



THE CORPORATION OF THE TOWNSHIP OF HORTON

RECREATION COMMITTEE

October 21th, 2022

9:30 a.m.

Council Chambers

1. Call to Order
2. Declaration of Pecuniary Interest
3. Approval of Minutes from previous meeting:
 - i. July 15th, 2022
4. Open Issues/Reports/Updates:
 - i. GICB Application and Design Stage II Report
 - ii. Ontario Winter Games - February & March 2023
 - iii. HRA (Horton Recreation Association)
 - iv. Dance - September 16th & October 21st
 - v. Canada Day Review
 - vi. Fencing around ice surface
 - vii. Old Dock Update
 - viii. Property Purchase Update
 - ix. Harvest Dinner
 - x. Euchre
 - xi. Smart Serve Course
 - xii. Fruit Fundraiser Update
 - xiii. Signage for Millennium Trail
5. New Business:
 - i. Bar – cans, price changes,
 - ii. Tree by flag at hall
 - iii. Rink facelift
 - iv. Horton Catering Group
 - v. Pickle Ball
 - vi. Remembrance Day
 - vii. Craft Sale
6. Staff/Member Concerns
7. Next Meeting:
 - i. TBD
8. Adjournment

THE CORPORATION OF THE TOWNSHIP OF HORTON

Recreation Committee Meeting

July 15, 2022
9:30 a.m.

There was a Meeting of the Recreation Committee held in the Municipal Council Chambers on Friday July 15th, 2022. Present were Chair Doug Humphries, Mayor Dave Bennett and Public Advisory Members Sharon Bennett, Barb Dickson and Ralph Miller. Staff in attendance was and Amanda Ryan Receptionist/Clerk– Recording Secretary.

1. CALL TO ORDER

Chair Humphries called the meeting to order at 9:30 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest expressed by Members of the Committee.

3. MINUTES FROM PREVIOUS MEETING:

Moved by Sharon Bennett

Seconded by Ralph Miller

THAT the Recreation Committee approve the June 17th, 2022 Minutes.

Carried

4. OPEN ISSUES/REPORTS:

- i. Ontario Winter Games – 2022
Chair Humphries stated that he has not heard any more about the subject. Mayor Bennett informed the committee that volunteers were attained to fill in the spaces that were available and there will be no update available until after the second week of August.
- ii. Horton Recreation Association (HRA)
Ms. Ryan reported that at the present time there are 12 names with contact information on the list. A meeting will have to be had in the fall of the year.

- iii. Dance – June 17th
Chair Humphries stated that the attendance was much larger than in dances just before COVID hit and there was a great response to Horton hosting them again. Ms. Ryan reviewed an informal income statement that showed a dance revenue of \$332.44. Costs associated with the lunch were reduced as there were supplies left over from a ladies catering event and could be used to prevent wastage.
- iv. Canada Day Review
Chair Humphries thanked Ms. Ryan for her efforts in spearheading the event to make sure it was a success. Great reviews were heard in response to the event, and a big thank you to all who helped - from the front door, to the kitchen, the bouncy castles, and the fire department. Ms Ryan was pleased to report that there was a revenue created from the day.
- v. Fencing Around Ice Surface
No change
- vi. Old Dock
No change
- vii. Property Purchase Updates
Mayor Bennett stated that CAO/Clerk Hope Dillabough had the opportunity to chat with the property owners and there could be a possibility of a deal coming together. This is currently in the hands of staff.
- viii. Harvest Dinner
Brief discussion was held about having the Harvest Dinner. It was felt that if the volunteers were willing, that there be one. Having beef on the menu was suggested with the ability to perhaps purchase locally in Horton from Gulley Farm.
- ix. Euchre
Public Advisory Member Barb Dickson stated that she is interested in getting Euchre going again. Ms. Ryan will start blocking off times for the hall – every second Thursday starting around the third week in September.

x. Volunteer Recommendation

Moved by Barb Dickson

Seconded by Ralph Miller

THAT the Recreation Committee would like council to approve the recommendation to allow Brady Bennett to be added to the volunteer roster.

Carried

xi. Bar & Smart Serve Course

Chair Humphries stated that there should be more people to call on to tend bar to help Public Advisory Member Ralph Miller. Ms. Ryan was asked to have costs of offering the Smart Serve course for next meeting.

Discussion about patrolling the parking lot was held.

xii. Fruit Fundraiser

Ms Ryan stated that she would like to take advantage of advertising for the fruit fundraiser in the Final Tax Bill mailout, but a final decision on what the committee would like to charge for the fruits needs to be made. Based on estimated costs from the fruit supplier it was suggested that the committee charge \$55 for peaches and pears and \$60 for plums.

xiii. Signage for Millennium Trail

Mayor Bennett informed the committee that council has suggested that the monies that the township received for the sale of the property be used for signage along the trail.

Moved by Sharon Bennett

Seconded by Barb Dickson

THAT the Recreation Committee would like to use monies received from the Ministry of Transportation from the sale of the property along the trail to purchase "Welcome to Horton Township" signage for the Millennium Trail as well as 911 information.

Carried

5. STAFF/MEMBER CONCERNS:

Coffee Urns

Public Advisory Member Dickson asked about considering getting all same urns so that there would not be the challenge of mis-matching parts and realizing when it is too late that the water is not warming up.

6. NEXT MEETING:

Regular scheduled meeting

- i. September 16, 2022 at 9:30 a.m. in Council Chambers

7. ADJOURNMENT

Chair Humphries declared the meeting adjourned at 11:00 a.m.

CHAIR Doug Humphries

CAO/Clerk Hope Dillabough



**Township of Horton
COUNCIL / COMMITTEE REPORT**

Title: GICB Application and Design Stage II	Date:	October 21st 2022
	Council/Committee:	Recreation
	Author:	Adam Knapp, Public Works Manager
	Department:	Recreation

RECOMMENDATIONS:

THAT committee agree with Staff recommendation to proceed with the detailed design and GICB application phases of RFP 2022-01 GICB application and design, totaling \$53,850.15 including HST, and that this be funded from the Working Funds Reserves.

FURTHER THAT due to the summary report finding that the installation of an HRV in the rink change rooms and a make-up air unit to accommodate the community center kitchen hood did not fit the scope of the GICB fund that an RFP be issued in 2023 to install the units, estimated at \$80,000 including HST, and that this is intended to be funded from the Recreation Reserves.

BACKGROUND:

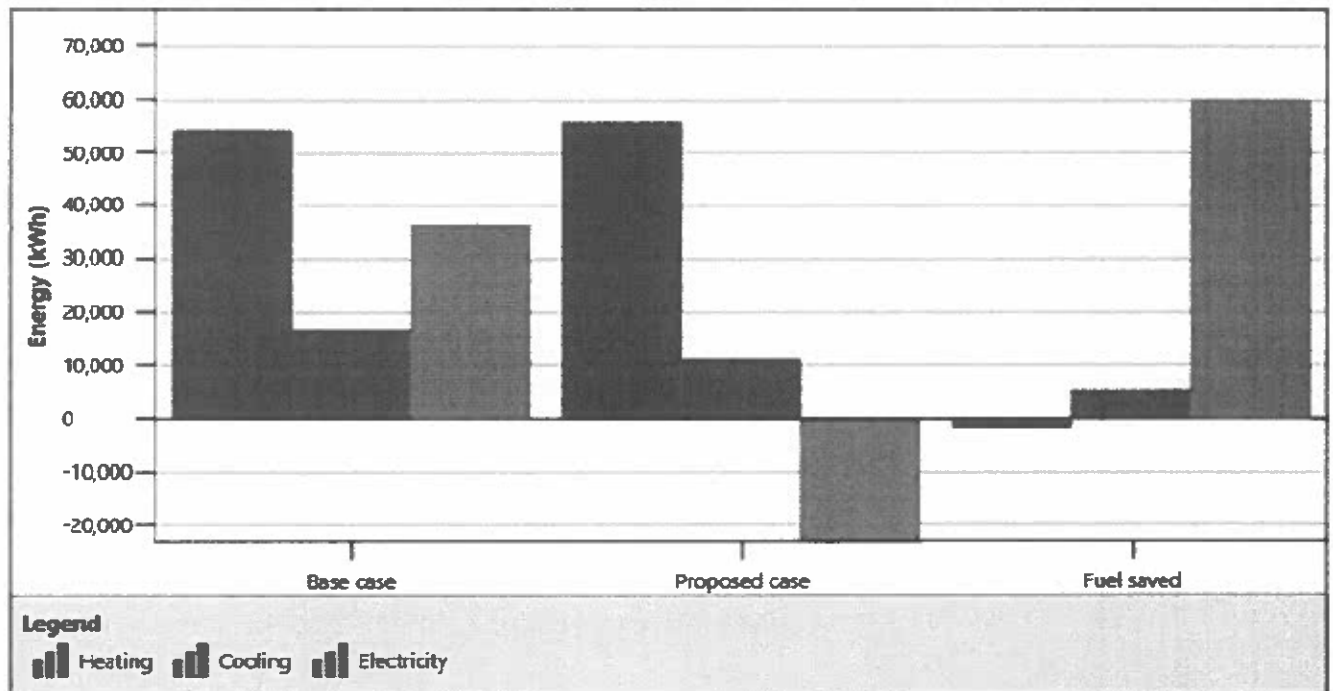
The Green and Inclusive Community Buildings (GICB) program is a national merit-based program with the objective of improving the availability and condition of community buildings in Canadian communities experiencing higher needs and who are currently underserved. Eligible retrofits must include green retrofit measures, and where applicable must include measures that increase the overall accessibility and/or safety of the building. Green retrofit measures are those that renovate, upgrade, and/or repair aspects of a physical building in a way that improves environmental outcomes. The GICB program has targets of 10%, up to preferably 25% or more, of energy savings and green house gas reductions.

The recommended energy saving measures have been chosen based on the objectives of the Green and Inclusive Community Buildings program. The measures are described in detail below, including which criteria of the GICB program are met by the specific measure and the applicable payback years. Costing noted below is rough order-of-magnitude costing for comparative purposes only and does not include costs such as project administration costs, inflation due to supply chain interruptions.

Recommended Measures	Capital Cost (\$)	Justification	Simple Payback Years
Community Center Lighting Replacements Replace light fixtures with LED, provide new occupancy/dimming controls in Offices, Washrooms and Main Hall area	\$50,000	Energy savings/greenhouse gas reduction	25
Community Center A/C to Heat Pumps	\$20,000	Energy savings/greenhouse gas reduction	9
Community Center Furnace Controls	\$2,500	Energy savings/greenhouse gas reduction	11
Community Center Emergency Shelter Washrooms	\$460,000	Improved accessibility and improved climate resiliency	N/A
Arena Change Room Lighting Replacements Replace with LED fixtures, provide occupancy controls	\$9,000	Energy savings/greenhouse gas reduction	29.3
Arena Lighting Replacements Replace with LED fixtures, provide occupancy/dimming controls	\$29,960	Energy savings/greenhouse gas reduction	9.8
Solar PV System	\$55,900	Energy savings/greenhouse gas reduction	9.8
Structural Wind Resistance Retrofits	\$75,000	Climate Resiliency	N/A
Estimated renovations and retrofits cost	\$702,360		

The energy audit and key findings from the proposed renovations and retrofit predict the following energy savings and greenhouse gas reductions.

Energy savings



Energy	Heating kWh	Cooling kWh	Electricity kWh	Total kWh
Base case	54,200	16,687	36,550	107,437
Proposed case	55,997	11,339	-23,549	43,787
Fuel saved	-1,797	5,348	60,099	63,650
Fuel saved - percent	-3.3%	32%	164%	59.2%

	Fuel consumption kWh	Fuel cost \$	GHG emission tCO ₂
Base case	107,437	12,113	36.8
Proposed case	43,787	-505	7.3
Savings	63,650	12,619	29.5
%	59.2%	104%	80.2%

Horton Township had the highest growth of all the municipalities in Renfrew County between 2011 and 2016. The population grew 6.2%, from 2719 to 2887 residents and increased to a 10.2% growth rate from 2016 to 2022 with a current population of 3182 residents. The population growth is predicted to continue driven by increased access due to the widening of Highway #17 and increased broadband and cell access supporting remote working.

The increased growth embraces a need for more community support from the existing community center

These finding leave staff to conclude that the proposed project fits the scope and intent of the GICB program and is a worthy venture with substantial probability of securing funding. At minimum the Township shall have shovel ready projects for future funding opportunities.

The maximum amount allocated to any retrofit project under this program will be \$250,000 in grant funding and \$25 million in contribution funding. If successful in securing funding the maximum eligible funding allotment is 80% of the total eligible costs leaving the Township to fund an estimated \$140,472 toward the recommended upgrades and retrofits proposed and the Township may need to carry the cost above the grant funding allotment until we receive the contribution funding.

ALTERNATIVES:

Option #1

Proceed with the HRV and Make Up Air Unit as stated in the recommendation.

Include the following upgrades and retrofits per the recommendations in the summary report in the RFP released in 2023 and fund with internal sources to be determined in 2023 budget deliberations.

Alternative Recommended Measure	Capital Cost (\$)	Justification
Community Center Lighting Replacements Replace light fixtures with LED, provide new occupancy/dimming controls in Offices, Washrooms and Main Hall area	\$50,000	Energy savings/greenhouse gas reduction
Community Center A/C to Heat Pumps	\$20,000	Energy savings/greenhouse gas reduction
Arena Change Room Lighting Replacements Replace with LED fixtures, provide occupancy controls	\$9,000	Energy savings/greenhouse gas reduction
Arena Lighting Replacements Replace with LED fixtures, provide occupancy/dimming controls	\$29,960	Energy savings/greenhouse gas reduction
Estimated total for upgrades and retrofit		\$108,960
Estimated total including HRV and Make Up Air		\$188,960

Option #2

Proceed with only the instillation of the HRV and Make Up Air Unit as stated in the recommendation.

Option #3

Status Quo and proceed with no upgrades to the Community Center Complex at this time.

FINANCIAL IMPLICATIONS:

Per the recommendation

GICB phase 2 detailed design and funding application -
HRV and Make Up Air Unit – Estimated upset total of \$80,000 including HST

ATTACHMENTS:

Available upon request - Horton Township - Energy Audit - Summary Report

CONSULTATIONS:

JP2G Consultants Inc.

Prepared by: Adam Knapp, Public Works Manager

Reviewed by: Hope Dillabough, CAO/Clerk