



THE CORPORATION OF THE TOWNSHIP OF HORTON

**RECREATION COMMITTEE**

March 18<sup>th</sup>, 2022

9:30 a.m.

Council Chambers

1. Call to Order
2. Declaration of Pecuniary Interest
3. Approval of Minutes from previous meeting:
  - i. November 19<sup>th</sup>, 2021
  - ii. December 7<sup>th</sup>, 2021 special meeting
4. Open Issues/Reports/Updates:
  - i. Ontario Winter Games - February & March 2022
  - ii. HRA (Horton Recreation Association)
  - iii. Rink/Change Rooms
  - iv. Boat Launch
5. New Business:
  - i. Dances
  - ii. Smart Serve Requirements
  - iii. Bar and restocking
  - iv. Euchre
  - v. Easterp
  - vi. Gravel Cup
  - vii. Summer Sports Events – horseshoes, soccer
  - viii. Canada Day
  - ix. Kickstart hall event
6. Staff/Member Concerns
7. Next Meeting:
  - i. April 8<sup>th</sup>, 2022 at 9:30 a.m.
8. Adjournment



## Township of Horton COUNCIL / COMMITTEE REPORT

<b>Title:</b>  SMART SERVE CERTIFICATIONS	<b>Date:</b>	December 6, 2021
	<b>Council/Committee:</b>	Committee
	<b>Author:</b>	Amanda Ryan, Receptionist/Clerk
	<b>Department:</b>	Recreation

### **RECOMMENDATIONS:**

THAT the Recreation Committee members accept this report as information.

### **BACKGROUND:**

On November 29, 2021, changes were made to the *Liquor Licence and Control Act, 2019, S.O. 2019, c. 15, Sched. 22 (LLCA)*. Anyone involved in the sale, service, delivery or sampling of liquor, or who takes liquor orders from customers, must hold a valid (non-expired) certificate from an approved liquor training program. Smart Serve is Ontario's only approved liquor training program.

Changes brought forth by the LLCA include expiry dates on Smart Serve certificate holders. Smart Serve certificates issued on or after July 1, 2018 will expire 5 years from the date of issuance. Liquor training certificates issued before July 1, 2018 will expire on June 30, 2023 at 11:59pm. For anyone with a liquor training or Smart Serve certificate that was issued before July 1, 2018 may recertify starting July 1, 2022, but recertification will expire June 30, 2023. Certificate holders must recertify before their certificate expires in order to remain valid.

**ALTERNATIVES:** N/A

**FINANCIAL IMPLICATIONS:** N/A

**CONSULTATIONS:** <https://www.agco.ca/bulletin/2021/information-bulletin-mandatory-smart-server-recertification-will-begin-july-1-2022>

**Author:** \_\_\_\_\_  
signature

**Other:** \_\_\_\_\_  
signature

**Treasurer:** \_\_\_\_\_  
signature

**C.A.O.** \_\_\_\_\_  
signature

THE CORPORATION OF THE TOWNSHIP OF HORTON

## Recreation Committee Meeting

November 19, 2021

9:30 a.m.

There was a Meeting of the Recreation Committee held in the Municipal Council Chambers on Friday September 16th, 2021. Present were Chair Doug Humphries, Mayor Dave Bennett and Public Advisory Members Barb Dickson, Sharon Bennett and Ralph Miller. Staff in attendance was Public Works Manager Adam Knapp and Amanda Ryan Receptionist/Clerk– Recording Secretary.

**1. CALL TO ORDER**

Chair Humphries called the meeting to order at 9:30 a.m.

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest expressed by Members of the Committee.

**3. MINUTES FROM PREVIOUS MEETING:**

Moved by Sharon Bennett

Seconded by Barb Dickson

**THAT** the Recreation Committee approved the September 17th, 2021 Minutes

**Carried**

**4. OPEN ISSUES/REPORTS:**

i. Ontario Winter Games – 2022

Mayor Bennett updated the members stating that \$400,000 has been injected into the budget by the Provincial Government to cover additional costs associated with lodging and transportation as these are major issues in still dealing with the pandemic. County Council agreed at their last meeting to move forward and host the games in 2022. It would be four years before the opportunity would arise again. The Games Committee may ask to use the community center grounds for the opening event and closing event in which there would be 2500-3000 in attendance.

- ii. Horton Recreation Association (HRA)  
Mayor Bennett stated that there has nothing been done to progress this committee forward. The building should be ventilated before individuals are asked to come and meet face to face to discuss and volunteer for this group.
- iii. Beer Return Update  
Chair Humphries stated that he and Dave McMaster were able to get the beer poured and the empties returned to the store. Approximately \$37.00 was received from the returns. It was recommended by the LCBO to dump the coolers as well as they are carbonated and would have lost their fizz by now. Chair Humphries emailed Peller Estates to determine if the wine would be ok. Response was received that the wine will be fine to sell.
- iv. Remembrance Day  
Chair Humphries reported that the ceremony went well. He thanked Burt Virgin, Bruce Golden and Amanda Ryan for making the event successful, and those who escorted and presented wreaths. There were approximately 25-28 people in attendance.
- v. Christmas Craft Sale  
Public Advisory Member Bennett stated that all vendor tables that can safely be set up in the hall respecting COVID guidelines are spoken for. She feels that 20 tables can be set to allow for 6-foot social distancing. She is still looking for volunteers to be at the main door to check for proof of full vaccination of the patrons. Ms. Ryan stated that Judy from the Catering group will be looking after preparing food in the kitchen for take-out.

**5. NEW BUSINESS:**

- i. Rink  
Mayor Bennett stated that there is a need to have paid people to man numbers of the change rooms and check for vaccination requirements, and an additional one to maintain the ice which would include keeping the snow off of the surface and running the Zamboni. Ms. Ryan was directed to locate an advertisement that had been advertised with in the past for the similar position.
- ii. Dances  
Ms. Ryan stated that Marg Bauer has people asking her if the monthly dances would be starting up again. Lack of being able to dance was discussed as well as attendance and covering the cost of the band. Discussion of waiting to see how other organizations deal with putting on

this type of event and the outcome was discussed. The committee does not recommend proceeding with the dances at this time.

iii. Kitchen Inspection

Ms. Ryan informed the group that a kitchen inspection has been booked for the 29<sup>th</sup> of November at 2:30 p.m. at the hall. Judy Kunopaski and Public Works Manager Adam Knapp will be in attendance. Ms. Ryan stated that Judy and a crew have been working hard at cleaning in the kitchen getting it ready for inspection.

iv. Christmas Event for Families

Chair Humphries stated that Jen Cobus contacted him to discuss an idea she had about a Pancake Breakfast with Santa. Ms. Ryan read the details of the email and Jen's vision of the day. It was expressed that although this was a great idea, a business plan would have to be brought before council. It was felt that there was not enough time to do so before the date that was suggested. Ms. Ryan was asked to let Ms. Cobus know of the outcome.

vi. Volunteers

Mayor Bennett expressed that the need for volunteers to start the Horton Recreation Association is a challenge at the Recreation Committee level.

Moved by Ralph Miller

Seconded by Barb Dickson

**THAT** the Recreation Committee go to Council to look for volunteers for the Horton Recreation Association to gather when they feel safe enough to come back.

**Carried**

**6. STAFF/MEMBER CONCERNS:**

Manager of Public Works Adam Knapp updated the committee on the boat launch. The tender for the supply and install of a dock at the municipal boat launch closed yesterday. He also added that a fence was uninstalled at the Renfrew tennis courts and in the spring time will contract out the installation of the fence around the ice surface to prevent from pigeons to making under the ice rink a home. Mr. Knapp informed the group on the previously mentioned concerns about ventilated air due to COVID concerns in the buildings. The areas of concern are the change rooms, the kitchen cooktop

area and the building itself. He explained that there is a grant currently available to apply for to assist in covering these costs.

Moved by Ralph Miller

Seconded by Sharon Bennett

**THAT** the Manager of Public Works Adam Knapp draft three reports to address the three areas of concern for ways to reconcile the air exchanging hotspots.

**Carried**

Mayor Bennett stated that as there are monies required still to pay down the Hoedown debt, the Recreation Committee does not have the funds to hire an outside party to erect the fence around the rink in the springtime and that it could be done by volunteers. He also wanted to thank the Mayor of Renfrew for ensuring that we received the fence free of charge.

**i. NEXT MEETING:**

Regular scheduled meeting

i. December 17, 2021 at 9:30 a.m. in Council Chambers

**i. ADJOURNMENT**

Chair Humphries declared the meeting adjourned at 10:42 a.m.

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CHAIR Doug Humphries

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CAO/Clerk Hope Dillabough

THE CORPORATION OF THE TOWNSHIP OF HORTON

## Recreation Committee Meeting

December 7, 2021

9:30 a.m.

There was a Special Meeting of the Recreation Committee held in the Municipal Council Chambers on Friday December 7th, 2021. Present were Chair Doug Humphries, Mayor Dave Bennett and Public Advisory Members Barb Dickson, Sharon Bennett and Ralph Miller. Staff in attendance was Public Works Manager Adam Knapp and Hope Dillabough CAO/Clerk— Recording Secretary.

### 1. CALL TO ORDER

Chair Humphries called the meeting to order at 9:30 a.m.

### 2. CONFIRMATION OF AGENDA

Moved by Barb Dickson

Seconded by Ralph Miller

**THAT** the Recreation Committee accept the December 7th, 2021 Special Meeting Agenda

**Carried**

### 3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest expressed by Members of the Committee.

### 4. OPEN ISSUES:

- i. Boat Launch Dock

The boat launch dock was discussed.

Moved by Sharon Bennett

Seconded by Ralph Miller

**THAT** the Recreation Committee agree to award PW 2021-13 Municipal Boat Dock Supply and Delivery to Interco Fabrications for a total of \$31,582.37 including HST;

**AND THAT** upon formal acceptance of the bid, a 30% deposit totaling \$9474.71 including HST be issued per the terms and conditions of sale from Interco Fabrications;

**AND THAT** and additional \$5000 including HST be allocated for parking lot

improvements and shoreline erosion control;  
AND FURTHER THAT funding for the total project costs be funded 50% from the Recreation Reserves and 50% from Modernization reserves.

**Carried**

ii. Change Room Air Exchanger

The item was discussed. Public Works Manager Adam Knapp will be ordering two units to be placed down at the Rink area. These units are portable and can be moved around. These will be funded from the COVID-19 Operating Budget.

**5. ADJOURNMENT**

Chair Humphries declared the meeting adjourned at 10:00 a.m.

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CHAIR Doug Humphries

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CAO/Clerk Hope Dillabough