



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING –SEPTEMBER 19TH, 2023 – 4:00 P.M.
HORTON MUNICIPAL CHAMBERS
2253 JOHNSTON RD.**

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

“As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”

3. DECLARATION OF PECUNIARY INTEREST

4. CONFIRMATION OF COUNCIL AGENDA

5. DELEGATIONS &/OR PUBLIC MEETINGS

- | | | |
|-----|--|--------------|
| 5.1 | 4:00 pm Public Meeting – Zoning By-law Amendment – Juby & Barker | PG.3 |
| 5.2 | 4:15 pm Delegation – Brian Thompson – Lime Kiln Road Preparation Inquiry | PG.15 |

6. MINUTES FROM PREVIOUS MEETINGS

- | | | |
|-----|--|--------------|
| 6.1 | September 5 th , 2023 – Regular Council | PG.16 |
|-----|--|--------------|

7. BUSINESS ARISING FROM MINUTES

8. COMMITTEE REPORTS:

8.1 GENERAL GOVERNMENT

▪ **CHAIR WEBSTER**

- | | | |
|-------|---|--------------|
| 8.1.1 | Treasurer’s Report | PG.20 |
| 8.1.2 | Staff Report – Adopt Policies Section K | PG.22 |
| 8.1.3 | Staff Report – Adopt Horton’s Multi-Year Accessibility Plan 2024-2028 | PG.36 |

8.2 PLANNING COMMITTEE

▪ **CHAIR CAMPBELL**

- | | | |
|-------|--|--------------|
| 8.2.1 | July & August Building Report | PG.49 |
| 8.2.2 | Planning Files Update | PG.50 |
| 8.2.3 | Staff Report – Request to Use Unopened Road Allowance – Draper | PG.52 |

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE – NONE

9.2 ACTION CORRESPONDENCE

- | | | |
|-------|---|--------------|
| 9.2.1 | Resolution in Support – Petition for a Study Along the Ottawa River | PG.56 |
|-------|---|--------------|

RETURN TO AGENDA

10. BY-LAWS

10.1 2023-38 Zoning By-law Amendment – Juby & Barker

PG.57**11. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING****12. COUNCIL/STAFF MEMBERS CONCERNS****13. RESOLUTIONS****14. IN CAMERA (Closed) SESSION (as required)**

14.1 Pursuant to Section 239(2) (b) and (e) of the Municipal Act,

(e) Litigation or potential litigation – Thomson Road Property

(b) Personal matters about an identifiable individual, including municipal or local board employees – Deputy Mayor

15. CONFIRMING BY-LAW 2023-39**PG.59****16. ADJOURNMENT****RETURN TO AGENDA**

THE CORPORATION OF THE TOWNSHIP OF HORTON**PUBLIC MEETING****Zoning Amendment****William Juby & Robert Barker**September 19th, 2023

4:00 p.m.

1. Call to Order
2. Declaration of Pecuniary Interest
3. Purpose of Amendment
4. Report on Notice
 - i) Reading of Written Comments
 - ii) Public Participation/Comments
5. Information on who is entitled to appeal Council's decision to the Ontario Land Tribunal under Sections 34(11) and (19) of O.Reg 545/06
6. Council Members Comments/Questions
7. Adjournment

RETURN TO AGENDA

Memo

Horton Township



To: Council

From: Nikky Dubeau

Subject: Summary – Zoning By-law Amendment - Public Meeting – William Juby & Robert Barker

Date: September 19, 2023

This Zoning By-Law Amendment pertains to the subject lands: Part of Lot 10, Concession 9, River Road, in the Township of Horton as shown on the attached Key Map.

Purpose of this amendment:

The purpose and effect of this amendment is to reduce the minimum lot area requirement from 4050 square metres to 2600 square metres, and to reduce the minimum frontage requirement from 40 metres to 35 metres for the retained lands in Consent Application B222/22. The effect of this amendment is to rezone the retained lands in Consent Application B222/22 from Residential One (R1) to Residential One – Exception Sixteen (R1-E16).

All other provisions of the Zoning By-law shall apply.

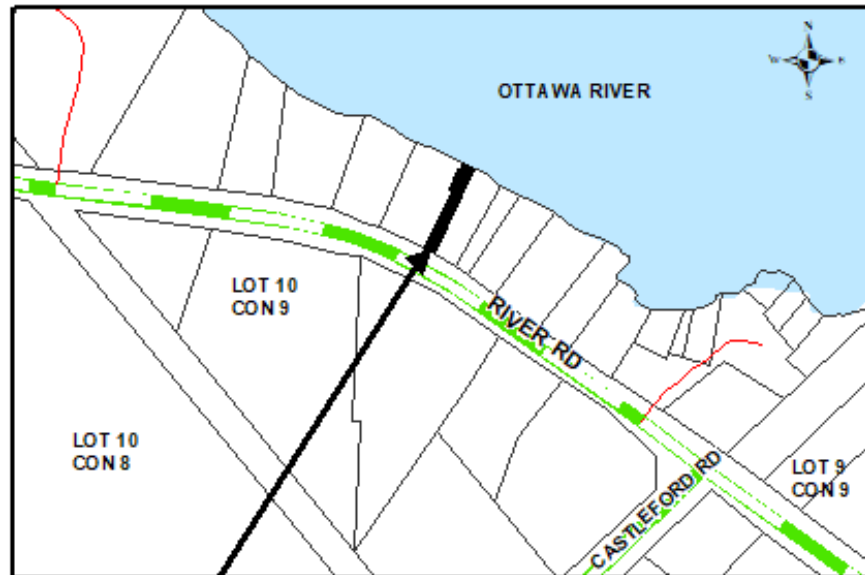
Notice of this Public Meeting was sent to the thirteen (13) property owners within the 120-meter radius in addition to ten (10) Provincial and County Agencies. Out of those, we received no written comments back by the prescribed deadline.

If a person or public body would otherwise have an ability to appeal the decision of the Township of Horton to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Horton before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Horton before the by-law is passed by the Township of Horton, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

RETURN TO AGENDA

Township of Horton Key Map



Lands affected by the amendment

RETURN TO AGENDA

TOWNSHIP OF HORTON NOTICE OF APPLICATION AND PUBLIC MEETING

In the matter of Section 34 of the Planning Act, the Township of Horton hereby gives NOTICE OF THE FOLLOWING:

- i) Application to amend the Zoning By-law (By-law 2010-14) of the Township of Horton.*
 - ii) A public meeting regarding an application for an amendment to the Zoning By-law of the Township of Horton*
-

Subject Lands Part of Lot 10, Concession 9, in the Township of Horton, and known municipally as 4288B River Road, as shown on the attached Key Map.

Public Meeting A public meeting to inform the public of the proposed zoning amendment will be held on September 19th, 2023 at 4:00 p.m. at the municipal office of the Township of Horton.

Proposed Zoning By-law Amendment

The purpose of this amendment is to reduce the minimum lot area requirement from 4050 square metres to 2600 square metres, and to reduce the minimum frontage requirement from 40 metres to 35 metres for the retained lands in Consent Application B222/22. The effect of this amendment is to rezone the retained lands in Consent Application B222/22 from Residential One (R1) to Residential One – Exception Sixteen (R1-E16).

All other provisions of the Zoning By-law shall apply.

Additional information regarding the Zoning By-law amendment is available for inspection at the Township of Horton Municipal Office during regular office hours.

If you wish to be notified of the decision of the Township of Horton on the proposed zoning by-law amendment, you must make a written request to the Township of Horton.

If a person or public body would otherwise have an ability to appeal the decision of the Township of Horton to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Horton before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Horton before the by-law is passed by the Township of Horton, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

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Other Applications

Consent application B222/22 is also being considered with this application.

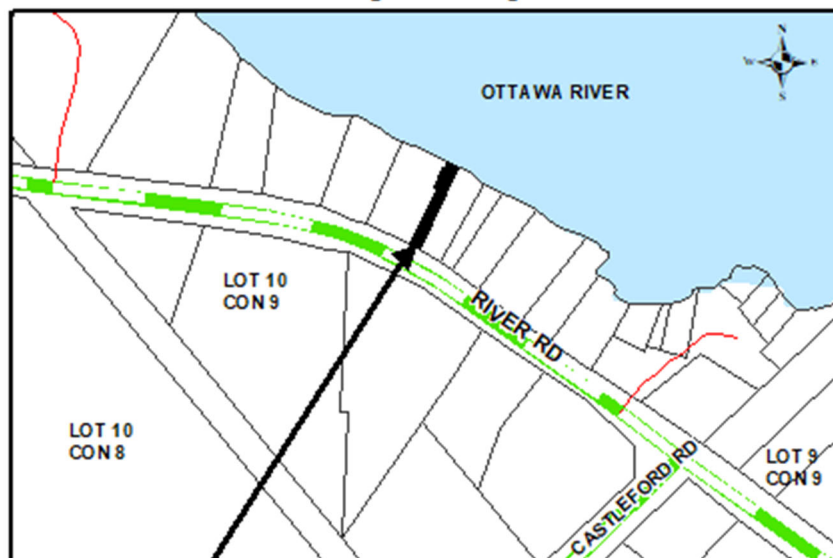
NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the Municipality to such persons as the Municipality sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

Dated at the Township of Horton this 25th day of August, 2023.



Ms. Hope Dillabough, CAO/Clerk
Township of Horton
2253 Johnston Road
R.R. #5
RENFREW, ON K7V 3Z8
Telephone: (613) 432-6271
Email: hdillabough@hortontownship.ca

Township of Horton Key Map



Lands affected by the amendment

RETURN TO AGENDA

TOWNSHIP OF HORTON
NOTICE TO PUBLIC BODIES

RE: APPLICATION FOR ZONING BY-LAW AMENDMENT (Juby/Barker)

TAKE NOTICE that the Council of the Corporation of the Township of Horton intends to consider a proposal to amend Zoning By-law 2010-14 of the Township of Horton.

An explanation of the proposed Zoning By-law Amendment is contained in the attached Notice of Application and Public Meeting. The following information is also attached to assist you in reviewing the applications:

- Application Sketch
- Proposed Zoning By-law Amendment

PURSUANT to Section 34(15) of the Planning Act, you are hereby requested to submit your comments or alternatively check off the appropriate response box provided below and return a copy to the Clerk by no later than September 14th, 2023. Additional information relating to the above is available during regular office hours at the Township office.

DATED at the Township of Horton this 25th day of August, 2023.

AGENCY RESPONSE

We have reviewed the information provided for the Zoning By-law Amendment application, and

- we have no comments or concerns.*
- we will provide more detailed comments and/or conditions after a more thorough review.*

Agency

Name (Print)

Signature



Ms. Hope Dillabough, CAO/Clerk
 Township of Horton
 2253 Johnston Road
 R.R. #5
 RENFREW, ON K7V 3Z8
 Telephone: (613) 432-6271
 Email:
hdillabough@hortontownship.ca

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PLANNING DIVISION ZONING BY-LAW AMENDMENT REPORT TO THE COUNCIL OF THE TOWNSHIP OF HORTON

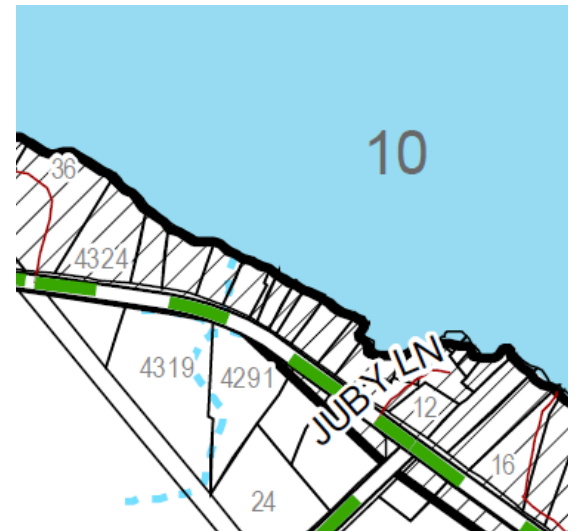
PART A - BASIC INFORMATION

1. **FILE NO.:** ZB2346.5
2. **APPLICANT:** William Juby & Robert Barker
3. **MUNICIPALITY:** Township of Horton
4. **LOCATION:** Part of Lot 10, Concession 9

STREET: River Road

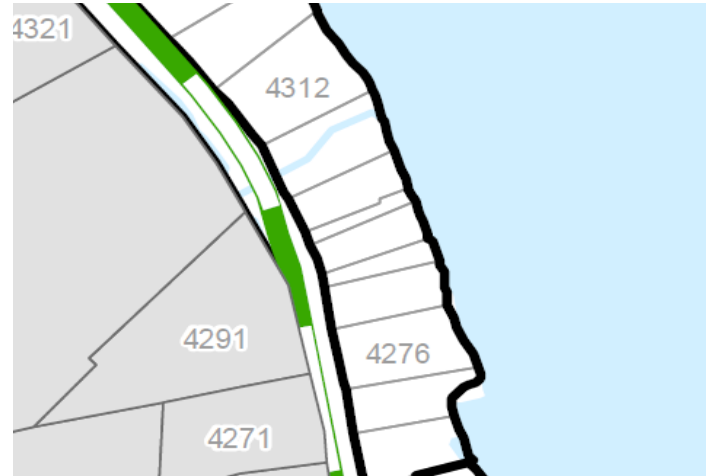
SUBJECT LANDS

5. COUNTY OF RENFREW OFFICIAL PLAN Land Use Designation(s): Rural – Exception Four



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6. TWP OF HORTON ZONING BY-LAW (#2010-14) Zone Category(s): Residential One (R1)



7. **DETAILS OF ZONING BY-LAW AMENDMENT REQUEST:**

The application proposes a zoning by-law amendment to the Township of Horton Zoning By-law to:

- Rezone the retained lands in Consent Application B222/22 from Residential One (R1) to Residential One – Exception Sixteen (R1-E16) to reduce the minimum lot area from 4050 square metres to 2600 square metres, and to reduce the minimum frontage requirement from 40 metres to 35 metres.

8. **SITE CHARACTERISTICS**

The owner has applied for a consent application (File No. B222/22) to sever 0.05 hectares of land with 8 metres of road frontage on River Road and add it to an abutting property that is 0.12 hectares in area with 16 metres of road frontage on River Road. The final enlarged lands will be 0.17 hectares in size with 24 metres of road frontage on River Road. There is an existing house and sleep cabin on the lands to be enlarged. The final retained lands will be 0.26 hectares in area with 35 metres of road frontage along River Road and contain an existing dwelling.

PART B – POLICY REVIEW

9. **OFFICIAL PLAN:**

The permitted uses in the Rural designation include agriculture, forestry, limited low density residential, commercial, industrial, recreational, institutional, resource-based recreational uses, and conservation uses. For lands designated as Rural – Exception Four, applications to sever new lots for year round residential development which lots do not have frontage or direct access to a public road may be considered without an amendment to this Plan. Also,

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applications for consent, lot additions and rights-of-way for existing year round residential uses may be considered without an amendment to this Plan.

10. **ZONING BY-LAW:**

The Residential One (R1) zone permits single detached dwelling and group home. Non-residential uses permitted in the R1 zone include day care (private dwelling), private park, and public park.

The minimum lot area requirement is 4050 square metres, and the minimum lot frontage is 40 metres.

Section 3.17.4 applies to enlargements to existing undersized lots and states that:

Nothing in this By-law shall prevent an undersized lot that was held in separate ownership from adjoining parcels on the date of passage of this By-law or that was created by expropriation subsequent to the passage of this By-law from being enlarged even if the enlargement does not result in a lot that meets the minimum frontage and/or area required by this By-law. Nothing in this By-law shall prevent such a lot from being used for a purpose permitted in the Zone in which the lot is located provided that:

- (a) where the development is on private services, the lot is of an adequate size for water supply and sewage disposal systems approved by the Ministry of the Environment and Energy and/or its agents; and
- (b) where the development is on private services, the enlargement, reconstruction, repair or renovation satisfies the requirements of the applicable approval authority for the subject private services;
- (c) an undersized lot is not reduced further in size or created as a result of the proposed development; and
- (d) all other applicable provisions of this By-law are complied with.

11. **SUMMARY OF STUDIES:**

No studies were submitted in support of the Zoning By-law Amendment.

PART C: PLANNING ANALYSIS

12. **CONSULTATION:**

At the time of writing this report, no comments have been received or considered.

13. **ANALYSIS:**

The owners have applied for a consent application to sever a parcel of land to

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merge with lands owned by Mr. Juby (4288B River Road) to ensure that the driveway will be situated on the lands that it serves.

As a result of the lot addition, the property located at 4288B River Road would increase from 0.12 hectares to 0.17 hectares, and the road frontage would increase from 16 metres to 24 metres. The existing lot is considered to be an undersized lot. The retained lands would decrease in size from 0.31 hectares in area with 43 metres of road frontage to 0.26 hectares in area with 35 metres of road frontage.

It is recognized that with the lot adjustments, the lot size and the frontage would remain below the requirements of the R-1 zoning by-law requirements. Section 3.17.4 Non- Conforming Uses - Enlargements to Existing Undersized Lots speaks to this situation and allows the enlargement of undersized lots. However the by-law does not permit an undersized lot to be reduced further in size or created as a result of the proposed development. Since the retained parcel is being reduced in size and frontage, a zoning by-law amendment is required. The enlarged lot will continue to be a legal non-compliant.

The zoning by-law amendment is required to rezone the retained lands from Residential One (R1) to Residential One – Exception Sixteen (R1-E16) to reduce the minimum lot area from 4050 square metres to 2600 square metres, and to reduce the minimum frontage requirement from 40 metres to 35 metres.

The severed, enlarged, and retained lands have road frontage on River Road which is a County Road. It is recommended that the County of Renfrew Public Works and Engineering Department be circulated.

14. **RECOMMENDATIONS:**

That, subject to any additional concerns or information raised at the public meeting, the by-law be passed.

Date: August 22, 2023
Prepared By: Lindsey Bennett-Farquhar, MCIP, RPP
Senior Planner

**THE CORPORATION OF THE
TOWNSHIP OF HORTON**

BY-LAW NUMBER 2023-38

A By-law to amend By-law Number 2010-14 of the Corporation of the Township of Horton, as amended.

PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF HORTON HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2010-14, as amended, be and the same is hereby further amended as follows:
 - (a) By adding the following to Section 5.0 - requirements for Residential One (R1) Zone, immediately following the subsection 5.3 (o):

“(p) Residential One – Exception Sixteen (R1-E16)

Notwithstanding any other provisions of this By-law to the contrary, located within Part of Lot 10, Concession 9, in the Township of Horton, and zoned R1-E16, the following provisions shall apply:

i) Lot Area (minimum)	2600 square metres
ii) Lot Frontage (minimum)	35 metres”
 - (b) Schedule "A" is amended by rezoning those lands described above from Residential One (R1) to Residential One – Exception Sixteen (R1-E16) as shown on the Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2010-14, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

This By-law given its FIRST and SECOND reading this 19th day of September, 2023.

This By-law read a THIRD time and finally passed this 19th day of September, 2023.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

From R1 to R1-E16



1:4,000

Corporation of The Township of Horton

This is Schedule "A" to By-law Number _____.
 Passed the _____ day of _____ 20_____.
 Signatures of Signing Officers

 Mayor

 CAO\Clerk

LEGEND

R1 Residential One

-E -Exception Zone

RU Rural

Area affected by amendment:
From R1 to R1-E16



Appendix "B" - Procedural By-law 2019-41

DELEGATION REQUEST TO ATTEND REGULAR COUNCIL

Meeting Date: Sept 5, 2023

Name: Brian Thompson

Address: 557 Cinnamon Cres, Kinburn, ON K0A2H0

Telephone #: 613-263-4456

E-Mail Address: brian_thompson_7@hotmail.com

Number of Persons Attending: 2 - Brian & George Thompson

Spokesperson: Brian Thompson

REASON FOR DELEGATION REQUEST

Lime Kiln Rd between Gillan Rd & the Millennium trail is being prepped this year and stone chipped next year (2024). I am currently building three 4-unit residential buildings on the 3 adjacent newly severed lots on the other side of the Millennium trail and am requesting that the stone chipping be extended just +-155m past the SE side of the Millennium trail to include these 3 building lots that will have 12 new residential units.

This development will create the type of housing that residents will be proud to live in, and it will be an asset to the Township. Currently, the roadway is the biggest detraction to the entire project.

I trust this request is reasonable and can be accommodated considering this new development has already generated development & permit fees and will continue to generate additional funding from property taxes for years to come. Adding this small section is not only logical, it will reduce future complaints directed to the Twp regarding the poor condition of the roadway from the 12 new residents.

B. Thompson

Signature

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THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
SEPTEMBER 5TH, 2023

There was a Regular Meeting of Council held in the Council Chambers on Tuesday September 5th, 2023. Present were Mayor David Bennett, Deputy Mayor Tom Webster, Councillor Glen Campbell, Councillor Doug Humphries, and Councillor Daina Proctor. Staff present was Hope Dillabough, CAO/Clerk, and Nichole Dubeau, Executive Assistant– Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Humphries

RESOLUTION NO. 2023-162

Seconded by Councillor Proctor

THAT Council adopt the amended Agenda for the September 5th, 2023 Regular Council Meeting to remove item 5.1 Delegation – Don Eady – McDougal Mill Museum.

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS – NONE

6. MINUTES

6.1 July 18th, 2023 – Public Meeting

6.2 July 18th, 2023 – Regular Council

Moved by Deputy Mayor Webster

RESOLUTION NO. 2023-163

Seconded by Councillor Campbell

THAT Council approve the following Minutes:

- July 18th, 2023 – Public Meeting
- July 18th, 2023 – Regular Council

Carried

7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8. COMMITTEE REPORTS:

8.1 RECREATION COMMITTEE

8.1.1 Staff Report – Recreation Master Plan

CAO/Clerk Hope Dillabough reviewed the report. Councillor Humphries questioned if communication could be broadcasted to residents about the programs offered through the Town of Renfrew Recreation Agreement. Council members were in agreeance to move forward with a Request for Proposal.

8.1.2 Staff Report – Food Insecurity Update

CAO/Clerk Hope Dillabough reviewed the report. Councillor Proctor stated that she will be in contact with “Farm to Table” and “Taste of the Valley” to see if there is any additional information available.

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8.2 COMMUNITY COMMITTEES / COUNTY COUNCIL

8.2.1 Renfrew & Area Seniors Home Support

Councillor Humphries gave a brief update. He stated that Dennis Harrington, Executive Director, should be invited to a Council meeting to further discuss their duties.

8.2.2 Chamber of Commerce

Councillor Humphries gave a brief update.

8.2.3 County Council

Mayor Bennett previously sent County info to Council Members for review.

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

Discussion went around the table with information previously distributed.

9.2 ACTION CORRESPONDENCE

9.2.1 Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

Mayor Bennett declared pecuniary and did not vote.

Council members were in agreeance to support the resolution.

10. BYLAWS – NONE

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE

12. COUNCIL/STAFF MEMBERS CONCERNS

Councillor Proctor questioned how the Strategic Plan interviews were going. CAO/Clerk Hope Dillabough stated that some staff have not had their interviews yet, and the public sessions are scheduled for the end of the month. Councillor Campbell questioned for clarification regarding the Request for Proposal for the excavator. Executive Assistant Nichole Dubeau is to send Council the documents for their information.

13. RESOLUTIONS

Moved by Deputy Mayor Webster

RESOLUTION NO. 2023-164

Seconded by Councillor Campbell

THAT Council direct the CAO/Clerk to issue a Request for Proposal for a Recreation Master Plan that will allow the Township to strategically manage the direction of Recreation services.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2023-165

Seconded by Councillor Proctor

THAT Council receive the reports for Community Committees and County Council as information.

Carried

Moved by Councillor Proctor

RESOLUTION NO. 2023-166

Seconded by Councillor Humphries

THAT Council accept the CAO/Clerk's Information Memo for the September 5th, 2023 meeting.

Carried

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Moved by Deputy Mayor Webster

RESOLUTION NO. 2023-167

Seconded by Councillor Proctor

WHEREAS all Ontarians deserve and expect a safe and respectful workplace;

WHEREAS municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse;

WHEREAS several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst members of municipal councils;

WHEREAS these incidents seriously and negatively affect the people involved and lower public perceptions of local governments;

WHEREAS municipal Codes of Conduct are helpful tools to set expectations of council member behaviour;

WHEREAS municipal governments do not have the necessary tools to adequately enforce compliance with municipal Codes of Conduct;

NOW THEREFORE BE IT RESOLVED THAT The Township of Horton supports the call of the Association of Municipalities of Ontario for the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them in consultation with municipal governments;

AND ALSO BE IT RESOLVED THAT the legislation encompass the Association of Municipalities of Ontario's recommendations for:

- Updating municipal Codes of Conduct to account for workplace safety and harassment;
- Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario;
- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province;
- Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner;
- Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office.

AND FURTHER THAT this resolution be sent to Hon. Doug Ford, Premier of Ontario, MP Cheryl Gallant Renfrew-Nipissing-Pembroke, MPP John Yakabuski Renfrew-Nipissing-Pembroke, Hon. Paul Calandra, Minister of Municipal Affairs and Housing, Hon. Charmaine Williams, Associate Minister of Women's Social and Economic Opportunity, the Association of Municipalities Ontario, and local municipalities.

Mayor Bennett declared pecuniary interest and did not vote.

Carried

14. IN CAMERA (Closed) SESSION – NONE

15. CONFIRMING BYLAW

Moved by Councillor Campbell

RESOLUTION NO. 2023-168

Seconded by Councillor Humphries

THAT Council enact By-law 2023-37– Confirming By-Law.

Carried

16. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 4:46 p.m.

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MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

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Township of Horton COUNCIL / COMMITTEE REPORT

TREASURER'S REPORT	Date:	September 19, 2023
	Council/Committee:	Council
	Author:	Nathalie Moore, Treasurer
	Department:	General Government

RECOMMENDATIONS:

THAT Council receive the Treasurer's Report dated September 23, 2023, as presented.

BACKGROUND:

The final installment of the 2023 property taxes is due November 30th. We processed and mailed 1861 bills totaling \$2,840,208. In July and August, we collected approximately \$1,469,282 in taxation which significantly lessened our total of uncollected taxes. Below, are the aged trial balance comparing taxes owed as of July 31 verses as of August 31.

**TOWNSHIP OF HORTON
Aged Trial Balance Report**



PT5220A Page: 1
Date: Sep 14, 2023 Time: 2:30 pm
Upto Post Year: 2023 Post Per: 7
As Of Date: 31-Jul-2023

Folio Range: All
Print Account Bal.: Any Column Not 0.00

Folio #	3 Year & Prior		2 Year		1 Year		Taxes	Current Interest	Un-Applied	Misc.	Total
	Taxes	Interest	Taxes	Interest	Taxes	Interest					
HORTON	60607.42	28842.98	34619.38	4866.07	137982.78	11495.97	2815959.00	6172.44	-109845.05	0.00	2990700.99
Totals:	60607.42	28842.98	34619.38	4866.07	137982.78	11495.97	2815959.00	6172.44	-109845.05	0.00	2990700.99

**TOWNSHIP OF HORTON
Aged Trial Balance Report**



PT5220A Page: 1
Date: Sep 14, 2023 Time: 2:33 pm
Upto Post Year: 2023 Post Per: 8
As Of Date: 31-Aug-2023

Folio Range: All
Print Account Bal.: Any Column Not 0.00

Folio #	3 Year & Prior		2 Year		1 Year		Taxes	Current Interest	Un-Applied	Misc.	Total
	Taxes	Interest	Taxes	Interest	Taxes	Interest					
HORTON	9045.29	879.62	24316.89	1899.71	113798.38	9717.25	1398504.19	5465.45	-42207.68	0.00	1521419.10
Totals:	9045.29	879.62	24316.89	1899.71	113798.38	9717.25	1398504.19	5465.45	-42207.68	0.00	1521419.10

Notable expenses in July/August were:

- \$15,102.45 – Greenwood Paving for crack sealing
- \$17,662.16 – Dalee Dust Control for calcium chloride
- \$16,950.00 – Precision Concrete Finishing for shed floor pad
- \$30,000.00 – Speedpro Signs for deposit on digital sign
- \$13,267.43 – Jp2g for landfill expansion study
- \$24,012.50 – MacKillican & Associates for auditing fees

In August senior staff received departmental worksheets and staff will be compiling the data to progress to the next stage of our budget process, which will be attending committee meetings to review preliminary budgets.

RETURN TO AGENDA

The departmental summary of revenues and expenditures to June 30, 2023.

	<u>AUGUST</u> 2023	<u>AUGUST</u> 2022
GENERAL GOVERNMENT	ACTUAL	ACTUAL
REVENUE	(5,928,692.00)	(5,637,011.00)
EXPENSES	614,278.00	592,131.00
PROTECTION	ACTUAL	ACTUAL
REVENUE	(56,087.00)	(5,115.00)
EXPENSES	341,854.00	273,393.00
TRANSPORTATION / STORM SEWER	ACTUAL	ACTUAL
REVENUE	(4,690.00)	(56,331.00)
EXPENSES	704,457.00	580,314.00
ENVIRONMENT	ACTUAL	ACTUAL
REVENUE	(92,488.00)	(70,978.00)
EXPENSES	332,475.00	320,041.00
RECREATION	ACTUAL	ACTUAL
REVENUE	(48,201.00)	(51,562.00)
EXPENSES	194,578.00	120,026.00
LIBRARY / HEALTH SERVICES	ACTUAL	ACTUAL
REVENUE	-	-
EXPENSES	8,489.00	8,323.00
PLANNING	ACTUAL	ACTUAL
REVENUE	(7,290.00)	(8,070.00)
EXPENSES	3,893.00	4,422.00
FIRE DEPARTMENT	ACTUAL	ACTUAL
REVENUE	(9,879.00)	(1,205.00)
EXPENSES	113,484.00	119,568.00
BUILDING	ACTUAL	ACTUAL
REVENUE	(62,354.00)	(51,091.00)
EXPENSES	36,281.00	33,953.00

*Prepared By: Nathalie Moore, Treasurer
Reviewed By: Hope Dillabough, CAO/Clerk*

RETURN TO AGENDA



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Corporate Policies Section K – Accessibility	Date:	September 19 th , 2023
	Council/Committee:	Council
	Author:	Nikky Dubeau, Executive Assistant
	Department:	General Government

RECOMMENDATIONS:

THAT Council accept Corporate Policies K-01 and K-02 as reviewed and updated;

AND FURTHER THAT it be brought forward by By-Law to be adopted into the Township of Horton's Corporate Policies.

BACKGROUND:

Recently, the Township completed an Accessibility Audit done by the Ministry for Seniors and Accessibility, which occurs every 5 years. Through that process it was noticed by staff that the Township's Integrated Accessibility Standards Regulation Policy and Accessible Customer Standards Policy needed updating as they were created in 2010 and 2015.

It is noted that the Township passed the audit with the dated documents and staff is updating for housekeeping reasons.

ATTACHMENTS:

Corporate Policies Section K:

- K-01 Integrated Accessibility Standards Regulation (IASR) Policy
- K-02 Accessible Customer Standards Policy

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

Prepared by: Nikky Dubeau, Executive Assistant

Reviewed by: Hope Dillabough, CAO/Clerk

RETURN TO AGENDA

The Township of Horton Policy and Procedures			
SECTION: ACCESSIBILITY POLICIES			POLICY # K-01
POLICY: Integrated Accessibility Standards Regulation (IASR) Policy			
DATE: 2015	REV. DATE: September 2023 By-law 2023-	COVERAGE: All Employees and Volunteers	PAGE #: 1 of 6

PURPOSE:

Under the Accessibility for Ontarians with Disabilities Act, 2005 all public and private sector organizations must meet the requirements of accessibility standards established by regulation. This policy establishes the Integrated Accessibility Standards Regulation in the areas of Employment Standards, Information and Communication and for the Corporation of the Township of Horton in accordance with Ontario Regulation 191/11.

POLICY STATEMENT & ORGANIZATIONAL COMMITMENT:

The Corporation of the Township of Horton is committed and guided by the four core principles of Teamwork, Respect, Integrity, and Pride and supports the full integration of persons as set out in the Canadian Charter of Rights and Freedoms, and the Accessibility for Ontarians with Disabilities Act, 2005.

The Township of Horton shall ensure that we meet the needs of people with disabilities, in a timely manner, through the implementation of this policy.

This Policy and its related procedures apply to the following, unless otherwise stated:

- All Township employees, volunteers, and any individual or organization that provides goods, services, or facilities to the public or other third parties on behalf of the Township, in accordance with the legislation.

DEFINITIONS:

In this policy, these terms have the following meanings:

Accessible Formats – includes, but not limited to, large print, recorded audio and electronic formats, Braille and other formats available to persons with disabilities;

Accommodation – means the special provisions made so that persons with disabilities can participate in the experiences available to persons without disabilities. Accommodation will vary depending on the person's needs;

Communication Supports – includes, but are not limited to, captioning, alternative and augmentative communication supports, plain language, sign language and other supports that facilitate effective communications.

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Disability – means:

- i. Any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, and degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a service animal or on a wheelchair or other remedial appliance or device;
- ii. A condition of mental impairment or a development disability;
- iii. A learning disability or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language;
- iv. A mental disorder; or
- v. An injury or disability for which benefits were claimed or received under the insurance plan established under the Workplace Safety and Insurance Act, 1997.

Information – includes data, facts and knowledge that exists in any format, including text, audio, digital or images, and that conveys meaning;

Third Party – means a representative of a business or organization who is receiving Township goods or services or acting in an official capacity.

Township – is defined as the Corporation of the Township of Horton;

GENERAL PROVISIONS:

Accessibility Plan

The Township of Horton shall prepare a Multi-Year Accessibility Plan that outlines a phased-in strategy to prevent and remove barriers and addresses the current and future requirements of the AODA. The Township of Horton will report annually on the progress and implementation of the plan, post the information on the Township website, and will provide it in accessible formats upon request. The plan will be reviewed and updated by staff at least once every five years.

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Procurement

When procuring goods, services, or facilities, the Township shall incorporate accessibility criteria and features, unless it is not feasible (practicable). If not practicable, the Township shall provide an explanation, upon request.

Training

All Township employees, volunteers and third parties providing goods and services on the Township's behalf shall be required to undergo training on the requirements of the AODA accessibility standards and on the Human Rights Code as it pertains to persons with disabilities. Training was developed and implemented January 1, 2015. The training provided shall be appropriate to the duties of the employee, volunteer or third party. Training shall take place as soon as it is practicable and upon completion, the Township shall keep a record of the training provided including the dates on which accessibility training took place.

INFORMATION AND COMMUNICATION STANDARD

Feedback on Township Services

The Township has established a process for receiving and responding to feedback on the way the Township provides goods and services to persons with disabilities and will ensure that these processes are provided in accessible formats and with communication supports upon request. Members of the public may provide feedback through the Township's website, through the Contact Us email address, by telephone at 613-432-6271, and in person.

Accessible Formats and Communication Supports

Except as otherwise provided by the AODA, the Township of Horton shall, upon request, and in consultation with the person making the request, provide or plan to provide accessible formats and communication supports for persons with disabilities. Accessible formats and communication supports shall be provided in a timely manner, considering the person's accessibility needs and at a cost that is no more than the regular cost charged to other persons.

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This does not apply to products and product labels, unconvertible information or communications and information that the Township does not control directly or indirectly through a contractual relationship. If it is determined that information or communications are unconvertible, the department shall provide the person requesting the information or communication with:

- a) An explanation as to why the information or communication are unconvertible;
- b) A summary of the unconvertible information or communications

Emergency Information

When the Township of Horton prepares emergency procedures, plans or public safety information and makes the information available to the public, the information will be available in an accessible format or with appropriate communication supports, as soon as practicable, upon request.

Website Accessibility

The Township of Horton shall make their internet website and web content conform with the World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0. Any new web content will conform to WCAG 2.0. On January 1, 2021 all internet website and web content conformed to WCAG 2.0 Level AA.

EMPLOYMENT STANDARD

The Employment Standard builds upon the existing requirements under the Ontario Human Rights Code in relation to how to accommodate individuals with disabilities throughout the job application process and the employment relationship. It applies in respect to employees and does not apply to volunteers and other non-paid individuals.

Recruitment

The Township of Horton shall notify employees and the public about the availability of accommodations for applicants with disabilities:

- During the recruitment process when job applicants are individually selected to participate in an assessment or selection process;

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- If a selected applicant requests an accommodation, the Township of Horton shall consult with the applicant and provide or arrange for the provision of a suitable accommodation that takes into account the applicant's disability;
- Notify successful applicants of the policies for accommodating employees with disabilities

Employee Supports

The Township of Horton will inform employees of the policies used to support employees with disabilities, including policies on the provision of job accommodations that consider an employee's accessibility needs due to disability. The Township will provide this information to new employees as soon as practicable after they begin their employment and provide updated information to all employees whenever there is a change to existing policies on the provision of job accommodation that considers an employee's accessibility needs due to disability.

Accessible Formats and Communication Supports for Employees

In addition, and where an employee with a disability makes a request, the Township of Horton will consult with the employee to provide or arrange for the provision of accessible formats and communication supports for:

- information that is needed in order to perform the employee's job;
- information that is generally available to employees in the workplace; and
- consult with the employee making the request in determining the suitability of an accessible format or communication support.

Workplace Emergency Response Information

If an employee's disability is such that workplace emergency response information is necessary and the Township is aware of the need for accommodation, this information shall be provided to employees. In addition, this information shall be provided, with the employee's consent, to the person designated to provide assistance. The information shall undergo review when the employee moves to a different location, when the employee's overall accommodation needs or plans are reviewed and when the Township reviews its general emergency response plan.

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Documented Individual Accommodation Plan

A written process for the development and maintenance of documented individual accommodation plans shall be developed for employees with disabilities. If requested, these plans shall include information regarding accessible formats and communication supports. If requested, the plans shall include individualized workplace emergency response information.

Return to Work Process

The Township shall have in place a documented “Return to Work” process for employees returning to work due to disability and requiring disability-related accommodations. This “Return to Work” process shall outline the steps that the Township shall take to facilitate the return to work.

Performance Management and Career Development and Redeployment

The Township shall consider the accessibility needs of its employees with disabilities as well as any individual accommodation plans when providing career development, performance management and when considering redeployment.

REVIEW PERIOD

This policy shall be reviewed annually by staff and will be revised considering any legislative or organizational changes.

REGULATORY REQUIREMENTS

An Administrative Monetary Penalties scheme is being established under the AODA. The scheme will allow the Accessibility Directorate or a designate to issue an order against a person, organization, or corporation to pay a penalty amount as a result of non-compliance with the AODA or the accessibility standard.

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SECTION: ACCESSIBILITY POLICIES			POLICY #: K-02
POLICY: Accessible Customer Service Standards & Policy			
DATE: January 2010	REV. DATE: September 2023 By-Law 2023-	COVERAGE: All Employees & Volunteers	PAGE #: 1 of 7

POLICY STATEMENT:

The Corporation of the Township of Horton is committed to providing friendly and quality customer service which addresses the diverse needs of all residents, visitors, and businesses within its jurisdiction. To provide goods and services that are accessible to everyone, Horton Township must recognize the diverse needs of all residents and visitors.

The Township of Horton will promote accessibility to goods and services through developing policies, procedures, and practices and by ensuring the consideration of people with disabilities. To achieve this, reasonable efforts will be made to ensure that all policies, procedures, and practices address the principles of integration, independence, dignity, and equal opportunity.

This Statement of Policy and Procedure applies to all employees, members of Council, members of Committees, as well as all volunteers and contractors who interact with the public on behalf of the Township of Horton.

PURPOSE:

This policy provides documentation concerning the Township of Horton's adoption and implementation of the Accessibility Standards for Customer Service, Ontario Regulation 429/07 in accordance with the Accessibility for Ontarians Disability Act, 2005 (AODA). The Customer Service Regulation is the first of five regulations that will replace the Ontarians with Disability Act, 2001. This Regulation lays out the Accessibility Standards for Customer Service as it applies to every designated public sector organization.

RESPONSIBILITY

The Township of Horton Council, Committees of Council and Staff (including contractors and volunteers) shall be responsible for adhering to the parameters of this policy, and for ensuring accessible customer service is provided. The Corporate Services Department shall be responsible for implementing this policy and for ensuring that all service providers are adequately trained.

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DEFINITIONS:

Accessible: means able to be reached or entered by a person with a disability; able to be easily obtained, used, and/or understood by everyone including those persons with varying disabilities.

Assistive Device: is any device that is designed, made, or adapted to assist a person with a disability in completion of various tasks, or in accessing goods and/ or services.

Goods and Services: are those goods and services provided by the Township of Horton.

Persons with Disabilities: are defined according to the Accessibility for Ontarians with Disabilities Act, 2005 as:

- a) any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, include diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device;
- b) a condition of mental impairment or developmental disability;
- c) learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language;
- d) a mental disorder;
- e) an injury or disability for which benefits were claimed or received under the insurance plan, established under the Workplace Safety and Insurance Act, 1997. This definition includes disabilities of differing severity, visible as well as non-visible disabilities, and disabilities to the effects of which may come and go.

Principles of Accessible Customer Service: are as follows:

- a) Dignity: meaning making sure a customer with a disability is valued and provided respect and ethical treatment, along with effective and full service;
- b) Independence: which means freedom from control or influence of others; freedom to make one's own choices;
- c) Integration: meaning customers with disabilities fully benefit from the same services, in the same place and in the same or similar way as other customers;

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- d) Equal Opportunity: is a stipulation that all people should be treated similarly, unhampered by artificial barriers, prejudices, or preferences.

Service Animals: are defined as either:

- a) a “guide dog”, as defined in Section 1 of the Blind Persons Rights Act; a dog trained as a guide for a blind person and having the qualifications prescribed by the regulations;
- b) a “service animal” for a person with a disability. For the purpose of this policy, an animal is a service animal for a person with a disability, if:
 - i. it is readily apparent that the animal is used by the person for the reasons relating to his or her disability;
 - ii. the person provides a letter from a physician or nurse confirming that they require the animal for reasons relating to their disability.

Support Person: is defined as another person who accompanies a person with a disability, to help him or her with communication, mobility, personal care, medical needs and/or with access to goods and services.

PROCEDURES:

Meeting Access:

The Township of Horton holds various public meetings. If any of these meetings are to be held in a location that is not accessible, the Corporation will relocate the meeting to a location that is accessible, if requested.

Document Format:

- a) Should the Township of Horton be requested to provide a copy of a document to a person with a disability, the Township shall give the person the document, or the information contained in the document, in an accessible format that considers the person’s disability.
- b) Material printed in-house and publications produced on behalf of the Township of Horton should contain a note indicating “alternate formats are available upon request” and include relevant contact information.

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- c) The Township of Horton will consult the person requesting the document to determine what an accessible alternate format of the document or information would be, in accordance with the provisions of this policy.
- d) The time frame attached to the conversion process varies depending on the media chosen, the size, complexity, quality of source documents, and number of documents to be converted. Documents shall be returned in a timely manner depending on the factors previously noted.
- e) Conversion shall be processed in-house wherever possible. When a member of the public requests a Township document, or portion thereof, in an alternate format, the Township shall be responsible for the cost of the conversion, materials and distribution, not the public requestor.
- f) In-house printing, where possible, should adhere to the Canadian National Institute for the Blind Clear Print Standards or any subsequent accessible information and communication policies.

Training:

- a) The Township of Horton shall ensure that the following persons are trained on the policies, practices and procedures establishing the accessible provision of its goods and services to persons with disabilities:
 - i. Every person who deals with members of the public or other third parties on behalf of the Corporation, whether the person does so as an employee, agent, volunteer or otherwise.
 - ii. Every person who participates in developing the Township of Horton's policies, practices and procedures governing the provision of goods and services to members of the public or other third parties.
- b) This training will include a review of the purpose of the Accessibility for Ontarians with Disabilities Act (AODA), the requirements of this policy, and instructions about the following matters:
 - i. How to interact and communicate with persons with various types of disabilities, as outlined in this policy and associated practices and procedures. This will consider the principles of accessible customer service.
 - ii. How to interact with persons with disabilities who use an assistive device, require the assistance of a guide dog or other service animal, or

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the assistance of a support person, as outlined in this policy and associated practices and procedures.

- iii. How to use equipment or devices available on premises owned or leased by the Township of Horton, or otherwise provided by the Township, that may help with the provision of goods and services to a person with a disability.
- iv. What to do if a person with a disability is having difficulty accessing goods and services provided by the Township of Horton.
- c) The Township's Executive Assistant will log and maintain records detailing the training provided, as well as the name of the person, location, and date the training was completed.
- d) Training is available, upon request, in accessible formats.

Assistive Devices:

- a) The Township of Horton acknowledges that persons with disabilities may elect to use their own personal assistive devices to obtain, use or benefit from the goods and services offered by the Township.
- b) Should a person with a disability be unable to access the Township's goods and services by their own personal assistive device, the Township will ensure the following measures:
 - i. Determine if the provision of the goods and services are inaccessible, based upon the individual's requirements.
 - ii. Assess potential accessible service delivery options to meet the needs of the individual.
 - iii. Notify the person with a disability of an alternative method of providing the goods and services and how they can access the alternative, temporarily or on a permanent basis.
- c) The Township of Horton will ensure that staff members are trained as required to use assistive devices available in our various facilities (Ex. computer programs, chair lift, etc.)

Service Animals:

Persons with disabilities accompanied by a guide dog or service animal will be permitted in those areas of the premises owned or operated by the Township of Horton that are typically open to the public, unless the animal is otherwise excluded by law. The guide

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dog or service animal must be under the complete control of the person being accompanied. Should the said guide dog or service animal be excluded by law from the premises, alternative measures will be made available to ensure the delivery of adequate customer service.

Support Persons:

- a) Persons with disabilities accompanied by a support person will be permitted to be accompanied by that support person in premises normally open to the public.
- b) If an amount is payable by a person for admission to the premises, or in connection with a person's presence at the premises, the Corporation of the Township of Horton will ensure that notice is given in advance about the amount, if any, payable in respect to the support person.

Service Disruption:

- a) If there is a planned temporary disruption to any of the Corporation's facilities or services (including those used by persons with disabilities) the Township of Horton shall give notice of the disruption to the public.
- b) Notice of the disruption must include information about the reason for the disruption, its anticipated duration and a description of alternative facilities or services, if any, that are available.
- c) Notice will be given by posting the information about the service disruption at a conspicuous place on premises owned and operated by the Township of Horton, as well as by posting the information on the Township's Website (www.hortontownship.ca). Audio messages will also be provided by the automated telephone attendant, for the facility where the service disruption is going to take place, if available. If deemed appropriate and time permits, planned disruptions of services may also be published in the local newspapers.

Feedback Process:

- a) The Township of Horton has established a process for receiving and responding to:
 - i. Feedback about the way it provides goods, services, or facilities to persons with disabilities; and

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- ii. The feedback process must specify the actions that the provider will take if a complaint is received about the way it provides goods, services, or facilities to persons with disabilities.
- b) Every provider shall ensure that the feedback process is accessible to persons with disabilities by providing, or arranging for the provision of, accessible formats and communication supports, on request.
- c) Information about the feedback process is readily available to the public.
- d) A document describing the feedback process and, on request, shall give a copy of the document to any person.
- e) The Township shall notify persons to whom it provides goods, services, or facilities that the document required is available on request.
- f) The notice required may be given by posting the information at a conspicuous place on premises owned or operated by the provider, by posting it on the provider's website, if any, or by such other method as is reasonable in the circumstances.



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Multi-Year Accessibility Plan 2024-2028	Date:	September 19 th , 2023
	Council/Committee:	Council
	Author:	Nikky Dubeau, Executive Assistant
	Department:	General Government

RECOMMENDATIONS:

THAT Council accept the Township of Horton Multi-Year Accessibility Plan 2024-2028;

AND THAT the By-Law be presented and adopted at the next Regular Council Meeting.

BACKGROUND:

In 2005, the Ontario Government passed the Accessibility for Ontarians with Disabilities Act (AODA) to make Ontario accessible by 2025.

Accessibility standards have been created as part of the AODA. These standards and rules that businesses and organizations in Ontario need to follow to identify, remove and prevent barriers so that people with disabilities have more opportunities to participate in everyday life.

Horton Township, as a small designated public sector organization under the regulation, must comply with certain requirements by specific timelines.

The Township is required to establish, implement, maintain and documents a multi-year accessibility plan, which outlines the organization's strategy to prevent and remove barriers and meet its requirements under the IASR every five years.

The accessibility plan must be posted on the Township website and be provided in an accessible format upon request.

In addition, a bi-annual status report must be prepared on the progress of measures taken to implement the organization's strategy referenced above. The status report must then be posted on the Township Website and provided in an accessible format upon request.

ALTERNATIVES:

Do Nothing – The Township would not be in compliance, and the Township and its Directors may be subject to fines.

RETURN TO AGENDA

FINANCIAL IMPLICATIONS:

Currently, the financial consideration consists of staff time in researching and preparing the plan. In the future, there may also be costs associated with the prevention and removal of barriers.

Prepare by: Nikky Dubeau, Executive Assistant

Reviewed by: Hope Dillabough, CAO/Clerk



Corporation of the Township of Horton
2024-2028 Multi-Year Accessibility Plan

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Introduction

People with disabilities make up a significant part of our community. It has been projected that by 2036, twenty percent of all Canadians will have some form of disability. In response to these statistics, the Ontario Legislature adopted the Accessibility for Ontarians with Disabilities Act (AODA) in 2005 with the goal of making Ontario accessible for all people with disabilities by 2025.

To achieve this goal, the AODA was implemented and includes requirements that all organizations must meet, with deadlines specific to an organization's type and size.

The AODA is made up of five standards, including:

1. Customer Service Standard
2. Information and Communication Standard
3. Employment Standard
4. Transportation Standard
5. Design of Public Spaces Standard

Under the Integrated Accessibility Standards Regulation (IASR), the Township of Horton is required to establish, implement, maintain, and document a multi-year accessibility plan every five (5) years. This plan outlines the Township of Horton's strategy to identify, prevent and remove accessibility barriers, and meet its requirements under the IASR.

In accordance with the requirements set out in the Integrated Accessibility Standard Regulation, the Township Horton will:

- Post the accessibility plan on its website www.hortontownship.ca.
- Provide the plan in an accessible format upon request.
- Review and update the accessibility plan at least once every five years.
- Prepare an annual status report and post it on the Township of Horton's website.

Township of Horton's Commitment to Accessibility

The Township of Horton is committed to eliminating barriers (where possible) and improving accessibility, for persons with disabilities, in a manner that respects dignity, independence, integration and equal opportunity. The Township is also committed to modifying service delivery, programming, and other workplace processes, policies, and procedures to ensure equal access for all residents and customers. The Township recognizes the diverse needs of our residents and customers and will continue to make every effort to provide the same access and rights to municipal services as all other members of our community, for those persons with disabilities.

As the Act envisions an accessible Ontario by 2025, this plan spans a 5-year timeframe from 2024 to 2028. The purpose of this plan is to provide a status update on the Township's progress in the field of accessibility and to highlight areas where the Township will endeavor to improve upon in coming years. Each section will provide an overview of the relevant requirements and

the Township's compliance, as well as a reference to any related By-law, policy, or procedure that the Township has enacted. Appendix A, attached, includes the Accessibility Successes from the 2019-2023 Plan.

The Township of Horton has determined the current level of accessibility for each municipal building and property and noted what needs to be completed in order to bring these up to regulations. These items are noted in Appendix B (Further Goals).

Municipal Highlights

The Corporation of the Township of Horton was established January 1st, 1850.

Horton Township offers a unique blend of country living with nearby urban centers. Our Township borders the Township of Renfrew and is only 45 minutes away from Ottawa, Ontario – Canada's capital. Residents enjoy the tranquility and privacy that rural properties provide and have access to the modern-day conveniences such as shopping, hospitals, theatres, schools, churches, and restaurants.

The Ottawa River, the CN trail, the Algonquin Trail, the covered outdoor rink, and the local Community Centre are just a few of the recreational opportunities available within the Township.

Come and experience the friendly community atmosphere that Horton Township offers and enjoy "rural living within urban reach".

Horton Township owned buildings and properties include:

1. Municipal Office
2. Fire Station
3. Public Works Garage
4. Community Centre
5. Boat Launch
6. Landfill Site

Barriers

The intent of the Multi-Year Accessibility Plan is to prevent, identify and remove barriers. Barriers are obstacles that stand in the way of people with disabilities from being able to do many of the day-to-day activities that most people take for granted. A barrier is defined as anything that prevents a person with a disability from fully participating in all aspects of society because of a disability. The traditional definition of a barrier used in the context of accessibility has been expanded to include obstacles beyond physical boundaries. There are several other categories of barriers to consider, such as:

Environmental Barriers: features, buildings or spaces that restrict or impede physical access. For example, a doorway that is too narrow to accommodate entry by person in a motorized scooter.

Communication Barriers: obstacles with processing, transmitting or interpreting information. For example, print on a brochure that is too small to read or documents not available in alternative formats.

Attitudinal Barriers: prejudgments or assumptions that directly or indirectly discriminate. For example, if all visually impaired persons can read Braille.

Technological Barriers: when technology cannot be or is not modified to support various assistive devices and/or software. For example, a website that does not provide for increased text size or contrast options.

Systemic Barriers: barriers within an organization's policies, practices and procedures that do not consider accessibility. For example, listing a driver's license as an employment qualification for an office position may prohibit persons with visual impairments from applying.

Summary of Progress on AODA and IASR Standards and Regulations

The following is a summary of the Township of Horton's progress in terms of complying with the AODA's various legislative standards.

Accessible Customer Service Regulation (ACSR)

The Township of Horton is compliant with the Accessible Customer Service Regulation

1. Accessible Customer Service Policy

The Township developed and recently updated an Accessible Customer Service (ACSR) Policy, which is available on the Township's website.

2. Service Animals and Support Persons

The Township permits service animals and support persons to accompany persons with disabilities.

3. Temporary Disruptions

The Township continues to provide the public with notice of planned service disruptions at Township facilities and of Township services. These notices are posted on the Township of Horton's website, social media channels and details the reason for the disruption, how long the disruption will last and alternative ways for customers to access goods, services, and facilities during the disruption.

4. Training

The Township continues to provide training to new hires, volunteers, and all other necessary personnel, as per the regulations. Annual training refreshers are also provided to all employees.

5. Feedback Process

The Township has developed a feedback process and continues to seek feedback on issues regarding accessibility. The feedback form can be found on the Township of Horton's website. Feedback will be considered as part of the continuous improvement of the Township's accessibility efforts. Individuals are also able to contact the Township of Horton with any feedback through the "Contact/Feedback" form on the Township's Website. If individuals are not able to utilize online services, the Township of Horton also receives and responds to feedback by phone, in person, and by regular mail.

6. Documents

The Township provides requested documents in accessible formats, upon request. There is no charge for providing a document in an accessible format.

Integrated Accessibility Standards Regulation (IASR) & Information and Communication Standards

The Township of Horton is compliant with the Integrated Accessibility Standards Regulation in the following aspects:

1. Policy Development

The Township has developed and implemented an Integrated Accessibility Standards Regulation (IASR) Policy, adopted in 2015 and updated in 2023.

2. Multi-Year Accessibility Plans & Annual Status Report

The Township of Horton will prepare a Multi-Year Accessibility Plan outlining a phased-in strategy to prevent and remove barriers and address any current and future requirements of the AODA. The Township of Horton is committed and will report annually on the progress and implementation of the plan, post the information on the Township's website, and will provide it in accessible alternative formats upon request. The plan will be reviewed and updated at least once every five years.

3. Procuring or Acquiring Goods, Services or Facilities

As stated in the IASR Policy, when procuring goods, services, or facilities, the Township shall incorporate accessibility criteria and features, unless it is not feasible (practicable). If not practicable, the Township shall provide an explanation, upon request.

4. Training

As stated in the IASR Policy, All Township employees, volunteers and third parties providing goods and services on the Township's behalf shall be required to undergo

training on the requirements of the AODA accessibility standards and on the Human Rights Code as it pertains to persons with disabilities. The training provided shall be appropriate to the duties of the employee, volunteer or third party. Training shall take place as soon as it is practicable and upon completion, the Township shall keep a record of the training provided including the dates on which accessibility training took place.

5. Self Service Kiosks

This section does not currently apply to the Township of Horton. Any future self-service kiosks will be accessible, if installed.

6. Website

The Township of Horton is committed to making information and communications accessible to persons with disabilities. The information provided and the means to communicate are key to delivering programs and services to the public.

The Township of Horton implemented a website refresh in 2020 which continues to meet the WCAG 2.0 (Level AA) Standards. This new website is intended to be more user-friendly with a new search feature and pop-up feature for urgent and emergency notifications. Township staff also continues to update content and add newly accessible documents to the website as required.

7. Accessible Formats & Communications Supports

Some staff members have been trained on how to create accessible documents and the Township has utilized new software to assist in the preparation of accessible PDF documents for the municipal website and will endeavor to train more staff members on the creation of accessible documents as appropriate. Various online forms and payment options are available on the Township's website and staff are reviewing other areas where online payments can be implemented.

8. Emergency Procedures, Plans, or Public Safety Information

The Township's public emergency information can and will be provided in an accessible format upon request. The Township will venture to create all new public safety information in accessible document formats.

Employment Standards

1. Recruitment

The Township of Horton shall notify employees and the public about the availability of accommodations for applicants with disabilities:

- During the recruitment process when job applicants are individually selected to participate in an assessment or selection process;
- If a selected applicant requests an accommodation, the Township of Horton shall consult with the applicant and provide or arrange for the provision of a suitable accommodation that takes into account the applicant's disability;

- Notify successful applicants of the policies for accommodating employees with disabilities.

All Job Postings indicate the following statement:

“The Township of Horton is an equal opportunity employer. The Township is committed to providing a barrier-free workplace. If accommodation is required during the selection or interview process, it will be available upon request. The job posting is available in an accessible format upon request. We thank all applicants for their interest; however, only those selected for an interview will be contacted.”

2. Selection

The Township of Horton is committed to maintaining an accessible selection process. Applicants selected to proceed to the interview phase in the selection process will be notified of the availability of accommodations upon request.

3. Notice to Successful Applicants

The Township of Horton has amended the standard offer letter for successful applicants to include a statement outlining the Township’s policies to accommodate employees with disabilities. The Township also incorporates this notification requirement into the verbal job offer.

4. Informing Employees of Supports

The Township of Horton will inform employees of the policies used to support employees with disabilities, including policies on the provision of job accommodations that consider an employee’s accessibility needs due to disability. The Township will provide this information to new employees as soon as practicable after they begin their employment and provide updated information to all employees whenever there is a change to existing policies on the provision of job accommodation that considers an employee’s accessibility needs due to disability.

5. Accessible Formats and Communication Supports

In addition, and where an employee with a disability requests it, the Township of Horton will consult with the employee to provide or arrange for the provision of accessible formats and communication supports for:

- information that is needed in order to perform the employee’s job;
- information that is generally available to employees in the workplace; and
- consult with the employee making the request in determining the suitability of an accessible format or communication support.

6. Workplace Emergency Response Information

If an employee’s disability is such that workplace emergency response information is necessary and the Township is aware of the need for accommodation, this information shall be provided to employees. In addition, this information shall be provided, with the employee’s consent, to the person designated to aid. The information shall undergo review when the employee moves to a different location, when the employee’s overall

accommodation needs or plans are reviewed and when the Township reviews its general emergency response plan.

7. Documented Individual Accommodation Plans

The Township of Horton is committed to documenting a process for developing individual accommodation plans, as well as providing these plans to employees as required. A written process for the development and maintenance of documented individual accommodation plans shall be developed for employees with disabilities. If requested, these plans shall include information regarding accessible formats and communication supports. If requested, the plans shall include individualized workplace emergency response information.

8. Return to Work Process

The Township shall have in place a documented “Return to Work” process for employees returning to work due to disability and requiring disability-related accommodations. This “Return to Work” process shall outline the steps that the Township shall take to facilitate the return to work.

9. Performance Management, Career Development, and Redeployment

The Township shall consider the accessibility needs of its employees with disabilities as well as any individual accommodation plans when providing career development, performance management and when considering redeployment.

Transportation Standards

The Township of Horton does not currently provide conventional transportation services (bus, taxi-cab services, etc.). Therefore, this section of the IASR does not apply to the Township. However, Council does provide an annual contribution to the Sunshine Coach Service in Renfrew that provides accessible transportation for people in Renfrew and area who are living with disabilities that render the use of conventional modes of public transportation inappropriate to their needs.

Design of Public Spaces

The Design of Public Spaces Standards addresses accessibility planning in a range of public spaces, including trails/beach access routes; outdoor public eating areas; play spaces; accessible parking; exterior paths of travel including sidewalks; accessible pedestrian signals; service counters; fixed queuing lines; waiting areas and the emergency and preventative maintenance of accessible elements in public spaces. These standards only apply to new construction or the redevelopment of existing public spaces and buildings.

1. Recreation Trails and Beach Access Routes

The Township is committed to creating and maintaining accessible trails on any new construction and major changes to existing features, as per the regulation. The Township of Horton does not have any beach access routes.

2. Outdoor Public Eating Areas

The Township of Horton currently does not have any outdoor public eating areas; therefore, this section is not applicable.

3. Outdoor Play Spaces

The Township of Horton currently does not have any outdoor play spaces; therefore, this section is not applicable.

4. Exterior Paths of Travel

The Township of Horton currently does not have any exterior paths of travel; therefore, this section is not applicable.

5. Parking

The Township of Horton is committed to creating accessible parking lots that are new or redeveloped, as per the regulation. In 2017, the Township rehabilitated and upgraded the Municipal Office and Fire Department Parking Lot, to include 2 accessible parking spaces. Points of entry and emergency exits are curbed or at grade level, improving accessibility in and out of the office. The Horton Community Centre has designated accessible parking near the main entrance. Parking at the Horton Boat Launch is at grade level to the dock and washrooms.

6. Service Counters, Queuing Guides, and Waiting Areas Accessible

The Township of Horton Municipal Office was renovated in 2010 to include an accessible service counter and waiting area. Any future work that is new or redeveloped will be per regulation.

7. Maintain the Accessible Parts of Public Spaces

The Township is committed to maintaining all accessible features of our public spaces. The Municipal Office has an accessible automated door as well as an accessible washroom for members of the public. This allows for accessible access to all Council and Committee Meetings held at the Municipal Office. The Horton Community Centre also has accessible automated door as well as an accessible washroom for members of the public.

Appendix A: 2019-2023 Accessibility Successions

The following is a list of completed, ongoing, and needed goals from each Municipal building or property:

Municipal Office:

Completed:

- ✓ Accessible main entrance (entry way & automatic door opener);
- ✓ Accessible lobby/waiting area;
- ✓ Accessible service counter;
- ✓ Accessible parking spaces near main entrance;
- ✓ Accessible washroom (size & handrail);
- ✓ Emergency Response Plan developed and enacted in 2022;
- ✓ Website meets WCAG 2.0 (Level AA) Standards;
- ✓ Contrasting colour on entry doors;

Ongoing/Needed:

- ✗ Install automatic door opener for accessible washroom;

Fire Department & Public Works Garage:

No public access

Landfill Site:

**Limited public access, accessible support upon request.*

Community Centre/Outdoor Rink:

Completed:

- ✓ Elevator lift from floor onto stage;
- ✓ Elevator lift from main floor to second floor;
- ✓ Accessible main entrance (entry way & automatic door opener);

Ongoing/Needed:

- ✗ Accessibility ramp to rink & change rooms/washrooms

Boat Launch:

- ✓ Fully accessible washrooms;
- ✓ Accessible dock with ramp;

Township Of HortonJULY & AUGUST 2023 BUILDING REPORT

Month	No. of Permits	2023 Value of Permits	2022 Value of Permits	2021 Value of Permits	Renos/Add Comm/Res	Garages/Storage Bldg Comm/Res	New Res	New Comm	Demos	Total SQ. FT	Stop Work Orders Issued
January	0	\$ -	\$0	\$ -							
February	4	\$ 1,258,600	\$1,635,000	\$ 785,000		2	2			7,641	0
March	3	\$ 663,000	\$1,083,200	\$ 1,340,000	1	1	1			6,375	0
April	7	\$ 1,865,000	\$879,000	\$ 2,291,300	2		3		2	13,100	0
May	4	\$ 614,000	\$1,765,000	\$ 1,391,000	1	2	1			8,822	0
June	8	\$ 1,802,000	\$2,220,400	\$ 348,000	3	2	3			12,201	0
July	7	\$ 4,870,000	\$149,000	\$ 540,000		4	3		1	16,970	0
August	7	\$ 550,000	\$641,000	\$ 1,355,000	2	4	1			4,290	0
September			\$1,500,000	\$ 1,021,000							
October			\$825,000	\$ 996,000							
November			\$0	\$ 3,130,500							
December			\$0	\$ 80,000							
TOTALS	40	\$ 11,622,600	\$10,697,600	\$ 13,277,800	9	15	14	0	3	69,399	0

RETURN TO AGENDA

Open Planning Files as of September 15, 2023

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File Name	File No.	No. of Severances	Date Rec'd by County	Date Deemed Complete by County	Date Rec'd by Township	Date of Last Item Sent to County	Status of File
Sullivan Holdings (Arnprior) Inc	B163/21	1	27-Sep-21	Sept 27, 2021 but signed Dec 3	08-Dec-21	11-Jan-21	Notice of Decision rec'd April 27/22- applicant to complete conditions
Ron & Shirley Kasaboski	B158/21	1	20-Sep-21	Sept 20, 2021 but signed Nov 18	08-Dec-21	20-Dec-21	Notice of Decision rec'd April 27/22 -Applicant to complete conditions
Douwe Bakker	B155/21 B156/21 B157/21	3	10-Sep-21	Sept 10, 2021 but signed Dec 3	06-Dec-21	11-Jan-22	Notice of Decision rec'd April 7/22 - Applicant to complete conditions
Jennifer Armstrong	B127/21	1	03-Aug-21	Aug 3, 2021 but signed Oct 17	29-Nov-21	21-Dec-21	Notice of Decision rec'd March 9/22 -Applicant to complete conditions
Melvyn Mielke	B12/22	1	21-Jan-22	20-Apr-22	21-Apr-22	12-May-22	Notice of Decision rec'd August 19/22- applicant to complete conditions
Douwe Bakker	B123/21 B124/21 B125/21 B126/21	3	28-Jul-21	July 28, 2021 but signed Oct 19	25-Oct-21	02-Nov-21	Planning Reports rec'd Sept 8/23
Jamie Prince & Tina Hunt	B188/21 B189/21 B190/21	3	18-Nov-21	Nov 18, 2021 but signed Mar 29, 2022	31-Mar-22	06-Apr-22	B189/21 & B190/21 Complete Notice of Decision rec'd Nov 24/22 - applicant to complete conditions for B188/21
Ila Ferguson	B104/22 B105/22 B106/22	3	19-May-22	17-Jun-22	15-Sep-22	27-Sep-22	Notice of Decision rec'd Nov 29/22 - applicant to complete conditions
Danny Leblanc & Karen Sholea	B124/22 B125/22	2	15-Jun-22	15-Jun-22	18-Oct-22	04-Nov-22	Notice of Decision rec'd April 20/23 - applicant to complete conditions
Darcy & Cheryl Warren	B178/22 B179/22	2	06-Oct-22	06-Oct-22	14-Dec-22	20-Mar-23	Notice of Decision rec'd July 12/23 - applicant to complete conditions
Dan & Lyn Ripley	B183/22	1	17-Oct-22	17-Oct-22	15-Dec-22	19-Dec-22	Notice of Decision rec'd Apr 12/23 - applicant to complete conditions
William Juby & Robert Barker	B222/22	1	01-Dec-22	01-Dec-22	10-Mar-23	13-Mar-23	Notice of Decision rec'd July 12/23 - applicant to complete conditions
D.C. Hawkins Holdings Ltd	B02/23 B03/23 B04/23	3	01-Jan-23	07-Feb-23	16-Mar-23	12-May-23	Municipal documents sent to Cty

RETURN TO AGENDA

Open Planning Files as of September 15, 2023

File Name	File No.	No. of Severances	Date Rec'd by County	Date Deemed Complete by County	Date Rec'd by Township	Date of Last Item Sent to County	Status of File
Lloyd & Val Hisko	B45/23 B46/23	2	06-Mar-23	06-Mar-23	16-May-23	17-May-23	Notice of Decision rec'd Sept 8/23 - applicant to complete conditions
Peter & Glenda Tippins	B48/23	1	07-Mar-23	07-Mar-23	17-May-23	30-May-23	Notice of Decision rec'd Sept 8/23 - applicant to complete conditions
Cayla McNulty	B72/23 B73/23	2	14-Apr-23	14-Apr-23	12-Jul-23	25-Jul-23	Municipal documents sent to Cty
Eric & Marion Draper	B76/23 B77/23 B78/23	3	20-Apr-23	20-Apr-23	18-Jul-23	28-Jul-23	Municipal documents sent to Cty
Robert & Lois Jamieson	B97/23 B98/23	2	02-Jun-23	02-Jun-23	16-Aug-23	05-Sep-23	Municipal documents sent to Cty

File Name	File Type	File Status
Lloyd & Val Hisko	Zoning By-law Amendment	Application sent to Cty May 25/23
Bill Juby & Bob Barker	Zoning By-law Amendment	Public Meeting Sept 19/23
Tomlinson Ltd.	Zoning By-law Amendment	Public Meeting June 15/23



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Request to Use Unopened Road Allowance for Access Eric Draper	Date:	September 19 th , 2023
	Council/Committee:	Planning Committee/Council
	Author:	Hope Dillabough, CAO/Clerk
	Department:	Planning

RECOMMENDATIONS:

THAT Council is in favour of the request submitted by Eric Draper as it pertains to making improvements and allowing access to his two properties located on the Township's Unopened Road Allowance.

AND THAT Council direct staff to draft a by-law and agreement to be entered into with specifications.

AND FURTHER THAT upon any Consent applications that are submitted to the County from these two properties, council is favourable and supportive.

