



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – JANUARY 25TH, 2022 – 4:00 P.M.
VIA ZOOM**

[Click here to go to Horton's YouTube Page](#)

NOTE: This meeting will be sparsely attended, due to social distancing protocols that have been recommended by the federal and provincial governments. Members of Council and Staff will call in to the meeting and take part via video conference. Members of the Public, Media and other staff are requested not to attend. However, the meeting will be recorded with a replay stored on the Township's website for future viewing. Please contact the CAO/Clerk if you have any questions or require additional information.

1. CALL TO ORDER & ROLL CALL

2. LAND ACKNOWLEDGEMENT

"As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years."

3. DECLARATION OF PECUNIARY INTEREST

4. CONFIRMATION OF COUNCIL AGENDA

5. DELEGATIONS &/OR PUBLIC MEETINGS

6. MINUTES FROM PREVIOUS MEETINGS

6.1 January 11th, 2021 – Regular Council

PG.3

7. BUSINESS ARISING FROM MINUTES

8. COMMITTEE REPORTS:

8.1 GENERAL GOVERNMENT COMMITTEE

▪ **CHAIR CAMPBELL**

8.1.1 2021 Council Remuneration

PG.6

8.1.2 2021 Investment Statement

PG.8

8.1.3 Budget Report

PG.9

8.2 RECREATION COMMITTEE

▪ **CHAIR HUMPHRIES**

8.2.1 Staff Report – Horton Hornets Proposal

PG.11

8.2.2 Hockey Tournament Request

PG.17

8.3 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE

▪ **CHAIR WEBSTER**

8.3.1 Chair's Report – January 13th

PG.18

8.4 PROTECTIVE SERVICES COMMITTEE

▪ **CHAIR CLEROUX**

8.4.1 Chair's Report – January 20th

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RETURN TO AGENDA

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

9.1.1 CAO/Clerk Information Memo

PG.22

9.2 ACTION CORRESPONDENCE – NONE

10. BY-LAWS – NONE

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

12. COUNCIL/STAFF MEMBERS CONCERNS

13. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)

14. RESOLUTIONS

15. IN CAMERA (Closed) SESSION (as required) – NONE

16. CONFIRMING BY-LAW 2022-06

PG.23

17. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
JANUARY 11TH, 2022

There was a Regular Meeting of Council held via Zoom on Tuesday January 11th, 2022. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Doug Humphries, Councillor Lane Cleroux, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk and Nichole Dubeau, Executive Assistant – Recording Secretary.

1. CALL TO ORDER & ROLL CALL

Mayor Bennett called the meeting to order at 4:00 p.m. and performed roll call.

	Present	Absent
Mayor David Bennett	X	
Deputy Glen Campbell	X	
Councillor Lane Cleroux	X	
Councillor Doug Humphries	X	
Councillor Tom Webster	X	

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Cleroux

RESOLUTION NO. 2022-01

Seconded by Councillor Humphries

THAT Council adopt the Agenda for the January 11, 2022 Regular Council Meeting.

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS – NONE

6. MINUTES

6.1 December 21st, 2021 – Regular Council

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2022-02

Seconded by Councillor Webster

THAT Council approve the following Minutes:

- December 21st, 2021 – Regular Council

Carried

7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8. COMMITTEE REPORTS:

8.1 COMMUNITY COMMITTEES / COUNTY COUNCIL

8.1.1 Renfrew & Area Seniors Home Support

There was no update.

8.1.2 Community Safety & Wellbeing Plan Committee

There was no update.

8.1.3 Health Services Village

There was no update.

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8.1.4 Chamber of Commerce
Councillor Humphries gave a brief update.

8.1.5 County Council
There was no update.

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

9.1.1 CAO/Clerk Information Memo
Discussion went around the table with information previously distributed.

9.2 ACTION CORRESPONDENCE – NONE

10. BYLAWS

- 10.1 2022-01 Borrowing By-law
- 10.2 2022-02 Interim Taxes 2022
- 10.3 2022-03 Livestock Valuer Appointment
- 10.4 2022-04 Appoint Committee of Adjustment

Moved by Councillor Webster

RESOLUTION NO. 2022-03

Seconded by Councillor Humphries

THAT Council enact the following by-laws:

- 2022-01 Borrowing By-law
- 2022-02 Interim Taxes 2022
- 2022-03 Livestock Valuer Appointment
- 2022-04 Appoint Committee of Adjustment

Carried

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE

12. COUNCIL/STAFF MEMBERS CONCERNS

CAO/Clerk Hope Dillabough stated she was looking for Council direction on whether to open the outdoor rink or not. She stated that if the rink were open, the changerooms and washrooms would be closed to the public to follow COVID guidelines and additional signage would be installed for public notice. Council members were in favour of opening the rink for the season with all the COVID guidelines in place. Ms. Dillabough is to work with the Public Works and Fire Department to start creating the ice.

13. MOTION FOR RECONSIDERATION – NONE

14. RESOLUTIONS

Moved by Councillor Humphries

RESOLUTION NO. 2022-04

Seconded by Councillor Webster

THAT Council receive the reports for Community Committees and County Council as information.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2022-05

Seconded by Deputy Mayor Campbell

THAT Council accept the CAO/Clerk's Information Memo for January 11th, 2022.

Carried

RETURN TO AGENDA

15. IN CAMERA (Closed) SESSIONMoved by Councillor Cleroux**RESOLUTION NO. 2022-06**Seconded by Councillor Humphries**THAT** Council went into a Closed Session Meeting at 4:28 p.m. to discuss the following items Pursuant to Section 239(2) (b) of the Municipal Act,

- (b) Personal matters about an identifiable individual, including municipal or local board employees – Landfill Personnel

CarriedMoved by Councillor Webster**RESOLUTION NO. 2022-07**Seconded by Councillor Humphries**THAT** Council came out of Closed (In-Camera) Session at 4:39 p.m. and discussed items pursuant to Section 239(2) (b) of the Municipal Act pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees – Landfill Personnel

Carried**16. CONFIRMING BYLAW**Moved by Deputy Mayor Campbell**RESOLUTION NO. 2022-08**Seconded by Councillor Cleroux**THAT** Council enact By-law 2022-05 – Confirming By-Law.**Carried****17. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 4:40 p.m.

 MAYOR David M. Bennett

 CAO/CLERK Hope Dillabough



Township of Horton COUNCIL / COMMITTEE REPORT

Title: 2021 COUNCIL REMUNERATION	Date:	January 25, 2022
	Council/Committee:	Council
	Author:	Nathalie Moore, Treasurer
	Department:	General Government

RECOMMENDATIONS:

THAT Council accepts the Council Remuneration Report for the year ending December 31, 2021 as presented.

BACKGROUND:

The Municipal Act 2001, c.25 Section 284 requires that Council adopt a statement of Council remuneration and expenses by March 31 each year for the previous year. The statement is attached as Appendix "A".

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS:

CONSULTATIONS: N/A

*Prepared By: Nathalie Moore, Treasurer
Reviewed By: Hope Dillabough, CAO/Clerk*

RETURN TO AGENDA



2021 STATEMENT OF COUNCIL REMUNERATION AND EXPENSES

(costs are net of GST/HST rebate)

<u>MEMBERS OF COUNCIL</u>	<u>REMUNERATION</u>	<u>BENEFITS</u>	<u>CONFERENCE EXPENSES</u>	<u>TRAVEL EXPENSE</u>	<u>TOTAL</u>
BENNETT, Dave - Councillor/Mayor	25,364.88	7,031.28	0.00	0.00	32,396.16
CAMPBELL, Glen - Councillor/D Mayor	18,117.72	1,939.32	0.00	0.00	20,057.04
CLEROUX, Lane - Councillor	18,117.72	1,939.32	183.17	0.00	20,240.21
HUMPHRIES, Douglas - Councillor	18,117.72	1,102.56	183.17	0.00	19,403.45
WEBSTER, Tom - Councillor	18,117.72	1,939.32	457.92	0.00	20,514.96
	\$97,835.76	\$13,951.80	\$824.26	\$0.00	\$112,611.82

This statement is in accordance with the Municipal Act 2001, S.O. 2001, c. 25 Section 284 and Township By-Law 2018-53 plus annual COLA adjustments.

****Mayor's benefits of \$4,555.80 are self paid**

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INVESTMENT SUMMARY FOR THE YEAR ENDING DECEMBER 31, 2021

INSTITUTION	INVESTMENT NUMBER	PURCHASE DATE	YIELD	MATURES	INITIAL INVESTMENT
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Investments From Previous Year

GIC/Term Deposit Holdings	TD	8018476-05	10/6/2020	0.65%	1/5/2021	\$ 500,000.00
GIC/Term Deposit Holdings	TD	8018476-02	10/26/2020	0.61%	1/25/2021	\$ 200,000.00
GIC/Term Deposit Holdings	TD	8018476-04	12/7/2020	0.61%	3/8/2021	\$ 250,000.00
GIC/Term Deposit Holdings	TD	8018476-35	12/29/2020	0.66%	6/28/2021	\$ 423,531.92

2021 Purchases

GIC/Term Deposit Holdings	TD	8018476-05	1/5/2021	0.59%	4/6/2021	\$ 500,000.00
GIC/Term Deposit Holdings	TD	8018476-02	1/25/2021	0.52%	4/26/2021	\$ 200,000.00
GIC/Term Deposit Holdings	TD	8018476-04	3/8/2021	0.53%	6/7/2021	\$ 250,000.00
GIC/Term Deposit Holdings	TD	8018476-06	4/7/2021	0.47%	7/6/2021	\$ 500,000.00
GIC/Term Deposit Holdings	TD	8018476-07	4/27/2021	0.47%	7/26/2021	\$ 200,000.00
GIC/Term Deposit Holdings	TD	8018476-08	6/8/2021	0.45%	9/7/2021	\$ 250,000.00
GIC/Term Deposit Holdings	TD	8018476-35	6/28/2021	0.48%	12/29/2021	\$ 424,918.09
GIC/Term Deposit Holdings	TD	8018476-06	7/6/2021	0.45%	10/4/2021	\$ 500,000.00
GIC/Term Deposit Holdings	TD	8018476-07	7/26/2021	0.45%	10/25/2021	\$ 200,000.00
GIC/Term Deposit Holdings	TD	8018476-08	9/7/2021	0.45%	12/6/2021	\$ 250,000.00
GIC/Term Deposit Holdings	TD	8018476-06	10/4/2021	0.45%	1/5/2022	\$ 500,000.00
GIC/Term Deposit Holdings	TD	8018476-07	10/25/2021	0.45%	1/24/2022	\$ 200,000.00
GIC/Term Deposit Holdings	TD	8018476-08	12/6/2021	0.47%	3/7/2022	\$ 250,000.00
GIC/Term Deposit Holdings	TD	8018476-35	12/29/2021	0.45%	6/30/2022	\$ 425,946.28

Balance of Investment as at December 31, 2021

Treasurer's Declaration

I, Nathalie Moore, Treasurer for the Township of Horton hereby declare that all investments for the year 2021 were consistent with the Township policy J-11 and in accordance with the Municipal Act.

Dated at the Township of Horton this 31st day of December, 2021.

Nathalie Moore

Nathalie Moore, Treasurer



Township of Horton COUNCIL / COMMITTEE REPORT

BUDGET REPORT	Title:	Date: January 25, 2022
		Council/Committee: Council
		Author: Nathalie Moore, Treasurer
		Department: General Government

RECOMMENDATIONS:

THAT Council accept this report as information and provide staff with direction to prepare the final budget with a _____ % increase to be presented in February.

BACKGROUND:

On November 28th Council, Staff and Public Members were presented with the 2022 draft budget. That budget was prepared with the numbers available to us at the time. The result of that budget as presented was only a 0.24% increase. We have since received the required figures and have re-inputted them into the previous budget. These line items are as follows:

INSURANCE PREMIUMS – ↑ \$10,010 OVER 2021

Although the Township took a significant hit last year resulting in a 21% increase for insurance premiums, we had hoped we would see our premiums even out. Unfortunately, this was not the case again for 2022 premiums. The cost of premiums increased for Horton Township by 14% over last year. Our providers stated that “We are still experiencing the effects of the hard insurance market and insurers are pushing for increased premiums as the overall cost for insurance continues to rise. We entered the hard market in 2020 and typically, we expect a difficult 12-month period before things begin to ease up. However, with the onset of COVID, the hard market has stretched beyond the typical 12-month term, but we do expect the insurance market will begin to soften in 2022.”

WASTE CONTRACT – ↑ \$111,947 OVER 2021

Tender PW 2021-012 - Waste Collection Services was awarded to Emterra Environmental for the total amount of \$823,902.19 including HST for the mandatory 5- year term. The requirement for 2022 is \$134,879.37 for April 1 – December 31, 2022.

2022 OCIF ALLOCATION - ↑ \$106,183 OVER 2021

It was recently announced that OCIF funding would be doubled for the next five years, which brings 2022’s funding to \$400 million (up from \$200 million). We were notified in early December that Horton will be receiving a total of \$191,273 in 2022.

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STEWARDSHIP FUNDING – ↑ \$52,092 OVER 2021

The 2022 Municipal Funding Allocation Model (MFAM) was finalized using a new simplified methodology that will better support municipalities during the Blue Box Program's transition to Ontario's new producer responsibility regulatory framework. The allocated municipal share of the 2022 Blue Box Steward Funding Obligation is \$171.9 million. Horton will be in receipt of \$95,748 for 2022.

PAY EQUITY REVIEW – ↑ 2% LEVY (IF APPROVED BY COUNCIL)

The *Pay Equity Act* provides that as a Public Sector Employer with 10 or more employees, there is a requirement to have compensation practices that provide for pay equity.

The Township retained Cornerstones Management Solutions to provide a review of the current job evaluation, classification and salary structure in order to meet the statutory Pay Equity obligations. Additionally, this study undertook a comparison of market comparators, specifically other municipalities with similar scope of service, population and/or geography.

The following were part of this project:

- A review of the current HR documents (organizational chart, job descriptions, salary grids, compensation documents related to salary adjustments)
- Identify job descriptions that require updating
- Job Classification – evaluate jobs based on current job descriptions, identify pay equity issues
- Compensation Review – including pay, internal and external equity considerations
- Final report and recommendations

This project will ensure we are compliant with obligations and requirements from the *Pay Equity Act* of Ontario.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: The figures discussed above have been inputted into the budget and results in a 3.55% levy increase overall.

Should Council wish to see a lower percentage increase, Staff will require direction to prepare the final budget to a specific percentage.

The impact that an increase would have on \$100,000 of assessment would be as outlined below:

1%	2%	3%	3.55%
\$5.53	\$11.07	\$16.61	\$19.65

Council requested an update on reserve contributions and capital accomplishments as well as funding balances. These figures will be incorporated as part of the final budget presentation.

CONSULTATIONS: Hope Dillabough, CAO/Clerk

*Prepared By: Nathalie Moore, Treasurer
Reviewed By: Hope Dillabough, CAO/Clerk*

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Township of Horton COUNCIL / COMMITTEE REPORT

Title: 2022 Spring Hockey Proposal	Date:	January 25, 2022
	Council/Committee:	Recreation/Council
	Author:	Hope Dillabough, CAO/Clerk
	Department:	Recreation

RECOMMENDATIONS:

THAT Council receive this report as information and provide staff with direction on how they wish to proceed.

BACKGROUND:

A proposal for the 2022 Spring Hockey Team (Horton Hornets) was submitted to Mayor Bennett and Councillor Humphries on December 15th, 2021. It was not received by in time to be part of a Recreation Committee and/or Council Meeting in December.

Upon the Covid restrictions announced by the Province prior to the Christmas break and due the mild weather, staff and Council had not discussed the status of the Outdoor Rink until the Council meeting held January 11th, 2021. This meeting determined that there would be ice put in for the 2022 season. Subsequently, now it's time for Council to review and consider the proposal attached as an Appendix to this report. The Spring Hockey Team did not occur in the 2021 season due to Covid-19 restrictions in place by the Province. This year, there are still restrictions, however team sports are currently permitted outdoors. A 2-metre social distance must be maintained and in the event this cannot occur, masks are absolutely mandatory. Washrooms and changerooms are to remain closed at this time.

The responsibility of adherence to all Covid-19 procedures and protocols will be Jamie Prince and Tina Hunt, submitters of the proposal. In the event of a tournament, the tournament organizers (not the Township) must have a Covid-19 safety plan in place for the event and this must be submitted to the Township, as information.

ALTERNATIVES: Not proceed in 2022 with subsidizing a Spring Hockey Team.

FINANCIAL IMPLICATIONS: If approved, this will be part of the 2022 Recreation Operating Budget. If the revenues aren't incurred to offset expenditures, then the expenses would be borne by the Recreation operating budget.

As per the attached report, copied and pasted:

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Expenses: (Per team)**Tournament Fees:** \$5000.00**Jersey's/Socks=** \$3000.00**Horton Ice:** \$25 14 kids = \$350.00**Ice Rentals once outdoor rink done:** \$600.00**Home Tournament expenses:** \$2300.00**Total:** \$11250.00**Money In: (Revenue)****Registration:** \$4900.00**Home Tournament Registration Fees:** \$3900.00**Home Tournament Kitchen/ raffle profit:** \$1500.00**Fundraiser (TBD):** \$1000.00**Business Sponsors:** \$1000.00**Total:** \$12300.00**ATTACHMENTS:**

- Proposal – 2022 Spring Hockey Team – Tina Hunt and Jamie Prince

CONSULTATIONS: Nathalie Moore, Treasurer**Prepared by:** Hope Dillabough, CAO/Clerk**Reviewed by:** Nathalie Moore, Treasurer

THE CORPORATION OF THE TOWNSHIP OF HORTON

Horton Township Horton Hornets
Spring Hockey 2021-2022

BUSINESS PLAN

Submitted to the Recreation Committee and Council

Prepared by Tina Hunt

December 6, 2021

RETURN TO AGENDA

PREAMBLE: Last year would have marked the third season of the Horton Hornets 2010/11 Spring Hockey Team. The team had a successful first season competing against Teams from across Ontario, Canada and the United States. They captured the bronze championship at the Ottawa Maxtech Tournament and also won one of the skills competition challenges in their Home tournament that was held at Mateway. Given Covid their second/third season got cut short but the team was still able to get many practices in together and one tournament. We would like to continue this program with all safety measures in place. This year there are 3 age groups interested in forming teams (2013, 2010 and 2009 ages) there was multiple emails received from parents about how impressed they were with the program and what really assisted them in allowing their children to play was the affordability of the program. With registration being \$325 and the use of the Horton rink, this was a program that parents found affordable.

NEEDS AND PROBLEMS

The program would commence when the outdoor rink is ready and would continue until June. The ask would be, the use of the Horton outdoor rink would be allowed for practices for a couple hours per week for each team (days to be discussed with coaches and submitted to the Township). The registration fee will be \$350 so that the \$25 pickup hockey fee for residents using the rink could go towards the costs associated with the rink and us being allowed to use it. It will also encouraged the hockey players to come and use the rink other times then just practice. PREVIOUS years parents have said it is the best outdoor rink around and they were thoroughly impressed with the condition the ice was maintained at. They were also impressed that the biggest contributor to the rink was the Mayor.

The one requirement from the Township would be the same as last year, paying for the tournaments that would be reimbursed by the registration fees and sponsor money collected.

GOALS AND OBJECTIVES

To give these kids the option of a local affordable spring hockey team. All the coaches that work with this team are volunteers which assists with being able to keep costs down. All coaches have the appropriate coach/trainer training to be on the bench.

SCOPE OF WORK and TIMELINES 2019

All the organizing would be done by the volunteers running the program. With the exception of the Township sending in the registration fees for the Tournaments.

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Practices would commence once the team was formed and would happen a couple times a week on the outdoor rink as long as it was available.

Mateway is booked for a Home Tournament for the teams that will take place over a weekend and assist the teams in raising some funds.

All purchases will go through the Township office.

Program Dates: December to June

Age Groups: kids born 2000/09, 2010/11, 2013/14

Fees: Registration \$350.00

Budget Breakdown

Based on 2018 year's costs these may change slightly this year

2019 costs would not be comparable to this year as the tournaments didn't happen and the money leftover was used for ice time in Renfrew for practices when the arenas opened back up.

Expenses: (Per team)

Tournament Fees: \$5000.00

Jersey's/Socks= \$3000.00

Horton Ice: \$25 14 kids = \$350.00

Ice Rentals once outdoor rink done: \$600.00

Home Tournament expenses: \$2300.00

Total: \$11250.00

Money In:

Registration: \$4900.00

Home Tournament Registration Fees: \$3900.00

Home Tournament Kitchen/ raffle profit: \$1500.00

Fundraiser (TBD): \$1000.00

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Business Sponsors: \$1000.00

Total: \$12300.00

Committee:

Jamie and Tina will run the program along with the assistance of other coaches and parents.

KEY PERSONNEL

Manager

Tina Hunt

Head coach

Jamie Prince

EVALUATION

This program has been a success in the past and is growing with now three teams interested.

OPERATIONAL ANNUAL MAINTENANCE COSTS

Fees associated with the rink use

Respectfully prepared and submitted:

Tina Hunt, Volunteer

Date

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From: Teens Hunt <tinahunt21@hotmail.com>

Sent: Monday, January 24, 2022 9:14 AM

To: Hope Dillabough <hdillabough@hortontownship.ca>; Doug Humphries <dhumphries@hortontownship.ca>; David Bennett <dbennett@hortontownship.ca>; Glen Campbell <GCampbell@hortontownship.ca>

Subject: Hockey Tournament

Hello All

We were wondering since indoor hockey does not start back up until after January 31st if we could run a fundraising 4v4/3v3 hockey tournament this weekend. We are aware that there would be covid restrictions in place and the changerooms and washrooms would not be open (we would rent a portable toilet if possible) to at least allow for bathroom access or if access could just be allowed to the bathroom, we would make sure they were cleaned in accordance with any health regulations and that persons are wearing masks when going inside.

I think we would be able to get a great turn out as no one is playing hockey yet. I know there must be a way to be able to do this and follow restrictions as deep river hosted a 3v3 tournament with over 200 kids the last two weekends. Just thought it would be a good opportunity to raise some money back for the Hoedown Debt and possibly split the proceeds with the Hornets as it will be the teams running the tournament, but in order to make this work we would need an answer tomorrow and we could run the tournament Saturday and Sunday. We would be looking at ages 2015-2008. Registration would be \$140 per team for 3v3 (2012-2008) and \$180 for the 4v4 teams (2015-2013). We would do full ice so only two teams on the ice at a time and advised parents that that kids must dress in vehicles and not proceed to the ice until their time to play. Also, social distancing would be a must. We would like to also look at doing a simple canteen if possible but that would depend on health unit regulations. Hoping that if we can get an answer, we would still be able to get medals in for the winning teams or I could look at something else for the winning teams.

Thanks

Tina



Township of Horton COUNCIL / COMMITTEE REPORT

Title: TES Committee Chair's Report – January 13, 2022	Date: January 25, 2022
	Council/Committee: Council
	Author: Nikky Dubeau, Executive Assistant
	Department: TES

RECOMMENDATIONS:

THAT Council accept the TES Committee Chair's Report as information.

BACKGROUND:

Green and Inclusive Community Building Program

Public Works Manager Adam Knapp reviewed the report. Committee agreed to move forward with the RFP and grant application.

Moved by Rick Lester

Seconded by Murray Humphries

THAT the TES Committee recommend to Council to issue a Request for Proposal to have an external consulting firm conduct an energy audit and RETScreen assessments of the Community Center, Arena and Rink Change rooms then complete a detailed design the displays a minimum of 10% improvement in energy efficient retrofits and upgrades then complete the application to the Green and Inclusive Community Buildings Grant Program as class B ready project for funding to complete the project;

AND THAT the Request for Proposal be awarded after the 2022 Budget is ratified;

FURTHER THAT funding estimated at \$45,000 for the Request for Proposal items be funded through Recreation Reserves.

Carried

Johnston Road Engineering Review

Public Works Manager Adam Knapp reviewed the report. He is to get a price for a road profile review and bring it back to the committee for further discussion.

Thompsonhill Detailed Design

Public Works Manager Adam Knapp reviewed the report. There was committee discussion regarding some of the streets becoming one-way. Mr. Knapp has contacted Jp2g Consultants to review the Committee's concerns. The direction of Margaret Street has been changed to an East to West travel direction with "Do Not Enter" signs at the intersection of Knight Street and Margaret Street.

ALTERNATIVES: N/A

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FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

Prepared by: Nikky Dubeau, Executive Assistant

Reviewed by: Hope Dillabough, CAO/Clerk

Reviewed by: Adam Knapp, Public Works Manager

[RETURN TO AGENDA](#)



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Protective Services Committee Chair's Report –January 20, 2022	Date: January 20, 2022
	Council/Committee: Council
	Author: Hope Dillabough, CAO/Clerk
	Department: Protective Services

RECOMMENDATIONS:

THAT Council accept the Protective Services Committee Chair's Report as information.

BACKGROUND:

Annual Total Callouts

For the year 2021 HFD responded to 49 separate calls for services ranging from Structure Fires to Water Rescues to Burning Complaints.

Breakdown:

Fire Calls	7
No Loss Outdoor Fire	8
Assistance to Other Agencies	1
Mutual Aid	1
Cancelled On Route	2
Other Responses	2
Cooking/Smoke/Steam/No Fire	2
Power Lines Down	3
Perceived Emergency	1
CO False Alarm	1
Burning Complaint	2
Open Air Burning	3
Residential Accident	1
Other Rescue	1
Rescue No Action Required	1
Vehicle Collision	11
Water Rescue	2

Training

Recently accomplished live burning training and fire extinguisher training. Fire Chief Cole would like to provide fire extinguisher training to all Horton Township employees in the Spring that would coincide with the regular Health and Safety training.

Fire Underwriters Survey Grading (FUS)

There was discussion regarding Horton's FUS Grading which is used by insurance companies and brokers to set Fire Insurance Premiums for Industrial, Commercial and Residential individual rates. It does not affect the municipalities insurance ratings. The main point to

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consider is that keeping or exceeding the existing FUS grade ensures that the ratepayers of the municipality are afforded the opportunity to have the most economically priced insurance coverage they can obtain. Currently, Horton's grade is 3 B which is the highest rating for a municipality that doesn't have a municipal water system. Discussion occurred what is required for minimum apparatus to not downgrade the existing rating.

Community Risk Assessment

The Township of Horton is due to have a Community Risk Assessment completed by the end of 2022 and it's a mandated initiative by the Office of the Fire Marshal. It was discussed that for a municipality the size of Horton, the level of effort to complete such an assessment is excessive and the township does not have in-house capability to complete the assessment. Staff have obtained a proposal from the Consulting Firm – Emergency Management Group, who have already completed approximately 150 Community Risk Assessments for various municipalities within the Province. Staff recommends a sole source of this project due to the experience and information the Consultant company already has with the various other municipalities' assessments. Staff also recommends this be funded from the modernization reserves. Staff will insert this initiative in the 2022 Township Budget for Council consideration.

Fleet

Staff will be working on a proposal for Council consideration regarding the aging fleet.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: Any Financial information mentioned above will be reflected in the 2022 Township Budget.

CONSULTATIONS: N/A

Prepared by: Hope Dillabough, CAO/Clerk



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of January 21st, 2022.

INFORMATION provided **NOT** included in the
Regular Council meeting package of January 25th, 2022.

INFORMATION EMAILED

1. 2022 Good Roads Conference Update
2. EORN 5G Press Release
3. Renfrew Senior's Home Support January Newsletter
4. Labour Market Group Winter 2022 Newsletter
5. Ottawa Valley Business News
6. Calendars

RETURN TO AGENDA

CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2022-06

**A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE REGULAR COUNCIL MEETING HELD JANUARY 25TH, 2022**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 25th day of January, 2022 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 25th day of January, 2022.

READ a third time and passed this 25th day of January, 2022.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA