



**THE CORPORATION OF THE TOWNSHIP OF HORTON  
COUNCIL MEETING – MARCH 21<sup>ST</sup>, 2023 – 4:00 P.M.  
HORTON MUNICIPAL CHAMBERS  
2253 JOHNSTON RD.**

**1. CALL TO ORDER**

**2. LAND ACKNOWLEDGEMENT**

*“As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”*

**3. DECLARATION OF PECUNIARY INTEREST**

**4. CONFIRMATION OF COUNCIL AGENDA**

**5. DELEGATIONS &/OR PUBLIC MEETINGS**

5.1 4:00 p.m. Zoning By-law Amendment – Draper

**PG.3**

**6. MINUTES FROM PREVIOUS MEETINGS**

6.1 March 6<sup>th</sup>, 2023 – Special Council – Budget Workshop

**PG.14**

6.2 March 7<sup>th</sup>, 2023 – Regular Council

**PG.16**

**7. BUSINESS ARISING FROM MINUTES**

**8. COMMITTEE REPORTS:**

**8.1 GENERAL GOVERNMENT**

▪ **CHAIR WEBSTER**

8.1.1 Staff Report – Award RFP Admin 2023-01 Strategic Plan

**PG.19**

8.1.2 Staff Report – Treasurer’s Report

**PG.21**

8.1.3 Staff Report – 2022 Building Fees

**PG.26**

**8.2 PLANNING COMMITTEE**

▪ **CHAIR CAMPBELL**

8.2.1 Staff Report – Request to use URA – Reid

**PG.28**

8.2.2 Planning Files Report

**PG.39**

8.2.3 Building Report – February 2023

**PG.42**

**8.3 PROTECTIVE SERVICES COMMITTEE**

▪ **CHAIR PROCTOR**

8.3.1 Chair’s Report – March 16<sup>th</sup>

**PG.43**

8.3.2 Fire Chief’s Quarterly Report

**PG.44**

**RETURN TO AGENDA**

- 8.4 **RECREATION COMMITTEE**
  - **CHAIR HUMPHRIES**
    - 8.4.1 Chair's Report – March 9<sup>th</sup> **PG.75**
- 9. **CORRESPONDENCE SUMMARY**
  - 9.1 **INFORMATION CORRESPONDENCE**
    - 9.1.1 CAO/Clerk Information Memo **PG.78**
  - 9.2 **ACTION CORRESPONDENCE**
    - 9.2.1 Resolution of Support – Food Insecurity **PG.79**
- 10. **BY-LAWS**
  - 10.1 2023-16 Zoning By-law Amendment – Draper **PG.97**
- 11. **NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING**
- 12. **COUNCIL/STAFF MEMBERS CONCERNS**
- 13. **RESOLUTIONS**
- 14. **IN CAMERA (Closed) SESSION (as required) – NONE**
- 15. **CONFIRMING BY-LAW 2023-17** **PG.99**
- 16. **ADJOURNMENT**

# **THE CORPORATION OF THE TOWNSHIP OF HORTON**

## **PUBLIC MEETING**

### **Zoning Amendment**

**Eric & Marion Draper**

March 21<sup>st</sup>, 2023

4:00 p.m.

1. Call to Order
2. Declaration of Pecuniary Interest
3. CAO/Clerk – Purpose of Amendment
4. CAO/Clerk's Report on Notice
  - i) Reading of Written Comments
  - ii) Public Participation
    - a) Questions from Public
    - b) Comments in Support
    - c) Comments in Opposition
5. Information on who is entitled to appeal Council's decision to the Ontario Land Tribunal under Sections 34(11) and (19) of O.Reg 545/06
6. Council Members Comments/Questions
7. Adjournment

**RETURN TO AGENDA**

# Memo

**Horton Township**



**To:** Council

**From:** Nikky Dubeau

**Subject:** Summary – Zoning By-law Amendment - Public Meeting – Eric & Marion Draper

**Date:** March 21, 2023

This Zoning By-Law Amendment pertains to the subject lands: Part of Lot 11, Concession 8 in the Township of Horton, also known as 4420 River Road, as shown on the attached Key Map.

**Purpose of this amendment:**

The purpose and effect of this amendment is to rezone a 5.9 hectare waterfront residential property from Rural (RU) to Limited Service Residential (LSR) to reflect that access is by a private right-of-way.

The owners have also requested the rezoning of the property to a Limited Service Residential (LSR) Zone to eliminate the need for future zoning by-law amendments to rezone severed lands in future lot additions to abutting properties. The zoning by-law amendments would be required to ensure the entire lot is in the same zone.

All other provisions of the Zoning By-law shall apply.

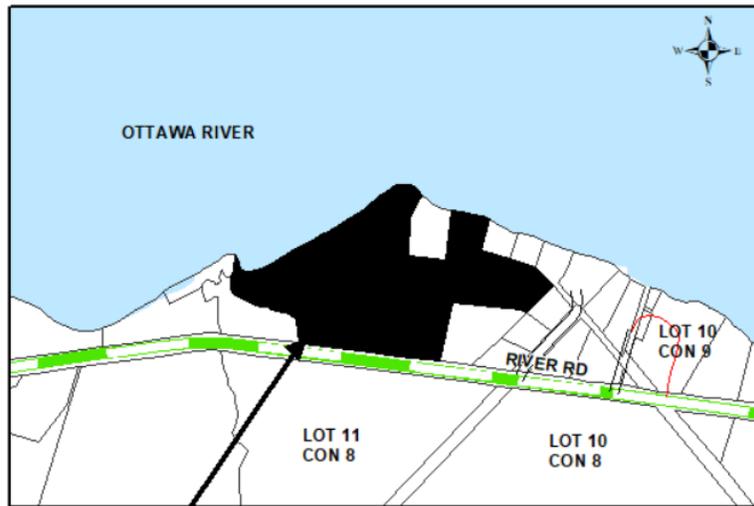
Notice of this Public Meeting was sent to the fifteen (15) property owners within the 120-meter radius in addition to ten (10) Provincial and County Agencies. Out of those, we received no written comments back by the prescribed deadline.

*If a person or public body would otherwise have an ability to appeal the decision of the Township of Horton to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Horton before the by-law is passed, the person or public body is not entitled to appeal the decision.*

*If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Horton before the by-law is passed by the Township of Horton, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.*

**RETURN TO AGENDA**

# Township of Horton Key Map



**Lands affected by the amendment**



**PLANNING DIVISION  
ZONING BY-LAW AMENDMENT  
REPORT TO THE COUNCIL OF  
THE TOWNSHIP OF HORTON**

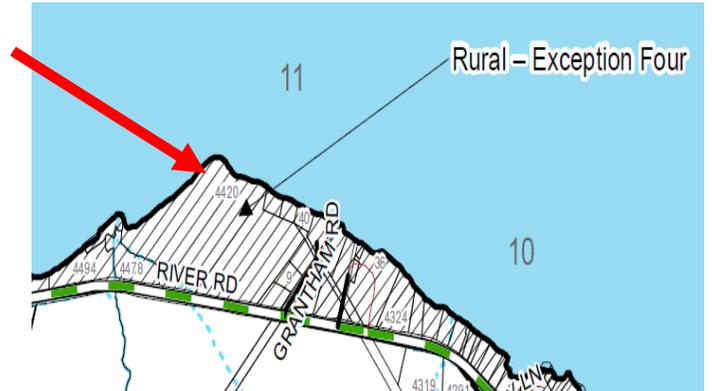
**PART A - BASIC INFORMATION**

- 1. **FILE NO.:** ZB2346.1
- 2. **APPLICANT:** Eric and Marion Draper
- 3. **MUNICIPALITY:** Township of Horton
- 4. **LOCATION:** Part of Lot 11, Concession 8  
  
**STREET:** 4420 River Road

SUBJECT LANDS

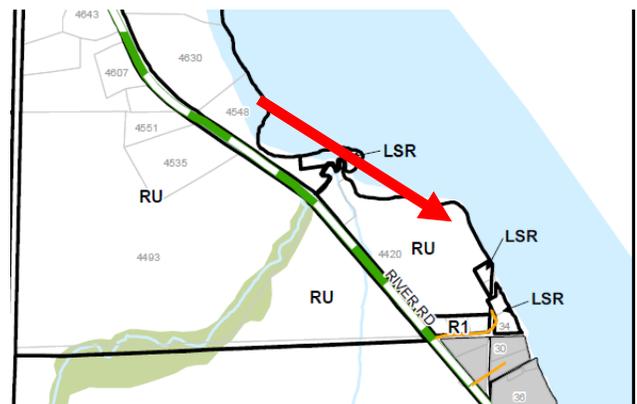
- 5. COUNTY OF RENFREW  
OFFICIAL PLAN  
Land Use  
Designation(s):

Rural-  
Exception  
Four



- 6. TWP OF HORTON ZONING  
BY-LAW (#2010-14) Zone  
Category(s):

Rural (RU)



**RETURN TO AGENDA**

## 7. **DETAILS OF ZONING BY-LAW AMENDMENT REQUEST:**

The purpose and effect of this amendment is to rezone a 5.9 hectare waterfront residential property from Rural (RU) to Limited Service Residential (LSR) to reflect that access is by a private right-of-way.

The owners have also requested the rezoning of the property to a Limited Service Residential (LSR) Zone to eliminate the need for future zoning by-law amendments to rezone severed lands in future lot additions to abutting properties. The zoning by-law amendments would be required to ensure the entire lot is in the same zone.

## 8. **SITE CHARACTERISTICS**

The Draper property is 5.9 hectares in area with 203 metres of road frontage on River Road and has water frontage along the Ottawa River. There is an existing pool on the property, and the owners are proposing to build a future residence on the property.

## **PART B – POLICY REVIEW**

## 9. **OFFICIAL PLAN:**

The subject lands are designated as Rural – Exception One which permits applications to sever new lots for year round residential development which lots do not have frontage or direct access to a public road may be considered without an amendment to this Plan.

## 10. **ZONING BY-LAW:**

The Draper property is zoned Rural (RU) in the Township of Horton Zoning By-law.

The RU zone permits a variety of residential uses, including single and semi-detached dwellings, duplexes, two unit dwellings and modular dwellings. Non-residential uses permitted in the RU zone include, but are not limited to, a bed and breakfast, farm, forestry, garden centre, private club or park, and stables.

The minimum lot area requirement is 4050 square metres for most permitted uses, and the minimum lot frontage is 40 metres.

The only residential use permitted in the Limited Service Residential (LSR) zone is a limited service dwelling. Non-residential uses permitted in the LSR zone include a day care within a private dwelling, or a park.

The minimum lot area requirement is 4050 square metres, and the minimum lot frontage requirement is 40 metres.

**RETURN TO AGENDA**

**11. SUMMARY OF STUDIES:**

None

**PART C: PLANNING ANALYSIS****12. CONSULTATION:**

At the time of writing this report, no comments have been received or considered.

**13. ANALYSIS:**

The severed lands are zoned Rural (RU) in the Township Zoning By-law. A zoning by-law amendment was submitted to rezone the Draper property from Rural (RU) to Limited Service Residential (LSR) to reflect that access is by a private road.

The owners have also requested the rezoning of the property to a Limited Service Residential (LSR) Zone to eliminate the need for zoning by-law amendments to rezone severed lands in future lot additions to abutting properties. The zoning by-law amendments would be required to ensure the entire lot is in the same zone.

The zoning by-law amendment will rezone the Draper property from Rural (RU) to Limited Service Residential (LSR).

**14. RECOMMENDATIONS:**

That, subject to any additional concerns or information raised at the public meeting, the zoning by-law amendment be passed.

Date: January 25, 2022  
Prepared By: Lindsey Bennett-Farquhar, MCIP, RPP  
County Planner  
Reviewed By: Bruce Howarth, MCIP, RPP  
Manager of Planning Services

**RETURN TO AGENDA**

## TOWNSHIP OF HORTON

**AMENDED NOTICE OF APPLICATION AND PUBLIC MEETING****(RE-CIRCULATED)**

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***In the matter of Section 34 of the Planning Act, the Township of Horton hereby gives NOTICE OF THE FOLLOWING:***

- i) Application to amend the Zoning By-law (By-law 2010-14) of the Township of Horton.*
  - ii) A public meeting regarding an application for an amendment to the Zoning By-law of the Township of Horton*
- 

**Subject Lands** Part of Lot 11, Concession 8, in the Township of Horton, as shown on the attached Key Map.

**Public Meeting** A public meeting to inform the public of the proposed zoning amendment will be held on March 21<sup>st</sup> 2023 at 4 p.m. at the municipal office of the Township of Horton.

**Proposed Zoning By-law Amendment**

The purpose and effect of this amendment is to rezone a 5.9 hectare waterfront residential property from Rural (RU) to Limited Service Residential (LSR) to reflect that access is by a private right-of-way.

The owners have also requested the rezoning of the property to a Limited Service Residential (LSR) Zone to eliminate the need for future zoning by-law amendments to rezone severed lands in future lot additions to abutting properties. The zoning by-law amendments would be required to ensure the entire lot is in the same zone.

All other provisions of the Zoning By-law shall apply.

Additional information regarding the Zoning By-law amendment is available for inspection at the Township of Horton Municipal Office during regular office hours.

*If you wish to be notified of the decision of the Township of Horton on the proposed zoning by-law amendment, you must make a written request to the Township of Horton.*

*If a person or public body would otherwise have an ability to appeal the decision of the Township of Horton to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Horton before the by-law is passed, the person or public body is not entitled to appeal the decision.*

**RETURN TO AGENDA**

*If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Horton before the by-law is passed by the Township of Horton, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.*

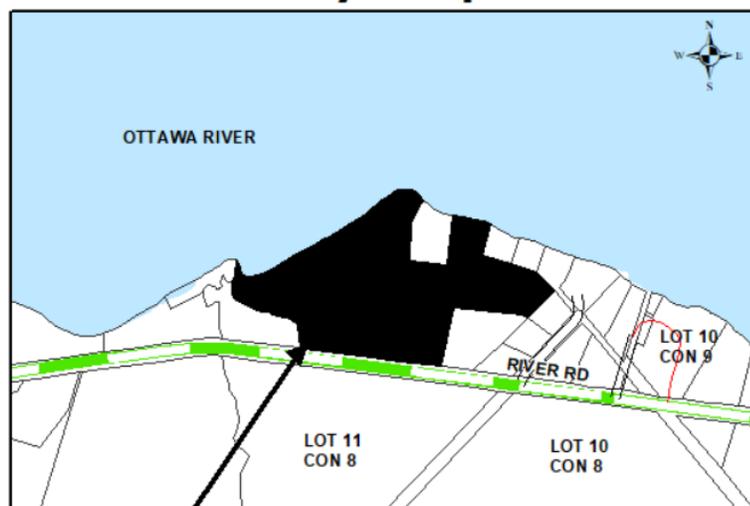
**NOTE:** One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the Municipality to such persons as the Municipality sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

Dated at the Township of Horton this 22<sup>nd</sup> day of February, 2023.



Ms. Hope Dillabough, CAO/Clerk  
Township of Horton  
2253 Johnston Road  
RENFREW, ON K7V 3Z8  
Telephone: (613) 432-6271  
Email: [hdillabough@hortontownship.ca](mailto:hdillabough@hortontownship.ca)

## Township of Horton Key Map



**Lands affected by the amendment**

**RETURN TO AGENDA**

**TOWNSHIP OF HORTON**  
**AMENDED NOTICE TO PUBLIC BODIES**  
**(RE-CIRCULATED)**

RE: APPLICATION FOR ZONING BY-LAW AMENDMENT (Draper)

TAKE NOTICE that the Council of the Corporation of the Township of Horton intends to consider a proposal to amend Zoning By-law 2010-14 of the Township of Horton.

An explanation of the proposed Zoning By-law Amendment is contained in the attached Notice of Application and Public Meeting. The following information is also attached to assist you in reviewing the applications:

- Application Sketch
- Proposed Zoning By-law Amendment

PURSUANT to Section 34(15) of the Planning Act, you are hereby requested to submit your comments or alternatively check off the appropriate response box provided below and return a copy to the Clerk by no later than March 14, 2023. Additional information relating to the above is available during regular office hours at the Township office.

DATED at the Township of Horton this 22<sup>nd</sup> day of February, 2023.

**AGENCY RESPONSE**

**We have reviewed the information provided for the Zoning By-law Amendment application, and**

- we have no comments or concerns.***
- we will provide more detailed comments and/or conditions after a more thorough review.***

\_\_\_\_\_  
**Agency**

\_\_\_\_\_  
**Name (Print)**

\_\_\_\_\_  
**Signature**



Ms. Hope Dillabough, CAO/Clerk  
 Township of Horton  
 2253 Johnston Road  
 RENFREW, ON K7V 3Z8  
 Telephone: (613) 432-6271  
 Email: [hdillabough@hortontownship.ca](mailto:hdillabough@hortontownship.ca)

**RETURN TO AGENDA**

**THE CORPORATION OF THE  
TOWNSHIP OF HORTON**

**BY-LAW NUMBER 2023-16**

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A By-law to amend By-law Number 2010-14 of the Corporation of the Township of Horton, as amended.

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PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF HORTON HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2010-14, as amended, be and the same is hereby further amended as follows:
  - (a) Schedule "A" is amended by rezoning those lands described as Part of Lot 11, Concession 8, from Rural (RU) to Limited Service Residential (LSR) as shown on the Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2010-14, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

This By-law given its FIRST and SECOND reading this 21<sup>st</sup> day of March, 2023.

This By-law read a THIRD time and finally passed this 21<sup>st</sup> day of March, 2023.

---

MAYOR David M. Bennett

---

CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**

From RU to LSR



1:17,000

**Corporation of The Township of Horton**

This is Schedule "A" to By-law Number \_\_\_\_\_.  
 Passed the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.  
 Signatures of Signing Officers

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 CAO\Clerk

**LEGEND**

- R1 Residential One
- E Exception Zone
- LSR Limited Service Residential
- Area affected by amendment: From RU to LSR
- RU Rural
- Environmental Protection

**THE CORPORATION OF THE TOWNSHIP OF HORTON**

SPECIAL COUNCIL MEETING – BUDGET WORKSHOP  
MARCH 6<sup>TH</sup>, 2023

There was a Special Budget Workshop Meeting of Council and Committee held in the Council Chambers on Monday March 6<sup>th</sup>, 2023. Present were Mayor David Bennett, Deputy Mayor Tom Webster, Councillor Doug Humphries, and Councillor Daina Proctor. Public Advisory Members Susan Humphries, Spencer Hopping, Sharon Bennett, Bob Kingsbury, Nellie Kingsbury, and Claire Rouble were present. Staff present was Hope Dillabough, CAO/Clerk – Recording Secretary, Nathalie Moore, Treasurer, Allan Cole, Fire Chief, and Adam Knapp, Public Works Manager.

Councillor Glen Campbell sent his regrets.

**1. CALL TO ORDER**

Mayor Bennett called the meeting to order at 1:00 p.m.

**2. LAND ACKNOWLEDGEMENT**

Mayor Bennett read in its entirety.

**3. CONFIRMATION OF COUNCIL AGENDA**

Moved by Deputy Mayor Webster

**RESOLUTION NO. 2023-43**

Seconded by Councillor Humphries

**THAT** Council adopt the Agenda for the March 6<sup>th</sup>, 2023 Special Budget Workshop Council Meeting.

**Carried**

**4. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest.

**5. 2022 BUDGET PRESENTATION**

Treasurer Nathalie Moore presented the 2023 Draft Budget. She reviewed what a Municipal Budget is and the difference between Operating and Capital budgets. She added what the anticipated budget timeline is for this year and the steps in order to complete it. Ms. Moore also highlighted on the OMPF, CCBF, and OCIF contributions and how they contribute to the annual Operating and Capital Budgets.

Ms. Moore presented a 5.44% levy increase showing that a 1% levy increase is \$26,991, and what the impact of the full 5.44% increase to ratepayers, which would be \$74.33 change on the median assessed property of \$241,000.

There were some questions posed to staff regarding a potential recreation position, replacement of the tanker, differential of revenues vs. expenditures and burden shifting onto ratepayers. Discussion took place regarding MPAC reassessments and how that will affect properties in the future.

Staff are to compile answers to all specific questions answered and present the information at the following Budget Workshop meeting scheduled for March 21<sup>st</sup>, 2023, from 1-3 p.m. It was also offered that between both Budget Workshop meetings if anyone had any additional questions, they are to contact Nathalie Moore, Treasurer and they will be addressed on March 21<sup>st</sup>.

**6. CONFIRMING BY-LAW**

Moved by Deputy Mayor Webster

**RESOLUTION NO. 2023-44**

Seconded by Councillor Humphries

**THAT** Council enact By-Law 2023-13– Confirming By-Law

**Carried**

**7. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 2:25 p.m.

**RETURN TO AGENDA**

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**

**THE CORPORATION OF THE TOWNSHIP OF HORTON**

REGULAR COUNCIL MEETING  
MARCH 7<sup>TH</sup>, 2023

There was a Regular Meeting of Council held in the Council Chambers on Tuesday March 7<sup>th</sup>, 2023. Present were Mayor David Bennett, Deputy Mayor Tom Webster, Councillor Glen Campbell, Councillor Doug Humphries, and Councillor Daina Proctor. Staff present was Hope Dillabough, CAO/Clerk, and Nichole Dubeau, Executive Assistant – Recording Secretary.

1. **CALL TO ORDER**  
Mayor Bennett called the meeting to order at 4:00 p.m.
2. **LAND ACKNOWLEDGEMENT**  
Mayor Bennett read the Land Acknowledgement in its entirety.
3. **DECLARATION OF PECUNIARY INTEREST**  
There was no declaration of pecuniary interest.
4. **CONFIRMATION OF COUNCIL AGENDA**

Moved by Councillor Humphries

**RESOLUTION NO. 2023-45**

Seconded by Deputy Mayor Webster

**THAT** Council adopt the amended Agenda for the March 7<sup>th</sup>, 2023 Regular Council Meeting to include item 14.1 (b) Personal matter about an identifiable individual, including municipal or local board employees – Recreation

**Carried**

5. **DELEGATIONS &/or PUBLIC MEETINGS – NONE**
6. **MINUTES**
  - 6.1 February 7<sup>th</sup>, 2023 – Regular Council
  - 6.2 February 7<sup>th</sup>, 2023 – Public Meeting

Moved by Councillor Proctor

**RESOLUTION NO. 2023-46**

Seconded by Councillor Campbell

**THAT** Council approve the following Minutes:

- February 7<sup>th</sup>, 2023 – Regular Council
- February 7<sup>th</sup>, 2023 – Public Meeting

**Carried**

7. **BUSINESS ARISING FROM MINUTES**  
There was no business arising from the minutes.
8. **COMMITTEE REPORTS:**
  - 8.1 **TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE**
    - 8.1.1 Chair's Report – March 1<sup>st</sup>  
Chair Humphries reviewed the report.
  - 8.2 **RECREATION COMMITTEE**
    - 8.2.1 Chair's Report – February 16<sup>th</sup>  
CAO/Clerk Hope Dillabough reviewed the report.
  - 8.3 **COMMUNITY COMMITTEES / COUNTY COUNCIL**
    - 8.3.1 Renfrew & Area Seniors Home Support  
Mayor Bennett gave a brief update.

**RETURN TO AGENDA**

### 8.3.2 Chamber of Commerce

Councillor Humphries gave a brief update. He highlighted on the AGM and Annual Home and Garden Show.

### 8.3.3 County Council

Mayor Bennett previously sent County info to Council Members for review.

## 9. CORRESPONDENCE SUMMARY

### 9.1 INFORMATION CORRESPONDENCE

#### 9.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed. Deputy Mayor Webster questioned if there was a virtual attendance option for the AMO 2023 Ending Homelessness Symposium. There was Council discussion regarding Mr. Isaacs' letters and how to move forward with the information. CAO/Clerk Hope Dillabough is to compile a resolution in support to be forwarded to MP Cheryl Gallant, MPP John Yakubuski, Ontario Municipalities, the Ministry of Municipal Affairs and Housing, etc.

### 9.2 ACTION CORRESPONDENCE – NONE

## 10. BYLAWS

## 11. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE

## 12. COUNCIL/STAFF MEMBERS CONCERNS

Councillor Campbell suggested a Lock-Out Tag-Out system for the rink equipment to keep everyone informed and on the same page about the equipment.

## 13. RESOLUTIONS

Moved by Deputy Mayor Webster

**RESOLUTION NO. 2023-47**

Seconded by Councillor Campbell

**THAT** Council receive the TES Chair's Report as information.

**Carried**

Moved by Councillor Humphries

**RESOLUTION NO. 2023-48**

Seconded by Councillor Proctor

**THAT** upon recommendation from the TES Committee, Council hold a public meeting on April 6<sup>th</sup>, 2023 at 5 p.m. in the Council Chambers to discuss with ICI rate payers the transition to producer responsibility;

**AND THAT** staff be directed to mail out an invitation and promotion and education material to all ICI rate payers in Horton Township.

**Carried**

Moved by Councillor Humphries

**RESOLUTION NO. 2023-49**

Seconded by Deputy Mayor Webster

**THAT** upon recommendation from the TES Committee, Council award Horton's portion of Tender PWC 2022-25 Transportation Master Plan (TMP) to McIntosh Perry Consulting Engineers Ltd;

**AND THAT** an upset total of \$50,000 in funding for the Transportation Master Plan be allocated from the Working Funds Reserve;

**AND FURTHER THAT** this be included in the 2023 Budget for consideration.

**Carried**

**RETURN TO AGENDA**

Moved by Councillor Proctor  
Seconded by Councillor Humphries

**RESOLUTION NO. 2023-50**

**THAT** Council accept the Recreation Chair's Report as information.

**Carried**

Moved by Deputy Mayor Webster  
Seconded by Councillor Humphries

**RESOLUTION NO. 2023-51**

**THAT** upon recommendation from the Recreation Committee, Council move forward with the re-keying of the locks at the Community Centre done by the Public Works Manager;

**AND THAT** this be funded through the Building Maintenance Operating Budget.

**Carried**

Moved by Councillor Proctor  
Seconded by Councillor Humphries

**RESOLUTION NO. 2023-52**

**THAT** Council accept the CAO/Clerk's Information Memo for the March 7<sup>th</sup>, 2023 meeting.

**Carried**

#### **14. IN CAMERA (Closed) SESSION**

Moved by Councillor Proctor  
Seconded by Councillor Humphries

**RESOLUTION NO. 2023-53**

**THAT** Council went into a Closed Session Meeting at 4:53 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

- (b) Personal matters about an identifiable individual, including municipal or local board employees – By-law Enforcement
- (b) (b) Personal matters about an identifiable individual, including municipal or local board employees – Recreation

**Carried**

Moved by Councillor Campbell  
Seconded by Councillor Humphries

**RESOLUTION NO. 2023-54**

**THAT** Council came out of Closed (In-Camera) Session at 5:43 p.m. and discussed items pursuant to Section 239(2) (b) of the Municipal Act pertaining to:

- (b) Personal matters about an identifiable individual, including municipal or local board employees – By-law Enforcement
- (b) (b) Personal matters about an identifiable individual, including municipal or local board employees – Recreation

**Carried**

#### **15. CONFIRMING BYLAW**

Moved by Councillor Proctor  
Seconded by Councillor Campbell

**RESOLUTION NO. 2023-55**

**THAT** Council enact By-law 2023-14– Confirming By-Law.

**Carried**

#### **16. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 4:41 p.m.

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MAYOR David M. Bennett

---

CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**



## Township of Horton COUNCIL / COMMITTEE REPORT

<b>Title:</b>  Five-Year Corporate Strategic Plan Request for Proposal AWARD	<b>Date:</b>	March 21 <sup>st</sup> , 2023
	<b>Council/Committee:</b>	Council
	<b>Author:</b>	Hope Dillabough, CAO/Clerk
	<b>Department:</b>	General Government

### RECOMMENDATIONS:

**THAT** Council award the Request for Proposal #ADMIN 2023-01 for a five-year Corporate Strategic Plan to With Chéla Inc. (WCI) for the total amount of \$39,000 plus HST;

**AND THAT** this be funded from the Modernization Reserves and will be included in the 2023 Budget documents.

### BACKGROUND:

Staff brought forward a report on January 10<sup>th</sup>, 2023, with a recommendation to issue a Request for Proposal for a five-year Corporate Strategic Plan. Council provided direction to issue the proposal which staff did so on January 31<sup>st</sup>, 2023. The RFP closed on February 28<sup>th</sup> at 1:00 p.m. with one (1) submission received by the prescribed deadline.

CONSULTANT FIRM	PROPOSAL (without HST)
With Chéla Inc. (WCI)	\$39,000

The proposal submitted by WCI indicated a clear understanding of the project goals and objectives that was defined in the RFP as well as recognizing that Horton Township is poised to be a progressive, inclusive, open-minded leader in the Ottawa Valley. WCI is a trusted strategic leadership firm specialized in empowering changemakers in small and rural communities to think and act strategically. Their team is passionate about excellence in small towns/municipalities and takes a value-based approach while collaboratively working with clients and residents. Their signature project strategies involve a mixture of approaches that are agile in nature and can accommodate any unforeseen changes and/or challenges. They plan to put forward growth and development pathways that will also inspire local people and new residents to work with the Township of Horton. Throughout their work, they will apply the lens of Equity, Diversity, and Inclusion, helping Horton to ensure that our commitment advances the entire municipality.

Their signature process consists of three key phases:

UNPACK: Robust information gathering of diverse lived experiences, best practices, and research that informs innovative action;

**RETURN TO AGENDA**

UNLOCK: Consulting and capacity building in strategic leadership principles and planning using dynamic, engaging, and visionary facilitation methodologies; and,

UNLEASH: Tool kits, program models, communication plans, branding, advocacy, and policy designed to advance client objectives and progress concurrently.

They understand by using their specific strategies, it requires solid communication and cohesive collaboration across Council, Staff, residents, service clubs/groups, and business and community stakeholders. The end result of their methodology is a client-customized, collaboratively developed, actionable document moving from disciplined theory and analysis to immediate action recommendations.

Council should be aware that there will be a need for Council, staff, and public involvement in the process, providing of documentation on our current state, participating in consultation and interviews and review of the drafts and final report.

Council will be asked to attend sessions outside of our regular Council meeting agenda. Staff will be required to assist the consultant in a timely manner, in order for the project to be completed by November 2023, which will include a Final Report presented.

The following schedule is to be used as a guide in the preparation of the proposal:

<u>Date</u>	<u>Activity</u>
March 21, 2023	Anticipated Contract Award
April/May 2023	Strategic Plan Project kick-off
September 2023	Draft Corporate Strategic Plan presentation to Council
October/November 2023	Final Corporate Strategic Plan presentation to Council

## **ALTERNATIVES:**

Council could choose to not proceed with the five-year Strategic Plan.

## **FINANCIAL IMPLICATIONS:**

Funding is recommended to be used from the Modernization Reserves for this project. There is sufficient funding and staff feels it fits well with the intention of the Modernization Reserve's purpose. \$39,000 plus HST.

## **CONSULTATIONS:**

Mayor Brose, North Algona Wilberforce – Client Reference

**Prepared by:** Hope Dillabough, CAO/Clerk

**RETURN TO AGENDA**



## Township of Horton COUNCIL / COMMITTEE REPORT

<b>TREASURER'S REPORT</b>	<b>Date:</b>	March 21, 2023
	<b>Council/Committee:</b>	Council
	<b>Author:</b>	Nathalie Moore, Treasurer
	<b>Department:</b>	General Government

### RECOMMENDATIONS:

**THAT** Council receive the Treasurer's Report dated March 21, 2023, as presented.

### BACKGROUND:

Council, Staff and Public Advisory members were presented the draft budget on Monday March 6, 2023, at a tax increase of 5.44%. There was good discussion and questions posed that prompted a second review of the budget on March 21, 2023 in chambers. As previously mentioned, I am always available to sit and discuss the budgeting process with anyone. I have been taken up on this and have enjoyed reviewing the process with a couple Council members. It is beneficial to gain a better understanding of how staff gets to the figures presented in the budget.

We processed & mailed 1857 bills totaling \$2,685,702.90. To date we have received \$1,690,990 of taxes billed.

With February being a due date month, it is quiet in revenues outside of tax collection, however one notable revenue received in February was \$50,000 from OMAFRA for tile drain issued recently. As mentioned before, it is collected annually through the accounts receivable system.

Notable expenses in February were \$30,241.44 for OPP costs, \$50,000 paid to Peter Neill for new tile drain, \$14,038.13 to W.O. Stinson for propane and fuel for the month, \$14,510.18 for the Johnston Road debenture payment.

Staff have reviewed the Administration Fees for the Township and have proposed changes to the existing by-law. It is attached for your review.

The Municipal Act states that, where any part of tax arrears is owing with respect to land in a municipality on January 1 in the second year following that in which the real property taxes become owing, the treasurer of the municipality, unless otherwise directed by the municipality, may prepare, and register a tax arrears certificate against the title to that land. 2001, c. 25, s. 373 (1); 2017, c. 10, Sched. 1, s. 55 (1).

Staff is working on tax collection letters for properties in 2 or more years arrears as of December 31, 2022. These letters give residents the opportunity to make payment arrangements, join our pre-authorized payment program or pay the arrears in full, to avoid further action on their property. If a property does go into the tax sale process, it is handled by Real Tax services on our behalf. There will be approximately 34 registered letters sent out by the end of the month.

**RETURN TO AGENDA**

March 14, the Tax Policy Working Group met via zoom to discuss tax policy to be presented to County Council. Once the tax rates have been set by the County all lower-tier municipalities can move forward with calculating their own rates. A deadline of June 15, 2023 has been given to all municipalities to input their tax rates into OPTA as the data sets cannot be released until all 17 municipalities have submitted and the County of Renfrew verifies and signs off. Education rates have yet again, not changed for 2023.

**ATTACHMENTS:**

- The departmental summary of revenues and expenditures to February 28, 2023.
- Slides from the TPWG showing the breakdown of The Impact of Growth in Renfrew County amongst all townships as well as the trend since 2012.
- Schedule “E” – Administration Fees

*Prepared By: Nathalie Moore, Treasurer  
Reviewed By: Hope Dillabough, CAO/Clerk*

	FEBRUARY 2023		FEBRUARY 2022	
<b>GENERAL GOVERNMENT</b>	<b>ACTUAL</b>		<b>ACTUAL</b>	
REVENUE	\$	(2,765,456.00)	\$	(2,678,010.00)
EXPENSES	\$	164,448.00	\$	131,473.00
<b>PROTECTION</b>	<b>ACTUAL</b>		<b>ACTUAL</b>	
REVENUE	\$	(53,305.00)	\$	(1,205.00)
EXPENSES	\$	121,078.00	\$	40,674.00
<b>TRANSPORTATION / STORM SEWER</b>	<b>ACTUAL</b>		<b>ACTUAL</b>	
REVENUE	\$	(900.00)	\$	(300.00)
EXPENSES	\$	119,505.00	\$	145,096.00
<b>ENVIRONMENT</b>	<b>ACTUAL</b>		<b>ACTUAL</b>	
REVENUE	\$	(4,342.00)	\$	(4,393.00)
EXPENSES	\$	40,312.00	\$	60,710.00
<b>RECREATION</b>	<b>ACTUAL</b>		<b>ACTUAL</b>	
REVENUE	\$	(5,902.00)	\$	(3,443.00)
EXPENSES	\$	24,979.00	\$	45,001.00
<b>LIBRARY / HEALTH SERVICES</b>	<b>ACTUAL</b>		<b>ACTUAL</b>	
REVENUE	\$	-	\$	-
EXPENSES	\$	-	\$	8,323.00
<b>PLANNING</b>	<b>ACTUAL</b>		<b>ACTUAL</b>	
REVENUE	\$	-	\$	(420.00)
EXPENSES	\$	1,700.00	\$	-
<b>FIRE DEPARTMENT</b>	<b>ACTUAL</b>		<b>ACTUAL</b>	
REVENUE	\$	(1,629.00)	\$	-
EXPENSES	\$	13,100.00	\$	38,276.00
<b>BUILDING</b>	<b>ACTUAL</b>		<b>ACTUAL</b>	
REVENUE	\$	(3,001.00)	\$	(2,798.00)
EXPENSES	\$	8,063.00	\$	8,049.00

**RETURN TO AGENDA**

## The Impact of Growth Physical Changes & Change in Use

	2022 Growth Wtd CVA \$	2022 Growth Wtd CVA %
ADMASTON/BROMLEY	7,207,779	1.99%
ARNPRIOR	79,505,101	6.85%
BONNECHERE VALLEY	9,706,053	1.81%
BRUDENELL, LYNDOKH RAGLAN	964,931	0.39%
DEEP RIVER	3,044,007	0.46%
GREATER MADAWASKA	24,107,899	2.85%
HEAD, CLARA & MARIA	245,032	0.10%
HORTON	8,629,138	1.88%
KILLALOE, HAGARTY & RICHARDS	4,898,548	1.28%
LAURENTIAN HILLS	2,535,269	0.53%
LAURENTIAN VALLEY	8,327,463	0.61%
MADAWASKA VALLEY	26,012,325	3.21%
McNAB/BRAESIDE	30,205,305	3.02%
NORTH ALGONA WILBERFORCE	5,430,789	1.12%
PETAWAWA	37,855,163	1.59%
RENFREW	17,591,854	1.96%
WHITEWATER REGION	19,383,682	2.07%
<b>County of Renfrew</b>	<b>285,650,339</b>	<b>2.16%</b>

