



THE CORPORATION OF THE TOWNSHIP OF HORTON
TRANSPORTATION & ENVIRONMENTAL SERVICES

May 6th, 2022
 8:30 a.m.
 Horton Council Chambers
 2253 Johnston Rd.

1. Call to Order & Roll Call
2. Declaration of Pecuniary Interest
3. Delegation – Township of McNab/Braeside Mayor Tom Peckett – Sustain Technologies
4. Minutes from Previous Meeting:
 - i. April 6th, 2022 **PG.2**
5. Waste Free Ontario Strategy **PG.5**
6. 2020 Waste Diversion Rate **PG.8**
7. Surplus Equipment **PG.10**
8. Waste Bin Collection – Commercial Bins **PG.23**
9. New/Other Business
10. Next Meeting:
 - i. June 1st, at 8:30 a.m.
11. Adjournment

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

TES Committee MeetingApril 6th, 2022

8:30 a.m.

There was an electronic meeting of the Transportation and Environmental Services Committee held via Zoom on Wednesday April 6th, 2022. Present was Chair Tom Webster, Councillor Lane Cleroux, Mayor David Bennett, Public Advisory Members, Murray Humphries, Rick Lester, and Tyler Anderson. Staff present was Public Works Manager, Adam Knapp, and Executive Assistant Nichole Dubeau— Recording Secretary.

1. CALL TO ORDER

Chair Webster called the meeting to order at 8:30 a.m.

2. DECLARATION OF PECUNIARY INTEREST

Councillor Cleroux declared pecuniary interest on item 11 – Boundary Road Agreement – Whitewater Region Township

3. MINUTES FROM PREVIOUS MEETING:

- March 2nd, 2022

Moved by Murray Humphries

Seconded by Tyler Anderson

THAT the Committee approve the March 2nd, 2022 Minutes.

Carried

4. TREATED WINTER SAND

Pierre Rozon, area sales representative for Denchem, Da-lee Group was present.

Public Works Manager Adam Knapp reviewed the report. Mr. Rozon reviewed the product details and benefits for the municipality's use. There was committee discussion regarding the product components.

Moved by Rick Lester

Seconded by Murray Humphries

THAT the TES Committee recommend to Council to procure Protek WTS solution from Denchem to treat the Townships winter sand supply in 2023;

AND THAT the procurement of Protek WTS solution in 2023 be a test study to gauge the viability of the solutions cost saving benefits;

AND THAT the TES committee accept this report as supporting documentation for the potential costs savings by using pretreated and accurately mixed winter sand;

AND FURTHER THAT funding for the this be included in the 2023 Operating Budget.

Carried

5. OVERVIEW OF EXCESS SOIL REGULATIONS

Public Works Manager Adam Knapp reviewed the report.

6. JP2G TENDERING SERVICES AND FIELD OBSERVATION

Public Works Manager Adam Knapp reviewed the report.

7. JOINT RFP TO DEVELOP A TRANSPORTATION MASTER PLAN

Public Works Manager Adam Knapp reviewed the report.

RETURN TO AGENDA

Moved by Tyler Anderson

Seconded by Rick Lester

THAT the TES Committee recommend to Council that the Township of Horton enter into a joint Request for Proposal (RFP) for Professional Services for the development of a Transportation Master Plan within the Township of Horton that shall coincide with the County of Renfrew's Transportation Master Plan;

AND FURTHER that the funding for the request for proposal shall be determined upon award of the services and the upset cost is fully disclosed.

Carried

- 8. BOUNDARY ROAD AGREEMENT – MCNAB/BRAESIDE TOWNSHIP**
Public Works Manager Adam Knapp reviewed the report.

Moved by Murray Humphries

Seconded by Rick Lester

THAT the TES Committee recommend to Council that the Township of Horton enter into an agreement with the Township of McNab/Braeside regulating the maintenance and repair of the boundary highways as displayed in Schedule A, Schedule B and Schedule C over which they have joint jurisdiction in accordance with the Municipal Act, 2001, (S.O. 2001, C.25) Section 29 Boundary Lines, as amended.

Carried

- 9. BOUNDARY ROAD AGREEMENT – GREATER MADAWASKA TOWNSHIP**
Public Works Manager Adam Knapp reviewed the report.

Moved by Tyler Anderson

Seconded by Murray Humphries

THAT the TES Committee recommend to Council that the Township of Horton enter into an agreement with the Township of Greater Madawaska regulating the maintenance and repair of the boundary highways as displayed in Schedule A, Schedule B and Schedule C over which they have joint jurisdiction in accordance with the Municipal Act, 2001, (S.O. 2001, C.25) Section 29 Boundary Lines, as amended.

Carried

- 10. BOUNDARY ROAD AGREEMENT – TOWN OF RENFREW**
Public Works Manager Adam Knapp reviewed the report.

Moved by Rick Lester

Seconded by Tyler Anderson

THAT the TES Committee recommend to Council that the Township of Horton enter into an agreement with the Town of Renfrew regulating the maintenance and repair of the boundary highways as displayed in Schedule A, Schedule B and Schedule C over which they have joint jurisdiction in accordance with the Municipal Act, 2001, (S.O. 2001, C.25) Section 29 Boundary Lines, as amended.

Carried

- 11. BOUNDARY ROAD AGREEMENT – WHITEWATER REGION TOWNSHIP**
Public Works Manager Adam Knapp reviewed the report.

Moved by Rick Lester

Seconded by Tyler Anderson

THAT the TES Committee recommend to Council that the Township of Horton enter into an agreement with the Township of Whitewater Region regulating the maintenance and repair of the boundary highways as displayed in Schedule A, Schedule B and Schedule C over which they have joint jurisdiction in accordance with the Municipal Act, 2001, (S.O. 2001, C.25) Section 29 Boundary Lines, as amended.

Councillor Cleroux declared pecuniary interest and did not vote.

Carried

RETURN TO AGENDA

12. NEW/OTHER BUSINESS

Public Works Manager Adam Knapp reviewed the new collection calendar and the ICI collection that was done in the past and what was set out in the new tender. He stated that the Township was losing money for collecting dumpsters at no additional costs. Mayor Bennett stated that past Mayors and Councillors passed collection for dumpsters for a reason and the paperwork or agreement must be somewhere. He added that he will do additional research and bring back to the next meeting to keep collection for ICI.

13. NEXT MEETING DATE

- i. May 4th, 2022 at 8:30 a.m.

11. ADJOURNMENT

Chair Webster declared the meeting adjourned at 9:15 a.m.

CHAIR Tom Webster

PUBLIC WORKS MGR Adam Knapp



Township of Horton COUNCIL / COMMITTEE REPORT

| | | |
|---|---------------------------|---|
| Title: Waste Free Ontario Strategy | Date: | May 6th, 2022 |
| | Council/Committee: | TES Committee |
| | Author: | Adam Knapp, Public Works Manager |
| | Department: | Public Works |

RECOMMENDATIONS:

THAT the TES committee accept this report as information regarding the Waste Free Ontario Strategy.

BACKGROUND:

In 2014 Ontario's waste sector was responsible for 9.4 megatonnes of greenhouse gas emissions, approximately 6% of the provincial total GHG emissions. 90 per cent of these emissions came from solid waste disposal in landfills, of which most came from organic waste. When food and organic materials are landfilled, they break down and emit methane, a greenhouse gas that is 25 times more harmful to our climate than carbon dioxide.

In order to reduce the green house gas impacts from the waste sector the Province of Ontario has implemented a strategy for a waste free Ontario with the goal of achieving zero waste and zero greenhouse gas emissions from the waste sector beyond 2050.

To achieve this goal the Province has set 3 interim diversion rate targets which are:

- 30% diversion rate by 2020
- 50% diversion rate by 2030
- 80% diversion rate by 2050

As part of this plan several diversion programs shall be transitioned to producer responsibility such as:

- Blue Box operated by Stewardship Ontario
- Municipal Hazardous or Special Waste (MHSW) operated by Stewardship Ontario
- Waste Electrical and Electronic Equipment (WEEE) operated by Electronic Stewardship
- Used Tires operated by Ontario Tire Stewardship
- Used Paints and Coatings
- Pesticides, Solvents and Fertilizers
- Automotive Materials Stewardship
- Soda Stream

Ontario will also consider how the transition from existing waste diversion programs to the new framework could facilitate or impede the recovery of newly designated materials for producer responsibility, including the ability of producers to manage obligations under both processes.

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Materials will be designated through regulations made under the Resource Recovery and Circular Economy Act, 2016. Based on previous consultations, the first set of materials will include, but shall not be limited to:

- small appliances
- electrical tools
- batteries
- fluorescent bulbs and tubes
- mattresses
- carpets
- clothing and other textiles
- furniture and other bulky items

The Province has also committed to Increase Waste Reduction and Resource Productivity by:

- Designating new materials to ensure producers are fully responsible for recovering more materials from products and packaging
- Implementing an action plan to reduce the volume of food and organic wastes going to landfill
- Implementing an Excess Soil Management Policy Framework to increase the reuse of excess soil, while protecting human health and the environment
- Adoption and implementation of modern regulatory approaches to build on and promote innovative best practices

The provincial approach to future waste disposal needs will be informed by reliable data. The Province has partnered with the waste management sector to ensure landfill data, such as landfill capacity, supply, size, location, service areas, types of wastes to be accepted at the site and environmental protection features supports evidence-based decision-making.

The Food and Organic Waste Action Plan will focus on regulatory and non-regulatory actions and consider how to prevent food from becoming waste and to recover food and organic wastes from the waste stream.

Ontario will ensure proposals for new landfills or landfill expansions include a rigorous review of:

- the need to avoid over-supply of landfill capacity
- the location in relation to environmentally sensitive areas and nearby communities
- the service area and types of wastes to be accepted at the site to reduce greenhouse gas emissions and protect the environment
- the application of best management practices related to achieving environmental standards and maximizing the capture of methane emissions

ALTERNATIVES:

N/A

FINANCIAL IMPLICATIONS:

N/A

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ATTACHMENTS:

The 45-page Strategy for a Waste Free Ontario is available by request

CONSULTATIONS:

N/A

Prepared by: Adam Knapp, Public Works Manager

Reviewed by: Hope Dillabough, CAO/Clerk



Township of Horton COUNCIL / COMMITTEE REPORT

| | | |
|--|---------------------------|-------------------------------------|
| Title: Horton's 2020 Waste Diversion Rate | Date: | May 6 th , 2022 |
| | Council/Committee: | TES Committee |
| | Author: | Adam Knapp, Public Works Manager |
| | Department: | Public Works |

RECOMMENDATIONS:

THAT the TES committee accept this report as information regarding the estimated diversion rate for Horton Township in 2020.

BACKGROUND:

In order to estimate Horton Township's diversion rate Staff utilized data from the Township's last Biennial report from 2020 and our 2020 landfill quantity and costs data to compile the estimated waste diversion rate within the Township of Horton.

Non-Diverted Waste = 1,974.02 tonnes

- The Township landfill received 4,104 cubic meters of non-diverted waste and on average 1 cubic meter of household waste weighs 0.481 tonnes
- 4104 cubic meters * 0.481 tonnes per cubic meter = 1,974.02 tonnes

Diverted Materials = 294.49 tonnes

- The total blue box materials collected curbside and at the landfill diverted from the site totaled **200.7 tonnes**.
- The total scrap metal and steel collected at the landfill and diverted from the site totaled **57 tonnes**.
- The total amount of tires collected and diverted from the landfill site totaled **26.4 tonnes**
- The total amount of WEEE collected and diverted from the site totaled **9.88 tonnes**
- The total amount of MSHW diverted to the Renfrew to the Renfrew Landfill Site totaled **0.51 tonnes**

Total Materials Collected = 2,268.51

Horton Township's Estimated Diversion Rate in 2020 = 12.98%

- 294.49 tonnes diverted / 2,268.51 total tonnes collected * 100 = 12.98% diversion

The current waste diversion programs in Ontario place little to no accountability or fiscal responsibility on producers for the materials they generate. The transition to a producer-based responsibility system for recyclable materials should have a positive effect that increases

RETURN TO AGENDA

diversion and lowers output of single use materials by making the producers accountable for the materials they generate and their reuse.

Increased landfill diversion shall also ensure a sustainable future for Horton Township beyond the environmentally friendly benefits by avoiding or prolonging costly and unnecessary expansion or relocation applications.

Staff has not drafted this report to support or reject the Sustain Technologies project proposed by Mayor Peckett but rather to state that if Horton Township is to do our part in achieving the goals set forth in the Waste Free Ontario Strategy the Township must actively pursue viable solutions to increase diversion from the landfill specifically for food and organic waste which make up approximately one-third of Ontario's waste stream.

ALTERNATIVES:

N/A

FINANCIAL IMPLICATIONS:

N/A

ATTACHMENTS:

N/A

CONSULTATIONS:

N/A

Prepared by: Adam Knapp, Public Works Manager

Reviewed by: Hope Dillabough, CAO/Clerk



Township of Horton COUNCIL / COMMITTEE REPORT

| | | |
|---|---------------------------|---|
| Title: Surplus Equipment | Date: | May 6th, 2022 |
| | Council/Committee: | TES Committee |
| | Author: | Adam Knapp, Public Works Manager |
| | Department: | Public Works |

RECOMMENDATIONS:

THAT the TES committee agree with staff and recommend that Council deem the Old 3,300-gallon Slip in Water Tank and all notable accessories as Surplus Equipment with no reserve limit on the sale.

AND THAT the TES committee agree with staff and recommend that Council deem the 1998 Model 150XP Brush Bandit as Surplus Equipment with a reserve of \$10,000 on the sale.

AND THAT the TES committee agree with staff and recommend that Council deem the old radio system and accessories as Surplus Equipment with no reserve limit on the sale.

AND THAT the TES committee agree with staff and recommend that Council deem the 1987 H7500 Waste Compactor Truck as surplus with no reserve limit on the sale.

AND THAT the TES committee agree with staff and recommend that Council deem the septage spreader as surplus with no reserve limit on the sale.

AND THAT all items be listed for sale on GovDeals with the profits from the sale of the septage spreader and compactor truck directed to the Environmental Reserves Fund and all other profits from sales directed to the Roads Equipment Reserve Fund.

AND FURTHER THAT if the septage spreader and compactor truck do not sell on GovDeals that they be sold to Cash for Trash as scrap metal

BACKGROUND:

The old slip in water tank has been replaced with a new 3,400-gallon plastic tank from RMES equipment and has been proven to be a reliable and efficient addition to the department.

The Brush Bandit was purchased originally to assist in the clean up after the ice storm of 1998 and was utilized regularly until the purchase of the brush head for the departments excavator which made the labor-intensive usage of the Brush Bandit obsolete.

The old radio system has been replaced with the Motorola Simulcast system in all equipment as well as 2 base stations and 2 handhelds. The new radios were installed on March 18th to 20th and initially staff are very pleased with the coverage and clarity of the upgraded system.

RETURN TO AGENDA

The 1987 H7500 Waste Compactor Truck has not been used in many years and would require thousands of dollars in repair to be functional again. Staff see no need now or in the future for this vehicle to be retained.

The septage spreader has not been utilized since the decommissioning of the lime stabilization pilot program. The spreader was purchased in approximately 2006 through a non-repayable grant from the Community Futures Development Program.

With used equipment and scrap metal prices high due to market supply being low and in demand Staff believe now is the time to deem these item surplus in order to redeem a desirable resale value.

ALTERNATIVES:

N/A

FINANCIAL IMPLICATIONS:

N/A

ATTACHMENTS:

Septage Grant Funding Background
Pages from RPT - AMO RE HORTON SEPTAGE PROJECT
BY-LAW 2006-0029
BANDIT 150 Auction Results on ForestryTrader.com

CONSULTATIONS:

N/A

Prepared by: Adam Knapp, Public Works Manager

Reviewed by: Hope Dillabough, CAO/Clerk

Septage Funding Background

- In March 2006 the Ministry of the Environment provided a \$100,000.00 grant to the County of Renfrew to assist in the evaluation of two septage treatment technologies, Geotube dewatering and lime stabilization.
- In July 2006 Horton Township representatives presented a proposal to host the pilot project for lime stabilization to the County's Septage Technical Steering Committee.
- In March 2007 the Ministry of the Environment provided an additional \$105,000 grant to the County of Renfrew for the pilot projects.
- The total grant of \$205,000 was disbursed as follows: \$116,000 to the Township of Bonnechere Valley to assist in the implementation of the Geotube / Septage Pilot Project, \$84,000 to the Township of Horton to assist in the implementation of the Lime Stabilization Pilot Project and \$5,000 was retained by the County of Renfrew for Technology Transfer Workshops.
- The Township was successful with an application for a grant from Renfrew County Community Futures in the amount of \$10,000 to assist in the purchase of the underground concrete storage tanks. In order to complete the grant requirements, the two 45 m³ (10,000 gallon) concrete tanks were purchased in February 2007 from Anchor Concrete in Kingston Ontario, the lowest bidder.
- The capital costs for the construction of the treatment facility greatly exceeded the estimate that was prepared with assistance of the Ministry of the Environment Officials. The estimated construction and operational costs were \$115,865. However the actual costs were \$195,009. In addition, there was a further \$45,354.00 in in-kind costs including donated equipment provided by the company of a former Council Member and Chair of the Lime Stabilization Steering Committee. An application has been made to the Ministry of the Environment for reimbursement of \$45,700 of the additional costs. Approval had not been received at the time this report was drafted.

Pilot Demonstration Project at Horton Township - Lime Stabilization of Septage

REVENUE

| | |
|--|------------------|
| Township of Horton - Capital | 15,915.00 |
| Township of Horton - Operating | 4,000.00 |
| County of Renfrew - Pilot project funding from Ministry of the Environment | 84,000.00 |
| Renfrew County Community Futures Development Corporation - Local Initiatives Grant - Concrete Tanks | 10,000.00 |
| Renfrew County Community Futures Development Corporation - Local Initiatives Grant - Liquid Manuare Spr. | <u>10,000.00</u> |
| Total Revenue | 123,915.00 |

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2006-29

Being a By-law to authorize the Reeve and Clerk to execute a LETTER OF OFFER with Renfrew County Community Futures Development Corporation for a \$10,000 grant for our Lime Stabilization of Septage Pilot Project

WHEREAS the Corporation of the Township has been granted a \$10,000 grant from the Renfrew County Futures Development Corporation to assist the township with our Pilot Project to treat septage with lime;

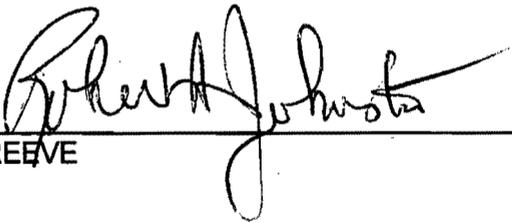
AND WHEREAS the Township must execute a LETTER OF OFFER;

NOW THEREFORE the Council of the Corporation of the Township of Horton enacts as follows:

1. **THAT** the Reeve and Clerk be authorized and are hereby authorized to execute the LETTER OF OFFER for a \$10,000 Renfrew County Community Futures Development Corporation grant; and
2. **THAT** the Reeve and Clerk be authorized and are hereby authorized to do or cause to be done all such matter of act or thing as may be required to give full force and effect of this by-law and to the said LETTER OF OFFER in the form of Schedule "A" attached herein; and
3. **THAT** this By-law shall come into full force and effect on the date of its passage.

READ a First and Second time this 05th day of December 2006

READ a Third time and Passed this 05th day of December 2006.


 REEVE


 CAO/CLERK

RETURN TO AGENDA



RENFREW COUNTY

Community Futures Development Corporation
Société d'aide au développement des collectivités

October 1, 2006

LETTER OF OFFER

(hereinafter known as the Agreement)

BETWEEN:

THE RENFREW COUNTY COMMUNITY FUTURES DEVELOPMENT CORPORATION

2 International Drive
Pembroke, ON
K8A 6W5

(hereinafter referred to as the "CFDC")

AND:

TOWNSHIP OF HORTON

2253 Johnston Road
R.R. 5
Renfrew, ON
K7V 3Z8

(hereinafter referred to as the "Recipient")

In response to your request received **September 13, 2006**, the CFDC offers to make a contribution of up to **\$10,000** (the "Contribution") to the Recipient for the purposes described in Annex 1 – The Project Statement of Work (the "Project"), upon the following terms and conditions.

The approved proposal, referred to herein as Schedule A, shall be considered an integral part of this agreement.

CONDITIONS OF THE AGREEMENT:

This Agreement comes into force on the date the duplicate copy of the offer, unconditionally accepted and duly executed by authorized representatives of the Recipient, is received by the CFDC (the "Date of Acceptance").

"Eligible Costs" means the reasonable and proper direct costs which are specified in Annex 1 – The Project Statement of Work, which are incurred and paid by the Recipient in carrying out the Project activities described in Schedule A of the Agreement within the Funding Period or prior to March 31, 2007, whichever comes first.

Subject to all other provisions of this Agreement, the CFDC will make a "non-repayable" contribution to the Recipient up to a maximum of \$10,000.

The Project will commence on or after **October 1, 2006** and end on or before **March 1, 2007** (the "Funding Period").

This Agreement shall remain in full force and effect from the Date of Acceptance until two (2) years following the end of the Funding Period (the "Period of the Agreement").

This Agreement may be terminated by either party at any time and for any reason on thirty days written notice.

AMENDMENTS

It is understood that any alteration, or amendment to the approved proposal (Schedule A) or circumstance which will materially affect the objectives, activities or outcomes of the Project, or that will affect the total cost of the Project, require that the Agreement between the CFDC and the Recipient be re-negotiated.

DEFAULT

The Recipient shall inform the CFDC immediately should the Recipient be unable to meet any of the obligations of the Agreement for any reason. Should the Recipient fail to meet or satisfy any of the obligations of the Agreement, the CFDC reserves the right to withdraw this Agreement immediately and to recover any funds advanced and not utilized.

TERMS OF PAYMENT:

The CFDC will pay the Contribution to the Recipient in respect of Eligible Costs incurred, on the basis of itemized claims, which claims shall be:

- (a) submitted not more frequently than monthly;
- (b) certified by an officer of the Recipient or other person satisfactory to the CFDC; and,
- (c) accompanied by a report of work completed to date, details of all costs in respect of which payment is claimed, and substantiating documentation as may be required by the CFDC;
- (d) **eligible expenses are net costs before PST or GST.**

The CFDC shall not make any payment of the Contribution in respect of costs for which the Recipient has entered into a legal commitment prior to **October 1, 2006**.

The CFDC will not have any obligation to pay more than 90% of the Contribution prior to the End Date of the Project or prior to the date on which the Project is completed to the satisfaction of the CFDC, whichever is the earlier.

The CFDC, at its discretion, may provide an advance to the Recipient in respect of Eligible Costs to be incurred if, in the opinion of the CFDC, it is required to carry out the Project.

The Recipient shall repay to the CFDC any amount by which the Contribution disbursed to the Recipient exceeds the Eligible Costs promptly, and in any event within thirty days of notice to do so by the CFDC.

If the Recipient receives any funding from any other source for eligible Project activities supported by the Contribution, the CFDC may reduce its Contribution by all or by such portion of the revenue as it deems appropriate.

REPORTING

During the Period of the Agreement, the Recipient shall provide the CFDC with financial statements and progress reports as requested.

The Recipient shall provide to the CFDC a final Project report, satisfactory to the CFDC in scope and detail, within 15 days of the end of the Funding Period.

The Recipient shall assist the CFDC in completing any evaluation of the outcomes and impacts that result from the Project.

PUBLIC ANNOUNCEMENTS AND COMMUNICATIONS:

The Recipient shall collaborate with the CFDC to arrange publicity regarding the contribution from the CFDC. The Recipient hereby agrees to recognize the CFDC/FedNor as project sponsors, funders and/or financial contributors in all literature, press releases and any other means of promotion and to include the CFDC's/Fed Nor logos on all such material.

OFFICIAL LANGUAGES

Where any:

- (a) notice, advertisement or other matter relating to the Recipient's activities is to be printed in a publication for the information of members of the public who are residents in the community; or,
- (b) services are to be provided or made available by the Recipient to members of the public who are residents in the community;
the Recipient shall make such publications and services available in both official languages if, in the opinion of the CFDC, there is, or is likely to be, a significant demand therefore.

LIABILITY

The Recipient shall hold the CFDC free from any and all losses, expenses, damages and claims arising from the activity covered by this letter of agreement.

The Recipient is solely responsible for the hiring, employment, dismissal and all related matters with respect to persons employed for the purposes of the Project, as well as contractual arrangements with individuals or firms.

The Recipient understands and agrees that it shall be responsible for its compliance with all applicable Federal and Provincial laws and regulations in respect of the Recipient's project, including but not limited to compliance with the Personal Information Protection and Electronic Documents Act ("PIPEDA"). The Recipient agrees to release and indemnify the CFDC, its employees, volunteers, representatives, and agents from any and all claims, demands, actions or causes of action that may arise out of, or be related to, the Recipient's participation in the Project or non-compliance with Federal and Provincial laws and regulations applicable to the Project.

CAPITAL PURCHASES

Any capital assets purchased as agreed to in Annex 1 – The Statement of Work, (and any substantial materials purchased and not consumed in the operation of the Project), must be disposed of in a manner acceptable to the CFDC and which will be in accordance with the requirements established between the CFDC and the Federal Government.

ENVIRONMENT

The Recipient warrants that any environmental issues or concerns related to the Project as known to the Recipient have been disclosed to the CFDC. The Recipient also warrants that Project activities, as required, are in compliance with all applicable legislation, including the Canadian Environmental Assessment Act and the Canadian Environmental Protection Act.

This offer is open for acceptance for fifteen (15) days from the date that appears on its face after which time it will become null and void.

Yours truly,



Diane McKinnon
Executive Director
Renfrew County Community Futures Development Corporation
LI 429-500297-08

TOWNSHIP OF HORTON

Per: Robert A. Johnstone
Signature of Recipient's Representative

REEVE
Title or Position

Per: Markin Johnstone
Signature of Recipient's Representative

CAO / Clerk
Title or Position

The foregoing is hereby accepted on this 05th day of December, 2006.

Annex 1

THE PROJECT - STATEMENT OF WORK

Recipient: Township of Horton

Project No.: LI 429-500297-08

Project Location: Renfrew County

Purpose: The Township of Horton will conduct a pilot demonstration project for lime stabilization of septage. They will supply and install 2 x 10,000 gallon underground storage tanks, accessories for tanks to receive septage (receiving pipes, screens mixing and re-circulation pumps), tank to mix lime slurry, purchase a liquid manure spreader, pump to pump the treated septage into a liquid manure spreader and storage site preparations

Timing: Project to commence on or after October 1, 2006 and be completed on or before March 1, 2007.

Program and Financing:

| <u>Costs:</u> | | <u>Financing:</u> | |
|--|-------------------------|---|-------------|
| <i>Eligible Supported Costs:</i> | | | |
| (2) 10,000 gallons/each underground storage tank + a rental for a crane to deliver the tanks | \$18,920.00 | RCCFDC Contribution | \$10,000.00 |
| | | Township of Horton (capital and operating) | \$29,000.00 |
| | | County of Renfrew (Ministry of the Environment Funding) | \$76,865.00 |
| | <i>Sub Total</i> | | |
| | \$18,920.00 | | |
| <i>Non-Eligible Supported Costs:</i> | | | |
| 250 gallon concrete pump chamber | \$1,000.00 | | |
| 350 gallon lime slurry | \$1,200.00 | | |
| 5 hp air compressor | \$1,750.00 | | |
| 3 hp hydromatic discharge sewage pump | \$3,000.00 | | |
| Labour to install equipment and piping | \$3,000.00 | | |

| | | | |
|---|-------------------------|---------------------------|----------------------------|
| Purchasing an used manure tank/spreader | \$3,000.00 | | |
| Site preparation | \$12,500.00 | | |
| Works building | \$5,000.00 | | |
| pH meter | \$700.00 | | |
| Cost to design facility | \$20,000.00 | | |
| Waste processing site and organic soil conditioning site | \$1,500.00 | | |
| Contingency cost | \$10,736.00 | | |
| 142 bags of lime | \$852.00 | | |
| Leasing land | \$8,000.00 | | |
| Compensation for participating farmer and farmer to apply limed septage | \$4,000.00 | | |
| Consultant to provide assistance | \$15,000.00 | | |
| Analysis for soils, raw and limed septage | \$1,330.00 | | |
| Contingency for Operation | \$4,377.00 | | |
| | <i>Sub Total</i> | <u>\$96,945.00</u> | |
| TOTAL COSTS | | \$115,865.00 | TOTAL FINANCING |
| | | | <u>\$115,865.00</u> |



Quick Search: Keywords



BANDIT 150

Photos (10)

Towable Wood Chippers



Sold Price: CAD \$14,262.43 Price entered as:

USD \$10,500.00

Auction Ended: July 10, 2020



Financial Calculator

Seller Information

Shetron Auction & Equipment, LLC

Shippensburg, Pennsylvania 17257

Phone: (717) 532-8828

[Video Chat With This Dealer](#)

Machine Location:

103 Hammond Road
Shippensburg, Pennsylvania 17257

General

Manufacturer BANDIT

Model 150

Hours 2,147

Serial Number UNKNOWN

RETURN TO AGENDA

Condition Used

Stock Number 3320

Description Diesel Engine, Hrs: 2,147 Vin: 85XX

[RETURN TO AGENDA](#)



Township of Horton COUNCIL / COMMITTEE REPORT

| | | |
|---|---------------------------|-------------------------------|
| Title: Waste Pick-Up Commercial Bins | Date: | May 6 th , 2022 |
| | Council/Committee: | Council |
| | Author: | Hope Dillabough, CAO/Clerk |
| | Department: | TES |

RECOMMENDATIONS:

THAT Committee receive this report as information and provide staff with direction.

BACKGROUND:

Staff drafted the new curbside Waste Collection Tender to ensure inclusivity among all ratepayers with a weekly limit of 2 bags curbside for residential and 6 bags curbside for ICI (Institutional/Commercial/Industrial). During the drafting of this tender, staff reached out to neighboring municipalities to question whether Special Bin collection was part of their contracted waste collection services. It was concluded that it's not common practice in municipal curbside waste collection services and essentially unheard of in the industry.

In the previous Tendered contract (2017), there were 11 ICI (commercial) ratepayers listed that were placed on a "Special Container Pick-up" with 9 only utilizing the service. There is currently a total of 72 ICI Ratepayers in the Township of Horton therefore not all were included on this Special Container Pick-Up List. The Commercial properties using the service did not pay anything additional for this 'Special Container Pick-Up'. Staff were concerned about the list compilation of the ICI Ratepayers and why the rest of the Township's ICI ratepayers were NOT included.

Mayor Bennett requested Mackie McLaren (previous CAO/Clerk) to look into the past Minutes and documentation to confirm that there had been support from previous Council to ensure that Tourism facilities were granted the Special Container Pick-Up. This information that Mr. McLaren has compiled is attached as Appendix 'A'. The Tourism/Campgrounds are KOA Campground, Steamboat RV Resort, Serenity Bay, Elements Luxury Tented Camp and Natural Spa (currently Closed), and the Renfrew Golf Course.

Staff understands that there was previous Council direction to add the tourism facilities under the Special Container Collection but there is no concrete documentation for the other ICI ratepayers who were included on the Special Container Pick-Up List, and they are as follows: Renfrew Inn and Suites, George Jackson Toyota and Stardust Upholstery. Staff felt that this was rather discriminatory and was not an inclusive approach to all ICI Ratepayers. Essentially, with the Special Container Pick-up type of service, the above-listed are exempt from paying additional tipping fees and have the ability to dump as much waste as they want on a weekly basis.

Staff doesn't feel that it's fair for all Township ratepayers to bear the cost of waste collection that's not inclusive to all. For example, the Township has many multi-residential properties, but why was only Renfrew Inn and Suites allowed this service. Further, how does the Township control the amount of waste and ensure it's coming from these properties only with the weekly bin pick-up. Staff holds the lifespan of the landfill in mind at all times and this needs to be addressed.

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Staff is looking for Committee recommendation on approaching this matter.

Option #1 – Remain status quo with new contract which is no Special Container Pick-Up

Option #2 – Amend the new contract to include ONLY Tourism facilities, as agreed to by previous Councils of the Township. Question – time limit for implementation – do we allow this forever or do we allow it for 6-24 months to transition to no Special Bin Pick-up

Option #3 – Provide existing ICI Special Container Pick-Up properties with a maximum number of free tips throughout the year so as to control the amount of waste being brought in without additional cost.

FINANCIAL IMPLICATIONS:

If Staff were to put an estimated cost toward the 9 Special Bin Collection pick-ups, it would be as follows:

\$65 per Tip x 52 weeks x 9 ICI Ratepayers = \$30,420 if only one bin was collected per week. It should be noted that this is an estimate and does not include the fact that the Campgrounds only operate for 5-6 months out of the year.

To be inclusive of all 72 ICI Ratepayers and offer Special Container Pick-up, it would cost a minimum of: \$65 per Tip x 52 weeks x 72 ICI Ratepayers = \$243,360 annually.

ATTACHMENTS:

Appendix 1 – Letter from previous CAO/Clerk Mackie McLaren with noted exhibits.

Prepared by: Hope Dillabough, CAO/Clerk

Reviewed by: Adam Knapp, Public Works Manager

Report on Tourist Operator and Campground Garbage and Recycling Material Handling

April 11, 2022

To: Mayor Bennett, Council and Staff

As Municipal Clerk when curbside collection was established, I was asked to delve into the history of the establishment of curbside waste and recycling collection in Horton Township. Particularly, I was asked to research how it came to be that front load containers were supplied by the Township for pickup at Tourist and Campground businesses. Below are my findings and recollections.

Curbside garbage and recycling collection started on April 1, 2003. The genesis for establishing collection was to increase the amount of materials recycled, to keep them from the landfill site, which was forecasted to have only 7 – 10 years life remaining. (An aside, through a number of methods, the site life was extended several years past my retirement in 2016 before waste was placed in the newly approved area.) Originally 4 bags of garbage was the maximum picked up per stop, eventually reduced to the current 2 bag limit. The initial cost per stop was \$0.65 / stop / week for garbage and \$1.30 / stop / bi-week for recycling.

One of the issues that came up almost immediately was how would the collection physically work for the two Tourist Operators (Storyland and Golf Club) and the 4 Campgrounds (Grandview, KOA, Timberland (now called Serenity Hills Campground) and Stoni-Ridge (at the old Timbertown site).

The operators attended a meeting of the Waste Management Committee held April 15, 2003, to discuss what they required from the Township to participate in this program. **See exhibit A**

At an April 29, 2003, Waste Management Committee Meeting, Dan Menard of Beaumen volunteered to supply Storyland and the Golf Club with front load containers for their garbage and a roll off container for their recyclables. He also agreed to supply roll off containers for garbage at the campgrounds. Additionally, the campground operators accepted an offer from the Township to supply them with 5 - 96 gallon roll out containers for their recycling. **See exhibit B**

This situation worked well for several years. However, several dry summers brought an increase of bears to campgrounds that scrounged through their garbage looking for food. The Ministry of Natural Resources offered a grant called "Bear Wise Program" for the purchase of equipment and education of methods to keep the garbage away from the bears. At the October 18, 2005, Waste Management Committee Meeting, I reported that the Bear Wise application was approved and prices were expected shortly. Five 6 cubic yard front load containers were part of the grant (as well as a small bin for the boat launch and the small lookout area at River Road and Storyland Road), 1 each for Storyland and the 4 campgrounds were purchased. The Beaumen supplied "open" containers were returned to him. **See exhibit C**

At the January 15, 2009 Committee Meeting, there was a discussion about condition of the 6 cubic yard containers and the Committee requested staff check with each operator to make sure the containers were still there, to advise the operators that the Township

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still owned them, and to create a list of who has the containers and the 96 gallon roll out carts. An annual inspection of the equipment was also directed. See exhibit D

Later in 2009, there was concern that attempts to recover one 6 yard container and the roll out carts from a former campground that was now closed were unsuccessful. I recall that eventually the 6 cubic yard container was picked up by staff, but it took over a year of discussion and eventually, intervention by the OPP. I do not recall if the roll out carts were recovered. See exhibits E and F Please note, that after reviewing this report, there is some recollection that a year or so after removing the above bin, the owner convinced staff he was in fact now operating a "small" camping operation and the bin was returned. A check with Public Works staff may confirm this happened.

The success of the Campground recycling pickup became evident in 2010. At the March 18, 2010 Meeting, there was a request from Timberland Campground for weekly recycling pickup as their roll out carts were overflowing with the bi-weekly pickup. Various options were discussed. Council agreed at the July 6, 2010, Council Meeting to purchase 3 additional "96 gallon" roll out carts for use by tourist operators who have increased recycling volumes. I recall that the extra carts alleviated the situation and bi-weekly pickup continued. See exhibits G and H

Staff will be able to advise Council as to today's status and condition of the township equipment lent to the tourist and campground operators for garbage and recycling collection.

Request for additional information

Staff have asked me where the 6 cubic yard container came from that is now being used by the owner of Valley Inn Suites.

I recall that Beaumen had expressed concern that the garbage put out for collection by the tenants was being scattered over the Valley Inn property making it difficult to pickup by hand-bombing the waste into the truck, plus the scattered waste not being cleaned up. My memory didn't serve me well on this question, so I discussed this question with CAO/Clerk Dillabough in Municipal Office, and she was able to use the "scanned" meeting minutes to learn that in the end Dan Menard of Beauman's offered to resolve his concerns by supplying his own front load container and the Waste Management Committee accepted his offer.

There is one more question, where did the 6 yard container go from Storyland when it was closed. My recollection is that it was removed from the tourist site and set up at the Community Centre where it remains.

I hope that this report will provide the background information required as you consider alternatives for collection of waste and recycling at the Tourist establishments.

Respectively submitted

Mackie J. McLaren
attachments

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THE CORPORATION OF THE TOWNSHIP OF HORTON

WASTE MANAGEMENT COMMITTEE

APRIL 15, 2003

There was a Meeting of the Waste Management Committee held in the Municipal Office on Tuesday April 15, 2003. Present were Chair Don Eady and Rod Eady, Road Foreman and Landfill Site Supervisor.

1. Call to Order

Chair Eady called the Meeting to Order at 1:00 p.m.

2. Garbage and Recycling Collection

Dan Menard and Paul Freamo of Beaumen were present to discuss collection with the Committee.

Mr. Menard said that they would use 1 or 2 - ½ ton trucks to pickup up garbage on private roads. They expressed concern with turning around in private driveways. Rod Eady suggested areas where his trucks could turn around.

Chair Eady asked how does Beaumen want to set up receiving communications from the ratepayers on missed garbage etc. Mr. Menard said the ratepayers could phone his office directly and speak to Karen or Bev. They are in radio communication with the truck drivers. We will get a report on ratepayer calls. He added that the truck would go back and pick up any missed garbage.

Chair Eady said the Township would have to contact any ratepayers who do not follow the rules that are required. He added that we are encouraging 2 bag limits. He asked that drivers notify us when they find a stop with many bags set out which obviously contain more than just household garbage so we can contact them.

Dan Menard said his company always picks up the garbage on the scheduled garbage no matter the weather.

Chair Eady asked for a list of Beaumen's worst problems so we can educate our ratepayers. He asked what Beaumen's experience was with animals and birds breaking bags before they are picked up. Mr. Menard said there was not too much problem if cans are rinsed out.

3. Collection at Golf Club and Storyland

Steve Campbell of the Renfrew Golf Club was present. John Berkhout of Storyland had confirmed his attendance but did not attend. Mr. Menard and Mr. Freamo were still present.

Chair Eady reviewed the collection service that is contracted with Beaumen. He noted that they presently use a private company to haul their garbage and added that they will not have to do this this year, as Beaumen will pick up the garbage and recyclables. Steve Campbell asked how Beaumen would provide this service, as they need to place their garbage into an enclosed steel bin to keep animals out of it. Chair Eady said we only collect bagged garbage. Any other type of garbage like steel, wood etc will have to be taken to the landfill site by themselves.

Dan Menard suggested that he supply them with a container and pick up the garbage with his front loader packer truck on Tuesdays. He has bins available and his truck is available on Tuesday. He also suggested leaving a roll off

container at the Golf Club for recyclables. Steve thought this would meet their requirements. The clubhouse will need six blue bins.

4. Collection with Campground Operators

Terry and Janet Johnston from Grandview, Angela and Greg Burgess from KOA, Tim Chapeski from Timberland and Joe Charlesbois from Stoni-Ridge Campgrounds were present. Beaumen representatives were also present.

Chair Eady reviewed the decision to implement a collection service. He said that collection would start May 12, 2003. Trucks will drive into the campgrounds to pickup garbage from their garbage sheds.

Angela Burgess asked if the operators can still go to the Landfill Site on other open days to dump garbage that can't wait until the next pickup day. Chair Eady said yes.

Terry Johnston asked if there would be a tipping fee on Saturday. Chair Eady said no.

Tim Chapeski asked if there would be mandatory recycling. Chair Eady said Council is considering this.

Angela Burgess said some campers put their recyclables in bags. Will they have to sort? Chair Eady said the Township would provide blue boxes for every site if they wanted.

Terry Johnston suggested that the old type of bins that could be rolled out would be better than blue boxes. Tim Chapeski said the large bins would be an asset. Angela Burgess agreed. Joe Charlesbois said he uses 45-gallon plastic drums, which he has marked for various recyclable products. Mr. Menard suggested that they might be too heavy to lift into the truck if they were full of glass or newspaper.

Chair Eady said that the Township would work with the Campground Operators and get a supply of these 96-gallon roll out containers for their use. He asked that they phone the Clerk-Treasurer with the number they need plus the number of blue boxes they require.

Tim Chapeski asked if there would be a limit on the number of bags that will be picked up? Chair Eady said not for the commercial operators.

Terry Johnston asked if the Operators can get an agreement from the Township that they will not change any garbage and landfill rules that affect them without first discussing this with the group. He reviewed past history where certain actions were implemented without consultation and they didn't know until they were in place. Chair Eady said the Waste Management Committee would recommend this to Council.

The Clerk-Treasurer presented a list of the collection costs for each operation based on assessment.

Chair Eady said that when the Campgrounds are closed for the season, the operators might have to bring their own personal garbage to the road for collection.

The Operators agreed to call the Clerk-Treasurer by Thursday April 17 with the number of containers they require.

Angela said that her campers need short eye-catching information on the service. Too wordy and the campers will not read.

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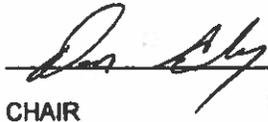
Dan Menard said that he permits people to take their own recycling products directly to his plant.

Terry Johnston asked where he can dump his empty oil containers. When he took them to the Renfrew Household Hazardous Waste Depot last year, they kept them aside to place them in the landfill site. Mr. Menard said he couldn't recycle used oil containers. Once empty they are to be placed in the landfill site.

Joe Charlesbois asked about recycling at major weekend events like Snake's Motorcycle Rodeo in his campground or the Valley Bluegrass Festival. Mr. Menard suggested that if they called him ahead of time, he could supply them with a container for recycling.

5. Adjournment

Chair Eady declared the Meeting to be adjourned at 4:10 p.m. He and Rod Eady left to go to the landfill site.


CHAIR


CLERK-TREASURER

THE CORPORATION OF THE TOWNSHIP OF HORTON
WASTE MANAGEMENT COMMITTEE
APRIL 29, 2003

There was a Meeting of the Waste Management Committee held in the Municipal Council Chamber on Tuesday April 29, 2003. Present were: Chair Don Eady, Reeve John Doering. Also present were Deputy Reeve Bob Hall, and Councillors Dave Bennett and Robert A. Johnston.

1. CALL TO ORDER

Chair Eady called the Meeting to Order at 8:30 p.m.

2. MANDATORY RECYCLING BY-LAW PROPOSAL

Chair Eady reviewed the draft brochure that he and the Clerk-Treasurer worked on. This brochure is to be delivered to the residents along with the recycling brochure when the blue boxes are delivered.

Chair Eady pointed out the brochure references a mandatory recycling by-law and asked the Council Members if they supported such a by-law requiring all property owners to recycle. He suggested that the penalty for not adhering to the by-law would first be a warning, followed by a bag fee for each bag of garbage they put out at the roadside.

Councillor Johnston said many families may be able to meet the 2-bag limit and not have to recycle at all. This is not the intent, so he would support a mandatory recycling by-law. He added that Council may want to consider a bag fee rather than a 2 bag limit.

Reeve Doering referred to a recent Open House at the Pembroke and Area Recycling Centre where a speaker suggested each house should be permitted to only put 1 bag of garbage out per week without a charge per bag.

Councillor Bennett said a mandatory by-law is a must. Recycling must be compulsory.

Chair Eady said he is not concerned if some families need to put out more than 2 bags due to their own circumstances, i.e. babysitters, etc., as long as they are also recycling.

Deputy Reeve Hall said he would like to see a 2-bag limit and unlimited recycling limit mentioned at the start of the brochure. Chair Eady said it is too late now to change. The people who attended the Public Meetings in January were told that the 2 bag limit would be a goal and not mandatory at the start. He added that not enough work has been done on how to police the 2 bag limit.

Deputy Reeve Hall said he understood the tenders were called for a 2-bag limit. Chair Eady said it was, but was later changed with Beaumen after the Public Meetings. Deputy Reeve Hall then suggested that the contract with Beaumen should be changed to reflect this so Beaumen can't come back in the future and want to only pick up 2 bags at every stop.

Councillor Bennett said that there will be peer pressure from neighbours for people to recycle. Neighbours will police neighbours.

Chair Eady said there have been people who have approached him willing to sit on a committee to monitor garbage.

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Council agreed to support a mandatory recycling by-law and requested the Clerk-Treasurer to draft a by-law for the May 07th, 2003 Council Meeting.

3. LANDFILL SITE HOURS

The Clerk-Treasurer asked the Committee if they would keep Tuesday opening of the landfill site to a ½ day now that there is to be collection. After discussion, the Committee Members agreed to keep the hours the same as in the past, being full days in the summer and ½ days in the winter.

4. BLUE BOX DELIVERY - COTTAGES – SAME TIME AS OTHERS?

The Clerk-Treasurer informed the Committee that the blue boxes will be delivered to the properties next week. It may be some time till the cottage owners are up to open up their cottage and questioned if there should be two delivery dates, one next week for permanent homes and one in 2 – 3 weeks for the cottagers. After discussion the Committee agreed that all blue boxes would be delivered at the same time and the Clerk-Treasurer would send a letter to all cottage owners advising that a blue box will be at their cottage driveway and they should come up to get it.

The Committee also requested that an ad be placed in the Renfrew Weekend paper May 9 to inform people of the blue box delivery.

- PLASTIC ENVELOPES

The Clerk-Treasurer informed the Committee that the two brochures will be placed inside the blue box when it is dropped off. He suggested that we purchase plastic sandwich bags to put the brochures into so they will be kept dry. The Committee Members agreed.

- ROAD EMPLOYEES TO DELIVER BLUE BOX

The Clerk-Treasurer informed the Committee that he discussed with Rod Eady the possibility of the two landfill attendants delivering the blue boxes on days the site is not open. Rod Eady had reservations that we could get guaranteed delivery to every property. He suggested that his Road Department Employees do this. The Committee agreed that the Road Employees would deliver the blue boxes.

5. OTHER BUSINESS

Old Used Tandem Truck for Landfill Site

Chair Eady said he has the lead on an old tandem truck that has been kept up by the owner, Roy Rosebourough of Hurds Lake. The truck can be purchased for \$750.00. He proposed that the Township purchase the truck to be kept at the landfill site to hold any garbage that is brought into the site on Saturday. This will mean the garbage will not have to be covered Saturday; it can sit in the truck until Tuesday when the attendants can dump it. Rod Eady, Road Foreman has looked at the truck and thought it was in good shape for its price. He noted that he had funds in the Waste Management's Miscellaneous Budget. The Committee Members agreed to recommend to Council that the truck be purchased.

Collection for Golf Club and Tourist Operators

Chair Eady informed the Council Members that his Committee met with the Golf Club and Tourist Operators on April 15, 2003. Pickup has been arranged for them all. Beaumen will provide the Golf Club with a container for their garbage which will be picked up by his front loading packer truck on Tuesdays. He will also provide them with a recycling roll off container. The Township will have to

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purchase 5 roll out 95 gallon carts for each of the 5 tourist operations to contain their recyclables. He suggests we order 5 extra at a cost of approximately \$3,000. He will find this money in his budget. The Committee agreed to recommend to Council that 30 - 95 gallon rollout containers be purchased and given to the tourist operators to hold their recycling products.

Brochures

Chair Eady referred to the previously reviewed garbage collection brochure and presented the printer's proof of a brochure on recycling. He asked for comments. Deputy Reeve Hall suggested that there was too much detail on the garbage brochure for the average ratepayer. It should only deal with issues of collection.

Chair Eady said he understood his concern, but he wanted to present some of the facts on collection and this is one more attempt to explain Council's decision.

Council reviewed the brochures and made several changes to the recycling brochure and authorized that they should be printed and handed out with the blue boxes.

6. CONFIRMING RESOLUTION

Moved by Bob Hall
Seconded by John Doering

That Council pass this confirming resolution to validate any actions or directions given during the open portion of this Council Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

7. ADJOURNMENT

Moved by Bob Hall
Seconded by Dave Bennett

That the Waste Management Committee adjourns this Meeting at 9:53 p.m.

Carried.


CHAIR


CLERK-TREASURER

THE CORPORATION OF THE TOWNSHIP OF HORTON

WASTE MANAGEMENT COMMITTEE

OCTOBER 18, 2005

There was a meeting of the Waste Management Committee held in the Municipal Council Chambers on Tuesday October 18, 2005. Present were Chair Don Eady, Bob Kingsbury and Robert A. Johnston. Also present was Rod Eady, Public Works Superintendent.

1. CALL TO ORDER

Chair Eady called the meeting to order at 2:30 p.m.

2. GARBAGE AND RECYCLING TENDER

Reject Lloyd Cameron Tender for Garbage Collection

Chair Eady informed the Committee that only one tender was received for the Garbage Pickup Tender, that being from Lloyd Cameron at \$1.35 per stop. This is up from 60 cents per stop which our current contract is. He asked the Committee if the Tender should be accepted or rejected. After discussion the Committee agreed to recommend to Council that Council reject the Tender and carry out discussion on other alternatives. The CAO was authorized to write a letter to Mr Cameron.

Collection Alternatives

Drop off Recycling at Beaumens for \$40/tonne

The CAO/Clerk informed the Committee that he and Councillor Kingsbury attended Beaumen's office and met with Dan Menard and Paul Freamo and discussed several items of our collection contract. He asked Menard if he would accept out recycling tipped in his Recycling Depot if we collected it ourselves? Mr Menard said yes - \$40 per tonne, based on 2000 tonnes would be \$8,000 per year, versus \$70 per tonne plus transportation to take it to the Ottawa Valley Waste Recovery Centre near Pembroke.

The CAO/Clerk also reviewed other aspects of the meeting with Beaumen representatives. Chair Eady questioned the use of a small compactor truck to do our Private Roads. Rod Eady asked about using a one ton truck with a dump box rather than a compaction truck. It was pointed out that all official discussions between the Township of Horton and Beaumen will be carried through Mackie McLaren and Dan Menard, in future.

Request Prices for Collections from Beaumen

The CAO/Clerk reported that Dan Menard offered to provide us prices for collection of garbage and collection of recycling, to extend the current contract that he has. The Committee then agreed to wait until these are received before considering whether to purchase our own equipment. It was anticipated a price would be received within seven days.

3. BEAR WISE PROGRAM - WHERE ARE WE WITH THIS GRANT

The CAO/Clerk reviewed the Grant and the Approval from the Ministry of Natural Resources. He has asked for prices on six cubic yard front load bear proof containers and that is coming.

4. NO TRESPASSING AT LANDFILL SITE

Enough Signs

Chair Eady reported that people have been trespassing at the Landfill Site. The Attendant phoned him one evening as the Site was being closed when three people came into the Site and would not leave. They were picking through the Site. He asked how do we stand legally to charge someone for trespassing and are our signs correct?

Chair Eady said that there has not been any consideration at this point in time.

Review Tipping Fees

The Committee reviewed the tipping fees for Waste Management that were passed in June 2000. The Committee authorized Jeff Schruder to do a comparison of tipping fee rates with neighbouring municipalities, particularly the Town of Renfrew.

Report from CAO on Delegation of Duties for the Year

The CAO/Clerk referred to the Calendar as a tool for delegation of duties which is a good tool. Chair Eady suggested that the entire calendar package be put onto the Agenda for the next meeting for the Committee to review, in the meantime the Administrative Assistant and the CAO/Clerk will review and update the calendar.

Information on Tax Bill Inserts

The Committee reviewed sample wording from the January and August 2008 Tax Inserts. During the discussion the Committee discussed the free tags that were issued, six to each household in June and again in late December for the 2009 year. The Committee suggested changing the colour of the free tags to the same colour as the Landfill Access Card which is changed each year for the next printing. The Committee suggested a statement in the Tax Insert to the effect that the OPP have been asked to lay charges for littering along roads and for unauthorized access to our LFS. Chair Eady suggested that a day be established for a Public Meeting where Beauman could come and display recycling products, packaging blue box demonstrations etc. This is to be added to the Agenda for the next meeting.

The CAO/Clerk said he would draft wording for the Tax Insert using sample wording from the August 2008 Insert, making changes where appropriate.

Invoices – Revenue – Accounts Payable

The CAO/Clerk presented a report showing Tipping Fees received in December \$983.00, tipping fees invoiced to Companies \$821.00. Outstanding \$36.00. Chair Eady suggested sending a statement to the company to remind them of this \$36.00

Garbage Holdback to Contractor

The CAO/Clerk said this will be done.

Bear-Wise Containers

Chair Eady suggested that Staff check with the Campground owners to ensure that the Bear-Wise containers are still on site, noting that we still own them, and to create a list of what containers and roll-out bins were given to each Campground.

He suggested that a system be established where annual inspections are carried out and to put this item on the April calendar for review.

7. BIODEGRADABLE BAG STUDY

Chair Eady informed the Committee that he will meet with John Wilson, prior to going on holiday to put together some handout material sheets. He reviewed his eleven week experience using biodegradable and backyard composter. In that time frame he has put out three bags of garbage and he has put six bags into the composter. He noted that the biodegradable bags have to be kept dry. He has in excess of two blue boxes of recycle material to put out at the curb every second week.

THE CORPORATION OF THE TOWNSHIP OF HORTON
WASTE MANAGEMENT COMMITTEE

March 19, 2009

There was a meeting of the Waste Management Committee held in the Horton Community Centre on Thursday March 19, 2009. Present were Chair Don Eady, Councillor Bob Kingsbury, Jeff Schruder Infrastructure Manager, Rod Eady Public Works Superintendent, Rose Curley Administrative Assistant, and Mackie McLaren CAO/Clerk.

1. **CALL TO ORDER**
Chair Eady called the meeting to order at 8:30 a.m.
2. **DECLARATION OF PECUNIARY INTEREST**
There was no declaration of pecuniary interest by members of the Committee.
3. **MINUTES OF FEBRUARY 12, 2009 COMMITTEE MEETING**
Chair Eady briefly reviewed the Committee Meeting Minutes with the Committee Members.
4. **BUSINESS ARISING**
Rod Eady referred to Item No 4 Bearwise Containers – and reported that nothing more has been accomplished in getting the containers back from the former Stoneridge Campground, now owned by Michael Welch.

The Committee suggested that a letter be written to Mr Welch requesting he give the Township authority to access his property to collect the containers, or prove that he is in business by providing a copy of his business license, hours of operation, and his assessment notice showing business. He will be asked to get back to the Municipality before the next Committee Meeting April 16, 2009.

The Committee suggested that the CAO/Clerk contact MPAC to see if they have the property assessed as campgrounds, and to contact the OPP for support and advice on getting this equipment back. Mr Welch is to be informed that if he is not operating a business but plans to in the future we will commit to returning the containers but other groups need them now.

Councillor Kingsbury asked if there was any more news from Fast Eddie on regrinding?

Jeff Schruder said he has been speaking with Fast Eddie who has met his contact in Florida and is assured that he can get the regrind product 20% finer. Any finer would slow him down too much.

Chair Eady asked for a firm date to be received from Mr Como on the Re grind Date for Horton.

Financial Cost Update – Expansion Study

The CAO/Clerk reported that the Study is still on budget and is still aimed for draft report by March 31, 2009. Golder have completed their requirement and Stantec is finalizing their part of the project. The CAO/Clerk is to follow up March 31 to ensure this date is being met.

Status of Dump Truck at Landfill Site

Rod Eady said he had contacted Roy Roseborough, former owner of the truck, he has no parts available for the old truck. He also contacted Bill MacGahern, former owner of the Renfrew Bus Lines, and he does not have any motors available, but he reported that it would be too expensive to put a motor into this old truck. Rod suggested that Jeff Schruder's idea of a trailer with hydraulic

Public Works – Maintain Property & Equipment

Chair Eady noted that the dump truck was the issue at the Landfill Site and Rod Eady reported that two students are ready to go to pick up wind blown debris on Saturday and to pick up the back area of the Landfill site as well. Reworking of the winter garbage is planned for this week and next. Staff is available to be on Site during the free Dump Day in May. Staffing will be at the Recycling Depot, the Re grind Site, the Gate and the Landfill Attendant is also used as a rover.

Review Engineer's Report from Previous Year

The Committee reviewed the Ground Water and Surface Water Report and the 2008 Operations Report. Chair Eady suggested staff look for the cost of a future purchase of used scales. Rod Eady noted that Admaston/Bromley installed a set of scales in the last year or so,

Moved by John Wilson, seconded by Rod Eady

That the Waste Management Committee accept the recommendations for 2009 that are in the 2008 Operations and Waste Monitoring Report.

Carried.

Chair Eady asked staff to prepare a letter for the Committees' review at the next meeting that will be sent to Marc Lesieur of the Ministry of Environment to inform him that we have started out litter pick up and also set out the schedule of when the requirements of the Operation Plan will be carried out.

Also Staff are to send a letter to neighbouring property owners on the Water Quality Report and to Findlay Barr on the Barr Well and Barr Creek Report.

Tipping Fees – Report on Revenue & Receivables

The Committee requested that the monthly statement with interest be sent out to all the delinquent companies, who are not current in the payment of their tipping fees and that a notice appear on every invoice that interest is charged on a monthly basis.

The Committee Members discussed a report that another section of Valley Inn Suites will be demolished and brought into the Landfill Site. Rod Eady is to speak with the Contractor concerning sorting requirements of the product when it comes into the Landfill Site.

Sand In Place for Winter Cover

Rod Eady informed the Committee that there is enough regrind in place that we do not need to import sand this year.

7. TEST PROJECT – RALPH SELLE

Jeff Schruder reported that he had a meeting with Mr Selle, which was cancelled by Mr Selle, to discuss a Work Plan on Reclamation of our Landfill Site. Jeff reported that Ralph Selle has spoken with Brian Eady already and a plan of the operation plus costs would be prepared for the next meeting. It was originally suggested that we have Marc Lasieur of M0E present at our next meeting to discuss this project and other Landfill Site issues.

8. CORRESPONDENCE

Michael Welsh – Stoni-Ridge Campground – Garbage/recycling Containers

The Committee reviewed a letter from Michael Welsh, in reply to a letter from the CAO/Clerk on the Front Load Container and Roll Out Carts, that were supplied to the Operator or the Campground by the Bearwise Program. The Committee suggested that the CAO/Clerk prepare a list of all the issues concerning the

operation of a business at the Site based on what we see or cannot see from the road, and have a letter from our lawyer forwarded to Mr Welsh. The Committee also suggested that an Agreement be drafted and sent to all the other tourist operators which would be an acknowledgement that the front load containers and roll out carts are owned by the Township and loaned to the Tourist businesses.

Town of Renfrew – 2008 Household Hazardous Waste Report

The Committee reviewed the Report on Waste collected at the Hazardous Waste Depot in Renfrew in 2008 and the costs. The Township's share in 2008 was \$2462.11 which comes in under budget.

9. BIODEGRADABLE GARBAGE BAG STUDY

Chair Eady presented a draft of the Reporting Calendar households would use in the Study. He suggested that of the four types of bags available, that we use two sets, the large size and the small size. There is also a kitchen catcher size and a large size for leaf and yard waste that we would not use. He agreed to develop a list of instructions for the householders to use.

The next step would be to get the householders together. He would hope that in addition to Council Members, John Wilson and Rod Eady would join. He is aware of five or six other people who have been contacted. Councillor Kingsbury said he has a family that are interested. He asked members to submit a list of names to Rose Curley, Administrative Assistant. When enough households are on the list for a Study a meeting would be called for everyone. Rod Eady suggested adding a Daycare Provider on Castleford Road.

10. 2008 DATA CALL REPORT

The Committee reviewed the draft of the 2008 Data Call Report prepared by Rose Curley. The Committee made several suggestions and made several comments about the document. Chair Eady suggested that Rose Curley sit down with Connie Graham, the Treasurer and Waste Management Coordinator for the Township of MacNab/Braeside to review our Data Call with theirs to see if there is any difference in the way they prepare their document.

The Committee also noted that the majority of the municipalities were tagged as poor performers as was Horton and asked what the criteria was for "poor performer" as compared to "good performer".

11. REPORT FROM JOINT RECYCLING COMMITTEE ON BEAUMEN'S OFFER TO SELL

Chair Eady reviewed the meeting of March 13, 2009 held in the Horton Community Centre. The Draft Business Plan was submitted along with a financial report which was reviewed under closed session. The Committee originally wanted a response from the member municipalities by April 24, 2009 and a meeting was scheduled for the Consultant to meet with Horton Council on April 15, 2009. However, this has been put off for at least a month, so the municipalities have additional time to talk about their proposed plan.

The CAO/Clerk reported that Connie Graham, the secretary for the Committee called advising that McNab/Braeside Council is suggesting rather than individual Councils meeting with Rick Findlay, the Consultant, that they have one large meeting of all Council Members from every Municipality in attendance so everyone hears everyone else's concerns and answers to questions. She suggested that questions be sent ahead to Mr Findlay so he has answers available. The meeting would be at the Horton Community Centre.

Councillor Eady suggested that our own meeting with Mr Findlay would still be his recommendation.

12. 2009 BEARWISE PROGRAM

The CAO/Clerk presented information on the current Bearwise Program for funding. After discussion Chair Eady suggested that we request funding to

8. BIODEGRADABLE BAG STUDY – HALF OF TOWNSHIP

Chair Eady asked if AET would be including comments in their review of options?

John Wilson suggested that we have our next Waste Management Meeting on the day the Company is here for consultation.

9. OTHER BUSINESS

Timberland Campground Request Every Week Recycle Pickup

The CAO/Clerk reported to the Committee that he has been contacted by Timberland Campground with a request for weekly recycling pickup; their containers are overflowing on the biweekly pickup.

Options discussed were purchase more Roll Out Carts – how many would they need?

Have Beaman provide a container similar to the Renfrew Golf Course – would there be a cost to the Campground?

Pick-up and deliver the Roll Out Carts weekly to the Depot at the Landfill Site, either by the Township or by the Camp Ground Owner.

The CAO/Clerk said he has contacted Beaman for their input and has not received a reply yet.

Jeff Schruder reported that he has been in contact with Fast Eddy for grinding the waste at the Landfill Site, it is scheduled for the third week of June.

10. NEXT MEETING

The next meeting will be June 17, 2010 at 8:30 am

11. CONFIRMING RESOLUTION

Moved by John Wilson, seconded by Robert A. Johnston

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

12. ADJOURNMENT

Moved by Jeff Schruder, seconded by John Wilson

That this Committee Meeting be adjourned at 9:25 a.m.

Carried.


Chair


CAO/Clerk

Moved by Councillor Dave Bennett
Seconded by Councillor Don Eady

Resolution No.10-216

That Council, on recommendation of the Public Works Committee, authorizes the call of a Request for Proposal for pricing purposes for a new ½ ton truck for the Infrastructure manager.
Carried.

Municipal Manager Reports – June 2010

Jeff Schruder reviewed the Infrastructure Manager Reports with Council. Deputy Mayor Bob Hall asked about the meeting on Eady Road and Jeff Schruder replied that it was about the new services.

Moved by Councillor Dave Bennett
Seconded by Councillor Don Eady

Resolution No. 10-217

That Council receive the June 2010 Infrastructure Manager's Reports.
Carried.

OGRA- Request for Financial Assistance

The Municipality received a letter from OGRA for financial support to defend the Minimum Maintenance Standards in a legal action. Council reviewed the correspondence and discussed. Councillor Bennett will bring this to the next Public Works Committee Meeting for review and ask that they be in favor towards the request.

4:20 WASTE MANAGEMENT

Chair Don Eady reported that there was no Committee Meeting held in June 2010.

Council discussed the request from Timberland Campground for more roll-out recycling carts due to an excessive amount of recycling. After discussion Chair Eady recommended that the Township purchase these roll-out carts at no cost to Timberland Campground.

Moved by Councillor Don Eady
Seconded by Councillor Bob Kingsbury

Resolution No. 10-218

That Council agrees to purchase 3 additional roll-out recycling carts to be used by the tourist operators who have increased their recycling volumes.

Carried.

4:25 FIRE COMMITTEE

There was no correspondence for the Fire Committee. Councillor Bennett advised that the next Fire Committee Meeting is on July 21st 2010.

4:35 FINANCE COMMITTEE

Council reviewed the minutes from Committee Meetings and Public Meeting held in June 2010.

Council reviewed the Statement of Revenue & Expenditures for June 2010 and also reviewed the Tax Arrears Report for June 2010.

Moved by Councillor Dave Bennett
Seconded by Councillor Bob Kingsbury

Resolution No. 10-219

That Council approves the following Finance Committee Meetings:

June 15, 2010

June 22, 2010

June 22, 2010 – Public Meeting on 2010 Draft Municipal Budget

Carried.

Moved by Councillor Bob Kingsbury
Seconded by Councillor Don Eady

Resolution No. 10-220

That Council receive the June 2010 Tax Arrears Report and the June 2010 Financial Report.

Carried.

RETURN TO AGENDA