



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – MAY 17TH, 2022 – 4:00 P.M.
HORTON MUNICIPAL CHAMBERS
2253 JOHNSTON RD.**

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

“As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”

3. DECLARATION OF PECUNIARY INTEREST

4. CONFIRMATION OF COUNCIL AGENDA

5. DELEGATIONS &/OR PUBLIC MEETINGS – NONE

6. MINUTES FROM PREVIOUS MEETINGS

6.1 May 3rd, 2022 – Regular Council

PG.3

7. BUSINESS ARISING FROM MINUTES

8. COMMITTEE REPORTS:

8.1 GENERAL GOVERNMENT COMMITTEE

▪ **CHAIR CAMPBELL**

8.1.1 Financial Departmental Report & Statement

PG.7

8.1.2 MLES January – March 2022

PG.18

8.1.3 Staff Report – 2022-2026 Council Remuneration

PG.20

8.2 PLANNING COMMITTEE

▪ **CHAIR CLEROUX**

8.2.1 Planning Services Agreement – County of Renfrew

PG.24

8.2.2 April Building Report

PG.42

8.2.3 Planning Files Report

PG.43

8.3 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE

▪ **CHAIR WEBSTER**

8.3.1 Chair’s Report – May 6th

PG.46

8.3.2 Staff Report – Award Tender PW 2022-05 Office Renovations, Garage Lighting and Air Exchange Upgrades

PG.48

8.3.3 Staff Report – Waste Bin Collection – ICI

PG.52

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

9.1.1 CAO/Clerk Information Memo

PG.70

RETURN TO AGENDA

9.2 ACTION CORRESPONDENCE

9.2.1 Support for Humanitarian Efforts in Ukraine

PG.71**10. BY-LAWS**

10.1 2022-26 OCIF Borrowing By-law Thompsonhill Streets

PG.72**11. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING****12. COUNCIL/STAFF MEMBERS CONCERNS****13. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)****14. RESOLUTIONS****15. IN CAMERA (Closed) SESSION (as required)**

15.1 Pursuant to Section 239(2) (b) and (c) of the Municipal Act,

(b) Personal matters about an identifiable individual, including municipal or local board employees – Fire Pay Equity

(c) A proposed or pending acquisition or disposition of land by the municipality or local board – Concession 7, Part Lot 13, Township of Horton – Verbal Update

16. CONFIRMING BY-LAW 2022-27**PG.80****17. ADJOURNMENT**

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
MAY 3RD, 2022

There was a Regular Meeting of Council held in the Council Chambers on Tuesday May 3rd, 2022. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, Councillor Tom Webster, and Councillor Lane Cleroux. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Executive Assistant – Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Webster

RESOLUTION NO. 2022-109

Seconded by Deputy Mayor Campbell

THAT Council adopt the Agenda for the May 3rd, 2022 Regular Council Meeting.

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS

5.1 John Sirosky – Plans for Development

John Sirosky was present.

Planning Public Advisory Member Bob Johnston was present.

Planning Public Advisory Members Lisa Branje and Bob Cassidy sent their regrets.

John Sirosky reviewed his plans for the property if the purchase were to go through. Council members agreed that they wanted to see more development and growth in the Township and would discuss further and have CAO/Clerk, Hope Dillabough contact Mr. Sirosky.

6. MINUTES

6.1 April 19th, 2022 – Regular Council

6.2 April 26th, 2022 – Special Council

Moved by Councillor

RESOLUTION NO. 2022-110

Seconded by

THAT Council approve the following Minutes:

- April 19th, 2022 – Regular Council
- April 26th, 2022 – Special Council

Carried

7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8. COMMITTEE REPORTS:

8.1 PLANNING COMMITTEE

8.1.1 March 2022 Building Report

RETURN TO AGENDA

Council members reviewed the report.
8.2 RECREATION COMMITTEE

8.2.1 Chair's Report – April 19th

Councillor Humphries reviewed the report. Mayor Bennett and Councillor Humphries thanked Receptionist/Clerk Amanda Ryan for her work putting together the Trivia Night.

8.3 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE

8.3.1 Staff Report – Award PW 2020-07 Thompsonhill Rehab

Councillor Webster reviewed the report. There was Council discussion regrading the debenture for the project.

8.4 COMMUNITY COMMITTEES / COUNTY COUNCIL

8.4.1 Renfrew & Area Seniors Home Support

Councillor Humphries gave a brief update.

8.4.2 Community Safety & Wellbeing Plan Committee

There was no update.

8.4.3 Health Services Village

There was no update.

8.4.4 Chamber of Commerce

Councillor Humphries reviewed the update.

8.4.5 County Council

Mayor Bennett previously sent County info to Council Members for review.

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

9.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed.

9.2 ACTION CORRESPONDENCE

9.1.1 Resolution in Support – Funding Support for Infrastructure

Council members were in agreeance to support.

10. BYLAWS

10.1 2022-20 Authorize Agreement – Draper – Permit Building

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL

Councillor Cleroux requested that a monthly planning report and update on open files be brought to Council.

12. COUNCIL/STAFF MEMBERS CONCERNS

CAO/Clerk Hope Dillabough stated that she and other Council Members were receiving concerns and questions regarding the use of a property on Gillan Road previously brought to Council by Evans Church. Ms. Dillabough reviewed the response she received from the Ministry of Transportation regarding the property. Ms. Dillabough is to send an e-mail to Mr. Church reiterating what Council discussed during his delegation. Councillor Webster requested that the response be sent to adjacent property owners who had concerns.

13. MOTION FOR RECONSIDERATION – NONE

RETURN TO AGENDA

14. RESOLUTIONS

Moved by Councillor Humphries **RESOLUTION NO. 2022-111**
Seconded by Deputy Mayor Campbell
THAT Council receive the delegation from John Sirosky as information.
Carried

Moved by Councillor Webster **RESOLUTION NO. 2022-112**
Seconded by Councillor Humphries
THAT Council accept the March 2022 Building Report as information.
Carried

Moved by Councillor Humphries **RESOLUTION NO. 2022-113**
Seconded by Councillor Webster
THAT Council accept the Recreation Chair's report for April 14th as information.
Carried

Moved by Councillor Humphries **RESOLUTION NO. 2022-114**
Seconded by Councillor Cleroux
THAT upon recommendation from the Recreation Committee, Council request Public Works Manager, Adam Knapp to take the fencing task to the Transportation and Environmental Services Committee to determine what contractors would be able to take care of putting up the fence by Request for Quotation (RFQ).
Carried

Moved by Councillor Webster **RESOLUTION NO. 2022-115**
Seconded by Deputy Mayor Campbell
THAT Council award Part A and Part B as specified in Tender PW-20-07, Rehabilitation of Thompsonhill Streets, to Bonnechere Excavating Incorporated for 2,228,518.78 including HST;
FURTHER THAT Council direct staff to begin application to Infrastructure Ontario for the upset amount \$2,451,370.66, to debenture the cost of the entire project over 30 years.
Carried

Moved by Councillor Humphries **RESOLUTION NO. 2022-116**
Seconded by Councillor Webster
THAT Council receive the reports for Community Committees and County Council as information.
Carried

Moved by Deputy Mayor Campbell **RESOLUTION NO. 2022-117**
Seconded by Councillor Webster
THAT Council accept the CAO/Clerk's Information Memo for May 3rd, 2022.
Carried

Moved by Webster **RESOLUTION NO. 2022-118**
Seconded by Councillor Humphries
THAT The Township of Horton Council support the Township of Clearview February 7, 2022 resolution requesting that Federal and Provincial Governments to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements;

AND FURTHER THAT Council direct that this resolution be forwarded to Ontario municipalities, AMO, Premier of Ontario, Provincial Minister of Finance, Federal Finance Minister and ROMA for support.
Carried

Moved by Councillor Cleroux
Seconded by Councillor Webster

RESOLUTION NO. 2022-119

THAT Council enact the following By-law:

- 2022-20 Authorize Agreement – Draper – Conditional Permit Agreement
Carried

15. IN CAMERA (Closed) SESSION – NONE

16. CONFIRMING BYLAW

Moved by Deputy Mayor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2022-120

THAT Council enact By-law 2022-25 – Confirming By-Law.

Carried

17. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 5:28 p.m.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA



Fiscal Year : 2022 Period : 5
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Budget Type : BUDGET

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
11000 GENERAL GOVERNMENT					
1-4-11000-400010	TAXES - MUNICIPAL	0.00	-2,569,541	-2,569,541.00	100.00
1-4-11000-410708	Interim Taxes	-2,608,878.20	0	2,608,878.20	0.00
1-4-11000-410710	Taxes Supplem. Municipal	0.00	-25,000	-25,000.00	100.00
1-4-11000-420105	PILS Canada Enterprise	0.00	-258	-258.00	100.00
1-4-11000-420110	PILS Ontario	0.00	-26,397	-26,397.00	100.00
1-4-11000-420120	PIL'S Municipalities	0.00	-669	-669.00	100.00
1-4-11000-430015	OMPF Funding	-119,500.00	-239,000	-119,500.00	50.00
1-4-11000-430021	ICIP FUNDING	0.00	-93,500	-93,500.00	100.00
1-4-11000-440300	Health (UDA) Surplus	0.00	-4,255	-4,255.00	100.00
1-4-11000-440350	Tax Certificates	-490.00	-3,000	-2,510.00	83.67
1-4-11000-440400	Oth Revenue Lottery Lic	0.00	-100	-100.00	100.00
1-4-11000-440415	Oth Revenue Int Income	-1,110.41	-15,000	-13,889.59	92.60
1-4-11000-440420	Oth Revenue Int on Tax	-20,865.75	-53,000	-32,134.25	60.63
1-4-11000-440431	Other Rev Misc.	-226.86	-1,000	-773.14	77.31
1-4-11000-440608	Transfer from Reserves - Building	0.00	-95,120	-95,120.00	100.00
1-7-11000-700030	Committee Member/Meetings	0.00	1,000	1,000.00	100.00
1-7-11000-700040	Legal Expenses	9,854.09	12,000	2,145.91	17.88
1-7-11000-700060	Misc. Expenses	3,415.04	7,000	3,584.96	51.21
1-7-11000-700070	Insurance	21,991.43	22,775	783.57	3.44
1-7-11000-700080	Office Supplies	1,059.13	6,500	5,440.87	83.71
1-7-11000-700085	Postage/Courier	6,129.64	17,000	10,870.36	63.94
1-7-11000-700100	Telephone	894.23	2,500	1,605.77	64.23
1-7-11000-700110	Hydro	1,773.81	5,000	3,226.19	64.52
1-7-11000-700120	Heat	1,496.77	2,000	503.23	25.16
1-7-11000-700179	Health & Safety	381.41	750	368.59	49.15
1-7-11000-700180	Office Equip. & Maint.	1,533.83	9,250	7,716.17	83.42
1-7-11000-700190	Building Maintenance	2,871.00	9,000	6,129.00	68.10
1-7-11000-700191	Building Cleaning	172.14	6,000	5,827.86	97.13
1-7-11000-700250	Transfer to Capital - OFFICE HVAC	0.00	140,120	140,120.00	100.00
1-7-11000-700256	Transfer to Capital - AMP-FCM	12,363.84	0	-12,363.84	0.00
1-7-11000-700280	Advertising	460.89	2,500	2,039.11	81.56
1-7-11000-715010	Bank Charges & Interest	308.33	7,500	7,191.67	95.89
1-7-11000-715015	Computers & Program Maint.	7,125.77	20,000	12,874.23	64.37
1-7-11000-715085	Municipal Tax W/O	0.00	10,000	10,000.00	100.00
1-7-11000-716020	Tax Sale Registration	2,874.72	100	-2,774.72	-2774.72
1-7-11000-718030	Gov Audit	0.00	25,000	25,000.00	100.00
1-7-11000-718040	Contracted Services	892.33	1,000	107.67	10.77
1-7-11000-718041	DOCUMENT SCANNING	757.35	0	-757.35	0.00
1-7-11000-718050	Accessibility	0.00	500	500.00	100.00
1-7-11000-789035	Transfer to Reserves - Office Equipment	0.00	8,000	8,000.00	100.00
1-7-11000-789038	Transfer to Reserves - Building	0.00	6,000	6,000.00	100.00
1-7-11000-789041	Office - Principle Debt Payment	8,063.39	8,063	-0.39	0.00
1-7-11000-789042	Office - Interest on Debt	100.52	101	0.48	0.48
1-7-11000-799999	Transfer Expense to Building Department	0.00	-2,000	-2,000.00	100.00
1-8-11000-800010	Transfer to County	12,578.00	0	-427,578.00	0.00

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Fiscal Year : 2022 Period : 5
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Budget Type : BUDGET

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-8-11000-800010	Transfer to County	427,578.00	0	-427,578.00	0.00
1-8-11000-810001	Public School English	190,072.00	0	-190,072.00	0.00
1-8-11000-810002	Public School French	2,761.00	0	-2,761.00	0.00
1-8-11000-820001	Separate School English	54,550.00	0	-54,550.00	0.00
1-8-11000-820002	Separate School French	6,161.00	0	-6,161.00	0.00
GENERAL GOVERNMENT Revenue		-2,751,071.22	-3,125,840	-374768.78	11.99
GENERAL GOVERNMENT Expense		765,641.66	327,659	-437982.66	-133.67
Total GENERAL GOVERNMENT		-1,985,429.56	-2,798,181	-812,751.44	29.05
11010 COUNCIL					
1-7-11010-700010	Council Salaries	33,264.24	99,792	66,527.76	66.67
1-7-11010-700035	Conference/Travel Expenses	0.00	5,000	5,000.00	100.00
1-7-11010-700060	Council Misc. Expenses	141.77	2,500	2,358.23	94.33
1-7-11010-700100	Council Telephone	82.44	350	267.56	76.45
1-7-11010-700140	Council Benefits	5,815.67	10,311	4,495.33	43.60
1-7-11010-789040	Donations	500.00	1,000	500.00	50.00
COUNCIL Revenue		0.00	0	0.00	0.00
COUNCIL Expense		39,804.12	118,953	79148.88	66.54
Total COUNCIL		39,804.12	118,953	79,148.88	66.54
11011 ELECTION					
1-4-11011-440300	Nomination Fees	-300.00	0	300.00	0.00
1-4-11011-440461	Transfer from Reserve	0.00	-19,120	-19,120.00	100.00
1-7-11011-700010	Salaries	0.00	5,000	5,000.00	100.00
1-7-11011-700035	Conference/Travel Expenses	0.00	500	500.00	100.00
1-7-11011-700060	Misc. Expenses	854.78	5,000	4,145.22	82.90
1-7-11011-700080	Office Supplies	0.00	500	500.00	100.00
1-7-11011-700085	Postage	0.00	700	700.00	100.00
1-7-11011-700140	Employee Benefits	0.00	700	700.00	100.00
1-7-11011-700280	Advertising	0.00	1,500	1,500.00	100.00
1-7-11011-718040	Contracted Services	0.00	5,220	5,220.00	100.00
1-7-11011-789036	Transfer to Reserves - Election	0.00	6,370	6,370.00	100.00
ELECTION Revenue		-300.00	-19,120	-18820.00	98.43
ELECTION Expense		854.78	25,490	24635.22	96.65
Total ELECTION		554.78	6,370	5,815.22	91.29
11015 ADMINISTRATION					
1-7-11015-700010	Admin Salaries	114,897.15	352,985	238,087.85	67.45
1-7-11015-700035	Conference Expenses	1,118.55	8,500	7,381.45	86.84
1-7-11015-700140	Employee Benefits	39,670.84	82,807	43,136.16	52.09
ADMINISTRATION Revenue		0.00	0	0.00	0.00
ADMINISTRATION Expense		155,686.54	444,292	288605.46	64.96
Total ADMINISTRATION		155,686.54	444,292	288,605.46	64.96

RETURN TO AGENDA



Fiscal Year : 2022 Period : 5
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Budget Type : BUDGET

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
Total ADMINISTRATION		155,686.54	444,292	288,605.46	64.96
12000 PROTECTIVE SERVICES					
1-4-12000-440220	Ontario - CSPT Program	0.00	-3,000	-3,000.00	100.00
1-4-12000-440360	Fees & Charges Dog Pound	0.00	-30	-30.00	100.00
1-4-12000-440395	Livestock - Revenue	0.00	-2,000	-2,000.00	100.00
1-4-12000-440405	Dog License Revenue	-2,270.00	-8,500	-6,230.00	73.29
1-4-12000-440430	Provincial Offences from County	0.00	-100	-100.00	100.00
1-4-12000-440475	9-1-1 Sign Revenue	-1,125.00	-1,500	-375.00	25.00
1-7-12000-700010	Salaries	755.44	1,500	744.56	49.64
1-7-12000-700060	Misc. Expenses	0.00	100	100.00	100.00
1-7-12000-700065	Dog Tag Collection	424.55	2,000	1,575.45	78.77
1-7-12000-700140	Employee Benefits	264.43	250	-14.43	-5.77
1-7-12000-700260	Agreements	1,670.00	1,670	0.00	0.00
1-7-12000-700300	9-1-1 Signs	231.00	1,000	769.00	76.90
1-7-12000-700310	Ontario Provincial Police	111,750.00	447,004	335,254.00	75.00
1-7-12000-718040	Contracted Services	1,831.68	10,000	8,168.32	81.68
1-7-12000-785010	Veternarian Committee	280.00	300	20.00	6.67
1-7-12000-785045	Emergency Management Plan	1,944.58	8,000	6,055.42	75.69
1-7-12000-785050	Livestock Valuation	0.00	1,500	1,500.00	100.00
PROTECTIVE SERVICES Revenue		-3,395.00	-15,130	-11735.00	77.56
PROTECTIVE SERVICES Expense		119,151.68	473,324	354172.32	74.83
Total PROTECTIVE SERVICES		115,756.68	458,194	342,437.32	74.74
12021 MUNICIPAL DISASTER					
1-7-12021-700061	Covid-19 Expenses - 2020	1,177.32	0	-1,177.32	0.00
MUNICIPAL DISASTER Revenue		0.00	0	0.00	0.00
MUNICIPAL DISASTER Expense		1,177.32	0	-1177.32	0.00
Total MUNICIPAL DISASTER		1,177.32	0	-1,177.32	0.00
13030 PUBLIC WORKS					
1-4-13030-440100	OSG Roadways MNR	0.00	-35,000	-35,000.00	100.00
1-4-13030-440320	Fees & Charges Roadways	-600.00	-2,000	-1,400.00	70.00
1-4-13030-440464	Ontario Grant	0.00	-29,545	-29,545.00	100.00
1-4-13030-440465	Canada Grant	0.00	-2,000	-2,000.00	100.00
1-4-13030-440467	Gas Tax	0.00	-91,562	-91,562.00	100.00
1-7-13030-700010	Salaries	79,919.49	229,916	149,996.51	65.24
1-7-13030-700030	Com. Member Meeting	0.00	1,000	1,000.00	100.00
1-7-13030-700035	Conference/Travel Expenses	3,057.32	5,500	2,442.68	44.41
1-7-13030-700060	Misc. Expenses	1,383.03	1,000	-383.03	-38.30
1-7-13030-700070	Insurance	23,647.57	23,383	-264.57	-1.13
1-7-13030-700080	Office Supplies	206.38	500	293.62	58.72
1-7-13030-700090	Materials & Supplies	3,143.92	6,000	2,856.08	47.60
1-7-13030-700091	HAND TOOL MAINTENANCE	0.00	2,000	2,000.00	100.00
1-7-13030-700100	Telephone	282.93	1,800	517.07	28.73

RETURN TO AGENDA



Fiscal Year : 2022 Period : 5
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Budget Type : BUDGET

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-7-13030-700100	Telephone	1,282.93	1,800	517.07	28.73
1-7-13030-700110	Hydro	1,387.62	5,050	3,662.38	72.52
1-7-13030-700120	Heat	5,859.28	6,450	590.72	9.16
1-7-13030-700140	Employee Benefits	47,596.17	75,642	28,045.83	37.08
1-7-13030-700181	Clothing Allowance	203.52	2,000	1,796.48	89.82
1-7-13030-700190	Building Maintenance	1,993.73	10,000	8,006.27	80.06
1-7-13030-700191	Building Cleaning	0.00	1,350	1,350.00	100.00
1-7-13030-700240	Radio License	845.44	2,000	1,154.56	57.73
1-7-13030-700280	Advertising	1,174.58	1,200	25.42	2.12
1-7-13030-715015	Computer Programs & Maintenance	2,082.37	3,000	917.63	30.59
1-7-13030-718040	Contracted Services	1,226.20	2,500	1,273.80	50.95
1-7-13030-730130	EXCAVATOR - REPAIRS/MNT	1,485.13	15,000	13,514.87	90.10
1-7-13030-730155	Truck 11 - 2013 CHEV 3/4 TON	265.25	4,000	3,734.75	93.37
1-7-13030-730157	Truck #14 - 2018 Western Star	2,250.21	7,000	4,749.79	67.85
1-7-13030-730158	Truck #22 - 2021 International	1,378.20	5,000	3,621.80	72.44
1-7-13030-730159	Truck # 24 - 2021 Freightliner	4,328.27	7,000	2,671.73	38.17
1-7-13030-730160	GRADER - REPAIRS/MNT	1,769.20	15,000	13,230.80	88.21
1-7-13030-730161	Truck 21 - 2021 GMC 1 Ton	886.04	4,000	3,113.96	77.85
1-7-13030-730280	BACKHOE/LOADER - REPAIRS/MNT	508.70	5,000	4,491.30	89.83
1-7-13030-730291	WOOD CHIPPER	0.00	250	250.00	100.00
1-7-13030-730295	TRAILER/MOWER - REPAIRS/MNT	107.85	500	392.15	78.43
1-7-13030-730300	Machinery Fuel	24,745.70	63,255	38,509.30	60.88
1-7-13030-730490	A - Culverts	103.78	6,120	6,016.22	98.30
1-7-13030-730500	A- Culverts - Salaries	828.08	7,324	6,495.92	88.69
1-7-13030-730550	B - Roadside Maintenance	0.00	14,280	14,280.00	100.00
1-7-13030-730560	B- Roadside Maint. - Salaries	3,487.85	16,754	13,266.15	79.18
1-7-13030-730660	C - Road Maintenance - Paved	219.68	35,700	35,480.32	99.38
1-7-13030-730670	C - Road Main. - Salaries	3,878.10	27,086	23,207.90	85.68
1-7-13030-730780	D - Grading-Gravel-Dust	0.00	27,512	27,512.00	100.00
1-7-13030-730790	D - Grading etc. - Salaries	3,660.80	26,640	22,979.20	86.26
1-7-13030-730870	E - Winter Road Maintenance	9,084.86	59,250	50,165.14	84.67
1-7-13030-730880	E - Winter Rd. Maint.-Salaries	22,710.03	47,369	24,658.97	52.06
1-7-13030-730960	F - Safety Devices	3,588.72	10,000	6,411.28	64.11
1-7-13030-730970	F - Safety Devices - Salaries	1,812.63	9,895	8,082.37	81.68
1-7-13030-731023	Asset Management	0.00	5,000	5,000.00	100.00
1-7-13030-731030	Transfer to Reserves Rds Buildings	0.00	21,224	21,224.00	100.00
1-7-13030-731033	Transfer to Reserves Roads	0.00	166,658	166,658.00	100.00
1-7-13030-731034	Transfer to Reserves - Winter Maintenanc	0.00	1,040	1,040.00	100.00
1-7-13030-731035	Transfer to Reserves Gas Tax	0.00	91,562	91,562.00	100.00
1-7-13030-731039	Debt Principle Payment	26,142.50	38,393	12,250.50	31.91
1-7-13030-731040	Debt Interest Payment	2,813.03	5,222	2,408.97	46.13
1-7-13030-785040	Street Lights	782.71	2,000	1,217.29	60.86
PUBLIC WORKS Revenue		-600.00	-160,107	-159507.00	99.63
PUBLIC WORKS Expense		291,846.87	1,125,325	833478.13	74.07
Total PUBLIC WORKS		291,246.87	965,218	673,971.13	69.83

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Fiscal Year : 2022 Period : 5
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Budget Type : BUDGET

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
Total PUBLIC WORKS		291,246.87	965,218	673,971.13	69.83
13031 ROADS - GRAVEL					
1-7-13031-730780	Annual Gravel Budget	0.00	28,000	28,000.00	100.00
1-8-13031-830050	Eady Road	15,427.53	0	-15,427.53	0.00
ROADS - GRAVEL Revenue		0.00	0	0.00	0.00
ROADS - GRAVEL Expense		15,427.53	28,000	12572.47	44.90
Total ROADS - GRAVEL		15,427.53	28,000	12,572.47	44.90
13033 ROADS - CAPITAL					
1-4-13033-440221	Ontario Grant - OCIF	-63,757.00	0	63,757.00	0.00
1-4-13033-440461	Transfer from Reserves - Roads Equipment	0.00	-1,629,052	-1,629,052.00	100.00
1-4-13033-440464	Ontario Grant	0.00	-161,728	-161,728.00	100.00
1-4-13033-440466	Transfer from Lot Dev Fund	0.00	-9,586	-9,586.00	100.00
1-4-13033-440550	Transfer from Reserves - Gas Tax	0.00	-40,000	-40,000.00	100.00
1-7-13033-700250	CAPITAL EQUIPMENT	19,095.27	41,400	22,304.73	53.88
1-7-13033-700259	Capital - Buildings	0.00	40,000	40,000.00	100.00
1-7-13033-745040	Thompsonhill Streets	0.00	1,480,752	1,480,752.00	100.00
1-8-13033-830039	Cotieville Road	0.00	171,314	171,314.00	100.00
1-8-13033-830050	EADY ROAD	3,533.70	55,000	51,466.30	93.58
1-8-13033-830070	Golf Course Road	0.00	64,000	64,000.00	100.00
1-8-13033-830097	Johnston Rd	0.00	2,900	2,900.00	100.00
1-8-13033-830184	THOMPSON HILL STREETS	3,772.75	0	-3,772.75	0.00
ROADS - CAPITAL Revenue		-63,757.00	-1,840,366	-1776609.00	96.54
ROADS - CAPITAL Expense		26,401.72	1,855,366	1828964.28	98.58
Total ROADS - CAPITAL		-37,355.28	15,000	52,355.28	349.04
13035 STORM SEWER					
1-7-13035-700400	Contracted Services	0.00	3,000	3,000.00	100.00
STORM SEWER Revenue		0.00	0	0.00	0.00
STORM SEWER Expense		0.00	3,000	3000.00	100.00
Total STORM SEWER		0.00	3,000	3,000.00	100.00
14000 ENVIROMENTAL SERVICES					
1-4-14000-440220	Ontario Grant	-10,914.10	-95,748	-84,833.90	88.60
1-4-14000-440380	Tipping Fees	-13,790.00	-55,000	-41,210.00	74.93
1-4-14000-440480	Blue Box & Composter	-6.00	-200	-194.00	97.00
1-4-14000-440482	Ontario Stewardship Tires	0.00	-100	-100.00	100.00
1-4-14000-440483	Electronic Waste	-159.33	-1,000	-840.67	84.07
1-7-14000-700010	Salaries	13,563.27	50,000	36,436.73	72.87
1-7-14000-700030	Committee Members Fees	0.00	1,000	1,000.00	100.00
1-7-14000-700035	Conference/Travel Expenses	2,240.32	1,400	-840.32	-60.02
1-7-14000-700060	Misc. Expenses	296.12	2,200	1,903.88	86.54
1-7-14000-700070	Insurance	3,295.11	3,196	-99.11	-3.10
1-7-14000-700080	Office Supplies	0.00	500	500.00	100.00

RETURN TO AGENDA



Fiscal Year : 2022 Period : 5
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Budget Type : BUDGET

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-7-14000-700080	Office Supplies	0.00	500	500.00	100.00
1-7-14000-700090	Material & Supplies	23.80	1,500	1,476.20	98.41
1-7-14000-700100	Telephone	20.40	150	129.60	86.40
1-7-14000-700110	Hydro	223.77	300	76.23	25.41
1-7-14000-700140	Employee Benefits	3,092.34	11,081	7,988.66	72.09
1-7-14000-700190	Building Maintenance	0.00	500	500.00	100.00
1-7-14000-700250	Transfer to Capital	4,238.30	0	-4,238.30	0.00
1-7-14000-700280	Advertising	224.57	1,000	775.43	77.54
1-7-14000-700400	Contracted Services	1,017.60	1,100	82.40	7.49
1-7-14000-731038	Blue Box Purchase	0.00	500	500.00	100.00
1-7-14000-745020	Promotion and Education	0.00	1,000	1,000.00	100.00
1-7-14000-745021	Recycling - Tires	0.00	50	50.00	100.00
1-7-14000-745025	Household Hazardous Waste Days	4,018.66	3,000	-1,018.66	-33.96
1-7-14000-745026	Recycling - Curbside Pickup	31,338.22	208,799	177,460.78	84.99
1-7-14000-745027	Waste - Curbside Pickup	28,946.76	148,438	119,491.24	80.50
1-7-14000-745031	Compaction & Covering	12,279.51	40,000	27,720.49	69.30
1-7-14000-745033	Landfill - Re-grind Waste	0.00	25,000	25,000.00	100.00
1-7-14000-745034	Material Transfers	0.00	500	500.00	100.00
1-7-14000-745040	Engineering Fees	961.63	15,590	14,628.37	93.83
1-7-14000-789020	Transfer to Reserves - Landfill	0.00	23,900	23,900.00	100.00
ENVIROMENTAL SERVICES Revenue		-24,869.43	-152,048	-127178.57	83.64
ENVIROMENTAL SERVICES Expense		105,780.38	540,704	434923.62	80.44
Total ENVIROMENTAL SERVICES		80,910.95	388,656	307,745.05	79.18
15051 PARK & REC ADMINISTRATION					
1-7-15051-700010	Salaries	3,959.42	10,000	6,040.58	60.41
1-7-15051-700030	Com. Member Meetings	0.00	2,000	2,000.00	100.00
1-7-15051-700035	Conference/Travel Expenses	137.38	500	362.62	72.52
1-7-15051-700060	Misc. Expenses	0.00	100	100.00	100.00
1-7-15051-700070	Insurance	13,004.71	12,784	-220.71	-1.73
1-7-15051-700090	Office Supplies	0.00	200	200.00	100.00
1-7-15051-700140	Employee Benefits	1,180.22	5,000	3,819.78	76.40
1-7-15051-700260	Agreements	0.00	34,000	34,000.00	100.00
1-7-15051-700280	Advertising	0.00	200	200.00	100.00
PARK & REC ADMINISTRATION Revenue		0.00	0	0.00	0.00
PARK & REC ADMINISTRATION Expense		18,281.73	64,784	46502.27	71.78
Total PARK & REC ADMINISTRATION		18,281.73	64,784	46,502.27	71.78
15052 PARK & REC OUTDOOR FACILITIES					
1-4-15052-440216	Boat Launch - Fines	0.00	-400	-400.00	100.00
1-4-15052-440423	Volleyball Revenue	0.00	-500	-500.00	100.00
1-4-15052-440428	Soccer Registrations	0.00	-5,000	-5,000.00	100.00
1-4-15052-440431	Boat Launch Other Rev Misc.	-132.75	-5,000	-4,867.25	97.35
1-4-15052-440466	Transfer from Lot Dev Fund	0.00	-36,582	-36,582.00	100.00
1-7-15052-700010	Salaries	8,050.37	3,070	-4,980.37	-162.23

RETURN TO AGENDA



Fiscal Year : 2022 Period : 5
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Budget Type : BUDGET

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-7-15052-700010	Salaries	8,050.37	3,070	-4,980.37	-162.23
1-7-15052-700140	Employee Benefits	2,383.95	890	-1,493.95	-167.86
1-7-15052-700201	Trail Maintenance	0.00	1,000	1,000.00	100.00
1-7-15052-700215	Soccer Field Maintenance	0.00	3,000	3,000.00	100.00
1-7-15052-700220	Boat Launch Property Maintenance	547.26	2,000	1,452.74	72.64
1-7-15052-700250	Transfer to Capital	23,387.17	36,582	13,194.83	36.07
1-7-15052-715071	Farrell's Landing Property	0.00	250	250.00	100.00
1-7-15052-785083	Volleyball Expense	0.00	200	200.00	100.00
PARK & REC OUTDOOR FACILITIES Revenue		-132.75	-47,482	-47349.25	99.72
PARK & REC OUTDOOR FACILITIES Expense		34,368.75	46,992	12623.25	26.86
Total PARK & REC OUTDOOR FACILITIES		34,236.00	-490	-34,726.00	7086.94
15053 PARK & REC COMMUNITY CENTER					
1-4-15053-440425	Rent	-5,951.91	-10,000	-4,048.09	40.48
1-4-15053-440429	Donations	-1,000.00	0	1,000.00	0.00
1-4-15053-440440	Sale of Equipment	-41.00	0	41.00	0.00
1-4-15053-440461	Transfer from Reserves	0.00	-48,000	-48,000.00	100.00
1-4-15053-440800	Bar Sales	-672.57	-5,000	-4,327.43	86.55
1-7-15053-700010	Salaries	4,633.72	16,660	12,026.28	72.19
1-7-15053-700095	Restock Bar	724.45	8,000	7,275.55	90.94
1-7-15053-700100	Telephone	766.37	800	33.63	4.20
1-7-15053-700110	Utilities	7,362.39	10,500	3,137.61	29.88
1-7-15053-700140	Employee Benefits	959.80	2,500	1,540.20	61.61
1-7-15053-700190	Building Maintenance	1,142.48	5,000	3,857.52	77.15
1-7-15053-700191	Building Cleaning	248.63	1,500	1,251.37	83.42
1-7-15053-700200	Equipment Repairs/Replacement	1,339.19	2,000	660.81	33.04
1-7-15053-700251	Transfer to Capital - Bldg Renos	0.00	48,000	48,000.00	100.00
1-7-15053-700280	Advertising	184.70	1,000	815.30	81.53
1-7-15053-715015	Computer Programs & Maintenance	198.74	500	301.26	60.25
1-7-15053-789000	Transfer to Reserves - Building	0.00	31,000	31,000.00	100.00
PARK & REC COMMUNITY CENTER Revenue		-7,665.48	-63,000	-55334.52	87.83
PARK & REC COMMUNITY CENTER Expense		17,560.47	127,460	109899.53	86.22
Total PARK & REC COMMUNITY CENTER		9,894.99	64,460	54,565.01	84.65
15054 PARK & REC RINK					
1-4-15054-440433	Rink - Ice Rentals	-1,820.00	-1,500	320.00	-21.33
1-7-15054-700010	Salaries	3,898.02	8,640	4,741.98	54.88
1-7-15054-700110	Utilities	0.00	1,500	1,500.00	100.00
1-7-15054-700140	Employee Benefits	860.33	3,000	2,139.67	71.32
1-7-15054-700190	Building Maintenance	1,902.00	6,600	4,698.00	71.18
1-7-15054-700191	Building Cleaning	20.33	500	479.67	95.93
1-7-15054-700200	Equipment Repairs/Maintenance	607.28	1,500	892.72	59.51
1-7-15054-700280	Advertising	0.00	100	100.00	100.00
1-7-15054-785069	Change Rooms	16.22	100	83.78	83.78

RETURN TO AGENDA

TOWNSHIP OF HORTON
Budget Variance Report



Fiscal Year : 2022 Period : 5
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Budget Type : BUDGET

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
PARK & REC RINK Revenue		-1,820.00	-1,500	320.00	-21.33
PARK & REC RINK Expense		7,304.18	21,940	14635.82	66.71
Total PARK & REC RINK		5,484.18	20,440	14,955.82	73.17
15055 PARK & REC ANNUAL EVENTS					
1-4-15055-440426	Euchre Revenue	0.00	-4,000	-4,000.00	100.00
1-4-15055-440427	Country Dance Proceeds	0.00	-8,000	-8,000.00	100.00
1-4-15055-440446	Aerobics & Drop In Sports Fees	0.00	-500	-500.00	100.00
1-4-15055-440570	Winter Carnival Revenue	0.00	-4,000	-4,000.00	100.00
1-4-15055-440575	Canada Day Revenue	0.00	-4,500	-4,500.00	100.00
1-7-15055-785075	Canada Day Expenses	0.00	2,700	2,700.00	100.00
1-7-15055-785080	Winter Carnival Expenses	0.00	2,500	2,500.00	100.00
1-7-15055-785081	Country Dance Expenses	0.00	8,000	8,000.00	100.00
1-7-15055-785082	Aerobics & Drop In Sports	0.00	150	150.00	100.00
1-7-15055-786000	Euchres Expense	0.00	2,200	2,200.00	100.00
PARK & REC ANNUAL EVENTS Revenue		0.00	-21,000	-21000.00	100.00
PARK & REC ANNUAL EVENTS Expense		0.00	15,550	15550.00	100.00
Total PARK & REC ANNUAL EVENTS		0.00	-5,450	-5,450.00	100.00
15056 PARK & REC FUNDRAISING					
1-4-15056-440450	Easter Egg Hunt	0.00	-1,000	-1,000.00	100.00
1-4-15056-440452	Fruit Fundraiser	0.00	-9,010	-9,010.00	100.00
1-4-15056-440455	Murder Mystery	0.00	-3,200	-3,200.00	100.00
1-4-15056-440456	Fundraising Catering	0.00	-5,000	-5,000.00	100.00
1-4-15056-440457	Harvest Dinner	0.00	-3,000	-3,000.00	100.00
1-4-15056-440458	Trivia Night	-843.38	-700	143.38	-20.48
1-7-15056-785100	Easter Egg Hunt	0.00	400	400.00	100.00
1-7-15056-785102	Fruit Fundraiser	0.00	7,500	7,500.00	100.00
1-7-15056-785105	Murder Mystery	0.00	1,500	1,500.00	100.00
1-7-15056-785106	Fundraising Catering	0.00	5,000	5,000.00	100.00
1-7-15056-785107	Harvest Dinner	0.00	1,800	1,800.00	100.00
1-7-15056-785108	Trivia Night	0.00	500	500.00	100.00
1-7-15056-789070	Transf to Reserves - Working for Hoedown	0.00	5,210	5,210.00	100.00
PARK & REC FUNDRAISING Revenue		-843.38	-21,910	-21066.62	96.15
PARK & REC FUNDRAISING Expense		0.00	21,910	21910.00	100.00
Total PARK & REC FUNDRAISING		-843.38	0	843.38	0.00
15057 PARK & REC HORTON HOEDOWN					
1-4-15057-440432	Christmas Craft Show	-35.40	0	35.40	0.00
PARK & REC HORTON HOEDOWN Revenue		-35.40	0	35.40	0.00
PARK & REC HORTON HOEDOWN Expense		0.00	0	0.00	0.00
Total PARK & REC HORTON HOEDOWN		-35.40	0	35.40	0.00
15100 LIBRARY					
1-4-15100-440464	PROV GOV LIBRARY	0.00	-5,050	-5,050.00	100.00

RETURN TO AGENDA



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Budget Type : BUDGET

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-4-15100-440464	PROV GOV LIBRARY	0.00	-5,050	-5,050.00	100.00
1-7-15100-750010	LIBRARY AGREEMENT	8,323.00	8,323	0.00	0.00
1-7-15100-750011	PROVINCIAL GRANT TO LIBRARY	0.00	5,050	5,050.00	100.00
LIBRARY Revenue		0.00	-5,050	-5050.00	100.00
LIBRARY Expense		8,323.00	13,373	5050.00	37.76
Total LIBRARY		8,323.00	8,323	0.00	0.00
16000 HEALTH SERVICES					
1-4-16000-440300	Doctor Recruitment - Fees & Charges	-10.00	0	10.00	0.00
1-7-16000-700010	Salaries	0.00	350	350.00	100.00
1-7-16000-700140	Employee Benefits	0.00	100	100.00	100.00
1-7-16000-750010	Golden Age Activity Centre	1,000.00	1,000	0.00	0.00
1-7-16000-750020	Soc Serv Home Supp Grant	1,230.00	1,230	0.00	0.00
1-7-16000-750030	Renfrew Sunshine Coach	1,050.00	1,050	0.00	0.00
1-7-16000-750040	Doctor Recruitment	31,705.53	31,706	0.47	0.00
1-7-16000-750050	Hospice Renfrew	250.00	250	0.00	0.00
HEALTH SERVICES Revenue		-10.00	0	10.00	0.00
HEALTH SERVICES Expense		35,235.53	35,686	450.47	1.26
Total HEALTH SERVICES		35,225.53	35,686	460.47	1.29
17000 PLANNING					
1-4-17000-440330	Fees & Charges Planning	-1,900.00	-5,800	-3,900.00	67.24
1-4-17000-440355	Fees & Charges Zoning Compl.	-300.00	-400	-100.00	25.00
1-4-17000-440461	TRANSFER FROM RESERVE (MODERNIZATION)	0.00	-10,000	-10,000.00	100.00
1-7-17000-700060	Com. Member Fees	796.76	1,700	903.24	53.13
1-7-17000-700090	Materials & Supplies	0.00	100	100.00	100.00
1-7-17000-780010	Contracted Services	0.00	2,000	2,000.00	100.00
1-7-17000-780100	Economic Development	0.00	10,000	10,000.00	100.00
PLANNING Revenue		-2,200.00	-16,200	-14000.00	86.42
PLANNING Expense		796.76	13,800	13003.24	94.23
Total PLANNING		-1,403.24	-2,400	-996.76	41.53
18000 FIRE					
1-4-18000-440110	Provincial Fees and Charges	0.00	-10,000	-10,000.00	100.00
1-4-18000-440215	POA - Fines	0.00	-500	-500.00	100.00
1-4-18000-440310	Fees & Charges Fire	0.00	-1,800	-1,800.00	100.00
1-4-18000-440461	Transfer from Reserve	0.00	-8,861	-8,861.00	100.00
1-7-18000-700010	Salaries	3,636.76	47,000	43,363.24	92.26
1-7-18000-700035	Conference/Travel Expenses	0.00	750	750.00	100.00
1-7-18000-700060	Misc. Expenses	485.05	1,000	514.95	51.50
1-7-18000-700070	Insurance	17,122.66	20,071	2,948.34	14.69
1-7-18000-700080	Office Supplies	0.00	1,000	1,000.00	100.00
1-7-18000-700090	Clothing Expense	0.00	1,200	1,200.00	100.00
1-7-18000-700100	Telephone	523.75	1,300	776.25	59.71
1-7-18000-700110	Utilities	4,874.80	6,410	1,535.20	23.95

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Fiscal Year : 2022 Period : 5
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Budget Type : BUDGET

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
1-7-18000-700110	Utilities	4,874.80	6,410	1,535.20	23.95
1-7-18000-700140	Employee Benefits	3,073.62	4,700	1,626.38	34.60
1-7-18000-700180	Office Equip. & Maint.	1,380.27	2,500	1,119.73	44.79
1-7-18000-700190	Building Maintenance	0.00	2,000	2,000.00	100.00
1-7-18000-700191	Building Cleaning	14.19	1,000	985.81	98.58
1-7-18000-700200	Fire Equipment Maintenance	2,626.84	19,400	16,773.16	86.46
1-7-18000-700210	Fleet Maintenance	7,465.94	11,800	4,334.06	36.73
1-7-18000-700230	Fuel & Oil	0.00	1,000	1,000.00	100.00
1-7-18000-700240	Radio/Communications	913.21	2,000	1,086.79	54.34
1-7-18000-700250	Transfer to Capital	0.00	8,861	8,861.00	100.00
1-7-18000-700260	Extrication Agreement	1,000.00	5,000	4,000.00	80.00
1-7-18000-700261	Water Rescue Agreement	0.00	3,000	3,000.00	100.00
1-7-18000-715015	Computer/Program Maintenance	478.70	4,000	3,521.30	88.03
1-7-18000-721060	Training	686.88	4,500	3,813.12	84.74
1-7-18000-721070	Compressed Air	210.00	250	40.00	16.00
1-7-18000-721080	Extinguisher Recharges	0.00	300	300.00	100.00
1-7-18000-721210	Communications - County	4,121.88	4,200	78.12	1.86
1-7-18000-721230	Fire Prevention	322.63	2,850	2,527.37	88.68
1-7-18000-721240	Hydrant/Water Supply	0.00	300	300.00	100.00
1-7-18000-789005	Transfer to Reserves Fire Equipment	0.00	34,640	34,640.00	100.00
1-7-18000-789038	Transfer to Reserves - Building	0.00	2,875	2,875.00	100.00
FIRE Revenue		0.00	-21,161	-21161.00	100.00
FIRE Expense		48,937.18	193,907	144969.82	74.76
Total FIRE		48,937.18	172,746	123,808.82	71.67
19000 BUILDING DEPARTMENT					
1-4-19000-440385	Septic Permits	-3,200.00	-8,000	-4,800.00	60.00
1-4-19000-440410	Building Permits	-17,332.00	-48,985	-31,653.00	64.62
1-4-19000-440431	Misc. Revenue	-1,850.00	-2,000	-150.00	7.50
1-4-19000-440605	Transfer from Reserves	0.00	-8,735	-8,735.00	100.00
1-7-19000-700010	Salaries	15,000.00	49,500	34,500.00	69.70
1-7-19000-700035	Conference/Travel Expenses	0.00	350	350.00	100.00
1-7-19000-700060	Misc. Expenses	60.00	500	440.00	88.00
1-7-19000-700080	Office Supplies	0.00	800	800.00	100.00
1-7-19000-700100	Telephone	114.48	500	385.52	77.10
1-7-19000-700140	Employee Benefits	1,791.72	6,250	4,458.28	71.33
1-7-19000-700190	Building Maintenance - Partial Share	0.00	2,000	2,000.00	100.00
1-7-19000-718040	Contracted Services	0.00	2,000	2,000.00	100.00
1-7-19000-785066	Office Administration	0.00	5,820	5,820.00	100.00
BUILDING DEPARTMENT Revenue		-22,382.00	-67,720	-45338.00	66.95
BUILDING DEPARTMENT Expense		16,966.20	67,720	50753.80	74.95
Total BUILDING DEPARTMENT		-5,415.80	0	5,415.80	0.00

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TOWNSHIP OF HORTON
Budget Variance Report



Fiscal Year : 2022 Period : 5
 Account Code : ?-4-?????-?????? To ?-8-?????-??????

Budget Type : BUDGET

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Variance
	Total General Operating Fund	-1,169,535.26	-12,399	1,157,136.26	-9332.50
	Report Total	-1,169,535.26	-12,399	1,157,136.26	-9332.50

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Horton Twsp. - January 2022

#	Date	Complainant	Location	Status	Total Calls
1	01-Jan	Dog at Large	River Rd	1st Warning	1
2	13-Jan	Stray Dog	Cheneaux Rd	Resolved	1
3	17-Jan	Dog at Large	Burnstown Rd	Ongoing	1
4	18-Jan	Stray Dog	Eady Rd	Resolved	1
5	21-Jan	Stray Dog	Storyland Rd	Resolved	1
6	27-Jan	Dog at Large	Towey lane	Charges Laid	1
7	30-Jan	Missing Cat	Castleford Rd	Resolved	1
8	30-Jan	Covid 19 Restrictions	Horton Rink	Resolved	1
TOTAL					8

Horton Twsp. - February 2022

#	Date	Complainant	Location	Status	Total Calls
1	03-Feb	Stray Dog	Eady Rd	Resolved	1
2	04-Feb	Missing Dog	Goshen Rd	Resolved	1
3	12-Feb	Stray Dog	Knight St	Resolved	1
4	16-Feb	Stray Cat	Golf Course rd	Resolved	1
5	23-Feb	Winter Parking	Sherwood Rd	Resolved	1
6	25-Feb	Missing Dog	Thomson Rd	Resolved	1
7	28-Feb	Property Standards	Garden of Eden Rd	Resolved	1
Total					7

Horton Twsp. - March 2022

#	Date	Complainant	Location	Status	Total Calls
1	03-Mar	Property Standards	Nadobney Lane	Ongoing	1
2	09-Mar	Dogs at Large	Burnstown Rd	1st Warning	1
3	10-Mar	Property Standards	Nadobney Lane	Order Issued	1
4	15-Mar	Property Standards	Garden of Eden Rd	Resolved	1
5	18-Mar	Stray Dogs	Edey Rd	Resolved	1
6	22-Mar	Dogs at Large	Burnstown Rd	Charges Laid	1
7	24-Mar	Stray Cat	Castleford Rd	Resolved	1
8	30-Mar	Dog at Large	Pucker St	1st Warning	1
Total					8

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Monthly Summary 2022									
2022	Animal	Parking	Prop. Stand.	Noise	Other	Pound	Total	Tickets	Charges
Jan	7				1		8	0	1
Feb	5	1	1				7	0	0
Mar	5	0	3				8	0	1
Apr							0		
May							0		
Jun							0		
Jul							0		
Aug							0		
Sep							0		
Oct							0		
Nov							0		
Dec							0		
Total	17	1	4	0	1	0	23	0	2

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Township of Horton COUNCIL / COMMITTEE REPORT

Title: 2022 – 2026 COUNCIL REMUNERATION	Date:	May 17, 2022
	Council/Committee:	Council
	Author:	Nathalie Moore, Treasurer
	Department:	General Government

RECOMMENDATIONS:

THAT Council create an Ad-Hoc Committee to review Council Remuneration for the next term of Council.

AND THAT this Committee be comprised of Mayor Bennett, General Government Chair Campbell, General Government Public Advisory Members, CAO/Clerk and the Treasurer.

BACKGROUND:

At the end of each term of Council, the current Council reviews the remuneration and benefits for each position on Council in comparison to neighbouring municipalities. It's important that any remuneration is within range of our neighbours and complies with the Employment Standards Act and appropriate Provincial and Federal legislation.

It's also important to recognize that there needs to be a level of commitment to serve on Council and compensation should be considered given sacrifices such as financial and family life that are made when holding a seat on Council.

Staff would like to create an Ad-Hoc Committee to review the Council Remuneration for the next term of Council.

The Ad-Hoc Committee members would be the Mayor, Chair of General Government, CAO/Clerk, Treasurer and one or two Public advisory members.

A survey was recently done within the County of Renfrew on Council remuneration, and we are awaiting the results of the poll. Once we have received additional information, staff will reach out to Ad-Hoc Committee members to secure a meeting date to review the current by-law and poll findings, and to discuss any recommendations for consideration. This meeting will occur in June.

Attached is a copy of by-law 2018-53 for reference. The starting salary and the current salary with annual COLA:

	<u>2019</u>		<u>2022</u>
MAYOR	\$24,500	→	\$25,872
COUNCILLOR	\$17,500	→	\$18,480

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ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS:

A report will be brought to Council once the Committee has reviewed and finalized the new Council Remuneration by-law for discussion.

CONSULTATIONS: N/A

*Prepared By: Nathalie Moore, Treasurer
Reviewed By: Hope Dillabough, CAO/Clerk*

THE CORPORATION OF THE TOWNSHIP OF HORTON
By-law 2018-53

Being a By-Law to provide for the remuneration of
Members of the Council of the Township of Horton
during the 2018-2022 Term of Council.

WHEREAS Section 283 of the Municipal Act 2001, S.O.2001, and its amendments, provides that the Council may establish by by-law, the remuneration and expenses for members of Council for attendance at meetings of Council or for attendance at Committee meetings of Council and that such remuneration and expenses may be determined in any manner that Council considers advisable;

THEREFORE, the Council of the Corporation of the Township of Horton enacts as follows:

1. That this by-law be implemented by Council and come into effect as of December 1, 2018.
2. THAT Horton Council Members shall receive a Group Life Insurance Benefit Package in the amount of \$100,000 per member.
3. THAT Horton Council Members can choose to receive an Extended Health Benefit and Dental Benefit package. If any Council Member chooses to participate in these benefit programs, the cost of the premiums would be deducted from their remuneration.
4. THAT Horton Township Council establishes the following salary for the Council positions:

Annual Salary:

Mayor	\$24,500
Councillor	\$17,500

The cycle of payment of Council remuneration will remain at the discretion of Council.

5. THAT no additional per diem be paid to Horton Township Committee Chair or Vice Chair of a Standing Committee of Council.
6. THAT Horton Council ensure the proper maintenance of the Council Member remuneration model by passing a resolution that may provide an annual increase to the base compensation using either a 12-month annual Consumer Price Index (CPI) increase (December 12 month rate), or the annual Cost of Living Adjustment (COLA) provided to non-union staff, AND THAT this adjustment be effective January 1 of each year passed.
7. THAT each Elected Official is entitled to attend conferences and conventions during each year as follows:

Mayor	2 conferences or conventions
Councillor	1 conference or convention

A Councillor may attend a second conference or convention if approved by a resolution of Council.

All expenses for the conference/convention, including travel, parking, lodging, meals while travelling or at the conference/convention are to be reimbursed upon the submission of a claim form and upon submission of a written executive report of the conference/convention at the next regular Council Meeting.

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8. That when a Council Member is attending a conference or convention they shall be entitled to receive the following:

Per Diem	\$ 160.00
Half Day Per Diem	\$ 80.00

9. THAT Horton Township Elected Officials adopts the mileage rate as per the Horton Township Employment By-Law.
10. THAT Horton Township not have Elected members participate in the Ontario Municipal Employees Retirement System (OMERS) until such time that any of the Elected positions are deemed by Council to be a full-time position.
11. That if the Acting Mayor, or any other Council Member, is designated by Council to assume the role of Mayor for a period of 30 days or more, that person assuming the role would receive the Mayor's Remuneration while the Mayor is absent.
12. That Council carry out a full compensation review during the last year of each Council Term and that any recommendations from that review be implemented at the commencement of the next term of Council.
13. THAT Horton Township Council establishes the rate of pay for Non-Council Committee Members at:
- \$25.00 per hour – not to exceed 7 hours

THAT the CAO/Clerk shall be paid at the hourly rate as prescribed by the Horton Township Employment By-Law.

READ a First and Second time this 17th day of July 2018.

READ a Third time and Passed this 17th day of July 2018.

MAYOR, Robert Kingsbury

CAO/Clerk, Hope Dillabough



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Planning Services Agreement County of Renfrew	Date:	May 17 th , 2022
	Council/Committee:	Council
	Author:	Hope Dillabough, CAO/Clerk
	Department:	Planning

RECOMMENDATIONS:

THAT Council direct staff to proceed with entering into a Planning Services Agreement with the County of Renfrew;

AND THAT this be brought back, at a future meeting, to Council by By-Law for formal adoption.

BACKGROUND:

Staff from the County of Renfrew attended the April 5th, 2022, Council Meeting as a delegation to review the County's Planning Department status as well as to discuss the draft Planning Services Agreement. Staff provided the draft agreement in Council Packages at that meeting, and again attached to this report. To date, I have not received any questions or comments from Committee and/or Council.

The term of the agreement shall be for three (3) years commencing on the effective date of enactment and can be automatically renewed for another three (3) years on the anniversary date of each three (3) year term if no termination is made by either party. Either party may terminate the agreement once enacted with six (6) months written notice.

Core Planning Services to be provided are detailed in Sections five (5) through nine (9) of the Agreement. One item to highlight is in Section 5 j) is the provision of a Planning Staff to have monthly office hours in the Township office. This is for the purpose of being able to answer ratepayer's questions, staff inquiries etc. in conjunction with working on Township files.

ALTERNATIVES: Not enter into an agreement.

FINANCIAL IMPLICATIONS: There would be no additional financial implications at this time.

ATTACHMENTS: Draft Planning Services Agreement with the County of Renfrew.

Prepared by: Hope Dillabough, CAO/Clerk

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PLANNING SERVICES AGREEMENT

MEMORANDUM OF AGREEMENT effective this ___ day of _____, 2021

BETWEEN:

THE CORPORATION OF THE COUNTY OF RENFREW
(hereinafter called the "**County**")

- and -

THE CORPORATION OF THE MUNICIPALITY OF _____
(hereinafter called " _____ ")

WHEREAS:

- A. The County is a municipality and an upper-tier municipality as defined by the Municipal Act, 2001, 5.0 . 2001, c. 25, as amended or replaced (hereinafter the "**Municipal Act**");
- B. [MUNICIPALITY] is a municipality, lower-tier municipality, and local municipality as defined by the Municipal Act;
- C. Local municipalities located within the geography of the County and County Councilors have expressed interest in having local planning advice, assistance and services provided by the County;
- D. Subsection 9 of the Municipal Act provides that municipalities have the capacity, rights, powers and privileges of natural persons, which includes the power to do things that natural persons can do, such as, inter alia, provide planning services and enter into agreements;
- E. Subsection 11(1-2) of the Municipal Act provides broad authority for upper -tier municipalities to manage their respective financial affairs and to provide any service the upper-tier municipality considers desirable for the public;
- F. County Council considers the County provision of local planning advice, assistance and services to be desirable in terms of providing value to the local citizenry/common taxpayer and has determined that Planning Services should be offered to local municipalities related to local Planning Act applications;
- G. Subsection 19(2)3 and 20 of the Municipal Act allows an upper-tier municipality to provide a service in a local municipality as long as one of the purposes for its provision is for lower-tier municipal purposes, there is consent from the local municipality, and

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the municipalities enter into an agreement with respect to the provision of such services;

- H. Section 15 of the Planning Act, RSO 1990, c P. 13, as amended or replaced ("**Planning Act**") allows upper-tier municipalities to provide advice and assistance to local municipalities with respect to planning matters, as long as the municipalities agree on the conditions upon which the service will be provided;
- I. [MUNICIPALITY] desires and consents for Planning Services to be provided by the County and confirms that the purpose of delivery of such service from the County is to pool resources with the County in a cooperative effort for Local Municipalities to receive high quality planning advice, assistance and services at a cost which is not prohibitive (hereafter referred to as the "**Initiative**");
- J. [MUNICIPALITY] acknowledges that its desire for the Initiative has caused the County to rely on such desire to hire planning staff to provide planning advice, assistance and services to the local municipalities and that it would be detrimental to the County in terms of human resources and employment law costs in the event that [MUNICIPALITY] were to terminate this Agreement;
- K. Subsection 8 of the Municipal Act provides that the powers of municipalities shall be interpreted broadly so as to confer broad authority to enable municipalities to govern their own affairs; and
- L. This Agreement sets out the conditions upon which the County will provide local planning advice, assistance and services to [MUNICIPALITY].

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT, in consideration of the payment of the sum of TWO DOLLARS (\$2.00) from each Party to the other and for other good and valuable consideration, including the covenants provided for herein, the receipt and sufficiency of which is hereby acknowledged, the Parties covenant and agree as follows:

Recitals

- 1. The above recitals are true and are hereby incorporated into this Agreement by reference.

Definitions

- 2. In this Agreement, in addition to terms defined elsewhere in this Agreement, the following terms have the following meanings:
 - (a) "**Agreement**" means this Agreement, including all Schedules, as it may be confirmed, amended, modified, supplemented or restated by written agreement

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between the Parties.

- (b) "**Business Day**" means any day excluding a Saturday, Sunday or statutory holiday in the Province of Ontario.
- (c) "**Communication**" means any notice, demand, request, consent, approval or other communication which is required or permitted by this Agreement to be given or made by a Party.
- (d) "**Consultant(s)**" means a third party(ies) whose business is procured by the County Planning Division upon the recommendation of the Director of Development and Property and paid for by the Local Municipality.
- (e) "**Core Planning Services**" means the subset of Planning Services set out in section 5-6 of this Agreement.
- (f) "**County Levy**" means the annual County taxation of its citizens, payable by all Local Municipalities in the geography of the County.
- (g) "**County Planning Division**" means the department of the County having the mandate and responsibility for reviewing matters related to land use planning under the Planning Act.
- (h) "**Director of Development and Property**" means the person appointed to hold the position of the Director of Development and Property of the County Planning Division.
- (i) "**Local Municipalities**" means all of the local municipalities which are located within the geography of the County of Renfrew, collectively.
- (j) "**Non-Core Planning Services**" means the subset of Planning Services set out in sections 8- 9 of this Agreement.
- (k) "**Parties**" means The Corporation of the County of Renfrew and [MUNICIPALITY] collectively and "Party" means one of them.
- (l) "**Planning Staff**" means employees of or independent contractors contracted with the County Planning Division.
- (m) "**Planning Services**" means the planning advice, assistance and services provided for in sections 5 through 9 of this Agreement and includes both Core Planning Services and Non- Core Planning Services, as defined herein.

- (n) **"Primary Planner"** means the employee of the County Planning Division or independent contractor retained by County Planning Division assigned to a particular Local Municipality by the Manager of Planning.

Term

3. Subject to the termination and amendment provisions of this Agreement (ss. 20-22 and 26), the term of this Agreement shall be for three (3) years commencing on the effective date noted at the top of page one (1) of this Agreement, provided that the term shall be automatically renewed for further periods of three (3) years commencing on the anniversary date of each three year term between any Party which has not made termination effective in accordance with ss. 20-22 of this Agreement as of each anniversary date.

Planning Services

4. The County Planning Division shall use reasonable efforts to provide [MUNICIPALITY] with the Planning Services set out in sections 5 through 9 of this Agreement.

Core Planning Services

5. Core Planning Services shall include, subject to section 11:
- (a) Providing planning information and advice to the staff of [MUNICIPALITY], the public, the development industry, and Municipal Council and Committees regarding land use planning matters generally within [MUNICIPALITY].
 - (b) Providing assistance, including consultation (general inquiries), review of planning applications for completeness, research, meetings, site visits, interpretations, reports and presentations using solution based planning practices, subject to Ontario Professional Planners Institute ("OPPI") standards, in the processing of the following applications pursuant to the Planning Act such as:
 - (i) Official plan amendments;
 - (ii) Zoning by-law amendments;
 - (iii) Minor Variances;
 - (iv) Part-lot control by-laws;
 - (v) Site plan control;

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- (vi) Interim control by-laws;
- (vii) Temporary use by-laws;
- (c) Collaborate with local staff (i.e. CBO, fire chief, public works, engineering, legal) on agreements related to consents, site plans, plans of subdivision, and plans of condominium.
- (d) Preparation of planning reports for presentation to councils and committees of [MUNICIPALITY] based upon a detailed review of the application and related information. Such reports will include a professional planning opinion and recommendation in accordance with OPPI standards with respect to the application. Planning Staff will attend at municipal council and committee meetings as requested by the local municipal chief administrative officer (or his/her functional equivalent and/or designate) to present the planning report and to answer questions.
- (e) Providing staffing levels such that [MUNICIPALITY] will be served appropriately from a planning standpoint.
- (f) Regular consolidation of Official Plans and Zoning By-Laws of [MUNICIPALITY] to reflect recent amendments.
- (g) Review of building permits for zoning conformity
- (h) Where a decision of [MUNICIPALITY] as an approval authority is appealed to the Ontario Land Tribunal or proceedings are initiated in any other court or tribunal of competent jurisdiction:
 - (i) Assisting in the preparation of necessary documentation for proceedings initiated in court or tribunal of competent jurisdiction, although primary responsibility for the documentary preparation remains with the administration staff of [MUNICIPALITY] (See 13).
 - (ii) Subject to qualification by any court or tribunal of competent jurisdiction, giving professional planning evidence at any proceedings and/or hearing(s) convened in cases where the decision of [MUNICIPALITY] under appeal coincided with the recommendation of Planning Staff.
 - (iii) In cases where the decision of [MUNICIPALITY] under appeal did not coincide with the recommendation of Planning Staff, no Consultant will be recommended or retained by the County Planning Division as

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set out in section 11 of this Agreement and it may be necessary for [MUNICIPALITY], at its discretion, to procure its own witness to provide planning evidence and [MUNICIPALITY] hereby acknowledge that Planning Staff may be summoned before a court or tribunal of competent jurisdiction to give evidence of the recommendation that was forwarded and not accepted by [MUNICIPALITY].

Should the above referenced situation arise, [MUNICIPALITY] hereby acknowledges and agrees that the planning evidence given by the Planning Staff shall be considered to be part of the Planning Services and not be considered to be a conflict of interest. [MUNICIPALITY] hereby acknowledges and agrees that Planning Staff are required to adhere to OPPI standards and properly issued subpoenas in this regard.

- (i) Providing availability (based from the County Administration Building) during regular business hours to respond to in-person, telephone and e-mail inquiries from [MUNICIPALITY] staff, the public and the development industry. Planning Staff will respond to inquiries in a timely manner.
- (j) Providing Planning Staff office hours in [MUNICIPALITY] which are available substantially as set out in the appended Schedule "A". Schedule "A" shall be amended on an annual calendar year basis by the Director of Development and Property at his/her discretion in consideration of ongoing Planning Services demand. [MUNICIPALITY] hereby acknowledges and agrees that absences due to vacation, illness or other types of valid leave may not be known or communicated at the time that Schedule "A" is formulated and distributed and further agree that any such variance from Schedule "A" is not a breach of this section of the Agreement.
- (k) Assignment of a Primary Planner to [MUNICIPALITY] by the Director of Development and Property, to serve as the regular point of contact for [MUNICIPALITY], who is normally responsible for the Planning Services outlined in this Agreement for [MUNICIPALITY]. The Primary Planner will be the liaison between the County Planning Division and any other Departments of the County that may require input into a planning matter. The Primary Planner may serve as the Primary Planner to another local municipality that is not [MUNICIPALITY]. The Director of Development and Property may assign other Planning Staff that is not the Primary Planner in order:
 - (i) to assist with areas of specialized expertise;
 - (ii) to further the provision of Planning Services during periods of high workload or

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- (iii) absence (such as vacations); and/or for any other reasonable operational reason at the sole discretion of the Director of Development and Property.
 - (l) Providing Geographic Information System ("GIS") mapping services for municipal reports, by-laws, schedules and other planning related documents as needed. The Primary Planner will serve as liaison between [MUNICIPALITY] and the County Development and Property's GIS personnel and will be responsible for giving instructions to GIS personnel for the portions of the Planning Services performed by GIS personnel.
 - (m) Preparing workload updates as necessary as determined by the Director of Development and Property/Manager of Planning Services for the Chief Administrative Officer of [MUNICIPALITY] which outlines the Planning Services provided and anticipated moving forward. [MUNICIPALITY]'s Chief Administrative Officer will review such updates and identify to the County Planning Division any areas where the workload is inconsistent with [MUNICIPALITY] priorities.
 - (n) Preparing annual summary reports for the Council of [MUNICIPALITY] which outlines the Planning Services provided to the municipality.
 - (o) Printing and production of planning reports and materials.
 - (p) Providing zoning related support to [MUNICIPALITY] by-law enforcement
6. The scheduling and delivery times for Core Planning Services will be discussed, as between the Director of Development and Property and [MUNICIPALITY] and the Planning Division shall use reasonable efforts to cooperate with and accommodate the scheduling requests of [MUNICIPALITY].
7. [MUNICIPALITY] acknowledges and agrees that in cases where the County, a lower-tier municipality, or a third party appeals a Planning Act decision to the Ontario Land Tribunal (OLT), Planning Staff may be summoned to give planning evidence before the Ontario Land Tribunal, that the resulting giving of planning evidence shall be considered part of the Planning Services and Core Planning Services and shall not be considered to be a conflict of interest. [MUNICIPALITY] also acknowledges that in cases where a third party or lower-tier municipality appeals a County planning decision, Planning Staff may be summoned to give planning evidence before the Ontario Land Tribunal and such shall not be considered to be a conflict of interest. The Local Municipalities further acknowledge that Planning Staff are professionally required to adhere to OPPI standards and legally required to respond to duly issued subpoenas.

Non-Core Planning Services

8. Non-Core Planning Service shall include, subject to s. 11, professional planning advice, project management services and any additional expert planning assistance required by [MUNICIPALITY] to complete:
 - (a) Official Plan reviews;
 - (b) Comprehensive zoning by-law updates;
 - (c) Special area studies; and
 - (d) Such other planning related tasks which the Director of Development and Property may agree in writing from time to time for the County Planning Division to perform.
9. The scheduling and delivery times for Non-Core Planning Services will be discussed, as between the Director of Development and Property and [MUNICIPALITY] and the Planning Division shall use reasonable efforts to cooperate with and accommodate the scheduling requests of [MUNICIPALITY]. However, given the extensiveness of Non-Core Planning Services and their potential to delay the provision of Core Planning Services, ultimate and final discretion with respect to scheduling and delivery times for Non-Core Planning Services resides with the Director of Development and Property.

Planner's Ethical Duty

10. [MUNICIPALITY] acknowledges that Registered Professional Planners in Ontario owe ethical duties to provide planning opinions within the professional standards and requirements of the OPPI and that as a result, are not advocates for a particular client position when providing Planning Services, but rather, planners registered in Ontario advance their professional planning opinions based on their professional view of the matter in application of the planning apparatus in existence in Ontario and have a duty to serve the public interest.

Consultants to be Procured by the County Planning Division

11. From time to time and subject to section S(f)(iii) of this Agreement, it may be necessary for the County Planning Division, on the recommendation of the Manager of Planning, to individually procure Consultant(s) to assist with the provision of Planning Services. Such situations may include but are not limited to:
 - (a) The need for additional or peer review evidence at an Ontario Land Tribunal appeal hearing;

- (b) The need for specialized expertise;
- (c) To provide additional support to existing Planning Staff for significant projects with short deadlines;

Where the Director of Development and Property recommends the procurement of Consultant(s), he/she shall notify [MUNICIPALITY] in writing of such recommendation with written reasons why the consultant is necessary. It shall be the sole responsibility of the County Planning Division to procure the Consultant(s) in accordance with the County purchasing policy and pay such Consultant(s) directly. Any amounts due and payable to a Consultant pursuant to this section shall be calculated and directly paid to the consultant by [MUNICIPALITY]. Prior to awarding the procurement of a Consultant to a particular individual or entity the County Planning Division shall provide the name of a proposed Consultant to [MUNICIPALITY] so that it may advise the County Planning Division of any potential conflicts of interest.

Fees

- 12. The County shall be compensated for the provision of Planning Services by the costs of providing Planning Services in accordance with the planning tariff of fee's by-law (as amended from time to time).

[MUNICIPALITY] acknowledges and agrees that where [MUNICIPALITY] procures its own witness(es) under the circumstances described section 5(e)(iii) of this Agreement, [MUNICIPALITY] will be responsible for paying the fees of such consultant directly to the consultant independent of the County.

Local Municipality Responsibilities

- 13. [MUNICIPALITY] shall be responsible for the following, which are not Planning Services to be performed by the County pursuant to this Agreement:
 - (a) Mailing notification of completeness, scheduling of public meetings, circulation of public notices, internal staff circulation; **COULD BE DISCUSSED TO INCLUDE AS CORE PLANNING SERVICES**
 - (b) Arranging/assigning (when required) team to review technical submissions (i.e. engineering studies, environmental studies, legal)
 - (c) Arranging for the drafting and registration of legal agreements for subdivisions, site plans, etc.

- (d) Tracking/enforcement of legal agreements/release of securities when applicable
- (e) By-law enforcement
- (f) Creation of agendas, committee or council packages or minutes;
- (g) Municipal by-laws that are not passed under the Planning Act; and
- (h) Any other matters related to planning administration which are not Core or Non-Core Planning Services set out in section 5-9 of this Agreement.

Without limiting the foregoing, [MUNICIPALITY] warrants that where local municipal staff assistance is required for the implementation of Planning Services, [MUNICIPALITY] shall provide the Primary Planner with necessary staff assistance.

However, and despite the foregoing, assistance with respect to any of the responsibilities of [MUNICIPALITY] listed in section 13(a-f) may become Non-Core Services only if agreed to in accordance with section 8(d) of this Agreement.

Recognition of Lower-Tier Municipal Council and County Council Autonomy

14. The Parties recognize the authority of [MUNICIPALITY]'s Council and County Council as statute-enabled decision making authorities in certain land use and planning matters. Further, the Parties hereby recognize the discretion of each of the Councils of [MUNICIPALITY] and County Council to advocate for a particular position relating to a land use planning matters and the potential for County Council and [MUNICIPALITY]'s Council to take opposing positions.

Local Integration

15. When Planning Staff attend office hours in [MUNICIPALITY] as set out in section S(h) of this Agreement, Planning Staff shall make reasonable efforts to function in an integrated manner with the day-to-day staffing of [MUNICIPALITY], with the same hours as the [MUNICIPALITY] municipal office when on-site (ie. start time, end time, lunch time).

County as Approval Authority

16. The County is mandated by statute to operate as the delegate of provincial authority with respect to being an Approval Authority for municipal official plan amendments, plans of subdivision, plans of condominium, consents, and part-lot control by-laws which will be operated in an arms-length manner from the day-to-day land use planning activities. Any professional planning opinion provided by any member of Planning Staff or the Director of Development and Property

shall be consistent with the OPPI requirements.

Insurance

17. The County will ensure that appropriate general liability, errors and omissions and automobile, and WSIB insurance coverage is in place for all Planning Staff performing Planning Services.

Force Majeure

18. Despite any section of this Agreement, no Party shall be liable for damages caused by delay or failure to perform its obligations under this Agreement where such delay or failure is caused by an event beyond its reasonable control (hereinafter referred to as a " Force Majeure Event"). The Parties agree that an event shall not be considered a Force Majeure Event if a reasonable person owing duties to others in the same or similar circumstances as provided for under this Agreement would have put in place contingency plans to either materially mitigate or negate the effects of such an event. If a Party seeks to excuse itself from its obligations under this Agreement due to a Force Majeure Event, that Party shall immediately notify the other Party(ies) of the delay or non-performance, the reason for such delay or non-performance, and the anticipated period of delay or non-performance. In addition, the Party excusing itself due to a Force Majeure Event shall use its best efforts to remedy any such non-performance, except that nothing herein contained shall require any such party to make settlement of any labour dispute on terms unacceptable to it.

Compliance with Law and Confidentiality

19. The Parties will each perform their responsibilities pursuant to this Agreement in compliance with all applicable laws, including all laws pertaining to the protection of personal information about individuals and individuals' access to personal information about themselves.

Termination

By Local Municipality

20. [MUNICIPALITY] may terminate this Agreement at any time, upon providing six (6) months written notice to the County. The effective date of [MUNICIPALITY]'s termination shall be exactly six (6) months after notice is effectively received by the County in accordance with section 24 of this Agreement. [MUNICIPALITY] acknowledges that in the event [MUNICIPALITY] terminates its respective Party status to this Agreement, [MUNICIPALITY] will no longer receive local Planning Services.

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By County

21. The County may terminate this Agreement at any time without cost or penalty upon providing six (6) months written notice to [MUNICIPALITY].

Due to Dissolution

22. In the event [MUNICIPALITY] dissolves as a Corporation, this Agreement shall terminate. In the event the County dissolves as a Corporation, this Agreement shall terminate. In either event, termination due to dissolution shall occur as of the date the corporate entity ceases operations. Each of the Parties covenant to inform the other immediately as soon as it has knowledge that the dissolution the cessation of operations is either being considered and/or has any semblance of likelihood.

Notices

23. Any Communication must be in writing and either be:
 - (a) Delivered personally or by courier;
 - (b) Sent by prepaid registered mail; or
 - (c) Transmitted by facsimile, e-mail or functionally equivalent electronic means of transmission, charges (if any) prepaid.

Any Communication must be sent to the intended Party at its address for service listed on the signature pages of this Agreement or to any other address as any Party may at any time advise the other by Communication given or made in accordance with this section. Any Communication delivered to a Party to whom it is addressed will be deemed to have been given or made and received on the day it is delivered at that Party's address, provided that if that day is not a Business Day then the Communication will be deemed to have been given or made and received on the next Business Day. Any Communication transmitted by facsimile, e-mail or other functionally equivalent electronic means of transmission will be deemed to have been given or made and received on the day on which it is transmitted, but if the Communication is transmitted on a day which is not a Business Day or after 4:00pm (local time of the recipient), the Communication will be deemed to have been given or made and received on the next Business Day.

Further Assurances

24. The Parties warrant that they shall do, execute, acknowledge, deliver and/or cause to be done such other acts, agreements and other documents as may be reasonably

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required or desirable to give effect to the terms of this Agreement.

Amendment and Waiver

25. No amendment, discharge, modification, restatement, supplement, termination or waiver of this Agreement or any section of this Agreement is binding unless it is in writing and executed by the Parties to be bound. No waiver of, failure to exercise, or delay in exercising, any section of this Agreement constitutes a waiver of any other section (whether or not similar) nor does any waiver constitute a continuing waiver

Assignment and Enurement

26. Neither this Agreement nor any right or obligation under this Agreement may be assigned by any Party, other than provided for herein, without the prior written consent of the other Parties. This Agreement enures to the benefit of and is binding upon the Parties and their respective heirs, executors, administrators, estate trustees, trustees, personal or legal representatives, successors and permitted assigns.

Dispute Resolution

27. Upon written requests to resolve any disputes arising from this Agreement which are sent by one Party to another, the Parties hereby agree to resolve all disputes pursuant to this section. Upon receipt by the receiving Party of a written request to resolve disputes, the Parties shall first attempt to resolve all disputes by way of formal negotiation between the Parties and their appointed representatives. If the disputes cannot be settled within thirty (30) days from the receipt of the written request to resolve disputes by the receiving Party, then the Parties shall enter into a structured negotiation on a without prejudice basis with the assistance of a mediator appointed by them. If the disputes cannot be settled within ninety (90) days from the receipt of written request to resolve disputes by the receiving Party, or such longer period as may be agreed to by the Parties, the Parties shall, refer the matter forthwith to an arbitration which shall finally resolve the dispute (s). The aforementioned arbitration shall be conducted in accordance with the Ontario Arbitration Act, 1991, c 17, as amended or replaced.

Entire Agreement

28. This Agreement constitutes the entire agreement between the Parties pertaining to the provision of Planning Services by the County to [MUNICIPALITY] and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the Parties. The Parties acknowledge that there are no representations, warranties or other agreements between the

RETURN TO AGENDA

Parties in connection with the subject matter of this Agreement except as specifically set out in this Agreement and that no Party has been induced to enter into this Agreement in reliance on, and there will be no liability assessed, either in tort or contract, with respect to, any warranty, representation, opinion, advice or assertion of fact, except to the extent it has been reduced to writing and included as a term in this Agreement. Except as amended herein, the terms of this Agreement shall remain in full force and effect. This Agreement includes the provisions of this Agreement and each of its Schedules, all of which shall be read together in the forming of this Agreement. In the event there is a conflict between the provisions of this Agreement and its Schedules, the provisions of this Agreement shall prevail.

Voluntary Enforceable Agreement

29. The Parties warrant that this Agreement is voluntary, that none of the Parties are under any legal disability and that each Party has had an opportunity to seek the advice of independent legal counsel with respect to this Agreement. [MUNICIPALITY] confirms that the County has the legal right and ability to provide Planning Services, as set out herein, and that they are estopped from pleading or asserting otherwise in any dispute, arbitration or any other proceeding.

Counterparts

30. This Agreement may be executed and delivered by the Parties in one or more counterparts, each of which will be an original, and each of which may be delivered by facsimile, e-mail or other functionally equivalent electronic means of transmission, and those counterparts will together constitute one and the same instrument.

Severability

31. Each section of this Agreement is distinct and severable. If any section of this Agreement, in whole or in part, is or becomes illegal, invalid, void, voidable or unenforceable in any jurisdiction by any court of competent jurisdiction, the illegality, invalidity or unenforceability of that section, in whole or in part, will not affect:
- (a) the legality, validity or enforceability of the remaining sections of this Agreement, in whole or in part; or
 - (b) the legality, validity or enforceability of that section, in whole or in part, in any other jurisdiction.

Governing Law

32. This Agreement is governed by, and is to be construed and interpreted in accordance with the laws of the Province of Ontario and the laws of Canada applicable in that Province.

IN WITNESS WHEREOF this Agreement has been executed by the Parties hereto on the date(s) set out below and the Parties agree that this Agreement shall be effective on the date set out at the top of page one (1) of this Agreement.

THE CORPORATION OF THE COUNTY OF RENFREW

We have authority to bind the Corporation

County of Renfrew

Town (Township)
of

Paul V. Moreau
Chief Administrative Officer/Clerk

Name
Title

Craig Kelley, CMO, Dipl.M.M., Ec.D
Director of Development and Property

Name
Title

Date
(SEAL)

Date
(SEAL)

(SEAL)

Schedule "A"

[MUNICIPALITY] Office Hours Schedule:

Weekly Office Hours	Bi-weekly Office Hours

DRAFT

Township Of HortonAPRIL 2022 BUILDING REPORT

Month	No. of Permits	2022 Value of Permits	2021 Value of Permits	2020 Value of Permits	Renos/Add Comm/Res	Garages/Storage Bldg Comm/Res	New Res	New Comm	Demos	Total SQ. FT	Stop Work Orders Issued
January	0	\$0	\$ -	\$ 310,000							
February	6	\$1,635,000	\$ 785,000	\$ -		3	3			11,911	0
March	5	\$1,083,200	\$ 1,340,000	\$ 40,000		4	1			5,683	0
April	6	\$879,000	\$ 2,291,300	\$ 1,150,000		5	1			10,453	
May			\$ 1,391,000	\$ 1,176,000							
June			\$ 348,000	\$ 956,000							
July			\$ 540,000	\$ 938,000							
August			\$ 1,355,000	\$ 775,500							
September			\$ 1,021,000	\$ 707,000							
October			\$ 996,000	\$ 724,500							
November			\$ 3,130,500	\$ 400,000							
December			\$ 80,000	\$ 162,000							
TOTALS	17	\$3,597,200	\$ 13,277,800	\$ 7,339,000	0	12	5	0	0	28,047	0

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Open Planning Files as of May 12, 2022

File Name	File No.	No. of Severances	Date Rec'd by County	Date Deemed Complete by County	Date Rec'd by Township	Date of Last Item Sent to County	Status of File
William & Darlene Berger	B59/20	1	24-Aug-20	01-Sep-20	16-Sep-20	13-Jan-21	<i>Believe they are abandoning application – no action has happened since NOD rec'd</i>
James Pastway	B89/21	1	07-Jun-21	June 7, 2021 but signed Aug 20	26-Aug-21	23-Sep-21	Conditions being completed by applicant
Joh Ralph Fuller & Rebecca Lynne Fuller	B25/22	1	11-Feb-22	Feb 11, 2022 but signed May 4	05-May-22		FILE ABANDONED MAY 12, 2022
2497095 Ontario Inc (Corey Scheel)	B79/19	1	03-Oct-19	Oct 3, 2021 but signed Oct 30, 2019	04-Nov-19	20-Feb-20	No movement on File - Waiting for notice of decision from County
2497095 Ontario Inc (Corey Scheel)	B62/19	1	30-Jul-19	30-Jul-19	01-Aug-19		No movement on File- Waiting for notice of decision from County
Sullivan Holdings (Arnprior) Inc	B163/21	1	27-Sep-21	Sept 27, 2021 but signed Dec 3	08-Dec-21	11-Jan-21	Notice of Decision rec'd April 27
Ron & Shirley Kasaboski	B158/21	1	20-Sep-21	Sept 20, 2021 but signed Nov 18	08-Dec-21	20-Dec-21	Notice of Decision rec'd April 27 -Applicant to complete conditions
Joran Graham	B79/21 B80/21	2	14-May-21	01-Jun-21	19-Jul-21	11-Aug-21	Notice of Decision rec'd April 4 -Applicant to complete conditions
Klaas & Johanna de Vries	B155/21 B156/21 B157/21	3	10-Sep-21	Sept 10, 2021 but signed Dec 3	06-Dec-21	11-Jan-22	Notice of Decision rec'd April 7 - Applicant to complete conditions
Renfrew Golf Club	B99/21	1	June 18, 2021 Amended Sept 10	Sept 10, 2021 but signed Sept 16	16-Sep-21	23-Sep-21	Notice of Decision rec'd March 9 - Applicant to complete conditions
Jennifer Armstrong	B127/21	1	03-Aug-21	Aug 3, 2021 but signed Oct 17	29-Nov-21	21-Dec-21	Notice of Decision rec'd March 9 -Applicant to complete conditions
Jamie Eady	B139/21 B140/21 B141/21 B142/21	4	13-Aug-21	Aug 13, 2021 but signed Nov 3	04-Nov-21	25-Nov-21	Notice of Decision rec'd May 4 -Applicant to complete conditions

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Open Planning Files as of May 12, 2022

File Name	File No.	No. of Severances	Date Rec'd by County	Date Deemed Complete by County	Date Rec'd by Township	Date of Last Item Sent to County	Status of File
Melvyn Mielke	B12/22	1	21-Jan-22	20-Apr-22	21-Apr-22	12-May-22	Submitted Twp docs - Waiting on planning report and notice of decision from County
Cobus Homes Inc	B16/22 B17/22 B18/22	3	28-Jan-22	Jan 28, 2022 but signed April 25	28-Apr	12-May-22	Submitted Twp docs - Waiting on planning report and notice of decision from County
2632096 Ontario Inc (Tom Cobus)	B171/21 B172/21 B173/21	3	20-Oct-21	Oct 20, 2021 but signed Dec 3	26-Jan-22	25-Feb-22	Waiting on planning report and notice of decision from County
Douwe Bakker	B121/21 B122/21	2	28-Jul-21	July 28, 2021 but signed Oct 19	25-Oct-21	02-Nov-21	Waiting on planning report and notice of decision from County
Douwe Bakker	B123/21 B124/21 B125/21 B126/21	4	28-Jul-21	July 28, 2021 but signed Oct 19	25-Oct-21	02-Nov-21	Waiting on planning report and notice of decision from County
Eric & Marion Draper	B111/21 B112/21 B113/21	3	July 7, 2022 Amended Feb 7/22 & Mar 21, 2022	July 7, 2021 but signed Sept 29	07-Oct-21	21-Oct-21	Waiting on planning report and notice of decision from County
Jamie Prince & Tina Hunt	B188/21 B189/21 B190/21	3	18-Nov-21	Nov 18, 2021 but signed Mar 29, 2022	31-Mar-22	06-Apr-22	Waiting on planning report and notice of decision from County

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Open Planning Files as of May 12, 2022

File Name	File Type	File Status
Renfrew Golf Club	Zoning Amendment	Public Meeting June 7 - Notice circulated to property owners & agencies
Morris Eady	Minor Vairance	Council to have site visit and public meeting - No movement on file since 2021

Closed Consent Files 2021-2022	
Fred Hansma & Debbie Shepherd	B55/21
Eric Draper	B54/21
Sharon Nolan	B02/21
Robert Pagowski & Cara Thompson	B17/21



Township of Horton COUNCIL / COMMITTEE REPORT

Title: TES Committee Chair's Report – May 6, 2022	Date:	May 17, 2022
	Council/Committee:	Council
	Author:	Nikky Dubeau, Executive Assistant
	Department:	TES

RECOMMENDATIONS:

THAT Council accept the TES Committee Chair's Report as information.

BACKGROUND:

Delegation – Township of McNab/Braeside Mayor Tom Peckett – Sustane Technologies

Mayor Peckett reviewed the project and benefits for the committee which included preserving the life of the Township's Landfill Site. He highlighted that the operation could take in 200 tonnes of kitchen waste everyday for the size of plant they are interested in bringing to McNab/Braeside. There was Committee discussion regarding the existing waste in Horton's Landfill and the fee to use Sustane versus curbside collection. Committee will further discuss and compare numbers to decide what is best for the Township.

Waste Free Ontario Strategy

Mayor Bennett questioned what the Township diverted from 2015-2020. Public Works Manager Adam Knapp is to do a comparison and bring back to the Committee.

Surplus Equipment

Mayor Bennett stated that the Brush Bandit is a beneficial piece of equipment for the Township to keep. Public Works Manager Adam Knapp stated that it is minimal annual work and cost to maintain it. Committee was in agreeance to retain the Brush Bandit.

Moved by Tyler Anderson

Seconded by Rick Lester

THAT the TES Committee recommend to Council that the Old 3,300-gallon Slip in Water Tank and all notable accessories be deemed as Surplus Equipment with no reserve limit on the sale;

AND THAT the TES committee agree with staff and recommend that Council deem the old radio system and accessories as Surplus Equipment with no reserve limit on the sale;

AND THAT the TES committee agree with staff and recommend that Council deem the 1987 H7500 Waste Compactor Truck as surplus with no reserve limit on the sale;

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AND THAT the TES committee agree with staff and recommend that Council deem the septage spreader as surplus with no reserve limit on the sale;

AND THAT all items be listed for sale on GovDeals with the profits from the sale of the septage spreader and compactor truck directed to the Environmental Reserves Fund and all other profits from sales directed to the Roads Equipment Reserve Fund;

AND FURTHER THAT if the septage spreader and compactor truck do not sell on GovDeals that they be sold to Cash for Trash as scrap metal.

Carried

Waste Bin Collection – ICI

CAO/Clerk Hope Dillabough reviewed the report. Mackie McLaren reviewed his report and findings from past Council terms. Mayor Bennett expressed his concerns with changing the process so quick for ICI and Tourism zones. Councillor Cleroux requested that staff bring the report to Council to discuss further and that it's important to keep it fair to everyone in the Township. Mayor Bennett stated that collection should stay status quo until Council's decision. He added that a public meeting should be held to inform ICI and Tourist zones. CAO/Clerk Hope Dillabough stated that the public meeting should be open to all ratepayers in the Township. She is to bring a report to the next Council meeting for discussion and to set a date for the public meeting.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

Prepared by: Nikky Dubeau, Executive Assistant

Reviewed by: Hope Dillabough, CAO/Clerk

Reviewed by: Adam Knapp, Public Works Manager

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Township of Horton COUNCIL / COMMITTEE REPORT

Title: Award of RFQ PW 2022-05, Schedule A	Date:	May 17th, 2022
	Council/Committee:	Council
	Author:	Adam Knapp, Public Works Manager
	Department:	Public Works

RECOMMENDATIONS:

THAT Council agree with Staff recommendation to award Schedule A of PW 2022-05, Public Works Office Renovation, Garage Lighting and Air Exchange Upgrades, to R and R Electric for the total amount of \$65,653.00

AND THAT that an additional \$25,653.00 be allocated from the Roads Buildings Reserves above the \$40,00 approved as estimated in the 2022 Capital Buildings Budget to fund the project.

BACKGROUND:

The Public Works Garage was built in 1976 and received a condition rating of 6, the worst of all Municipal Facilities excluding the septage building, in the 2017 AMP performed by JP2G Consultants Inc. Since then, some minor improvements and maintenance have been performed such as painting the floor and interior bay doors with an epoxy-based paint in 2021 and replacing all weather stripping on the bay doors in 2022 funded through the buildings yearly operating maintenance budget.

The Building is in need of significant upgrades that shall be addressed within the scope of this project, which include air exchange upgrades through replacement of the existing exhaust fans with carbon dioxide sensors that automatically turn the exhaust system on or off, replacing all lighting in the building to LED with motion sensors in the work bays to further conserve power and reduce energy costs, as well as upgrading the Public Works Managers office with adequate power supply for today's needs a mini split heating/cooling system to create a positive air pressure environment and sound resistant door that seals adequately to prevent contaminated air from entering the office space finished with a remodeling of the interior to match the design of the main office.

The Building is an essential asset to delivering the Township's desired level of service and these renovations shall revitalize the condition of the building to a desired level as well as address several safety concerns regarding power supply and air change rates. Staff shall continue to perform regular maintenance on the building utilizing the yearly operating budget and ensure that the asset's life cycle is extended to the fullest potential

ALTERNATIVES:

Not award the RFQ

FINANCIAL IMPLICATIONS:

\$65,653.00

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Sufficient funding is available in the Roads Buildings Reserves
Remaining Roads Building Reserves balance after project = \$36,438.00

ATTACHMENTS:

Unofficial Results

Municipal Facilities Condition Assessment ASSET MNGT PLAN ADOPTED DEC 19, 2017

CONSULTATIONS:

N/A

Prepared by: Adam Knapp, Public Works Manager

Reviewed by: Hope Dillabough, CAO/Clerk



The Township of Horton
Opening Checklist

Description – Public Works Office Renovation, Garage Lighting and Air Exchange Upgrades

Deposit Required – No, 10 % hold on final payment

Tender - PW 2022-05

Present for Opening : Adam Knapp (P.W. Manager), Nikky Dubeau (Exec Assistant), Allan Cole (Fire Chief), Deputy Mayor Campbell, Eric (Black And McDonald Rep)

Bidder	Was envelope sealed? YES/NO	Envelope Addressed Properly YES/NO	SCHEDULE A TOTAL \$	SCHEDULE B TOTAL \$	Bid Unofficially Accepted or Rejected
Black and McDonald	Yes	Yes	\$146,696.60	\$30,340.50	A
Valley Automation and Control	Yes	Yes	\$66,896.00	\$30,662.55	A
R and R Electric	Yes	Yes	\$65,653.00	\$31,075.00	A
			\$	\$	
			\$	\$	
			\$	\$	
			\$	\$	

3.4 Sewage

The Township of Horton does not have any municipal sanitary sewers, or wastewater treatment plants. The Township does have a pilot scale, lime stabilization waste management process installed for treating pumped septage.

3.5 Stormwater

The Township of Horton owns stormwater management facilities within the semi-urban hamlets of Cotieville and Thompsonhill. In Cotieville, the system consists of a grassed ditch with a piped subdrain system to convey water to the municipal ditch on McBride Road. The Thompsonhill system consists of a storm sewer system with catchbasins outletting to the Graham Street ditch, in the neighbouring Township of McNab/Braeside. Stormwater runoff from municipal roadways is managed by open ditches. The Thompsonhill stormwater system had already been inventoried and entered into Municipal Dataworks.

Inventories and replacement valuation of these items are addressed within the Roads Needs Study.

3.6 Social Housing

The Township of Horton has no Social Housing assets: social housing services are the responsibility of the County of Renfrew, through the Renfrew County Housing Corporation. The County of Renfrew is responsible for the coordination of access to social housing.

3.7 Municipal Facilities

The Township of Horton has eight (8) municipal facilities, having a total square footage of approximately 45,000 sq.ft. The buildings support core municipal services such as Public Works and Fire, as well as public recreation uses and administrative functions. The facilities have been assessed on a 1-10 condition scale, where 10 would be a new, or excellent condition, and 1 represents an unserviceable condition:

Building	Condition	Supports Core-Services	Publically Accessible	Original Construction Year (Expansion Year)
Township Office	8	Yes	Yes	1957, (1998), (2008)
Fire Hall	8	Yes	No	1985, (2005)
Community Rec Hall	8	No	Yes	2003, (2014)
Public Works Garage	6	Yes	Yes	1976
Salt Storage Building	7	Yes	No	1976
Rink Facility	8	No	Yes	2008, 2010, 2017
Generator Building	8	Yes	No	
Cold Storage Building	5	Yes	No	2006

Table 1 Facility Assets, Township of Horton



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Waste Pick-Up Commercial Bins	Date:	May 17 th , 2022
	Council/Committee:	Council
	Author:	Hope Dillabough, CAO/Clerk
	Department:	TES

RECOMMENDATIONS:

THAT Committee receive this report as information and provide staff with direction.

BACKGROUND:

Staff brought forward a report to the TES Committee on May 6th, 2022, regarding the issue pertaining to Special Container curbside pick-up. There was consensus for Staff to bring a Report forward to the next Council Meeting to present the matter and for Council to discuss and provide Staff with direction. There was discussion regarding holding a Public Meeting for all ratepayers where Council would provide information and discussion regarding their position on the matter. Staff requires direction what the position Council will take on this matter and whether a Public Meeting is necessary and agreed upon by Council. Recommendations are provided further within this report for Council consideration on how to move forward.

Staff drafted the new curbside Waste Collection Tender in 2021 to ensure inclusivity among all ratepayers with a weekly limit of 2 bags curbside for residential and 6 bags curbside for ICI (Institutional/Commercial/Industrial). During the drafting of this tender, staff reached out to neighboring municipalities to question whether Special Container collection was part of their contracted curbside waste collection services. It was concluded that it's not common practice in municipal curbside waste collection services and essentially unheard of in the industry. The CAO/Clerk, in error, did not bring this forward to Council for review at the time that would have highlighted the change/removal regarding the Special Container Pick-up. The current Contract has been in effect since April 1st, 2022.

Staff's justification for the changes is as follows: In the previous Tendered contract (2017), there were 11 ICI (commercial) ratepayers listed that were placed on a "Special Container Pick-up" with 9 only utilizing the service. There is currently a total of 72 ICI Ratepayers in the Township of Horton therefore not all were included on this Special Container Pick-Up List. The Commercial properties using the service did not pay anything additional for this 'Special Container Pick-Up'. Staff were concerned about the list compilation of the ICI Ratepayers and why the rest of the Township's ICI ratepayers were NOT included. Staff was also concerned that essentially all ratepayers of the Township are indirectly subsidizing the Special Container Collection for a select few.

Mayor Bennett requested Mackie McLaren (previous CAO/Clerk) to look into the past Minutes and documentation to confirm that there had been support from previous Council to ensure that Tourism facilities were granted the Special Container Pick-Up. This information that Mr. McLaren has compiled is attached as Appendix '1'. The Tourism/Campgrounds are KOA Campground, Steamboat RV Resort, Serenity Bay, Elements Luxury Tented Camp and Natural Spa (currently Closed), and the Renfrew Golf Course.

RETURN TO AGENDA

Staff understands that there was previous Council direction to add the tourism facilities under the Special Container Collection but there is no concrete documentation for the other ICI ratepayers who were included on the Special Container Pick-Up List, and they are as follows: Renfrew Inn and Suites, George Jackson Toyota and Stardust Upholstery. Mr. McLaren recalled that the previous owner of Beaumen's had arranged for bins to be placed on site at no additional cost.

Staff felt that this was rather discriminatory and was not an inclusive approach to all ICI Ratepayers. Essentially, with the Special Container Pick-up type of service, the above-listed are exempt from paying additional tipping fees and have the ability to dump as much waste as they want on a weekly basis.

Staff doesn't feel that it's fair for all Township ratepayers to bear the cost of waste collection that's not inclusive to all. Further, how does the Township control the amount of waste and ensure it's coming from these properties only with the weekly bin pick-up. Staff holds the lifespan of the landfill in mind at all times and this needs to be addressed.

Staff is looking for direction on approaching this matter, as detailed below:

Recommendation #1

THAT Council agree to remain status quo with the new contract which reflects no Special Container Pick-Up for any property and provide notification with the appropriate information and explanation of Council's position to the ICI Ratepayers with a written letter.

Recommendation #2

THAT Council agree to remain status quo with the new contract which is no Special Container Pick-Up and hold a Public Meeting for all ratepayers of Horton Township to attend for information purposes and to discuss the position of Council.

Recommendation #3

THAT Council agree to amend the new contract to include only Tourism facilities to receive Special Container Pick-Up for a period of (*3 months? 6 months? 12 months?*) which reflects a transition period to no longer receive Special Container Pick-up.

AND THAT there be a Public Meeting scheduled for all ratepayers of Horton Township to attend for information purposes to discuss the position of Council.

Recommendation #4

THAT Council agree to amend the new contract to include only Tourism facilities to receive Special Container Pick-Up for a period of (*3 months? 6 months? 12 months?*) which reflects a transition period to no longer receive Special Container Pick-up.

AND THAT written notification be sent to the ICI ratepayers of Horton Township to with the appropriate information and explain the position of Council.

Recommendation #5

THAT Council agree to provide all ICI properties with a maximum number (*#?*) of free tips throughout the year so as to control the amount of waste being brought in without additional cost.

FINANCIAL IMPLICATIONS:

If Staff were to put an estimated cost toward the 9 Special Bin Collection pick-ups, it would be as follows:

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\$65 per Tip x 52 weeks x 9 ICI Ratepayers = \$30,420 if only one bin was collected per week. It should be noted that this is an estimate and does not include the fact that the Campgrounds only operate for 5-6 months out of the year.

To be inclusive of all 72 ICI Ratepayers and offer Special Container Pick-up, it would cost a minimum of: \$65 per Tip x 52 weeks x 72 ICI Ratepayers = \$243,360 annually.

ATTACHMENTS:

Appendix 1 – Letter from previous CAO/Clerk Mackie McLaren with noted exhibits.

Prepared by: Hope Dillabough, CAO/Clerk

Report on Tourist Operator and Campground Garbage and Recycling Material Handling

April 11, 2022

To: Mayor Bennett, Council and Staff

As Municipal Clerk when curbside collection was established, I was asked to delve into the history of the establishment of curbside waste and recycling collection in Horton Township. Particularly, I was asked to research how it came to be that front load containers were supplied by the Township for pickup at Tourist and Campground businesses. Below are my findings and recollections.

Curbside garbage and recycling collection started on April 1, 2003. The genesis for establishing collection was to increase the amount of materials recycled, to keep them from the landfill site, which was forecasted to have only 7 – 10 years life remaining. (An aside, through a number of methods, the site life was extended several years past my retirement in 2016 before waste was placed in the newly approved area.) Originally 4 bags of garbage was the maximum picked up per stop, eventually reduced to the current 2 bag limit. The initial cost per stop was \$0.65 / stop / week for garbage and \$1.30 / stop / bi-week for recycling.

One of the issues that came up almost immediately was how would the collection physically work for the two Tourist Operators (Storyland and Golf Club) and the 4 Campgrounds (Grandview, KOA, Timberland (now called Serenity Hills Campground) and Stoni-Ridge (at the old Timbertown site).

The operators attended a meeting of the Waste Management Committee held April 15, 2003, to discuss what they required from the Township to participate in this program.
See exhibit A

At an April 29, 2003, Waste Management Committee Meeting, Dan Menard of Beaumen volunteered to supply Storyland and the Golf Club with front load containers for their garbage and a roll off container for their recyclables. He also agreed to supply roll off containers for garbage at the campgrounds. Additionally, the campground operators accepted an offer from the Township to supply them with 5 - 96 gallon roll out containers for their recycling. **See exhibit B**

This situation worked well for several years. However, several dry summers brought an increase of bears to campgrounds that scrounged through their garbage looking for food. The Ministry of Natural Resources offered a grant called "Bear Wise Program" for the purchase of equipment and education of methods to keep the garbage away from the bears. At the October 18, 2005, Waste Management Committee Meeting, I reported that the Bear Wise application was approved and prices were expected shortly. Five 6 cubic yard front load containers were part of the grant (as well as a small bin for the boat launch and the small lookout area at River Road and Storyland Road), 1 each for Storyland and the 4 campgrounds were purchased. The Beaumen supplied "open" containers were returned to him. **See exhibit C**

At the January 15, 2009 Committee Meeting, there was a discussion about condition of the 6 cubic yard containers and the Committee requested staff check with each operator to make sure the containers were still there, to advise the operators that the Township

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still owned them, and to create a list of who has the containers and the 96 gallon roll out carts. An annual inspection of the equipment was also directed. See exhibit D

Later in 2009, there was concern that attempts to recover one 6 yard container and the roll out carts from a former campground that was now closed were unsuccessful. I recall that eventually the 6 cubic yard container was picked up by staff, but it took over a year of discussion and eventually, intervention by the OPP. I do not recall if the roll out carts were recovered. See exhibits E and F Please note, that after reviewing this report, there is some recollection that a year or so after removing the above bin, the owner convinced staff he was in fact now operating a "small" camping operation and the bin was returned. A check with Public Works staff may confirm this happened.

The success of the Campground recycling pickup became evident in 2010. At the March 18, 2010 Meeting, there was a request from Timberland Campground for weekly recycling pickup as their roll out carts were overflowing with the bi-weekly pickup. Various options were discussed. Council agreed at the July 6, 2010, Council Meeting to purchase 3 additional "96 gallon" roll out carts for use by tourist operators who have increased recycling volumes. I recall that the extra carts alleviated the situation and bi-weekly pickup continued. See exhibits G and H

Staff will be able to advise Council as to today's status and condition of the township equipment lent to the tourist and campground operators for garbage and recycling collection.

Request for additional information

Staff have asked me where the 6 cubic yard container came from that is now being used by the owner of Valley Inn Suites.

I recall that Beaumen had expressed concern that the garbage put out for collection by the tenants was being scattered over the Valley Inn property making it difficult to pickup by hand-bombing the waste into the truck, plus the scattered waste not being cleaned up. My memory didn't serve me well on this question, so I discussed this question with CAO/Clerk Dillabough in Municipal Office, and she was able to use the "scanned" meeting minutes to learn that in the end Dan Menard of Beauman's offered to resolve his concerns by supplying his own front load container and the Waste Management Committee accepted his offer.

There is one more question, where did the 6 yard container go from Storyland when it was closed. My recollection is that it was removed from the tourist site and set up at the Community Centre where it remains.

I hope that this report will provide the background information required as you consider alternatives for collection of waste and recycling at the Tourist establishments.

Respectively submitted

Mackie J. McLaren
attachments

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THE CORPORATION OF THE TOWNSHIP OF HORTON

WASTE MANAGEMENT COMMITTEE

APRIL 15, 2003

There was a Meeting of the Waste Management Committee held in the Municipal Office on Tuesday April 15, 2003. Present were Chair Don Eady and Rod Eady, Road Foreman and Landfill Site Supervisor.

1. Call to Order

Chair Eady called the Meeting to Order at 1:00 p.m.

2. Garbage and Recycling Collection

Dan Menard and Paul Freamo of Beaumen were present to discuss collection with the Committee.

Mr. Menard said that they would use 1 or 2 - ½ ton trucks to pickup up garbage on private roads. They expressed concern with turning around in private driveways. Rod Eady suggested areas where his trucks could turn around.

Chair Eady asked how does Beaumen want to set up receiving communications from the ratepayers on missed garbage etc. Mr. Menard said the ratepayers could phone his office directly and speak to Karen or Bev. They are in radio communication with the truck drivers. We will get a report on ratepayer calls. He added that the truck would go back and pick up any missed garbage.

Chair Eady said the Township would have to contact any ratepayers who do not follow the rules that are required. He added that we are encouraging 2 bag limits. He asked that drivers notify us when they find a stop with many bags set out which obviously contain more than just household garbage so we can contact them.

Dan Menard said his company always picks up the garbage on the scheduled garbage no matter the weather.

Chair Eady asked for a list of Beaumen's worst problems so we can educate our ratepayers. He asked what Beaumen's experience was with animals and birds breaking bags before they are picked up. Mr. Menard said there was not too much problem if cans are rinsed out.

3. Collection at Golf Club and Storyland

Steve Campbell of the Renfrew Golf Club was present. John Berkhout of Storyland had confirmed his attendance but did not attend. Mr. Menard and Mr. Freamo were still present.

Chair Eady reviewed the collection service that is contracted with Beaumen. He noted that they presently use a private company to haul their garbage and added that they will not have to do this this year, as Beaumen will pick up the garbage and recyclables. Steve Campbell asked how Beaumen would provide this service, as they need to place their garbage into an enclosed steel bin to keep animals out of it. Chair Eady said we only collect bagged garbage. Any other type of garbage like steel, wood etc will have to be taken to the landfill site by themselves.

Dan Menard suggested that he supply them with a container and pick up the garbage with his front loader packer truck on Tuesdays. He has bins available and his truck is available on Tuesday. He also suggested leaving a roll off

container at the Golf Club for recyclables. Steve thought this would meet their requirements. The clubhouse will need six blue bins.

4. Collection with Campground Operators

Terry and Janet Johnston from Grandview, Angela and Greg Burgess from KOA, Tim Chapeski from Timberland and Joe Charlesbois from Stoni-Ridge Campgrounds were present. Beaumen representatives were also present.

Chair Eady reviewed the decision to implement a collection service. He said that collection would start May 12, 2003. Trucks will drive into the campgrounds to pickup garbage from their garbage sheds.

Angela Burgess asked if the operators can still go to the Landfill Site on other open days to dump garbage that can't wait until the next pickup day. Chair Eady said yes.

Terry Johnston asked if there would be a tipping fee on Saturday. Chair Eady said no.

Tim Chapeski asked if there would be mandatory recycling. Chair Eady said Council is considering this.

Angela Burgess said some campers put their recyclables in bags. Will they have to sort? Chair Eady said the Township would provide blue boxes for every site if they wanted.

Terry Johnston suggested that the old type of bins that could be rolled out would be better than blue boxes. Tim Chapeski said the large bins would be an asset. Angela Burgess agreed. Joe Charlesbois said he uses 45-gallon plastic drums, which he has marked for various recyclable products. Mr. Menard suggested that they might be too heavy to lift into the truck if they were full of glass or newspaper.

Chair Eady said that the Township would work with the Campground Operators and get a supply of these 96-gallon roll out containers for their use. He asked that they phone the Clerk-Treasurer with the number they need plus the number of blue boxes they require.

Tim Chapeski asked if there would be a limit on the number of bags that will be picked up? Chair Eady said not for the commercial operators.

Terry Johnston asked if the Operators can get an agreement from the Township that they will not change any garbage and landfill rules that affect them without first discussing this with the group. He reviewed past history where certain actions were implemented without consultation and they didn't know until they were in place. Chair Eady said the Waste Management Committee would recommend this to Council.

The Clerk-Treasurer presented a list of the collection costs for each operation based on assessment.

Chair Eady said that when the Campgrounds are closed for the season, the operators might have to bring their own personal garbage to the road for collection.

The Operators agreed to call the Clerk-Treasurer by Thursday April 17 with the number of containers they require.

Angela said that her campers need short eye-catching information on the service. Too wordy and the campers will not read.

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Dan Menard said that he permits people to take their own recycling products directly to his plant.

Terry Johnston asked where he can dump his empty oil containers. When he took them to the Renfrew Household Hazardous Waste Depot last year, they kept them aside to place them in the landfill site. Mr. Menard said he couldn't recycle used oil containers. Once empty they are to be placed in the landfill site.

Joe Charlesbois asked about recycling at major weekend events like Snake's Motorcycle Rodeo in his campground or the Valley Bluegrass Festival. Mr. Menard suggested that if they called him ahead of time, he could supply them with a container for recycling.

5. Adjournment

Chair Eady declared the Meeting to be adjourned at 4:10 p.m. He and Rod Eady left to go to the landfill site.



CHAIR



CLERK-TREASURER

THE CORPORATION OF THE TOWNSHIP OF HORTON
WASTE MANAGEMENT COMMITTEE
APRIL 29, 2003

There was a Meeting of the Waste Management Committee held in the Municipal Council Chamber on Tuesday April 29, 2003. Present were: Chair Don Eady, Reeve John Doering. Also present were Deputy Reeve Bob Hall, and Councillors Dave Bennett and Robert A. Johnston.

1. CALL TO ORDER

Chair Eady called the Meeting to Order at 8:30 p.m.

2. MANDATORY RECYCLING BY-LAW PROPOSAL

Chair Eady reviewed the draft brochure that he and the Clerk-Treasurer worked on. This brochure is to be delivered to the residents along with the recycling brochure when the blue boxes are delivered.

Chair Eady pointed out the brochure references a mandatory recycling by-law and asked the Council Members if they supported such a by-law requiring all property owners to recycle. He suggested that the penalty for not adhering to the by-law would first be a warning, followed by a bag fee for each bag of garbage they put out at the roadside.

Councillor Johnston said many families may be able to meet the 2-bag limit and not have to recycle at all. This is not the intent, so he would support a mandatory recycling by-law. He added that Council may want to consider a bag fee rather than a 2 bag limit.

Reeve Doering referred to a recent Open House at the Pembroke and Area Recycling Centre where a speaker suggested each house should be permitted to only put 1 bag of garbage out per week without a charge per bag.

Councillor Bennett said a mandatory by-law is a must. Recycling must be compulsory.

Chair Eady said he is not concerned if some families need to put out more than 2 bags due to their own circumstances, i.e. babysitters, etc., as long as they are also recycling.

Deputy Reeve Hall said he would like to see a 2-bag limit and unlimited recycling limit mentioned at the start of the brochure. Chair Eady said it is too late now to change. The people who attended the Public Meetings in January were told that the 2 bag limit would be a goal and not mandatory at the start. He added that not enough work has been done on how to police the 2 bag limit.

Deputy Reeve Hall said he understood the tenders were called for a 2-bag limit. Chair Eady said it was, but was later changed with Beaumen after the Public Meetings. Deputy Reeve Hall then suggested that the contract with Beaumen should be changed to reflect this so Beaumen can't come back in the future and want to only pick up 2 bags at every stop.

Councillor Bennett said that there will be peer pressure from neighbours for people to recycle. Neighbours will police neighbours.

Chair Eady said there have been people who have approached him willing to sit on a committee to monitor garbage.

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Council agreed to support a mandatory recycling by-law and requested the Clerk-Treasurer to draft a by-law for the May 07th, 2003 Council Meeting.

3. LANDFILL SITE HOURS

The Clerk-Treasurer asked the Committee if they would keep Tuesday opening of the landfill site to a ½ day now that there is to be collection. After discussion, the Committee Members agreed to keep the hours the same as in the past, being full days in the summer and ½ days in the winter.

4. BLUE BOX DELIVERY - COTTAGES – SAME TIME AS OTHERS?

The Clerk-Treasurer informed the Committee that the blue boxes will be delivered to the properties next week. It may be some time till the cottage owners are up to open up their cottage and questioned if there should be two delivery dates, one next week for permanent homes and one in 2 – 3 weeks for the cottagers. After discussion the Committee agreed that all blue boxes would be delivered at the same time and the Clerk-Treasurer would send a letter to all cottage owners advising that a blue box will be at their cottage driveway and they should come up to get it.

The Committee also requested that an ad be placed in the Renfrew Weekend paper May 9 to inform people of the blue box delivery.

- PLASTIC ENVELOPES

The Clerk-Treasurer informed the Committee that the two brochures will be placed inside the blue box when it is dropped off. He suggested that we purchase plastic sandwich bags to put the brochures into so they will be kept dry. The Committee Members agreed.

- ROAD EMPLOYEES TO DELIVER BLUE BOX

The Clerk-Treasurer informed the Committee that he discussed with Rod Eady the possibility of the two landfill attendants delivering the blue boxes on days the site is not open. Rod Eady had reservations that we could get guaranteed delivery to every property. He suggested that his Road Department Employees do this. The Committee agreed that the Road Employees would deliver the blue boxes.

5. OTHER BUSINESS

Old Used Tandem Truck for Landfill Site

Chair Eady said he has the lead on an old tandem truck that has been kept up by the owner, Roy Rosebourough of Hurds Lake. The truck can be purchased for \$750.00. He proposed that the Township purchase the truck to be kept at the landfill site to hold any garbage that is brought into the site on Saturday. This will mean the garbage will not have to be covered Saturday; it can sit in the truck until Tuesday when the attendants can dump it. Rod Eady, Road Foreman has looked at the truck and thought it was in good shape for its price. He noted that he had funds in the Waste Management's Miscellaneous Budget. The Committee Members agreed to recommend to Council that the truck be purchased.

Collection for Golf Club and Tourist Operators

Chair Eady informed the Council Members that his Committee met with the Golf Club and Tourist Operators on April 15, 2003. Pickup has been arranged for them all. Beaumen will provide the Golf Club with a container for their garbage which will be picked up by his front loading packer truck on Tuesdays. He will also provide them with a recycling roll off container. The Township will have to

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purchase 5 roll out 95 gallon carts for each of the 5 tourist operations to contain their recyclables. He suggests we order 5 extra at a cost of approximately \$3,000. He will find this money in his budget. The Committee agreed to recommend to Council that 30 - 95 gallon rollout containers be purchased and given to the tourist operators to hold their recycling products.

Brochures

Chair Eady referred to the previously reviewed garbage collection brochure and presented the printer's proof of a brochure on recycling. He asked for comments. Deputy Reeve Hall suggested that there was too much detail on the garbage brochure for the average ratepayer. It should only deal with issues of collection.

Chair Eady said he understood his concern, but he wanted to present some of the facts on collection and this is one more attempt to explain Council's decision.

Council reviewed the brochures and made several changes to the recycling brochure and authorized that they should be printed and handed out with the blue boxes.

6. CONFIRMING RESOLUTION

Moved by Bob Hall
Seconded by John Doering

That Council pass this confirming resolution to validate any actions or directions given during the open portion of this Council Meeting which are minor in nature and which were not set out in By-law or Resolution.


Carried.

7. ADJOURNMENT

Moved by Bob Hall
Seconded by Dave Bennett

That the Waste Management Committee adjourns this Meeting at 9:53 p.m.

Carried.



CHAIR



CLERK-TREASURER

THE CORPORATION OF THE TOWNSHIP OF HORTON

WASTE MANAGEMENT COMMITTEE

OCTOBER 18, 2005

There was a meeting of the Waste Management Committee held in the Municipal Council Chambers on Tuesday October 18, 2005. Present were Chair Don Eady, Bob Kingsbury and Robert A. Johnston. Also present was Rod Eady, Public Works Superintendent.

1. CALL TO ORDER

Chair Eady called the meeting to order at 2:30 p.m.

2. GARBAGE AND RECYCLING TENDER

Reject Lloyd Cameron Tender for Garbage Collection

Chair Eady informed the Committee that only one tender was received for the Garbage Pickup Tender, that being from Lloyd Cameron at \$1.35 per stop. This is up from 60 cents per stop which our current contract is. He asked the Committee if the Tender should be accepted or rejected. After discussion the Committee agreed to recommend to Council that Council reject the Tender and carry out discussion on other alternatives. The CAO was authorized to write a letter to Mr Cameron.

Collection Alternatives

Drop off Recycling at Beaumens for \$40/tonne

The CAO/Clerk informed the Committee that he and Councillor Kingsbury attended Beaumen's office and met with Dan Menard and Paul Freamo and discussed several items of our collection contract. He asked Menard if he would accept out recycling tipped in his Recycling Depot if we collected it ourselves? Mr Menard said yes - \$40 per tonne, based on 2000 tonnes would be \$8,000 per year, versus \$70 per tonne plus transportation to take it to the Ottawa Valley Waste Recovery Centre near Pembroke.

The CAO/Clerk also reviewed other aspects of the meeting with Beaumen representatives. Chair Eady questioned the use of a small compactor truck to do our Private Roads. Rod Eady asked about using a one ton truck with a dump box rather than a compaction truck. It was pointed out that all official discussions between the Township of Horton and Beaumen will be carried through Mackie McLaren and Dan Menard, in future.

Request Prices for Collections from Beaumen

The CAO/Clerk reported that Dan Menard offered to provide us prices for collection of garbage and collection of recycling, to extend the current contract that he has. The Committee then agreed to wait until these are received before considering whether to purchase our own equipment. It was anticipated a price would be received within seven days.

3. BEAR WISE PROGRAM - WHERE ARE WE WITH THIS GRANT

The CAO/Clerk reviewed the Grant and the Approval from the Ministry of Natural Resources. He has asked for prices on six cubic yard front load bear proof containers and that is coming.

4. NO TRESPASSING AT LANDFILL SITE

Enough Signs

Chair Eady reported that people have been trespassing at the Landfill Site. The Attendant phoned him one evening as the Site was being closed when three people came into the Site and would not leave. They were picking through the Site. He asked how do we stand legally to charge someone for trespassing and are our signs correct?

Chair Eady said that there has not been any consideration at this point in time.

Review Tipping Fees

The Committee reviewed the tipping fees for Waste Management that were passed in June 2000. The Committee authorized Jeff Schruder to do a comparison of tipping fee rates with neighbouring municipalities, particularly the Town of Renfrew.

Report from CAO on Delegation of Duties for the Year

The CAO/Clerk referred to the Calendar as a tool for delegation of duties which is a good tool. Chair Eady suggested that the entire calendar package be put onto the Agenda for the next meeting for the Committee to review, in the meantime the Administrative Assistant and the CAO/Clerk will review and update the calendar.

Information on Tax Bill Inserts

The Committee reviewed sample wording from the January and August 2008 Tax Inserts. During the discussion the Committee discussed the free tags that were issued, six to each household in June and again in late December for the 2009 year. The Committee suggested changing the colour of the free tags to the same colour as the Landfill Access Card which is changed each year for the next printing. The Committee suggested a statement in the Tax Insert to the effect that the OPP have been asked to lay charges for littering along roads and for unauthorized access to our LFS. Chair Eady suggested that a day be established for a Public Meeting where Beauman could come and display recycling products, packaging blue box demonstrations etc. This is to be added to the Agenda for the next meeting.

The CAO/Clerk said he would draft wording for the Tax Insert using sample wording from the August 2008 Insert, making changes where appropriate.

Invoices – Revenue – Accounts Payable

The CAO/Clerk presented a report showing Tipping Fees received in December \$983.00, tipping fees invoiced to Companies \$821.00. Outstanding \$36.00. Chair Eady suggested sending a statement to the company to remind them of this \$36.00

Garbage Holdback to Contractor

The CAO/Clerk said this will be done.

Bear-Wise Containers

Chair Eady suggested that Staff check with the Campground owners to ensure that the Bear-Wise containers are still on site, noting that we still own them, and to create a list of what containers and roll-out bins were given to each Campground.

He suggested that a system be established where annual inspections are carried out and to put this item on the April calendar for review.

7. BIODEGRADABLE BAG STUDY

Chair Eady informed the Committee that he will meet with John Wilson, prior to going on holiday to put together some handout material sheets. He reviewed his eleven week experience using biodegradable and backyard composter. In that time frame he has put out three bags of garbage and he has put six bags into the composter. He noted that the biodegradable bags have to be kept dry. He has in excess of two blue boxes of recycle material to put out at the curb every second week.

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THE CORPORATION OF THE TOWNSHIP OF HORTON
WASTE MANAGEMENT COMMITTEE

March 19, 2009

There was a meeting of the Waste Management Committee held in the Horton Community Centre on Thursday March 19, 2009. Present were Chair Don Eady, Councillor Bob Kingsbury, Jeff Schruder Infrastructure Manager, Rod Eady Public Works Superintendent, Rose Curley Administrative Assistant, and Mackie McLaren CAO/Clerk.

1. **CALL TO ORDER**
Chair Eady called the meeting to order at 8:30 a.m.
2. **DECLARATION OF PECUNIARY INTEREST**
There was no declaration of pecuniary interest by members of the Committee.
3. **MINUTES OF FEBRUARY 12, 2009 COMMITTEE MEETING**
Chair Eady briefly reviewed the Committee Meeting Minutes with the Committee Members.
4. **BUSINESS ARISING**
Rod Eady referred to Item No 4 Bearwise Containers – and reported that nothing more has been accomplished in getting the containers back from the former Stoneridge Campground, now owned by Michael Welch.

The Committee suggested that a letter be written to Mr Welch requesting he give the Township authority to access his property to collect the containers, or prove that he is in business by providing a copy of his business license, hours of operation, and his assessment notice showing business. He will be asked to get back to the Municipality before the next Committee Meeting April 16, 2009.

The Committee suggested that the CAO/Clerk contact MPAC to see if they have the property assessed as campgrounds, and to contact the OPP for support and advice on getting this equipment back. Mr Welch is to be informed that if he is not operating a business but plans to in the future we will commit to returning the containers but other groups need them now.

Councillor Kingsbury asked if there was any more news from Fast Eddie on regrinding?

Jeff Schruder said he has been speaking with Fast Eddie who has met his contact in Florida and is assured that he can get the regrind product 20% finer. Any finer would slow him down too much.

Chair Eady asked for a firm date to be received from Mr Como on the Re grind Date for Horton.

Financial Cost Update – Expansion Study

The CAO/Clerk reported that the Study is still on budget and is still aimed for draft report by March 31, 2009. Golder have completed their requirement and Stantec is finalizing their part of the project. The CAO/Clerk is to follow up March 31 to ensure this date is being met.

Status of Dump Truck at Landfill Site

Rod Eady said he had contacted Roy Roseborough, former owner of the truck, he has no parts available for the old truck. He also contacted Bill MacGahern, former owner of the Renfrew Bus Lines, and he does not have any motors available, but he reported that it would be too expensive to put a motor into this old truck. Rod suggested that Jeff Schruder's idea of a trailer with hydraulic

Public Works – Maintain Property & Equipment

Chair Eady noted that the dump truck was the issue at the Landfill Site and Rod Eady reported that two students are ready to go to pick up wind blown debris on Saturday and to pick up the back area of the Landfill site as well. Reworking of the winter garbage is planned for this week and next. Staff is available to be on Site during the free Dump Day in May. Staffing will be at the Recycling Depot, the Re grind Site, the Gate and the Landfill Attendant is also used as a rover.

Review Engineer's Report from Previous Year

The Committee reviewed the Ground Water and Surface Water Report and the 2008 Operations Report. Chair Eady suggested staff look for the cost of a future purchase of used scales. Rod Eady noted that Admaston/Bromley installed a set of scales in the last year or so,

Moved by John Wilson, seconded by Rod Eady

That the Waste Management Committee accept the recommendations for 2009 that are in the 2008 Operations and Waste Monitoring Report.

Carried.

Chair Eady asked staff to prepare a letter for the Committees' review at the next meeting that will be sent to Marc Lesieur of the Ministry of Environment to inform him that we have started out litter pick up and also set out the schedule of when the requirements of the Operation Plan will be carried out.

Also Staff are to send a letter to neighbouring property owners on the Water Quality Report and to Findlay Barr on the Barr Well and Barr Creek Report.

Tipping Fees – Report on Revenue & Receivables

The Committee requested that the monthly statement with interest be sent out to all the delinquent companies, who are not current in the payment of their tipping fees and that a notice appear on every invoice that interest is charged on a monthly basis.

The Committee Members discussed a report that another section of Valley Inn Suites will be demolished and brought into the Landfill Site. Rod Eady is to speak with the Contractor concerning sorting requirements of the product when it comes into the Landfill Site.

Sand In Place for Winter Cover

Rod Eady informed the Committee that there is enough regrind in place that we do not need to import sand this year.

7. TEST PROJECT – RALPH SELLE

Jeff Schruder reported that he had a meeting with Mr Selle, which was cancelled by Mr Selle, to discuss a Work Plan on Reclamation of our Landfill Site. Jeff reported that Ralph Selle has spoken with Brian Eady already and a plan of the operation plus costs would be prepared for the next meeting. It was originally suggested that we have Marc Lasieur of M0E present at our next meeting to discuss this project and other Landfill Site issues.

8. CORRESPONDENCE

Michael Welsh – Stoni-Ridge Campground – Garbage/recycling Containers

The Committee reviewed a letter from Michael Welsh, in reply to a letter from the CAO/Clerk on the Front Load Container and Roll Out Carts, that were supplied to the Operator or the Campground by the Bearwise Program. The Committee suggested that the CAO/Clerk prepare a list of all the issues concerning the

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operation of a business at the Site based on what we see or cannot see from the road, and have a letter from our lawyer forwarded to Mr Welsh. The Committee also suggested that an Agreement be drafted and sent to all the other tourist operators which would be an acknowledgement that the front load containers and roll out carts are owned by the Township and loaned to the Tourist businesses.

Town of Renfrew – 2008 Household Hazardous Waste Report

The Committee reviewed the Report on Waste collected at the Hazardous Waste Depot in Renfrew in 2008 and the costs. The Township's share in 2008 was \$2462.11 which comes in under budget.

9. BIODEGRADABLE GARBAGE BAG STUDY

Chair Eady presented a draft of the Reporting Calendar households would use in the Study. He suggested that of the four types of bags available, that we use two sets, the large size and the small size. There is also a kitchen catcher size and a large size for leaf and yard waste that we would not use. He agreed to develop a list of instructions for the householders to use.

The next step would be to get the householders together. He would hope that in addition to Council Members, John Wilson and Rod Eady would join. He is aware of five or six other people who have been contacted. Councillor Kingsbury said he has a family that are interested. He asked members to submit a list of names to Rose Curley, Administrative Assistant. When enough households are on the list for a Study a meeting would be called for everyone. Rod Eady suggested adding a Daycare Provider on Castleford Road.

10. 2008 DATA CALL REPORT

The Committee reviewed the draft of the 2008 Data Call Report prepared by Rose Curley. The Committee made several suggestions and made several comments about the document. Chair Eady suggested that Rose Curley sit down with Connie Graham, the Treasurer and Waste Management Coordinator for the Township of MacNab/Braeside to review our Data Call with theirs to see if there is any difference in the way they prepare their document.

The Committee also noted that the majority of the municipalities were tagged as poor performers as was Horton and asked what the criteria was for "poor performer" as compared to "good performer".

11. REPORT FROM JOINT RECYCLING COMMITTEE ON BEAUMEN'S OFFER TO SELL

Chair Eady reviewed the meeting of March 13, 2009 held in the Horton Community Centre. The Draft Business Plan was submitted along with a financial report which was reviewed under closed session. The Committee originally wanted a response from the member municipalities by April 24, 2009 and a meeting was scheduled for the Consultant to meet with Horton Council on April 15, 2009. However, this has been put off for at least a month, so the municipalities have additional time to talk about their proposed plan.

The CAO/Clerk reported that Connie Graham, the secretary for the Committee called advising that McNab/Braeside Council is suggesting rather than individual Councils meeting with Rick Findlay, the Consultant, that they have one large meeting of all Council Members from every Municipality in attendance so everyone hears everyone else's concerns and answers to questions. She suggested that questions be sent ahead to Mr Findlay so he has answers available. The meeting would be at the Horton Community Centre.

Councillor Eady suggested that our own meeting with Mr Findlay would still be his recommendation.

12. 2009 BEARWISE PROGRAM

The CAO/Clerk presented information on the current Bearwise Program for funding. After discussion Chair Eady suggested that we request funding to

8. BIODEGRADABLE BAG STUDY – HALF OF TOWNSHIP

Chair Eady asked if AET would be including comments in their review of options?

John Wilson suggested that we have our next Waste Management Meeting on the day the Company is here for consultation.

9. OTHER BUSINESS

Timberland Campground Request Every Week Recycle Pickup

The CAO/Clerk reported to the Committee that he has been contacted by Timberland Campground with a request for weekly recycling pickup; their containers are overflowing on the biweekly pickup.

Options discussed were purchase more Roll Out Carts – how many would they need?

Have Beaman provide a container similar to the Renfrew Golf Course – would there be a cost to the Campground?

Pick-up and deliver the Roll Out Carts weekly to the Depot at the Landfill Site, either by the Township or by the Camp Ground Owner.

The CAO/Clerk said he has contacted Beaman for their input and has not received a reply yet.

Jeff Schruder reported that he has been in contact with Fast Eddy for grinding the waste at the Landfill Site, it is scheduled for the third week of June.

10. NEXT MEETING

The next meeting will be June 17, 2010 at 8:30 am

11. CONFIRMING RESOLUTION

Moved by John Wilson, seconded by Robert A. Johnston

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

12. ADJOURNMENT

Moved by Jeff Schruder, seconded by John Wilson

That this Committee Meeting be adjourned at 9:25 a.m.

Carried.


Chair


CAO/Clerk

Moved by Councillor Dave Bennett
Seconded by Councillor Don Eady

Resolution No.10-216

That Council, on recommendation of the Public Works Committee, authorizes the call of a Request for Proposal for pricing purposes for a new ½ ton truck for the Infrastructure manager.
Carried.

Municipal Manager Reports – June 2010

Jeff Schruder reviewed the Infrastructure Manager Reports with Council. Deputy Mayor Bob Hall asked about the meeting on Eady Road and Jeff Schruder replied that it was about the new services.

Moved by Councillor Dave Bennett
Seconded by Councillor Don Eady

Resolution No. 10-217

That Council receive the June 2010 Infrastructure Manager's Reports.
Carried.

OGRA- Request for Financial Assistance

The Municipality received a letter from OGRA for financial support to defend the Minimum Maintenance Standards in a legal action. Council reviewed the correspondence and discussed. Councillor Bennett will bring this to the next Public Works Committee Meeting for review and ask that they be in favor towards the request.

4:20 WASTE MANAGEMENT

Chair Don Eady reported that there was no Committee Meeting held in June 2010.

Council discussed the request from Timberland Campground for more roll-out recycling carts due to an excessive amount of recycling. After discussion Chair Eady recommended that the Township purchase these roll-out carts at no cost to Timberland Campground.

Moved by Councillor Don Eady
Seconded by Councillor Bob Kingsbury

Resolution No. 10-218

That Council agrees to purchase 3 additional roll-out recycling carts to be used by the tourist operators who have increased their recycling volumes.

Carried.

4:25 FIRE COMMITTEE

There was no correspondence for the Fire Committee. Councillor Bennett advised that the next Fire Committee Meeting is on July 21st 2010.

4:35 FINANCE COMMITTEE

Council reviewed the minutes from Committee Meetings and Public Meeting held in June 2010.

Council reviewed the Statement of Revenue & Expenditures for June 2010 and also reviewed the Tax Arrears Report for June 2010.

Moved by Councillor Dave Bennett
Seconded by Councillor Bob Kingsbury

Resolution No. 10-219

That Council approves the following Finance Committee Meetings:

June 15, 2010

June 22, 2010

June 22, 2010 – Public Meeting on 2010 Draft Municipal Budget

Carried.

Moved by Councillor Bob Kingsbury
Seconded by Councillor Don Eady

Resolution No. 10-220

That Council receive the June 2010 Tax Arrears Report and the June 2010 Financial Report.

Carried.

RETURN TO AGENDA



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of May 13, 2022.

INFORMATION provided **NOT** included in the Regular Council meeting package of May 17, 2022.

INFORMATION EMAILED

1. AMO 2022 Delegation Form
2. AMO Policy Update – April 29
3. AMO Policy Update – May 10
4. MNRF Excess Spoils Decision
5. AMO Member's Update
6. Ottawa Valley Business News – May 3
7. Calendars

RETURN TO AGENDA

Town of Arnprior Support for Humanitarian Efforts in Ukraine

To Whom it may concern,

Council of the Corporation of the Town of Arnprior passed the following resolution regarding supporting Ukraine in these difficult times. Council at their meeting, requested staff provide this resolution to all municipalities in the province of Ontario for their information.

Whereas the Council of the Corporation of the Town of Arnprior supports our Federal, Provincial and local municipalities in condemning the aggression and violent acts that Russia is taking upon Ukraine; and

Whereas on March 2, 2022 Mayor Stack issued a press release voicing the Town's support of "the Ukrainian people, who are fighting bravely against the invading Russian forces" and asked that everyone in Arnprior keep "these brave souls in our hearts and minds, and hope for a swift end to this conflict," and

Whereas the clock at the D.A. Gillies (Museum) will stay lit in blue and yellow until the attacks cease.

Therefore Be It Resolved That:

1. That Council support the humanitarian efforts in Ukraine with a \$1000.00 donation to the Canadian Red Cross Ukraine Humanitarian Crisis Appeal.
2. That the Mayor send a letter to the Ukrainian Embassy in Ottawa in support and solidarity of those in Ukraine, their friends and families across the globe and those of Ukrainian heritage within our community.

The Town of Arnprior has sent a donation to the Canadian Red Cross Ukraine Humanitarian Crisis Appeal, and the Mayor has issued a letter to the Ukrainian Embassy in Ottawa, as noted.

Sincerely,

Kaila Zamojski
Deputy Clerk
Town of Arnprior
613-623-4231 Ext. 1818

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NUMBER 2022-26

A BY-LAW TO APPROVE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION (“OILC”) FOR THE LONG-TERM FINANCING OF CERTAIN CAPITAL WORK(S) OF THE CORPORATION OF THE TOWNSHIP OF HORTON (THE “MUNICIPALITY”); AND TO AUTHORIZE THE ENTERING INTO OF A RATE OFFER LETTER AGREEMENT PURSUANT TO WHICH THE MUNICIPALITY WILL ISSUE DEBENTURES TO OILC

WHEREAS the *Municipal Act, 2001* (Ontario), as amended, (the “**Act**”) provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule “A” attached hereto and forming part of this By-law (“**Schedule “A”**”) authorizing the capital work(s) described in column (2) of Schedule “A” (“**Capital Work(s)**”) in the amount of the respective estimated expenditure set out in column (3) of Schedule “A” , subject in each case to approval by OILC of the long-term financing for such Capital Work(s) requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS before the Council of the Municipality approved the Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the “**Regulation**”), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the “**Updated Limit**”), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule “A” (the “**Authorized Expenditure**” for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, and determined that the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, did not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Local Planning Appeal Tribunal pursuant to the Regulation, was not required before any such Capital Work was authorized by the Council of the Municipality;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC, substantially in the form of Schedule “B” hereto and forming part of this By-law (the “**Application**”);

AND WHEREAS OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

AND WHEREAS at least five (5) business days prior to the passing of the debenture by-law in connection with the issue of Debentures as defined below, OILC will provide the Municipality with a rate offer letter agreement substantially in the form as provided to the Municipality on or prior to the date of this By-law (the “**Rate Offer Letter Agreement**”);

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NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF HORTON ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the long-term financing of the Capital Work(s) in the maximum principal amount of \$2,452,000, with such changes thereon as such authorized official may hereafter, approve such execution and delivery to be conclusive evidence of such approval.
2. The Mayor and the Treasurer are hereby authorized to execute and deliver for and on behalf of the Municipality the Rate Offer Letter Agreement under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
3. Subject to the terms and conditions of the Rate Offer Letter Agreement, the Mayor and the Treasurer are hereby authorized to long-term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Rate Offer Letter Agreement (the "**Debentures**"); provided that the principal amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.
4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under the Debentures (the "**Obligations**") and to pay such amounts to OILC from the Consolidated Revenue Fund.
5. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under the Debentures issued pursuant to the Rate Offer Letter Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
6. (a) The Mayor and the Treasurer are hereby authorized to execute and deliver the Rate Offer Letter Agreement, and to issue the Debentures, one or more of the CAO/Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the terms and conditions that apply to the Municipality as set out in the Rate Offer Letter Agreement and to perform the Obligations of the Municipality under the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.
 - (b) The money realized in respect of the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.
7. This By-law takes effect on the day of passing.

ENACTED AND PASSED this 17th day of May, A.D. 2022.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

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Schedule "A"
to By-Law Number 2022-26
(Capital Work(s))

(1)	(2)	(3)	(4)
<u>By-Law #</u>	<u>Description of Capital Work</u>	<u>Estimated Expenditure</u>	<u>Loan Amount</u>
2022 -26	THOMPSON HILL STREETS	\$2,451,370.66	\$2,452,000

**Schedule "B"
to By-Law Number 2022-26**

Webloans Loan Application Details

FA Number

1724

Application for

Horton, The Corporation of The Township of

Projects

ID	SIT Project ID	Project Name	Construction/Purchase Start	Construction/Purchase End	Project Cost	OILC Loan Amount
1819	1	THOMPSON HILL STREETS PROJECT	06/01/2022	12/31/2022	\$2,452,000.00	2,452,000.00

Details of Project THOMPSON HILL STREETS PROJECT

Project Category

Municipal Roads Infrastructure

Project Name

THOMPSON HILL STREETS PROJECT

Construction/Purchase Start

06/01/2022

Construction/Purchase End

12/31/2022

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Energy Conservation

Project Address 1

2253 JOHNSTON ROAD

Project Address 2

City / Town

RENFREW

Province

Ontario

Postal Code

K7V 3Z8

Description

Thompsonhill is a residential neighborhood within the rural Township of Horton. It is comprised of several streets which include Dregas Street, Nadobny Lane (Formerly known as Raglan Street), Paddy Street, Jane Street, Knight Street, Margaret Street, Thompsonhill Cemetery Street, and Pucker Street. The utilities within the right of way are a combination of overhead and underground privately owned utility as well as storm sewer owned by the Township of Horton which connect to the County infrastructure on County Road 52 (Burnstown Road). The goal of this project is to ultimately rehabilitate the street surfaces, sub surfaces and storm sewer infrastructure as necessary in the neighborhood of Thomsonhill and including all aforementioned streets within the limits of the Township of Horton. The design shall review, but not be limited to road configuration, right of way width, road alignment, storm drainage, utilities, and landscaping.

Comments and/or Special Requests

Project Life Span (Years)

30

Project Financial Information

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Project Cost (A)

\$2,452,000.00

Other Project Funding / Financing (B):

Other Project Funding/Financing Total (B)

\$0.00

OILC Loan Amount (A-B)

\$2,452,000.00

Only include long-term borrowing in this section. If you anticipate that you will require short-term financing during the construction phase of the project, the information will be gathered as part of the Financing Agreement.

Required Date	Amount	Term	Type
07/29/2022	\$2,452,000.00	30	Serial

Long-term Borrowing Total

\$2,452,000.00

Debt and Re-payments Summary

Has there been any new/undisclosed debt acquired since last FIR was submitted?

Yes No

Please describe any re-financing plans for any existing "interest only" debt, if applicable.

Non Re-payments of Loans or Debenture

In the last 10 years, has the borrower ever failed to make a loan payment or debenture repayment on time to any lender, including the Provincial Government?

If yes, please provide details.

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OILC Loan Repayment Information

Please indicate the source(s) of revenue you plan to use to repay the OILC Loan

Taxation

User Fees

Service Charges

Development Charges

Connection Fees

Repayment Subsidies

Other

Total

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Documentation and Acknowledgements

Please ensure all required documents are submitted with the signed application. OILC requires originals as noted below to be mailed or couriered. Also, please retain a copy of all documents submitted to OILC for your records.

To obtain templates for documents see listed below.

- Loan Application Signature Page signed and dated by the appropriate individual (original to be submitted)
- Certificate and sealed copy of OILC template By-law authorizing project borrowing and applying for a loan (original with seal)
- Certificate of Treasurer Regarding Litigation using the OILC template (original, signed & sealed)
- Updated Certified Annual Repayment Limit Calculation (original)

I acknowledge and agree that all of the above referenced documents must be submitted in the form required by OILC and understand that the application will not be processed until such documents have been fully completed and received by Infrastructure Ontario.

Please note: OILC retains the right to request and review any additional information or documents at its discretion.

Confidential Information

OILC is an institution to which the Freedom of Information and Protection of Privacy Act (Ontario) applies. Information and supporting documents submitted by the Borrower to process the loan application will be kept secure and confidential, subject to any applicable laws or rules of a court or tribunal having jurisdiction.

Infrastructure Ontario

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CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2022-27

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE TOWNSHIP OF HORTON AT THE REGULAR COUNCIL MEETING HELD MAY 17TH, 2022

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 17th day of May, 2022 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 17th day of May, 2022.

READ a third time and passed this 17th day of May, 2022.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

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