



The Corporation of the Township of Horton

## **Special Council Meeting– Budget Workshop**

Via Zoom  
 March 22<sup>nd</sup>, 2021  
 4:00 p.m.

[Click here to go to Horton's YouTube Page](#)

*NOTE: This meeting will be sparsely attended, due to social distancing protocols that have been recommended by the federal and provincial governments. Members of Council and Staff will call in to the meeting and take part via video conference. Members of the Public, Media and other staff are requested not to attend. However, the meeting will be recorded with a replay stored on the Township's website for future viewing. Please contact the CAO/Clerk if you have any questions or require additional information.*

1. Call to Order & Roll Call
2. Confirmation of Agenda
3. Declaration on Pecuniary Interest
4. 2021 Budget Presentation **PG.2**
5. 2021 Capital Financing **PG.22**
6. Council/Staff Members' Concerns
7. Confirming By-Law 2021-18 **PG.23**
8. Adjournment

**RETURN TO AGENDA**

# HORTON TOWNSHIP

# 2021

## Budget Presentation



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# PRESENTATION OVERVIEW

THE BUDGET PROCESS

2021 FUNDING

ASSET MANAGEMENT & LONG-TERM FINANCIAL STRATEGIES

DEPARTMENTAL SUMMARIES

OPERATING & CAPITAL SUMMARIES

RESERVES AND FUNDING APPLICATIONS

PROPERTY ASSESSMENT & TAXES

[RETURN TO AGENDA](#)

# THE BUDGET PROCESS



BUDGET  
REQUEST  
WORKSHEETS



STAFF  
REVIEWED  
& AMENDED



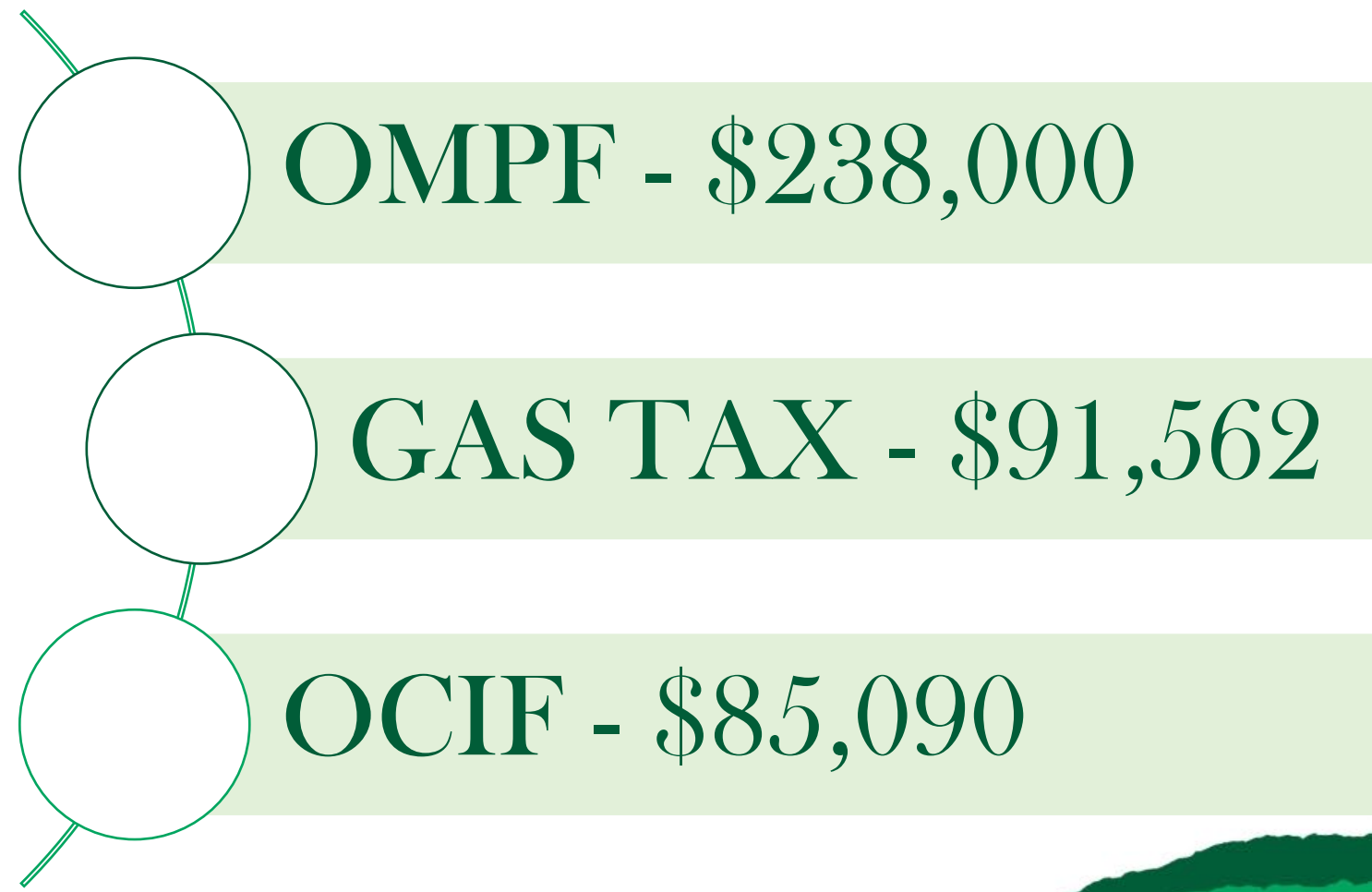
DEPARTMENTAL  
SUMMARY  
CREATED

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# 2021 FUNDING





# ASSET MANAGEMENT & LONG-TERM FINANCIAL STRATEGIES

- Our Asset Management Plan a financial tools used to guide the municipal decision making process
- Staff reviews the 10-Year Capital Forecast
- Next deadline for compliance - July 1, 2022

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PHASE 1 – JULY 1, 2019



PHASE 2 – JULY 1, 2022 ★★★



PHASE 3 – JULY 1, 2024

# BUDGET HIGHLIGHTS

## THOMPSONHILL STREETS ENGINEERING

**INCREASED  
RECYCLE  
CONTRACT**

**REHAB OF  
WHITTON  
ROAD**  
(South Side)

**3/4 TON  
TRUCK**

**OPP  
BILLING  
DECREASE**

**22%  IN INSURANCE PREMIUMS**



# GENERAL GOVERNMENT

**2020 PROPOSED**

**\$2,084,428**

**2021 PROPOSED**

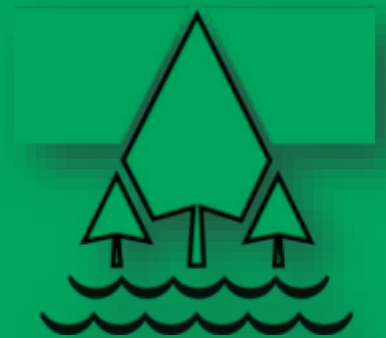
**\$2,177,167**

**4% VARIANCE OVER 2020**

**= \$92,739**

- Estimated growth of \$19,458 and 2% Levy increase
- Furnace upgrade for the office, depending on funding
- Office Debenture payment of \$16,127
- Increase in Insurance of 22%

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# TRANSPORTATION

**2020 PROPOSED**

**\$1,004,857**

**2021 PROPOSED**

**\$1,038,230**

**3.3% VARIANCE OVER 2020 = \$33,373**

- Slight increase in Utilities
- Debenture Payments of: Garden of Eden \$27,785, Johnston Road \$24,500, Thomson Road \$50,000
- Whitton Road project from OCIF, Gas Tax, Reserves & Development Charges
- 22% increase in Insurance

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# ENVIRONMENT

**2020 PROPOSED**

**\$231,004**

**2021 PROPOSED**

**\$337,328**

**46% VARIANCE OVER 2020**

**= \$106,324**

- Substantial increase due to curbside recycling

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# FIRE DEPARTMENT

**2020 PROPOSED**

**\$148,098**

**2021 PROPOSED**

**\$161,220**

**8.9% VARIANCE OVER 2020**

**= \$13,122**

- Addition fittings on 4<sup>th</sup> Apparatus
- Increased Maintenance

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# RECREATION

**2020 PROPOSED**

**\$178,455**

**2021 PROPOSED**

**\$131,092**

**-26.1% VARIANCE OVER 2020  
= (\$46,553)**

- Decreased amount for Rec Agreement with Town of Renfrew
- Decrease in Community Liaison Officer's position
- Tables and chairs – From Reserves
- Dock at Boat launch
- Ramp at Rink

**RETURN TO AGENDA**



**BUILDING** 0 % VARIANCE OVER 2020 = \$0

2020 PROPOSED - \$0      2021 PROPOSED - \$0

**PLANNING** 0 % VARIANCE OVER 2020 = \$0

2020 PROPOSED - (\$1,800)      2021 PROPOSED - (\$1,800)

**PROTECTION** -2.9 % VARIANCE OVER 2020 = (\$14,046)

2020 PROPOSED - \$481,109      2021 PROPOSED - \$467,063

Decrease in annual OPP Billing

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## HEALTH SERVICES

1 % VARIANCE OVER 2020 = \$359

2020 PROPOSED - \$34,705

2021 PROPOSED - \$35,064

Annual commitment for Physician Recruitment

## LIBRARY

2 % VARIANCE OVER 2020 = \$160

2020 PROPOSED - \$8,000

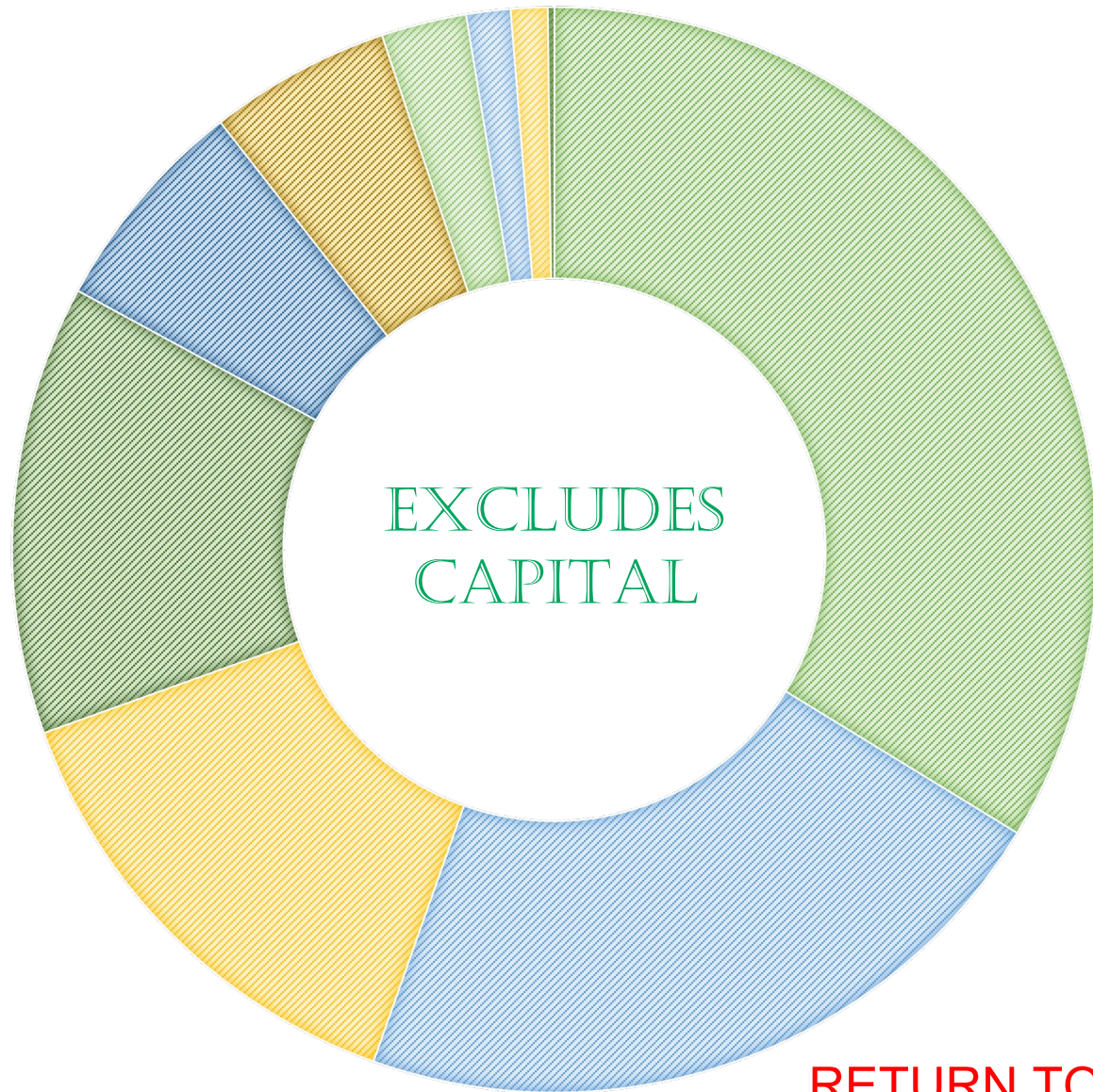
2021 PROPOSED - \$8,160

2% annual increase as per Agreement

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# BREAK DOWN OF PROPOSED 2021 OPERATING BUDGET



- 34% - Transportation - \$1,081,800
- 22% - General Government - \$695,235
- 14% - OPP - \$452,373
- 13% - Environment - \$429,628
- 7% - Recreation - \$208,962
- 5% - Fire - \$173,520
- 3% - Planning & Building - \$81,520
- 1% - Protection - \$42,290
- 1% - Health Services - \$35,064
- 0% - Library Services- \$8,160

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# PROPOSED 2021 CAPITAL BUDGET

Department	Item	Opening Unfinanced	2021 Budget	Financing						Estimated Closing Unfinanced
				Taxation	Fees/ Charges/ Donations	Dev. Chgs.	Grants	Gas Tax	Reserves	
Gen. Gov't	Office Construction Loan - 2009	24,189.27		16,127	0	0	0		0	8,062.27
	Furnace Installation		50,000						50,000	0.00
										0.00
	<b>Sub-Total</b>	<b>24,189.27</b>	<b>50,000</b>	<b>16,127</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>8,062.27</b>
Fire										0.00
	<b>Sub-Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>
Roads	Garden of Eden Rd	41,677.50		27,785						13,892.50
	Thomson Rd	50,000.00		50,000						0.00
	Whitton Road		300,000			20,713	57,287	90,000	132,000	
	Johnston Rd	196,000.00		24,500						171,500.00
	Gravel Road <i>(to be picked)</i>		50,000	10,000				40,000		0.00
	3/4 Ton		65,000						65,000	0.00
	Slip-in Water Tank		40,000						40,000	0.00
	2020 Tandem		288,107						288,107	0.00
	Thompson Hill Streets - Engineering		60,000						60,000	0.00
	<b>Sub-Total</b>	<b>287,677.50</b>	<b>803,107</b>	<b>112,285</b>	<b>0</b>	<b>20,713</b>	<b>57,287</b>	<b>130,000</b>	<b>585,107</b>	<b>185,392.50</b>
Environment	Ramp Rehabilitation		10,000						10,000	0.00
	<b>Sub-Total</b>	<b>0.00</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>
Recreation	Tables/Chairs		12,000						12,000	0.00
										0.00
										0.00
	<b>Sub-Total</b>	<b>0.00</b>	<b>12,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,000</b>	<b>0.00</b>
<b>TOTAL</b>		<b>311,866.77</b>	<b>875,107</b>	<b>128,412.00</b>	<b>0.00</b>	<b>20,713.00</b>	<b>57,287.00</b>	<b>130,000.00</b>	<b>657,107</b>	<b>193,454.77</b>

**Note - Summary of Funds from Sale of Gravel Pit**

Net Proceeds	552,010.82
Thomson Road	(207,093.57)
Lime Kiln Road	(30,427.66)
Fraser Road	(143,446.15)
Johnston Road	(171,043.44)
Balance Remaining	-

Catering Reserve

Unfinanced Projects	Debt	2021	Balance of Debenture 12/31/21	Township Debt	Township Payment	Financing	Unfinanced 12/31/21
Municipal Office - Borrowed 2009	24,189.27	16,127.00	8,062.27				8,062.27
Garden of Eden Rd - Borrowed 2010	41,677.50	27,785.00	13,892.50				13,892.50
Thomson Rd - Borrowed 2016	50,000.00	50,000.00	0.00				0.00
Johnston Rd - Borrowed 2018	196,000.00	24,500.00	171,500.00				171,500.00
<b>Total Construction Loans</b>	<b>311,866.77</b>	<b>118,412.00</b>	<b>193,454.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>193,454.77</b>

Department	Debt Balance at Year Ending	Forecasted Debt Dec. 31, 2016	Forecasted Debt Dec. 31, 2017	Forecasted Debt Dec. 31, 2018	Forecasted Debt Dec. 31, 2019	Forecasted Debt Dec. 31, 2020	Forecasted Debt Dec. 31, 2021	Forecasted Debt Dec. 31, 2022	Forecasted Debt Dec. 31, 2023	Forecasted Debt Dec. 31, 2024	Forecasted Debt Dec. 31, 2025	Forecasted Debt Dec. 31, 2026	Forecasted Debt Dec. 31, 2027	Forecasted Debt Dec. 31, 2028
Gen. Gov't	Municipal Office	88,697	72,570	56,443	40,316	24,189	8,062							
Roads	Garden of Eden Rd	152,818	125,033	97,248	69,463	41,678	13,893							
	Thomson Rd	250,000	200,000	150,000	100,000	50,000								
	Johnston Rd			245,000	220,500	196,000	171,500	147,000	122,500	98,000	73,500	49,000	24,500	0
Recreation	Change Rooms	34,494	20,894	7,294										
	Rink Roof	34,680	25,500											
	Hall Expansion	79,035	61,000											
<b>TOTAL</b>		<b>639,724</b>	<b>504,997</b>	<b>555,985</b>	<b>430,279</b>	<b>311,867</b>	<b>193,455</b>	<b>147,000</b>	<b>122,500</b>	<b>98,000</b>	<b>73,500</b>	<b>49,000</b>	<b>24,500</b>	<b>0</b>

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Tax Burden Opened Up	
In 2022	46,455
In 2023	93,912

# 2021 PROPOSED RESERVE CONTRIBUTIONS <sup>18</sup>

<b>GENERAL GOVERNMENT</b>	\$	7,000	Office - Equipment
	\$	7,000	Office - Building
	\$	8,000	Election
<b>TRANSPORTATION</b>	\$	20,808	Roads - Building
	\$	1,040	Roads - Winter Maintenance
	\$	114,494	Roads - Equipment
	\$	51,395	Roads - Infrastructure
<b>ENVIRONMENT</b>	\$	20,890	Landfill
	\$	2,500	Landfill - Building
<b>RECREATION</b>	\$	30,915	Rec - Building
<b>FIRE</b>	\$	34,640	Fire
	\$	5,000	Fire - Building

**\$ 303,682 TOTAL CONTRIBUTIONS**  
 RETURN TO AGENDA



# CURRENT APPLICATIONS FOR FUNDING



**MUNICIPAL  
ASSET  
MANAGEMENT  
PROGRAM**

\$56,000.00

*Asset  
Management  
Plan & Software*



**INCLUSIVE  
COMMUNITY  
GRANTS  
PROGRAM**

\$40,216.36

*Dock at the  
Boat Launch  
Ramp at the Rink*



**HEALTHY  
COMMUNITY  
INITIATIVES  
PROGRAM**

\$93,527.84

*Digital Signs for  
Community Centre  
and the Office*



**COVID STREAM  
LOCAL  
GOVERNMENT  
INTAKE**

\$93,500.00

*HVAC Upgrades  
At Municipal  
Office &  
Community Centre*

**RETURN TO AGENDA**

# WHAT DOES THIS DO TO MY TAXES?

MEDIAN ASSESSMENT FOR RESIDENTIAL PROPERTY IN HORTON

\$233,000

2020

$$\begin{aligned} & \$233,000 \times 0.00544937 \\ & = \$1,269.70 \\ & \text{annually} \end{aligned}$$

2%  
INCREASE OF  
\$25.40

2021

$$\begin{aligned} & \$233,000 \times 0.0055583574 \\ & = \$1,295.10 \\ & \text{annually} \end{aligned}$$

(MUNICIPAL PORTION ONLY)

RETURN TO AGENDA





QUESTIONS...

COMMENTS...

DISCUSSION...

RETURN TO AGENDA



TOWNSHIP OF HORTON  
2021 PROPOSED CAPITAL BUDGET

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Sub-Total		0.00	0	0	0	0	0	0	0	0.00
Roads	Garden of Eden Rd	41,677.50		27,785						13,892.50
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	Sub-Total		287,677.50	803,107	112,285	0	20,713	57,287	130,000	585,107
Environment	Ramp Rehabilitation		10,000						10,000	0.00
Sub-Total		0.00	10,000	0	0	0	0	0	10,000	0
Recreation	Tables/Chairs		12,000						12,000	0.00
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Sub-Total		0.00	12,000	0	0	0	0	0	12,000	0.00
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Johnston Rd - Borrowed 2018	196,000.00	24,500.00	171,500.00				171,500.00
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Tax Burden Opened Up	
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In 2023	93,912

# CORPORATION OF THE TOWNSHIP OF HORTON

## BY-LAW NO. 2021-18

### A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE TOWNSHIP OF HORTON AT THE SPECIAL COUNCIL MEETING HELD MARCH 22<sup>ND</sup>, 2021

**WHEREAS** Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 22<sup>nd</sup> day of March, 2021 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 22<sup>nd</sup> day of March, 2021.

READ a third time and passed this 22<sup>nd</sup> day of March, 2021.

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**