



THE CORPORATION OF THE TOWNSHIP OF HORTON
TRANSPORTATION & ENVIRONMENTAL SERVICES

May 5, 2021
 8:30 a.m.
 Via Zoom

NOTE: This meeting will be sparsely attended, due to social distancing protocols that have been recommended by the federal and provincial governments. Members of Council, Committee, and Staff will call in to the meeting and take part via video conference. Members of the Public, Media and other staff are requested not to attend. Please contact the CAO/Clerk if you have any questions or require additional information.

1. Call to Order & Roll Call
2. Declaration of Pecuniary Interest
3. Minutes from Previous Meeting:
 - i. April 7, 2021 **PG.2**
4. Refrigerant Degassing **PG.4**
5. Surplus Equipment – Septage Spreader **PG.18**
6. Award of PW 2021-04 – Supply and Distribution of Petroleum Products **PG.19**
7. Concrete Fuel Containment Pad **PG.22**
8. Whitton Road PW 2021-03 Extension of Works Agreement **PG.27**
9. McBride Road Shared Cost Rehabilitation **PG.35**
10. Biennial Landfill Operations and Monitoring Report **PG.40**
11. New/Other Business
12. Next Meeting:
 - i. To be discussed/determined **PG.42**
13. Adjournment

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

TES Committee Meeting

April 7, 2021

8:30 a.m.

There was a meeting of the Transportation and Environmental Services Committee held electronically via Zoom on Wednesday April 7, 2021. Present was Chair Tom Webster, Mayor David Bennett, Public Advisory Members, Murray Humphries, Rick Lester, and Tyler Anderson. Staff present was Public Works Manager, Adam Knapp, and Admin/Planning Assistant, Nichole Dubeau – Recording Secretary.

Councillor Lane Cleroux sent his regrets.

1. CALL TO ORDER

Chair Webster called the meeting to order at 8:30 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest from committee members.

3. MINUTES FROM PREVIOUS MEETING:

- March 3rd, 2021

Moved by Tyler Anderson

Seconded by Murray Humphries

THAT the Committee approve the March 3rd, 2021 Minutes.

Carried

4. ADDITIONAL GAS TAX FUNDING – WHITTON ROAD

Public Works Manager Adam Knapp reviewed the report.

Moved by Murray Humphries

Seconded by Rick Lester

THAT the TES Committee agree with Staff recommendation to direct the additional Gas Tax allotted to Horton Township in 2021, totaling \$88,021.00, directly toward the Whitton Road (South) rehabilitation project and extending the HL4 surface the entire 1.6 kilometers of roadway;

FURTHER THAT the utilization of the extra Gas Tax funding offset the withdrawal of funds from the Infrastructure Reserves allocated toward this project.

Carried

5. COMPARABLE MATERIAL AND GOODS COST

Public Works Manager Adam Knapp reviewed the report.

Moved by Murray Humphries

Seconded by Tyler Anderson

THAT the TES Committee accept the Comparable Material and Goods Cost Schedule as information.

Carried

6. NEW/OTHER BUSINESS

Chair Webster requested that Admin/Planning Assistant Nichole Dubeau send out a Doodle Poll to get Committee's feedback on a change of the meeting date to see if there is a better date and/or time that works for everyone.

Public Works Manager Adam Knapp reviewed an additional report regarding the availability of a 2021 GMC 3500 Truck. Chair Webster stated his concerns with Tender PW 2021-01 and the requirements and submission from Urban Ford. Mr. Knapp stated that there was no guarantee delivery date set with Ford and that their warranty did not meet the Township's specifications. Committee members were in agreement to sole

RETURN TO AGENDA

source the GMC 3500 truck. Mayor Bennett stated that he will call a Special Council Meeting for the purpose of passing a resolution.

Mayor Bennett stated that he has contacted MPP John Yakabuski regarding additional funds to assist with the Thompsonhill Rehabilitation. Mr. Yakabuski informed Mayor Bennett to also pressure the Federal Government for funding. Mayor Bennett is to reach out to MP Cheryl Gallant in the coming weeks.

Moved by Rick Lester

Seconded by Murray Humphries

THAT THAT The TES Committee agree to sole source (1) One New 2021 GMC Sierra 3500 Series 4WD Regular Cab truck from Mack Mackenzie Motors of Renfrew for a total cost of \$65,198.74 including HST;

AND THAT after delivery of the 2021 GMC Sierra that Staff issue a Request for Quotation for supply and installation of a Fisher XLS 11 Foot Expandable Wing Plow;

AND FURTHER THAT once the XLS plow is installed, the straight blade Western Plow currently fitted to truck #11, the 2013 2500 series GMC Silverado be deemed surplus and sold on Gov Deals with the proceeds directed into the Roads Fleet Reserves.

Carried

10. NEXT MEETING DATE

- i. May 5, 2021 at 8:30 a.m.

11. ADJOURNMENT

Chair Webster declared the meeting adjourned at 9:06 a.m.

CHAIR Tom Webster

CAO/CLERK Hope Dillabough



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Refrigerant Degassing	Date:	May 5 th 2021
	Council/Committee:	TES Committee
	Author:	Adam Knapp, Public Works Manager
	Department:	Environmental

RECOMMENDATIONS:

THAT committee agree with staff recommendation to contract the services of EH Environmental for refrigerant degassing at the landfill site.

AND THAT schedule B of the Township of Hortons user fees, By-Law 2018-49, be revised to include the cost of degassing.

BACKGROUND:

The Township currently has no service provider for degassing of refrigerant and request that the units come degassed and tagged to the landfill site for collection. EH Environmental has contacted staff to offer degassing services to Horton residents at our landfill site. The cost is per unit is \$22.04 including HST. Staff is proposing a fee of \$25 per unit for ease of payment at the landfill site.

ALTERNATIVES:

N/A

FINANCIAL IMPLICATIONS:

As stated in the Background

ATTACHMENTS:

Revised User Fees, Schedule B
EH Environmental Proposal

CONSULTATIONS:

Hope Dillabough CAO/CLERK

Author:


signature

Other:

signature

Treasurer:

signature

C.A.O.


signature

RETURN TO AGENDA

**THE CORPORATION OF THE
TOWNSHIP OF HORTON**

BY-LAW NO 2018-49

**BEING A BY-LAW TO ESTABLISH TARIFF OF
FEES FOR THE TOWNSHIP OF HORTON FOR
SERVICES.**

WHEREAS Councils of local municipalities are empowered by Section 391 of the Municipal Act, R.S.O. 2001 to establish by-laws. Without limiting sections 9, 10 and 11, those sections authorize a municipality to impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control. 2006, c. 32, Sched. A, s. 163 (1).

AND WHEREAS Section 69 of the Planning Act, R.S.O. 1990, as amended, provides that the Council of a Municipality may by by-law prescribe a tariff of fees for planning matters;

AND WHEREAS Section 35 of the Municipal Act, R.S.O. 2001 permits a municipality to pass by-laws removing or restricting the common law right of passage by the public over a highway and the common law right of access to the highway by an owner of land abutting a highway;

AND WHEREAS the Corporation of the Township of Horton deems it necessary and desirable to regulate the construction and alteration of entranceways, private roads, or other facilities that permit access to Township Roads and to provide for the issuing of permit related thereto;

AND WHEREAS Part X, Section 100(4) of the Ontario Environmental Protection Act provides that a municipality designated by regulations has the right to compensation from the owner of a pollutant and the person having control of the pollutant for all reasonable cost and expense incurred in acting under subsection (1);

AND WHEREAS the Corporation of the Township of Horton deems it desirable to adopt a schedule of Fees for inspections and other services provided by the Fire Department of the Municipality;

NOW THEREFORE the Council of the Corporation of the Township of Horton deems it expedient to enact a by-law to establish a tariff of fees as follows:

- 1) The fees and charges set out on the attached Schedules are hereby imposed and ratified. Set out as follows:

Building and Septic Fees	Schedule "A"
Waste Site Fees	Schedule "B"
Planning Fees	Schedule "C"
Draft Agreement for Planning	Schedule "D"
Administration/Miscellaneous Fees	Schedule "E"
Recreation Fees	Schedule "F"
Fire Department Fees	Schedule "G"
Transportation Fees	Schedule "H"

- 2) All fees and charges set out in this by-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.

RETURN TO AGENDA

- 3) In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
- 4) Council does hereby delegate to the CAO/Clerk and/or the Finance Manager of The Township of Horton, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.
- 5) This By-law shall come into force and effective upon passing.

THAT upon recommendation of the Treasurer and approval of Council, all Fees and Charges established in this By-law may be adjusted annually on the 31st of December in each year commencing on the 31st of December 2018, in accordance with Statistics Canada Consumer Price Index and rounded up to the nearest dollar in Schedules A, B, C, D, E, F, G and H and/or cents in Schedule A;

BE IT FURTHER ENACTED, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

AND BE IT FURTHER ENACTED, that this by-law comes into effect July 1, 2018 unless otherwise stated.

AND BE IT FURTHER ENACTED, that by-law 2017-73 be repealed.

Read a First and Second Time this 19th day of June, 2018.

Read a Third Time and Passed this 19th day of June, 2018.

MAYOR Robert Kingsbury

CAO/Clerk Hope Dillabough

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "A" to By-Law 2018-49

BUILDING AND SEPTIC FEES

(All permits must be paid for and in the owner's possession within 30 days of being notified by the municipality or the permit may be revoked.)

<u>Type</u>	<u>Fee</u>
Minimum Fee	\$ 100.00
Residential Building	.55/sq.ft.
Farm Building	.20/sq. ft. min \$100.00
Decks	\$ 100.00
Accessory Bldg/Garages	.40/sq.ft.
Additions to Residential Buildings	.55/sq.ft.
Mobile Home	.25/sq. ft.
Alterations & Renovations	.55/sq. ft.
Swimming Pool	\$ 100.00
Commercial/Industrial Buildings/Additions	.40/sq.ft.
Demolition	\$ 100.00
Transmitter Tower – 30 feet and under and include Windmill	\$ 2,000.00
Transmitter Tower – over 30 feet and include Windmill	\$ 5,000.00
Solar Panel (With Council's Approval)	Per Property Class
Commencing Construction without a Permit	Twice Building Fee
Outdoor Wood Burning Appliance	\$ 100.00
Additional Inspection	\$ 100.00
Additional Inspection after 4 Years of Permit Issued	\$ 400.00
Occupancy Permit or Final Inspection	\$ 100.00
Change of Use	Applicable Rate plus \$200.00
Plumbing & Repair	Included in fees above
Consent Application Fees (septic comments)	\$ 100.00/application
Revision or Renewal of Permit	\$ 100.00
Cancellation of Permit	80% Refund at application stage 60% Refund if Permit Issued
Compliance Letter	\$ 100.00
Class 2 (grey water)	\$ 300.00
Class 3 (cess pool)	\$ 300.00
Class 4 (leaching or filter bed)	\$ 400.00
Class 5 (holding tank)	\$ 350.00
Engineered System	\$ 350.00

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "B" to By-Law 2018-49

WASTE SITE FEES

(Vehicles are to be assessed by the Attendants at the Landfill Site,
and tipping fees must be paid prior to dumping load.)

<u>Type</u>	<u>Fee</u>
Special Opening of Site (Accompanied by an attendant – minimum 1-hour charge)	\$ 40.00
Garbage Tags (sold at office)	\$ 2.00
Garbage Bags taken to Landfill Site	\$ 2.00/bag or attach Garbage Tag purchased at office
Metal – White Goods (Freon previously removed and Fridge must be tagged)	No charge
Refrigerant Degassing Fee	\$ 25.00 per unit
Half-Ton Vehicle, or Half-Ton Trailer or Passenger Van	\$ 20.00
Half-Ton Vehicle or Passenger Van with Half-Ton Trailer	\$ 40.00
One-Ton Vehicle	\$ 40.00
Tandem Axle Dump Trucks	\$ 14.00/cubic yd.
Tri-Axle Dump Trucks	\$ 14.00/cubic yd.
Tractor Trailer Trucks	\$ 14.00/cubic yd.
Roll-Off Bins	\$ 14.00/cubic yd.
Garbage Packer Load – (half load or more)	\$ 300.00
Garbage Packer Load – (half load or less)	\$ 150.00
Soil Contaminated with Fuel Oil	\$ 50.00/cubic yd.
Construction/Demolition/Fire Clean Up - Unsorted	\$ 300.00 per load plus \$15.00/cubic yd
Construction and Demolition - Separated	\$ 14.00/cubic yd.
Construction and Demolition – Mechanically Ground	\$ 12.00/cubic yd.
Passenger Tire up to 16"	Free or \$3.00 with attached rim
Tires 17" to 24.5"	Free or \$9.00 with attached rim
Tires Over 24.5"	Free or \$25.00 with attached rim
Over 6'	Free or \$25.00 with attached rim
Blue Box - Mini	\$ 3.00
Blue Box - Large	\$ 6.00
Restocking Fee (Purchases of more than 5 items)	15%

**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "C" to By-Law 2018-49**

PLANNING FEES

<u>Type</u>	<u>Fee</u>
Zoning Amendment Application	\$ 200.00 plus County of Renfrew Application fee
Official Plan Amendment Application	\$ 200.00 plus County of Renfrew Application fee
Minor Variance Application	\$ 350.00
Site Plan Control Application	\$ 500.00
Site Plan Control Offences	\$ 1,000.00 per incident
Subdivision Development Application	\$1,000.00 with a \$5,000.00 deposit for Professional Cost Recovery (up to the agreement stage)
Planner – Hourly Rate	Cost Recovery
Lawyer – Hourly Rate	Cost Recovery
Engineer – Hourly Rate	Cost Recovery
Engineering Technician – Hourly Rate	Cost Recovery
Planning Technician – Hourly Rate	Cost Recovery
Secretary – Hourly Rate	Cost Recovery
Special Council Meeting	\$ 350.00
Zoning Compliance	\$ 60.00
Planning Comment – Hourly Rate	\$ 50.00
Subdivision Compliance Report	\$ 50.00
Zoning By-law Text and Schedules	\$ 50.00
Sale of Land	Appraisal plus costs.
Severance Application	\$ 200.00

Agreement for Draft Plan of Subdivision, Certain Severance Applications, Zoning By-law Amendments on Specific Questions or Concerns raised by the Owners is Schedule "D" to By-law 2018-49.

**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "D" to By-Law 2018-49**

AGREEMENT FOR DRAFT PLAN OF SUBDIVISION/CERTAIN SEVERANCE
APPLICATIONS/ZONING BY-LAW AMENDMENTS/CERTAIN OMB HEARINGS
AND ON SPECIFIC QUESTIONS OR CONCERNS RAISED BY THE OWNERS

THIS AGREEMENT MADE in duplicate this ___ day of _____, 20 .

B E T W E E N:

Hereinafter called the "OWNERS"

OF THE FIRST PART

A N D:

THE CORPORATION OF THE TOWNSHIP OF HORTON

Hereinafter called the "CORPORATION"

OF THE SECOND PART

WHEREAS the Owners are seeking to obtain approval for a _____

_____ with the Corporation:

AND WHEREAS in order to undertake such review it will be necessary for the Corporation to employ the services of its Lawyer, Planner, Engineer, and Township personnel, and the Owners have agreed to reimburse the Corporation for the fees incurred for retaining such professional advice whether or not such proposal is proceeded with.

NOW THIS INDENTURE WITNESSETH that in consideration of the premises and the sum of ONE (\$1.00) DOLLAR now paid by the Corporation to the Owners, the Owners hereby covenant and agree with the Corporation that notwithstanding whether the above noted proposal receives approval and is proceeded with, the Owners shall pay to the Corporation an amount equal to all Planning, Engineering and Legal Fees, and all administrative costs and disbursements incurred by the Corporation for reviewing the proposal, for advice with regard to the proposal, for the preparation of any agreements in connection therewith and for the supervision of any part of the site to which to proposal relates: and the Owners shall deposit with the Corporation the sum of _____ prior to the signing of this Agreement on account of such fees and disbursements. Copies of the account of such fees and disbursement shall be delivered to the Owners forthwith upon receipt of such accounts from the Corporation's Planners, Engineers and Solicitors. Said amount will be deducted from the deposit. The Owners agree that there will be no interest paid on account of any deposit held by the Corporation under this agreement.

When the total professional fees and disbursements equal the deposit, all work of the Township shall stop on the project until the Owner deposits a further _____ to cover additional fees and disbursements. The deposit shall thereafter be increased in increments of _____ until the decision is final or the work is completed as the case may be. The Owner agrees to have on deposit upon registration of any Plan of Subdivision, Five Thousand Dollars (\$5,000.00) to cover engineering, legal and planning fees which may accrue after such registration.

The Owners and/or the Corporation may stop work on the proposal at any time by notifying the Corporation and/or the Owners in writing to this effect. In the event that work is stopped by the Owners and/or the Corporation, the Owners are responsible for all fees and expenses incurred to the date at which written notice was given.

When the proposal has been reviewed and completed or rejected or stopped and all such accounts rendered, the Corporation shall refund to the Owners the remainder of the deposit.

THIS AGREEMENT shall ensure to the benefit of and be binding upon the Parties hereto and their respective successors and assigns.

THE AGREEMENT shall not derogate from any requirements, financial or otherwise, established by agreements pursuant to Section 41, 51 or 53 of the Planning Act, R.S.O. 1990, c.P. 13.

IN WITNESS WHEREOF, the Corporation has hereunto affixed its Corporate seal duly attested to by the hands of its proper signing officers duly authorize in that behalf. The Owners have hereunto affixed its Corporate seal duly attested to the hands of its proper signing officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED)
)
)
) _____
) per:
)
)
) THE CORPORATION OF THE
) TOWNSHIP OF HORTON
)
) _____
) MAYOR
)
) _____
) CAO/CLERK

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "E" to By-Law 2018-49

ADMINISTRATION FEES

<u>Type</u>	<u>Fee</u>
Septic Search	\$ 50.00
Photocopy	\$.25/copy
Tax Certificate	\$ 35.00
Duplicate Tax Receipt or Tax Bill	\$ 5.00
Map - County	\$ 5.00 (plus HST)
Map - Township	\$ 10.00 (plus HST)
Request for Information - Application	\$ 5.00 (plus HST)
Request for Information – Search Time	\$ 15.00/¼ hour (plus HST)
Request for Information – Record Preparation	\$ 15.00/¼ hour (plus HST)
Lottery License (Valley Heritage Radio fees waived in lieu of free Horton Corner Advertising)	3% of prize value
Facsimile – Transmit	\$ 2.00 (plus HST)
Facsimile – Receive	\$ 2.00 (plus HST)
Admin Fee under Line Fences Act	\$ 200.00 (plus HST) plus a \$ 300.00 deposit
Returned Payment Charge	\$ 25.00 (plus HST)
Township Flag	\$ 45.00 (plus HST)
Township Golf Shirt	\$ 25.00 (plus HST)
Tax Sale Tender Package	\$ 25.00 (plus HST)
Tax Sale Process	\$ 150.00 (plus HST) plus costs
CAO/Clerk	Cost Recovery (plus HST)
Treasurer/Tax Collector	Cost Recovery (plus HST)
Deputy Clerk	Cost Recovery (plus HST)
Clerk Receptionist	Cost Recovery (plus HST)
Custodial	Cost Recovery (plus HST)
Dog Licenses – Before March 31 st	\$ 20.00 first dog \$ 25.00 second dog
Dog Licenses – After March 31 st	\$ 25.00 first dog \$ 30.00 second dog
Replacement Tag	\$ 5.00
Kennel License	\$ 60.00 plus \$5.00 tag per dog
Civic Address Number Fee	\$ 75.00

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "F" to By-Law 2018-49
RECREATION FEES

<u>Community Hall Rental</u>	<u>Fee</u>
Hourly Rental	\$ 25.00 (plus HST)
Half Day (2 to 4 hours; ends by 5 pm)	\$ 100.00 (plus HST)
Half Day Conference Room (2 to 4 hours; ends by 5 pm)	\$ 75.00 (plus HST)
Full Day (5 to 8 hours; ends by 5 pm)	\$ 150.00 (plus HST)
Full Day Conference Room (5 to 8 hours; ends by 5 pm)	\$ 125.00 (plus HST)
Funeral Reception	\$ 100.00 (plus HST)
Fundraising - Township	No Charge
Evening (after 6 pm)	\$ 225.00 (plus HST)
Castletford/Balsam Hill/Lochwinnoch Women's Inst's.	\$ 100.00 (plus HST)
Township of Horton Church Group	One free rental per year
Decoration Rental (evening prior to rental, booked after Jan 1 2018)	\$ 100.00 (plus HST)
<u>Community Hall Fees</u>	<u>Fee</u>
Use of Kitchen (Includes Stove but Not Dishwasher)	\$ 100.00 (plus HST)
Dish Rental	\$ 2.50 per place setting (plus HST)
Corkage Fee	\$ 4.00/bottle (plus HST)
Alcohol – (Beer/Liquor per unit)	\$ 4.00 Effective January 1, 2019 \$ 4.50
Alcohol – (Cooler/Wine/Craft Beer per unit)	\$ 5.00 Effective January 1, 2019 \$ 5.50
Alcohol – (Other Speciality Drinks)	\$ 6.00
Pop/Water (per unit)	\$ 1.00 Effective January 1, 2019 \$ 2.00
Damage/Cleaning Deposit (returned if hall is OK after)	\$ 500.00 (Prepaid VISA)
Event Advertising – Community Board (excluding Castletford Charity Fishing Derby)	\$ 25.00 (plus HST)
<u>Ice Rental</u>	<u>Fee</u>
Adult Shinny Season Pass or Season Pass	\$ 25.00/person (plus HST)
Shinny Hockey	\$ 2.00/person (includes HST)
Hourly Ice Rental	\$ 100.00 (plus HST)
Family Skate/Public Skating	Donation
Broomball	\$ 35.00/person (plus HST)
Recreational Ice Hockey (per person/per season)	\$100.00 Adult is plus HST
Rink Board Advertising (sign owner provides)	\$500.00 setup (plus HST) \$250.00 annual after (plus HST)
<u>Other Recreation Fees</u>	<u>Fee</u>
Boat Launch (Season Pass) <i>(Residents are allowed two free launches per season in order to launch and pick up at beginning and end of season.)</i>	\$ 45.00 Non Resident \$ 35.00 Resident
Boat Launch (Day Pass)	\$ 8.00
(All boat launch passes will be plus HST effective January 1, 2019)	
Boat Launch – Fine If No Pass	\$ 30.00
Euchre (per person/per evening)	\$ 4.00 (includes HST)
Dance Admission	\$ 10.00 (includes HST)
Volleyball (per person)	\$ 30.00 (plus HST)
Aerobics/Zumba/Fitness/Shuffle Board/Individual Sports (per person/class)	\$ 5.00 (plus HST)
Pickle Ball	\$3.00/Class \$20.00/Season (Punch Card System) (plus HST)
Flag Football	\$ 30.00
Advertising in Horton Corner (Private Events Only)	Cost Recovery (plus HST)
Dance Lessons	Rate as per annual agreement
Soccer Registration	\$60.00/person
Catering Fees	Established by Committee - Varied (plus HST)
Fundraising Events	Established by Committee – Varied (meals plus HST)
Horton Hoedown	Established by Committee (plus HST)

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "G" to By-Law 2018-49
FIRE DEPARTMENT FEES

Item	Column 1 Short Form Wording	Column 2 Provision creating or defining offence	Column 3 Set fine
1	Set, Maintain or allow an Open Air Fire during Fire Season	2.1 (a)	\$450.00
2	Set, Maintain or allow an Open Air Fire without a Permit	2.1 (b)	\$450.00
3	Burn Prohibited Materials	2.1 (c)	\$250.00
4	Impede visibility public thoroughfare	2.1 (d)	\$250.00
5	Set or maintain Open Air Fire R1 Zone	2.1 (e) (i)	\$250.00
6	Set or maintain Open Air Fire MHP Zone	2.1 (e) (i)	\$250.00
7	Set or maintain Open Air Fire LSR Zone	2.1 (e) (i)	\$250.00
8	Set or maintain an oversize Open Air Fire	2.1 (e) (ii)	\$250.00
9	Set or maintain an Open Air Fire within 10 meters of a building or wooded area	2.1 (e)(iii)	\$250.00
10	Set or maintain an Open Air Fire within 5 meters of flammable material	2.1 (e)(iv)	\$250.00
11	Burn restricted materials, no special permission	2.1 (f)	\$450.00
12	Burn grass or leaf litter	2.2	\$250.00
13	Burn Household Waste or Prohibited Materials in a Burn Barrel or Incinerator	2.3	\$250.00
14	Burn materials in a Burn Barrel or Incinerator in Fire Season	2.3 (a)	\$250.00
15	Burn Household Waste or Prohibited Materials in an Outdoor Furnace	2.4 (a)	\$450.00
16	Set or maintain Open Air Fire underage supervision	3.1 (a)	\$250.00
17	Set or maintain Open Air Fire no fire control measures on site	3.1 (b)	\$250.00
18	Set or maintain Open Air Fire non approved times	3.1 (c)	\$250.00
19	Set or maintain Open Air Fire adverse burning conditions	3.1 (d)	\$250.00
20	Campfire not set or maintained in an Approved Pit	3.2	\$250.00
21	Set or maintain an Open Air Fire during a level 1 (yellow rating) fire ban	4.2	\$450.00
22	Set or maintain an Open Air Fire during a level 2 (red rating) fire ban	4.3 (a)	\$450.00
23	Set, maintain or allow any Campfires during a level 2 (red rating) fire ban	4.3 (b)	\$450.00
24	Set, maintain or allow any fire in any Burn Barrel or Incinerator during a level 2 (red rating) fire ban.	4.3 (c)	\$450.00

Schedule of Fees

1. Fees to respond to and investigate a complaint in regards to a possible violation under Section 2.0 about Open Air Fire/Bonfire
 - a. Fee of \$75.00 per response payable by the permit holder or person setting, maintaining or allowing such fire to be lit if the complaint is substantiated
 - b. Fee of \$75.00 per response payable by the complainant if the complaint is not substantiated
 - (i) Fee may be waived at the discretion of the investigator if in their opinion the complaint was reasonable and made in good faith but investigation showed no violation under any section of this by-law had occurred.
2. Cost Recovery Fees:
 - a. Dispatch of Fire-fighters - (to be calculated at \$25 per hour for a minimum of 2 hours per fire fighter responding to the scene and calculated on one half hour increments thereafter).
 - b. Dispatch of Fire Response vehicles actively involved in an emergency response. - First hour (or part thereof) \$450.00 per vehicle, each additional half hour \$225.00 per vehicle.
 - c. Actual costs incurred by the Township for additional firefighting support from other outside agencies.
 - d. Actual costs incurred by the Township to replace consumables.
 - e. A 15% Administration charge shall be added to the Cost Recovery Fees calculated in clauses 2 a., 2 b., 2 c. and 2 d. set out above.

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "H" to By-Law 2018-49

TRANSPORTATION FEES

All operator and cost recovery rates are subject to the following:

1. "Regular Hours of Work" – "Regular Hours of Work" shall mean Monday to Friday 7:00 am to 3:30 pm excluding Statutory Holidays as stated in Township Policy. Summer hours may apply.
2. "Outside Regular Hours" – "Outside Regular Hours" of work shall mean any hours worked beyond those hours defined as Regular Hours of Work. Regular Hours of Works rate is one and half times the regular rate.
3. "Emergency Rate" – "Emergency" means a serious, unexpected, or unforeseen combination of circumstances and often dangerous situation requiring immediate action, need for assistance or relief. Emergency rate is three times the regular rate.

Note: All cost recovery rates below are deemed to be at the regular hours of work rate unless outside regular hours or emergency rats apply.

<u>Type</u>	<u>Fee</u>
Entrance Permits (One Time Inspection) (Security Deposit of \$350.00 Returned After Final Inspection)	\$ 150.00
Additional Inspections for Entrance Permits	\$ 100.00
Tile Drain and Utility Road Crossing Permit	\$ 500.00 deposit plus Fees to Recover Reasonable Costs of the Municipality for works.
Sale of Used Culverts/Work Requests etc.	Cost Recovery
Private Road & Driveway Grading (<i>Policy T-01</i>)	\$ 120.00/hr incl. operator (plus HST)
Excavator (Township use only)	\$ 82.00/hr plus operator
Grader	\$ 87.00/hr plus operator
Half Ton (Township use only)	\$ 28.00/hr plus operator
Loader/Backhoe (Township use only)	\$ 50.00/hr plus operator
Tandem Axle Dump Truck (Township use only)	\$ 80.00/hr plus operator
Water Truck (Township use only)	\$ 80.00/hr plus operator
Public Works Manager	Cost Recovery
Public Works Superintendent	Cost Recovery
Machine Operator	Cost Recovery
Labourer	Cost Recovery
Chipper Rental (Township use only)	\$ 45.50/hr plus operator



17

Phone: 1-705-349-8139

Fax: 1-705-789-2082

E-mail: ehe@cogeco.ca

872 North Mary Lake Road

Huntsville, ONT P1H 1S4

April 8th, 2021

Adam Knapp
Public Works Manager
Horton Township
aknapp@hortontownship.ca

Dear Adam:

Further to our conversation, I am sending you EH Environmental service contact information and rates.

ehe@cogeco.ca
or
705-349-8139 – Office
437-994-5569 - Cellular

EH Environmental services various landfill and transfer stations from Huntsville to Kirkland Lake, Ontario. Our technicians hold valid "Ozone Depletion-Prevention" Certificates. All units are tagged with dated, signed and numbered permanent labels.

EHE has valid Insurance and WSIB coverage. Certificates will be provided.

Rate: \$19.50 per unit

Should you require these services, we would be pleased to add you to our growing customer list.

As the season progresses, please do not hesitate to contact me to have your site scheduled for the degassing of your refrigerant units. Thank you for recycling responsibly.

Regards,

Janet Hutley

Cc: Even Hutley

RETURN TO AGENDA



**Township of Horton
COUNCIL / COMMITTEE REPORT**

Title: Surplus Equipment – Septage Spreader	Date:	May 5th 2021
	Council/Committee:	TES Committee
	Author:	Adam Knapp, Public Works Manager
	Department:	Public Works

RECOMMENDATIONS:

THAT committee agree with staff recommendation to deem the septage spreader surplus equipment.

AND THAT it be sold on GOV Deals and the proceeds directed into the Roads Equipment Reserve Fund.

BACKGROUND:

The spreader has not been used since the septage collection program was decommissioned and the spreader serves no secondary function for the department.

ALTERNATIVES:

N/A

FINANCIAL IMPLICATIONS:


Value of equipment unknown.

ATTACHMENTS:

N/A

CONSULTATIONS:

Hope Dillabough CAO/Clerk

Author: 
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O.: 
signature



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Award of PW 2021-04 Supply and Distribution of Petroleum Products	Date:	May 4th, 2021
	Council/Committee:	Council
	Author:	Adam Knapp, Public Works Manager
	Department:	Public Works

RECOMMENDATIONS:

THAT Council agrees with Staff recommendation and award PW 2021-04, Supply and Distribution of Petroleum Products to W.O Stinson and Sons for the total upset annual amount of \$70,698.10 including applicable fuel taxes and HST.

AND THAT Council agree to rent and install a Sapphire Lite Fuel Management System for a 5 year term for the total estimated amount of \$8509.80 including estimated installation costs and HST.

FURTHER THAT the total cost of rent and installation for the Sapphire Lite Fuel Management System be funded through the Modernization Reserve.

BACKGROUND:

The total volume of Petroleum Products bid on was based off the automotive and heating fuel consumed for all departments in 2019. This year was chosen due to the benchmark winter and flooding of the Ottawa River and represents the upper limit of petroleum needed for the Township Departments to operate.

The automotive fuel prices proposed are as follows:

Gasoline (87) = Rack Price + \$0.036 + applicable taxes and HST

Gasoline Pre-Mixed (91) = Cost per liter + \$0.50 + applicable taxes and HST

Colored Diesel = Rack Price + \$0.043 + applicable taxes and HST

Clear Diesel = Rack Price + \$0.043 + applicable taxes and HST

DEF = Cost per liter + \$0.18 + HST

Engine Oil 15w-40 = Cost per liter + \$0.40 + HST

Hydraulic Oil AW-32 = Cost per liter + \$0.40 + HST

Hydraulic AV-22 = Cost per pail + \$10.00 + HST

The heating fuel prices proposed are as follows:

Propane = Rack Price + \$0.07 + Carbon Tax and HST

The cost to purchase the Fuel Management System is \$9,040.00 versus \$5,678,25 to rent for the contracted 5 year term or \$7,009.80 for the full 7 years allowable by extension of the contract. Staff believe renting is a more practical solution due to the cost savings and in 5 - 7 years the system is likely to need replacement, upgrading and or repair. The estimated installation cost is \$1500.

ALTERNATIVES:

RETURN TO AGENDA

Purchase the Fuel Management System for a Total of \$10,540 including HST and estimated installation.

FINANCIAL IMPLICATIONS:

Total budgeted 2021 petroleum costs for all departments is \$72,329.65.


ATTACHMENTS:

Unofficial results

CONSULTATIONS:


Hope Dillabough - CAO/Clerk

Nathalie Moore – Treasurer

Author: 
signature

Other: _____
signature

Treasurer: 
signature

C.A.O. 
signature



The Corporation of the Township of Horton

Opening Checklist

Description – Supply and Distribution of Petroleum Products

Deposit or Bond Required – No

Tender - PW 2021-04

Present for Opening: Adam Knapp (P.W. Manager), Nathalie Moore (Treasurer), Councilor Webster

Bidding Company	Was envelope sealed? YES/NO	Envelope Addressed Properly YES/NO	Provisional Item Purchase Price \$ (Page #26)	Provisional Item Rent Price \$ (Page #26)	Provisional Item Lease Price \$ (Page #26)	Total Annual Petroleum Products Price \$ (Page #26)	Total Annual HST \$ (Page #26)	Proposal Accepted or Rejected
Parkland	Yes	Yes	\$11,967.87	None Submitted	None Submitted	\$76,982.27	\$8,856.37	A
W.O. Stinson and Sons	Yes	Yes	\$9,040	\$1,135.65	\$1,898.40	\$70,698.10	\$8,133.40	A
						\$	\$	
						\$	\$	
						\$	\$	
						\$	\$	
						\$	\$	
						\$	\$	

RETURN TO AGENDA



**Township of Horton
COUNCIL / COMMITTEE REPORT**

Title: Fuel Tank Concrete Containment Pad	Date:	May 5th 2021
	Council/Committee:	TES Committee
	Author:	Adam Knapp, Public Works Manager
	Department:	Public Works

RECOMMENDATIONS:

THAT the TES committee agree to allocate an upset amount of \$9,000 toward the installation of a concrete fuel containment pad at the public works yard.

AND THAT the concrete pad installation be funded through the Modernization Reserve.

BACKGROUND:

Currently no containment pad is in place at the fueling station and staff believe it is prudent to install a containment pad to further prohibit the possibility of a fuel leak contaminating the ground surrounding the fueling area. Staff have requested 3 informal quotations from local contractors and have received one submission to date. The total amount of the received submission is under the requested amount including HST.

ALTERNATIVES:

Alternative funding proposed is a split cost between the Roads Department (70%) and the Fire Department 30%. Both Departments have agreed this is a fair split. Public works shall supply any aggregate and equipment necessary to facilitate the installation.

FINANCIAL IMPLICATIONS:

Upset limit of \$9,000 from the Modernization Reserve.

ATTACHMENTS:

- Horton Fuel Containment Pad Drawing
- Storage Tank Regulations
- 2275 Liter Double Walled Tank Detail

CONSULTATIONS:

- Hope Dillabough CAO/Clerk
- Alan Cole – Horton Township Fire Chief

Author: _____
signature

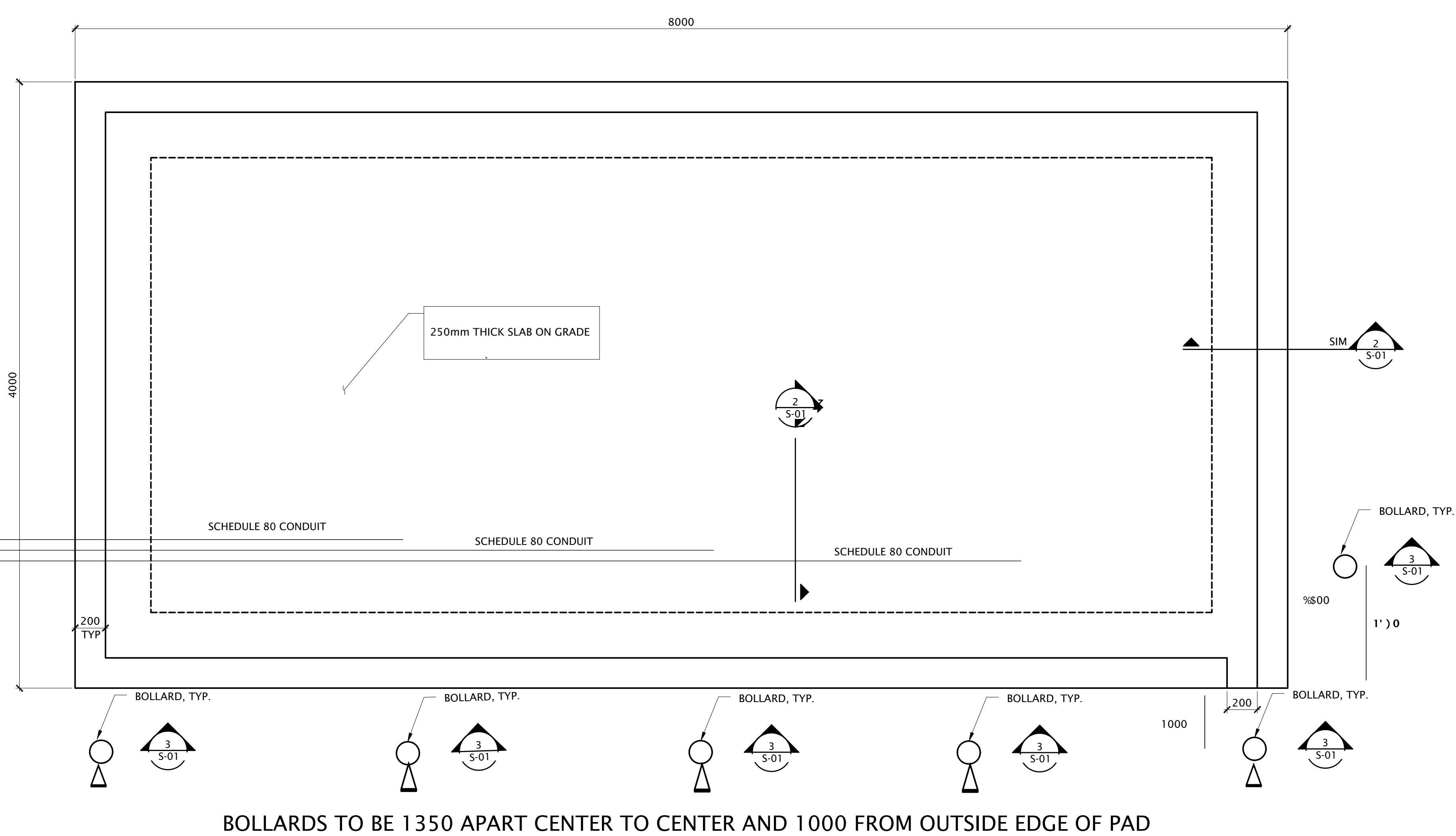
Other: _____
signature

Treasurer: _____
signature

C.A.O. _____
signature

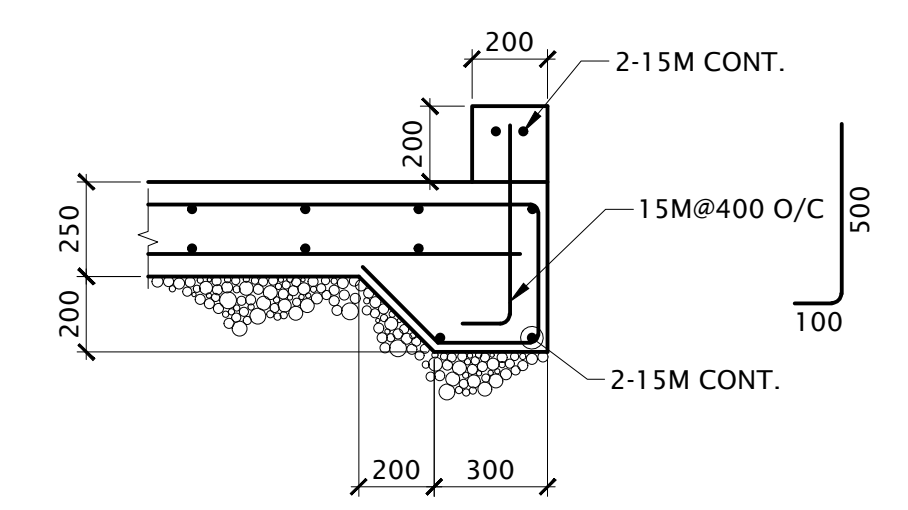
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DATE	ISSUED FOR	REV

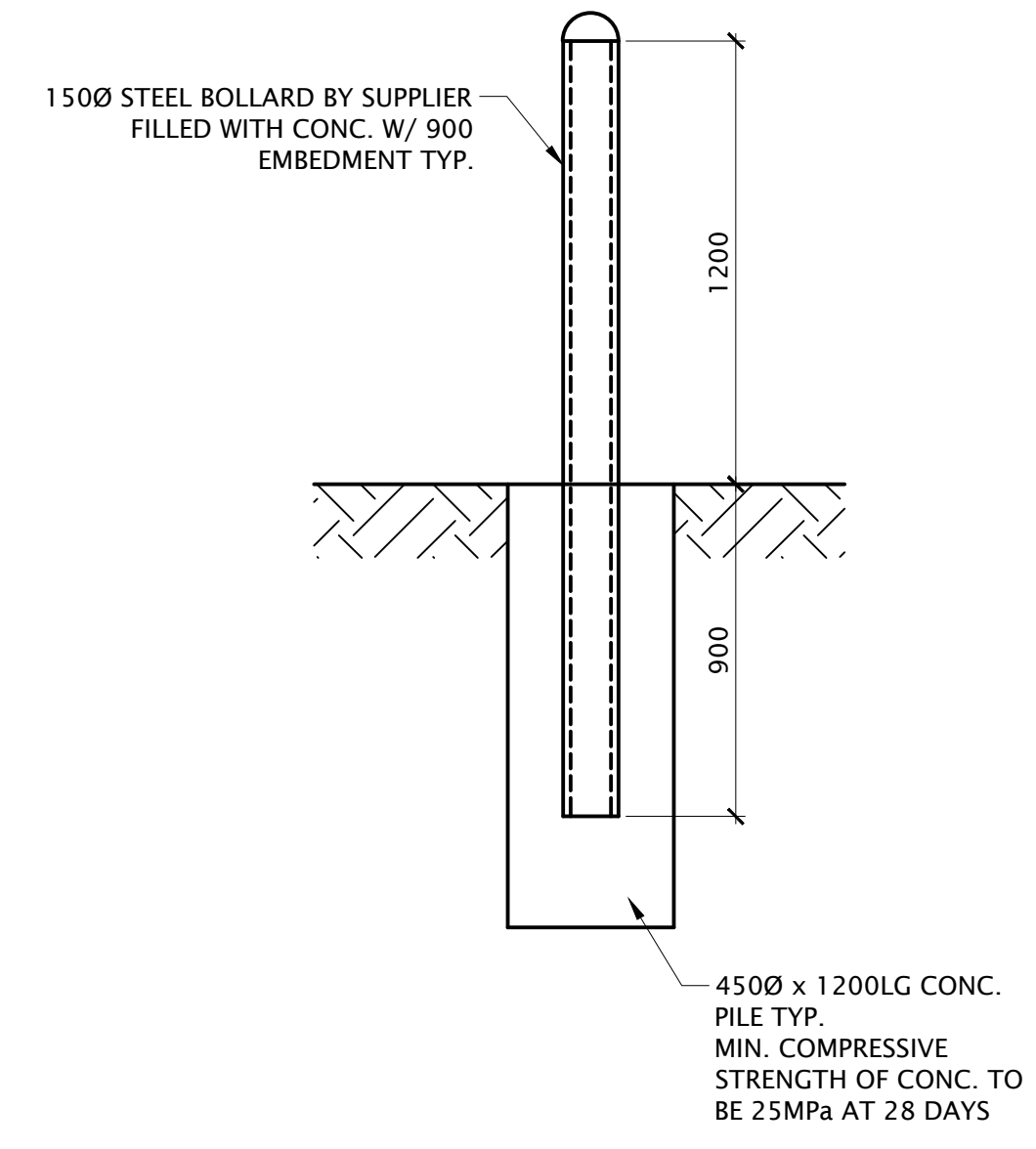


BOLLARDS TO BE 1350 APART CENTER TO CENTER AND 1000 FROM OUTSIDE EDGE OF PAD

01 FUEL TANK CONCRETE CONTAINMENT PAD
S-01 1:20



02 S-01 1:20



03 S-01 1:20

GENERAL NOTES

CONCRETE

1. CONCRETE: CONFORM WITH CAN-CSA A23.1 REQUIREMENTS AND THOSE SHOWN IN THE CONCRETE MIX SCHEDULE BELOW, UNLESS NOTED OTHERWISE ON THE DRAWINGS.

LOCATION	MIN. COMPRESSIVE STRENGTH AT 28 DAYS (MPa)	EXPOSURE CLASS	AIR CONTENT (%)
SLAB ON GRADE	35	C-1	5-8
CURBS	35	C-1	5-8

2. DESIGN CONCRETE MIXES TO SUIT REINFORCEMENT DETAILS SHOWN ON THE PLACEMENT DRAWINGS. PROVIDE SMALLER AGGREGATES OR SELF CONSOLIDATING CONCRETE IN AREAS OF HIGHER REINFORCEMENT DENSITY.
3. ALL CONCRETE SHALL BE NORMAL DENSITY, UNLESS NOTED OTHERWISE.
4. ADMIXTURES THAT CONTAIN CHLORIDES SHALL NOT BE USED.
5. REFER TO CAN CSA A23.1&2 AND CONCRETE SPECIFICATIONS SECTION 03 30 00 FOR THE HOT AND COLD WEATHER CONCRETE PLACEMENT PROCEDURES.

REINFORCING STEEL

1. REINFORCING STEEL SHALL BE 15MM DIAMETER AND HERRINGBONE OR SPIRAL SHAPE
2. REINFORCING STEEL TO BE PLACED IN A SQUARE GRID PATTERN 600MM CENTER TO CENTER
3. CONCRETE COVER THICKNESS TO BE 75mm FOR BOTTOM REBAR AND 60mm FOR TOP REBAR.
4. ALL REINFORCEMENT SHALL BE SECURELY HELD IN PROPER POSITION WHILE POURING CONCRETE. CONTRACTOR SHALL PROVIDE CHAIRS, SPACER BARS, SUPPORT BARS AND OTHER ACCESSORIES TO SUPPORT REINFORCING. ALL THE WIRE, CHAIRS AND BAR SUPPORTS FOR FOUNDATIONS AND FOR EXPOSED CONCRETE SHALL BE NON-METALLIC OR COATED.

CONDUIT

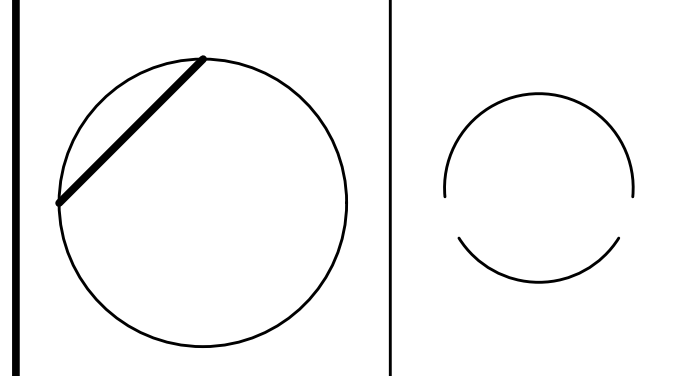
1. 63.5 MM SCHEDULE 80 CONDUIT SHALL BE SUPPLIED AND INSTALLED TO SUPPLY ADEQUATE POWER TO THE CARD LOCK TERMINAL AND 3 FUEL TANKS

AGGREGATE PAD PREPERATION

1. THE TOWNSHIP OF HORTON SUPPLY AND PREPARE ALL AGGREGATE FOR THE CONCRETE SLAB
2. THE TOWNSHIP SHALL PROVIDE MECHANICAL ASSISTANCE TO INSTALL BOLLARDS

Project Component

Keyplan



NOTE:

ALL MEASUREMENTS ARE IN MILLIMETERS



Pr	Drawn
Project Leader	Checked

Project
HORTON TOWNSHIP

Drawing Title
CONTAINMENT PAD

Project No.
Drawing No.

W.O. STINSON & SON LTD.

294 MacKay Street, Pembroke
Website www.wostinson.com
Home Comfort - Furnace Oil - Stove Oil - Gasoline - Diesel fuel - Motor Oil

Subject: Above Ground Storage Tanks with class 1 product (gasoline)

Fuel Storage: a min. 3 meters from a building
min. 1 meter from another tank
min 1 meter for vehicle impact protection
min.3 meters from property line
min. vent termination height 3.5 meters above grade
(all except ulc s643 tanks)

Dispenser: a min. 4.5 meters from open door, window etc.
min. 30 meters from a dug well
min. 15 meters from a drilled well
min. 30 meters from a pond, river, lake etc.

Subject: Above Ground Storage Tanks with class 11 product (diesel)
(max. 2500 litres)

Fuel storage: a min. 0 meters from a building
min. 3 meters from a property line
min. 1 meter from another tank
min. 1 meter for vehicle impact protection
min. vent termination height 2 meters above grade
(all except ulc s643 tanks)

Dispenser: a min. 1 meter from a building wall
a min. 4.5 meters from a building opening

Diesel from 2500 to 65000 litres must be 1.5 meters from building wall
(same as above)

RETURN TO AGENDA

All aboveground storage tanks and systems that are susceptible to vehicle impact must be protected.

The following should be considered a **minimum** for vehicle protection.

Posts used for the protection of a tank should be

- a) be spaced not more than 1350 mm apart;
- b) be buried not less than 900 mm below grade;
- c) extend at least 750 mm above grade; and
- d) be one of the following:
 - (i) 100 mm capped schedule 40 steel pipe; or
 - (ii) 150 mm minimum dimension reinforced concrete

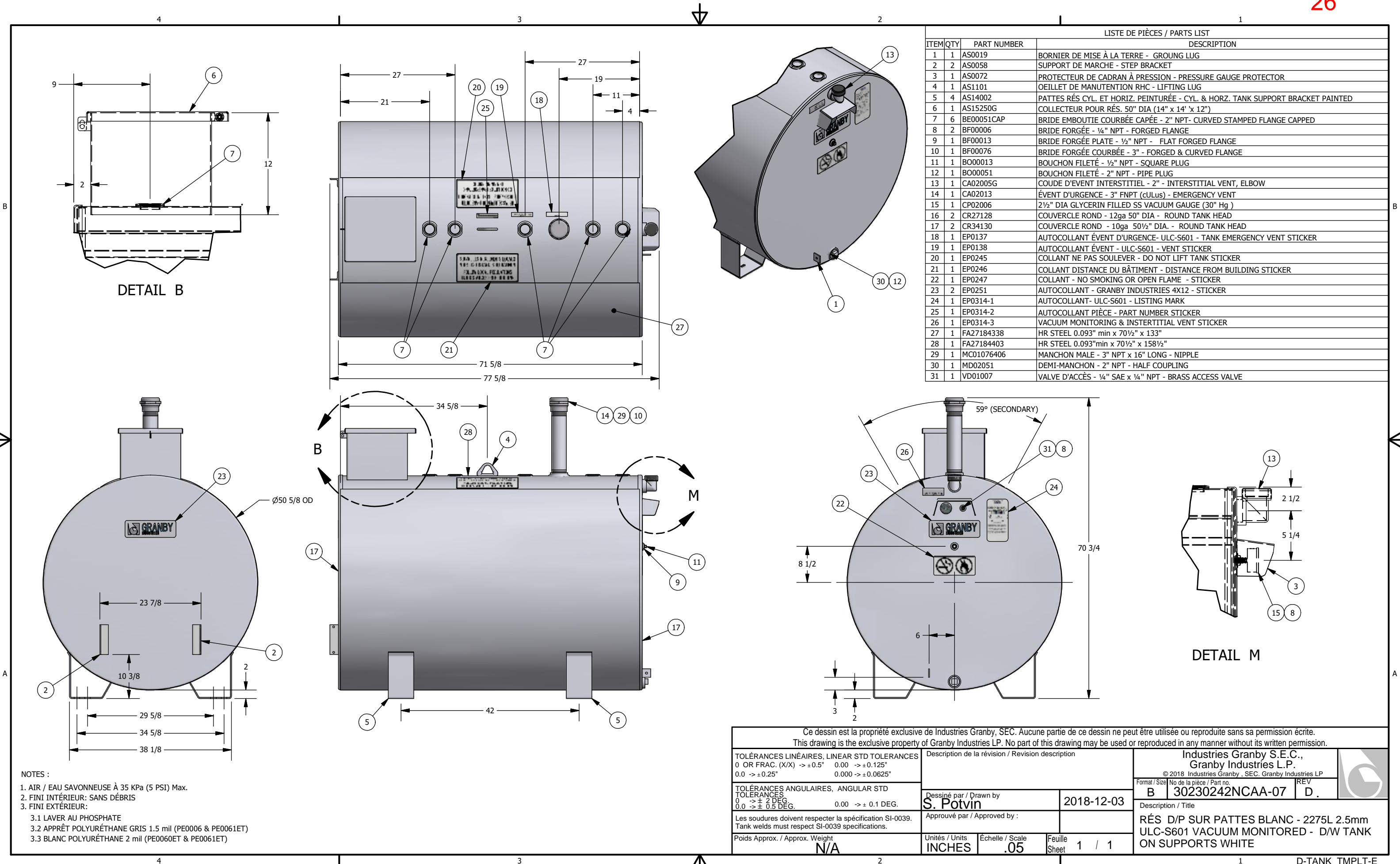
Guardrails used for the protection of the tank shall be either

- a) of the steel beam type (300mm x 4,050mm) supported by 150 mm minimum pressure treated wooden posts located not more than 1,875mm apart, center, and with the top of the beam not more than 600mm above grade; or
- b) of the reinforced concrete barrier type, commonly referred to as the New Jersey Turnpike barrier, not less than 750mm in height.

Posts or guardrails must be a minimum of one meter away from the equipment that is being protected. It must be noted that some tank standards require the vehicle protection to be at least 1.5 meters away from the tank and equipment.

NOTES:

All tanks with electric pumps require a licensed electrician to hook up, and fire exsingers at tank site.



NOTES :
 1. AIR / EAU SAVONNEUSE À 35 KPa (5 PSI) Max.
 2. FINI INTÉRIEUR: SANS DÉBRIS
 3. FINI EXTÉRIEUR:
 3.1 LAVER AU PHOSPHATE
 3.2 APPRÊT POLYURÉTHANE GRIS 1.5 mil (PE0006 & PE0061ET)
 3.3 BLANC POLYURÉTHANE 2 mil (PE0060ET & PE0061ET)

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TOLÉRANCES LINÉAIRES, LINEAR STD TOLERANCES 0 OR FRAC. (X/X) -> ±0.5" 0.00 -> ±0.125" 0.0 -> ±0.25" 0.000 -> ±0.0625"		Description de la révision / Revision description	
TOLÉRANCES ANGULAIRES, ANGULAR STD TOLERANCES 0 -> ± 2 DEG 0.0 -> ± 0.5 DEG. 0.00 -> ± 0.1 DEG.		Dessiné par / Drawn by S. Potvin	2018-12-03
Les soudures doivent respecter la spécification SI-0039. Tank welds must respect SI-0039 specifications.		Approuvé par / Approved by :	
Poids Approx. / Approx. Weight N/A	Unités / Units INCHES	Echelle / Scale .05	Feuille / Sheet 1 / 1
Industries Granby S.E.C., Granby Industries L.P. © 2018 Industries Granby, SEC. Granby Industries LP		Format / Size B 30230242NCAA-07 REV D	
Description / Title RÉS D/P SUR PATTES BLANC - 2275L 2.5mm ULC-S601 VACUUM MONITORED - D/W TANK ON SUPPORTS WHITE			



**Township of Horton
COUNCIL / COMMITTEE REPORT**

Title: Whitton Road PW 2021-03 Extension of Works Agreement	Date:	May 5 th , 2021
	Council/Committee:	TES Committee
	Author:	Adam Knapp, Public Works Manager
	Department:	Public Works

RECOMMENDATIONS:

THAT the TES committee accept this report as an update of cost associated to the extended rehabilitation of Whitton Road (South).

BACKGROUND:

Pricing for road rehabilitation has been competitively low this year and the Township of Horton has received additional Gas Tax funding from the Province of Ontario. This has resulted in the Township having sufficient funding to pave the entire length of Whitton Road (South) and improve drainage conditions in areas of concern. Staff have requested a revised price for the extension of works from the successful contractor awarded the original PW 2021-03 tender contract, B.R. Fulton Construction Ltd. The full specifications and price of the extension including provisional items are attached to this report.

ALTERNATIVES:

N/A

FINANCIAL IMPLICATIONS:

\$289,393.36 including HST.


Sufficient funding is available through OCIF, Gas Tax, Reserves and Lot Development funding

ATTACHMENTS:

PW-2021-03 Extension of Works Agreement

CONSULTATIONS:

Hope Dillabough CAO/Clerk

Author: 
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O.: 
signature



The Township of Horton

PW 2021-03 Extension of Works Agreement

Whitton Road (South) Rehabilitation

Contact:

Adam Knapp, Public Works Manager

Township of Horton

Tel: 613-432-6271

aknapp@hortontownship.ca

1. EXTENDED SPECIFICATION ITEMS

- A. Pulverise 680m length x 7m width of existing High Class Bituminous surface.**
- i. Pulverisation depth between 200mm and 250mm
 - ii. Maximum pulverised material diameter of 100mm.
 - iii. Reference Appendix B.
- B. 100mm lift of granular 'A' to 700 m length of road platform.**
- i. From the intersection of Gillan Road proceeding South on Whitton Road.
 - ii. Width of platform per Appendix A
- C. Pack and shape 1600m of road platform, including a 7m Radius Cul-de Sac at the dead end of Whitton Road.**
- i. Per Appendix A
 - ii. Per Appendix B
- D. Apply 50mm HL4 to 1600m of roadway, including a 7m Radius Cul-de Sac at the dead end of Whitton Road.**
- i. Per Appendix A
 - ii. Per Appendix B
 - iii. From the intersection of Gillan Road proceeding South on Whitton Road.
- E. Apply 1600m of Granular 'A' shouldering, including a 7m Radius Cul-de Sac at the dead end of Whitton Road.**
- i. From the intersection of Gillan Road proceeding South on Whitton Road.
 - ii. Per Appendix A
 - iii. Per Appendix B
- F. Cut and remove all existing paved laneways and intersecting roadway apron surfaces along the 1600m length of newly paved roadway.**
- i. Cut at the municipal right of way line on laneways.
 - ii. Cut the intersecting roadway (Gillan Road) at the intersecting South edge of pavement. Melissa, Lisa, and Wendy Lane are considered laneways.
 - iii. Ensure all aprons have a smooth transition onto the new road surface.
 - iv. Right of Way (ROW) width per Appendix A.
- G. Re-surface all laneway aprons to the municipal right of way line and match to pre-existing surface.**
- i. HL4 laneways = 10
 - ii. Gravel laneways =39
 - iii. All laneways surface types, quantities and dimensions are to be verified for accuracy by the contractor prior to bid submission.
- H. Tie in Trail crossing to allow for smooth access and egress, surface material to match pre-existing.**

- I. **Supply and apply traffic paint and glass bead center line yellow to 1600m of paved surface on Whitton Road (South) and 590m on Cotieville Road.**
 - i. Center line shall not to be applied across the intersections of Melissa, Lisa, and Wendy Lane on Whitton Road.
 - ii. Center line shall not to be applied across the intersection of Gerald Street on Cotieville Road.
- J. **Apply granular shoulder sealing, per OPSS 305 specifications, 1 meter wide to both shoulders from 1546 Whitton Road heading South for 104 meters.**
 - i. 104m Length x 2 sides x 1 wide = 208 LM

2. Provisional Items

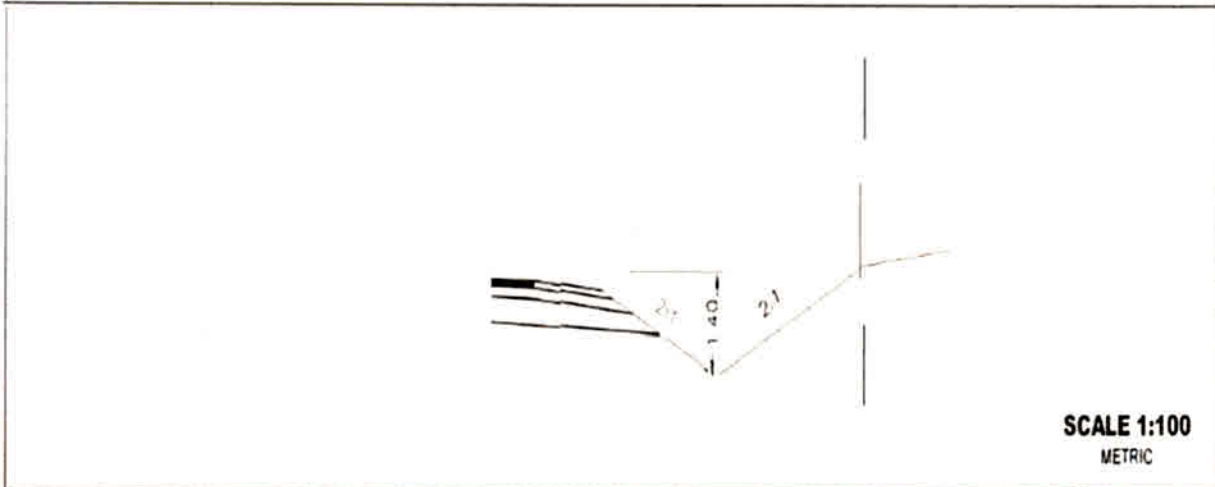
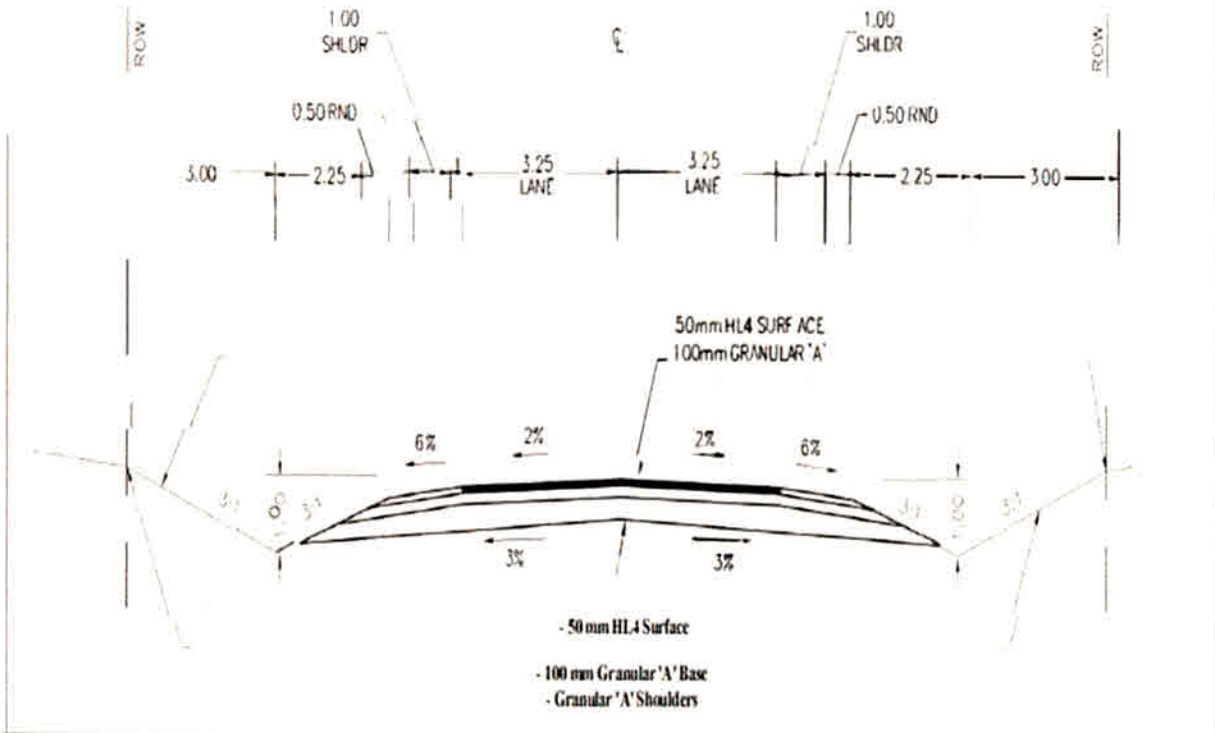
- A. **Remove 80m of existing ditch line Corrugated Steel Pipe (CSP)**
 - i. As highlighted in red in Appendix C.
- B. **Install 90 m of Double Walled HDPE Pipe, 400mm Diameter, in place of the CSP.**
 - i. Per Appendix C
 - ii. Lower Inlet of HDPE ditch line pipe between 150mm and 200mm
 - iii. Ensure positive flow through the pipe to the North.
 - iv. HDPE pipe to begin 3m South of Hydro Pole # C42 5YU
 - v. Cover for the HDPE pipe shall closely match pre-existing conditions.
 - vi. Cover material shall be graded to have drainage to the inlet or outlet of HDPE ditch line pipet, as necessary.
- C. **Re-contour 110m of ditch moving the center line more to the rear of the ROW to attain a typical ditch profile.**
 - i. Per Appendix A and as highlighted in green in Appendix C.
- D. **Install 400mm Diameter HDPE Pipe in ditch line at Hydro Pole # CEV PKC to increase pole support with cover material due to re-contouring of ditch.**
 - i. Pipe minimum length to be 6m centered at the hydro pole.
- E. **Once ditch contouring is complete widen the West side road platform with Granular "A" as necessary for up to 120m heading South from the existing CSP ditch line pipe inlet across from 1453 Whitton Road, proceeding South.**
 - i. Per Appendix A and as highlighted in green in Appendix C
 - ii. Average of 0.75m widening required.

Provisional Items Cost

Sub Total	\$ 41,500.00
H.S.T.	\$ 5,395.00
Total Cost	\$ 46,895.00

Appendix A

Whitton Road (South) Rehabilitation PW 2021-03



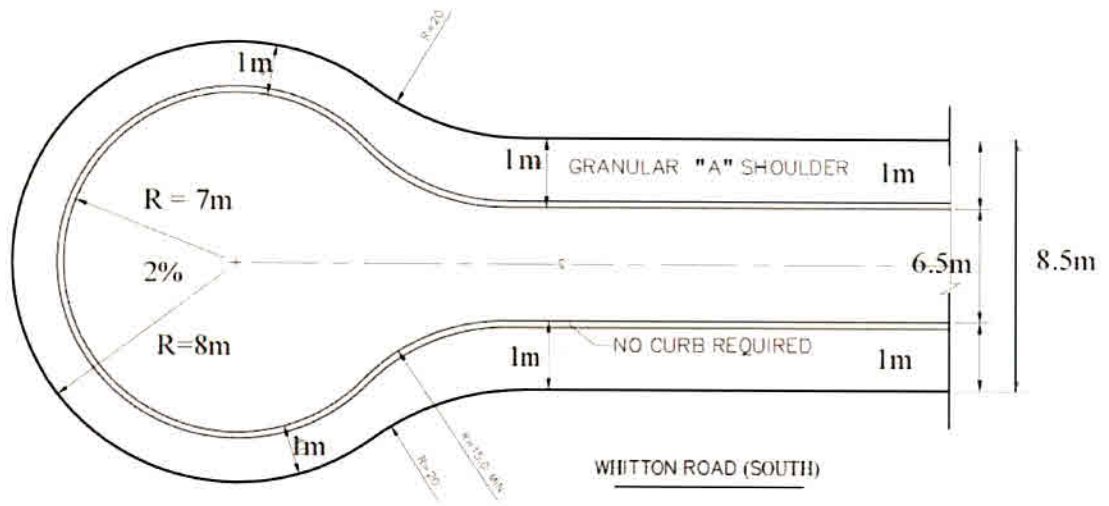
SCALE 1:100
METRIC

Whitton Road
(South)

The Township of Horton



Appendix B



NOTES:

1. OFFSETTING CUL-DE-SAC SHALL BE ALLOWED.
2. ALL DIMENSIONS ARE IN METRES UNLESS OTHERWISE SHOWN.

DISCLAIMER OF WARRANTY:
 The data is provided "as is", without warranty of any kind either expressed or implied. Any and all liabilities for damage, direct or indirect, however caused, and resulting in any way by use of the supplied data is the full and final responsibility of the user.

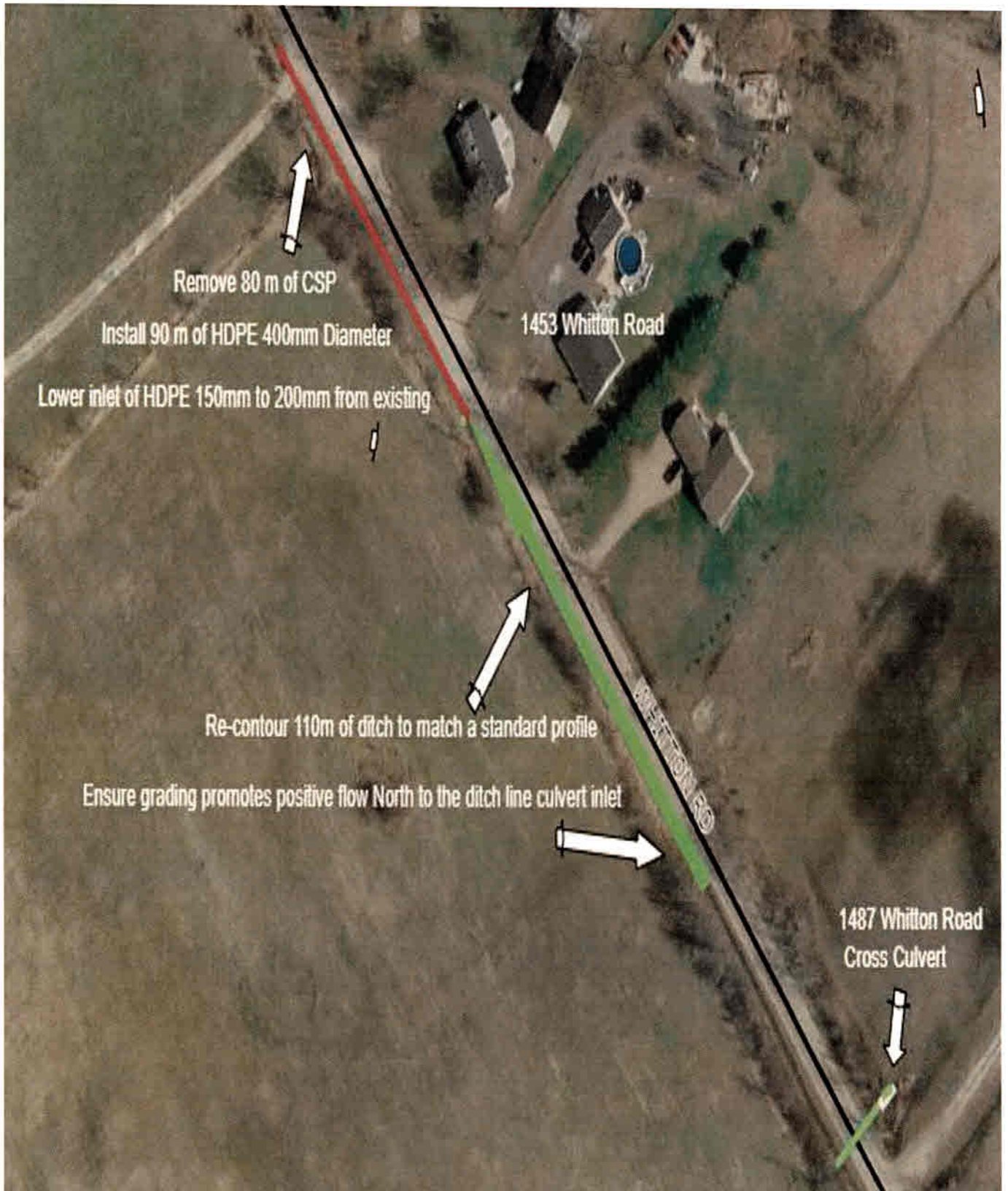


**CUL-DE-SAC
 FOR TERMINATED RURAL ROADWAYS
 WIITTON ROAD (SOUTH)**

SCALE: NTS

DATE: 11/1/19

Appendix C



3. FORM OF TENDER (Extension of Works)

**TOWNSHIP OF HORTON
(PW 2021-03)
Whitton Road (South) Rehabilitation Extension of Works Agreement**

Attention: Adam Knapp, Public Works Manager
Township of Horton
2253 Johnston Road
Renfrew Ontario
K7V 3Z8

I/We B.R. Fulton Construction Ltd. having examined the Form of Tender do hereby offer and agree to supply and deliver all materials and labour as described in the Form of Tender and at the price stated below:

Total cost (all items including provisional items)

Date: April 30, 2021

Sub Total **Original Tender + Extended Spec + Provisional	\$ <u>254,330.40</u>
H.S.T.	\$ <u>33,062.96</u>
Total Cost	\$ <u>287,393.36</u>

I/We recognize the right of the Township to accept or reject any or all Bids and that the lowest or any Bid will not necessarily be accepted.

Offered By: B.R. Fulton Construction Ltd.
(Company Name)
P.O Box 104 731 Pinnacle Road
(Street Address)
Renfrew, ON
(City, Province)
K7V 4A2
(Postal Code)
613-432-2514
(Telephone No)



SIGNATURE
Zabrina Fulton

PRINT NAME
Secretary Treasurer

POSITION
zabrina@brfulton.com

(Email Address)



Township of Horton COUNCIL / COMMITTEE REPORT

Title: McBride Road Shared Cost Rehabilitation	Date:	May 5th, 2021
	Council/Committee:	TES Committee
	Author:	Adam Knapp, Public Works Manager
	Department:	Public Works

RECOMMENDATIONS:

THAT the TES committee agree with staff recommendation to commit an upset amount of \$80,000 toward a shared cost rehabilitation of the boundary road know as McBride Road (South).

AND THAT funding for the rehabilitation be from the Roads Infrastructure Reserves.

BACKGROUND:

Staff from the Township of Admaston Bromley have proposed proceeding with a shared rehabilitation of the southern section of McBride Road in the 2021 construction season to take advantage of below normal rehabilitation costs. This section of McBride Road was scheduled for rehabilitation in 2019 per the Road Management Plan. The Road is in very poor condition with a rating of 3 out of 10 (the worst rating in the Township) and has been unmaintainable for several years now. The proposed rehabilitation would include pulverizing the existing road base, application of additional granular "A" and resurfacing 1.1 kilometers of roadway from the dead end near the Bonnechere River proceeding North with either Double Surface Treatment or HL4, HL4 being the preferred surface of the Township of Horton staff. Horton Township staff has proposed that the Town of Renfrew contribute 20% to the effort with Horton Township and Admaston Bromley Township contributing 40% each. All parties have agreed to bring the proposal forward to their respective Councils and report back on the level of interest and funding available. Admaston Bromley and Horton Staff have mutual interest in the rehabilitation moving forward with or without the Town of Renfrew's commitment.

The Township of Horton was allotted extra gas tax funding in 2021 and the revised available funds for road infrastructure rehabilitation is approximately \$393,583.

ALTERNATIVES:

N/A

FINANCIAL IMPLICATIONS:

Estimated \$80,000

There is sufficient funding in the Roads Infrastructure Reserve.

ATTACHMENTS:


Admaston Bromley Township's Rehabilitation Estimate

RETURN TO AGENDA

CONSULTATIONS:

Hope Dillabough - CAO/Clerk

Chris Kunopaski – Admaston Bromley Township, Road Superintendent

Author: 
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. 
signature

Admaston Bromley's McBride Road Rehabilitation Estimate

McBride Road (Approx. 1.1km) DST

Asphalt Paving, Line Painting, Shouldering, traffic control	80,960	
Gravel costs (\$10.70 x2,000 MT per km x 1.1km)	23,540	
Pulverizing (0.27/sqm x 7,700 sqm.)	2,079	
Culverts	14,000	
Contingency (5%)	5,225	
Non Refundable HST	2,214	
Total McBride Road		128,018
50% Payable by Horton		64,009
TWP of Admaston/Bromley share		64,009

RETURN TO AGENDA

LAND
 REGISTRY
 OFFICE #49

57616-0001 (LT)

* CERTIFIED IN ACCORDANCE WITH THE LAND TITLES ACT * SUBJECT TO RESERVATIONS IN CROWN GRANT *

PROPERTY DESCRIPTION: PT RDAL BTN HORTON TWP&ADMASTON TWP, LYING S OF WLY EXT OF SLY LIMIT OF RDAL BTN LTS 15&16, CON 1 & N OF NLY LIMIT OF BONNECHERE RIVER ; HORTON

PROPERTY REMARKS:

ESTATE/QUALIFIER:

FEE SIMPLE
 LT CONVERSION QUALIFIED

RECENTLY:

FIRST CONVERSION FROM BOOK

PIN CREATION DATE:

1998/07/13

OWNERS' NAMES

THE CORPORATION OF THE TOWNSHIP OF HORTON
 THE CORPORATION OF THE TOWNSHIP OF ADMASTON

CAPACITY SHARE

NC
 NC

REG. NUM.	DATE	INSTRUMENT TYPE	AMOUNT	PARTIES FROM	PARTIES TO	CERT/CHKD
	2000/07/29	THE NOTATION OF THE "BLOCK IMPLEMENTATION DATE" OF 1998/07/13 ON THIS PIN**				
		WAS REPLACED WITH THE "PIN CREATION DATE" OF 1998/07/13				
		** PRINTOUT INCLUDES ALL DOCUMENT TYPES (DELETED INSTRUMENTS NOT INCLUDED) **				
		** NO INSTRUMENT WITHIN THE SELECTED CRITERIA EXISTS IN THE AUTOMATED SYSTEM **				
		**SUBJECT, ON FIRST REGISTRATION UNDER THE LAND TITLES ACT, TO:				
		** SUBSECTION 44(1) OF THE LAND TITLES ACT, EXCEPT PARAGRAPH 11, PARAGRAPH 14, PROVINCIAL SUCCESSION DUTIES *				
		** AND ESCHEATS OR FORFEITURE TO THE CROWN.				
		** THE RIGHTS OF ANY PERSON WHO WOULD, BUT FOR THE LAND TITLES ACT, BE ENTITLED TO THE LAND OR ANY PART OF				
		** IT THROUGH LENGTH OF ADVERSE POSSESSION, PRESCRIPTION, MISDESCRIPTION OR BOUNDARIES SETTLED BY				
		** CONVENTION.				
		** ANY LEASE TO WHICH THE SUBSECTION 70(2) OF THE REGISTRY ACT APPLIES.				
		**DATE OF CONVERSION TO LAND TITLES: 1998/07/13 **				

PRINTED ON 27 APR, 2021 AT 11:09:06
FOR K. BULMER

SCALE



PROPERTY INDEX MAP
RENFREW(No. 49)

LEGEND

FREEHOLD PROPERTY	
LEASEHOLD PROPERTY	
LIMITED INTEREST PROPERTY	
CONDOMINIUM PROPERTY	
RETIRED PIN (MAP UPDATE PENDING)	
PROPERTY NUMBER	0449
BLOCK NUMBER	08050
GEOGRAPHIC FABRIC	
EASEMENT	

THIS IS NOT A PLAN OF SURVEY

NOTES

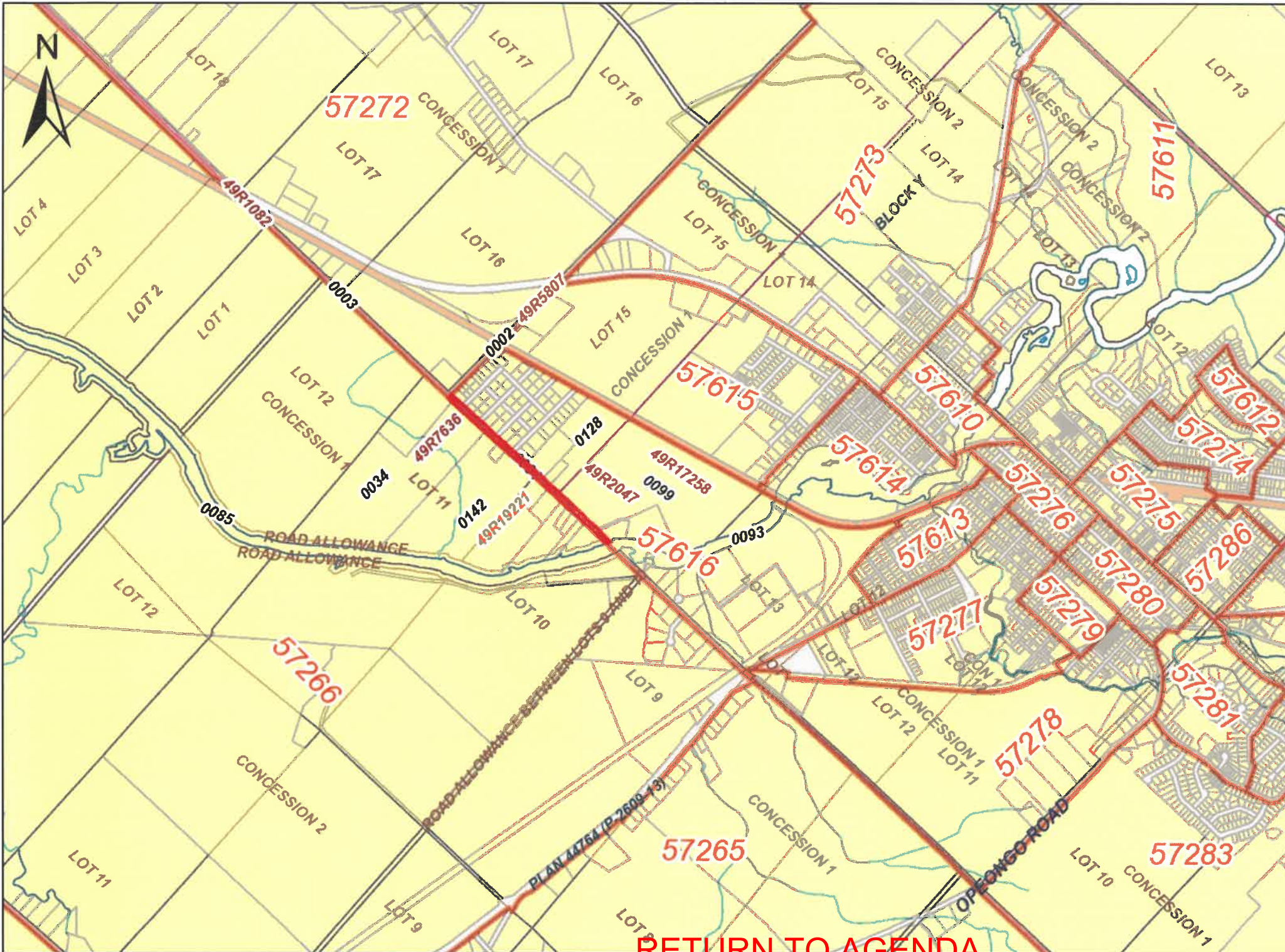
REVIEW THE TITLE RECORDS FOR COMPLETE
PROPERTY INFORMATION AS THIS MAP MAY
NOT REFLECT RECENT REGISTRATIONS

THIS MAP WAS COMPILED FROM PLANS AND
DOCUMENTS RECORDED IN THE LAND
REGISTRATION SYSTEM AND HAS BEEN PREPARED
FOR PROPERTY INDEXING PURPOSES ONLY

FOR DIMENSIONS OF PROPERTIES BOUNDARIES SEE
RECORDED PLANS AND DOCUMENTS

ONLY MAJOR EASEMENTS ARE SHOWN

REFERENCE PLANS UNDERLYING MORE RECENT
REFERENCE PLANS ARE NOT ILLUSTRATED



RETURN TO AGENDA



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Biennial Landfill Operation and Monitoring Report	Date:	May 5 th 2021
	Council/Committee:	TES Committee
	Author:	Adam Knapp, Public Works Manager
	Department:	Public Works

RECOMMENDATIONS:

THAT the TES Committee accept the 2020 Landfill Operations and Monitoring Report as information.

BACKGROUND:

On behalf of the Township of Horton, JP2G Consultants Inc have submitted the Biennial Operations and Monitoring report for review to the Ministry of Environment and Climate Change.

To Briefly summarize the report, Operations have run smoothly with no reportable incidents or public complaints. The landfill has not exceeded daily or yearly capacity limits throughout the reporting period and the current estimated life expectancy of the site is 20 years excluding the in process expansion application. The presence of methane gas was not detected at the northern property boundary during the monitoring period therefore the landfill is attaining ECA compliance. The Ground water monitoring program continues to show significantly low chemical levels per the Ontario Drinking Water Standard and no leachate springs or ponded areas were observed. The report does indicate elevated levels of manganese in some testing wells but concludes that due to the historical consistency of the reading that the manganese is naturally occurring.

ALTERNATIVES:

N/A

FINANCIAL IMPLICATIONS:

N/A

ATTACHMENTS:

The 2020 Operations Report is 44 page, the Biennial Monitoring Report is 494 pages. If committee or council would like a copy for review staff shall provide them on a thumb drive separately.

CONSULTATIONS:

Hope Dillabough CAO/Clerk

RETURN TO AGENDA

Author: Ada Zang
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. [Signature]
signature

TES Committee Meeting

42

by Nikky Dubeau • 14 days ago • Print



☰ Please choose what week(s), time(s), and day(s) that work best for you for the TES Meetings

		First Week of Month	Second Week of Month	Third Week of Month	Fourth Week of Month	AM	PM	Monday	Tuesday	Wednesday	Thursday	Friday
7 participants	+	✓6	✓4	✓4	✓3	✓7	✓0	✓1	✓5	✓6	✓4	✓1
👤 Dave Bennett	✎	✓				✓			✓	✓	✓	
👤 Murray Humphries		✓	✓	✓	✓	✓						
👤 Richard Lester		✓				✓			✓	✓	✓	
👤 Lane Cleroux		✓				✓		✓		✓		✓
👤 Adam Knapp		✓	✓	✓	✓	✓			✓	✓		
👤 Nikky Dubeau		✓	✓	✓	✓	✓			✓	✓	✓	
👤 Tyler			✓	✓		✓			✓	✓	✓	

RETURN TO AGENDA