



THE CORPORATION OF THE TOWNSHIP OF HORTON  
**RECREATION COMMITTEE**

May 21<sup>st</sup>, 2021  
9:30 a.m.  
Council Chambers

1. Call to Order
2. Declaration of Pecuniary Interest
3. Approval of Minutes from previous meeting:
  - i. March 19th, 2021
4. Open Issues/Reports/Updates:
  - i. Ontario Winter Games - February & March 2022
  - ii. HRA (Horton Recreation Association)
  - iii. Beer return update
  - iv. Participaction Grant
  - v. Fence around property
5. New Business:
  - i. .
6. Staff/Member Concerns
7. Next Meeting:
  - i. June 18th, 2021 at 9:30 a.m.
8. Adjournment

THE CORPORATION OF THE TOWNSHIP OF HORTON

## Recreation Committee Meeting

March 19, 2021

9:30 a.m.

There was a Meeting of the Recreation Committee held in the Municipal Council Chambers on Friday March 19th, 2021. Present were Chair Doug Humphries, Mayor Dave Bennett and Public Advisory Members Barb Dickson and Sharon Bennett. Staff in attendance was Amanda Ryan Receptionist/Clerk– Recording Secretary.

Public Advisory Member Ralph Miller sent regrets.

### 1. CALL TO ORDER

Chair Humphries called the meeting to order at 9:27 a.m.

### 2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest expressed by Members of the Committee.

### 3. MINUTES FROM PREVIOUS MEETING:

Moved by Sharon Bennett

Seconded by Barb Dickson

**THAT** the Recreation Committee approved the February 19th, 2021 Minutes

**Carried**

### 4. OPEN ISSUES/REPORTS:

#### i. Ontario Winter Games - 2022

Mayor Bennett stated that there may be a change in the date that the games will be held. A decision will be made in September by those in charge of the event whether the games will indeed proceed as planned in 2022, or if they will be rescheduled for a later date due to the COVID-19 pandemic.

#### ii. Horton Recreation Association (HRA)

Chair Humphries asked the committee if there were any changes, additions or deletions to the current 4<sup>th</sup> draft of the HRA Constitution that was emailed out to committee members after last month's meeting. None were voiced. In attempts to get individuals who would like to be part of the creation of the

association, reaching out to those who have been part of recreation sub-committees. Public Advisory Members Bennett and Dickson will get names and email addresses of the Hoedown and Catering committees respectively to Ms. Ryan by Friday March 26, 2021. Ms. Ryan will collect those who were part of the carnival in 2019. In turn, Ms. Ryan will send out an email on behalf of the committee to invite any of those members to provide recommendations/changes/deletions so that it can be brought before council.

iii. Beer Return Update

Ms. Ryan reported that the return has not been completed but will be for the next meeting and will report on finances attained from it at that time.

**5. NEW BUSINESS:**

i. Fencing Around Property

Mayor Bennett expressed how it is time to erect the fence around the property. The fencing was purchased years ago but has been since used by the Public Works Department, and it would have to be replaced by Public Works. Mayor Bennett would like to have the Manager of Public Works to speak with Willis Eady to let her know that the fence will be going up and double check the line that should still be marked from the plan to put up the fence in the past. It is unsure at this time if erecting the fence will be volunteer with collaboration of Public Works or contracted out.

**6. STAFF/MEMBER CONCERNS:**

i. Canada Day

Public Advisory Member Dickson asked if the committee was going to entertain the idea of having an event for Canada Day, Chair Humphries asked that Canada Day be put on the next month's agenda for discussion

ii. Covid Concerns

Chair Humphries stated that most fundraising events are executed by the elder residents in the community. These individuals have not yet received their vaccinations and still feel at risk. Until the risk factor has subsided, it is difficult to plan any fundraising events.

iii. Card

The committee agreed that Ms. Ryan should send out a "Thinking of You" card to Public Advisory Member Miller.

**7. NEXT MEETING:**

Regular scheduled meeting

- i. April 16, 2021 at 9:30 a.m. in Council Chambers

**i. ADJOURNMENT**

Chair Humphries declared the meeting adjourned at 10:04 a.m.

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CHAIR Doug Humphries

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CAO/Clerk Hope Dillabough

# 2021 GRANT APPLICATION GUIDELINES



## **Overview**

The ParticipACTION Community Better Challenge is an annual event that gets Canadians across the country moving together. From June 1<sup>st</sup> to June 30<sup>th</sup>, 2021, we are calling on ALL Canadians to get active and incorporate physical activity where they live, learn, work and play

As individuals or as part of an organization, we are asking Canadians to get active and track their physical activity minutes in an effort for their community to be recognized as one that champions active living. At the conclusion of the challenge, we'll recognize and celebrate community achievements, crowning provincial / territorial winners and ultimately appointing one community with the designation of **Canada's Most Active Community!**

ParticipACTION has developed a micro-granting program that will support community organizations who are planning to host participatory in person or virtual activities or leverage physical activity-related programming during the challenge period. Micro-grants range from \$250 to \$1,000 and can support qualified instructors, equipment, rental cost, marketing and promotion and other costs that will make the activity even more impactful. Sample activities include try-it sessions, multi-sport or multi-activity programs, open-houses, school events, mayor's challenges, neighborhood fun runs as well as virtual events such as virtual runs or zoom classes (note: as safety is very important to us, all local public health protocols and recommendations must be followed).

The ***ParticipACTION Community Better Challenge*** is supported by the **Public Health Agency of Canada, Sport Canada** and the **Ontario Trillium Foundation**.

## **Timing**

Grant applications will be accepted from **9:00 a.m. ET on Monday January 25th, 2021 to 5:00p.m. ET on Friday February 26th, 2021.**

There will be one grant cycle. All applicants will be informed of the funding decision by email approximately one month following the application deadline. One hundred per cent of the funds will be distributed in one payment, approximately two-to- three weeks following the decision.

## **Eligible Groups**

Applications may be submitted, individually or in partnership, by:

- Community, not-for-profit organizations and associations that can offer physical activity or sport participation opportunities in their community, either through events or programs
- Municipalities
- Schools
- First Nations, Inuit and Métis communities

- National Sport Organizations, Multi-sport Organizations, provincial and local sport organizations
- Organizations that can reach all segments of the Canadian population - i.e. LGBTQ2S+, youth, seniors, individuals with disabilities, visible minority groups, newcomers, groups representing rural areas, minority language communities, Indigenous, and low-income populations.

### **Eligibility Guidelines**

The following factors will be considered in choosing successful applications:

- The activity must take place in Canada.
- The activity must take place within the month of June, either in its entirety or in part. For sake of clarity, the following examples ARE ELIGIBLE:
  - June 8
  - June 8 to June 11
  - May 25 to June 8
  - June 8 to July 3
  - May 1 to August 1
- The activity must be registered through the ParticipACTION website.
- Organizations may apply for multiple grants if they are planning to conduct multiple events or promote different programs during the challenge timeframe. The maximum each organization can receive is \$1,000 for all programs and events.
- All recipients **must track the physical activity that their grant supports during the challenge at [www.participation.com/challenge](http://www.participation.com/challenge)**
- All recipients **must complete a post-event online survey within one month after the program or event ends.**
- Failure to track physical activity minutes and complete the survey will make the organization ineligible for future grant applications with ParticipACTION.

### **Application and Criteria Assessment**

Applications will be assessed according to the following criteria:

- Demonstrate inclusive and equitable practices that maximize sport, recreation, and physical activity opportunities for everyone in the community.
- Potential of the activity to inspire and encourage sport and physical activity participation within local public health guidelines and limits. Activities could be outdoor, physically distanced, multiple smaller programs or events, or virtual.
- Financial need – what additional value could the funding provide to your event/program that otherwise would not be possible?
- Events and programs are accessible to people of all abilities, at little or no cost.
- Events and programs are strongly encouraged to use qualified instructors where appropriate (e.g., NCCP, First Aid, High Five, Physical Literacy 101 or other skill development program certification).

- Ability of the event or program to connect individuals with the **ParticipACTION Community Better Challenge** through marketing, promotion or onsite signage/handouts and encourage registration and tracking of their physical activity minutes by downloading the ParticipACTION App or on the ParticipACTION website
- Consideration will be given to the geographic distribution of funds throughout the various regions of Canada and to programs or events that are inclusive of the diversity of Canada and accessible for people of all abilities.

### **Selection Committee**

- Eligible applications will be evaluated by a review panel consisting of ParticipACTION staff and partners from the physical activity, sport and recreation sector. The panel will base its recommendations on the eligibility and assessment criteria described in these guidelines, within the context of the applicant's organizational, community and regional needs.

### **Expenses**

- Expenses must be directly related to costs incurred for delivering a physical activity or sport participation experience or helping to make it accessible and inclusive. Eligible expenses include:
  - Sporting equipment,
  - Coaching/trainer expenses
  - Venue/space rental etc.
  - Transportation
  - Nutrition
  - Costs associated with delivering a virtual activity
  - Cost the help activity meeting public health guidelines
  - Childcare for participants during an event
  - Any accommodations that may be required for full participation such as ASL, captioning, personal assistance etc.
- The Community Better Challenge will not support events that do not have a physical activity or sport component. Examples of activities that would not be supported include public year-end team celebrations and private parties.
- Other ineligible expenses include
  - Performance fees
  - Capital expenditures (renovation, construction, computer equipment)
  - Deficits incurred from past activities
  - Prizes or awards
  - Competitions or expenses incurred prior to funding support issue.

### **Conditions and Limitations**



- The ParticipACTION Community Better Challenge must be acknowledged where possible on all materials related to the funded event. A digital toolkit including logos, guidelines, promotional materials and social media tools will be available on ParticipACTION's website by mid-April 2021.
- In order to apply for a grant, applicants will be required to register and track their program or event on ParticipACTION's website and complete a post-program or event online survey. The survey should outline their use of the funds and the outcomes of their program or event and be completed within one month of the end date. A link to this survey will be e-mailed to the event organizer.

By applying to the Community Better Challenge, ParticipACTION can publish the successful applicant's organization name and final funding amount. By completing the application, you agree to the above conditions.

**To apply or for more on the *ParticipACTION Community Better Challenge*, please visit:**  
**<https://www.participaction.com/en-ca/programs/community-challenge>**

**If you have any questions, please contact:**  
**[info@participaction.com](mailto:info@participaction.com)**

# June

NOTES:

See description of each event attached.

Highlighted

Days Have

Prizes to

Be won!

2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Skipping week Challenge June 1-5	2 Hike DAY	3 Sports Day	4 Explore The Outdoors	5 Virtual Poker Run/walk \$5.00 Reg.
6 Online workout (Zoom)	7 Running Week Competition June 7-12	8 Bounce Day	9 Sports Day	10 Neighborhood Clean up	11 Circuit Day	12 Virtual Track and Field Day Ages 4-13 \$5 Reg.
13 Family Fun Run \$10 Reg. per family	14 Walking week Challenge June 14-19	15 Outdoor Games Day	16 Soccer Day	17 Online workout (ZOOM)	18 Gardening Day	19 Family Activity Day
20 Riding Poker Run \$10 Reg. per rider	21 Biking Week Competition June 21-26	22 Basketball Day	23 Online workout (Zoom)	24 Swimming Day	25 Explore for the Best Outdoor Picture	26 Scavenger Hunt
27 2K/5K/10K Virtual Run \$10 Reg. per person	28 Online workout (Zoom)	29 Most Minutes logged in a day	30 Last Day Get Your Minutes in!!			

## **Breakdown of Each Event:**

**There will be a different virtual event each day, but any exercise counts, and minutes can be logged on the APP or community better challenge page for Horton. Any active minute of any kind counts.**

**Would like to create an email and Facebook page for people to submit their minutes, registration forms and registration money so it can all remain contactless.**

**Every time minutes are logged on email/ Facebook the person will earn one ballet into the end of month draw (hoping to get larger prize for this to motivate people to log minutes). Also, one ballet can be earned for every screen shot sent showing minutes were logged on the community challenge or APP.**

### **Skipping Week Competition:**

- Will Run from June 1-5
- Who can log the most skipping minutes? Winner will be announced June 6<sup>th</sup>
- The winner will be the person that logs the most skipping minutes. Participants to send their minutes VIA email or Facebook page by 11pm on June 5<sup>th</sup> to be eligible
- One prize required for this event \$25
- Free to enter
- Log minutes on the community challenge APP or website

### **Hike Day:**

- Go for a hike
- Log minutes on the community challenge AP or website and email or Send on Facebook
- Submit Pictures on Facebook

### **Sports Day:**

- Play a Sport
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

#### **Explore the Outdoors:**

- Get outside get active and enjoy the outdoors
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

#### **Virtual Poker Run/Walk**

- Registration \$5.00 per person (submit registration form and money VIA email)
- Registration gift for each participant (TBD either a medal or sweat towel or t-shirt depending on prices) \$250.00
- Three prizes for top three poker hands
- Contactless delivery of each person's poker cards
- Complete your choice of distance walk or run
- Prize for most minutes completed
- Cards will be randomly place 5 in each envelop your envelop number will be determined by registration number
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Send pictures VIA email or Facebook of completing the run/walk
- Four prizes required total \$100

#### **Online Workout:**

- Join Zoom for an online workout link to be provided closer to date
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

#### **Running Week Competition:**

- Will Run from June 7-12
- Who can log the most running minutes? Winner will be announced June 13<sup>th</sup>
- The winner will be the person that logs the most running minutes. Participants to send their minutes VIA email or Facebook page by 11pm on June 12<sup>th</sup> to be eligible
- Submit Pictures on Facebook
- Log minutes on the Community Challenge APP or website
- One prize required for this event \$25

- Free to enter

**Bounce Day:**

- Complete an activity that has you bouncing or jumping
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

**Sports Day:**

- Play a Sport
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

**Neighborhood Clean UP:**

- Clean up your neighborhood
- Prize for most minutes logged
- Prize for most garbage collected
- Log minutes on the community challenge AP or website and email or Send on Facebook
- Submit Pictures on Facebook
- Two prizes \$25 each (\$50.00 total)

**Circuit Workout:**

- Workout to be emailed and posted on the Facebook page
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

**Virtual Track and Field ages 4-12**

- \$5 registration per person (submit registration form and money VIA email)
- Results of each category to be submitted VIA email or Facebook
- All information will be on registration form to be submitted by June 6<sup>th</sup>
- Ribbons for 1<sup>st</sup> to 3<sup>rd</sup> place in each category \$250.00
- Age groups to separate registrants and will be female and male divisions
- One prize for top overall athlete \$20.00
- Submit minutes and results VIA email or Facebook page
- Submit pictures on Facebook

**Family Fun Run:**

- Complete a run with your family length of your choice (different activities to be completed throughout run will be posted on Facebook and emailed)
- \$10 registration per family (registration form and money to be sent VIA email)
- Prize for every participant \$200.00
- Two prizes required one for most minutes and the other for best picture \$40.00 total
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

**Walking Week Challenge:**

- Will Run from June 14-19
- Who can log the most walking minutes? Winner will be announced June 20th
- The winner will be the person that logs the most walking minutes. Participants to send their minutes VIA email or Facebook page by 11pm on June 19<sup>th</sup> to be eligible
- Submit Pictures on Facebook
- Log minutes on the Community Challenge APP or website
- One prize required for this event \$25
- Free to enter

**Outdoor Games Day:**

- Play some games outside
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

**Soccer Day:**

- Play Soccer
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

**Online Workout:**

- Join Zoom for an online workout link to be provided closer to date
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

**Gardening Day:**

- Get outside and do some gardening
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

**Family Activity Day:**

- Do activities with the family
- Two prizes required for most minutes logged and best picture \$40.00 total
- Log minutes on the community challenge AP or website and email or Send on Facebook
- Submit Pictures on Facebook

**Virtual Riding Poker Run:**

- Registration \$10.00 per person (Registration form and money t be sent VIA email)
- Registration gift for each participant (TBD either a medal or sweat towel or t-shirt depending on prices) \$250.00
- Three prizes for top three poker hands \$75.00
- Contactless delivery of each person's poker cards
- Complete your choice of distance by "Riding" (horse, bicycle, kayak, canoe, paddleboard etc)
- Prize for most minutes completed \$25.00
- Cards will be randomly place 5 in each envelop your envelop number will be determined by registration number
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Send pictures VIA email or Facebook of completing the run/walk

**Biking Week Competition:**

- Will Run from June 21-26
- Who can log the most biking minutes? Winner will be announced June 27th
- The winner will be the person that logs the most biking minutes. Participants to send their minutes VIA email or Facebook page by 11pm on June 26<sup>th</sup> to be eligible
- Submit Pictures and minutes on Facebook or email
- Log minutes on the Community Challenge APP or website
- One prize required for this event \$25
- Free to enter

**Basketball Day:**

- Play Basketball
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

**Online Workout:**

- Join Zoom for an online workout link to be provided closer to date
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

**Swimming Day:**

- Go Swimming
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

**Explore for the best outdoor picture:**

- Get outside and find the best picture
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook
- One prize required for best picture \$25.00

**Scavenger Hunt:**

- Scavenger hunt items will be provided on Facebook page and by email
- Complete the scavenger hunt and submit your time
- Prize for quickest time completed \$25.00
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Submit Pictures on Facebook

**Virtual Run 2k/5k/10k:**

- Registration \$10.00 per person (Registration form and money to be sent VIA email)
- Choose your distance
- Registration gift for each participant (TBD either a medal or sweat towel or t-shirt etc depending on prices) \$250.00
- Log minutes on the community challenge APP or website and email or Send on Facebook
- Send pictures VIA email or Facebook of completing the run/walk



- Prizes for fastest time male/female for each category: 2K(ages 4-6, 7-9, 10-12, 13-15, 16-18 and 19 plus), 5k(10-12, 13-15, 16-18 and 19plus), 10k(16-18 and 19plus) \$150.00

**Online workout:**

- Join Zoom for an online workout link to be provided closer to date
- Log minutes on the community challenge AP or website and email or Send on Facebook
- Submit Pictures on Facebook

**Most Minutes Logged in One day:**

- Prize for the person that logs the most minutes on this date
- One prize required \$25.00

**End of the month prizes**

- Horton Township most active Family
- Horton Township most active child (0-12 years old)
- Horton Township most active teen (13-17 years old)
- Horton Township most active adult (18-64 years old)
- Horton Township most active senior (65 plus)
- Horton Township most active Business

Above prizes will be won for logging the most minutes!

**BUDGET**

Event	Outgoing Money	Incoming Money	Total +/-
Grant Money		\$750.00	+ \$750.00
Skipping Week Competition	\$25.00		- \$25.00
Virtual Poker Run/Walk	\$350.00	50 participants \$250.00	- \$100.00

Running Week Competition	\$25.00			- \$25.00
Neighborhood Clean Up	\$50.00			- \$50.00
Virtual Track and Field	\$270.00	50 participants	\$250.00	- \$20.00
Family Fun Run	\$240.00	25 families	\$250.00	+ \$10.00
Walking Week Challenge	\$25.00			- \$25.00
Family Activity Day	\$40.00			- \$40.00
Virtual Riding Poker Run	\$350.00	50 participants	\$500.00	+ \$150.00
Biking Week Competition	\$25.00			- \$25.00
Explore for outdoor Picture	\$25.00			- \$25.00
Scavenger Hunt	\$25.00			- \$25.00
Virtual 2k/5k/10k Run	\$400.00	50 participants	\$500.00	+ \$100.00
Most Minutes logged	\$25.00			- \$25.00
Hortons Most Active.....	\$250.00			- \$250.00
Minute's logging Prize	\$300.00			- \$300.00
<b>TOTAL</b>	\$2425.00	\$2500.00		+ \$75.00