BACKGROUND:

Eric Draper's request to the Township is requesting to use the Unopened Road Allowance (URA) from Storyland Road connecting to Chapeski Lane as shown on the attached map for reference. They wish to improve and utilize this access currently for personal use, and also requesting to council for support (in theory) prior to submitting applications for consent. When the consent applications are submitted and the County issues their Notice of Decision (if granted), there will be conditions Mr. Draper must meet as it pertains to road access to these properties. Currently, the Township will remain the owner of the Unopened Road Allowance, however the liability, charges, cost, legal and surveys will be Mr. Draper's via form of Agreement registered on Title.

Council has set precedent in authorizing such requests as long as there is an agreement entered into authorizing access detailing specific requirements such as:

- Agreement to be registered on title of property owned by Mr. Draper
- Owners shall be responsible for all charges and costs in connection with any works constructed to gain access, legal etc.
- Owners undertake to hold harmless and agree to indemnify the Township against any liability;
- In the event the Township determines to open the unopened road allowance as a publicly travelled road, the owners will not object and turn over to the Township, free of charge, any works undertaken by them;
- Owners agree the agreement does not bind the Township to any rezoning, official plan amendments and issuance of building permits;

RETURN TO AGENDA

If the Consents are approved, Council will have another opportunity to determine how the properties will be accessed. Staff have consulted with Mr. Draper indicating that the URA may require to be brought up to municipal standards and/or created as a right-of-way (private lane) over the URA.

This request provided is for Council to provide support to Mr. Draper prior to submitting consent applications on the property.

ALTERNATIVES: Not enter into an agreement, however staff does not advise of this due to precedent setting by previous councils.

FINANCIAL IMPLICATIONS: There would be no additional financial implications to the Township.

ATTACHMENTS:

- 1) Request submitted by Eric Draper
- 2) Mapping information

Prepared by: Hope Dillabough, CAO/Clerk

Hope Dillabough

From: Eric Draper
Sent: Thursday, September 7, 2023 7:48 AM
To: Hope Dillabough

Hello Hope,

This is a request to Horton Township for the use of the unopened road allowance from Storyland Road , to and including the Miller Property, now owned by me , known as Chapeski Lane. This has been used by the cottagers since the 1950s. The purpose of this request is to allow me to be able to obtain two two acre severances at the Gushue property that I now own on Colderham Lake.

Thanks.

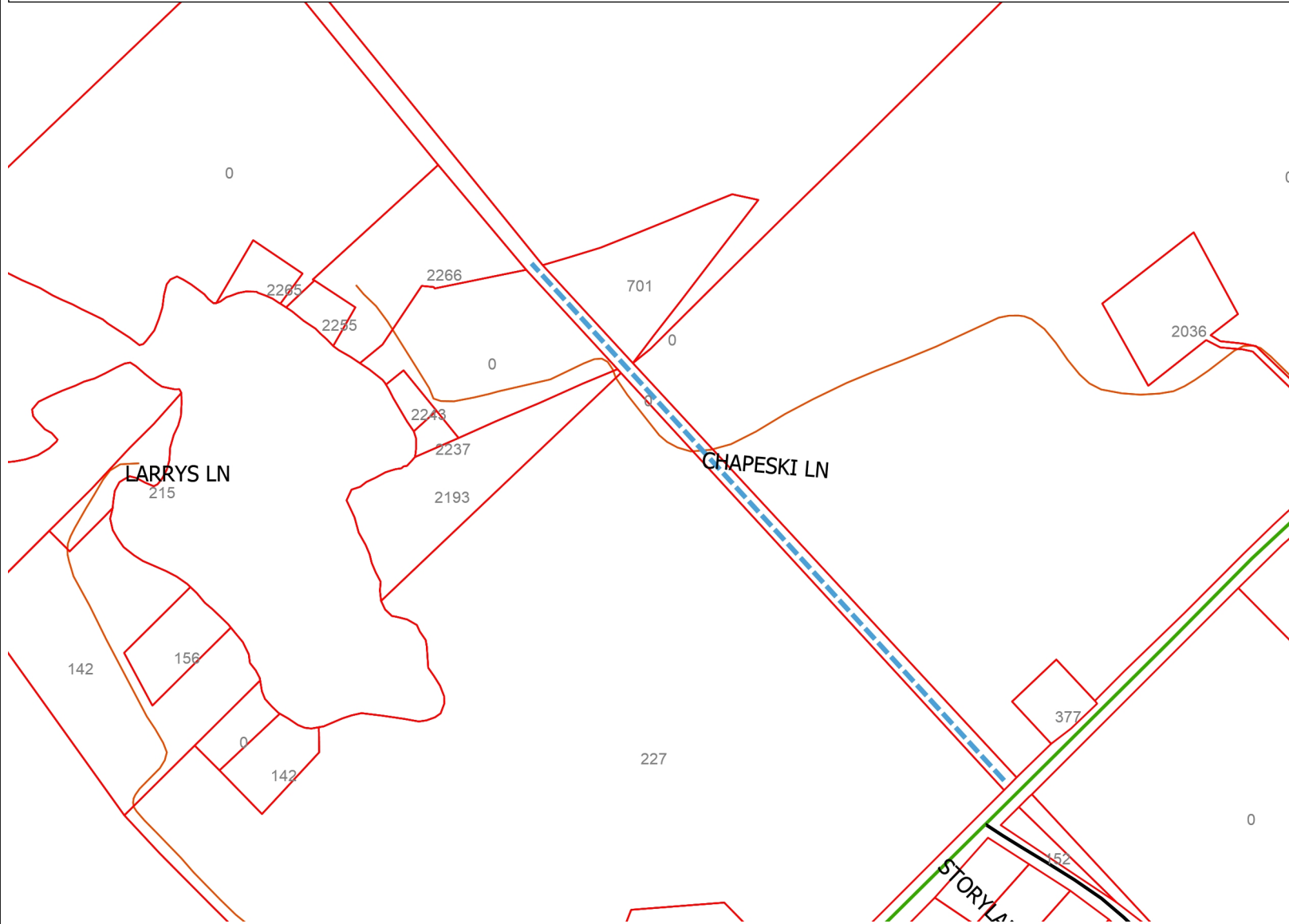
Eric Draper

Caution: This is an external email and may be malicious. Please take care when clicking links or opening attachments. Do not enter your password into web pages you are not familiar with.



Legend

- Property Parcels
- Roads**
- County Road
- Crown Road
- Municipal Maintained Road
- Municipal Seasonal Road
- Off-Ramp
- On-Ramp
- Private Road
- Proposed Road
- Provincial Highway
- Quebec Road
- Water Access Only



Depending on the number of layers visible not all may be shown in the legend.

Notes

This map is illustrative only. Do not rely on it as being a precise indicator of routes, locations of features, nor as a guide to navigation. The County of Renfrew shall not be liable in any way for the use of, or reliance upon, this map or any information on this map.

458.6 0 229.31 458.6 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere
© Queen's Printer for Ontario

1: 9,028



This map was produced automatically by the County of Renfrew Mapping Website

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RETURN TO AGENDA



CORPORATION OF THE CITY OF
CLARENCE-ROCKLAND
REGULAR MEETING

RESOLUTION

Resolution: 2023-72
Title: Member's Resolution presented by Mayor Mario Zanth and seconded by Councillor Kyle Cyr regarding a petition for a study for the Ottawa River
Date: July 12, 2023

Moved by Mario Zanth
Seconded by Kyle Cyr

WHEREAS the Ottawa River spring freshet period has been unstable over the last 7 years due to management challenges as a result of Climate Change and development occurring within its basin; and

WHEREAS major flooding has occurred in 2017, 2019 and 2023, impacting numerous residents and municipalities alike; and

WHEREAS Municipalities along the Ottawa River are concerned with the freshet period and the inability to manage the river, and its impacts to residents and municipalities; and

WHEREAS a comprehensive study must be undertaken to develop the appropriate management tools and practices to reduce the occurrences of flooding of the Ottawa River;

BE IT RESOLVED THAT the Council of the City of Clarence-Rockland hereby petitions the Minister of Public Safety of Canada to conduct a third-party study of the Ottawa River and its tributaries and basins in order to provide the Ottawa River Planning board better tools to adapt the river to the influence of climate change and from the impact of development; and

BE IT ALSO RESOLVED THAT the Council of the City of Clarence-Rockland further request that a cross-border consultation board representing the municipalities in support of this petition be created to oversee the scope of work of the study and to provide input into proposed implementation options; and

BE IT ALSO RESOLVED THAT this petition be circulated to all municipalities along both sides of the Ottawa River for support.

CARRIED

**THE CORPORATION OF THE
TOWNSHIP OF HORTON**

BY-LAW NUMBER 2023-38

A By-law to amend By-law Number 2010-14 of the Corporation of the Township of Horton, as amended.

PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF HORTON HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2010-14, as amended, be and the same is hereby further amended as follows:
 - (a) By adding the following to Section 5.0 - requirements for Residential One (R1) Zone, immediately following the subsection 5.3 (o):

“(p) Residential One – Exception Sixteen (R1-E16)

Notwithstanding any other provisions of this By-law to the contrary, located within Part of Lot 10, Concession 9, in the Township of Horton, and zoned R1-E16, the following provisions shall apply:

i) Lot Area (minimum)	2600 square metres
ii) Lot Frontage (minimum)	35 metres”
 - (b) Schedule "A" is amended by rezoning those lands described above from Residential One (R1) to Residential One – Exception Sixteen (R1-E16) as shown on the Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2010-14, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

This By-law given its FIRST and SECOND reading this 19th day of September, 2023.

This By-law read a THIRD time and finally passed this 19th day of September, 2023.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

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From R1 to R1-E16



1:4,000

Corporation of The Township of Horton

This is Schedule "A" to By-law Number _____.
 Passed the _____ day of _____ 20_____.
 Signatures of Signing Officers

 Mayor

 CAO\Clerk

LEGEND

R1 Residential One

-E -Exception Zone

RU Rural

■ Area affected by amendment:
 From R1 to R1-E16

RETURN TO AGENDA

CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2023-39

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE TOWNSHIP OF HORTON AT THE REGULAR COUNCIL MEETING HELD SEPTEMBER 19TH, 2023

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 19th day of September, 2023 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 19th day of September, 2023.

READ a third time and passed this 19th day of September, 2023.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA