



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – MARCH 7TH, 2023 – 4:00 P.M.
HORTON MUNICIPAL CHAMBERS
2253 JOHNSTON RD.**

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

“As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”

3. DECLARATION OF PECUNIARY INTEREST

4. CONFIRMATION OF COUNCIL AGENDA

5. DELEGATIONS &/OR PUBLIC MEETINGS – NONE

6. MINUTES FROM PREVIOUS MEETINGS

6.1 February 7th, 2023 – Regular Council

PG.3

6.2 February 7th, 2023 – Public Meeting

PG.6

7. BUSINESS ARISING FROM MINUTES

8. COMMITTEE REPORTS:

8.1 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE
▪ **CHAIR HUMPHRIES**

8.1.1 Chair’s Report – March 1st

PG.8

8.2 RECREATION COMMITTEE
▪ **CHAIR HUMPHRIES**

8.2.1 Chair’s Report – February 16th

PG.10

8.3 COMMUNITY COMMITTEES / COUNTY COUNCIL

8.3.1 Renfrew & Area Seniors Home Support

D. Humphries

8.3.2 Chamber of Commerce

D. Humphries

8.3.3 County Council

D. Bennett

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

9.1.1 CAO/Clerk Information Memo

PG.12

9.2 ACTION CORRESPONDENCE – NONE

10. BY-LAWS – NONE

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

RETURN TO AGENDA

12. COUNCIL/STAFF MEMBERS CONCERNS

13. RESOLUTIONS

14. IN CAMERA (Closed) SESSION (as required)

14.1 Pursuant to Section 239(2) (b) of the Municipal Act,

- b) Personal matter about an identifiable individual, including municipal or local board employees – By-law Enforcement

15. CONFIRMING BY-LAW 2023-14

PG.13

16. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
FEBRUARY 7TH, 2023

There was a Regular Meeting of Council held in the Council Chambers on Tuesday February 7th, 2023. Present were Mayor David Bennett, Deputy Mayor Tom Webster, Councillor Glen Campbell, Councillor Doug Humphries, and Councillor Daina Proctor. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Executive Assistant – Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Humphries

RESOLUTION NO. 2023-33

Seconded by Deputy Mayor Webster

THAT Council adopt the amended Agenda for the February 7th, 2023 Regular Council Meeting to include item 10.1 2023-11 Zoning By-law Amendment – Pleau.

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS

5.1 4:00 p.m. Zoning By-law Amendment – Pleau

6. MINUTES

6.1 January 24th, 2023 – Regular Council

Moved by Councillor Proctor

RESOLUTION NO. 2023-34

Seconded by Deputy Mayor Webster

THAT Council approve the following Minutes:

- January 24th, 2023 – Regular Council

Carried

7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8. COMMITTEE REPORTS:

8.1 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE

8.1.1 Chair's Report – January 4th, 2023

Chair Humphries reviewed the report.

8.2 GENERAL GOVERNMENT COMMITTEE

Public Advisory Members Spencer Hopping and Susan Humphries were present.

8.2.1 ROMA Conference Report – Dillabough

CAO/Clerk Hope Dillabough reviewed the report.

8.2.2 2022 Investment Statement

Treasurer Nathalie Moore reviewed the report. She highlighted that in 2022, just over \$30,000 was gained in interest from the investments.

RETURN TO AGENDA

8.2.3 Treasurer's Report

Treasurer Nathalie Moore reviewed the report. She added that this will be the new reporting format moving forward, but the line-by-line will be brought forward on a quarterly basis.

8.3 COMMUNITY COMMITTEES / COUNTY COUNCIL**8.3.1 Renfrew & Area Seniors Home Support**

Councillor Humphries gave a brief update. He highlighted that there will be a Family Day Breakfast at the St. Francis Church.

8.3.2 Chamber of Commerce

Councillor Humphries gave a brief update. He highlighted on the AGM and Annual Home and Garden Show.

8.3.3 County Council

Mayor Bennett previously sent County info to Council Members for review.

9. CORRESPONDENCE SUMMARY**9.1 INFORMATION CORRESPONDENCE****9.1.1 CAO/Clerk Information Memo**

Discussion went around the table with information previously distributed. Councillor Humphries stated the importance of Staff and Public attending the OPG Open House. CAO/Clerk Hope Dillabough stated that she will be attending and inviting the CEMC Steve Osipenko to attend as well.

9.2 ACTION CORRESPONDENCE – NONE**10. BYLAWS**

10.1 2023-11 Zoning By-law Amendment – Pleau

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE**12. COUNCIL/STAFF MEMBERS CONCERNS**

Mayor Bennett stated that he received an invitation to a Round Table Meeting from MP, Cheryl Gallant on February 28th.

13. RESOLUTIONS

Moved by Councillor Proctor

RESOLUTION NO. 2023-35

Seconded by Councillor Humphries

THAT Council receive the TES Chair's Report as information.

Carried

Moved by Deputy Mayor Webster

RESOLUTION NO. 2023-36

Seconded by Councillor Campbell

THAT Council receive the ROMA Conference Report as submitted by the CAO/Clerk.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2023-37

Seconded by Councillor Proctor

THAT Council receive the 2022 Investment Summary, as presented.

Carried

Moved by Deputy Mayor Webster

RESOLUTION NO. 2023-38

Seconded by Councillor Campbell

THAT Council receive the Treasurer's Report for January 2023, as presented.

Carried

RETURN TO AGENDA

Moved by Councillor Humphries
Seconded by Deputy Mayor Webster

RESOLUTION NO. 2023-39

THAT Council receive the reports for Community Committees and County Council as information.

Carried

Moved by Councillor Proctor
Seconded by Councillor Humphries

RESOLUTION NO. 2023-40

THAT Council accept the CAO/Clerk's Information Memo for the February 7th, 2023 meeting.

Carried

Moved by Councillor Humphries
Seconded by Deputy Mayor Webster

RESOLUTION NO. 2023-41

THAT Council enact the following By-law:

- 2023-11 Zoning By-law Amendment – Pleau

Carried**14. IN CAMERA (Closed) SESSION – NONE****15. CONFIRMING BYLAW**

Moved by Councillor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2023-42

THAT Council enact By-law 2023-12– Confirming By-Law.

Carried**16. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 4:41 p.m.

 MAYOR David M. Bennett

 CAO/CLERK Hope Dillabough

THE CORPORATION OF THE TOWNSHIP OF HORTON

Public Meeting
Zoning Amendment
Lydia Pleau
February 7th, 2023 at 4:00 p.m.

There was a Public Meeting held during the Regular Council Meeting on February 7th, 2023. Present was Mayor David Bennett, Deputy Mayor Tom Webster, Councillor Glen Campbell, Councillor Doug Humphries, and Councillor Daina Proctor. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Executive Assistant-Recording Secretary.

1. **CALL TO ORDER**
 Mayor David Bennett called the Public Meeting to Order at 4:01 pm.
2. **DECLARATION OF PECUNIARY INTEREST**
 There was no declaration of pecuniary interest.
3. **CAO/CLERK – PURPOSE OF AMENDMENT**
 Executive Assistant Nichole Dubeau stated that the purpose and effect of this amendment is to rezone the severed lands in Consent Application B74/22 from Rural (RU) to Limited Service Residential–Exception Fourteen (LSR-E14) to reflect that access is by a private road and to reduce the lot frontage from 40 metres to 20 metres, and the retained lands in Consent Application B74/22 from Rural (RU) to Rural – holding (RU-h). The holding symbol may be removed upon submission of an archaeological assessment as per the Standards and Guidelines (MHSTCI 2011) that is approved by the Ministry of Heritage, Sport and Culture.

 The zoning by-law amendment is required as a condition of consent.

 All other provisions of the Zoning By-law shall apply.
4. **CAO/CLERK’S REPORT ON NOTICE**
 - i) **Reading of Written Comments**
 Executive Assistant Nichole Dubeau reported that as required by the Planning Act, all property owners within 120 metres were notified of this meeting. Notice of this meeting was sent to fifteen (15) property owners within the 120-meter radius in addition to ten (10) Provincial and County Agencies. Out of those, no written comments were received by the prescribed deadline.
 - ii) **PUBLIC PARTICIPATION**
 - a) Questions from Public
 There were no questions from the public.
 - b) Comments in Support
 There were no comments in support from the public.
 - c) Comments in Opposition
 There were no comments in opposition from the public.
5. **INFORMATION ON WHO IS ENTITLED TO APPEAL COUNCIL’S DECISION TO THE ONTARIO LAND TRIBUNAL UNDER SECTIONS 34(11) AND (19) OF O.Reg 545/06.**
 Executive Assistant Nichole Dubeau read out Sections 34(11) and 34(19) in their entirety.
6. **COUNCIL MEMBERS COMMENTS**
 There were no Council members comments.

RETURN TO AGENDA

7. ADJOURNMENT

Mayor Bennett adjourned the public meeting at 4:05 pm.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough



Township of Horton COUNCIL / COMMITTEE REPORT

Title: TES Committee Chair's Report – March 1 st , 2023	Date:	March 7, 2023
	Council/Committee:	Council
	Author:	Nikky Dubeau, Executive Assistant
	Department:	TES

RECOMMENDATIONS:

THAT Council accept the TES Committee Chair's Report as information.

BACKGROUND:

Producer Responsibility ICI Public Meeting

The Committee agreed to holding a public information session for ICI ratepayers to better their knowledge.

Moved by Tyler Anderson

Seconded by Bob Kingsbury

THAT the TES Committee recommend to Council to hold a public meeting on April 6th 2023 at 5 p.m. in the Council Chambers to discuss with ICI rate payers the transition to producer responsibility;

FURTHER THAT staff be directed to mail out an invitation and promotion and education material to all ICI rate payers in Horton Township.

Carried

County of Renfrew Draft Policies

Public Works Manager Adam Knapp reviewed the report and stated that Mayor Bennett, Deputy Mayor Webster, CAO/Clerk Hope Dillabough and himself all reviewed the policies and provided feedback by the deadline.

Proposed GICB Budget

Public Works Manager Adam Knapp reviewed the report. Public Advisory Member Bob Kingsbury questioned where the Township's share of the cost will be funded from. Mr. Knapp stated that between the Recreation Reserve and Working Funds, there is plenty available.

Award Tender PWC 2022-25 Transportation Master Plan

The Committee was in agreeance to award the tender to McIntosh Perry Consulting Engineers.

RETURN TO AGENDA

Moved by Tyler Anderson

Seconded by Bob Kingsbury

THAT the TES Committee recommend to Council to award Horton's portion of PWC 2022-25 Transportation Master Plan (TMP) to McIntosh Perry Consulting Engineers Ltd;

AND THAT an upset total of \$50,000 in funding for the Transportation Master Plan be allocated from the Working Funds Reserve;

AND FURTHER THAT this be included in the 2023 Budget for consideration.

Carried

Bruce Street Rehabilitation Notice

Public Works Manager Adam Knapp reviewed the report.

Mullins Road 2023 Capital Rehabilitation

Public Works Manager Adam Knapp reviewed the report.

New/Other Business

Public Advisory Member Tyler Anderson questioned if there was any update on the proposed gravel pit on Storyland Road affecting the surface and ground water at the Landfill Site. Public Works Manager Adam Knapp is to contact Jp2g Consultants, who are doing the Landfill Expansion Review, and bring back any information to the next meeting.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

Prepared by: Nikky Dubeau, Executive Assistant

Reviewed by: Hope Dillabough, CAO/Clerk

Reviewed by: Adam Knapp, Public Works Manager

RETURN TO AGENDA



Township of Horton

COUNCIL / COMMITTEE REPORT

Title: Recreation Chair's Report – February 9 th , 2023	Date:	February 21, 2023
	Council/Committee:	Council
	Author:	Amanda Ryan, Receptionist/Clerk
	Department:	Recreation

RECOMMENDATIONS:

THAT Council accept the Recreation Committee Chair's Report as information.

BACKGROUND:

Ontario Winter Games

Mayor Bennett reported that the first weekend was successful, this event helped the Ottawa Valley get noticed and sent the message to the Province that we can handle something on this scale. Unfortunately, due to the weather, the opening ceremonies for the second weekend were cancelled.

Smart Serve Course

Ms. Ryan is to review the expiry date of the current certificate holders as Public Advisory Member Rouble believed that the date was in May 2023.

Signage for Millennium Trail

Ms. Ryan to find out what requirements are from the County with regards to signage. The committee is still hoping to do 911 information and mile markers.

Rink Ice Update

The rink has been enjoyed by many people. The lights are on timers to prevent a staff member from being always present. Ms. Ryan reported that there have been some donations left in the donation box, and there have been a handful of successful rentals.

Winter Carnival – March 4th

Public Advisory Rouble who is looking after the kitchen stated that she has been contacting helpers and just needs to know quantities. Public Advisory Member Kingsbury is looking for a sponsorship letter to start canvassing the community and has yet to confirm a magician. Ms. Ryan has been coordinating the remainder of the events. Breakfast is to be served 9a.m. – 11a.m.

Trivia Night

Ms. Ryan has been drafting some questions and has reached out to Chris Kyte, the announcer at the last trivia night. Ms. Ryan to reach out to Judy Kunopaski to see if she will do the food for the event.

Easter Event – April 8th

Public Advisory Member Rouble will be looking after the event.

User Fee Review

The committee looked over the current recreation fees. Recommendations will be brought forward to the Treasurer.

RETURN TO AGENDA

Avalon Ranch Hall Use

Forwarded from Council, a request to use the hall for dog scent training was reviewed. Concerns about how dogs in the facility and their affect to the inspected kitchen were raised. Public Advisory Member Kingsbury to get in touch with the Health Unit to ask about this.

Carnival Ideas – Info Booth

In attempts to build the Community Centre volunteer base and get the HRA off the ground, Chair Humphries suggested we set up a booth and create a brochure of the types of yearly events that are held to hand out. A representative would man the booth and answer questions if any.

Staff/Members Concerns

Public Works Manager Adam Knapp discussed concerns about the security of the rink. An event took place with the Zamboni that could have resulted in a loss. To prevent such issues, he proposed that the building be keyed to allow 3 separate keys for the separate functions: rental, maintenance, and bar. The cost to do this would be approximately \$1,000, and there is money in reserves or general maintenance to cover this.

Moved by Nellie Kingsbury

Seconded by Sharon Bennett

THAT the Recreation Committee recommend to Council to move forward with the re-keying of the locks at the Community Centre done by the Public Works Manager;

AND THAT this be funded through Building Maintenance.

Carried

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A.

CONSULTATIONS: N/A

Prepared by: Amanda Ryan, Receptionist/Clerk

Reviewed by: Nikky Dubeau, Executive Assistant

RETURN TO AGENDA



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of March 3rd, 2023.

INFORMATION provided **NOT** included in the Regular Council meeting package of March 7th, 2023.

INFORMATION EMAILED

1. 2022 Municipal Election Survey Roll Up
2. 2023 Culture Connect
3. Board of Health Announces New Medical Officer
4. Information – February 2023
5. Rural Ontario Municipalities Adopting 4-Day Work Week
6. AMO 2023 Ending Homelessness Symposium
7. Calendars

RETURN TO AGENDA

CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2023-14****A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE REGULAR COUNCIL MEETING HELD MARCH 7TH, 2023**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 7th day of March, 2023 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 7th day of March, 2023.

READ a third time and passed this 7th day of March, 2023.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA