

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING SEPTEMBER 7TH, 2021

There was a Regular Meeting of Council held on the Council Chambers on Tuesday September 7, 2021. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, Councillor Tom Webster, and Councillor Lane Cleroux. Staff present was Hope Dillabough, CAO/Clerk, Adam Knapp, Public Works Manager, and Nichole Dubeau, Executive Assistant-Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:01 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

CAO/Clerk Hope Dillabough declared pecuniary interest for item 8.1.3 Consent B54/21 – 629995 Ontario Inc – Eric Draper.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2021-199

Seconded by Councillor Webster

THAT Council adopt the Agenda for the September 7th, 2021 Regular Council Meeting.

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS

5.1 Zoning By-law Amendment – Michael Welsh

5.2 Zoning By-law Amendment – William Karson

6. MINUTES

6.1 July 27th, 2021 – Regular Council

Moved by Councillor Webster

RESOLUTION NO. 2021-200

Seconded by Councillor Cleroux

THAT Council approve the following Minutes:

- July 27th, 2021 – Regular Council

Carried

7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8. COMMITTEE REPORTS:

8.1 PLANNING COMMITTEE

Public Advisory Members Bob Cassidy and Bob Johnston were present.

Public Advisory Member Lisa Branje sent her regrets.

Brian Whitehead, Kathryn Curry, and Paul Lavoie of Jp2g Consultants were present.

8.1.1 Delegation – Brian Whitehead, Jp2g Consultants - Proposed Subdivision Revised Concept Plan – 1020 Whitton Road

Paul Lavoie of Jp2g Consultants reviewed the Concept Plan for Council. Brian Whitehead highlighted that this was just in the concept and planning phase and no engineering has been completed yet. Council was

in agreeance that they would like to see the project move forward and would like to have the support from the Town of Renfrew for the use of water and sewer. Council is to decide how they would like to move forward with the Developer and Town of Renfrew.

8.1.2 Delegation – Brian Whitehead, Jp2g Consultants - Unopened Road Allowance – Catherine Lake Lane

Kathryn Curry of Jp2g Consultants reviewed the proposal for Council. CAO/Clerk stated that this is only a pre-consult with the Township. They were looking for support due to an encroachment agreement that would have to be entered into with the Township as a condition set out in the consent.

8.1.3 Consent B54/21 – 629995 Ontario Inc – Eric Draper

Executive Assistant Nichole Dubeau reviewed the report. There was Council and Committee discussion regarding the lot addition and uses.

8.1.4 July & August 2021 Building Reports

Council reviewed the report.

8.1.5 Staff Report – Site Plan Agreement Amendment – 1675893 Ontario Inc.

CAO/Clerk Hope Dillabough reviewed the report.

8.1.6 Staff Report – Site Plan Agreement Amendment – 1293043 Ontario Inc.

CAO/Clerk Hope Dillabough reviewed the report. The report was tabled until the next meeting so that Ms. Dillabough can get more information from the property owner regarding the storage containers and if they are temporary or permanent.

8.2 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE

8.2.1 Chair's Report – September 1st, 2021

Public Works Manager Adam Knapp reviewed the report. There was brief discussion regarding the purchase of Township lands by MTO. Mr. Knapp requested that Council forward any questions and concerns they have, and he will send to his MTO representative.

8.2.2 Staff Report – Award PW 2021-11 Municipal Office HVAC Removal and Installation

CAO/Clerk Hope Dillabough reviewed the report. There was brief discussion regarding the work at the Municipal Office and what needs to be done at the Community Centre and Rink Change Rooms, and how it will all be funded. Staff will bring forward a plan.

8.2.3 Staff Report – Award RFP Admin 2021-01 Asset Management Plan

CAO/Clerk Hope Dillabough reviewed the report.

8.3 RECREATION COMMITTEE

8.3.1 Chair's Report – July 17th, 2021

Chair Humphries reviewed the report. He thanked Mayor Bennett and Receptionist/Clerk Amanda Ryan for their help with the Fruit Fundraiser this year. Mayor Bennett recognized the Osipenko family and Ian Moodie for their physical assistance with the Fruit Fundraiser, and thanked David McMaster for completing the painting in the rink change rooms.

8.4 COMMUNITY COMMITTEES / COUNTY COUNCIL**8.4.1 Renfrew & Area Seniors Home Support**

Mayor Bennett stated that a new receptionist has been hired.

8.4.2 Community Safety & Wellbeing Plan Committee

There was no update.

8.4.3 Health Services Village

There was no update.

8.4.4 Chamber of Commerce

Councillor Humphries stated that the Annual Community Awards night is being planned for October 21 at Mateway Activity Centre.

8.4.5 County Council

Mayor Bennett stated that Warden Robinson is actively pushing for funding to keep the RC VTAC going.

9. CORRESPONDENCE SUMMARY**9.1 INFORMATION CORRESPONDENCE****9.1.1 CAO/Clerk Information Memo**

Discussion went around the table with information previously distributed.

9.2 ACTION CORRESPONDENCE**9.2.1 Resolution in Support – National Day for Truth and Reconciliation**

Council members were in support to recognize the statutory holiday. Mayor Bennett requested that a report come back to Council regarding Remembrance Day also being a statutory holiday to honour our Canadian veterans.

10. BYLAWS

10.1 2021-38 Zoning By-law Amendment – Welsh

10.2 2021-39 Zoning By-law Amendment – Karson

10.3 2021-40 Executive Assistant Appointment - Dubeau

10.4 2021-41 Site Plan Agreement – 1675893 Ontario Inc. (Dillabough)

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE**12. COUNCIL/STAFF MEMBERS CONCERNS**

Councillor Cleroux stated that the Horton Fire Department is hosting their first Golf Tournament October 2nd. CAO/Clerk Hope Dillabough stated that County Council is going back to virtual meetings as requested by Chief Nolan, and she is looking for Council's feedback on what they would like to do. Mayor Bennett stated that he will request more information from Chief Nolan at the next County Council meeting, and let Council know before they decide.

13. MOTION FOR RECONSIDERATION – NONE**14. RESOLUTIONS**

Moved by Councillor Humphries

RESOLUTION NO. 2021-201

Seconded by Councillor Cleroux

THAT Council accept the Proposed Subdivision Revised Concept Plan, 1020 Whitton Road, presented by Jp2g Consultant, Brian Whitehead, as information.

Carried

Moved by Councillor Webster**RESOLUTION NO. 2021-202**Seconded by Deputy Mayor Campbell**THAT** Council accept the Unopened Road Allowance, Catharine Lake Lane information, presented by Jp2g Consultant, Brian Whitehead, as information.**Carried**Moved by Councillor Cleroux**RESOLUTION NO. 2021-203**Seconded by Deputy Mayor Campbell**THAT** the Planning Committee and Council approve Consent B54/21, 629995 Ontario Inc., upon the following conditions being met:

- A Registered Plan of Survey;
- Agreement to be registered on title of both severed and lot to be enlarged that requires both parcels sold and kept together in the same ownership.

CarriedMoved by Councillor Humphries**RESOLUTION NO. 2021-204**Seconded by Councillor Webster**THAT** Council accept the July and August 2021 Building Reports as information.**Carried**Moved by Deputy Mayor Campbell**RESOLUTION NO. 2021-205**Seconded by Councillor Cleroux**THAT** Council agrees to support entering into an Amended Site Plan Agreement with 1675893 Ontario Inc. (Pro-Tyre) to permit a 40' x 60' Accessory Building for equipment storage.**Carried**Moved by Councillor Webster**RESOLUTION NO. 2021-206**Seconded by Councillor Humphries**THAT** Council accept the TES Committee Chair's Report as information.**Carried**Moved by Councillor Humphries**RESOLUTION NO. 2021-207**Seconded by Councillor Webster**THAT** Council directed staff to apply for funding through the Investing in Canada Infrastructure Program (ICIP) Covid Stream for the purpose of upgrading the Township's HVAC system and was successful;**AND THAT** Staff issued a Request for Quotation for a complete HVAC upgrade to the Municipal Office which closed on August 26th, 2021;**BE IT RESOLVED THAT** Council, upon recommendation from staff, award the Request for Quotation PW 2021-11 Municipal Office HVAC Removal and Installation to SAFFCO in the amount of \$124,000 plus applicable taxes.**FURTHER THAT** this be funded by ICIP Funding with the remainder being funded from Working Funds Reserves.**Carried**Moved by Deputy Mayor Campbell**RESOLUTION NO. 2021-208**Seconded by Councillor Humphries**THAT** WHEREAS Council directed staff to apply for funding to Federation of Canadian Municipalities (FCM) for the purpose of updating the Township's Asset Management Plan to meet all of the O.Reg 588/17 requirements;**AND WHEREAS** the Township deems it necessary and essential to have an Asset Management Plan in a working format for staff to work with and update on a regular basis;**BE IT RESOLVED THAT** Council, upon recommendation from staff, award the Request for Proposal Admin 2021-01 Asset Management Plan to PSD Citywide Inc. in the amount of \$86,900 plus applicable taxes.

FURTHER THAT this be funded by FCM funding, Asset Management Reserve and the Modernization Reserve.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2021-209

Seconded by Councillor Cleroux

THAT Council accept the Recreation Committee Chair's Report as information.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2021-210

Seconded by Deputy Mayor Campbell

THAT Council receive the reports for Community Committees and County Council as information.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2021-211

Seconded by Councillor Cleroux

THAT Council accept the CAO/Clerk's Information Memo for September 7th, 2021.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2021-212

Seconded by Councillor Huphries

WHEREAS the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;

AND WHEREAS the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;

AND WHEREAS all Canadians and all orders of government have a role to play in reconciliation;

AND WHEREAS Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;

AND WHEREAS the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;

THEREFORE, BE IT RESOLVED THAT the Council of the Township of Horton of the County of Renfrew does hereby commit to recognizing September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families, and communities.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2021-213

Seconded by Councillor Humphries

THAT Council enact the following By-laws:

- 2021-38 Zoning By-law Amendment – Welsh
- 2021-39 Zoning By-law Amendment – Karson
- 2021-40 Executive Assistant Appointment - Dubeau
- 2021-41 Site Plan Agreement – 1675893 Ontario Inc. (Dillabough)

Carried

15. IN CAMERA (Closed) SESSIONMoved by**RESOLUTION NO. 2021-214**Seconded by Councillor**THAT** Council went into a Closed Session Meeting at 6:35 p.m. to discuss the following items pursuant to Section (2) (b) and (e) of the Municipal Act;

- (b) Personal matters about an identifiable individual, including municipal board or local board employees – Employment
- (e) Litigation or potential litigation – Farrell's Landing

CarriedMoved by Councillor Webster**RESOLUTION NO. 2021-215**Seconded by Councillor Humphries**THAT** Council came out of a Closed Session Meeting at 7:26 p.m. and discussed items pertaining to:

- Personal matters about an identifiable individual, including municipal board or local board employees – Employment
- Litigation or potential litigation – Farrell's Landing

Carried**16. CONFIRMING BYLAW**Moved by Councillor Cleroux**RESOLUTION NO. 2021-216**Seconded by Councillor Webster**THAT** Council enact By-law 2021-43 – Confirming By-Law.**Carried****17. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 7:27 p.m.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough