states that any shortfalls from the Horton Festival Business Plan (Horton Hoedown) be paid from 2018 Working Fund Reserves, and that the funds would be returned to the Working Fund Reserves in 2019 through fundraising by the Recreation Committee;

**AND THAT** Council previously agreed, by Resolution #2019-26 to not hire a Casual Rink Attendant for the 2019 season and the work was undertaken by Recreation Volunteers so that the wages would be put towards the Hoedown's 2018 incurred deficit;

**AND FURTHER THAT** there remains to be a deficit from 2018 to be funded;

**BE IT RESOLVED THAT** Council agree to not hire a Casual Rink Attendant for the 2020 season and the work shall be undertaken by Recreation Volunteers;

**BE IT FURTHER RESOLVED THAT** the 2020 Casual Rink Attendant wages be put towards the Horton Hoedown's 2018 incurred and remaining deficit of \$23,224.03

**Carried**



# THE CORPORATION OF THE TOWNSHIP OF HORTON

## Memo from the CAO/Clerk as of January 8, 2021.

INFORMATION provided **NOT** included in the Regular Council meeting package of January 12, 2021.

### **INFORMATION EMAILED**

1. AMO 2021 Conference
2. AMO Policy Update
3. AORS Certified Roads Supervisor
4. McDougall Mill Museum Update
5. Ottawa Valley Business News – December 15, 2020
6. Ottawa Valley Business News – January 5, 2021
7. Renfrew County Legal Clinic Info
8. Community Safety and Well-Being Plan Update
9. Hospice Newsletter
10. Renfrew County Clerks & Treasurers Association Letter
11. Calendars

**RETURN TO AGENDA**



**From:** Jason Miller

**Date:** January 3, 2021 at 8:21:54 PM EST

**To:** [dbennett@hortontownship.ca](mailto:dbennett@hortontownship.ca), [gcampbell@hortontownship.ca](mailto:gcampbell@hortontownship.ca), [lcleroux@hortontownship.ca](mailto:lcleroux@hortontownship.ca), [dhumphries@hortontownship.ca](mailto:dhumphries@hortontownship.ca), [twebster@hortontownship.ca](mailto:twebster@hortontownship.ca)

**Subject:** High speed internet

Good Evening Mayor/Council,

I hope you all have had a wonderful Christmas and New Year!

On behalf of my family and my neighbours I am inquiring to see if there has been any developments, or if there is any lobbying taking place to secure more high speed internet coverage in the township. We live in Goshen Rd. and depend on Xplornet which is very slow, and now with the kids doing schooling at home this is unacceptable. Trying to do school work on a cell phone is not a good learning experience.

We have reached out to many Providers with none offering service except Xplornet. I have heard Cogeco provides good/fast service but it ends at Gillian Rd & 17. I was told that Cogeco laid a new fiber line down the trail from Renfrew to Arnprior. Do you think they would be willing to expand to cover Goshen and area.

Any assistance or guidance would be appreciated.

Stay Safe!

Jason Miller  
1305 Goshen Rd.

**RETURN TO AGENDA**

**From:** Lane Cleroux <[lcleroux@hortontownship.ca](mailto:lcleroux@hortontownship.ca)>  
**Sent:** Thursday, January 7, 2021 8:02 PM  
**To:** Jason Miller  
**Cc:** Hope Dillabough <[hdillabough@hortontownship.ca](mailto:hdillabough@hortontownship.ca)>; Doug Humphries <[dhumphries@hortontownship.ca](mailto:dhumphries@hortontownship.ca)>; David Bennett <[dbennett@hortontownship.ca](mailto:dbennett@hortontownship.ca)>; Glen Campbell <[GCampbell@hortontownship.ca](mailto:GCampbell@hortontownship.ca)>; Tom Webster <[twebster@hortontownship.ca](mailto:twebster@hortontownship.ca)>  
**Subject:** Re: High speed internet

Hi Jason

Happy New Year.

I totally understand your frustration with slow or lack of decent broadband in your area.

We are currently talking with Cogeco and actually received some information this week regarding their service in Horton Township.

The backbone project that they laid on the trail was to back feed their service. My goal is to see if they can expand their service in the Whitton Road / Goshen Road area with their upcoming project.

A good website to see internet speeds is the National Broadband Internet Service Availability Map. <https://www.ic.gc.ca/app/sitt/bbmap/hm.html?lang=eng>

It shows what you already know about the terrible internet in your area.

There is big movement happening with Broadband in Canada as the Federal and Provincial Government have committed large amounts in funding. Currently there are two funding program Universal Broadband Fund and Improving Connectivity for Ontario (ICON) program.

With these funding programs they are using the website that I provided above to award ISP for areas that don't have good internet.

Another good outlook is low orbit satellites are starting up such as Star Link, TeleSat and Amazon which are faster and less latency than Xplornet.

I know that with my email, there isn't any instant solution but I'm hopeful we will see great investment this or next year with all the current and future funding. I will follow up with you if I hear any programs in your area.

Lane Cleroux  
Horton Councillor

**RETURN TO AGENDA**

# THE CORPORATION OF THE TOWNSHIP OF HORTON

## BY-LAW NO. 2021-01

### BEING A BY-LAW TO ESTABLISH TEMPORARY BORROWING

**WHEREAS** Section 406 of the Municipal Act, 2001, as amended, authorizes a municipality to temporarily borrow until taxes are collected and other revenues are received;

**WHEREAS** the Council of the Township of Horton (the "Corporation") deems it necessary to borrow the sum of Five Hundred Thousand Dollars (\$500,000.00) to meet current expenditures of the Corporation for the year;

**BE IT THEREFORE ENACTED** as a By-Law of the Corporation as follows:

1. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized to borrow on behalf of the Corporation from THE TORONTO-DOMINION BANK (the "Bank") from time to time by way of promissory note or bankers' acceptance a sum or sums not exceeding at any one time Five Hundred Thousand Dollars (\$500,000.00) to meet, until the taxes are collected and other revenues are received, current expenditures of the Corporation for the year 2021.

2. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized to sign, make or draw on behalf of the Corporation and to furnish to the Bank from time to time promissory notes or bankers' acceptances for the sum or sums so borrowed with interest or any other charges at such rates as the Bank may from time to time determine.

3. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and the amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.

4. All sums borrowed from the Bank and any interest thereon and any other charges in connection therewith shall, be a charge upon the whole of the revenues of the Corporation for the current year and any preceding years as and when such revenues are received and that the Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement or Agreements of the Corporation charging the said revenues of the Corporation with payment of all sums borrowed from the bank and any interest thereon and any other charges in connection therewith.

5. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, and of any interest thereon and any other charges in connection therewith, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any other source.

READ a first and second time this 12<sup>th</sup> day of January 2021.

READ a third time and finally passed this 12<sup>th</sup> day of January 2021.

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MAYOR David M. Bennett

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CAO/Clerk Hope Dillabough

**RETURN TO AGENDA**

## CERTIFICATE

I hereby certify that the forgoing is a true copy of By-Law No. 2021-01 of the Corporation of the Township of Horton in the County of Renfrew duly passed at a meeting of the Council of the said Corporation duly held on the 12<sup>th</sup> day of January 2021 that the said By-Law is under the seal of the Corporation and signed by its proper officers as required by law and that the said By-Law is in full force and effect.

DATED this 12<sup>th</sup> day of January 2021.

By: \_\_\_\_\_  
MAYOR David M. Bennett

By: \_\_\_\_\_  
CAO/CLERK Hope Dillabough

## SECURITY AGREEMENT MUNICIPALITIES AND SCHOOL BOARDS

**To: THE TORONTO-DOMINION, (the “Bank”)**

**WHEREAS** by a By-law passed by the Council of the Corporation of the Township of Horton on the 12<sup>th</sup> day January 2021, authority was given to the Mayor or Deputy Mayor and CAO/Clerk or Treasurer to borrow from the Bank the sum or sums therein mentioned and this Agreement was authorized.

**AND WHEREAS** the Corporation desires to borrow the said sum or sums from the Bank.

**NOW IT IS HEREBY AGREED** by the Corporation that in consideration of the Bank advancing or providing the said sum or sums to the Corporation that all the revenues of the Corporation of whatever nature and kind are hereby charged to and in favour of the Bank, as security for payment of the moneys so advanced or provided by the Bank and any interest thereon and any other charges in connection therewith and the Bank shall have a lien upon all such revenues until the charge hereby and by the said By-law created is satisfied.

The Corporation represents and warrants that the whole or any part or parts of the revenues of the Corporation are not subject to any prior charge, except as disclosed to the Bank in writing.

**IN WITNESS WHEREOF** the Corporation has caused its corporate seal to be hereunto affixed under the hands of its proper officers as required by law this 12<sup>th</sup> day of January 2021.

WITNESS:

\_\_\_\_\_

By: Sign \_\_\_\_\_  
Title: MAYOR David M. Bennett

Sign \_\_\_\_\_  
Title: CAO/CLERK Hope Dillabough

# CORPORATION OF THE TOWNSHIP OF HORTON

## BY-LAW NO. 2021-02

### BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY AND TO PROVIDE FOR THE PAYMENT OF TAXES.

**WHEREAS** Section 317(1) of The Municipal Act, 2001, provides that the Council of a local municipality, before the adoption of the estimates for the year under Section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipal purposes.

**WHEREAS** Section 317(3), p.(1) of The Municipal Act, 2001, provides that the amount levied on a property, shall not exceed 50 percent of the total amount of taxes for municipal and school purposes levied on the property for the previous year.

**WHEREAS** Section 317 (3), p. (3), of The Municipal Act, 2001, provides that for the purposes of calculating the total amount of taxes for 2020, if any taxes for municipal and school purposes were levied on a property for only part of the previous year, because assessment was added to the tax roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes had been levied for the entire year, 2020.

**WHEREAS** section 317 (9) of The Municipal Act, 2001, provides that if the council of a municipality is of the opinion that the taxes levied under subsection (1) on a property are too high or too low in relation to its estimate of the total taxes that will be levied on the property, the council may adjust the taxes on the property to the extent it considers appropriate.

**NOW THEREFORE** the Council of the Corporation of the Township of Horton hereby enacts as follows:

1. **THAT** an effective tax rate, for each property class, amounting approximately to 50 per cent of the 2020 tax levied for Upper-Tier, Lower-Tier and Education purposes, be applied against the whole of the 2020 assessment for real property in all classes to generate an interim tax levy.
2. **THAT** the said interim tax levy shall become due and payable in two instalments due on the 26<sup>th</sup> day of February 2021 and the 31<sup>st</sup> day of May 2021.
3. **THAT** on all taxes of the interim levy, which are in default on the first day after the due date, a 1.25 per cent penalty shall be added and thereafter a penalty of 1.25 per cent per month will be added on the 1<sup>st</sup> day of each and every month the default continues, until December 31<sup>st</sup>, 2021.
4. **THAT** the collector is hereby authorized to mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
5. **THAT** taxes are payable at the Township of Horton Municipal Office, 2253 Johnston Rd., RENFREW, ON K7V 3Z8.
6. **THAT** the Collector and/or Treasurer are hereby empowered to accept part payment from time to time on account of any taxes due.
7. **THAT** this By-Law shall come into force and take effect immediately upon the passing thereof.

READ a first and second time this 12<sup>th</sup> day of January, 2021.

READ a third time and finally passed this 12<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
MAYOR David M. Bennett

\_\_\_\_\_  
CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**

**THE CORPORATION OF THE TOWNSHIP OF HORTON****BY-LAW NO. 2021-03****BEING A BY-LAW TO APPOINT AN AUDITOR FOR THE TOWNSHIP OF HORTON**

**WHEREAS** Section 296 (1) of the Municipal Act, 2001 S.O., 2001 c. 25, as amended, requires the Council of every Municipality to appoint an auditor licensed under the *Public Accountancy Act*, and

**WHEREAS** the Council of the Corporation of the Township of Horton deems it necessary to appoint an auditor;

**NOW THEREFORE** the Council of the Corporation of the Township of Horton enacts as follows:

1. That MacKillican and Associates of Renfrew be appointed as the auditor for the Corporation.
2. That the term of this by-law shall be January 1, 2021 to December 31, 2021.
3. That this by-law shall take effect upon final passing.
4. That By-law No. 2020-03 is hereby repealed.

**READ** a First and Second time this 12<sup>th</sup> day of January 2021.

**READ** a Third Time and Passed this 12<sup>th</sup> day of January 2021.

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough

**THE CORPORATION OF THE TOWNSHIP OF HORTON****BY-LAW NO. 2021-04****BEING A BY-LAW TO APPOINT VALUERS OF  
LIVESTOCK AND POULTRY FOR THE TOWNSHIP**

**WHEREAS** the Ontario Wildlife Damage Compensation Program and Section 4.1 of the Protection of Livestock and Poultry from Dogs Act, R.S.O. 1990 Chapter L.24, as amended, requires Council of local municipalities to appoint one or more persons as valuers of livestock and poultry; and

**WHEREAS** the Council of the Corporation of the Township of Horton deems it necessary to appoint two valuers of livestock and poultry;

**NOW THEREFORE** the Council of the Corporation of the Township of Horton enacts as follows:

1. That J. Andrew Kluge and Jennifer Stewart be appointed valuers of livestock and poultry for the Corporation.
2. The remuneration shall be set by Council plus travel expenses as determined by Council policy.
3. This by-law shall take effect January 1<sup>st</sup>, 2021.
4. By-law No. 2020-04 is hereby repealed.

**READ** a First and Second Time this 12<sup>th</sup> day of January 2021.

**READ** a Third Time and Passed this 12<sup>th</sup> day of January 2021.

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough



**THE CORPORATION OF THE  
TOWNSHIP OF HORTON**

**BY-LAW NUMBER 2021-05**

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A By-law to amend By-law Number 2010-14 of the Corporation of the Township of Horton, as amended.

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PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF HORTON HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2010-14, as amended, be and the same is hereby further amended as follows:
  - (a) Schedule "A" is amended by rezoning those lands described as Part of Lot 9, Concession 9, and designated as Part 2 on Reference Plan 49R-12547 from Residential One (R1) to Limited Service Residential (LSR) as shown on the Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2010-14, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

This By-law given its FIRST and SECOND reading this 12<sup>th</sup> day of January, 2021.

This By-law read a THIRD time and finally passed this 12<sup>th</sup> day of January, 2021.

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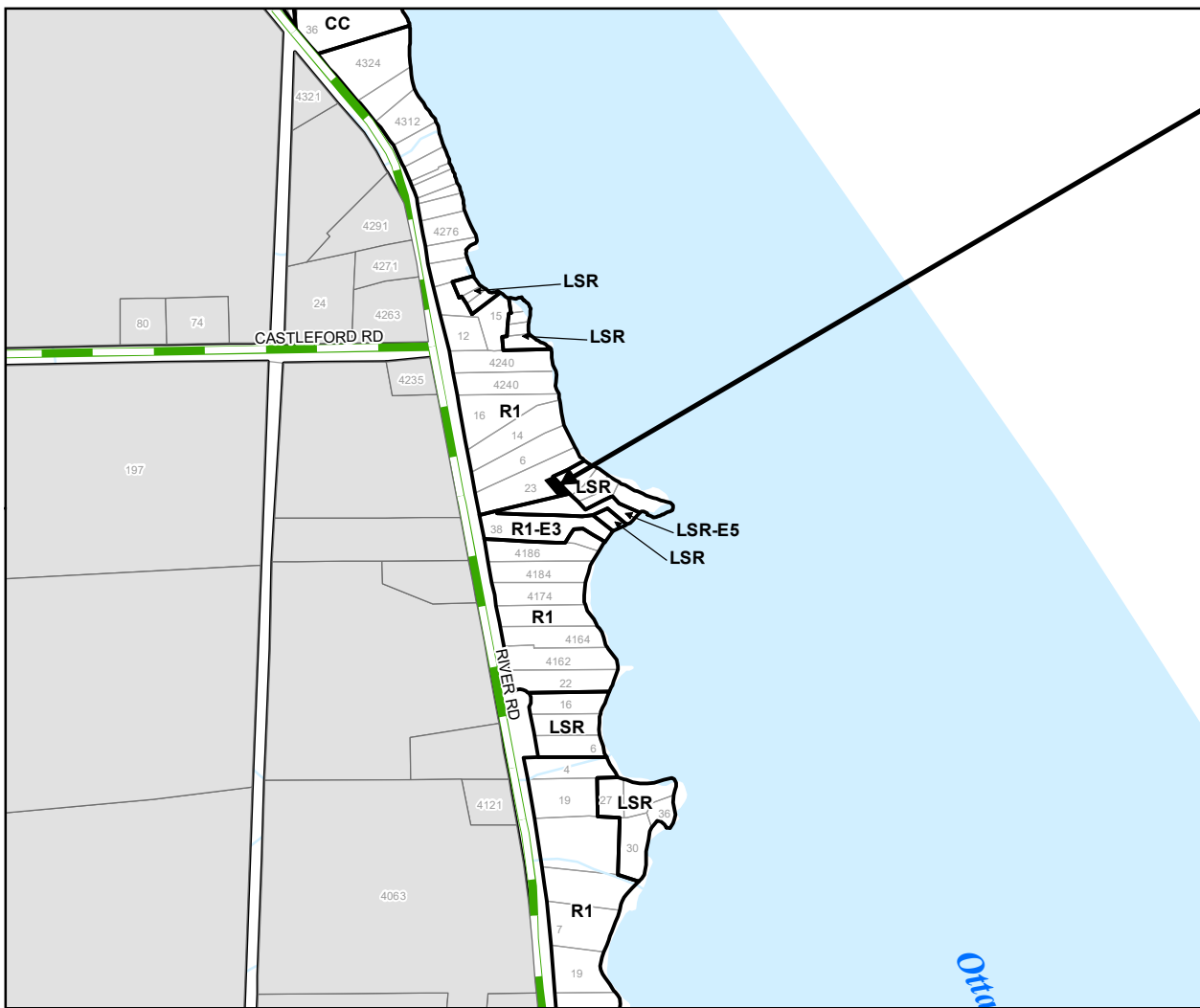
MAYOR David M. Bennett

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CAO/Clerk Hope Dillabough

**RETURN TO AGENDA**

From R1 to LSR



1:10,000

### Corporation of The Township of Horton

This is Schedule "A" to By-law Number \_\_\_\_\_.  
 Passed the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.  
 Signatures of Signing Officers

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 CAO\Clerk

### LEGEND

**R1** Residential One

**-E** Exception Zone

**LSR** Limited Service Residential

**■** Area affected by amendment:  
 From R1 to LSR

**THE CORPORATION OF THE TOWNSHIP OF HORTON****BY-LAW NO. 2021-06****BEING A BY-LAW TO AUTHORIZE THE ASSUMPTION OF  
LANDS FOR A PUBLIC HIGHWAY**

**WHEREAS** section 11(3) and section 31 of the Municipal Act, 2001, authorize a municipality to pass by-laws respecting highways including the assumption of the same;

**AND WHEREAS** the Council of the Corporation of the Township of Horton deems it expedient to exercise the authority vested in it by the said Act to assume the lands described in Schedule "A" attached hereto for the purpose of establishing a public highway;

**AND WHEREAS** the Corporation of the Township of Horton acquired the lands described herein from 1230381 Ontario Inc. (Adrian Schouten) for road widening purposes as part of the severance application conditions on Thomson Road;

**NOW THEREFORE** the Council of the Corporation of the Township of Horton enacts as follows:

1. THAT the Mayor and CAO/Clerk are hereby authorized to assume those lands described in Schedule "A" attached hereto are assumed as a public highway upon their transfer to the Township.
2. THAT this By-Law shall come into full force and take effect immediately upon the passage thereof.

**READ** a First and Second Time this 12<sup>th</sup> day of January 2021.

**READ** a Third Time and Passed this 12<sup>th</sup> day of January 2021.

\_\_\_\_\_  
MAYOR David M. Bennett

\_\_\_\_\_  
CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**

**SCHEDULE "A"**  
**BY-LAW 2021-06**

**Description of Subject Lands**

Part Lot 5 Concession 6 Horton, being Part 9 Plan 49R-19634; Township of Horton  
Thomson Road being part of PIN 57293-0246(LT)

**THE CORPORATION OF THE TOWNSHIP OF HORTON**

**BY-LAW NO. 2021-07**

**BEING A BY-LAW TO AUTHORIZE THE ASSUMPTION OF  
LANDS FOR A PUBLIC HIGHWAY**

**WHEREAS** section 11(3) and section 31 of the Municipal Act, 2001, authorize a municipality to pass by-laws respecting highways including the assumption of the same;

**AND WHEREAS** the Council of the Corporation of the Township of Horton deems it expedient to exercise the authority vested in it by the said Act to assume the lands described in Schedule "A" attached hereto for the purpose of establishing a public highway;

**AND WHEREAS** the Corporation of the Township of Horton acquired the lands described herein from 1230381 Ontario Inc. (Adrian Schouten) for road widening purposes as part of the severance application conditions on Pinnacle Road;

**NOW THEREFORE** the Council of the Corporation of the Township of Horton enacts as follows:

1. THAT the Mayor and CAO/Clerk are hereby authorized to assume those lands described in Schedule "A" attached hereto are assumed as a public highway upon their transfer to the Township.
2. THAT this By-Law shall come into full force and take effect immediately upon the passage thereof.

**READ** a First and Second Time this 12<sup>th</sup> day of January 2021.

**READ** a Third Time and Passed this 12<sup>th</sup> day of January 2021.

\_\_\_\_\_  
MAYOR David M. Bennett

\_\_\_\_\_  
CAO/CLERK Hope Dillabough

**SCHEDULE "A"**  
**BY-LAW 2021-07**

**Description of Subject Lands**

Part Lots 16&17, Concession 1 Being Part 5, Plan 49R-19631; Township of Horton  
Pinnacle Road being Part of PIN 57272-0057(LT)

## CORPORATION OF THE TOWNSHIP OF HORTON

## BY-LAW NO. 2021-08

A BY-LAW TO REGULATE THE OPERATION OF OFF-ROAD VEHICLES ON  
TOWNSHIP OF HORTON ROADS

**WHEREAS** Section 191.8, subsection (3), the Highway Traffic Act, R.S.O. 1990, Ch. 8, as amended, provides that a municipality may pass by-laws:

- (a) Permitting the operation of off-road vehicles or classes of off-road vehicles on any highway within the municipality that is under the jurisdiction of the municipality, or on any part or parts of such highway, subject to any limitations prescribed under clause (2.1) (b);
- (b) Prohibiting the operation of off-road vehicles on any highway within the municipality that is under the jurisdiction of the municipality, or on any part or parts of such highway, in accordance with a regulation under clause (2.1) (a)

**THEREFORE** the Council of the Township of Horton enacts as follows:

**1. Definitions in this by-law:**

“Highway” shall include a common and public highway, street, avenue, parkway and driveway, any part of which is intended for use or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof.

“Off-Road Vehicle” shall mean an off-road vehicle within the meaning of the Off- Road Vehicles Act, O.Reg. 316/03, S.1., as amended.

**2. Regulation of Off-Road Vehicles on Highways:**

An Off-Road Vehicle shall not be operated on Highways unless it meets and is operated in accordance with the requirements of Ontario Regulation 316/03 – Operation of Off-Road Vehicles on Highways as amended by O. Reg. 135/15.

**3. General:**

Operation of Off-Road Vehicles shall be permitted on all Highways under the jurisdiction of the Corporation of the Township of Horton.

**4. Penalties:**

Any person who contravenes any section of this by-law is guilty of an offence and upon conviction is liable to a fine as provided for in the Provincial Offences Act.

**5. Validity:**

If any section clause or provision of this By-Law is for any reason declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the By-law as a whole or any part thereof other than that section, clause or provision so declared to be invalid and it is hereby declared to be the intention that all the remaining sections, clauses or provisions of the By-law shall remain in full force and effect until repealed, notwithstanding that one or more provisions thereof shall have been declared to be invalid.

**6. THAT** By-law 2016-35, being a By-law to Regulate the Operation of All-Terrain vehicles on Township of Horton roads is hereby repealed.

**7. THAT** this By-Law shall come into force and take effect upon the passing thereof.

**READ** a First and Second Time this 12<sup>th</sup> day of January 2021.

**READ** a Third Time and Passed this 12<sup>th</sup> day of January 2021.

\_\_\_\_\_  
MAYOR David M. Bennett

\_\_\_\_\_  
CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**

**CORPORATION OF THE TOWNSHIP OF HORTON****BY-LAW NO. 2021-09****A BY-LAW TO CONFIRM PROCEEDINGS OF  
THE COUNCIL OF THE TOWNSHIP OF HORTON  
AT THE REGULAR COUNCIL MEETING HELD JANUARY 12<sup>TH</sup>, 2021**

**WHEREAS** Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 12<sup>th</sup> day of January, 2021 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 12<sup>th</sup> day of January, 2021.

READ a third time and passed this 12<sup>th</sup> day of January, 2021.

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**