



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – FEBRUARY 4TH, 2023 – 4:00 P.M.
HORTON MUNICIPAL CHAMBERS
2253 JOHNSTON RD.**

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

“As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”

3. DECLARATION OF PECUNIARY INTEREST

4. CONFIRMATION OF COUNCIL AGENDA

5. DELEGATIONS &/OR PUBLIC MEETINGS

5.1 4:00 p.m. Zoning By-law Amendment – Pleau

PG.3

6. MINUTES FROM PREVIOUS MEETINGS

6.1 January 24th, 2023 – Regular Council

PG.15

7. BUSINESS ARISING FROM MINUTES

8. COMMITTEE REPORTS:

8.1 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE
▪ **CHAIR HUMPHRIES**

8.1.1 Chair’s Report – February 1st, 2023

PG.18

8.2 GENERAL GOVERNMENT COMMITTEE
▪ **CHAIR WEBSTER**

8.2.1 ROMA Conference Report – Dillabough

PG.19

8.2.2 2022 Investment Statement

PG.22

8.2.3 Treasurer’s Report

PG.23

8.3 COMMUNITY COMMITTEES / COUNTY COUNCIL

8.3.1 Renfrew & Area Seniors Home Support

D. Humphries

8.3.2 Chamber of Commerce

D. Humphries

8.3.3 County Council

D. Bennett

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

9.1.1 CAO/Clerk Information Memo

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9.2 ACTION CORRESPONDENCE – NONE

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10. BY-LAWS

10.1 2023-11 Zoning By-law Amendment - Pleau

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11. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

12. COUNCIL/STAFF MEMBERS CONCERNS

13. RESOLUTIONS

14. IN CAMERA (Closed) SESSION (as required) – NONE

PG.29

15. CONFIRMING BY-LAW 2023-12

16. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF HORTON**PUBLIC MEETING****Zoning Amendment****Lydia Pleau**February 7th, 2023

4:00 p.m.

1. Call to Order
2. Declaration of Pecuniary Interest
3. CAO/Clerk – Purpose of Amendment
4. CAO/Clerk's Report on Notice
 - i) Reading of Written Comments
 - ii) Public Participation
 - a) Questions from Public
 - b) Comments in Support
 - c) Comments in Opposition
5. Information on who is entitled to appeal Council's decision to the Ontario Land Tribunal under Sections 34(11) and (19) of O.Reg 545/06
6. Council Members Comments/Questions
7. Adjournment

RETURN TO AGENDA

Memo

Horton Township



To: Council

From: Nikky Dubeau

Subject: Summary – Zoning By-law Amendment - Public Meeting – Lydia Pleau

Date: February 7, 2023

This Zoning By-Law Amendment pertains to the subject lands: Part of Lot 25, Concession 5 in the Township of Horton as shown on the attached Key Map.

Purpose of this amendment:

The purpose and effect of this amendment is to rezone:

- the severed lands in Consent Application B74/22 from Rural (RU) to Limited Service Residential – Exception Fourteen (LSR-E14) to reflect that access is by a private road and to reduce the lot frontage from 40 metres to 20 metres, and
- the retained lands in Consent Application B74/22 from Rural (RU) to Rural – holding (RU-h). The holding symbol may be removed upon submission of an archaeological assessment as per the Standards and Guidelines (MHSTCI 2011) that is approved by the Ministry of Heritage, Sport and Culture.

The zoning by-law amendment is required as a condition of consent.

All other provisions of the Zoning By-law shall apply.

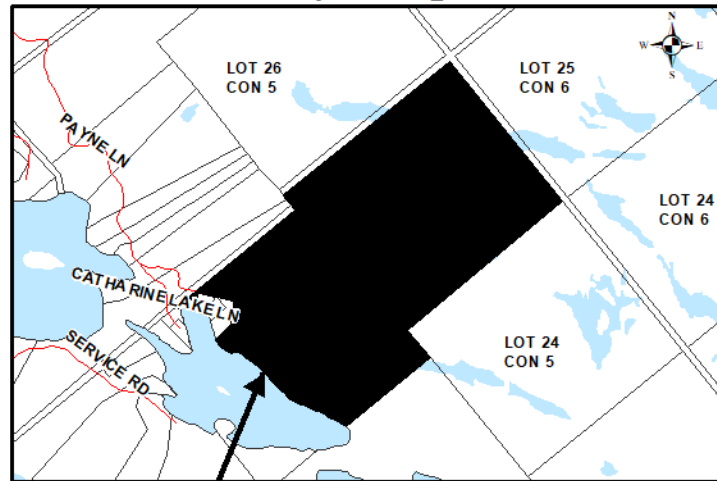
Notice of this Public Meeting was sent to the fifteen (15) property owners within the 120-meter radius in addition to ten (10) Provincial and County Agencies. Out of those, we received no written comments back by the prescribed deadline.

If a person or public body would otherwise have an ability to appeal the decision of the Township of Horton to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Horton before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Horton before the by-law is passed by the Township of Horton, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

RETURN TO AGENDA

Township of Horton Key Map



Location of Amendment

TOWNSHIP OF HORTON
NOTICE OF APPLICATION AND PUBLIC MEETING

In the matter of Section 34 of the Planning Act, the Township of Horton hereby gives NOTICE OF THE FOLLOWING:

- i) Application to amend the Zoning By-law (By-law 2010-14) of the Township of Horton.*
 - ii) A public meeting regarding an application for an amendment to the Zoning By-law of the Township of Horton*
-

Subject Lands Part of Lot 25, Concession 5, in the Township of Horton, as shown on the attached Key Map.

Public Meeting A public meeting to inform the public of the proposed zoning amendment will be held on February 7th, 2023 at 4 p.m. at the municipal office of the Township of Horton.

Proposed Zoning By-law Amendment

The purpose and effect of this amendment is to rezone:

- the severed lands in Consent Application B74/22 from Rural (RU) to Limited Service Residential – Exception Fourteen (LSR-E14) to reflect that access is by a private road and to reduce the lot frontage from 40 metres to 20 metres, and
- the retained lands in Consent Application B74/22 from Rural (RU) to Rural – holding (RU-h). The holding symbol may be removed upon submission of an archaeological assessment as per the Standards and Guidelines (MHSTCI 2011) that is approved by the Ministry of Heritage, Sport and Culture.

The zoning by-law amendment is required as a condition of consent.

All other provisions of the Zoning By-law shall apply.

Additional information regarding the Zoning By-law amendment is available for inspection at the Township of Horton Municipal Office during regular office hours.

If you wish to be notified of the decision of the Township of Horton on the proposed zoning by-law amendment, you must make a written request to the Township of Horton.

If a person or public body would otherwise have an ability to appeal the decision of the Township of Horton to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Horton before the by-law is passed, the person or public body is not entitled to appeal the decision.

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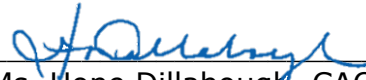
If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Horton before the by-law is passed by the Township of Horton, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Other Applications

Consent application B74/22 is also being considered with this application.

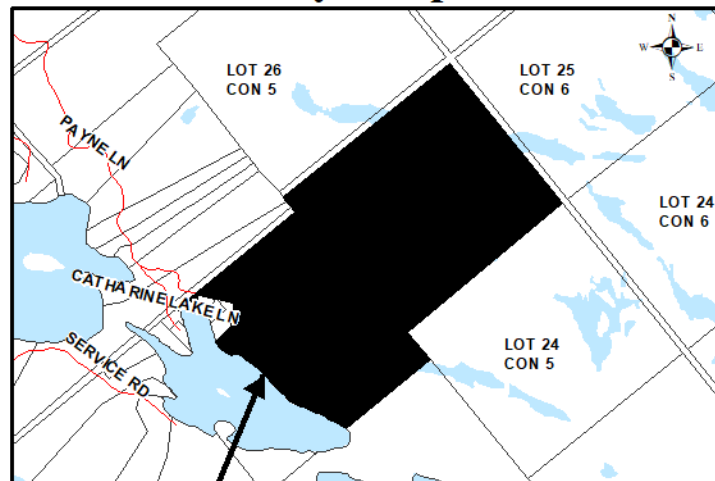
NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the Municipality to such persons as the Municipality sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

Dated at the Township of Horton this 11th day of January, 2023.



Ms. Hope Dillabough, CAO/Clerk
Township of Horton
2253 Johnston Road
RENFREW, ON K7V 3Z8
Telephone: (613) 432-6271
Email: hdillabough@hortontownship.ca

Township of Horton Key Map



Location of Amendment

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TOWNSHIP OF HORTON
NOTICE TO PUBLIC BODIES

RE: APPLICATION FOR ZONING BY-LAW AMENDMENT (Pleau)

TAKE NOTICE that the Council of the Corporation of the Township of Horton intends to consider a proposal to amend Zoning By-law 2010-14 of the Township of Horton.

An explanation of the proposed Zoning By-law Amendment is contained in the attached Notice of Application and Public Meeting. The following information is also attached to assist you in reviewing the applications:

- Application Sketch
- Proposed Zoning By-law Amendment

PURSUANT to Section 34(15) of the Planning Act, you are hereby requested to submit your comments or alternatively check off the appropriate response box provided below and return a copy to the Clerk by no later than January 31, 2023. Additional information relating to the above is available during regular office hours at the Township office.

DATED at the Township of Horton this 11th day of January, 2023.

AGENCY RESPONSE

We have reviewed the information provided for the Zoning By-law Amendment application, and

- we have no comments or concerns.*
- we will provide more detailed comments and/or conditions after a more thorough review.*

Agency

Name (Print)

Signature



Ms. Hope Dillabough, CAO/Clerk
 Township of Horton
 2253 Johnston Road
 RENFREW, ON K7V 3Z8
 Telephone: (613) 432-6271
 Email:
hdillabough@hortontownship.ca

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**PLANNING DIVISION
ZONING BY-LAW AMENDMENT
REPORT TO THE COUNCIL OF
THE TOWNSHIP OF HORTON**

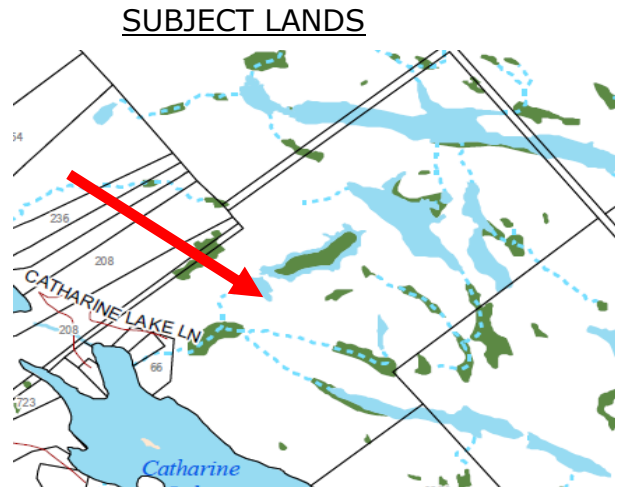
PART A - BASIC INFORMATION

- 1. **FILE NO.:** ZB2246.8
- 2. **APPLICANT:** Lydia Pleau
- 3. **MUNICIPALITY:** Township of Horton
- 4. **LOCATION:** Part of Lot 25, Concession 5

STREET: Catharine Lake Lane

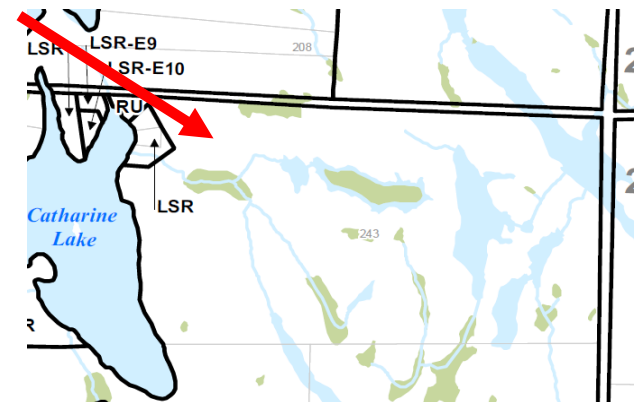
- 5. COUNTY OF RENFREW OFFICIAL PLAN Land Use Designation(s):

Rural
Environmental Protection



- 6. TWP OF HORTON ZONING BY-LAW (#2010-14) Zone Category(s):

Rural (RU)
Environmental Protection (EP)



7. **DETAILS OF ZONING BY-LAW AMENDMENT REQUEST:**

The application proposes a zoning by-law amendment to the Township of Horton Zoning By-law to rezone:

- the severed lands in Consent Application B74/22 from Rural (RU) to Limited Service Residential – Exception Fourteen (LSR-E14) to reflect that access is by a private road and to reduce the lot frontage from 40 metres to 20 metres, and
- the retained lands in Consent Application B74/22 from Rural (RU) to Rural – holding (RU-h). The holding symbol may be removed upon submission of an archaeological assessment as per the Standards and Guidelines (MHSTCI 2011) that is approved by the Ministry of Heritage, Sport and Culture.

