



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – SEPTEMBER 21ST, 2021 – 4:00 P.M.
VIA ZOOM**

[Click here to go to Horton's YouTube Page](#)

NOTE: This meeting will be sparsely attended, due to social distancing protocols that have been recommended by the federal and provincial governments. Members of Council and Staff will call in to the meeting and take part via video conference. Members of the Public, Media and other staff are requested not to attend. However, the meeting will be recorded with a replay stored on the Township's website for future viewing. Please contact the CAO/Clerk if you have any questions or require additional information.

1. CALL TO ORDER & ROLL CALL

2. LAND ACKNOWLEDGEMENT

"As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

3. DECLARATION OF PECUNIARY INTEREST

4. CONFIRMATION OF COUNCIL AGENDA

5. DELEGATIONS &/OR PUBLIC MEETINGS

5.1 4:00 pm – Zoning By-law Amendment – Adrian Schouten

PG.3

6. MINUTES FROM PREVIOUS MEETINGS

6.1 September 7th, 2021 – Public Meeting

PG.9

6.2 September 7th, 2021 – Regular Council

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7. BUSINESS ARISING FROM MINUTES

8. COMMITTEE REPORTS:

8.1 GENERAL GOVERNMENT COMMITTEE

▪ **CHAIR CAMPBELL**

8.1.1 Financial Departmental Report & Statement

PG.17

8.1.2 OPP Billing Report – April – June

PG.28

8.1.3 MLES Reporting – April – June

PG.31

8.1.4 Staff Report –Accessibility Advisory Committee Term of Reference

PG.34

8.1.5 Staff Report – Municipal Hours for Christmas 2021

PG.42

8.1.6 Staff Report – Statutory Holidays Amendment – Corporate Policy E-02

PG.44

8.1.7 Staff Report – 2022 Budget Timelines

PG.47

8.1.6 Staff Report – Award Auditor RFP

PG.49

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

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9.1.1 CAO/Clerk Information Memo

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9.2 ACTION CORRESPONDENCE – NONE

10. BY-LAWS

10.1 2021-42 Site Plan Agreement – 1293043 Ontario Inc. (Renfrew Self Storage)

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10.2 2021-44 Zoning By-law Amendment – Schouten

PG.57

10.3 2021-45 Adopt Amended Corporate Policy E-02

PG.59

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

12. COUNCIL/STAFF MEMBERS CONCERNS

13. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)

14. RESOLUTIONS

15. IN CAMERA (Closed) SESSION (as required)

15.1 Pursuant to Section 239(2) (b) of the Municipal Act,

(b) Personal matters about and identifiable individual, including municipal or local board employees – Staff Retention Report

16. CONFIRMING BY-LAW 2021-46

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17. ADJOURNMENT

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON**PUBLIC MEETING****Zoning Amendment
1230381 Ontario Inc – Adrian Schouten**

September 21st, 2021
4:00 p.m.

1. Call to Order
2. Declaration of Pecuniary Interest
3. CAO/Clerk – Purpose of Amendment
4. CAO/Clerk's Report on Notice
 - i) Reading of Written Comments
 - ii) Public Participation
 - a) Questions from Public
 - b) Comments in Support
 - c) Comments in Opposition
5. Information on who is entitled to appeal Council's decision to the Local Appeal Tribunal under Sections 34(11) and (19) of O.Reg 545/06
6. Council Members Comments/questions
7. Adjournment

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Memo

Horton Township



To: Council

From: Hope Dillabough

Subject: Summary – Zoning By-law Amendment - Public Meeting – 1230381 Ontario Inc – Adrian Schouten

Date: September 21st, 2021

This Zoning By-Law Amendment pertains to the subject lands: Part of Lot 6, Concession 5, and described more particularly as Parts 1-5, inclusive, on Reference Plan 49R-198144, in the Township of Horton, as shown on the attached Key Map.

Purpose of this amendment:

The purpose and effect of this amendment is to rezone the severed lands in Consent Application Files B160/16(2) and B161/16(3) to permit the development of a single detached dwelling on each lot and to establish a building setback of 37 metres from the crest of the slope on an adjacent property as identified in the Slope Stability Assessment, prepared by Morey Associates Ltd., dated November 8, 2018.

The effect of the amendment is to rezone the severed lands in Consent File B160/16(2) from Environmental Protection (EP) to Rural-Exception Fifty-Eight (RU-E58) and the severed lands in Consent File B161/16(3) from Rural (RU) to Rural – Exception Fifty-Eight (RU-E58) to ensure no development or alternations occur on lands located within the area of a 37 metre setback from the crest of the slope described as Parts 1, 2 & 5 on Reference Plan 49R-19814. All other provisions of the Zoning By-law shall apply.

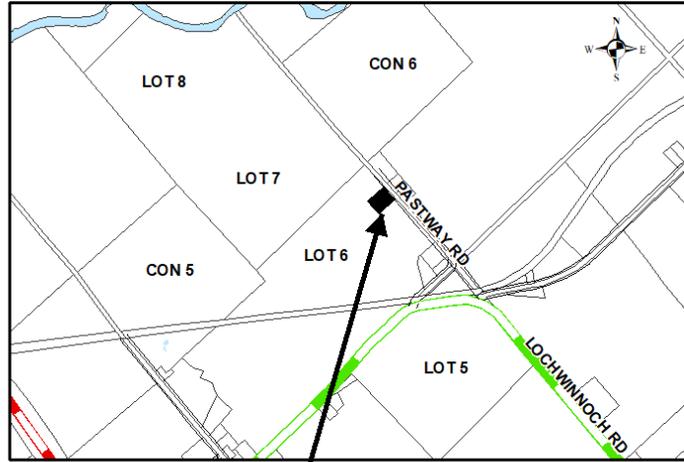
Notice of this Public Meeting was sent to the twenty-four (24) property owners within the 120-meter radius in addition to ten (10) Provincial and County Agencies. Out of those, we received no written comments back by the prescribed deadline.

Section 34(11) - If Council decides to refuse an application or refuses or neglects to make a decision on an application within 120 days of the municipal clerk receiving the application, the applicant or the Minister of Municipal Affairs and Housing, may appeal to the Local Planning Appeal Tribunal by filing an appeal with the clerk of the municipality.

Section 34(19) – Not later than 20 days after the giving of notice of passing of the by-law, the applicant, any person or public body who made oral submissions at the public meeting or made a written submission to Council, before the by-law was passed, or the Minister of Municipal Affairs and Housing, may appeal to the Local Planning Appeal Tribunal by filing an appeal with the clerk of the municipality.

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Township of Horton Key Map



Location of Amendment

TOWNSHIP OF HORTON
NOTICE OF APPLICATION AND PUBLIC MEETING

In the matter of Section 34 of the Planning Act, the Township of Horton hereby gives NOTICE OF THE FOLLOWING:

- i) Application to amend the Zoning By-law (By-law 2010-14) of the Township of Horton.*
 - ii) A public meeting regarding an application for an amendment to the Zoning By-law of the Township of Horton*
-

Subject Lands Part of Lot 6, Concession 5, and described more particularly as Parts 1-5, inclusive, on Reference Plan 49R-198144, in the Township of Horton, as shown on the attached Key Map.

Public Meeting A public meeting to inform the public of the proposed zoning amendment will be held on September 21st at 4:00 p.m. at the municipal office of the Township of Horton (subject to Covid-19 regulations and protocol).

Proposed Zoning By-law Amendment

The purpose of this amendment is to rezone the severed lands in Consent Application Files B160/16(2) and B161/16(3) to permit the development of a single detached dwelling on each lot and to establish a building setback of 37 metres from the crest of the slope on an adjacent property as identified in the Slope Stability Assessment, prepared by Morey Associates Ltd., dated November 8, 2018.

The effect of the amendment is to rezone the severed lands in Consent File B160/16(2) from Environmental Protection (EP) to Rural-Exception Fifty-Eight (RU-E58) and the severed lands in Consent File B161/16(3) from Rural (RU) to Rural – Exception Fifty-Eight (RU-E58) to ensure no development or alternations occur on lands located within the area of a 37 metre setback from the crest of the slope described as Parts 1, 2 & 5 on Reference Plan 49R-19814.

All other provisions of the Zoning By-law shall apply.

Additional information regarding the Zoning By-law amendment is available for inspection at the Township of Horton Municipal Office during regular office hours.

If you wish to be notified of the decision of the Township of Horton on the proposed zoning by-law amendment, you must make a written request to the Township of Horton.

If a person or public body would otherwise have an ability to appeal the decision of the Township of Horton to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Horton before the by-law is passed, the person or public body is not entitled to appeal the decision.

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If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Horton before the by-law is passed by the Township of Horton, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Other Applications

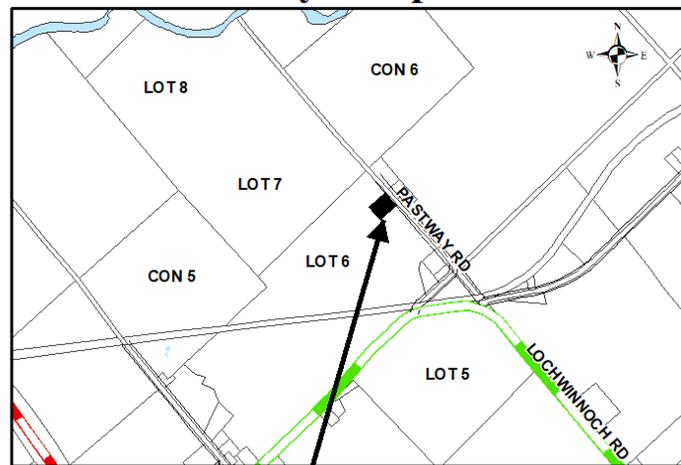
Consent applications B160/16(2) and B161/16(3) are also being considered with this application.

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the Municipality to such persons as the Municipality sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

Dated at the Township of Horton this 23rd day of August, 2021.

Ms. Hope Dillabough, CAO/Clerk
Township of Horton
2253 Johnston Road
RENFREW, ON K7V 3Z8
Telephone: (613) 432-6271
Email: hdillabough@hortontownship.ca

Township of Horton Key Map



Location of Amendment

RETURN TO AGENDA

TOWNSHIP OF HORTON
NOTICE TO PUBLIC BODIES

RE: APPLICATION FOR ZONING BY-LAW AMENDMENT (Schouten)

TAKE NOTICE that the Council of the Corporation of the Township of Horton intends to consider a proposal to amend Zoning By-law 2010-14 of the Township of Horton.

An explanation of the proposed Zoning By-law Amendment is contained in the attached Notice of Application and Public Meeting. The following information is also attached to assist you in reviewing the applications:

- Application Sketch
- Proposed Zoning By-law Amendment

PURSUANT to Section 34(15) of the Planning Act, you are hereby requested to submit your comments or alternatively check off the appropriate response box provided below and return a copy to the Clerk by no later than September 14th, 2021. Additional information relating to the above is available during regular office hours at the Township office.

DATED at the Township of Horton this 23rd day of August, 2021.

AGENCY RESPONSE

We have reviewed the information provided for the Zoning By-law Amendment application, and

- we have no comments or concerns.*
- we will provide more detailed comments and/or conditions after a more thorough review.*

Agency

Name (Print)

Signature



Ms. Hope Dillabough, CAO/Clerk
 Township of Horton
 2253 Johnston Road
 R.R. #5
 RENFREW, ON K7V 3Z8
 Telephone: (613) 432-6271
 Email:
hdillabough@hortontownship.ca

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THE CORPORATION OF THE TOWNSHIP OF HORTON

**Public Meeting
Zoning Amendment
Michael Welsh & William Karson
September 7th, 2021 at 4:00 p.m.**

There was a Public Meeting held during the Regular Council Meeting on September 7th, 2021. Present was Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Tom Webster, Councillor Lane Cleroux, and Councillor Doug Humphries. Staff present was Hope Dillabough, CAO/Clerk, Adam Knapp, Public Works Manager, and Nichole Dubeau, Executive Assistant-Recording Secretary.

Public Advisory Members Bob Johnston, and Bob Cassidy were present.

Public Advisory Member Lisa Branje sent her regrets.

1. CALL TO ORDER

Mayor David Bennett called the Public Meeting to Order at 4:04 pm.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

3. ZONING BY-LAW AMENDMENT – MICHAEL WELSH

3.1 CAO/CLERK – PURPOSE OF AMENDMENT

CAO/Clerk Hope Dillabough stated that the purpose and effect of this amendment is to rezone the severed lands in Consent File B41/20 from Campground Commercial (CC) to Community Facility (CF) to ensure the entire enlarged lot is in the same zone. The zoning by-law amendment is required as a condition of consent. All other provisions of the Zoning By-law shall apply.

3.2 CAO/CLERK'S REPORT ON NOTICE

i) Reading of Written Comments

CAO/Clerk Hope Dillabough reported that as required by the Planning Act, all property owners within 120 metres were notified of this meeting. Notice of this meeting was sent to five (5) property owners within the 120-meter radius in addition to twelve (12) Provincial and County Agencies. Out of those, no written comments were received by the prescribed deadline.

ii) PUBLIC PARTICIPATION

a) Questions from Public

There were no questions from the Public.

b) Comments in Support

There were no comments in support from the public.

c) Comments in Opposition

There were no comments in opposition from the public.

3.3 INFORMATION ON WHO IS ENTITLED TO APPEAL COUNCIL'S DECISION TO THE ONTARIO MUNICIPAL BOARD UNDER SECTIONS 34(11) AND (19) OF O.Reg 545/06.

The CAO/Clerk read out Sections 34(11) and 34(19) in their entirety.

4. ZONING BY-LAW AMENDMENT – WILLIAM KARSON

4.1 CAO/CLERK – PURPOSE OF AMENDMENT

CAO/Clerk Hope Dillabough stated that the purpose and effect of this amendment is to rezone the severed lands in Consent File B40/20 from Community Facility (CF) to Campground Commercial (CC) to ensure the entire enlarged lot is in the same zone. The zoning by-law amendment is required as a condition of consent. All other provisions of the Zoning By-law shall apply.