## The Impact of Growth Physical Changes & Change in Use

WTD CVA Growth	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
ADMASTON/BROMLEY	1.99%	0.71%	0.66%	1.66%	1.43%	1.18%	0.81%	1.05%	0.56%	0.91%	0.98%
ARNPRIOR	6.85%	3.68%	1.86%	1.50%	1.76%	1.89%	1.65%	2.42%	3.18%	3.84%	2.31%
BONNECHERE VALLEY	1.81%	0.89%	1.58%	1.27%	0.74%	0.52%	0.35%	0.71%	0.92%	1.18%	1.48%
BRUDENELL, LYNDOKH RAGLAN	0.39%	1.09%	1.34%	1.15%	1.21%	0.38%	1.02%	0.80%	0.21%	0.30%	1.90%
DEEP RIVER	0.46%	11.06%	0.89%	-0.68%	2.82%	1.25%	0.16%	0.55%	0.26%	1.38%	0.64%
GREATER MADAWASKA	2.85%	1.24%	1.26%	0.96%	1.01%	1.31%	0.99%	1.80%	0.74%	1.82%	2.07%
HEAD, CLARA & MARIA	0.10%	4.47%	0.37%	-0.02%	0.27%	0.12%	0.37%	0.29%	0.70%	-0.45%	-0.49%
<b>HORTON</b>	<b>1.88%</b>	<b>1.92%</b>	<b>1.17%</b>	<b>0.94%</b>	<b>1.73%</b>	<b>1.79%</b>	<b>2.10%</b>	<b>1.24%</b>	<b>2.30%</b>	<b>2.16%</b>	<b>3.12%</b>
KILLALOE, HAGARTY & RICHARDS	1.28%	0.64%	1.05%	0.57%	0.03%	0.79%	0.29%	1.02%	0.84%	0.52%	1.62%
LAURENTIAN HILLS	0.53%	0.65%	0.42%	0.67%	0.40%	0.43%	0.11%	0.70%	0.85%	0.65%	1.31%
LAURENTIAN VALLEY	0.61%	0.61%	0.36%	0.47%	0.68%	-0.74%	1.76%	1.46%	1.52%	1.52%	1.25%
MADAWASKA VALLEY	3.21%	1.01%	1.40%	0.57%	1.03%	0.88%	0.48%	1.24%	0.52%	0.61%	1.40%
McNAB/BRAESIDE	3.02%	1.47%	1.30%	1.22%	0.94%	0.77%	0.84%	0.86%	1.07%	0.67%	1.08%
NORTH ALGONA WILBERFORCE	1.12%	1.84%	0.23%	1.20%	0.91%	0.66%	1.05%	0.76%	1.32%	0.67%	1.52%
PETAWAWA	1.59%	0.18%	1.67%	1.52%	1.71%	1.28%	0.59%	7.49%	3.00%	2.05%	3.67%
RENFREW	1.96%	0.33%	0.44%	0.54%	0.63%	2.11%	0.15%	0.38%	1.44%	0.90%	1.28%
WHITEWATER REGION	2.07%	1.78%	0.56%	1.01%	1.19%	1.64%	0.74%	1.18%	1.94%	1.32%	1.22%
<b>County of Renfrew</b>	<b>2.16%</b>	<b>1.65%</b>	<b>1.08%</b>	<b>0.95%</b>	<b>1.19%</b>	<b>1.02%</b>	<b>0.84%</b>	<b>2.25%</b>	<b>1.61%</b>	<b>1.48%</b>	<b>1.83%</b>

[RETURN TO AGENDA](#)

**CORPORATION OF THE TOWNSHIP OF HORTON**  
**Schedule "E" to By-Law 2023-XX**

**ADMINISTRATION FEES**

<b><u>Type</u></b>			<b><u>Fee</u></b>
Septic Search			\$ 50.00
Photocopy			\$ .25/copy
Tax Certificate	<b>\$ 40.00</b>	<del>\$ 35.00</del>	
Duplicate Tax Receipt or Tax Bill			\$ 5.00
<b>Document Commissioning</b>			<b>\$ 5.00</b>
Map - County	\$ 5.00		(plus HST)
Map - Township	\$ 10.00		(plus HST)
Request for Information - Application	\$ 5.00		(plus HST)
Request for Information – Search Time	\$ 15.00/¼ hour		(plus HST)
Request for Information – Record Preparation	\$ 15.00/¼ hour		(plus HST)
Integrity Commissioner Review (Staff No Charge)	\$ 150 per grievance		50% returned if successful
Lottery License	3% of prize value		<b>(min of \$ 5.00)</b>
(Valley Heritage Radio fees waived in lieu of free Horton Corner Advertising)			
Facsimile – Transmit	\$ 2.00		(plus HST)
Facsimile – Receive	\$ 2.00		(plus HST)
Admin Fee under Line Fences Act	\$ 200.00		(plus HST) plus a \$ 300.00 deposit
Returned Payment Charge	\$ 25.00		(plus HST)
Township Flag	\$ 45.00		(plus HST)
<del>Township Golf Shirt</del>	<del>\$ 25.00</del>		<del>(plus HST)</del>
Township Coffee Mug	\$ 6 each or 2 for \$10		
Tax Sale Tender Package	\$ 25.00		(plus HST)
Tax Sale Process	\$ 150.00		(plus HST) plus costs
CAO/Clerk			Cost Recovery (plus HST)
Treasurer/Tax Collector			Cost Recovery (plus HST)
Deputy Clerk			Cost Recovery (plus HST)
Clerk Receptionist			Cost Recovery (plus HST)
Custodial			Cost Recovery (plus HST)
Dog Licenses – Before March 31 <sup>st</sup>	<b>\$ 22.00</b>	<del>\$ 20.00</del>	first dog <del>\$ 25.00 second dog</del>
Dog Licenses – After March 31 <sup>st</sup>	<b>\$ 27.00</b>	<del>\$ 25.00</del>	first dog <del>\$ 30.00 second dog</del>
Replacement Tag			\$ 5.00
Kennel License	\$ 60.00		Plus \$ 5.00 tag per dog
Civic Address Number Fee			\$ 75.00

**RETURN TO AGENDA**



## Township of Horton COUNCIL / COMMITTEE REPORT

<b>Title:</b>  <b>2022 BUILDING FEE REPORT</b>	<b>Date:</b>	March 21, 2023
	<b>Council/Committee:</b>	Council
	<b>Author:</b>	Nathalie Moore, Treasurer
	<b>Department:</b>	General Government

### **RECOMMENDATIONS:**

**THAT** Council receive the Building Fee Report for the year ending December 31, 2022, as presented.

### **BACKGROUND:**

The Building Code Act, Chapter 7 (4) requires that Council adopt a statement of fees annually. The 2022 Building Fee Report is attached.

**ALTERNATIVES:** N/A

### **FINANCIAL IMPLICATIONS:**

Council may wish to consider reviewing the administration costs of the Building Inspector during the annual budget deliberations.

**CONSULTATIONS:** N/A

**ATTACHMENTS:** 2022 Building Fee Report

*Prepared By: Nathalie Moore, Treasurer  
Reviewed By: Hope Dillabough, CAO/Clerk*

**RETURN TO AGENDA**



## 2022 BUILDING FEE REPORT

(in accordance with Chapter 7(4) of the Building Code Act, S.O. 1992)

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
<b>REVENUES</b>						
Building Permit Fees	<b>52,163.00</b>	78,199.00	45,406.00	46,618.00	45,576.00	39,991.00
Septic Permit Fees	<b>11,300.00</b>	15,860.00	10,000.00	7,660.00	9,060.00	7,460.00
Other Fees	<b>5,300.00</b>	6,300.00	1,400.00	1,900.00	2,700.00	5,900.00
Transfer from Reserves	-	-	5,959.69	7,259.67	13,465.69	14,307.62
<b>Total Revenues:</b>	<b>68,763.00</b>	100,359.00	62,765.69	63,437.67	70,801.69	67,658.62
<b>EXPENDITURES</b>						
Wages & Benefits	<b>61,489.38</b>	61,318.69	61,071.79	60,849.39	67,155.96	63,017.48
Mileage/Conference etc.	-	58.50	146.00	162.82	274.78	658.83
Office Supplies etc.	<b>136.32</b>	635.59	559.56	650.46	545.95	1,127.31
Building maintenance	<b>1,907.25</b>	782.07	988.34	1,775.00	2,825.00	2,855.00
Transfer to Reserves	<b>5,230.05</b>	37,564.15	-	-	0.00	0.00
<b>Total Expenditures:</b>	<b>68,763.00</b>	100,359.00	62,765.69	63,437.67	70,801.69	67,658.62
<b>Surplus/Deficit:</b>	<b>0.00</b>	0.00	0.00	0.00	0.00	0.00



## Township of Horton COUNCIL / COMMITTEE REPORT

<b>Title:</b>  Request to Use Unopened Road Allowance for Access Scott Reid	<b>Date:</b>	March 21, 2023
	<b>Council/Committee:</b>	Planning Committee/Council
	<b>Author:</b>	Hope Dillabough, CAO/Clerk
	<b>Department:</b>	Planning

### RECOMMENDATIONS:

**THAT** Council approve the request submitted by Scott and Shallon Reid as it pertains to authorizing access to their personal property on the Township's Unopened Road Allowance for Recreational purposes;

**AND THAT** this DRAFT By-Law and Agreement be brought back to Council by By-Law for formal adoption.

### BACKGROUND:

Dating back to 1988, and most recently in 2015, Council has authorized access to privately owned property via an unopened road allowance by way of entering into an agreement with the person requesting the access.

This particular request outlines the attempts Mr. and Mrs. Reid have made to access their property other ways which have been rendered unsuccessful. Their request to the Township is requesting to use the Unopened Road Allowance between Lot 26&27 in Concession 7 and between Concession 6&7, Lot 25 as shown on the attached map for reference. They wish to utilize this access for recreational purposes. This property is located off of Storyland Road, near Bingham Road.

Council has set precedent in authorizing such requests as long as there is an agreement entered into authorizing access detailing specific requirements such as:

- Agreement to be registered on title of property owned by Mr. and Mrs. Reid;
- Owners shall be responsible for all charges and costs in connection with any works constructed to gain access, legal etc.
- Owners undertake to hold harmless and agree to indemnify the Township against any liability;
- In the event the Township determines to open the unopened road allowance as a publicly travelled road, the owners will not object and turn over to the Township, free of charge, any works undertaken by them;
- Owners agree the agreement does not bind the Township to any rezoning, official plan amendments and issuance of building permits;

**ALTERNATIVES:** Not enter into an agreement, however staff does not advise of this due to precedent setting by previous councils.

RETURN TO AGENDA

**FINANCIAL IMPLICATIONS:** There would be no additional financial implications to the Township.

**ATTACHMENTS:**

- 1) Request submitted by Scott and Shallon Reid
- 2) Mapping information
- 3) Draft By-Law and Agreement to authorize access on the Unopened Road Allowance

**Prepared by:** Hope Dillabough, CAO/Clerk

## Request For Driveway/ Trail on Unopened Road Allowance

### Part Lot 24, Con 6, Horton. P.I.N 57268-0112

In May, 2022 my wife and I purchased approximately 86 acres of land for recreational use off Storyland Road near Bingham Road. For over 50 years, access to our property had been via an access road through adjacent land. This access road is clearly indicated on the property index map. The adjacent landowner has prohibited all travel on this access road, subsequently landlocking our property.

We hired a lawyer to represent us in an attempt to work with the adjacent property owners to come to an agreement of how to resume use of this road. We went so far as to offer to purchase a portion of their property that would allow us access to Storyland Road from our property, this offer was declined. They were not willing to negotiate in any way. We then proceeded to ask the owner of Lot 24, Concession 7 if they would be willing to sell us a piece of property, this again was unsuccessful.

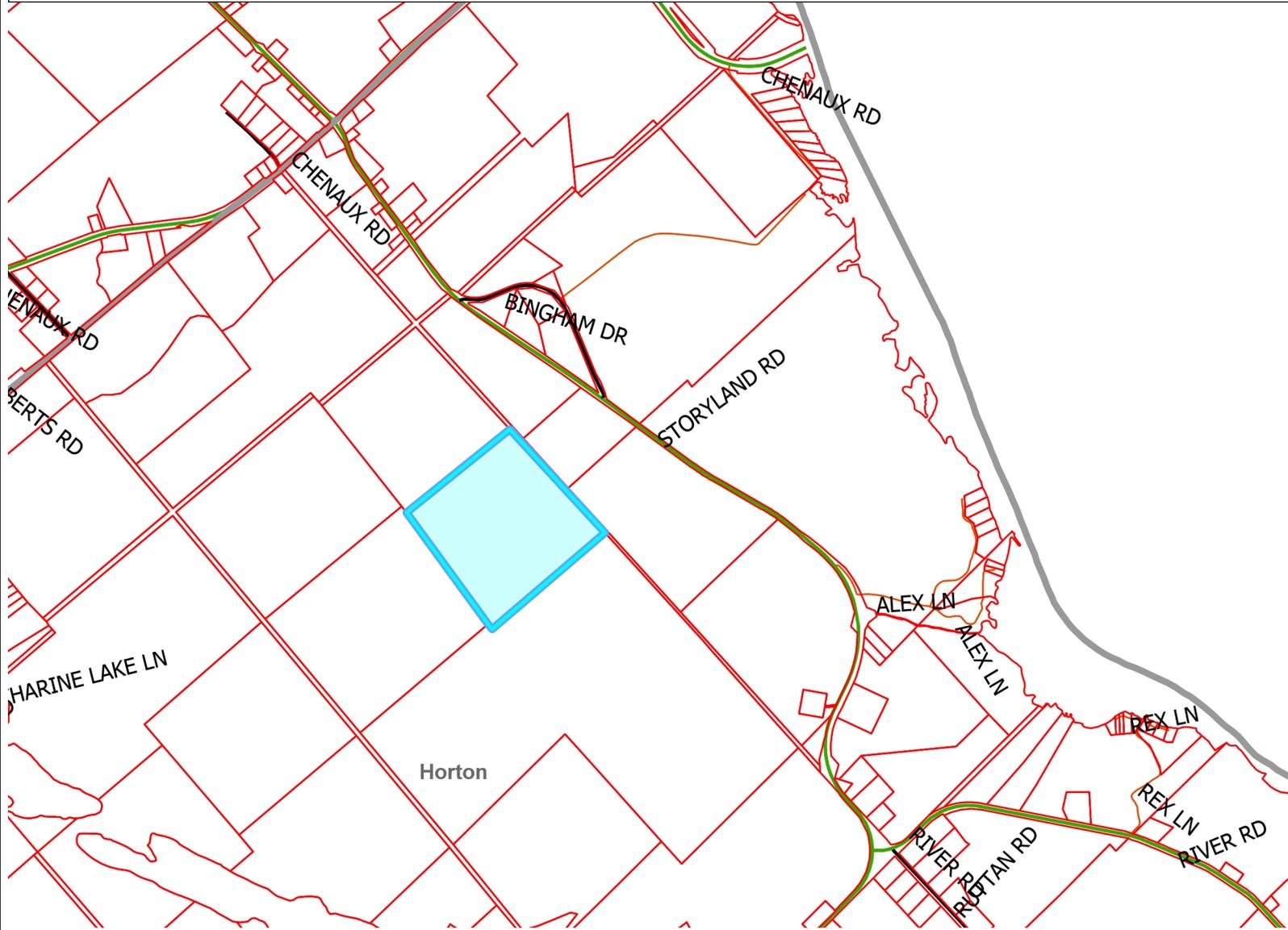
We would like to request permission from the Township of Horton to build a trail/driveway on the unopened road allowance between Lot 26 and 27 in concession 7 and the unopened road allowance between Concession 6 and 7, Lot 25. If approved, this road would be our only means of legal access to our property.

Please see the attached documents for reference.

Thank you for your consideration.

Scott & Shallon Reid

- Property Parcels
- Municipalities
- Roads**
  - County Road
  - Crown Road
  - Municipal Maintained Road
  - Municipal Seasonal Road
  - Off-Ramp
  - On-Ramp
  - Private Road
  - Proposed Road
  - Provincial Highway
  - Quebec Road
  - Water Access Only



Depending on the number of layers visible not all may be shown in the legend.

**Notes**

Enter description of the map

This map is illustrative only. Do not rely on it as being a precise indicator of routes, locations of features, nor as a guide to navigation. The County of Renfrew shall not be liable in any way for the use of, or reliance upon, this map or any information on this map.

1,834.5      0      917.24      1,834.5 Meters

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
© Queen's Printer for Ontario

1: 36,112



This map was produced automatically by the County of Renfrew Mapping Website

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PRINTED ON 11 APR, 2022 AT 21:12:36 FOR SCOTT



PROPERTY INDEX MAP RENFREW(No. 49)

**LEGEND**

FREEHOLD PROPERTY	
LEASEHOLD PROPERTY	
LIMITED INTEREST PROPERTY	
CONDOMINIUM PROPERTY	
RETIRED PIN (MAP UPDATE PENDING)	
PROPERTY NUMBER	0449
BLOCK NUMBER	08050
GEOGRAPHIC FABRIC	
EASEMENT	

THIS IS NOT A PLAN OF SURVEY

**NOTES**

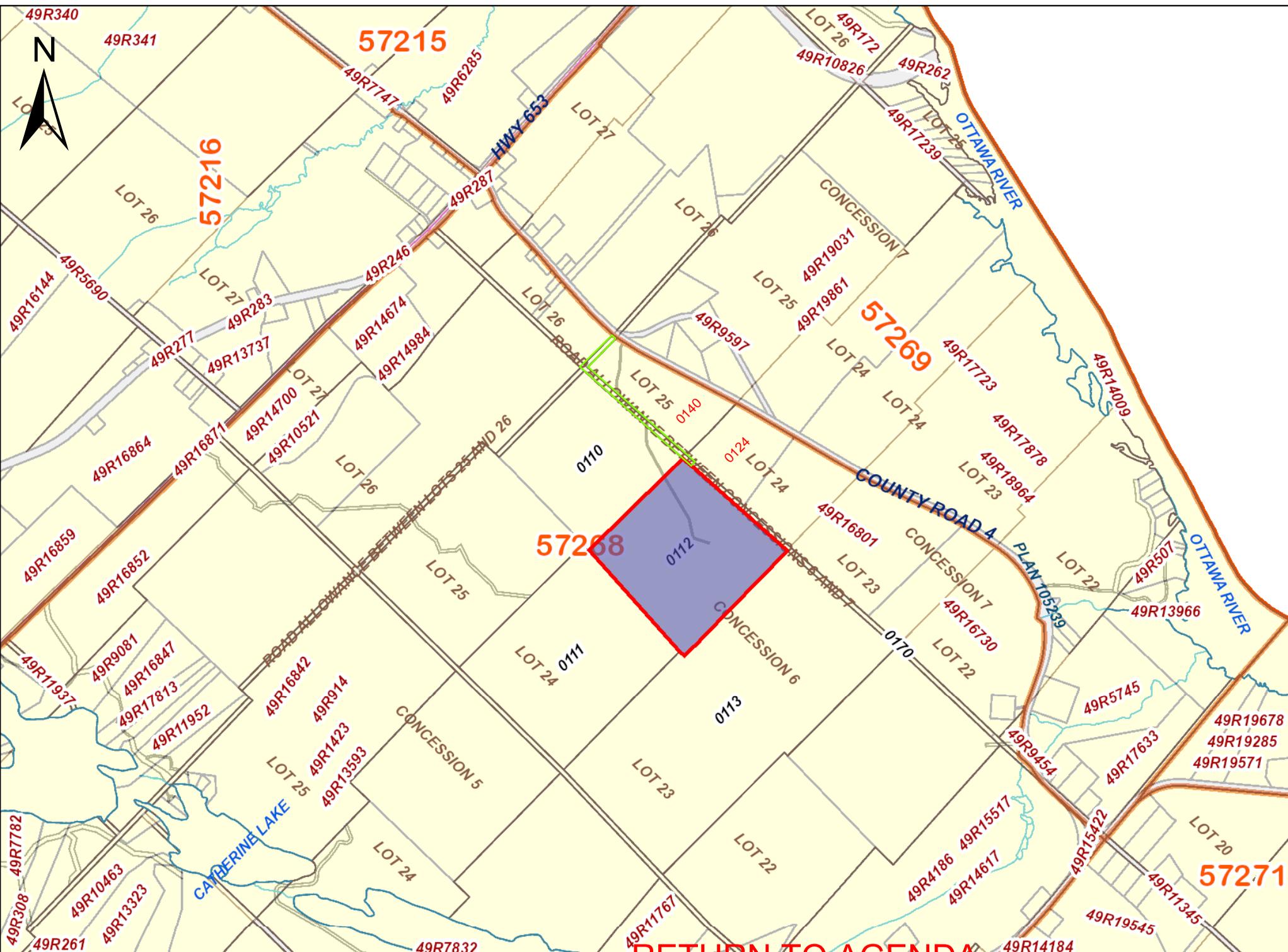
REVIEW THE TITLE RECORDS FOR COMPLETE PROPERTY INFORMATION AS THIS MAP MAY NOT REFLECT RECENT REGISTRATIONS

THIS MAP WAS COMPILED FROM PLANS AND DOCUMENTS RECORDED IN THE LAND REGISTRATION SYSTEM AND HAS BEEN PREPARED FOR PROPERTY INDEXING PURPOSES ONLY

FOR DIMENSIONS OF PROPERTIES BOUNDARIES SEE RECORDED PLANS AND DOCUMENTS

ONLY MAJOR EASEMENTS ARE SHOWN

REFERENCE PLANS UNDERLYING MORE RECENT REFERENCE PLANS ARE NOT ILLUSTRATED



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● - Located iron bar

RETURN TO AGENDA

**DRAFT**

**THE CORPORATION OF  
THE TOWNSHIP OF HORTON  
BY-LAW NO. 2023-XX**

Being a by-law to authorize an agreement between the  
Corporation of the Township of Horton and Scott and Shallon Reid

**WHEREAS** Council wishes to enter into an agreement with Scott and Shallon Reid to permit use of the unopened road allowance between Lots 26 & 27 Concession 7 and between Concession 6 and 7, Lot 25.

**NOW THEREFORE** the Council of the Corporation of the Township of Horton enacts as follows:

**THAT** the Mayor and CAO/Clerk be authorized to enter into the agreement attached hereto as 'Schedule A' and forming a part of this by-law with Scott and Shallon Reid and that the said agreement be registered on title.

**THAT** this by-law shall come into effect upon the passing thereof.

**READ** a First and Second Time this \_\_\_\_ day of April 2023

**READ** a Third Time and passed this \_\_\_\_ day of April 2023.

\_\_\_\_\_  
MAYOR David M. Bennett

\_\_\_\_\_  
CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**

Schedule 'A'

**THIS AGREEMENT MADE IN DUPLICATE**

This \_\_\_\_ day of April 2023

BETWEEN: **SCOTT REID, and  
SHALLON REID**  
(hereinafter called the "Owners")

PARTY OF THE FIRST PART

AND

**THE CORPORATION OF THE TOWNSHIP OF HORTON**  
(hereinafter called the "Township")

PARTY OF THE SECOND PART

**WHEREAS** the Owner is owner of Part of Lot 24, Concession 6 in the Township of Horton, as set out in Appendix 1 hereto annexed to this agreement, and is desirous of improving the unopened road allowance leading to their lands and being part of the road allowance between Lots 26 & 27 Concession 7 and between Concession 6 and 7, Lot 25;

**AND WHEREAS** the Township is the Owner of the road allowance between Lots 26 & 27 Concession 7 and between Concession 6 and 7, Lot 25 being an unopened road allowance;

**AND WHEREAS** Council has authorized the Mayor and CAO/Clerk to enter into the instant agreement pursuant to By-law 2023-XX;

**NOW THEREFORE** this Agreement witnesseth that in consideration of the premises and mutual covenants herein contained, the Parties hereto covenant and agree as follows:

1. During the pleasure of Council, the Owner shall be permitted to undertake such works as are necessary upon the road allowance between Lots 26 & 27 Concession 7 and between Concession 6 and 7, Lot 25. aforesaid to such extent as they see fit in order to construct a road as a means of access to their lands being part of Lot 24, concession 6 within the Township of Horton. The works as aforesaid will include such items as removal of rocks, trees and stumps and the placing of gravel on the road allowance and relocating any existing fences.
2. The Owner shall be responsible for all charges and costs in connection with the matters referred to in paragraph 1 above including but not limited to all construction and material costs.
3. The Township shall not be responsible for any maintenance or improvements of the works undertaken by the Owner whatsoever.
  - a. The Owner undertakes to hold harmless and agree to indemnify the Township against any liability whatever incurred by it by reason of it permitting the Owner to construct and improve the unopened road allowance as aforesaid, said indemnity to include all claims, actions and

**RETURN TO AGENDA**

demands whatsoever including but not limited to claims, actions and demands by third parties or those claiming under them arising out of the owner's or anyone else's use of the said lands and the Township's ownership of the said lands.

- b. In the event that liabilities are incurred by the Township by reason of their entry into this Agreement, the Owner shall indemnify the Township from all claims, damages, costs, expenses, and actions arising out of such liability.
- c. In the event that the Township subsequently determines to open the unopened road allowance as aforesaid as a public travelled road, the Owner will not object and will turn over to the Township free of charge all the works undertaken by him.
- d. The Owner agrees to obtain an acknowledgement from any subsequent owner accepting and agreeing to fulfil the terms of this Agreement and the Owner agrees to obtain from such subsequent owner, if any, an undertaking to obtain a like acknowledgement and acceptance from any subsequent purchaser of the property.
- e. The Owner agrees that this agreement does not bind the Township to any rezoning, official plan amendments and issuance of building permits.

**THIS AGREEMENT SHALL** inure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, administrators, successors, successors in title and assigns.

**IN WITNESS WHEREOF** the Parties hereto have hereunder set their hand and the corporate seal on the day and date written above.