The zoning by-law amendment is required as a condition of consent.

8. **SITE CHARACTERISTICS**

The Pleau property is 53 hectares in area with 20 metres of road frontage. The owners have conditionally severed a waterfront residential lot together with a right-of-way. The severed lot is proposed to be 1.02 hectares in area with 20 metres of road frontage along a right-of-way. The retained lands will be 51.98 hectares in area with 20 metres of road frontage along the existing right-of-way.

PART B – POLICY REVIEW

9. **PROVINCIAL POLICY STATEMENT:**

2.6.2 Development and site alteration shall not be permitted on lands containing archaeological resources or areas of archaeological potential unless significant archaeological resources have been conserved.

10. **OFFICIAL PLAN:**

Section 2.2(6), states where new development is proposed within an area which has been identified as containing known archaeological resources or having archaeological resource potential, a development proponent shall undertake an archaeological impact assessment of the property in accordance with the archaeological assessment technical guidelines of the Ministry of Tourism, Culture and Sport. Such assessments shall be undertaken by a consultant archaeologist licensed pursuant to the provisions of Section 38 of the Ontario Heritage Act. Adequate measures shall be undertaken to mitigate potential impacts upon identified significant archaeological resources. Impact mitigation may include preservation in situ as the preferred method, followed by avoidance and removal if necessary.

The Rural Designation permits a variety of uses including agricultural, forestry,

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limited low density residential, commercial, industrial, recreational, and institutional.

The Environmental Protection designation shall mean that the use of land will be limited to conservation of soil and wildlife, non-intensive outdoor recreation uses such as cross country skiing, hiking, etc., dams and other water control devices, agricultural uses, nurseries, forestry, reforestation, boat anchorages and moorings.

11. **ZONING BY-LAW:**

The RU zone permits a variety of residential uses, including single and semi-detached dwellings, duplexes, two unit dwellings and modular dwellings. Non-residential uses permitted in the RU zone include, but are not limited to, a bed and breakfast, farm, forestry, garden centre, private club or park, and stables.

The minimum lot area requirement is 4050 square metres for most permitted uses, and the minimum lot frontage is 40 metres.

The only residential use permitted in the Limited Service Residential (LSR) zone is a limited service dwelling. Non-residential uses permitted in the LSR zone include a day care within a private dwelling, or a park.

The minimum lot area requirement is 4050 square metres, and the minimum lot frontage requirement is 40 metres.

12. **SUMMARY OF STUDIES:**

A Planning Justification Report, dated April 8, 2022, prepared by Jp2g Consultants Inc., was submitted in support of the severance application.

The report reviewed the policies in the County of Renfrew Official Plan. In regards to the Archaeological resources polices, the report states that no new development or site alteration is planned on the proposed lot nor the retained lands. Since no new development is proposed, it is recommended that the retained lands be rezoned with a holding symbol which would require an archaeological assessment prior to any future development occurring within 300 metres of Catharine Lake.

The RU-h zone should also include a provision that a hunt camp and outdoor recreation uses be permitted as interim uses until such time as the holding (h) symbol is lifted.

PART C: PLANNING ANALYSIS

13. **CONSULTATION:**

At the time of writing this report, no comments have been received or considered.

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14. ANALYSIS:

The severed lands are zoned Rural (RU) in the Township Zoning By-law. The severed lands are required to be rezoned from Rural (RU) to Limited Service Residential (LSR) to reflect that access is by a private road. The severed lands do not meet the minimum lot frontage requirement of 40 metres in the LSR zone. An exception zone is required to implement a reduced lot frontage requirement of 20 metres.

As mentioned above, when new development is proposed within an area which has been identified as containing known archaeological resources or having archaeological resource potential, an archaeological impact assessment of the property in accordance with the archaeological assessment technical guidelines of the Ministry of Tourism, Culture and Sport is required. The Planning Justification Report, submitted in support of the consent application, has stated that the severed lands are already developed, and no development is proposed on the retained lands. The Report proposed that the area of the retained lands located within 300 meters of Catharine Lake be rezoned to a Rural - holding (RU-h) Zone that would require an archaeological assessment to be completed prior to any new development. The RU-h zone should also include a provision that a hunt camp and outdoor recreation uses be permitted as interim uses until such time as the holding (h) symbol is lifted. The retained lands will be rezoned from Rural (RU) to Rural – holding (RU-h).

A zoning by-law amendment is required to rezone the severed lands from Rural (RU) to Limited Service Residential – Exception Fourteen (LSR-E14), and to rezone the retained lands from Rural (RU) to Rural – holding (RU-h).

15. RECOMMENDATIONS:

That, subject to any additional concerns or information raised at the public meeting, the zoning by-law amendment be passed.

Date: January 11, 2022
Lindsey Bennett-Farquhar, MCIP, RPP
Prepared By: County Planner
Reviewed By: Bruce Howarth, MCIP, RPP
Manager of Planning Services

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**THE CORPORATION OF THE
TOWNSHIP OF HORTON**

BY-LAW NUMBER 2023-11

A By-law to amend By-law Number 2010-14 of the Corporation of the Township of Horton, as amended.

PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF HORTON HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2010-14, as amended, be and the same is hereby further amended as follows:
 - (a) By adding the following subsection immediately following subsection 16.4(a):
 - “(b) Rural – holding (RU-h)

Until such time as the holding symbol is removed from the lands described as Part of Lot 25, Concession 5, in the Township of Horton, and delineated as Rural – holding (RU-h) on Schedule A to this By-law, in accordance with the conditions set forth herein, no person shall use land or erect or use a building or structure, except in accordance with the following:

 - i) Permitted Uses
 - Existing uses in existing locations
 - Open space
 - Outdoor recreation uses
 - Hunt camp
 - ii) Conditions for removal of Holding Symbol (h)

The completion and submission of the following:

 1. Submission of an archaeological assessment as per the Standards and Guidelines (MHSTCI 2011) that is approved by the Ministry of Heritage, Sport and Culture.”
 - (b) Schedule "A" is amended by rezoning those lands described above from Rural (RU) to Limited Service Residential-Exception Fourteen (LSR-E14) and from Rural (RU) to Rural – holding (RU-h) as shown as Items 1 and 2 on the Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2010-14, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

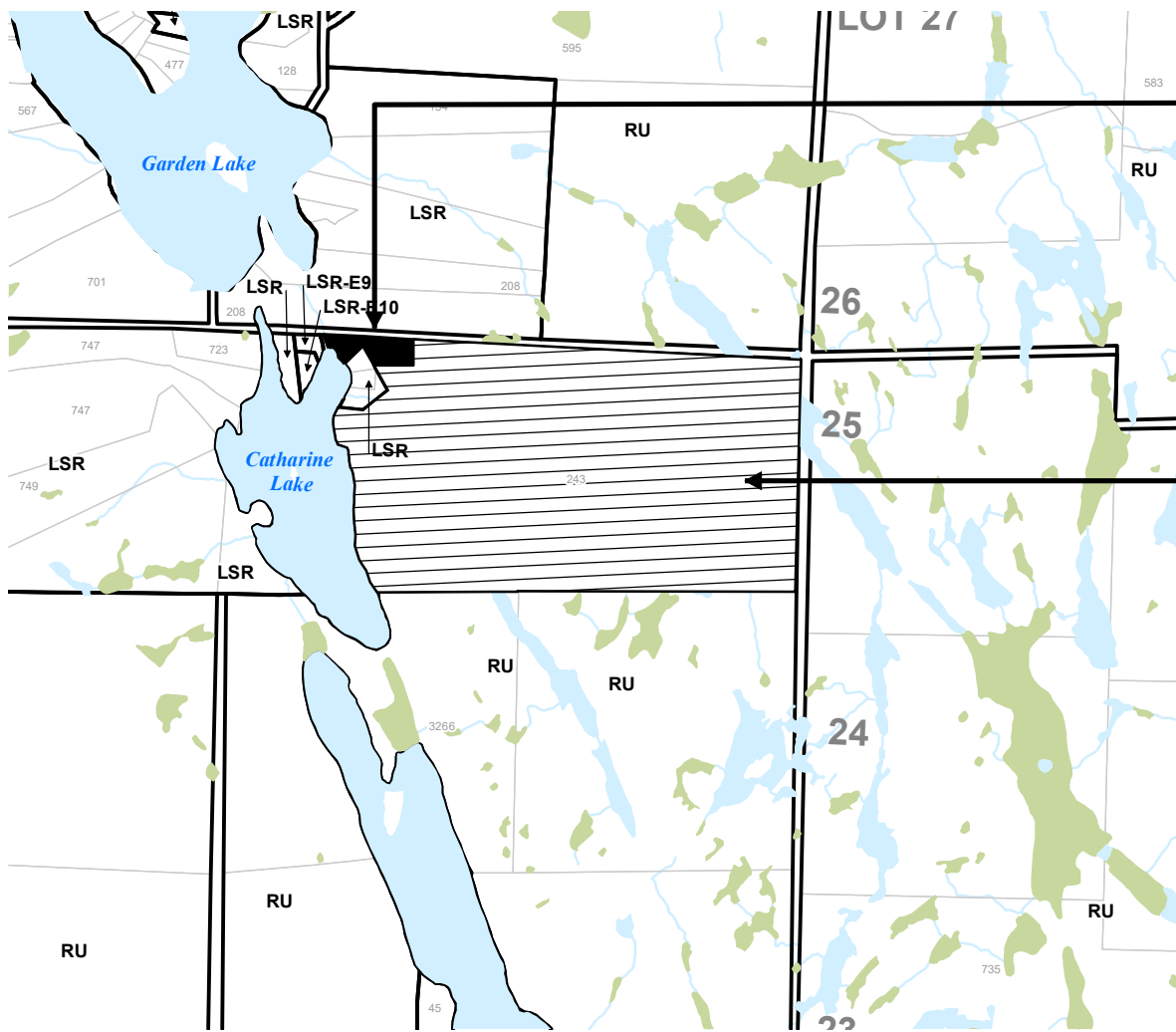
This By-law given its FIRST and SECOND reading this 7th day of February, 2023.

This By-law read a THIRD time and finally passed this 7th day of February, 2023.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

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Item 1:
From RU
to LSR-E14

Item 2:
From RU
to RU-h



1:17,000

Corporation of The Township of Horton

This is Schedule "A" to By-law Number _____.
 Passed the _____ day of _____ 20_____.
 Signatures of Signing Officers

 Mayor

 CAO\Clerk

LEGEND

LSR Limited Service Residential

RU Rural

Environmental Protection

-E Exception Zone

-h Holding Zone

Item 1: Area affected by amendment:
From RU to LSR-E14

Item 2: Area affected by amendment:
From RU to RU-h

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
JANUARY 24TH, 2023

There was a Regular Meeting of Council held in the Council Chambers on Tuesday January 24th, 2023. Present were Mayor David Bennett, Deputy Mayor Tom Webster, Councillor Doug Humphries, and Councillor Daina Proctor. Staff present was Adam Knapp, Public Works Manager and Nichole Dubeau, Executive Assistant – Recording Secretary.

Councillor Glen Campbell was present at 4:05 p.m.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Humphries

RESOLUTION NO. 2023-21

Seconded by Deputy Mayor Webster

THAT Council adopt the amended Agenda for the January 24, 2023 Regular Council Meeting to include item 9.1.2 Staff Report – GICB Application Revision.

Carried

5. APPOINT ACTING CLERK – NICHOLE DUBEAU

Moved by Councillor Humphries

RESOLUTION NO. 2023-22

Seconded by Councillor Proctor

THAT Council appoint Nichole Dubeau as Acting Clerk for the January 24th, 2023 Regular Council Meeting.

Carried

6. DELEGATIONS &/or PUBLIC MEETINGS – NONE

7. MINUTES

7.1 January 10th, 2023 – Regular Council

Moved by Deputy Mayor Webster

RESOLUTION NO. 2023-23

Seconded by Councillor Proctor

THAT Council approve the following Minutes:

- January 10th, 2023 – Regular Council

Carried

8. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

9. COMMITTEE REPORTS:

9.1 RECREATION COMMITTEE

9.1.1 Chair's Report – January 12th, 2023

Chair Humphries reviewed the report.

9.1.2 Staff Report – GICB Application Revision

Public Works Manager Adam Knapp reviewed the report. Council members were in agreeance to move forward with the application.

RETURN TO AGENDA

10. CORRESPONDENCE SUMMARY**10.1 INFORMATION CORRESPONDENCE**10.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed. Executive Assistant Nichole Dubeau is to register Deputy Mayor Webster and Councillor Humphries for the 2023 AMO Conference.

10.2 ACTION CORRESPONDENCE10.2.1 Request to Use Community Centre

Acting Clerk Nichole Dubeau reviewed the request for Council. It was determined that the request go to the Recreation Committee for decision.

11. BYLAWS

11.1 2023-06 County of Renfrew Planning Services Agreement

11.2 2023-07 Employment By-law

11.3 2023-08 Adopt Corporate Policy Section T-06

11.4 2023-09 Atwater Tile Drain Loan

12. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE**13. COUNCIL/STAFF MEMBERS CONCERNS**

Deputy Mayor Webster mentioned that he received some complaints about the opening weekend at the rink because the changerooms were not open. Councillor Humphries stated that the committee decided not to have the changerooms open unless there is a rental to save on staff time and to prevent vandalism.

14. RESOLUTIONS

Moved by Deputy Mayor Webster

RESOLUTION NO. 2023-24

Seconded by Councillor Humphries

THAT Council receive the Recreation Chair's Report as information.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2023-25

Seconded by Councillor Proctor

THAT upon recommendation from the Recreation Committee, Council accept the application from Claire Rouble for Recreation Public Advisory Member.

Carried

Moved by Councillor Proctor

RESOLUTION NO. 2023-26

Seconded by Deputy Mayor Webster

THAT Council agree with Staff recommendation to apply to the Green and Inclusive Community Building program before the revised intake date of February 28th, 2023, with the Preliminary Design and RETScreen data completed to date.

AND THAT Staff direct JP2G to continue with the detailed design for the Community Center as previously proposed in the January 10th, 2023 report.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2023-27

Seconded by Deputy Mayor Webster

THAT Council accept the CAO/Clerk's Information Memo for the January 24th, 2023 meeting.

Carried

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Moved by Councillor Humphries
Seconded by Councillor Proctor

RESOLUTION NO. 2023-28

THAT Council receive the Action Correspondence – Request to Use Community Centre as information;

AND THAT this be forwarded to the Recreation Committee for further discussion and decision.

Carried

Moved by Councillor Campbell
Seconded by Deputy Mayor Webster

RESOLUTION NO. 2023-29

THAT Council enact the following By-laws:

- 2023-06 County of Renfrew Planning Services Agreement
- 2023-07 Employment By-law
- 2023-08 Adopt Corporate Policy Section T-06
- 2023-09 Atwater Tile Drain Loan

Carried

Mayor Bennett requested that Council allow Ted Poirier to talk. Mr. Poirier stated that he submitted a By-law Complaint a year ago and has not received any information back or an update. Mayor Bennett stated that Mr. Poirier should complete a delegation request and submit to be put on the agenda.

15. IN CAMERA (Closed) SESSION – NONE

Moved by Deputy Mayor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2023-30

THAT Council went into a Closed Session Meeting at 4:31 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

- (b) Personal matter about an identifiable individual, including municipal or local board employees –Committee Appointment

Carried

Moved by Councillor Proctor
Seconded by Councillor Humphries

RESOLUTION NO. 2023-31

THAT Council came out of Closed (In-Camera) Session at 5:30 p.m. and discussed items pursuant to Section 239(2) (b) of the Municipal Act pertaining to:

- (b) Personal matter about an identifiable individual, including municipal or local board employees –Committee Appointment

Carried**16. CONFIRMING BYLAW**

Moved by Councillor Campbell
Seconded by Deputy Mayor Webster

RESOLUTION NO. 2023-32

THAT Council enact By-law 2023-10– Confirming By-Law.

Carried**17. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 5:32 p.m.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

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Township of Horton COUNCIL / COMMITTEE REPORT

Title: TES Committee Chair's Report – February 1 st , 2023	Date: February 7, 2023
	Council/Committee: Council
	Author: Nikky Dubeau, Executive Assistant
	Department: TES

RECOMMENDATIONS:

THAT Council accept the TES Committee Chair's Report as information.

BACKGROUND:

Producer Responsibility Update

There was committee discussion regarding notice to ICI ratepayers and that the Township will continue collection until the end of 2023 as it has been included in this year's budget.

County of Renfrew 10-Year Capital Roads Plan

Public Works Manager Adam Knapp stated that Bruce Street and part of River Road are scheduled for 2023.

Road Management Plan 2018-2027 Update

Public Works Manager Adam Knapp highlighted that in 2019 the average Pavement Condition Rating was 51.6% and as of 2022 it is 79%, and through strategic mobilization of Capital projects and implementation of comprehensive maintenance techniques the Township has completed these works by the 50% mark of the RMP's timeline for approximately \$1,000,000 less than the upset estimates in 2017.

Award Tender 2022-25 Transportation Master Plan

Mayor Bennett requested that the committee wait to award the tender until preliminary budget discussion has taken place. The item has been tabled until the next Committee Meeting.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

Prepared by: Nikky Dubeau, Executive Assistant

Reviewed by: Hope Dillabough, CAO/Clerk

Reviewed by: Adam Knapp, Public Works Manager

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Township of Horton COUNCIL / COMMITTEE REPORT

Title: ROMA Conference Report "Breaking New Ground"	Date:	February 7 th , 2023
	Council/Committee:	General Government
	Author:	Hope Dillabough
	Department:	Administration

RECOMMENDATIONS:

THAT Council receive the ROMA Conference Report as submitted by the CAO/Clerk.

REPORT:

I attended the ROMA (Rural Ontario Municipal Association) Conference in Toronto at the Sheraton Centre from January 22-24, 2023. There was a record number of delegates this year, over 1500, from across Ontario to attend the first in-person ROMA Conference since 2020. The theme of the Conference was "Breaking New Ground".

Sessions I attended January 22nd:

- ROMA Board – Election Speeches

Mayor of Bonnechere Valley, Jennifer Murphy was subsequently elected to the Board of Directors for Zone 6.

- Addressing Building Code Challenges in your Community

This session addressed the frequent changes to the Building Code and the shortage of training Building Officials that often present challenges to small rural municipalities. They discussed the 'silver tsunami' that is coming which refers to the upcoming mass of retirements of not only Building Officials and Inspectors but also a lot of other senior management roles such as CAO/Clerks and Treasurers. It's increasingly becoming difficult to retain staff that have the education and experience for these roles, with the additional challenge of being a small rural municipality that may not have the proper salary to attract candidates. The session also highlighted opportunities to help rural communities meet their challenges including competitive salary grids, fostering education, internships, more education at the secondary school level etc.

- Opening Keynote: Jesse Wentz – Unreconciled: Making Meaningful Change

Jesse Wentz, Author of the bestselling book 'Unreconciled: Family, Truth and Indigenous Resistance to Life', using stories from his childhood provided opinion on the current state of Truth and Reconciliation in Canada and the challenges that exist in achieving both and what can be done to further the process. He discussed the four R's of right relations meaning: Respect, Responsibility, Relevance and Reciprocity. Truth is really about understanding and listening to the Truths and subsequently Reconciliation is really about living together. It's not about the token stuff such as changing a sport's team name or street name.

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- Sessions after Opening Keynote: ROMA Advocacy Update: Rural Opportunities, Message from Intact Public Entities, ROMA Advocacy Update: Housing Attainability.

Sessions I attended January 23rd:

- Annual General Meeting
- Chief Stacey Laforme, Mississaugas of the Credit First Nation and Allan Thompson, Former Mayor, Town of Caledon

Discussed Indigenous relations and the role of Truth and Reconciliation at the municipal level.

- ROMA Chair – Robin Jones

Ms. Jones highlighted the need for provincial-municipal collaboration, and a plan that goes beyond municipal planning and approvals to focus on expanding municipal infrastructure and services and removing provincial policy barriers.

- The Hon. Doug Ford, Premier of Ontario – Welcome, speech, updates

The Premier spoke of the importance of collaborating with municipalities to building affordable housing and acknowledged the need for investments in municipal infrastructure.

- The Hon. Sylvia Jones, Deputy Premier and Minister of Health
- The Hon. Gudie Hutchings, Minister of Rural Economic Development
- The Hon. Lisa Thompson, Minister of Agriculture Food and Rural Affairs.

Concurrent Sessions:

- Advancing Reconciliation Through Training and Hiring Practices

Diversity, equity and inclusion are key tenants of most municipal governments, and it was discussed how municipalities have been working on their commitments from theory to practice. This session also included how municipalities are advancing reconciliation efforts through training of all staff and by hiring Indigenous employees.

- Working Lunch: Understanding MPAC and their role in the Property Assessment and Taxation System
- Attracting Housing Development to Rural Ontario

This session discussed creative approaches to addressing the impacts of Ontario's housing affordability and availability challenges and provided the full spectrum of housing options – particularly rental accommodations – for residents regardless of income or stage of life that are needed (including more engagement with the municipal sector). Approaches and tools were presented to attract housing development which is often a big challenge for rural communities.

Plenary Session after Concurrent:

- ROMA Board Election Results

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- AMO President, Colin Best

AMO President Colin Best called for the province to fully offset financial impacts of Bill 23 on municipalities and work in partnership with municipalities.

- The Hon. Steve Clark, Minister of Municipal Affairs and Housing

Spoke of the importance of working together with municipalities to build affordable housing. He indicated an openness to ground-breaking solutions from municipalities to implement Bill 23. He announced provincial funding allocation under the Federal-Provincial National Housing Strategy.

Conclusion: This was a great Conference and I plan to attend in the future. There were many great networking opportunities, not only for members of the County of Renfrew but I met quite a few staff and Council members from other rural municipalities. One recommendation I would make is that in the future, members of Horton Council and additional staff attend with me. This is the opportunity to make delegation requests with various Ministries and discuss our challenges, needs and requests for Horton Township.

Prepared by: Hope Dillabough, CAO/Clerk



INVESTMENT SUMMARY FOR THE YEAR ENDING DECEMBER 31, 2022

INSTITUTION	INVESTMENT NUMBER	PURCHASE DATE	YIELD	MATURES	INITIAL INVESTMENT
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Investments From Previous Year

GIC/Term Deposit Holdings	TD	8018476-06	10/4/2021	0.45%	1/5/2022	\$ 500,000.00
GIC/Term Deposit Holdings	TD	8018476-07	10/25/2021	0.45%	1/24/2022	\$ 200,000.00
GIC/Term Deposit Holdings	TD	8018476-08	12/6/2021	0.47%	3/7/2022	\$ 250,000.00
GIC/Term Deposit Holdings	TD	8018476-35	12/29/2021	0.62%	6/27/2022	\$ 425,946.28

2022 Purchases

GIC/Term Deposit Holdings	TD	8018476-06	1/5/2022	0.49%	4/5/2022	\$ 500,000.00
GIC/Term Deposit Holdings	TD	8018476-08	3/7/2022	0.60%	6/6/2022	\$ 250,000.00
GIC/Term Deposit Holdings	TD	8018476-06	4/5/2022	1.10%	8/3/2022	\$ 500,000.00
GIC/Term Deposit Holdings	TD	8018476-07	4/25/2022	1.30%	8/2/2022	\$ 200,309.15
GIC/Term Deposit Holdings	TD	8018476-09	8/3/2022	2.80%	11/1/2022	\$ 700,000.00
GIC/Term Deposit Holdings	TD	8018476-08	6/6/2022	1.70%	9/6/2022	\$ 250,000.00
GIC/Term Deposit Holdings	TD	8018476-35	6/27/2022	2.62%	12/28/2022	\$ 427,248.63
GIC/Term Deposit Holdings	TD	8018476-08	9/6/2022	3.30%	12/5/2022	\$ 250,000.00
GIC/Term Deposit Holdings	TD	8018476-10	10/20/2022	3.70%	11/22/2022	\$ 1,500,000.00
GIC/Term Deposit Holdings	TD	8018476-09	11/1/2022	4.01%	1/3/2023	\$ 700,000.00
GIC/Term Deposit Holdings	TD	8018476-11	11/22/2022	4.00%	2/21/2023	\$ 1,000,000.00
GIC/Term Deposit Holdings	TD	8018476-12	12/30/2022	4.65%	6/28/2023	\$ 432,891.59

Balance of Investment as at December 31, 2022

Treasurer's Declaration

I, Nathalie Moore, Treasurer for the Township of Horton hereby declare that all investments for the year 2022 were consistent with the Township policy J-11 and in accordance with the Municipal Act.

Dated at the Township of Horton this 31st day of December, 2022.

Nathalie Moore

Nathalie Moore, Treasurer



Township of Horton COUNCIL / COMMITTEE REPORT

Title: JANUARY 2023 FINANCE REPORT	Date:	February 7, 2023
	Council/Committee:	Council
	Author:	Nathalie Moore, Treasurer
	Department:	General Government

RECOMMENDATIONS:

THAT Council receive the Finance Report for January 2023, as presented.

BACKGROUND:

The budget process continues with revisions and reviewing with senior management. The presentation is being worked on and will be presented once we have received everyone's availability from the doodle poll sent out recently.

Staff are working on a newsletter to be circulated to all residents. If Council members have an area of interest that should be highlighted in the newsletter, please provide any suggestions to the office to be included.

The CAO and I will both be attending an Association of Municipal Clerks and Treasurers of Ontario (AMCTO) webinar on Mental Health & Wellness Forum discussing workplace fatigue, stress, bullying, and burnout. These are issues we have heard about repeatedly that continue to affect us all. For municipal professionals who hold complex roles and responsibilities serving on the frontlines of their communities, these issues are no exception and are often exacerbated by external factors (the pandemic, financial and socio-economic pressures, provincial regulations and legislation, and/or the recent municipal elections to name a few). To help address some of these mental health challenges in the sector, we are proud to present an all-new virtual Mental Health & Wellness Forum in collaboration with the Ontario Municipal Human Resources Association (OMHRA).

I will also be attending a webinar put on by Municipal Finance Officers' Association (MFOA) – Development Charges 101: The Basics. This workshop is designed for senior or junior staff (finance and other) who have limited experience with the Development Charges Act or with DC by-law. This presentation will be of interest primarily to municipalities of all sizes looking to expand the users' knowledge on this important capital financing tool. We will receive a sample DC study along with a description of the approaches to calculations, where to access background data, tips on recalculating the amount recoverable from DC's and helpful suggestions for monitoring and maintaining DC bylaw charges. Bill 23 legislative changes will also be discussed.

RETURN TO AGENDA

The Auditors will be in the office during the week of February 13 – 17 to complete the year end audit. Once these processes are completed the Auditors will attend a Council meeting to present their management letter as well as answer any questions.

Representatives from MPAC were in the Chambers February 2nd to be available for ratepayers to come in to pose questions regarding their property assessments. We had 4 residents attend. The next session will be held May, 4, 2023. We're hoping that over time there will be more residents who take advantage of this opportunity.

Once By-Law # 2023-02 was passed, the interim tax bills were processed and mailed to residents. There were 1857 bills printed totaling \$2,685,702.90. To date we have received payment of \$394,952.45 of taxes billed.

Notable revenues received are \$36,659 for the first quarter of our OCIF allocation. \$61,000 for the first quarter of the OMPF allocation. \$43,840 of FCM funding toward the Township's asset management plan to ensure compliance with O.Reg. 588/17 by 2024.

Notable expenses in January were our annual payment to the Renfrew and Area Health Services Village in the amount of \$32,339.64, Renewal of Staff memberships for the Association of Municipalities of Ontario for \$2,099.45, \$5,202.68 paid to the County of Renfrew for fire service calls in 2022.

ATTACHMENTS:

The departmental summary of revenues and expenditures to January 31, 2023. Once budget has been passed, staff will add the budgeted amounts as well as the percentage of budget used at that point in time.

Prepared By: Nathalie Moore, Treasurer

Reviewed By: Hope Dillabough, CAO/Clerk

REVENUE / EXPENDITURES YTD JAN. 31/23

GENERAL GOVERNMENT	ACTUAL
REVENUE	\$ (2,691,479.00)
EXPENSES	\$ 103,986.00
PROTECTION	ACTUAL
REVENUE	\$ (485.00)
EXPENSES	\$ 40,129.00
TRANSPORTATION / STORM SEWER	ACTUAL
REVENUE	\$ -
EXPENSES	\$ 31,917.00
ENVIRONMENT	ACTUAL
REVENUE	\$ (2,678.00)
EXPENSES	\$ 2,557.00
RECREATION	ACTUAL
REVENUE	\$ (2,128.00)
EXPENSES	\$ 5,097.00
LIBRARY / HEALTH SERVICES	ACTUAL
REVENUE	\$ -
EXPENSES	\$ -
PLANNING	ACTUAL
REVENUE	\$ -
EXPENSES	\$ 1,700.00
FIRE DEPARTMENT	ACTUAL
REVENUE	\$ -
EXPENSES	\$ 6,800.00
BUILDING	ACTUAL
REVENUE	\$ (50.00)
EXPENSES	\$ 4,031.00

RETURN TO AGENDA



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of February 3, 2023.

INFORMATION provided **NOT** included in the Regular Council meeting package of February 7, 2023.

INFORMATION EMAILED

1. 2023 Ontario Farmland Forum
2. AMO Land Use Planning Training
3. AMO Conflict Relationship Training
4. EOWC News Release
5. Reflections Letter
6. ROMA Board Elected
7. OPG Invite for Virtual Water Management
8. Renfrew Federation of Agriculture Invite
9. Watershed Ways – Discovering the Magic of Native Plants
10. Calendars

RETURN TO AGENDA

**THE CORPORATION OF THE
TOWNSHIP OF HORTON**

BY-LAW NUMBER 2023-11

A By-law to amend By-law Number 2010-14 of the Corporation of the Township of Horton, as amended.

PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF HORTON HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2010-14, as amended, be and the same is hereby further amended as follows:
 - (a) By adding the following subsection immediately following subsection 16.4(a):
 - “(b) Rural – holding (RU-h)

Until such time as the holding symbol is removed from the lands described as Part of Lot 25, Concession 5, in the Township of Horton, and delineated as Rural – holding (RU-h) on Schedule A to this By-law, in accordance with the conditions set forth herein, no person shall use land or erect or use a building or structure, except in accordance with the following:

 - i) Permitted Uses
 - Existing uses in existing locations
 - Open space
 - Outdoor recreation uses
 - Hunt camp
 - ii) Conditions for removal of Holding Symbol (h)

The completion and submission of the following:

 1. Submission of an archaeological assessment as per the Standards and Guidelines (MHSTCI 2011) that is approved by the Ministry of Heritage, Sport and Culture.”
 - (b) Schedule "A" is amended by rezoning those lands described above from Rural (RU) to Limited Service Residential-Exception Fourteen (LSR-E14) and from Rural (RU) to Rural – holding (RU-h) as shown as Items 1 and 2 on the Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2010-14, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

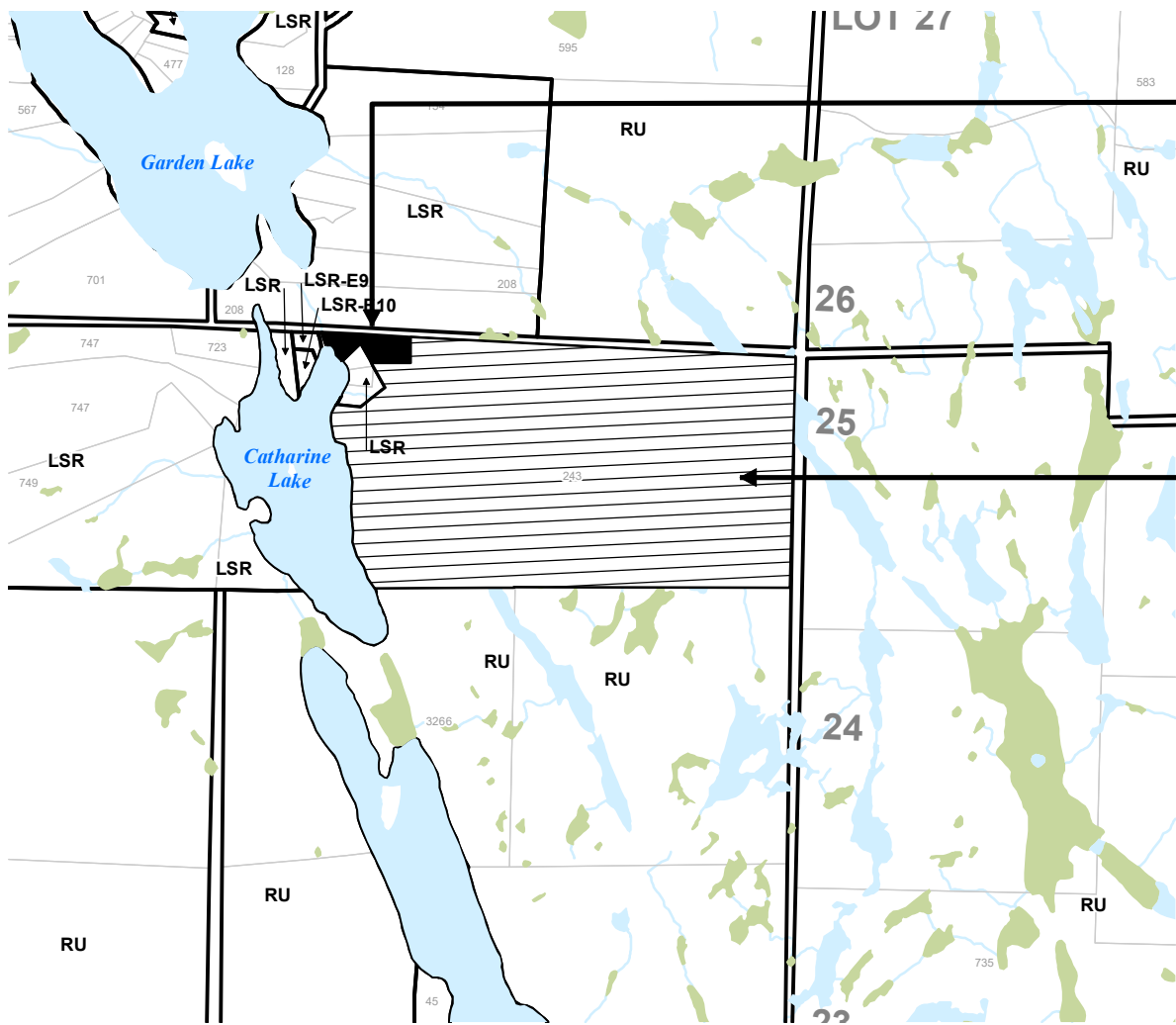
This By-law given its FIRST and SECOND reading this 7th day of February, 2023.

This By-law read a THIRD time and finally passed this 7th day of February, 2023.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA



Item 1:
From RU
to LSR-E14

Item 2:
From RU
to RU-h



1:17,000

**Corporation of The
Township of Horton**

This is Schedule "A" to By-law Number _____.
Passed the _____ day of _____ 20_____.
Signatures of Signing Officers

Mayor

CAO\Clerk

LEGEND

- LSR Limited Service Residential
- RU Rural
- Environmental Protection
- E Exception Zone
- h Holding Zone

- Item 1: Area affected by amendment:
From RU to LSR-E14
- Item 2: Area affected by amendment:
From RU to RU-h

CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2023-12

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE TOWNSHIP OF HORTON AT THE REGULAR COUNCIL MEETING HELD FEBRUARY 7TH, 2023

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 7th day of February, 2023 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 7th day of February, 2023.

READ a third time and passed this 7th day of February, 2023.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA