



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – JANUARY 11TH, 2022 – 4:00 P.M.
VIA ZOOM**

[Click here to go to Horton's YouTube Page](#)

NOTE: This meeting will be sparsely attended, due to social distancing protocols that have been recommended by the federal and provincial governments. Members of Council and Staff will call in to the meeting and take part via video conference. Members of the Public, Media and other staff are requested not to attend. However, the meeting will be recorded with a replay stored on the Township's website for future viewing. Please contact the CAO/Clerk if you have any questions or require additional information.

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

"As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

3. DECLARATION OF PECUNIARY INTEREST

4. CONFIRMATION OF COUNCIL AGENDA

5. DELEGATIONS &/OR PUBLIC MEETINGS – NONE

6. MINUTES FROM PREVIOUS MEETINGS

5.1 December 21st, 2021 – Regular Council

PG.3

7. BUSINESS ARISING FROM MINUTES

8. COMMITTEE REPORTS:

8.1 COMMUNITY COMMITTEES / COUNTY COUNCIL

8.1.1	Renfrew & Area Seniors Home Support	D. Humphries
8.1.2	Community Safety & Wellbeing Plan Committee	G. Campbell
8.1.3	Health Services Village	D. Bennett
8.1.4	Chamber of Commerce	D. Humphries
8.1.5	County Council	D. Bennett

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

8.1.1 CAO/Clerk Information Memo

PG.7

9.2 ACTION CORRESPONDENCE

10. BY-LAWS

10.1 2022-01 Borrowing By-law

PG.8

10.2 2022-02 Interim Taxes 2021

PG.11

10.3 2022-03 Livestock Valuer

PG.12

RETURN TO AGENDA

10.4 2022-04 Appoint Committee of Adjustment

PG.13

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

12. COUNCIL/STAFF MEMBERS CONCERNS

13. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)

14. RESOLUTIONS

15. IN CAMERA (Closed) SESSION (as required)

15.1 Pursuant to Section 239(2) (b) of the Municipal Act,

(b) Personal matters about and identifiable individual, including municipal or local board employees – Landfill Personnel

16. CONFIRMING BY-LAW 2021-05

PG.14

17. ADJOURNMENT

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
DECEMBER 21ST, 2021

There was a Regular Meeting of Council held via Zoom on Tuesday December 21, 2021. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, and Councillor Tom Webster. Staff present was Nathalie Moore, Treasurer, Adam Knapp, Public Works Manager, and Nichole Dubeau, Executive Assistant – Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:02 p.m. He performed roll call for council members.

	Present	Absent
Mayor Bennett	X	
Deputy Mayor Campbell	X	
Councillor Cleroux		X
Councillor Humphries		X
Councillor Webster	X	

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Webster

RESOLUTION NO. 2021-297

Seconded by Deputy Mayor Campbell

THAT Council adopt the Agenda for the December 21, 2021 Regular Council Meeting.

Carried

5. APPOINT ACTING CLERK

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2021-298

Seconded by Councillor Webster

THAT Council appoint Executive Assistant Nichole Dubeau as Acting Clerk for the December 21st, 2021 Council Meeting.

Carried

6. DELEGATIONS &/or PUBLIC MEETINGS

6.1 4:00 pm – Delegation – Mike Lauzon

Mike Lauzon stated his interest in a property in Horton and creating a storage facility for income purposes and was looking for Council support. Council members stated the process needed to go through with the County of Renfrew and the Township to allow for a re-zoning, and for him to complete the due diligence of research before hand as well.

7. MINUTES

7.1 December 7th, 2021 – Regular Council

7.2 December 15th, 2021 – Special Council

RETURN TO AGENDA

Moved by Councillor Webster
Seconded by Deputy Mayor Campbell

RESOLUTION NO. 2021-299

THAT Council approve the following Minutes:

- December 7th, 2021 – Regular Council
- December 15th, 2021 – Special Council

Carried

8. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

9. COMMITTEE REPORTS:**9.1 GENERAL GOVERNMENT COMMITTEE**

Public Advisory Member Spencer Hopping was present.
Public Advisory Member Susan Humphries sent her regrets.

9.1.1 Financial Departmental Report & Statement

Treasurer Nathalie Moore reviewed the report. She highlighted the Contracted Services line stating that the HR and Pay Equity Review and Asset Management Plan is included in that and money from reserves will be transferred over to balance the account at year end. Council members thanked Treasurer Moore for her reports and information.

9.1.2 Staff Report – Service Awards

Council members reviewed the report and congratulated everyone on their achievement and thanked them for their commitment to the Township.

9.1.3 Staff Report – Food Bank Donation

Executive Assistant Nichole Dubeau reviewed the report. Council was in agreeance for the donation.

9.2 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE**9.2.1 Staff Report – Award of PW 2021-12 Waste Collection Services**

Public Works Manager Adam Knapp reviewed the report. Council was in agreeance to award the tender. Councillor Webster thanked Mr. Knapp for his work on the tender and committee members for their commitment.

10. CORRESPONDENCE SUMMARY**10.1 INFORMATION CORRESPONDENCE****10.1.1 CAO/Clerk Information Memo**

Discussion went around the table with information previously distributed.

10.2 ACTION CORRESPONDENCE – NONE**11. BYLAWS – NONE****12. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE****13. COUNCIL/STAFF MEMBERS CONCERNS**

Mayor Bennett and Councillor Webster wished Council, Staff, and Committee members a Merry Christmas and Safe and Healthy New Year and thanked them for everything they have done this year. Deputy Mayor Campbell thanked Mayor Bennett for his commitment and representation of the Township at the County level.

14. MOTION FOR RECONSIDERATION – NONE

RETURN TO AGENDA

15. RESOLUTIONS

Moved by Councillor Webster **RESOLUTION NO. 2021-300**
Seconded by Deputy Mayor Campbell
THAT Council accept the delegation from Mike Lauzon as information.
Carried

Moved by Deputy Mayor Campbell **RESOLUTION NO. 2021-301**
Seconded by Councillor Webster
THAT Council accept the Financial Departmental Report & Statement as information.
Carried

Moved by Councillor Webster **RESOLUTION NO. 2021-302**
Seconded by Deputy Mayor Campbell
THAT Council accept the 2021 Staff Service Recognition Awards report as information.
Carried

Moved by Councillor Webster **RESOLUTION NO. 2021-303**
Seconded by Deputy Mayor Campbell
THAT The annual Staff and Volunteer Appreciation Dinner 2021 has been cancelled due to Covid-19;
AND THAT Council, Staff and Volunteers collect food that evening for the purpose of donation to the Renfrew Food Bank;

AND FURTHER THAT Council agrees to donate \$500 to the Renfrew Food Bank in lieu of collection this year;

AND THAT this is funded through the Council Expense Account.
Carried

Moved by Councillor Webster **RESOLUTION NO. 2021-304**
Seconded by Deputy Mayor Campbell
THAT Council award Tender PW 2021-012 – Waste Collection Services to Emterra Environmental amalgamated as part of Halton Recycling Ltd. for the total amount of \$823,902.19 including HST for the mandatory 5- year term, commencing in 2022;
AND THAT this be funded through the Annual Environmental Services Operating Budget.
Carried

Moved by Deputy Mayor Campbell **RESOLUTION NO. 2021-305**
Seconded by Councillor Webster
THAT Council accept the CAO/Clerk's Information Memo for December 21st, 2021.
Carried

16. IN CAMERA (Closed) SESSION – NONE**17. CONFIRMING BYLAW**

Moved by Deputy Mayor Campbell **RESOLUTION NO. 2021-306**
Seconded by Councillor Webster
THAT Council enact By-law 2021-64 – Confirming By-Law.
Carried

18. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 5:07 p.m.

RETURN TO AGENDA

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of January 7, 2022.

INFORMATION provided **NOT** included in the Regular Council meeting package of January 11, 2022.

INFORMATION EMAILED

1. Ottawa Valley Business News – December 21, 2021
2. Ottawa Valley Business News – January 4, 2022
3. Minister's Annual Report on Drinking Water 2021
4. Calendar

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2022-01

BEING A BY-LAW TO ESTABLISH TEMPORARY BORROWING

WHEREAS Section 406 of the Municipal Act, 2001, as amended, authorizes a municipality to temporarily borrow until taxes are collected and other revenues are received;

WHEREAS the Council of the Township of Horton (the "Corporation") deems it necessary to borrow the sum of Five Hundred Thousand Dollars (\$500,000.00) to meet current expenditures of the Corporation for the year;

BE IT THEREFORE ENACTED as a By-Law of the Corporation as follows:

1. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized to borrow on behalf of the Corporation from THE TORONTO-DOMINION BANK (the "Bank") from time to time by way of promissory note or bankers' acceptance a sum or sums not exceeding at any one time Five Hundred Thousand Dollars (\$500,000.00) to meet, until the taxes are collected, and other revenues are received, current expenditures of the Corporation for the year 2022.

2. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized to sign, make or draw on behalf of the Corporation and to furnish to the Bank from time-to-time promissory notes or bankers' acceptances for the sum or sums so borrowed with interest or any other charges at such rates as the Bank may from time to time determine.

3. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and the amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.

4. All sums borrowed from the Bank and any interest thereon and any other charges in connection therewith shall, be a charge upon the whole of the revenues of the Corporation for the current year and any preceding years as and when such revenues are received and that the Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement or Agreements of the Corporation charging the said revenues of the Corporation with payment of all sums borrowed from the bank and any interest thereon and any other charges in connection therewith.

5. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, and of any interest thereon and any other charges in connection therewith, all of the money's hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any other source.

READ a first and second time this 11th day of January 2022.

READ a third time and finally passed this 11th day of January 2022.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

CERTIFICATE

I hereby certify that the forgoing is a true copy of By-Law No. 2022-01 of the Corporation of the Township of Horton in the County of Renfrew duly passed at a meeting of the Council of the said Corporation duly held on the 11th day of January 2022 that the said By-Law is under the seal of the Corporation and signed by its proper officers as required by law and that the said By-Law is in full force and effect.

DATED this 11th day of January 2022.

By: _____
MAYOR David M. Bennett

By: _____
CAO/CLERK Hope Dillabough

SECURITY AGREEMENT MUNICIPALITIES AND SCHOOL BOARDS

To: THE TORONTO-DOMINION, (the “Bank”)

WHEREAS by a By-law passed by the Council of the Corporation of the Township of Horton on the 11th day January 2022, authority was given to the Mayor or Deputy Mayor and CAO/Clerk or Treasurer to borrow from the Bank the sum or sums therein mentioned and this Agreement was authorized.

AND WHEREAS the Corporation desires to borrow the said sum or sums from the Bank.

NOW IT IS HEREBY AGREED by the Corporation that in consideration of the Bank advancing or providing the said sum or sums to the Corporation that all the revenues of the Corporation of whatever nature and kind are hereby charged to and in favour of the Bank, as security for payment of the moneys so advanced or provided by the Bank and any interest thereon and any other charges in connection therewith and the Bank shall have a lien upon all such revenues until the charge hereby and by the said By-law created is satisfied.

The Corporation represents and warrants that the whole or any part or parts of the revenues of the Corporation are not subject to any prior charge, except as disclosed to the Bank in writing.

IN WITNESS WHEREOF the Corporation has caused its corporate seal to be hereunto affixed under the hands of its proper officers as required by law this 11th day of January 2022.

WITNESS:

By: Sign _____
Title: MAYOR David M. Bennett

Sign _____
Title: CAO/CLERK Hope Dillabough

RETURN TO AGENDA

CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2022-02

BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY AND TO PROVIDE FOR THE PAYMENT OF TAXES.

WHEREAS Section 317(1) of The Municipal Act, 2001, provides that the Council of a local municipality, before the adoption of the estimates for the year under Section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipal purposes.

WHEREAS Section 317(3), p.(1) of The Municipal Act, 2001, provides that the amount levied on a property, shall not exceed 50 percent of the total amount of taxes for municipal and school purposes levied on the property for the previous year.

WHEREAS Section 317 (3), p. (3), of The Municipal Act, 2001, provides that for the purposes of calculating the total amount of taxes for 2021, if any taxes for municipal and school purposes were levied on a property for only part of the previous year, because assessment was added to the tax roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes had been levied for the entire year, 2021.

WHEREAS section 317 (9) of The Municipal Act, 2001, provides that if the council of a municipality is of the opinion that the taxes levied under subsection (1) on a property are too high or too low in relation to its estimate of the total taxes that will be levied on the property, the council may adjust the taxes on the property to the extent it considers appropriate.

NOW THEREFORE the Council of the Corporation of the Township of Horton hereby enacts as follows:

1. **THAT** an effective tax rate, for each property class, amounting approximately to 50 per cent of the 2021 tax levied for Upper-Tier, Lower-Tier and Education purposes, be applied against the whole of the 2021 assessment for real property in all classes to generate an interim tax levy.
2. **THAT** the said interim tax levy shall become due and payable in two instalments due on the 28th day of February 2022 and the 31st day of May 2022.
3. **THAT** on all taxes of the interim levy, which are in default on the first day after the due date, a 1.25 per cent penalty shall be added and thereafter a penalty of 1.25 per cent per month will be added on the 1st day of each and every month the default continues, until December 31st, 2022.
4. **THAT** the collector is hereby authorized to mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
5. **THAT** taxes are payable at the Township of Horton Municipal Office, 2253 Johnston Rd., RENFREW, ON K7V 3Z8.
6. **THAT** the Collector and/or Treasurer are hereby empowered to accept part payment from time to time on account of any taxes due.
7. **THAT** this By-Law shall come into force and take effect immediately upon the passing thereof.

READ a first and second time this 11th day of January, 2022.

READ a third time and finally passed this 11th day of January, 2022.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2022-03****BEING A BY-LAW TO APPOINT VALUERS OF
LIVESTOCK AND POULTRY FOR THE TOWNSHIP**

WHEREAS the Ontario Wildlife Damage Compensation Program and Section 4.1 of the Protection of Livestock and Poultry from Dogs Act, R.S.O. 1990 Chapter L.24, as amended, requires Council of local municipalities to appoint one or more persons as valuers of livestock and poultry; and

WHEREAS the Council of the Corporation of the Township of Horton deems it necessary to appoint two valuers of livestock and poultry;

NOW THEREFORE the Council of the Corporation of the Township of Horton enacts as follows:

1. That J. Andrew Kluke and Jennifer Stewart be appointed valuers of livestock and poultry for the Corporation.
2. The remuneration shall be set by Council plus travel expenses as determined by Council policy.
3. This by-law shall take effect January 1st, 2022.
4. By-law No. 2021-04 is hereby repealed.

READ a First and Second Time this 11th day of January 2022.

READ a Third Time and Passed this 11th day of January 2022.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2022-04

BEING A BY-LAW TO APPOINT MEMBERS TO THE COMMITTEE OF ADJUSTMENT

WHEREAS under Section 44(1) of the Planning Act, 1990, R.S.O., Chapter P. 13, as amended, the Council of the Municipality may appoint a Committee of Adjustment for the Municipality; and

WHEREAS the composition and terms of the office of the members of the Committee of Adjustment are defined in Section 44 of The Planning Act;

NOW THEREFORE the Council of the Corporation of the Township of Horton enacts as follows:

1. The following persons shall be appointed to the Township of Horton Committee of Adjustment for the term of office indicated:

<u>Name</u>	<u>Term of Office Expires</u>
Lane Cleroux, Chair	November 15 th , 2022
David M. Bennett, Mayor	November 15 th , 2022
Glen Campbell, Deputy Mayor	November 15 th , 2022
Doug Humphries, Councillor	November 15 th , 2022
Tom Webster, Councillor	November 15 th , 2022

2. That a Quorum for this Committee shall consist of any three of the above members.
3. That the Secretary/Treasurer for this Committee shall be Hope Dillabough, CAO/Clerk.
4. By-law No. 2020-50 is hereby repealed effective January 1st, 2022.

This by-law shall come into force and take effect upon the day of final passing thereof.

READ a First and Second time this 11th day of January 2022.

READ a Third Time and Passed this 11th day of January 2022.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2022-05****A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE REGULAR COUNCIL MEETING HELD JANUARY 11TH, 2022**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 11th day of January, 2022 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 11th day of January, 2022.

READ a third time and passed this 11th day of January, 2022.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA