

**THE CORPORATION OF THE TOWNSHIP OF HORTON**

**REGULAR COUNCIL MEETING  
JUNE 15<sup>TH</sup>, 2021**

There was a Regular Meeting of Council held via Zoom on Tuesday June 15, 2021. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, and Councillor Tom Webster. Staff present was Nathalie Moore, Treasurer, Adam Knapp, Public Works Manager and Nichole Dubeau, Acting Clerk-Recording Secretary.

Councillor Lane Cleroux was present at 4:02 p.m.

**1. CALL TO ORDER**

Mayor Bennett called the meeting to order at 4:00 p.m. He performed roll call for council members.

	Present	Absent
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux		X
Councillor Humphries	X	
Councillor Webster	X	

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest.

**3. CONFIRMATION OF COUNCIL AGENDA**

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2021-154**

Seconded by Councillor Webster

**THAT** Council adopt the Agenda for the June 15, 2021 Regular Council Meeting.

**Carried**

**4. APPOINT ACTING CLERK**

Moved by Councillor Humphries

**RESOLUTION NO. 2021-155**

Seconded by Deputy Mayor Campbell

**THAT** Council appoint Nichole Dubeau as Acting Clerk for the June 15<sup>th</sup>, 2021 Council meeting.

**Carried**

**5. DELEGATIONS &/or PUBLIC MEETINGS**

5.1 Delegation – Terry Ratycz & Robert Minotti – Xplornet – 4:00 p.m.

Terry Ratycz & Robert Minotti from Romin were present.

Robert Minotti summarized the project information for Council, including that two 45-metre towers would be installed, one at 1766 Lochwinnoch Road and one at 549 Storyland Road, to expand Xplornet internet and phone coverage. It was noted that notice is sent to property owners within a 150-metre radius and advertisements are put in local newspapers. Councillor Webster questioned what the support of the towers would be and if Xplornet would be entering into a lease agreement with the property owners. Mr. Minotti stated that the towers are self-support with equipment at the base, and that they would enter into a 25-year lease agreement with the property owners. Council members expressed that they were pleased residents of Horton will hopefully soon have internet coverage.

**6. MINUTES**

6.1 June 1<sup>st</sup>, 2021 – Regular Council

Moved by Councillor Humphries  
Seconded by Councillor Webster

**RESOLUTION NO. 2021-156**

**THAT** Council approve the following Minutes:

- June 1<sup>st</sup>, 2021 – Regular Council

**Carried**

**7. BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

**8. COMMITTEE REPORTS:****8.1 GENERAL GOVERNMENT COMMITTEE**

Public Advisory Members Susan Humphries and Spencer Hopping were present.

**7.1.1 Financial Departmental Report & Statement**

Treasurer Nathalie Moore reviewed the report. She highlighted that the Township's tax rates were submitted to OPTA for 2021, and once all other municipalities have submitted their rates, she will bring back a report comparing them all to Council. She also stated that the first portion of the Gas Tax Funds have been received, and that the 2020 audit has been completed and the final journal entries are being completed. Mayor Bennett requested that a thank you letter be sent to MPP John Yakabuski for his support and push to move Horton's Blue Box transition date from 2025 to 2023.

**7.1.2 Staff Report – Joint RFP for Auditing Services**

Treasurer Nathalie Moore reviewed the report. Mayor Bennett stated that he believed it was not the right time for Horton to change accounting firms and that the current firm has been efficient for the Township. Deputy Mayor Campbell added that the Township and Treasurer have a good rapport with the firm. Councillor Webster stated that he believed the Township should go through with the process to see if there is a possibility of a better price. Councillor Cleroux added that Council owes it to the ratepayers to see if there is a possibility of any savings through the RFP and that the Township does not have to accept any proposals or bids.

**8.2 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE****8.2.1 TES Chair's Report – June 3, 2021**

Public Works Manager Adam Knapp reviewed the report. He added that there were no submissions for RFQ PW 2021-09 Municipal Boat Dock Supply and Delivery. Council requested that he inspect the current dock to ensure it is safe for this year's use and to bring back any updates to the next TES Committee meeting.

**9. CORRESPONDENCE SUMMARY****9.1 INFORMATION CORRESPONDENCE****9.1.1 CAO/Clerk Information Memo**

Discussion went around the table with information previously distributed. Councillor Webster thanked Mayor Bennett for his push and communication with MPP John Yakabuski regarding the Blue Box Transition date.

**9.2 ACTION CORRESPONDENCE**

9.2.1 Resolution of Support – Funding for Abandoned Cemeteries

Council members were in agreeance to support the resolution. Mayor Bennett requested that a resolution be sent out by Council also requesting assistance and support for operating cemeteries and their boards.

**9. BYLAWS**

9.1 2021-32 User Fees and Charges By-law

**10. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE**

**11. COUNCIL/STAFF MEMBERS CONCERNS – NONE**

**12. MOTION FOR RECONSIDERATION – NONE**

**13. RESOLUTIONS**

Moved by Councillor Webster

**RESOLUTION NO. 2021-157**

Seconded by Councillor Cleroux

**THAT** Council accept the Delegation Information from Terry Ratycz & Robert Minotti regarding an Xplorner Transmitter Tower as information.