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4.2 CAO/CLERK'S REPORT ON NOTICE

iii) Reading of Written Comments

CAO/Clerk Hope Dillabough reported that as required by the Planning Act, all property owners within 120 metres were notified of this meeting. Notice of this meeting was sent to seven (7) property owners within the 120-meter radius in addition to ten (10) Provincial and County Agencies. Out of those, no written comments were received by the prescribed deadline.

iv) PUBLIC PARTICIPATION

a) Questions from Public

There were no questions from the Public.

b) Comments in Support

There were no comments in support from the public.

c) Comments in Opposition

There were no comments in opposition from the public.

4.3 INFORMATION ON WHO IS ENTITLED TO APPEAL COUNCIL'S DECISION TO THE ONTARIO MUNICIPAL BOARD UNDER SECTIONS 34(11) AND (19) OF O.Reg 545/06.

The CAO/Clerk read out Sections 34(11) and 34(19) in their entirety.

5. COUNCIL MEMBERS COMMENTS

6. ADJOURNMENT

Mayor Bennett adjourned the public meeting at 4:10 pm.

MAYOR David M. Bennett

CAO/Clerk Hope Dillabough

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
SEPTEMBER 7TH, 2021

There was a Regular Meeting of Council held on the Council Chambers on Tuesday September 7, 2021. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, Councillor Tom Webster, and Councillor Lane Cleroux. Staff present was Hope Dillabough, CAO/Clerk, Adam Knapp, Public Works Manager, and Nichole Dubeau, Executive Assistant-Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:01 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

CAO/Clerk Hope Dillabough declared pecuniary interest for item 8.1.3 Consent B54/21 – 629995 Ontario Inc – Eric Draper.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2021-199

Seconded by Councillor Webster

THAT Council adopt the Agenda for the September 7th, 2021 Regular Council Meeting.

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS

5.1 Zoning By-law Amendment – Michael Welsh

5.2 Zoning By-law Amendment – William Karson

6. MINUTES

6.1 July 27th, 2021 – Regular Council

Moved by Councillor Webster

RESOLUTION NO. 2021-200

Seconded by Councillor Cleroux

THAT Council approve the following Minutes:

- July 27th, 2021 – Regular Council

Carried

7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8. COMMITTEE REPORTS:

8.1 PLANNING COMMITTEE

Public Advisory Members Bob Cassidy and Bob Johnston were present.

Public Advisory Member Lisa Branje sent her regrets.

Brian Whitehead, Kathryn Curry, and Paul Lavoie of Jp2g Consultants were present.

8.1.1 Delegation – Brian Whitehead, Jp2g Consultants - Proposed Subdivision Revised Concept Plan – 1020 Whitton Road

Paul Lavoie of Jp2g Consultants reviewed the Concept Plan for Council. Brian Whitehead highlighted that this was just in the concept and planning phase and no engineering has been completed yet. Council was

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in agreeance that they would like to see the project move forward and would like to have the support from the Town of Renfrew for the use of water and sewer. Council is to decide how they would like to move forward with the Developer and Town of Renfrew.

8.1.2 Delegation – Brian Whitehead, Jp2g Consultants - Unopened Road Allowance – Catherine Lake Lane

Kathryn Curry of Jp2g Consultants reviewed the proposal for Council. CAO/Clerk stated that this is only a pre-consult with the Township. They were looking for support due to an encroachment agreement that would have to be entered into with the Township as a condition set out in the consent.

8.1.3 Consent B54/21 – 629995 Ontario Inc – Eric Draper

Executive Assistant Nichole Dubeau reviewed the report. There was Council and Committee discussion regarding the lot addition and uses.

8.1.4 July & August 2021 Building Reports

Council reviewed the report.

8.1.5 Staff Report – Site Plan Agreement Amendment – 1675893 Ontario Inc.

CAO/Clerk Hope Dillabough reviewed the report.

8.1.6 Staff Report – Site Plan Agreement Amendment – 1293043 Ontario Inc.

CAO/Clerk Hope Dillabough reviewed the report. The report was tabled until the next meeting so that Ms. Dillabough can get more information from the property owner regarding the storage containers and if they are temporary or permanent.

8.2 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE

8.2.1 Chair's Report – September 1st, 2021

Public Works Manager Adam Knapp reviewed the report. There was brief discussion regarding the purchase of Township lands by MTO. Mr. Knapp requested that Council forward any questions and concerns they have, and he will send to his MTO representative.

8.2.2 Staff Report – Award PW 2021-11 Municipal Office HVAC Removal and Installation

CAO/Clerk Hope Dillabough reviewed the report. There was brief discussion regarding the work at the Municipal Office and what needs to be done at the Community Centre and Rink Change Rooms, and how it will all be funded. Staff will bring forward a plan.

8.2.3 Staff Report – Award RFP Admin 2021-01 Asset Management Plan

CAO/Clerk Hope Dillabough reviewed the report.

8.3 RECREATION COMMITTEE

8.3.1 Chair's Report – July 17th, 2021

Chair Humphries reviewed the report. He thanked Mayor Bennett and Receptionist/Clerk Amanda Ryan for their help with the Fruit Fundraiser this year. Mayor Bennett recognized the Osipenko family and Ian Moodie for their physical assistance with the Fruit Fundraiser, and thanked David McMaster for completing the painting in the rink change rooms.

8.4 COMMUNITY COMMITTEES / COUNTY COUNCIL

8.4.1 Renfrew & Area Seniors Home Support

Mayor Bennett stated that a new receptionist has been hired.

8.4.2 Community Safety & Wellbeing Plan Committee

There was no update.

8.4.3 Health Services Village

There was no update.

8.4.4 Chamber of Commerce

Councillor Humphries stated that the Annual Community Awards night is being planned for October 21 at Mateway Activity Centre.

8.4.5 County Council

Mayor Bennett stated that Warden Robinson is actively pushing for funding to keep the RC VTAC going.

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

9.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed.

9.2 ACTION CORRESPONDENCE

9.2.1 Resolution in Support – National Day for Truth and Reconciliation

Council members were in support to recognize the statutory holiday. Mayor Bennett requested that a report come back to Council regarding Remembrance Day also being a statutory holiday to honour our Canadian veterans.

10. BYLAWS

10.1 2021-38 Zoning By-law Amendment – Welsh

10.2 2021-39 Zoning By-law Amendment – Karson

10.3 2021-40 Executive Assistant Appointment - Dubeau

10.4 2021-41 Site Plan Agreement – 1675893 Ontario Inc. (Dillabough)

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE

12. COUNCIL/STAFF MEMBERS CONCERNS

Councillor Cleroux stated that the Horton Fire Department is hosting their first Golf Tournament October 2nd. CAO/Clerk Hope Dillabough stated that County Council is going back to virtual meetings as requested by Chief Nolan, and she is looking for Council's feedback on what they would like to do. Mayor Bennett stated that he will request more information from Chief Nolan at the next County Council meeting, and let Council know before they decide.

13. MOTION FOR RECONSIDERATION – NONE

14. RESOLUTIONS

Moved by Councillor Humphries

RESOLUTION NO. 2021-201

Seconded by Councillor Cleroux

THAT Council accept the Proposed Subdivision Revised Concept Plan, 1020 Whitton Road, presented by Jp2g Consultant, Brian Whitehead, as information.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2021-202

Seconded by Deputy Mayor Campbell

THAT Council accept the Unopened Road Allowance, Catharine Lake Lane information, presented by Jp2g Consultant, Brian Whitehead, as information.

Carried

Moved by Councillor Cleroux

RESOLUTION NO. 2021-203

Seconded by Deputy Mayor Campbell

THAT the Planning Committee and Council approve Consent B54/21, 629995 Ontario Inc., upon the following conditions being met:

- A Registered Plan of Survey;
- Agreement to be registered on title of both severed and lot to be enlarged that requires both parcels sold and kept together in the same ownership.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2021-204

Seconded by Councillor Webster

THAT Council accept the July and August 2021 Building Reports as information.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2021-205

Seconded by Councillor Cleroux

THAT Council agrees to support entering into an Amended Site Plan Agreement with 1675893 Ontario Inc. (Pro-Tyre) to permit a 40' x 60' Accessory Building for equipment storage.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2021-206

Seconded by Councillor Humphries

THAT Council accept the TES Committee Chair's Report as information.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2021-207

Seconded by Councillor Webster

THAT Council directed staff to apply for funding through the Investing in Canada Infrastructure Program (ICIP) Covid Stream for the purpose of upgrading the Township's HVAC system and was successful;

AND THAT Staff issued a Request for Quotation for a complete HVAC upgrade to the Municipal Office which closed on August 26th, 2021;

BE IT RESOLVED THAT Council, upon recommendation from staff, award the Request for Quotation PW 2021-11 Municipal Office HVAC Removal and Installation to SAFFCO in the amount of \$124,000 plus applicable taxes.

FURTHER THAT this be funded by ICIP Funding with the remainder being funded from Working Funds Reserves.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2021-208

Seconded by Councillor Humphries

THAT WHEREAS Council directed staff to apply for funding to Federation of Canadian Municipalities (FCM) for the purpose of updating the Township's Asset Management Plan to meet all of the O.Reg 588/17 requirements;

AND WHEREAS the Township deems it necessary and essential to have an Asset Management Plan in a working format for staff to work with and update on a regular basis;

BE IT RESOLVED THAT Council, upon recommendation from staff, award the Request for Proposal Admin 2021-01 Asset Management Plan to PSD Citywide Inc. in the amount of \$86,900 plus applicable taxes.

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FURTHER THAT this be funded by FCM funding, Asset Management Reserve and the Modernization Reserve.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2021-209

Seconded by Councillor Cleroux

THAT Council accept the Recreation Committee Chair's Report as information.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2021-210

Seconded by Deputy Mayor Campbell

THAT Council receive the reports for Community Committees and County Council as information.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2021-211

Seconded by Councillor Cleroux

THAT Council accept the CAO/Clerk's Information Memo for September 7th, 2021.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2021-212

Seconded by Councillor Huphries

WHEREAS the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;

AND WHEREAS the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;

AND WHEREAS all Canadians and all orders of government have a role to play in reconciliation;

AND WHEREAS Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;

AND WHEREAS the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;

THEREFORE, BE IT RESOLVED THAT the Council of the Township of Horton of the County of Renfrew does hereby commit to recognizing September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families, and communities.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2021-213

Seconded by Councillor Humphries

THAT Council enact the following By-laws:

- 2021-38 Zoning By-law Amendment – Welsh
- 2021-39 Zoning By-law Amendment – Karson
- 2021-40 Executive Assistant Appointment - Dubeau
- 2021-41 Site Plan Agreement – 1675893 Ontario Inc. (Dillabough)

Carried

RETURN TO AGENDA

15. IN CAMERA (Closed) SESSIONMoved by**RESOLUTION NO. 2021-214**Seconded by Councillor**THAT** Council went into a Closed Session Meeting at 6:35 p.m. to discuss the following items pursuant to Section (2) (b) and (e) of the Municipal Act;

- (b) Personal matters about an identifiable individual, including municipal board or local board employees – Employment
- (e) Litigation or potential litigation – Farrell's Landing

CarriedMoved by Councillor Webster**RESOLUTION NO. 2021-215**Seconded by Councillor Humphries**THAT** Council came out of a Closed Session Meeting at 7:26 p.m. and discussed items pertaining to:

- Personal matters about an identifiable individual, including municipal board or local board employees – Employment
- Litigation or potential litigation – Farrell's Landing

Carried**16. CONFIRMING BYLAW**Moved by Councillor Cleroux**RESOLUTION NO. 2021-216**Seconded by Councillor Webster**THAT** Council enact By-law 2021-43 – Confirming By-Law.**Carried****17. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 7:27 p.m.

 MAYOR David M. Bennett

 CAO/CLERK Hope Dillabough

TOWNSHIP OF HORTON
Budget Variance Report



Budget Type : BUDGET

Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
11000 GENERAL GOVERNMENT					
1-4-11000-400010	TAXES - MUNICIPAL	-2,499,827.29	-2,499,254	573.29	-0.02
1-4-11000-400020	TAXES - COUNTY	-1,693,040.14	0	1,693,040.14	0.00
1-4-11000-400030	TAXES - EDUCATION	-982,760.04	0	982,760.04	0.00
1-4-11000-410708	Interim Taxes	-78.48	0	78.48	0.00
1-4-11000-410710	Taxes Supplem. Municipal	-17,814.25	-28,988	-11,173.75	38.55
1-4-11000-410715	Taxes Supplem. County	-12,050.67	0	12,050.67	0.00
1-4-11000-410720	Taxes Supplem. Education	-159.09	0	159.09	0.00
1-4-11000-420105	PILS Canada Enterprise	0.00	-255	-255.00	100.00
1-4-11000-420110	PILS Ontario	-348.58	-26,470	-26,121.42	98.68
1-4-11000-420120	PIL'S Municipalities	0.00	-669	-669.00	100.00
1-4-11000-430015	OMPF Funding	-178,725.00	-238,300	-59,575.00	25.00
1-4-11000-440350	Tax Certificates	-2,170.00	-2,100	70.00	-3.33
1-4-11000-440400	Oth Revenue Lottery Lic	-105.00	-100	5.00	-5.00
1-4-11000-440415	Oth Revenue Int Income	-7,321.51	-15,000	-7,678.49	51.19
1-4-11000-440420	Oth Revenue Int on Tax	-36,447.57	-53,000	-16,552.43	31.23
1-4-11000-440431	Other Rev Misc.	-1,038.50	-1,000	38.50	-3.85
1-7-11000-700030	Committee Member/Meetings	275.00	1,500	1,225.00	81.67
1-7-11000-700040	Legal Expenses	4,142.19	15,000	10,857.81	72.39
1-7-11000-700060	Misc. Expenses	2,397.73	8,500	6,102.27	71.79
1-7-11000-700070	Insurance	19,694.94	19,700	5.06	0.03
1-7-11000-700080	Office Supplies	2,908.26	7,500	4,591.74	61.22
1-7-11000-700085	Postage/Courier	13,806.26	17,000	3,193.74	18.79
1-7-11000-700100	Telephone	2,189.75	2,500	310.25	12.41
1-7-11000-700110	Hydro	2,742.91	5,000	2,257.09	45.14
1-7-11000-700120	Heat	1,137.43	1,500	362.57	24.17
1-7-11000-700179	Health & Safety	496.75	750	253.25	33.77
1-7-11000-700180	Office Equip. & Maint.	3,187.65	9,250	6,062.35	65.54
1-7-11000-700190	Building Maintenance	3,515.39	9,000	5,484.61	60.94
1-7-11000-700191	Building Cleaning	396.53	6,000	5,603.47	93.39
1-7-11000-700250	Transfer to Capital - OFFICE HVAC	30,761.92	0	-30,761.92	0.00
1-7-11000-700280	Advertising	1,303.33	2,500	1,196.67	47.87
1-7-11000-715010	Bank Charges & Interest	2,811.31	7,500	4,688.69	62.52
1-7-11000-715015	Computers & Program Maint.	15,533.22	20,000	4,466.78	22.33
1-7-11000-715085	Municipal Tax W/O	1,802.46	10,000	8,197.54	81.98
1-7-11000-715090	County Tax W/O	1,217.84	0	-1,217.84	0.00
1-7-11000-715095	Education Tax W/O	502.19	0	-502.19	0.00
1-7-11000-716020	Tax Sale Registration	0.00	100	100.00	100.00
1-7-11000-718030	Gov Audit	0.00	30,000	30,000.00	100.00
1-7-11000-718040	Contracted Services	1,882.56	1,000	-882.56	-88.26
1-7-11000-718050	Accessibility	0.00	500	500.00	100.00
1-7-11000-789035	Transfer to Reserves - Office Equipment	7,000.00	7,000	0.00	0.00
1-7-11000-789038	Transfer to Reserves - Building	7,000.00	7,000	0.00	0.00
1-7-11000-789039	Transfer to Reserves	8,751.64	0	-8,751.64	0.00
1-7-11000-789041	Office - Principle Debt Payment	16,126.78	16,127	0.22	0.00
1-7-11000-789042	Office - Interest on Debt	507.55	707	199.45	28.21

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Budget Type : BUDGET

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-7-11000-789042	Office - Interest on Debt	507.55	707	199.45	28.21
1-7-11000-799999	Transfer Expense to Building Department	0.00	-2,000	-2,000.00	100.00
1-8-11000-800010	Transfer to County	847,024.00	0	-847,024.00	0.00
1-8-11000-810001	Public School English	359,907.00	0	-359,907.00	0.00
1-8-11000-810002	Public School French	5,477.00	0	-5,477.00	0.00
1-8-11000-820001	Separate School English	108,264.00	0	-108,264.00	0.00
1-8-11000-820002	Separate School French	12,219.00	0	-12,219.00	0.00
GENERAL GOVERNMENT Revenue		-5,431,886.12	-2,865,136	2566750.12	-89.59
GENERAL GOVERNMENT Expense		1,484,982.59	203,634	-1281348.59	-629.24
Total GENERAL GOVERNMENT		-3,946,903.53	-2,661,502	1,285,401.53	-48.30
11010 COUNCIL					
1-7-11010-700010	Council Salaries	65,223.84	95,000	29,776.16	31.34
1-7-11010-700035	Conference/Travel Expenses	487.48	6,500	6,012.52	92.50
1-7-11010-700060	Council Misc. Expenses	647.02	2,500	1,852.98	74.12
1-7-11010-700100	Council Telephone	0.00	350	350.00	100.00
1-7-11010-700140	Council Benefits	9,533.90	10,000	466.10	4.66
1-7-11010-789040	Donations	0.00	1,000	1,000.00	100.00
COUNCIL Revenue		0.00	0	0.00	0.00
COUNCIL Expense		75,892.24	115,350	39457.76	34.21
Total COUNCIL		75,892.24	115,350	39,457.76	34.21
11011 ELECTION					
1-7-11011-789036	Transfer to Reserves - Election	8,000.00	8,000	0.00	0.00
ELECTION Revenue		0.00	0	0.00	0.00
ELECTION Expense		8,000.00	8,000	0.00	0.00
Total ELECTION		8,000.00	8,000	0.00	0.00
11015 ADMINISTRATION					
1-4-11015-440601	Transfer from Reserves - Unallocated	0.00	-23,393	-23,393.00	100.00
1-7-11015-700010	Admin Salaries	200,378.18	300,565	100,186.82	33.33
1-7-11015-700035	Conference Expenses	3,729.78	8,500	4,770.22	56.12
1-7-11015-700140	Employee Benefits	62,939.94	75,313	12,373.06	16.43
ADMINISTRATION Revenue		0.00	-23,393	-23393.00	100.00
ADMINISTRATION Expense		267,047.90	384,378	117330.10	30.52
Total ADMINISTRATION		267,047.90	360,985	93,937.10	26.02
12000 PROTECTIVE SERVICES					
1-4-12000-440220	Ontario - CSPT Program	0.00	-3,000	-3,000.00	100.00
1-4-12000-440221	Ontario Grant	-5,000.00	0	5,000.00	0.00
1-4-12000-440360	Fees & Charges Dog Pound	-30.00	0	30.00	0.00
1-4-12000-440395	Livestock - Revenue	0.00	-2,000	-2,000.00	100.00
1-4-12000-440405	Dog License Revenue	-2,688.15	-8,500	-5,811.85	68.37
1-4-12000-440430	Provincial Offences from County	-41.00	-100	-59.00	59.00
1-4-12000-440475	9-1-1 Sign Revenue	-1,575.00	-1,000	575.00	-57.50

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Budget Type : BUDGET

Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-4-12000-440475	9-1-1 Sign Revenue	-1,575.00	-1,000	575.00	-57.50
1-4-12000-440480	Tile Drain	0.00	-13,000	-13,000.00	100.00
1-7-12000-700010	Salaries	4,077.64	1,300	-2,777.64	-213.66
1-7-12000-700060	Misc. Expenses	50.00	100	50.00	50.00
1-7-12000-700065	Dog Tag Collection	27.63	2,000	1,972.37	98.62
1-7-12000-700140	Employee Benefits	407.54	250	-157.54	-63.02
1-7-12000-700260	Agreements	1,640.00	1,640	0.00	0.00
1-7-12000-700300	9-1-1 Signs	127.00	1,000	873.00	87.30
1-7-12000-700310	Ontario Provincial Police	223,434.92	452,373	228,938.08	50.61
1-7-12000-718040	Contracted Services	3,863.54	10,000	6,136.46	61.36
1-7-12000-785010	Veternarian Committee	280.00	300	20.00	6.67
1-7-12000-785020	Tile Drain	0.00	13,000	13,000.00	100.00
1-7-12000-785045	Emergency Management Plan	383.85	10,000	9,616.15	96.16
1-7-12000-785050	Livestock Valuation	0.00	2,500	2,500.00	100.00
1-7-12000-789045	Com. Policing Adv. Com.	0.00	200	200.00	100.00
PROTECTIVE SERVICES Revenue		-9,334.15	-27,600	-18265.85	66.18
PROTECTIVE SERVICES Expense		234,292.12	494,663	260370.88	52.64
Total PROTECTIVE SERVICES		224,957.97	467,063	242,105.03	51.84
12021 MUNICIPAL DISASTER					
1-4-12021-440220	Ontario Grant	-4,500.00	0	4,500.00	0.00
1-4-12021-440222	Covid-19 Grant - 2021	-21,000.00	0	21,000.00	0.00
1-7-12021-700061	Covid-19 Expenses - 2020	8,312.52	0	-8,312.52	0.00
MUNICIPAL DISASTER Revenue		-25,500.00	0	25500.00	0.00
MUNICIPAL DISASTER Expense		8,312.52	0	-8312.52	0.00
Total MUNICIPAL DISASTER		-17,187.48	0	17,187.48	0.00
13030 PUBLIC WORKS					
1-4-13030-440100	OSG Roadways MNR	0.00	-30,000	-30,000.00	100.00
1-4-13030-440320	Fees & Charges Roadways	-2,517.25	-2,000	517.25	-25.86
1-4-13030-440464	Ontario Grant	0.00	-30,293	-30,293.00	100.00
1-4-13030-440465	Canada Grant	-8,980.00	-2,000	6,980.00	-349.00
1-4-13030-440467	Gas Tax	-91,561.65	-91,562	-0.35	0.00
1-7-13030-700010	Salaries	132,318.29	225,408	93,089.71	41.30
1-7-13030-700030	Com. Member Meeting	299.44	1,000	700.56	70.06
1-7-13030-700035	Conference/Travel Expenses	3,063.16	5,500	2,436.84	44.31
1-7-13030-700060	Misc. Expenses	707.61	1,000	292.39	29.24
1-7-13030-700070	Insurance	20,615.66	20,620	4.34	0.02
1-7-13030-700080	Office Supplies	55.46	500	444.54	88.91
1-7-13030-700090	Materials & Supplies	4,693.84	6,000	1,306.16	21.77
1-7-13030-700100	Telephone	1,238.53	1,800	561.47	31.19
1-7-13030-700110	Hydro	2,946.00	5,050	2,104.00	41.66
1-7-13030-700120	Heat	3,142.51	6,170	3,027.49	49.07
1-7-13030-700140	Employee Benefits	73,196.76	74,159	962.24	1.30
1-7-13030-700181	Clothing Allowance	417.45	2,000	1,582.55	79.13

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Budget Type : BUDGET

Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-7-13030-700181	Clothing Allowance	417.45	2,000	1,582.55	79.13
1-7-13030-700190	Building Maintenance	3,276.23	10,000	6,723.77	67.24
1-7-13030-700191	Building Cleaning	96.76	1,350	1,253.24	92.83
1-7-13030-700240	Radio License	817.66	500	-317.66	-63.53
1-7-13030-700250	Transfer to Capital	140,402.27	0	-140,402.27	0.00
1-7-13030-700280	Advertising	650.35	1,200	549.65	45.80
1-7-13030-715015	Computer Programs & Maintenance	32.94	2,000	1,967.06	98.35
1-7-13030-718040	Contracted Services	2,360.83	2,500	139.17	5.57
1-7-13030-730130	EXCAVATOR - REPAIRS/MNT	14,831.36	15,000	168.64	1.12
1-7-13030-730150	TRUCK #4 - 2011 INTER. REPAIRS/MNT	1,398.04	5,000	3,601.96	72.04
1-7-13030-730155	Truck 11 - 2013 CHEV 3/4 TON	4,523.01	4,000	-523.01	-13.08
1-7-13030-730157	Truck #14 - 2018 Western Star	4,905.96	5,000	94.04	1.88
1-7-13030-730158	Truck #22 - 2021 International	12,693.08	9,000	-3,693.08	-41.03
1-7-13030-730159	Truck # 24 - 2021 Freightliner	3,821.83	0	-3,821.83	0.00
1-7-13030-730160	GRADER - REPAIRS/MNT	5,522.74	15,000	9,477.26	63.18
1-7-13030-730161	Truck 21 - 2021 GMC 1 Ton	349.20	0	-349.20	0.00
1-7-13030-730280	BACKHOE/LOADER - REPAIRS/MNT	789.51	3,000	2,210.49	73.68
1-7-13030-730291	WOOD CHIPPER	142.69	250	107.31	42.92
1-7-13030-730295	TRAILER/MOWER - REPAIRS/MNT	113.58	500	386.42	77.28
1-7-13030-730300	Machinery Fuel	34,422.35	57,750	23,327.65	40.39
1-7-13030-730490	A - Culverts	2,056.66	6,120	4,063.34	66.39
1-7-13030-730500	A - Culverts - Salaries	8,727.07	7,324	-1,403.07	-19.16
1-7-13030-730550	B - Roadside Maintenance	9,682.05	14,280	4,597.95	32.20
1-7-13030-730560	B- Roadside Maint. - Salaries	7,896.94	16,425	8,528.06	51.92
1-7-13030-730660	C - Road Maintenance - Paved	34,065.33	35,700	1,634.67	4.58
1-7-13030-730670	C - Road Main. - Salaries	16,606.50	26,555	9,948.50	37.46
1-7-13030-730780	D - Grading-Gravel-Dust	18,972.65	26,700	7,727.35	28.94
1-7-13030-730790	D - Grading etc. - Salaries	19,271.05	25,137	5,865.95	23.34
1-7-13030-730870	E - Winter Road Maintenance	9,787.50	57,500	47,712.50	82.98
1-7-13030-730880	E - Winter Rd. Maint.-Salaries	14,865.67	46,440	31,574.33	67.99
1-7-13030-730960	F - Safety Devices	3,569.29	10,000	6,430.71	64.31
1-7-13030-730970	F - Safety Devices - Salaries	6,508.53	9,701	3,192.47	32.91
1-7-13030-731023	Asset Management	0.00	5,000	5,000.00	100.00
1-7-13030-731030	Transfer to Reserves Rds Buildings	20,808.00	20,808	0.00	0.00
1-7-13030-731033	Transfer to Reserves Roads	165,889.00	165,889	0.00	0.00
1-7-13030-731034	Transfer to Reserves - Winter Maintenanc	1,040.00	1,040	0.00	0.00
1-7-13030-731035	Transfer to Reserves Gas Tax	0.00	91,562	91,562.00	100.00
1-7-13030-731039	Debt Principle Payment	90,035.00	102,285	12,250.00	11.98
1-7-13030-731040	Debt Interest Payment	4,482.17	6,915	2,432.83	35.18
1-7-13030-785040	Street Lights	1,526.05	2,000	473.95	23.70
PUBLIC WORKS Revenue		-103,058.90	-155,855	-52796.10	33.88
PUBLIC WORKS Expense		909,634.56	1,158,638	249003.44	21.49
Total PUBLIC WORKS		806,575.66	1,002,783	196,207.34	19.57
13031 ROADS - GRAVEL					
1-7-13031-730780	Annual Gravel Budget	0.00	28,000	28,000.00	100.00

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Budget Type : BUDGET

Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-7-13031-730780	Annual Gravel Budget	0.00	28,000	28,000.00	100.00
1-8-13031-830048	Dugald Road	1,576.32	0	-1,576.32	0.00
1-8-13031-830050	Eady Road	2,855.20	0	-2,855.20	0.00
1-8-13031-830101	Keith Road	287.75	0	-287.75	0.00
1-8-13031-830181	TINSWOOD ROAD	1,184.36	0	-1,184.36	0.00
1-8-13031-830183	Whitton Road	17,257.36	0	-17,257.36	0.00
ROADS - GRAVEL Revenue		0.00	0	0.00	0.00
ROADS - GRAVEL Expense		23,160.99	28,000	4839.01	17.28
Total ROADS - GRAVEL		23,160.99	28,000	4,839.01	17.28
13033 ROADS - CAPITAL					
1-4-13033-440221	Ontario Grant - OCIF	-85,090.00	0	85,090.00	0.00
1-4-13033-440461	Transfer from Reserves - Roads Equipment	0.00	-540,107	-540,107.00	100.00
1-4-13033-440464	Ontario Grant	0.00	-57,287	-57,287.00	100.00
1-4-13033-440466	Transfer from Lot Dev Fund	0.00	-20,713	-20,713.00	100.00
1-4-13033-440550	Transfer from Reserves - Gas Tax	0.00	-130,000	-130,000.00	100.00
1-7-13033-700140	Employee Benefits	6,235.50	0	-6,235.50	0.00
1-7-13033-700250	CAPITAL EQUIPMENT	259,449.11	408,107	148,657.89	36.43
1-7-13033-731031	Road Capital Tmsfr to Rsrvs - OCIF Fund	45.79	0	-45.79	0.00
1-7-13033-745040	Thompsonhill Streets	82.09	0	-82.09	0.00
1-8-13033-830039	Cotieville Road	21,632.76	0	-21,632.76	0.00
1-8-13033-830050	EADY ROAD	48,420.84	50,000	1,579.16	3.16
1-8-13033-830137	MCBRIDE ROAD	60,282.14	0	-60,282.14	0.00
1-8-13033-830183	Whitton Road	287,229.25	300,000	12,770.75	4.26
ROADS - CAPITAL Revenue		-85,090.00	-748,107	-663017.00	88.63
ROADS - CAPITAL Expense		683,377.48	758,107	74729.52	9.86
Total ROADS - CAPITAL		598,287.48	10,000	-588,287.48	-5882.87
13035 STORM SEWER					
1-7-13035-700400	Contracted Services	1,917.12	3,000	1,082.88	36.10
STORM SEWER Revenue		0.00	0	0.00	0.00
STORM SEWER Expense		1,917.12	3,000	1082.88	36.10
Total STORM SEWER		1,917.12	3,000	1,082.88	36.10
14000 ENVIROMENTAL SERVICES					
1-4-14000-440220	Ontario Grant	-18,620.12	-36,000	-17,379.88	48.28
1-4-14000-440380	Tipping Fees	-45,014.00	-55,000	-9,986.00	18.16
1-4-14000-440480	Blue Box & Composter	-322.00	-200	122.00	-61.00
1-4-14000-440482	Ontario Stewardship Tires	0.00	-100	-100.00	100.00
1-4-14000-440483	Electronic Waste	-792.13	-1,000	-207.87	20.79
1-4-14000-440640	Transfer from Reserves - Environment	0.00	-10,000	-10,000.00	100.00
1-7-14000-700010	Salaries	37,773.05	46,487	8,713.95	18.74
1-7-14000-700030	Committee Members Fees	237.50	1,000	762.50	76.25
1-7-14000-700035	Conference/Travel Expenses	471.92	1,400	928.08	66.29
1-7-14000-700060	Misc. Expenses	0.00	2,200	2,200.00	100.00

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Budget Type : BUDGET

Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-7-14000-700060	Misc. Expenses	0.00	2,200	2,200.00	100.00
1-7-14000-700070	Insurance	2,854.49	2,860	5.51	0.19
1-7-14000-700080	Office Supplies	333.04	1,000	666.96	66.70
1-7-14000-700090	Material & Supplies	113.33	1,500	1,386.67	92.44
1-7-14000-700100	Telephone	44.80	300	255.20	85.07
1-7-14000-700110	Hydro	290.64	580	289.36	49.89
1-7-14000-700140	Employee Benefits	7,982.26	11,081	3,098.74	27.96
1-7-14000-700190	Building Maintenance	0.00	1,000	1,000.00	100.00
1-7-14000-700250	Transfer to Capital	7,938.34	0	-7,938.34	0.00
1-7-14000-700253	Transfer to Capital - GATES	0.00	10,000	10,000.00	100.00
1-7-14000-700259	Capital - LFS Ramp 2021	6,420.30	0	-6,420.30	0.00
1-7-14000-700280	Advertising	52.66	1,000	947.34	94.73
1-7-14000-700285	Landfill Equipment	0.00	1,000	1,000.00	100.00
1-7-14000-700400	Contracted Services	1,017.60	1,000	-17.60	-1.76
1-7-14000-731038	Blue Box Purchase	0.00	500	500.00	100.00
1-7-14000-745020	Promotion and Education	0.00	1,500	1,500.00	100.00
1-7-14000-745021	Recycling - Tires	0.00	50	50.00	100.00
1-7-14000-745025	Household Hazardous Waste Days	2,874.88	1,200	-1,674.88	-139.57
1-7-14000-745026	Recycling - Curbside Pickup	162,560.07	204,205	41,644.93	20.39
1-7-14000-745027	Waste - Curbside Pickup	31,080.13	45,375	14,294.87	31.50
1-7-14000-745031	Compaction & Covering	26,033.04	40,000	13,966.96	34.92
1-7-14000-745033	Landfill - Re-grind Waste	12,465.60	25,000	12,534.40	50.14
1-7-14000-745034	Material Transfers	0.00	500	500.00	100.00
1-7-14000-745040	Engineering Fees	9,254.80	15,500	6,245.20	40.29
1-7-14000-789020	Transfer to Reserves - Landfill	20,890.00	23,390	2,500.00	10.69
1-7-14000-789038	Transfer to Reserves - Landfill Building	2,500.00	0	-2,500.00	0.00
ENVIROMENTAL SERVICES Revenue		-64,748.25	-102,300	-37551.75	36.71
ENVIROMENTAL SERVICES Expense		333,188.45	439,628	106439.55	24.21
Total ENVIROMENTAL SERVICES		268,440.20	337,328	68,887.80	20.42
15051 PARK & REC ADMINISTRATION					
1-7-15051-700010	Salaries	1,379.83	9,447	8,067.17	85.39
1-7-15051-700030	Com. Member Meetings	150.00	2,000	1,850.00	92.50
1-7-15051-700035	Conference/Travel Expenses	0.00	500	500.00	100.00
1-7-15051-700060	Misc. Expenses	73.25	100	26.75	26.75
1-7-15051-700070	Insurance	11,972.88	11,795	-177.88	-1.51
1-7-15051-700090	Office Supplies	0.00	200	200.00	100.00
1-7-15051-700140	Employee Benefits	426.28	5,172	4,745.72	91.76
1-7-15051-700260	Agreements	15,800.00	15,800	0.00	0.00
1-7-15051-700280	Advertising	0.00	200	200.00	100.00
1-7-15051-718040	Contracted Services	407.04	0	-407.04	0.00
PARK & REC ADMINISTRATION Revenue		0.00	0	0.00	0.00
PARK & REC ADMINISTRATION Expense		30,209.28	45,214	15004.72	33.19
Total PARK & REC ADMINISTRATION		30,209.28	45,214	15,004.72	33.19

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Budget Type : BUDGET

Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
Total PARK & REC ADMINISTRATION		30,209.28	45,214	15,004.72	33.19
15052 PARK & REC OUTDOOR FACILITIES					
1-4-15052-440216	Boat Launch - Fines	-70.00	-400	-330.00	82.50
1-4-15052-440423	Volleyball Revenue	0.00	-500	-500.00	100.00
1-4-15052-440428	Soccer Registrations	0.00	-5,000	-5,000.00	100.00
1-4-15052-440431	Boat Launch Other Rev Misc.	-4,779.54	-4,500	279.54	-6.21
1-4-15052-440461	Transfer from Reserves	0.00	-25,000	-25,000.00	100.00
1-7-15052-700010	Salaries	0.00	3,070	3,070.00	100.00
1-7-15052-700140	Employee Benefits	398.50	890	491.50	55.22
1-7-15052-700201	Trail Maintenance	0.00	1,000	1,000.00	100.00
1-7-15052-700215	Soccer Field Maintenance	0.00	3,000	3,000.00	100.00
1-7-15052-700220	Boat Launch Property Maintenance	2,841.50	2,000	-841.50	-42.08
1-7-15052-700250	Transfer to Capital	0.00	25,000	25,000.00	100.00
1-7-15052-715071	Farrell's Landing Property	165.97	250	84.03	33.61
1-7-15052-785083	Volleyball Expense	0.00	200	200.00	100.00
PARK & REC OUTDOOR FACILITIES Revenue		-4,849.54	-35,400	-30550.46	86.30
PARK & REC OUTDOOR FACILITIES Expense		3,405.97	35,410	32004.03	90.38
Total PARK & REC OUTDOOR FACILITIES		-1,443.57	10	1,453.57	14535.70
15053 PARK & REC COMMUNITY CENTER					
1-4-15053-440125	Canada Specific Grants	-750.00	0	750.00	0.00
1-4-15053-440425	Rent	-10,785.48	-9,000	1,785.48	-19.84
1-4-15053-440429	Donations	-2,000.00	0	2,000.00	0.00
1-4-15053-440461	Transfer from Reserves	0.00	-12,000	-12,000.00	100.00
1-4-15053-440800	Bar Sales	0.00	-5,000	-5,000.00	100.00
1-7-15053-700010	Salaries	4,013.40	16,660	12,646.60	75.91
1-7-15053-700095	Restock Bar	0.00	8,000	8,000.00	100.00
1-7-15053-700100	Telephone	580.13	800	219.87	27.48
1-7-15053-700110	Utilities	9,097.98	10,000	902.02	9.02
1-7-15053-700140	Employee Benefits	1,069.07	2,490	1,420.93	57.07
1-7-15053-700190	Building Maintenance	3,898.31	5,000	1,101.69	22.03
1-7-15053-700191	Building Cleaning	150.82	1,500	1,349.18	89.95
1-7-15053-700200	Equipment Repairs/Replacement	108.80	2,000	1,891.20	94.56
1-7-15053-700203	Participaction	1,753.37	0	-1,753.37	0.00
1-7-15053-700250	Transfer to Capital - Equipment	944.44	0	-944.44	0.00
1-7-15053-700251	Transfer to Capital - Bldg Renos	250.00	12,000	11,750.00	97.92
1-7-15053-700280	Advertising	0.00	1,000	1,000.00	100.00
1-7-15053-715015	Computer Programs & Maintenance	397.47	500	102.53	20.51
1-7-15053-789000	Transfer to Reserves - Building	30,915.00	30,915	0.00	0.00
PARK & REC COMMUNITY CENTER Revenue		-13,535.48	-26,000	-12464.52	47.94
PARK & REC COMMUNITY CENTER Expense		53,178.79	90,865	37686.21	41.47
Total PARK & REC COMMUNITY CENTER		39,643.31	64,865	25,221.69	38.88
15054 PARK & REC RINK					

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Budget Type : BUDGET

Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
15054 PARK & REC RINK					
1-4-15054-440431	Spring Hockey Team	0.00	-10,750	-10,750.00	100.00
1-7-15054-700010	Salaries	597.99	8,640	8,042.01	93.08
1-7-15054-700110	Utilities	0.00	1,500	1,500.00	100.00
1-7-15054-700140	Employee Benefits	64.56	3,075	3,010.44	97.90
1-7-15054-700190	Building Maintenance	0.00	6,600	6,600.00	100.00
1-7-15054-700191	Building Cleaning	0.00	500	500.00	100.00
1-7-15054-700200	Equipment Repairs/Maintenance	0.00	1,500	1,500.00	100.00
1-7-15054-700280	Advertising	0.00	100	100.00	100.00
1-7-15054-785069	Change Rooms	0.00	100	100.00	100.00
1-7-15054-785113	Spring H ockey Team	289.51	10,445	10,155.49	97.23
PARK & REC RINK Revenue		0.00	-10,750	-10750.00	100.00
PARK & REC RINK Expense		952.06	32,460	31507.94	97.07
Total PARK & REC RINK		952.06	21,710	20,757.94	95.61
15055 PARK & REC ANNUAL EVENTS					
1-4-15055-440426	Euchre Revenue	0.00	-4,000	-4,000.00	100.00
1-4-15055-440427	Country Dance Proceeds	0.00	-8,000	-8,000.00	100.00
1-4-15055-440446	Aerobics & Drop In Sports Fees	0.00	-500	-500.00	100.00
1-4-15055-440570	Winter Carnival Revenue	0.00	-4,000	-4,000.00	100.00
1-4-15055-440575	Canada Day Revenue	0.00	-4,500	-4,500.00	100.00
1-7-15055-785075	Canada Day Expenses	0.00	2,700	2,700.00	100.00
1-7-15055-785080	Winter Carnival Expenses	0.00	2,500	2,500.00	100.00
1-7-15055-785081	Country Dance Expenses	0.00	8,000	8,000.00	100.00
1-7-15055-785082	Aerobics & Drop In Sports	0.00	150	150.00	100.00
1-7-15055-786000	Euchres Expense	0.00	2,200	2,200.00	100.00
PARK & REC ANNUAL EVENTS Revenue		0.00	-21,000	-21000.00	100.00
PARK & REC ANNUAL EVENTS Expense		0.00	15,550	15550.00	100.00
Total PARK & REC ANNUAL EVENTS		0.00	-5,450	-5,450.00	100.00
15056 PARK & REC FUNDRAISING					
1-4-15056-440429	Donations - Rink Roof	-45.00	0	45.00	0.00
1-4-15056-440452	Fruit Fundraiser	-10,200.00	-9,010	1,190.00	-13.21
1-4-15056-440455	Murder Mystery	0.00	-3,200	-3,200.00	100.00
1-4-15056-440456	Fundraising Catering	0.00	-5,000	-5,000.00	100.00
1-4-15056-440457	Harvest Dinner	0.00	-3,000	-3,000.00	100.00
1-4-15056-440458	Trivia Night	0.00	-700	-700.00	100.00
1-7-15056-785100	Easter Egg Hunt	0.00	400	400.00	100.00
1-7-15056-785102	Fruit Fundraiser	7,703.00	7,500	-203.00	-2.71
1-7-15056-785105	Murder Mystery	0.00	1,500	1,500.00	100.00
1-7-15056-785106	Fundraising Catering	0.00	5,000	5,000.00	100.00
1-7-15056-785107	Harvest Dinner	0.00	1,800	1,800.00	100.00
1-7-15056-785108	Trivia Night	0.00	500	500.00	100.00
1-7-15056-785114	Quilting	0.00	300	300.00	100.00
1-7-15056-789070	Transf to Reserves - Working for Hoedown	0.00	3,910	3,910.00	100.00

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Budget Type : BUDGET

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-7-15056-789070	Transf to Reserves - Working for Hoedown	0.00	3,910	3,910.00	100.00
PARK & REC FUNDRAISING Revenue		-10,245.00	-20,910	-10665.00	51.00
PARK & REC FUNDRAISING Expense		7,703.00	20,910	13207.00	63.16
Total PARK & REC FUNDRAISING		-2,542.00	0	2,542.00	0.00
15057 PARK & REC HORTON HOEDOWN					
1-4-15057-440220	Ontario Grant	-4,213.00	0	4,213.00	0.00
1-4-15057-440432	Christmas Craft Show	-292.04	0	292.04	0.00
PARK & REC HORTON HOEDOWN Revenue		-4,505.04	0	4505.04	0.00
PARK & REC HORTON HOEDOWN Expense		0.00	0	0.00	0.00
Total PARK & REC HORTON HOEDOWN		-4,505.04	0	4,505.04	0.00
15100 LIBRARY					
1-4-15100-440464	PROV GOV LIBRARY	0.00	-5,050	-5,050.00	100.00
1-7-15100-750010	LIBRARY AGREEMENT	8,160.00	13,210	5,050.00	38.23
LIBRARY Revenue		0.00	-5,050	-5050.00	100.00
LIBRARY Expense		8,160.00	13,210	5050.00	38.23
Total LIBRARY		8,160.00	8,160	0.00	0.00
16000 HEALTH SERVICES					
1-7-16000-700010	Salaries	0.00	350	350.00	100.00
1-7-16000-700140	Employee Benefits	31.54	100	68.46	68.46
1-7-16000-700221	Cemetery Maintenance - Martin Cemetery	148.19	0	-148.19	0.00
1-7-16000-750010	Golden Age Activity Centre	1,000.00	1,000	0.00	0.00
1-7-16000-750020	Soc Serv Home Supp Grant	1,230.00	1,230	0.00	0.00
1-7-16000-750030	Renfrew Sunshine Coach	1,050.00	1,050	0.00	0.00
1-7-16000-750040	Doctor Recruitment	31,083.85	31,084	0.15	0.00
1-7-16000-750050	Hospice Renfrew	250.00	250	0.00	0.00
HEALTH SERVICES Revenue		0.00	0	0.00	0.00
HEALTH SERVICES Expense		34,793.58	35,064	270.42	0.77
Total HEALTH SERVICES		34,793.58	35,064	270.42	0.77
16100 ECONOMIC DEVELOPMENT					
1-7-16100-700030	EC DEV COMMITTEE MEMEBERS	100.00	0	-100.00	0.00
ECONOMIC DEVELOPMENT Revenue		0.00	0	0.00	0.00
ECONOMIC DEVELOPMENT Expense		100.00	0	-100.00	0.00
Total ECONOMIC DEVELOPMENT		100.00	0	-100.00	0.00
17000 PLANNING					
1-4-17000-440330	Fees & Charges Planning	-5,200.00	-5,200	0.00	0.00
1-4-17000-440355	Fees & Charges Zoning Compl.	-420.00	-400	20.00	-5.00
1-7-17000-700060	Com. Member Fees	325.00	1,700	1,375.00	80.88
1-7-17000-700090	Materials & Supplies	0.00	100	100.00	100.00
1-7-17000-780010	Contracted Services	3,465.80	2,000	-1,465.80	-73.29

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Budget Type : BUDGET

Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-7-17000-780010	Contracted Services	3,465.80	2,000	-1,465.80	-73.29
1-7-17000-780100	Economic Development	0.00	10,000	10,000.00	100.00
PLANNING Revenue		-5,620.00	-5,600	20.00	-0.36
PLANNING Expense		3,790.80	13,800	10009.20	72.53
Total PLANNING		-1,829.20	8,200	10,029.20	122.31
18000 FIRE					
1-4-18000-440110	Provincial Fees and Charges	-4,848.75	-10,000	-5,151.25	51.51
1-4-18000-440215	POA - Fines	0.00	-500	-500.00	100.00
1-4-18000-440222	FIRE SAFETY GRANT 2021	-5,300.00	0	5,300.00	0.00
1-4-18000-440310	Fees & Charges Fire	0.00	-1,800	-1,800.00	100.00
1-7-18000-700010	Salaries	26,922.57	37,310	10,387.43	27.84
1-7-18000-700035	Conference/Travel Expenses	0.00	750	750.00	100.00
1-7-18000-700060	Misc. Expenses	1,148.88	1,000	-148.88	-14.89
1-7-18000-700070	Insurance	17,060.03	17,060	-0.03	0.00
1-7-18000-700080	Office Supplies	152.17	1,000	847.83	84.78
1-7-18000-700090	Clothing Expense	0.00	1,000	1,000.00	100.00
1-7-18000-700100	Telephone	991.73	1,300	308.27	23.71
1-7-18000-700110	Utilities	4,695.73	6,410	1,714.27	26.74
1-7-18000-700140	Employee Benefits	2,443.59	4,700	2,256.41	48.01
1-7-18000-700180	Office Equip. & Maint.	1,479.31	2,500	1,020.69	40.83
1-7-18000-700190	Building Maintenance	1,165.14	2,000	834.86	41.74
1-7-18000-700191	Building Cleaning	42.71	1,000	957.29	95.73
1-7-18000-700200	Fire Equipment Maintenance	5,645.50	19,000	13,354.50	70.29
1-7-18000-700210	Fleet Maintenance	7,204.52	11,500	4,295.48	37.35
1-7-18000-700230	Fuel & Oil	0.00	1,000	1,000.00	100.00
1-7-18000-700240	Radio/Communications	883.20	2,000	1,116.80	55.84
1-7-18000-700250	Transfer to Capital	692.73	0	-692.73	0.00
1-7-18000-700260	Extrication Agreement	3,000.00	5,000	2,000.00	40.00
1-7-18000-700261	Water Rescue Agreement	1,000.00	3,000	2,000.00	66.67
1-7-18000-715015	Computer/Program Maintenance	1,913.63	4,000	2,086.37	52.16
1-7-18000-721060	Training	2,491.82	4,500	2,008.18	44.63
1-7-18000-721070	Compressed Air	70.00	250	180.00	72.00
1-7-18000-721080	Extinguisher Recharges	0.00	300	300.00	100.00
1-7-18000-721210	Communications - County	3,999.25	4,150	150.75	3.63
1-7-18000-721230	Fire Prevention	1,642.58	2,850	1,207.42	42.37
1-7-18000-721240	Hydrant/Water Supply	0.00	300	300.00	100.00
1-7-18000-789005	Transfer to Reserves Fire Equipment	34,640.00	34,640	0.00	0.00
1-7-18000-789038	Transfer to Reserves - Building	5,000.00	5,000	0.00	0.00
FIRE Revenue		-10,148.75	-12,300	-2151.25	17.49
FIRE Expense		124,285.09	173,520	49234.91	28.37
Total FIRE		114,136.34	161,220	47,083.66	29.20
19000 BUILDING DEPARTMENT					
1-4-19000-440385	Septic Permits	-10,300.00	-8,000	2,300.00	-28.75

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Budget Type : BUDGET

Fiscal Year : 2021 Period : 12
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-4-19000-440385	Septic Permits	-10,300.00	-8,000	2,300.00	-28.75
1-4-19000-440410	Building Permits	-45,218.00	-48,985	-3,767.00	7.69
1-4-19000-440431	Misc. Revenue	-2,050.00	-2,000	50.00	-2.50
1-4-19000-440605	Transfer from Reserves	0.00	-8,735	-8,735.00	100.00
1-7-19000-700010	Salaries	30,000.00	49,500	19,500.00	39.39
1-7-19000-700035	Conference/Travel Expenses	58.50	350	291.50	83.29
1-7-19000-700060	Misc. Expenses	34.19	500	465.81	93.16
1-7-19000-700080	Office Supplies	177.07	800	622.93	77.87
1-7-19000-700100	Telephone	191.19	500	308.81	61.76
1-7-19000-700140	Employee Benefits	3,372.97	6,250	2,877.03	46.03
1-7-19000-700190	Building Maintenance - Partial Share	0.00	2,000	2,000.00	100.00
1-7-19000-718040	Contracted Services	0.00	2,000	2,000.00	100.00
1-7-19000-785066	Office Administration	0.00	5,820	5,820.00	100.00
BUILDING DEPARTMENT Revenue		-57,568.00	-67,720	-10152.00	14.99
BUILDING DEPARTMENT Expense		33,833.92	67,720	33886.08	50.04
Total BUILDING DEPARTMENT		-23,734.08	0	23,734.08	0.00
Total General Operating Fund		-1,495,870.77	10,000	1,505,870.77	15058.71
Report Total		-1,495,870.77	10,000	1,505,870.77	15058.71

RETURN TO AGENDA



Calls For Service (CFS) Billing Summary Report

Horton April to June - 2021

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2021				2020			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Interference	0	1	16.0	16.0	1	1	16.0	16.0
	Assault-Level 1	1	1	16.0	16.0	1	3	16.0	48.0
	Criminal Harassment	1	1	16.0	16.0	1	1	16.0	16.0
	Criminal Harassment - Offender Unknown	0	1	16.0	16.0	0	0		0.0
	Indecent/Harassing Communications	0	0		0.0	0	1	16.0	16.0
	Utter Threats -Master code	0	0		0.0	0	1	16.0	16.0
	Utter Threats to Person	4	5	16.0	80.0	0	0		0.0
	Total	6	9	16.0	144.0	3	7	16.0	112.0
Property Crime Violations	Break & Enter	0	0		0.0	0	3	6.5	19.5
	Theft of - Snow Vehicles	0	1	6.5	6.5	0	0		0.0
	Theft under - Bicycles	1	1	6.5	6.5	0	0		0.0
	Theft under - Building	1	1	6.5	6.5	0	0		0.0
	Theft under - Other Theft	1	1	6.5	6.5	0	0		0.0
	Fraud - Account closed	0	0		0.0	1	1	6.5	6.5
	Fraud -Money/property/ security > \$5,000	0	0		0.0	0	1	6.5	6.5
	Fraud -Money/property/ security <= \$5,000	0	0		0.0	1	1	6.5	6.5
	Fraud - Other	0	0		0.0	1	2	6.5	13.0
	Personation with Intent (fraud)	1	1	6.5	6.5	0	0		0.0
	Identity Fraud	1	1	6.5	6.5	1	1	6.5	6.5
	Mischief - master code	2	3	6.5	19.5	1	2	6.5	13.0
	Property Damage	1	4	6.5	26.0	0	0		0.0
	Total	8	13	6.5	84.5	5	11	6.5	71.5
Other Criminal Code Violations (Excluding traffic)	Bail Violations - Fail To Comply	1	2	7.8	15.6	1	2	7.8	15.6
	Public Morals	0	1	7.8	7.8	0	0		0.0
	Breach of Probation	1	1	7.8	7.8	0	0		0.0
	Total	2	4	7.8	31.2	1	2	7.8	15.6
Drug Possession	Possession Cocaine	0	0		0.0	1	1	6.5	6.5
	Total	0	0		0.0	1	1	6.5	6.5
Drugs	Trafficking Other Controlled Drugs and Substance Act	0	0		0.0	1	1	45.9	45.9
	Trafficking û Opioid (other than heroin)	0	0		0.0	1	1	45.9	45.9
	Total	0	0		0.0	2	2	45.9	91.8
Statutes & Acts	Landlord/Tenant	2	2	3.4	6.8	0	0		0.0
	Mental Health Act	0	1	3.4	3.4	2	3	3.4	10.2



Calls For Service (CFS) Billing Summary Report

Horton April to June - 2021

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2021				2020			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Statutes & Acts	Mental Health Act - No contact with Police	0	1	3.4	3.4	0	0		0.0
	Mental Health Act - Attempt Suicide	0	0		0.0	0	1	3.4	3.4
	Mental Health Act - Threat of Suicide	0	0		0.0	2	4	3.4	13.6
	Mental Health Act - Placed on Form	0	0		0.0	1	1	3.4	3.4
	Mental Health Act - Apprehension	1	2	3.4	6.8	0	0		0.0
	Trespass To Property Act	3	3	3.4	10.2	0	0		0.0
	Total	6	9	3.4	30.6	5	9	3.4	30.6
Operational	Animal -Master code	0	0		0.0	1	1	3.6	3.6
	Animal Bite	0	0		0.0	0	1	3.6	3.6
	Animal Stray	0	1	3.6	3.6	1	1	3.6	3.6
	Animal Injured	0	1	3.6	3.6	0	0		0.0
	Domestic Disturbance	5	10	3.6	36.0	3	9	3.6	32.4
	Suspicious Person	2	2	3.6	7.2	1	9	3.6	32.4
	Phone -Nuisance - No Charges Laid	0	1	3.6	3.6	1	1	3.6	3.6
	Fire - Building	1	4	3.6	14.4	2	3	3.6	10.8
	Fire - Vehicle	0	0		0.0	1	3	3.6	10.8
	Fire - Other	1	1	3.6	3.6	0	0		0.0
	Missing Person Located Under 12	1	1	3.6	3.6	0	0		0.0
	Noise Complaint -Master code	0	0		0.0	1	1	3.6	3.6
	Noise Complaint - Vehicle	1	1	3.6	3.6	0	0		0.0
	Accident - non-MVC - Master code	0	0		0.0	1	1	3.6	3.6
	Found Property -Master code	0	0		0.0	2	2	3.6	7.2
	Found-Household Property	0	1	3.6	3.6	0	0		0.0
	Lost Property -Master code	0	0		0.0	0	1	3.6	3.6
	Lost License Plate	0	2	3.6	7.2	0	0		0.0
	Sudden Death - Natural Causes	1	1	3.6	3.6	2	2	3.6	7.2
	Sudden Death - Others	0	1	3.6	3.6	1	1	3.6	3.6
	Suspicious Vehicle	2	3	3.6	10.8	0	1	3.6	3.6
	Trouble with Youth	0	0		0.0	0	1	3.6	3.6
	Unwanted Persons	0	0		0.0	1	1	3.6	3.6
	Neighbour Dispute	5	5	3.6	18.0	3	4	3.6	14.4
Assist Fire Department	1	1	3.6	3.6	0	0		0.0	



Calls For Service (CFS) Billing Summary Report

Horton April to June - 2021

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2021				2020			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Assist Public	8	17	3.6	61.2	1	8	3.6	28.8
	Family Dispute	5	10	3.6	36.0	7	10	3.6	36.0
	Total	33	63	3.6	226.8	29	61	3.6	219.6
Operational2	False Alarm -Others	0	1	1.3	1.3	2	8	1.3	10.4
	Keep the Peace	2	4	1.3	5.2	1	3	1.3	3.9
	911 call / 911 hang up	4	6	1.3	7.8	2	6	1.3	7.8
	911 hang up - Pocket Dial	0	1	1.3	1.3	0	0		0.0
	911 call - Dropped Cell	1	2	1.3	2.6	1	1	1.3	1.3
	Total	7	14	1.3	18.2	6	18	1.3	23.4
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	0	2	3.4	6.8	0	0		0.0
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	1	2	3.4	6.8	1	1	3.4	3.4
	MVC - Prop. Dam. Non Reportable	2	6	3.4	20.4	2	5	3.4	17.0
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	7	13	3.4	44.2	4	13	3.4	44.2
	Total	10	23	3.4	78.2	7	19	3.4	64.6
Total	72	135		613.5	59	130		635.6	

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2021 billing period.

Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

Horton Twsp. - April 2021

#	Date	Complainant	Location	Status	Total Calls
1	01-Apr	Stray Dog	Gillian Rd	Charges Laid	1
2	03-Apr	Dog at Large	Gillian Rd	Ongoing	1
3	04-Apr	Dog at Large	Gillian Rd	Resolved	1
4	06-Apr	(Other) Draining	McArthur Lane	Resolved	1
5	06-Apr	Stray Dog	McBride Rd. *	Pound	1
6	06-Apr	Stray Dog	McBride Rd. *	Pound	1
7	13-Apr	Property Standards	Property Standards	Ongoing	1
8	14-Apr	Property Standards	Eady Rd	Resolved	1
9	16-Apr	Other		Resolved	1
10	18-Apr	Injured Dog	Knight St	Resolved	1
11	24-Apr	(Other) Draining	Christopher Lane	Resolved	1
12	28-Apr	Dog at Large	Stacey Dr	Charges Laid	1
Total					12

* Note the two dogs picked up on McBride were in the pound for 10 days and then transferred to Bark in Ottawa and is now in their forever home

Horton Twsp. - May 2021

	Date	Complainant	Location	Status	Total Calls
1	03-May	Dog at Large	Gillan Rd	Charges Laid	1
2	05-May	Dog Bite	Humpries Rd	Warning	1
3	06-May	Stray Cat	Thomson Rd	Resolved	1
4	06-May	Missing Dog	Burnstown Rd	Resolved	1
5	10-May	Missing Cat	Lochinock Rd	Resolved	1
6	11-May	Property Standards	Pallen Rd	Order To Comply	1
7	14-May	Fence Question	Thompson Cemetery Rd	Resolved	1
8	18-May	Stray Dog	Storyland Rd	Resolved	1
9	19-May	Stray Cat	O'Brien Rd	Resolved	1
10	22-May	Injured Dog	Melissa Lane	Resolved	1
11	24-May	Raccoon	Lime Kiln Rd	Resolved	1
12	25-May	Missing Dog	Johnston Rd	Resolved	1
13	28-May	Skunk	Garden of Eden	Resolved	1
14	28-May	Parking Ticket		Resolved	1
15	30-May	Parking Ticket		Resolved	1
					15

Horton Twsp. - June 2021

#	Date	Complainant	Location	Status	Total Calls
1	01-Jun	Stray Dog	Castleford Rd	Resolved	1
2	01-Jun	Zoning Issue	Burnstown Rd	Resolved	1
3	07-Jun	Property Standards	Blue Jay Lane	Resolved	1
4	07-Jun	Parking Ticket		Resolved	1

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5	10-Jun	Missing Cat	Pinnacle Rd	Resolved	1
6	10-Jun	Cows on Rd	Gillan Rd	Resolved	1
7	16-Jun	Parking Ticket			1
8	18-Jun	Missing Dog	Storyland Rd		1
9	20-Jun	Property Standards	Eady Rd	Ongoing	1
10	23-Jun	Property Standards	Pallen Rd	Ongoing	1
11	24-Jun	Parking Ticket			1
12	30-Jun	Property Standard	Castleford Rd	Ongoing	1
Total					12

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Monthly Summary 2021									
2021	Animal	Parking	Prop. Stand.	Noise	Other	Pound	Total	Tickets	Charges
Jan	7		1			0	8	0	0
Feb	6					0	6	0	0
Mar	4		3		1	0	8	0	0
Apr	7		2		3	2	12	0	1
May	11	2	1		1	2	15	4	1
Jun	3	3	3		3	0	12	0	0
Jul									
Aug									
Sep									
Oct									
Nov									
Dec									
Total	38	5	10	0	8	4	61	4	2

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**Township of Horton
COUNCIL / COMMITTEE REPORT**

Title: County of Renfrew Accessibility Advisory Committee Term of Reference	Date:	September 21, 2021
	Council/Committee:	Council
	Author:	Nikky Dubeau, Executive Assistant
	Department:	General Government

RECOMMENDATIONS:

THAT Council accept the County of Renfrew Accessibility Advisory Committee Term of Reference Report as information.

BACKGROUND:

During the Accessibility Advisory Committee meeting on August 19th, the Terms of Reference was reviewed with suggested changes by the County. After discussion with the Committee, it was agreed that each Council should also review the information and provide any feedback or recommendations to the Accessibility Advisory Committee.

The Terms of Reference has been attached to this report with the additions and deletions from the County. The next Committee meeting is November 26, which I will need any Council comments for.

ALTERNATIVES: N/A

ATTACHMENTS:

Terms of Reference

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS:

County of Renfrew Accessibility Advisory Committee

Author: *N. Dubeau*
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. *[Signature]*
signature



COUNTY OF RENFREW

Municipal Accessibility Advisory Committee Plan Terms of Reference

With the implementation of the *Ontarians With Disabilities Act (2003)*, the County of Renfrew formed an Accessibility Advisory Committee that is made up of one appointed elected official representing the County of Renfrew and a group of volunteers from throughout the County of Renfrew. The Committee annually reviews the County of Renfrew's Municipal Accessibility Plan to identify barriers for persons with disabilities.

Section 2 (1) of the Act – Definition of Barrier

"barrier" means anything that prevents a person with a disability from fully participating in all aspects of society because of his or her disability, including a physical barrier, an architectural barrier, an information or communications barrier, an attitudinal barrier, a technological barrier, a policy or a practice; ("obstacle")

Sections 11, 12 and 13 of the Act identify the "duties of municipalities" as follows:

Municipal Accessibility Plans

- 11.** (1) *Each year, the council of every municipality shall,*
- (a) *Prepare an accessibility plan; and*
 - (b) *Either,*
 - (i) *Seek advice from the accessibility advisory committee that it establishes or continues under subsection 12 (1), or*
 - (ii) *Consult with persons with disabilities and others, if the council has not established or continued an accessibility advisory committee under subsection 12 (1).*

Contents

- (2) *The accessibility plan shall address the identification, removal and prevention of barriers to persons with disabilities in the*

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municipality's by-laws and in its policies, programs, practices and services.

Same

- (3) *The accessibility plan shall include,*
- (a) *A report on the measures the municipality has taken to identify, remove and prevent barriers to persons with disabilities*
 - (b) *the measures in place to ensure that the municipality assesses its proposals for by-laws, policies, programs, practices and services to determine their effect on accessibility for persons with disabilities;*
 - (c) *a list of the by-laws, policies, programs, practices and services that the municipality will review in the coming year in order to identify barriers to persons with disabilities;*
 - (d) *The measures that the municipality intends to take in the coming year to identify, remove and prevent barriers to persons with disabilities; and*
 - (e) *All other information that the regulations prescribe for the purpose of the plan.*

Availability to the public

- (4) *A municipality shall make its accessibility plan available to the public.*

Accessibility Advisory Committees

12. (1) *The council of every municipality having a population of not less than 10,000 shall establish or continue an accessibility advisory committee and the council of every municipality having a population of less than 10,000 may establish or continue an accessibility advisory committee.*

Duty of Committee

- (2) *The committee shall advise the council in each year about the preparation, implementation and effectiveness of its accessibility plan.*

Members

- (3) *A majority of the members of the committee shall include persons with disabilities.*

Duty of Council

- (4) *The council shall seek advice from the committee on the accessibility for persons with disabilities to a building, structure or premises, or part of a building, structure or premises,*
- (a) *That the council purchases, constructs or significantly renovates;*
 - (b) *For which the council enters into a new lease; or*
 - (c) *That a person provides as municipal capital facilities under an agreement entered into with the council in accordance with section 210.1 of the Municipal Act.*

Functions

- (5) *The committee shall,*
- (a) *perform the functions set out in this section, including reviewing in a timely manner the site plans and drawings described in section 41 of the Planning Act that the committee selects; and*
 - (b) *Perform all other functions that are specified in the regulations.*

Supplying Site Plans

- (6) *If the committee selects site plans and drawings described in section 41 of the Planning Act to review, the council shall supply them to the committee in a timely manner for the purpose of the review.*

Municipal goods and services

13. *In deciding to purchase goods or services through the procurement process for the use of itself, its employees or the public, the council of every municipality shall have regard to the accessibility for persons with disabilities to the goods or services.*

OBJECTIVES

The general objectives identified in this plan are:

1. Describe the process by which the County of Renfrew will identify, remove and prevent barriers to people with disabilities.
2. Review earlier efforts to remove and prevent barriers to people with disabilities.
3. List the facilities, policies, programs, practices and services the County will review in the coming year to identify barriers to people with disabilities.

4. Describe the measures the County will take in the coming year to identify, remove and prevent barriers to people with disabilities.
5. Describe how the County will make this accessibility plan available to the public.

APPOINTMENT OF ACCESSIBILITY ADVISORY COMMITTEE

On Dec 11, 2012, Council appointed Reeve Audrey Green, Town of Renfrew to the ~~Striking Standing~~ Committee. The Accessibility Advisory Committee is open to all individuals who have fulltime residence in the County of Renfrew.

Through public advertisement, members are invited to make application for inclusion on the Committee. Interviews are conducted and selections made.

TERMS OF REFERENCE FOR THE ACCESSIBILITY ADVISORY COMMITTEE

Mandate

The primary purpose of the County of Renfrew's AAC shall be to consult with and provide advice to County Council on the annual municipal accessibility plan for the corporation of the County of Renfrew. The AAC will also be responsible to review and advise Council on accessibility issues including:

- Site plans of new and existing municipal buildings where approval is required by the County of Renfrew (as described in section 41 of the Planning Act).
- New and existing municipal by-laws of the Corporation of the County of Renfrew.
- Purchasing goods and services for the Corporation of the County of Renfrew.
- Significant renovations of structures designated for municipal use by the Corporation of the County of Renfrew.
- Leased facilities or any other facility used as a municipal building by the Corporation of the County of Renfrew.
- Corporation of the County of Renfrew capital facilities under the Municipal Act.
- Goods and services provided by the Corporation of the County of Renfrew or agents providing services under contract with the Corporation of the County of Renfrew.
- The Committee, upon request from the CAO or Department Head, will physically tour County of Renfrew property to offer advice to Council on accessibility issues.
- The Committee shall ~~present submit~~ the ~~Annual~~ County of Renfrew Municipal Accessibility Plan ~~report~~ to County Council ~~annually on February 27th, 2014 for~~ for their review and approval.
- The Committee shall bring forward concerns and making recommendations on programs and regulations which encourage equal access to municipal services by the person living with a disability.

In addition to these primary responsibilities, the County of Renfrew's Accessibility Advisory Committee may provide advice to companies and organizations from within both the Public and Private Sectors in terms of accessibility issues. The Committee may assist in general public awareness of various issues related to disability and offer suggestions, letters of support, or advice in terms of public education and general awareness to the general public.

The County of Renfrew AAC shall carry out all other duties that are established in the regulations and duties that County Council may deem appropriate following consultation from the public on the role of the County of Renfrew AAC.

It is possible that certain Committee members find themselves in a position of conflict of interest in situations where their personnel or commercial interests involve decisions taken by the Accessibility Advisory Committee. The Municipal Conflict of Interest Act applies to all members of the Accessibility Advisory Committee.

Size and Membership

The AAC shall consist of members appointed by resolution of County Council. The composition of the Committee shall be as follows:

- 7 or more members with the majority of members being persons -4 or more members who are people with disabilities. County Council will appoint a Chair of committee as decided by the lead to be appointed by the County of Renfrew Striking Strikeering Committee on an annual basis. County resource staff will be appointed as as required, from within the Human Resources Department

Committee Procedures

The term of the AAC Chair Should shall coincide with the term of Council commencing on commencing January 1, 2004. However, the County of Renfrew Steering Striking Committee may appoint a new Chair Annually if that is their decision. The inaugural term of the Committee will be August 28, 2003

The AAC will meet quarterly at a time and location located to be determined by the Committee or more frequently, if required and at the discretion of the Chair.

If a committee member is absent for three consecutive meetings, they have forfeited their membership unless their absence is justifiable.

The County of Renfrew rules of parliamentary procedure and meeting conduct stipulated in By-law 85-10 – A By-law to govern the Proceedings of the Council and Committees of the County of Renfrew shall be adhered to by the Committee.

Administrative support to the committee including the recording of minutes, staff support with meeting preparation, support necessary to convening an accessible meeting and other required supports shall be provided by the County of Renfrew's Human Resources Department- Administrative and support staff members.

Agendas shall be distributed to committee members in advance of the scheduled meeting date and shall be provided in an alternate format, upon request, if technically possible.

Members who are persons with disabilities will be provided with the resources related to their disability and that are deemed necessary for them to fully participate in the Committee (e.g. sign language interpretation services, Braille translation services, transportation, support care services, etc.).

Accommodations for committee members with disabilities can be provided upon request given adequate notice and consultation with County of Renfrew staff in accordance with the AODA.

An election of Committee Chair shall be held every third year during the first quarterly meeting of the Accessibility Advisory Committee commencing March 13, 2012.

Any member of the Committee is eligible to be Chair and must be nominated by a member in good standing of the County of Renfrew Accessibility Advisory Committee. All members of the Committee present during the Nomination of Chair shall vote on the selection of the Chair.

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Township of Horton COUNCIL / COMMITTEE REPORT

Title: Municipal Office Hours Christmas 2021	Date: September 21 st , 2021
	Council/Committee: General Government
	Author: Hope Dillabough
	Department: Administration

RECOMMENDATIONS:

THAT Council authorize the closure of the Municipal Office from December 24th to December 31st, 2021.

AND THAT Staff will make application for leave out of their banked vacation and/or overtime to be off.

BACKGROUND:

For the last few years, it has been a struggle for staff to take holidays during the Christmas season as Horton is a small municipality. Additionally, due to the likely cancellation of Christmas events due to Covid-19 I am recommending that Council consider closing the municipal office and public works facility beginning December 24th to December 31st, 2021 for staff to enjoy the time off with their respective families. Staff would require to use up their own vacation, floater and/or banked time to be able to remain off. This would be a total of three (3) days of time.

Staff would advertise and allow for proper notification to all Horton Township residents and ratepayers. Staff would also ensure that the appropriate contact information will be provided in the event of a weather event or something else that would require staff's immediate attention.

I feel that this would be a morale booster for staff and a way to show our appreciation for their service over the past year and all that we have had to manage through. Additionally, at the beginning of Covid, I recommended that staff not take time off for vacation for the purpose of limiting travel and exposure. I feel that closing the abovementioned dates would be an acknowledgment of them adhering to the imposed and unexpected regulations. Many municipalities within the County of Renfrew do something similar to this annually. Attached is the December Staff Calendar.

ALTERNATIVES: Remain open with skeleton staff.

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

ATTACHMENTS: December 2021 Staff Calendar

Author: 
signature

Other: _____
signature

Treasurer: 
signature

C.A.O. 
Signature

LEGEND: RED SQUARES ARE STAT HOLIDAYS

HD – HOPE DILLABOUGH, RE – ROD EADY, ND - NIKKY DUBEAU, NM – NATHALIE MOORE, AR- AMANDA RYAN, AK – ADAM KNAPP,
 DH – DUSTIN HOWARD, PS – PETER STORIE, DR – DAVE RADKE, BY – BILL YANTHA, DF – DENNIS FRIDGEN, LL- LEONARD LACHARITY
 VA – VACATION, BT – BANKED TIME TAKEN OFF, FL – FLOATER

DECEMBER 2021

SUN	MON	TUES	WED	THURS	FRI	SAT
			1 TES Committee 8:30 am	2	3 AR - VA	4
5	6	7 Council Meeting 4 pm	8	9	10 NM OFF - MAP EXAM	11
12	13	14 County Council 9 am	15	16 Protective Services 5 p.m.	17 Rec Committee 9:30 am	18
19	20	21 Council Meeting 4 pm	22	23	24 ½ Day AR - .5 FL 	25 Hope's Birthday  
26 	27 Christmas Day Stat	28 Boxing Day Stat	29 HD-VA ND-BT BY-OFF	30 HD-VA ND-BT BY-OFF	31 ½ Day AR - .5 FL BY-OFF NEW YEAR'S EVE	

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Township of Horton COUNCIL / COMMITTEE REPORT

Title: Statutory Holidays Amendment of Corporate Policy E-02	Date:	September 21 st , 2021
	Council/Committee:	General Government
	Author:	Hope Dillabough
	Department:	Administration

RECOMMENDATIONS:

THAT Council amend Corporate Policy E-02 Statutory and Paid Holidays to reflect the new Federal Statutory Holiday ‘National Day for Truth and Reconciliation’.

AND THAT Council also agree to amend Corporate Policy E-02 Statutory and Paid Holidays to reflect Remembrance Day.

BACKGROUND:

Upon the Federal Government announcing the new Federal Statutory Holiday on September 30th to reflect the National Day for Truth and Reconciliation Corporate Policy E-02 is required to be amended. Staff brought this information forward at the September 7th, 2021, council meeting and stated this was required during the Action Resolution that was passed pertaining to the National Day of Truth and Reconciliation.

Council further discussed during the September 7th, 2021, Council meeting that the Township of Horton doesn't consider Remembrance Day a paid holiday and the office remains open for business. Mayor Bennett and other Members of Council expressed their opinion regarding the importance of Remembrance Day and that staff should have the day to reflect and remember. Horton Township is one of the few municipalities in the County who do not have this day off.

I have provided in the attached amended policy to add Remembrance Day as a Statutory and/or Paid holiday, however this is for Council consideration only and staff require direction.

ALTERNATIVES: Status Quo with Remembrance Day.

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: Council – September 7th, 2021

ATTACHMENTS: Amended Corporate Policy E-02

Author: 
signature

Other: _____
signature

Treasurer: 
signature

C.A.O.: 
Signature

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The Township of Horton Policy and Procedures			
SECTION: HOURS OF WORK, OVERTIME, LEAVE, AND ATTENDANCE			POLICY #: E-02
POLICY: Statutory and Paid Holidays, Full-time Employees			
DATE: April 07/03	REV. DATE: September 2021 By-Law 2021-45	COVERAGE: All Full-time Employees	PAGE #: 1 of 2

POLICY STATEMENT:

Full-time employees of the Township of Horton are entitled to a designated number of paid holidays each calendar year. Eligibility is specified below.

PROCEDURE:

- The Township observes the following as paid holidays for full-time employees:

New Year's Day	Civic Holiday
Family Day	Labour Day
Good Friday	Thanksgiving Day
Easter Monday	Christmas Day
Victoria Day	Boxing Day
Canada Day	Remembrance Day
National Day for Truth and Reconciliation	

plus, any other day proclaimed hereafter by the Federal or Provincial Government is recognized as an additional holiday.

- In addition to the holidays listed above, each employee is allowed three (3) additional holidays known as floating holidays. The date and time for taking the floating holidays is mutually agreed upon by the Employer and employee. A floating holiday cannot be carried over from one calendar year to the next.
- A newly hired or terminated employee is entitled to floating holidays based upon the hours of work during the calendar year.
- The following apply to Compensation for Holidays Worked:
 - employees are paid time and one-half (1½) for work performed on the above holidays and in addition shall receive a day off with pay;
 - when a holiday falls during a scheduled vacation period, an additional day off with pay is granted;

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The Township of Horton Policy and Procedures			
SECTION: HOURS OF WORK, OVERTIME, LEAVE, AND ATTENDANCE			POLICY #: E-02
POLICY: Statutory and Paid Holidays, Full-time Employees			
DATE: April 07/03	REV. DATE: September 2021 By-Law 2021-45	COVERAGE: All Full-time Employees	PAGE #: 2 of 2

- (c) any day in lieu of a paid holiday in this Policy is at a mutually agreeable time. If the parties are unable to agree, such days are added to the employee's vacation or weekends off; and
- (d) no more than four (4) days in lieu of paid holidays are accumulated at any time.
5. If a paid holiday is observed on an employee's scheduled day off and the employee does not work on that day, he/she is allowed another day off with pay at a time agreeable to him/her and to the Department Head.
 6. Paid holidays will not accrue or become eligible for payment if an employee is on an unpaid leave of absence (including Workplace Safety and Insurance Benefits) or after a period of thirty (30) consecutive days leave for illness.
 7. Where a Statutory Holiday falls on a Saturday or Sunday, the Township of Horton aligns their Statutory Holiday as directed by the Ministry of the Attorney General.



Township of Horton COUNCIL / COMMITTEE REPORT

Title: 2022 BUDGET TIMELINES	Date:	September 21, 2021
	Council/Committee:	Council/General Gov.
	Author:	Nathalie Moore, Treasurer
	Department:	Administration

RECOMMENDATIONS:

THAT Council accept the proposed 2022 Budget timelines as information.

BACKGROUND:

For the 2022 budget, staff has devised a timeline to have budget completed by December 31, 2021. The proposed timeline is:

September 13, 2021 - Departmental Budgets

Each department creates budgets based on anticipated activities and Strategic Plan priorities, also accounting for expected expenses and estimated revenues.

September/October 2021 - Preliminary Budget Development

Treasurer will compile all the departmental budgets to build the draft or preliminary budget and ensures consistency with the Capital Forecast Plan.

November 2021 - Preliminary Budget Meeting

Council, along with public advisory members will set aside a budget workshop morning where the preliminary budget will be presented and any concerns or changes to be implemented can be discussed.

December 21, 2021 - Public Budget Meeting

After any revisions that are requested based on Council/Committee input and priorities, a final version of the budget is prepared for adoption.

January 2022 - Bylaws Adopted

The Final Budget determines the amount of property tax requisitioned, and in turn, forms the basis for property tax rates, which are adopted annually, by bylaw in June.

ALTERNATIVES:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

CONSULTATIONS: Hope Dillabough - CAO

Author:

Nathalie Moore

Other: _____

RETURN TO AGENDA

signature

signature

Treasurer:

Nathalotsoou

signature

C.A.O.

[Handwritten Signature]

signature



Township of Horton COUNCIL / COMMITTEE REPORT

Title: AWARD JOINT REQUEST FOR PROPOSALS: AUDIT SERVICES	Date:	September 21, 2021
	Council/Committee:	Council/General Gov.
	Author:	Nathalie Moore, Treasurer
	Department:	Administration

RECOMMENDATIONS:

THAT Council agrees to award the Township of Horton's Joint Request for Proposal for External Auditing Services to MacKillican & Associates.

AND THAT the Township appoint MacKillican & Associates for a three-year term with the option to renew for a further two-year term as mutually agreed upon by both parties.

AND FURTHER THAT this will come forward by By-Law.

BACKGROUND:

As a result of the Service Delivery Review Final report, prepared for the LEG group, there was a recommendation that participating municipalities issue a RFP as a group. Many municipalities have had the same Auditors for years, therefore the RFP was issued to provide transparency to ratepayers.

At a previous council meeting, staff was instructed to proceed with the Joint Request for Proposal for external auditing services along with Admaston Bromley, Greater Madawaska, McNab Braeside, Town of Renfrew and Whitewater Region.

The Joint Request for Proposal was released in July with a closing date of August 4, 2021. The opening was conducted at the Admaston Bromley Township office with Allison Vereyken, Clerk/Treasurer and Mitchell Ferguson, Deputy Clerk/Treasurer present as staff and Rory Richards of Mackillican & Associates present as the public. Three firms submitted a proposal with the results for Horton as follows (*Excluding HST*):

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
KPMG -	\$21,350	\$22,000	\$22,650	\$23,300	\$23,950
MacKillican's -	\$20,500	\$21,000	\$21,500	\$22,000	\$22,500
Welch LLP -	\$23,500	\$24,000	\$24,500	\$25,000	\$25,500

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: If Council agrees to proceed as recommended the cost will start at \$20,500 +HST for 2021 and increase incrementally to \$22,500 +HST in 2025. There will be sufficient funds within the Township's operating budget.

ATTACHMENTS: N/A

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CONSULTATIONS: N/A

Author: Nathalotsoou
signature

Other: _____
signature

Treasurer: Nathalotsoou
signature

C.A.O. [Signature]
signature



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of September 16, 2021.

INFORMATION provided **NOT** included in the Regular Council meeting package of September 21, 2021.

INFORMATION EMAILED

1. Ottawa Valley Business News – September 7, 2021
2. Calendars

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2021-42

**Being a by-law to authorize an amended Site Plan Agreement
between 1293043 Ontario Ltd. (Laurie Jeffrey)
AND
The Corporation of the Township of Horton**

WHEREAS Council wishes to enter into an amended Site Plan Agreement with 1293043 Ontario Ltd. (Laurie Jeffrey) for the control of development on the property known as Concession 1, Pt lot 17, part 1 of RP49R16597.

NOW THEREFORE the Council of the Corporation of the Township of Horton **ENACTS AS FOLLOWS:**

1. THAT the Mayor and CAO/Clerk be authorized to execute the amended Site Plan Agreement attached hereto as Schedule "A" and forming a part of this by-law with 1293043 Ontario Ltd.
2. THAT By-law 2021-27 –Site Plan Agreement Amendment be repealed.
3. THAT the Amended Site Plan shall be registered on title to RP49R16597 part 1, Con 1 Pt lot 17 and RP49R4299 part 1 known as 1588 Highway 60.
4. THAT this by-law shall come into effect upon the passing thereof.

Read a First and Second Time this 21st day of September, 2021.

Read a Third Time and Passed this 21st day of September, 2021.

MAYOR David Bennett

CAO/CLERK Hope Dillabough

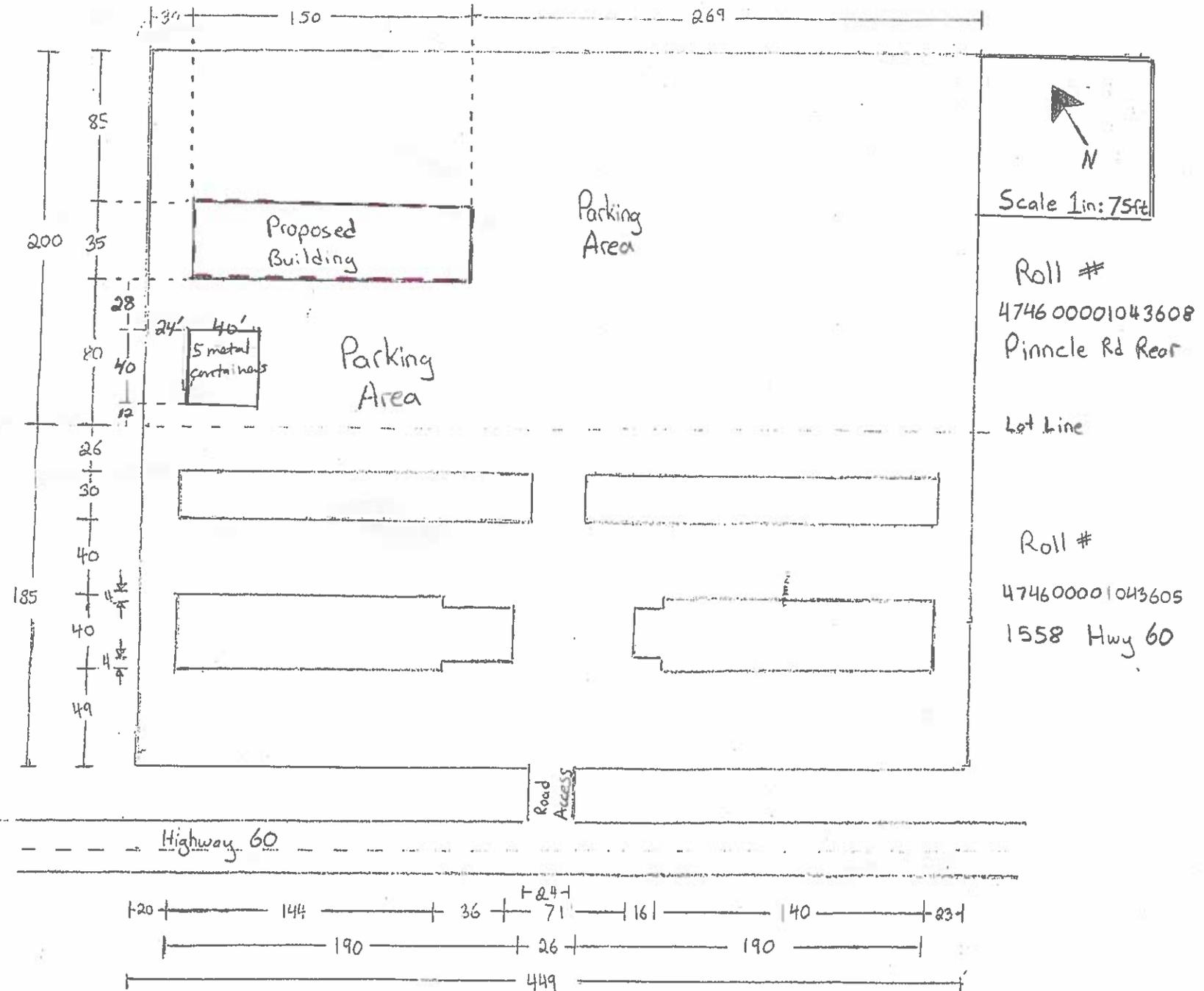
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Schedule "A"

RETURN TO AGENDA

SCHEDULE A

- 1) Part of Lot 17, Concession 1, part 1 of RP49R16597, Township of Horton, County of Renfrew;
- 2) Part of Lot 17, Concession 1, part 1 of RP49R4299, Township of Horton, County of Renfrew



RETURN TO AGENDA

**THE CORPORATION OF THE
TOWNSHIP OF HORTON**

BY-LAW NUMBER 2021-44

A By-law to amend By-law Number 2010-14 of the Corporation of the Township of Horton, as amended.

PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF HORTON HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2010-14, as amended, be and the same is hereby further amended as follows:
 - (a) By adding the following new subsection to Section 16.0 - requirements for Rural (RU) Zone, immediately following the subsection 16.3 (eee):

“(fff)Rural – Exception Fifty-Eight (RU-E58)

Notwithstanding any other provisions of this By-law to the contrary, for the lands described as Parts 1-5, inclusive on Reference Plan 49R-19814, located within Part of Lot 6, Concession 5, in the Township of Horton, and zoned RU-E58, no buildings or structures or site alterations shall be permitted on lands located within the area of a 37-metre setback from the crest of slope described as Parts 1, 2 & 5 on Reference Plan 49R-19814.”
 - (b) Schedule "A" is amended by rezoning those lands described above from Environmental Protection (EP) to Rural – Exception Fifty-Eight (RU-E58) and Rural (RU) to Rural – Exception Fifty Eight (RU-E58) as shown as Items 1 & 2 on the Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2010-14, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

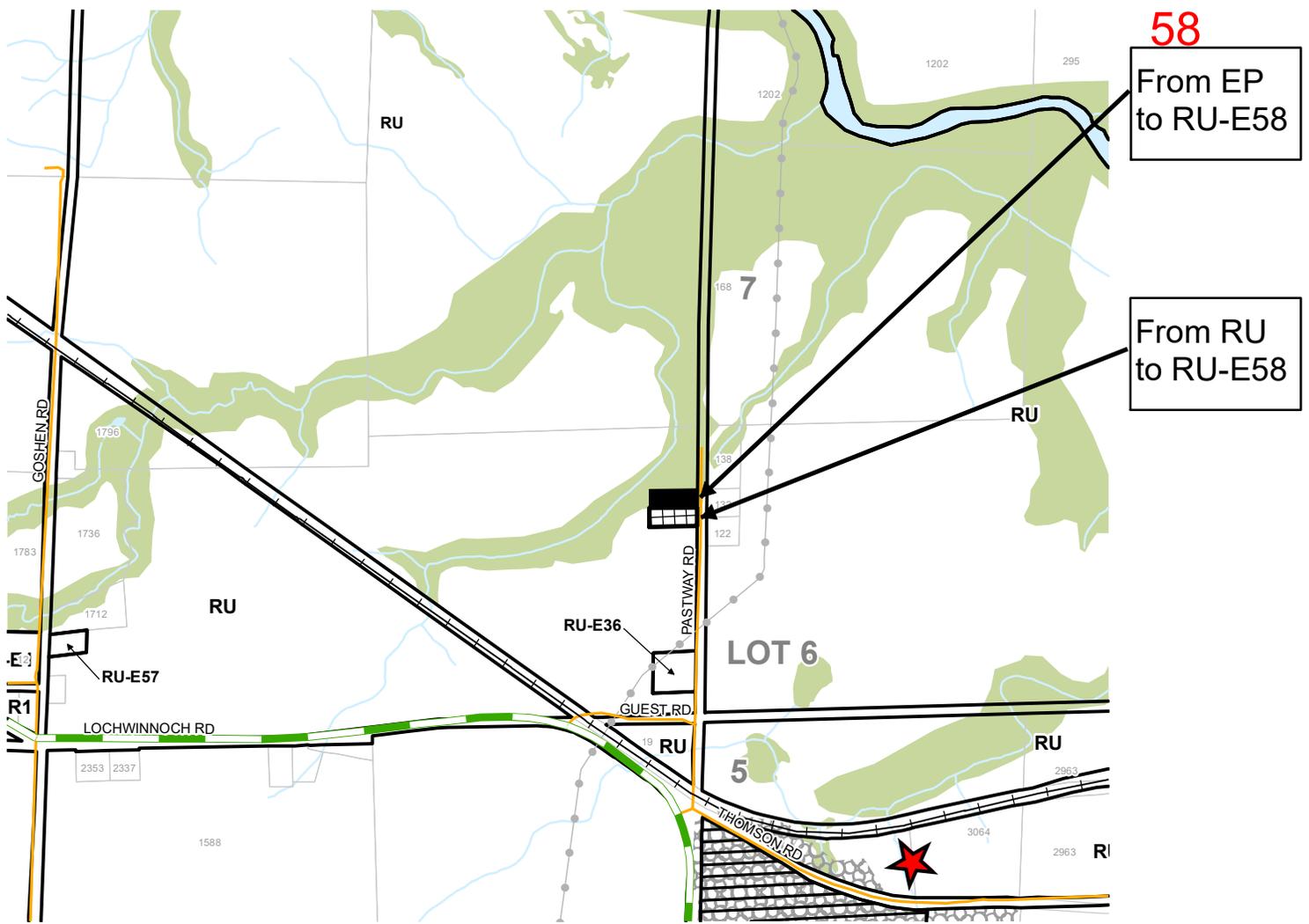
This By-law given its FIRST and SECOND reading this 21st day of September, 2021.

This By-law read a THIRD time and finally passed this 21st day of September, 2021.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA



**Corporation of The
Township of Horton**

This is Schedule "A" to By-law Number _____.
 Passed the _____ day of _____ 20_____.
 Signatures of Signing Officers

 Mayor

 CAO\Clerk

LEGEND

- | | |
|-------------------------------------|--|
| Rural | Exception Zone |
| Extractive Industrial (EM) | Non-Active Waste Disposal Site |
| Extractive Industrial Reserve (EMR) | Area affected by amendment:
From EP to RU-E58 |
| Environmental Protection | Area affected by amendment:
From RU to RU-E58 |

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2021-45

BEING A BY-LAW TO ADOPT AMENDED CORPORATE POLICY E-02 OF THE TOWNSHIP'S CORPORATE POLICIES

WHEREAS The Council for the Corporation of the Township of Horton deems it expedient to establish policies;

WHEREAS The Municipal Act S.O. 2001, c 25, Section 5(3), as amended provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Horton hereby **ENACTS AS FOLLOWS:**

1. **THAT** the Council of the Corporation of the Township of Horton hereby adopt Corporate Policy E-02 Statutory and Paid Holiday Policy attached hereto and marked as Schedule "A" to this By-Law.
2. **THAT** this By-Law shall come into force and take effect immediately upon the passing thereof.
3. **THAT** this By-law shall not be interpreted to contradict or violate any statute or regulation of the Province of Ontario.
4. **BE IT FURTHER ENACTED**, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

READ a first and second time this 21st day of September, 2021.

READ a third time and passed this 21st day of September, 2021.

MAYOR David M. Bennett

CAO/Clerk Hope Dillabough

The Township of Horton Policy and Procedures			
SECTION: HOURS OF WORK, OVERTIME, LEAVE, AND ATTENDANCE			POLICY #: E-02
POLICY: Statutory and Paid Holidays, Full-time Employees			
DATE: April 07/03	REV. DATE: September 2021 By-Law 2021-45	COVERAGE: All Full-time Employees	PAGE #: 1 of 2

POLICY STATEMENT:

Full-time employees of the Township of Horton are entitled to a designated number of paid holidays each calendar year. Eligibility is specified below.

PROCEDURE:

- The Township observes the following as paid holidays for full-time employees:

New Year's Day	Civic Holiday
Family Day	Labour Day
Good Friday	Thanksgiving Day
Easter Monday	Christmas Day
Victoria Day	Boxing Day
Canada Day	Remembrance Day
National Day for Truth and Reconciliation	

plus, any other day proclaimed hereafter by the Federal or Provincial Government is recognized as an additional holiday.

- In addition to the holidays listed above, each employee is allowed three (3) additional holidays known as floating holidays. The date and time for taking the floating holidays is mutually agreed upon by the Employer and employee. A floating holiday cannot be carried over from one calendar year to the next.
- A newly hired or terminated employee is entitled to floating holidays based upon the hours of work during the calendar year.
- The following apply to Compensation for Holidays Worked:
 - employees are paid time and one-half (1½) for work performed on the above holidays and in addition shall receive a day off with pay;
 - when a holiday falls during a scheduled vacation period, an additional day off with pay is granted;

RETURN TO AGENDA

The Township of Horton Policy and Procedures			
SECTION: HOURS OF WORK, OVERTIME, LEAVE, AND ATTENDANCE			POLICY #: E-02
POLICY: Statutory and Paid Holidays, Full-time Employees			
DATE: April 07/03	REV. DATE: September 2021 By-Law 2021-45	COVERAGE: All Full-time Employees	PAGE #: 2 of 2

- (c) any day in lieu of a paid holiday in this Policy is at a mutually agreeable time. If the parties are unable to agree, such days are added to the employee's vacation or weekends off; and
- (d) no more than four (4) days in lieu of paid holidays are accumulated at any time.
5. If a paid holiday is observed on an employee's scheduled day off and the employee does not work on that day, he/she is allowed another day off with pay at a time agreeable to him/her and to the Department Head.
 6. Paid holidays will not accrue or become eligible for payment if an employee is on an unpaid leave of absence (including Workplace Safety and Insurance Benefits) or after a period of thirty (30) consecutive days leave for illness.
 7. Where a Statutory Holiday falls on a Saturday or Sunday, the Township of Horton aligns their Statutory Holiday as directed by the Ministry of the Attorney General.

CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2021-46

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE TOWNSHIP OF HORTON AT THE REGULAR COUNCIL MEETING HELD SEPTEMBER 21ST, 2021

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 21st day of September, 2021 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 21st day of September , 2021.

READ a third time and passed this 21st day of September , 2021.

MAYOR David M. Bennett

CAO/Clerk Hope Dillabough