**Carried**

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2021-158**

Seconded by Councillor Humphries

**THAT** Council accept the Financial Departmental Report & Statement as information.

**Carried**

Moved by Councillor Cleroux

**RESOLUTION NO. 2021-159**

Seconded by Deputy Mayor Campbell

**THAT** Council agree to participate in the joint RFP for external audit services with fellow LEG members;

**AND THAT** the Township is not required to accept any proposals.

	Yea	Nay
Mayor Bennett		X
Deputy Mayor Campbell	X	
Councillor Cleroux	X	
Councillor Humphries	X	
Councillor Webster	X	

**Mayor Bennett requested for a recorded vote.**

**Carried**

Moved by Councillor Webster

**RESOLUTION NO. 2021-160**

Seconded by Deputy Mayor Campbell

**THAT** Council accept the TES Committee Chair’s Report as information.

**Carried**

Moved by Councillor Humphries

**RESOLUTION NO. 2021-161**

Seconded by Councillor Webster

**THAT** upon recommendation from the TES Committee, Council allocate an upset amount of \$9,000 toward the installation of a concrete fuel containment pad at the Public Works yard;

**AND THAT** the concrete pad installation be funded through the Modernization Reserves.

**Carried**

Moved by Councillor Humphries  
Seconded by Councillor Webster

**RESOLUTION NO. 2021-162**

**THAT** upon recommendation from the TES Committee, Council contract the services of refrigerant degassing at the Horton Landfill Site to Sheaves Mechanical Heating and Cooling.

**Carried**

Moved by Councillor Humphries  
Seconded by Councillor Cleroux

**RESOLUTION NO. 2021-163**

**THAT**, upon recommendation from the TES Committee, Council agree to move forward with entry into a Boundary Road Agreement with the Town of Renfrew for McBride Road and Graham Avenue;

**AND THAT** it is intended Horton Township shall assume responsibility for all expenses related to operations, labour, maintenance, rehabilitation, and construction of McBride Road, excluding Admaston/Bromley's funding portion;

**AND THAT** it is intended the Town of Renfrew assumes responsibility for all expenses related to operations, labour, maintenance, rehabilitation, and construction of Graham Avenue;

**AND FURTHER THAT** it is intended that development, permitting, and by-law enforcement shall be the responsibility of the governing body assigned to the property's roll number;

**AND FURTHER THAT** staff shall work toward finalizing a Boundary Road Agreement with Admaston/Bromley Township for McBride Road and Golf Course Road and the Northern Section of Blackburn Road.

**Carried**

Moved by Deputy Mayor Campbell  
Seconded by Councillor Webster

**RESOLUTION NO. 2021-164**

**THAT** upon recommendation from the TES Committee, Council allow the Public Works Manager to go from a 5-day work week to a 4-day week remaining at the regular 35 hours per week;

**AND THAT** this will align with the rest of the Public Works Staff during their Summer Hours, as per policy;

**AND THAT** this be deemed a trial run in 2021 with the potential of becoming permanent in the future, upon review by the CAO/Clerk and Council;

**AND FURTHER THAT** Council can terminate the Public Works Managers summer hours schedule, should they not cooperate with other hours and/or jobs.

**Carried**

Moved by Councillor Humphries  
Seconded by Councillor Cleroux

**RESOLUTION NO. 2021-165**

**THAT** Council accept the CAO/Clerk's Information Memo for June 15<sup>th</sup>, 2021.

**Carried**

Moved by Deputy Mayor Campbell  
Seconded by Councillor Humphries

**RESOLUTION NO. 2021-166**

**THAT** Council of the Township of Horton supports Resolution #68-2021 from the Township of Rideau Lakes;

**AND WHEREAS** Municipalities in Ontario have been made responsible for abandoned cemeteries within their boundaries, and are required by the Funeral, Burial and Cremation Services Act, 2002 "to ensure that the cemetery grounds, including all lots, structures, and markers, are maintained to ensure the safety of the public and to preserve the dignity of the cemetery;

**AND WHEREAS** cemeteries are not only symbols of respect, preserving the memory of families, prominent citizens, and local history; some cemeteries are landmarks in themselves and hold great historical value worldwide;

**AND WHEREAS** preservation repairs to older cemeteries are very costly, requiring the specialized services of stonemasons and archeologists;

**AND WHEREAS** the care and maintenance funds of abandoned cemeteries are generally non-existent or so small as to produce insufficient annual interest to cover even the cost of lawn care at the site;

**NOW THEREFORE** the Council of The Corporation of the Township of Horton hereby urges the Government of Ontario to immediately provide funding sources for Municipalities for the ongoing maintenance and preservation repair of abandoned cemeteries in their care;

**AND FURTHER THAT** this resolution be forwarded to the Bereavement Authority of Ontario, the Minister of Government and Consumer Affairs, the Rural Ontario Municipal Association, and MPP John Yakabuski.

**Carried**

Moved by Councillor Webster

**RESOLUTION NO. 2021-167**

Seconded by Councillor Humphries

**THAT** Council adopt the following By-laws:

- 2021-32 User Fees and Charges By-law

**Carried**

**14. IN CAMERA (Closed) SESSION – NONE**

**15. CONFIRMING BYLAW**

Moved by Deputy Mayor Campbell

**RESOLUTION NO. 2021-168**

Seconded by Councillor Cleroux

**THAT** Council enact By-law 2020-33 – Confirming By-Law.

**Carried**

**16. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 5:30 p.m.

---

MAYOR David M. Bennett

---

CAO/CLERK Hope Dillabough