**SIGNED, SEALED AND DELIVERED**  
in the presence of

	)	
<b>Witness</b>	)	<b>SCOTT REID</b>
	)	
	)	
	)	
<b>Witness</b>	)	<b>SHALLON REID</b>
	)	
	)	
	)	<b>THE CORPORATION OF THE</b>
	)	<b>TOWNSHIP OF HORTON</b>
	)	
	)	
	)	<b>Per: DAVID M. BENNETT, MAYOR</b>
	)	
	)	
	)	<b>Per: HOPE DILLABOUGH, CAO/Clerk</b>

'APPENDIX 1'

**Part of lot 24, Concession 6, as in R112378; Horton; PIN 57268-0112 LT**

DRAFT

## Open Planning Files as of March 17, 2023

File Name	File No.	No. of Severances	Date Rec'd by County	Date Deemed Complete by County	Date Rec'd by Township	Date of Last Item Sent to County	Status of File
2497095 Ontario Inc (Corey Scheel)	B79/19	1	03-Oct-19	Oct 3, 2021 but signed Oct 30, 2019	04-Nov-19	20-Feb-20	No movement on File
2497095 Ontario Inc (Corey Scheel)	B62/19	1	30-Jul-19	30-Jul-19	01-Aug-19		No movement on File
Sullivan Holdings (Arnprior) Inc	B163/21	1	27-Sep-21	Sept 27, 2021 but signed Dec 3	08-Dec-21	11-Jan-21	Notice of Decision rec'd April 27- applicant to complete conditions
Ron & Shirley Kasaboski	B158/21	1	20-Sep-21	Sept 20, 2021 but signed Nov 18	08-Dec-21	20-Dec-21	Notice of Decision rec'd April 27 -Applicant to complete conditions
Klaas & Johanna de Vries	B155/21 B156/21 B157/21	3	10-Sep-21	Sept 10, 2021 but signed Dec 3	06-Dec-21	11-Jan-22	Notice of Decision rec'd April 7 - Applicant to complete conditions
Jennifer Armstrong	B127/21	1	03-Aug-21	Aug 3, 2021 but signed Oct 17	29-Nov-21	21-Dec-21	Notice of Decision rec'd March 9 -Applicant to complete conditions
Jamie Eady	B139/21 B140/21 B141/21 B142/21	3	13-Aug-21	Aug 13, 2021 but signed Nov 3	04-Nov-21	25-Nov-21	Notice of Decision rec'd May 4 -Applicant to complete conditions
David & Linda Schinkel	B34/22 B35/22 B36/22	3	28-Feb-22	Feb 28, but signed May 31, 2022	15-Jun-22	15-Jul-22	Notice of Decision rec'd Nov 4 - applicant to complete conditions
Michael Leblanc & Agatha Sebastian	B120/22	1	07-Jun-22	07-Jun-22	14-Jun-22	20-Jun-22	Notice of Decision rec'd September 8- applicant to complete conditions
Marc Hamel & Michelle Groleau	B49/22 B50/22 B51/22	3	08-Mar-22	March 8, 2022 but signed June 16, 2022	23-Jun-22	15-Jul-22	Notice of Decision rec'd Oct 26 - applicant to complete conditions
Melvyn Mielke	B12/22	1	21-Jan-22	20-Apr-22	21-Apr-22	12-May-22	Notice of Decision rec'd August 19- applicant to complete conditions

**RETURN TO AGENDA**

**Open Planning Files as of March 17, 2023**

<b>File Name</b>	<b>File No.</b>	<b>No. of Severances</b>	<b>Date Rec'd by County</b>	<b>Date Deemed Complete by County</b>	<b>Date Rec'd by Township</b>	<b>Date of Last Item Sent to County</b>	<b>Status of File</b>
Douwe Bakker	B121/21 B122/21	2	28-Jul-21	July 28, 2021 but signed Oct 19	25-Oct-21	02-Nov-21	Notice of Decision rec'd Feb 13/23 - applicant to complete conditions
Douwe Bakker	B123/21 <del>B124/21</del> B125/21 B126/21	3	28-Jul-21	July 28, 2021 but signed Oct 19	25-Oct-21	02-Nov-21	Amended Applications rec'd Dec 5/22 & B124 Abandoned
Jamie Prince & Tina Hunt	B188/21 B189/21 B190/21	3	18-Nov-21	Nov 18, 2021 but signed Mar 29, 2022	31-Mar-22	06-Apr-22	B190/21 Complete Notice of Decision rec'd Nov 24 - applicant to complete conditions for B188 & B189
Jan de Bruyn	B27/22	1	14-Feb-22	11-May-22	12-May-22	25-May-22	Notice of Decsion rec'd September 9- applicant to complete conditons
Eric & Marion Draper	B58/22 B59/22	2	06-May-22	22-Jun-22 07-Jul-22	22-Aug-22	25-Aug-22	Notice of Decision rec'd Nov 2 - applicant to complete conditions
Bernard & Lydia Pleau	B74/22	1	12-Apr-22	12-Apr-22	22-Aug-22	13-Sep-22	Notice of Decision rec'd Nov 2 - applicant to complete conditions
Ila Ferguson	B104/22 B105/22 B106/22	3	19-May-22	17-Jun-22	15-Sep-22	27-Sep-22	Notice of Decision rec'd Nov 29 - applicant to comeplete conditions
Danny Leblanc & Karen Sholea	B124/22 B125/22	2	15-Jun-22	15-Jun-22	18-Oct-22	04-Nov-22	Planning Reports rec'd Feb 17 2023
Darcy & Cheryl Warren	B178/22 B179/22	2	06-Oct-22	06-Oct-22	14-Dec-22		Waiting for Septic Fees to be paid
Dan & Lyn Ripley	B183/22	1	17-Oct-22	17-Oct-22	15-Dec-22	19-Dec-22	Municipal documents sent to Cty
William Juby & Robert Barker	B222/22	1	01-Dec-22	01-Dec-22	10-Mar-23	13-Mar-23	Municipal documents sent to Cty

Open Planning Files as of March 17, 2023

File Name	File Type	File Status
Eric & Marion Draper	Zoning By-law Amendment	Public Meeting March 21/23
Lydia Pleau	Zoning By-law Amendment	Complete
John Humphries & Susan Wicks	Minor Variance	Complete
Morris Eady	Minor Vairance	Council to have site visit and public meeting - No movement on file since 2021

Township Of HortonFEBRUARY 2023 BUILDING REPORT

Month	No. of Permits	2023 Value of Permits	2022 Value of Permits	2021 Value of Permits	Renos/Add Comm/Res	Garages/Storage Bldg Comm/Res	New Res	New Comm	Demos	Total SQ. FT	Stop Work Orders Issued
January	0	\$ -	\$0	\$ -							
February	4	\$ 1,258,600	\$1,635,000	\$ 785,000		2	2			7,641	0
March			\$1,083,200	\$ 1,340,000							
April			\$879,000	\$ 2,291,300							
May			\$1,765,000	\$ 1,391,000							
June			\$2,220,400	\$ 348,000							
July			\$149,000	\$ 540,000							
August			\$641,000	\$ 1,355,000							
September			\$1,500,000	\$ 1,021,000							
October			\$825,000	\$ 996,000							
November			\$0	\$ 3,130,500							
December			\$0	\$ 80,000							
<b>TOTALS</b>	<b>4</b>		<b>\$10,697,600</b>	<b>\$ 13,277,800</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>7,641</b>	<b>0</b>

RETURN TO AGENDA



## Township of Horton COUNCIL / COMMITTEE REPORT

<b>Title:</b>  Protective Services Committee Chair's Report –March 16 <sup>th</sup> , 2023	<b>Date:</b>	March 21, 2023
	<b>Council/Committee:</b>	Council
	<b>Author:</b>	Nikky Dubeau, Executive Assistant
	<b>Department:</b>	Protective Services

### **RECOMMENDATIONS:**

THAT Council accept the Protective Services Committee Chair's Report as information.

### **BACKGROUND:**

#### **MLES Presentation**

Mr. McBain presented for the Committee. He highlighted on the services that are provided to the Township and how they have updated their technology to better serve each municipality and their needs. There was committee discussion regarding processes and response time. Mr. McBain suggested quarterly meetings with Council to ensure everyone is kept up to date.

#### **Fire Chief's Report and Update**

Fire Chief Cole gave a brief update for the committee.

#### **New/Other Business**

Fire Chief Cole mentioned the purchase of an extrication tool for the department. They currently have one on loan, but it is on a time limit before it needs to be returned. He added that it is included in the 2023 Budget, and he has received quotes for it, which were under the budgeted amount, and followed the procurement by-law guidelines. The Committee was in support of the purchase.

**ALTERNATIVES:** N/A

**FINANCIAL IMPLICATIONS:** N/A

**CONSULTATIONS:** N/A

**Prepared by:** Nikky Dubeau, Executive Assistant

**Reviewed by:** Hope Dillabough, CAO/Clerk

**RETURN TO AGENDA**



## Township of Horton COUNCIL / COMMITTEE REPORT

<b>Title:</b>  <b>2022 Annual Fire Report</b>	<b>Date:</b> 2023-03-21
	<b>Council/Committee:</b> Council
	<b>Author:</b> J. Allan Cole
	<b>Department:</b> Fire

As per the requirements of Establishing and Regulating By-Law 2010-34, Section 10-Division of Administration-(H) Annual Report, the following Annual Report on the operation of Horton Fire Department for the calendar year 2022 is detailed below.

### **CALL OUTS/RESPONSES:**

For the time period January 01, 2022 to December 31, 2022, Horton Fire Department responded to 39 calls for service. The attached reporting from the OFM indicates the breakdown of calls by type and by month. (See attached)

### **STAFFING:**

We have backfilled the vacant Fire Captain position with the appointment of Daryl Eady to the position.

With the addition of 6 new recruit firefighters in November, we are up to compliment.

### **MEETINGS:**

Renfrew County Chief's Association – 3

OFM/OAFC-Mandatory Firefighter Certification – Multiple Zoom Presentations

Protective Services Committee - 5

### **TRAINING/WORKSHOPS:**

Standard First Aid/CPR – Staff current with recent training in April 2022

Live Fire Exercise – Fire Extinguisher operation

Mandatory Fire Fighter Certification – NFPA 1001 Firefighter 1&2

Annual Refresher – SP-103 Wildland Firefighter

Demonstration Day – Task Force Tips – Nozzle Applications – Pembroke

On-Line Training – Action Training (firefighters access at their own pace)

Review of Revised Response Protocols for MVC

Company Officers – Assistant to the Fire Marshal/Roles/Responsibilities (online)

Training/Demonstration Day – Horton Community Center – November

Sponsored by M&L Supply and Bullard Canada

**RETURN TO AGENDA**

## **APPARATUS:**

### Maintenance/Status Updates

Unit 9614 – 1<sup>st</sup> Response Pumper, for the majority of the year, no concerns, replaced hanger bearing on driveshaft, the unit was out of service for 2 days while repairs were being made. 9624 (2<sup>nd</sup> Response Pumper took over lead role during that time. No loss in level of service)

Unit 9624 – 2<sup>nd</sup> Response Pumper, minor repair issues such as air leaks etc. Normal expectations for vehicle of this age.

Unit 9717 – 1<sup>st</sup> Response Tanker, FUS is recommending replacement of this unit as a 1<sup>st</sup> line response vehicle due to age. Ongoing issues with tank and valve leaks.

Unit 9837 – 1<sup>st</sup> Response Utility Vehicle, FUS is recommending replacement of this unit as a 1<sup>st</sup> line response vehicle due to age.

## **HIGHLIGHTED ISSUES ACCOMPLISHMENTS/CONCERNS:**

- Horton Fire Hall completed a lighting retrofit and also the installation of a Split System Heat Pump/Air Conditioning Unit.
- Fire Department access to private roads. Although HFD Apparatus can access most of the privately owned roads within the municipality there are some areas where a full department response, if needed, would be difficult to achieve. In order to ensure that all ratepayers receive the same level of response service, we will continue to provide options to ensure this happens. This is an ongoing concern and will be re-addressed during the next term of Council.
- A Fire Underwriters Survey Grade Report was received outlining the grading schedule for Fire Insurance for individual homeowners based on the response capabilities of the Department.
- Firefighter staffing brought up to compliment.
- Changes to Response Protocols for MVC, LDR and Ambulance Assist requests through the CACC Dispatching Center. Response protocols have been upgraded to streamline the requirements for HFD to respond to the above noted call types, thus cutting down on response times and increasing the levels of service provided. As a result, the number of responses to these types of call has increased slightly.

## **FIRE PREVENTION/PUBLIC EDUCATION/INSPECTION:**

Fire Prevention/Public Education activities were well received this year.

June saw HFD hold a Public Education Open House at the Fire Hall, showing off our staff and equipment and, also allowing for some hands-on experiences for the general public.

July 01 HFD was well represented at the Canada Day Breakfast at the Community Center

October 31 saw the Haunted Horton Fire Hall return to it's pre-COVID roots with a well set up display and excellent attendance by the small trick or treaters.

## **OFM:**

The most noted action on behalf of the Ontario Fire Marshal was the implementation, on July 01, 2022, of O/Reg. 343/22 Mandatory Firefighter Certification.

This regulation, with short compliance timelines, puts undue burden on ALL Fire departments within the province.

Compliance will be difficult at best but is doable.

There are still serious concerns that the OFM and their current staff will have the resources to provide the necessary deliverables to allow Fire Departments to be compliant with the legislation in the required timelines.

Over the course of the 2022 year, HFD has presented briefs to Council on this matter to allow them to make informed decisions on the required levels of service HFD provides.

## **GRANT APPLICATIONS:**

2 Grant Applications were processed on behalf of HFD in 2022.

Project Zero – a joint effort sponsored by the Fire Marshal's Public Fire Safety Council and Enbridge, saw HFD receive 120 Combination Smoke/CO Alarms for distribution to homes within the municipality. These had an approximate value of \$7200.00.

FMPFSC Certification Grant – Fire Marshal's Public Fire Safety Council in association with the OFM provided grants to Municipal Fire Departments in Ontario for the purchase of Training Materials to assist in compliance with O.Reg. 343/22. HFD received an initial grant of just over \$700.00 with more grant opportunities to come.

**CRA:**

An agreement was entered into with Emergency Management Group consultants to prepare a Community Risk Assessment Document as is required by Legislation through the FPPA 1997. Over the course of 3 or 4 months of hard work by the assigned staff members of EMG and HFD staff, a 293-page document was created that we, as HFD, feel meets the requirements of this community. Upon ratification by Council, this document will assist with setting the levels of service being provided by HFD for, at minimum, the next 5 years.

**AGREEMENTS/BYLAWS:**

No updates to current set of By-Laws or Fee for Services Agreements – Status Quo

**2023 GOALS/OBJECTIVES:**

- Business case and purchase of Amkus Spreader - Approx \$14K
- Business case and purchase of 9837 replacement – Approx \$95K
- Repair tank on 9717
- Update E&R By-Law
- Update SOGs
- Purchase station wear uniforms for new recruits.
- Update Firefighter Photos
- Investigate another joint training venture with M&L Supply
- Continue to input additional data into FP-2. (IE: ITRs, Apparatus Maintenance Reports) This will compliment and assist with Municipality Asset Management Plan
- Purchase radio repeater for 9614- Approx \$2K – Motorola VXR-1000 VHF/UHF Cross-band Mobile Analog Repeater
- Initiate Respiratory Protection Program – check against CFB Petawawa program.
- Finalize CRA with council – begin work on Risk Reduction Strategy
- Work on an Info Night/or Saturday Open House for the public. Similar to last year and possibly incorporate a Fire Extinguisher demonstration day as well.
- Complete Training Prop – Roof ventilation door breech wall breech prop.
- Investigate sending some firefighters to Almonte RTC for the Fire Dynamics (flashover course)
- Continue with Horton Haunted Halloween Hall
- Push Ontario Seal Standard (OFM) Training for all Firefighters.

**Author:** \_\_\_\_\_  
signature

**Other:** \_\_\_\_\_  
signature

**Treasurer** \_\_\_\_\_  
signature

**C.A.O.** \_\_\_\_\_  
signature

**HORTON FIRE DEPARTMENT**  
**ESTABLISHED 1967**



**HORTON FIRE DEPARTMENT**  
**OVERVIEW/INFORMATION**

**RETURN TO AGENDA**

## **HISTORY**

Established in 1967, Horton Fire Department has been serving the Municipality of the Township of Horton for fifty-five (55) years ..... and counting.

With the assistance of the Ontario Fire Marshal's Office, the required types and amount of equipment were established, and initial purchases were made.

A 1967 Ford Chassis was purchased from H. B. Elliott Ltd. Of Renfrew and this was fitted with a King Seagrave Pumper Body at a total purchase price of \$17,998.00 (in 1967 dollars)

The initial Firefighter Compliment consisted of Fire Chief Clarke Eady and eight Firefighters.

The first Firehall was at Clarke Eady's Garage on Burnstown Road. It was a heated garage and the Township paid Mr. Eady a sum of \$50.00 per month to store apparatus and equipment there.

Our current Firehall was completed at the present location of 2253 Johnston Road and the Department moved into the new facility in 1983.

In the early 2000's the hall addition was completed with the inclusion of a training room, additional washrooms, storage, offices and a third truck bay. This is the hall you see today.

## **PAST AND CURRENT SERVING FIRE CHIEFS**

- Clarke Eady                    1967 – 1979
- Chris Legris                    1979 – 1984
- David M Bennett            1984 – 1985
- Guy Longtin                    1985 – 1988
- Dave Campbell                1988 – 2001
- Randy Corbin                   2001 – 2019
- J. Allan Cole                    2019 - Present

## **THE 3 LINES OF DEFENCE**

The Ontario Fire Marshal’s Office identifies and promotes a Fire Protection Strategy known as the “Three Lines of Defence”

Line of Defence	Description
1. Public Education and Prevention	Educating residents of the community on means for them to fulfill their responsibilities for their own fire safety is a proven method of reducing the incidence of fire. Only by educating residents can fires be prevented and can those affected by fires respond properly to save lives, reduce injury, and reduce the impact of fires.
2. Fire Safety Standards and Enforcement	Ensuring that buildings have the required fire protection systems, safety features, including fire safety plans, and that these systems are maintained, so that the severity of fires may be minimized
3. Emergency Response	Providing well trained and equipped firefighters directed by capable officers to stop the spread of fires once they occur and to assist in protecting the safety of residents. This is the failsafe for times when fires occur despite prevention efforts.

## **STAFFING OVERVIEW**

- Fire Chief                      One (1)
- Deputy Fire Chief            One (1)
- Fire Captain                    Two (2)
- Firefighters                    Sixteen (16)
- Total Compliment            Twenty (20)



[RETURN TO AGENDA](#)

## **APPARATUS OVERVIEW**

HFD has four active service apparatus.

First out Pumper is 9614

- Manufactured in 2018
- Freightliner / Metalfab
- 5000Lpm midship pump
- 4000L tank with 80L foam cell
- Three position master intake valves with priming available at each intake (right, left and rear)
- Class A foam available on two transverse 1 3/4 pre-connect and one 2 ½ pre-connect on the hose bed.

Second out pumper is 9624

- Manufactured min 1996
- GMC / Almonte Fire Trucks
- 4000 Lpm midship pump
- 3600 L tank
- Drafting available at rear (reduced capacity)
- Class A foam available only from single inline eductor (external)

Tanker is 9717

- Manufactured in 1992
- International / Almonte Fire Trucks
- 12000 L tank
- 4" portable pump
- 4" cabinet mounted pump
- Two 6000L portable tanks on board

Utility Pickup is 9837

- Manufactured in 2000
- Ford F250 4x4 Single Cab
- Two forestry pumps
- Five forestry hose bags of 500' ea.
- Various other forestry and utility items



RETURN TO AGENDA

## WHO WE ARE

We are your neighbors, brothers, sisters, fathers, mothers, sons, daughters, cousins.

The list goes on.

We are anyone with a desire to serve the community.

We all live within reasonable commuting (response) distance to the Fire Hall, located at 2253 Johnston Road, typically 8km or less by road.

We bring a broad array of talents to the table, outside of our firefighting duties.

We are:

- Tradespeople – plumbers, electricians, carpenters
- Bell Telephone Repair Technicians
- Internet and Cable TV installers
- Paramedics
- Retail Workers
- Heavy Equipment Mechanics
- Truck Drivers
- Farmers
- Industrial Workers
- Sales Representatives
- Sellers of Propane and Propane Accessories (just like Hank Hill from King of the Hill)
- We work for the Federal Government
- Current and past serving CAF personnel
- We could be any of these and more.

We are people who share a common desire to help our community.

We meet or exceed the minimum health and fitness requirements of the job

We are a closely knit family..... acceptance by this family is hard. Once established, the bond translates to so much more than family.

We share common experiences, good times and bad.

We often see things on the fireground that most civilians would not, or even want to.

Our common bond helps us through those rough times

The good times are great, a successful fire knockdown, fire prevention activities, the camaraderie amongst the team.

We truly enjoy coming to the Fire Hall, it is our second home.

We are Horton Firefighters.

**RETURN TO AGENDA**

## **WHAT WE DO**

It is our mission to continually strive to provide prevention, education, and fire/life safety protection services to the residents and visitors of the Township of Horton. Through teamwork, dedication and training, the members of the Horton Fire Department contribute professionally to the department's success.

### **Core Services**

Changes in the Horton Fire Service are not unique as the fire protection industry is rapidly evolving provincially, nationally, and globally. Conventionally, volunteer fire departments would typically respond to fire situations but today, fire service personnel respond to a much more extensive array of incidents.

Development, population increases, technological advancements, and societal change are some examples that bring about an increase in community risks, placing higher demands onto service providers, including the Township's fire service.

On average, our department receives between 40 and 60 emergency call outs per year. Regular scheduled training takes place every Monday evening with additional special training from time-to-time. Members are also encouraged to attend additional professional skills training, in person and on-line.

Public education, fire prevention and public relation duties are typical firefighter requirements and occur throughout the year.

Examples of core services provided by the Horton Fire Department include:

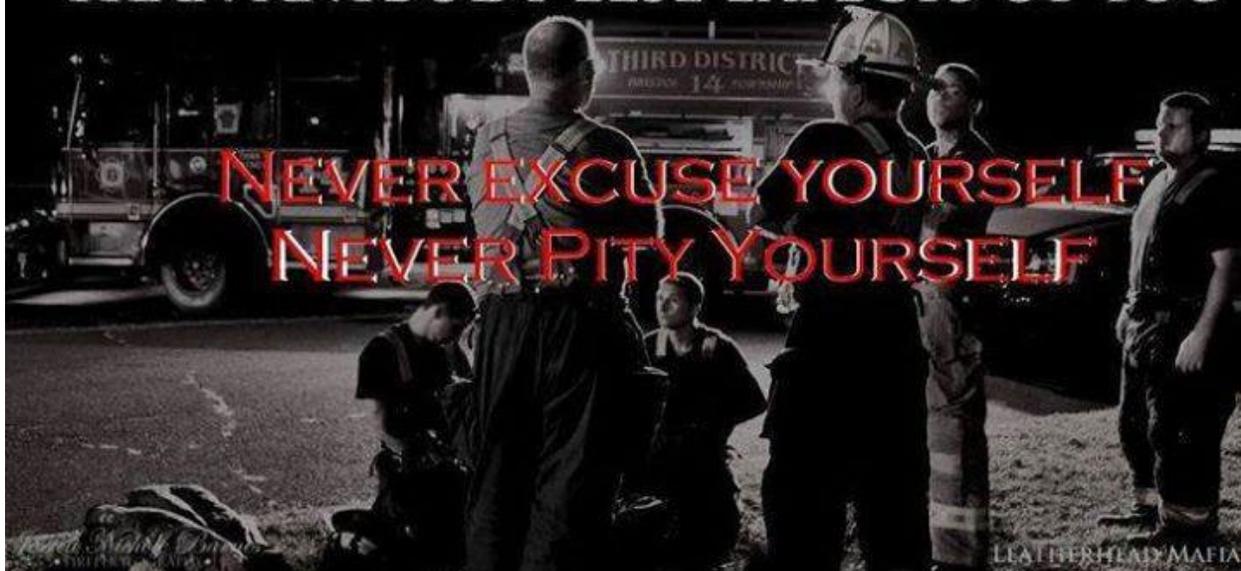
- fire prevention
- public education
- structural firefighting
- automobile fires
- motor vehicle accidents

**RETURN TO AGENDA**

- grass, bush, forestry firefighting
- water/ice rescue shore base
- alarm response
- public assistance
- public utilities assistance
- mutual aid
- extensive training
- station duties
- public relations



**HOLD YOURSELF RESPONSIBLE  
FOR A HIGHER STANDARD  
THAN ANYBODY ELSE EXPECTS OF YOU**



**NEVER EXCUSE YOURSELF  
NEVER PITY YOURSELF**

**RETURN TO AGENDA**

## VOLUNTEERING WITH HORTON FIRE DEPARTMENT

### RECRUIT STAFFING PROCEDURES

Participation as a volunteer member of the fire service brings additional benefits including increased personal satisfaction, heightened self-esteem, and a tremendous sense of accomplishment for a job well done. Your involvement will also provide your community with a valuable service that comes with the potential to touch us all.

The Horton Fire Department has implemented an evaluation process to provide all applicants with impartial opportunity.

In an effort to provide individuals who have an interest in becoming a volunteer firefighter with key information and job expectations, the individual will be required to attend a recruiting orientation session as a prerequisite to the recruitment process. After attending the orientation session, the individual will possess better awareness of the participation requirements and the nature of our business. Individuals have an opportunity to consider the commitments before making their final decision.

After attending the orientation session, the individual will be able to make formal application to become a volunteer firefighter, at which point an initial screening will be conducted to verify minimum requirements.

An applicant advancing to the next stage of the process will be considered a candidate. The evaluation process comprises of three phases.

- **Phase 1** includes the skills assessments, which are job related ability tests and are the physical component of the recruiting process. These tests will be conducted to assess the candidate's ability to perform specific job-related assignments.
- **Phase 2** is a formal interview from a panel of interviewers. Scores will be assigned based on the candidate's achievements through the process.
- **Phase 3** is the candidates list where individual scores will be ranked in ascending order. Vacant positions will be filled from the candidates list.

The next stage consists of a conditional recruit offer package. The candidate will be required to obtain and produce the following documentation: a current driver's

**RETURN TO AGENDA**

abstract from the Ministry of Transportation; a vulnerable sector check from the local Police service; a medical assessment from a licensed physician; and a signed fire service agreement.

An informal consultation will also be encouraged with the candidate's partner and/or family member to discuss the candidate's commitments as a firefighter.

A probationary period of one year will require the recruit to successfully acquire all necessary training and demonstrate their commitment as a member of the McNab/Braeside Fire Department.

## **HORTON FIREFIGHTERS' ASSOCIATION**

The Horton Firefighters' Association is a member driven organization consisting of Horton Firefighters as regular members and associate members, with the Fire Chief and Deputy Fire Chief acting in an ex-officio capacity.

The association consists of a President, Treasurer, Recording Secretary and Members.

The purpose for which the Association is constituted is four-fold:

- a- to promote and further the development of fire protection and fire prevention
- b- to promote educational programs for the benefit of the membership
- c- to promote and arrange social activities for the benefit of the membership
- d- to assist with the costs of upgrading fire department equipment

The association takes the lead and/or assists with three major initiatives that take place annually within the Township. That plus a lot more.

- Township of Horton Canada Day Breakfast. Held annually each July 1<sup>st</sup> at the Horton Community Center, Horton Fire Department, with the assistance of the Association, puts up an information display, brings the trucks out and generally promotes good fire safety practices. Sparky, the Fire Safety Dog, generally makes an appearance at this fun event.
- Horton Fall Classic. This Annual Golf Tournament is held the first Saturday of October in the format of an eighteen-hole best ball tournament. The Association has teamed up with some GREAT Sponsors and last years' tourney was a real success. Substantial financial donations were made to Renfrew Hospice and the Renfrew Food bank as a result.

**RETURN TO AGENDA**

- Halloween Horton Haunted Fire Hall. Held October 31 each year, this event ties in as a close-out to the Ontario Fire Prevention Week activities. The Association goes all out on this one, with the creation of a Haunted Fire Hall and all the spooky sights and sounds that would be expected. This event is geared to the little ones, typically aged 10 and under. On average, we would see 100 to 200 little ghosts and goblins and their families, sending them off with a loot bag filled with goodies and some really good Fire Prevention info. Did we mention the hot dogs and drinks for the kids? Sparky never misses this event, and the kids love it.
- Every Christmas season you will see the Association quietly checking the needs of the community and making various donations to those organizations who can put the funding to best use. It's just what they do.

## **CONTACT INFORMATION**

### **J. ALLAN COLE**

Fire Chief / Chief Fire Inspector

Horton Fire Department

2253 Johnston Road, Renfrew, ON. K7V 3Z8

613-432-6271 x 106 office

613-281-5749 mobile

[firechief@hortontownship.ca](mailto:firechief@hortontownship.ca)

### **Horton Township Municipal Office**

Office Hours: Monday to Friday – 8:30 am to 4:00 pm

2253 Johnston Road

Renfrew, Ontario

K7V 3Z8

Phone: 613-432-6271

Fax: 613-432-7298

**RETURN TO AGENDA**

January 12, 2021

Horton Fire Department  
2253 Johnston Road  
Renfrew, ON.  
K7V 3Z8

Attention: J. Allen Cole  
Fire Chief

### **Fire Underwriters Survey – Horton**

Fire Underwriters Survey is a national organization that represents approximately 90 percent of the private sector and casualty insurers operating in Canada. Fire Underwriters Survey (FUS) provides data to program subscribers regarding public fire protection for fire insurance statistical and underwriting evaluation.

Fire Underwriters Survey last conducted an assessment of each area of the fire defenses primarily for fire insurance grading and classification purposes in 2021. The following letter provides a brief description of the grading process.

The Public Fire Protection Classification (PFPC) is a numerical grading system scaled from 1 to 10 that is used by Commercial Lines<sup>1</sup> insurers. Class 1 represents the highest grading possible, alternatively Class 10 represents an unrecognized level of fire protection, or fire protection beyond 5 km by road travel distance from the nearest responding fire station. The PFPC grading system evaluates the ability of a community's fire protection programs to prevent and control major fires that may occur in multi-family residential, commercial, industrial, institutional buildings, and course of construction developments.

Fire Underwriters Survey also assigns a second grade for fire protection. The second grading system, entitled Dwelling Protection Grade (DPG), assesses the protection available for small buildings, such as single-family dwellings, and is used by Personal Lines<sup>2</sup> insurers. The DPG is a numerical grading system scaled from 1 to 5. Class 1 is the highest grading possible, Class 5 indicates little or no fire protection is present; Class 5 also represents fire protection beyond 8 km by road travel distance of a responding fire station. This grading reflects the ability of a community to handle fires in small buildings such as single family dwellings and semi-detached dwellings.

The following two (2) tables represent the current fire insurance classifications based on the assessment that was conducted in 2021.

---

1 Commercial Lines: A distinction marking property and liability coverage written for business or entrepreneurial interests (includes institutional, industrial, multi-family residential and all buildings other than detached dwellings that are designated single-family residential or duplex) as opposed to Personal Lines.

2 Personal Lines: Insurance covering the liability and property damage exposures of private individuals and their households as opposed to Commercial Lines. Typically includes all detached dwellings that are designated single family residential or duplex

**Table 1 – Public Fire Protection Classification (PFPC) Update for Horton**

SUB DISTRICT(S) and (contract protection areas)	PFPC 2021	COMMENTS
Horton – F.S. #1 (F.P.A)	<b>9</b>	Fire Hall Protected Area – Commercial Lines insured properties within 5 km by road of a fire station, but not within 150 m of a fire hydrant.
Horton - Rest	<b>10</b>	Unprotected – Commercial Lines insured properties further than 5 km by road of a fire hall.

**Table 2 – Dwelling Protection Grade (DPG) Update for Horton**

SUB DISTRICT(S) and (contract protection areas)	DPG 2021	COMMENTS
Horton – F.S. #1 (F.P.A)	<b>3B</b>	Fire Hall Protected Area – Personal Lines insured properties within 8 km of a fire hall, but not within 300 m of a fire hydrant.
Horton - Rest	<b>5</b>	Unprotected – Personal Lines insured properties further than 8 km by road of a fire hall.

Please note that this letter is private and confidential. The underlying data of this report has primarily been developed for the purpose of fire insurance grading and classification. This letter may be used by the stakeholders of the Township of Horton to assist in planning the future direction of fire protection services for Horton.

It should be noted that apparatus replacement schedules should be adjusted, as to ensure apparatus meet fire insurance classifications recognition. Generally, front line apparatus and mobile water supply apparatus must be within 25 years of age for full recognition. Further information regarding apparatus requirements related to fire insurance classification applications have been included in the appendix of this letter.

Please contact our office if there are any questions or comments regarding the intent or content found throughout this letter.

Mark Radejewsky  
Fire Protection Specialist  
Fire Underwriters Survey

**RETURN TO AGENDA**

## TECHNICAL BULLETIN

### FIRE UNDERWRITERS SURVEY™

*A Service to Insurers and Municipalities*

#### Insurance Grading Recognition of Used or Rebuilt Fire Apparatus

The performance ability and overall acceptability of older apparatus has been debated between municipal administrations, the public fire service and many others for years. Fire Underwriters Survey (FUS) has reviewed experiences across Canada and in other countries and has developed a standard for acceptance of apparatus as the apparatus becomes less reliable with age and use.

The public fire service is unique compared to other emergency services in that fire apparatus vehicles are not continuously in use. However, when in use, the apparatus is subject to considerable mechanical stress due to the nature of its function. This stress does not normally manifest itself on the exterior of the equipment. It is effectively masked in most departments by a higher standard of aesthetic care and maintenance. Lack of replacement parts further complicates long term use of apparatus. Truck and pump manufacturers maintain a parts inventory for each model year for a finite time. After that period, obtaining necessary parts may be difficult. This parts shortage is particularly acute with fire apparatus due to the narrow market for these devices.

Fire Underwriters Survey lengthy experience in evaluating fire apparatus indicates that apparatus should be designed to an acceptable standard. The standard that is accepted throughout Canada by Fire Underwriters Survey is the Underwriters' Laboratories of Canada (ULC) Standard S515 (most updated version) titled, "Automobile Fire Fighting Apparatus," which was adopted as a National Standard of Canada in September 2004. Alternatively, NFPA 1901, the Standard for Automotive Fire Apparatus (most updated version) is also accepted by Fire Underwriters Survey with respect to apparatus design. Fire apparatus should be built by recognized manufacturers and tested by a suitably accredited third party.

Fire apparatus should respond to first alarms for the first fifteen years of service. During this period it has reasonably been shown that apparatus effectively responds and performs as designed without failure at least 95% of the time. For the next five years, it should be held in reserve status for use at major fires or used as a temporary replacement for out-of-service first line apparatus. Apparatus should be retired from service at twenty years of age. Present practice indicates the recommended service periods and protocols are usually followed by the first purchaser. However, at the end of that period, the apparatus is either traded in on new apparatus or sold to another fire department. At this juncture, the unit may have one or more faults which preclude effective use for emergency service. These deficiencies include:

- a. Inadequate braking system
- b. Slow pick-up and acceleration
- c. Structurally weakened chassis due to constant load bearing and/or overloading
- d. Pump wear

**RETURN TO AGENDA**

FUS has modified its application of the age requirement for used or rebuilt apparatus. Due to municipal budget constraints within small communities we have continued to recognize apparatus over twenty years of age, provided the truck successfully meets the recommended annual tests and has been deemed to be in excellent mechanical condition. The specified service tests are outlined below under the heading “Recommended Service Tests for Used or Modified Fire Apparatus”. Testing and apparatus maintenance should only be completed by a technician who is certified to an appropriate level in accordance with NFPA 1071, *Standard for Emergency Vehicle Technician Professional Qualifications*.

Insurance grading recognition may be extended for a limited period of time if we receive documentation verifying that the apparatus has successfully passed the specified tests. If the apparatus does not pass the required tests or experiences long periods of “downtime” we may request the municipal authority to replace the equipment with new or newer apparatus. If replacement does not occur, fire insurance grading recognition may be revoked for the specific apparatus which may adversely affect the fire insurance grades of the community. This can also affect the rates of insurance for property owners throughout the community.

**Table 1 Service Schedule for Fire Apparatus for Fire Insurance Grading Purposes**

Apparatus Age	Major Cities <sup>3</sup>	Medium Sized Cities <sup>4</sup>	Small Communities <sup>5</sup> and Rural Centres
<b>0 – 15 Years</b>	First Line Duty	First Line Duty	First Line Duty
<b>16 – 20 Years</b>	Reserve	2 <sup>nd</sup> Line Duty	First Line Duty
<b>20 – 25 Years <sup>1</sup></b>	No Credit in Grading	No Credit in Grading <i>or</i> <i>Reserve <sup>2</sup></i>	No Credit in Grading <i>or</i> <i>2<sup>nd</sup> Line Duty <sup>2</sup></i>
<b>26 – 29 Years <sup>1</sup></b>	No Credit in Grading	No Credit in Grading <i>or</i> <i>Reserve <sup>2</sup></i>	No Credit in Grading <i>or</i> <i>Reserve <sup>2</sup></i>
<b>30 Years +</b>	No Credit in Grading	No Credit in Grading	No Credit in Grading

<sup>1</sup> All listed fire apparatus 20 years of age and older are required to be service tested by recognized testing agency on an annual basis to be eligible for grading recognition. (NFPA 1071)

<sup>2</sup> Exceptions to age status may be considered in a small to medium sized communities and rural centres conditionally, when apparatus condition is acceptable and apparatus successfully passes required testing.

<sup>3</sup> Major Cities are defined as an incorporated or unincorporated community that has:

- a populated area (or multiple areas) with a density of at least 400 people per square kilometre; AND
- a total population of 100,000 or greater.

<sup>4</sup> Medium Communities are defined as an incorporated or unincorporated community that has:

- a populated area (or multiple areas) with a density of at least 200 people per square kilometre; AND/OR
- a total population of 1,000 or greater.

<sup>5</sup> Small Communities are defined as an incorporated or unincorporated community that has:

- no populated areas with densities that exceed 200 people per square kilometre; AND
- does not have a total population in excess of 1,000.

Table 2 Frequency of Listed Fire Apparatus Acceptance and Service Tests

	<i>Frequency of Test</i>					
	<b>@ Time of Purchase New or Used</b>	<b>Annual Basis</b>	<b>@ 15 Years</b>	<b>@ 20 Years See Note 4</b>	<b>20 to 25 Years (annually)</b>	<b>After Extensive Repairs See Note 5</b>
<b>Recommended For Fire Insurance Purposes</b>	Acceptance Test if new; Service Test if used & < 20 Years	Service Test	Acceptance Test	Acceptance Test	Acceptance Test	Acceptance or Service Test depending on extent of repair
<b>Required For Fire Insurance Purposes</b>	Acceptance Test if new; Service Test if used & < 20 Years	No Test Required	No Test Required	Acceptance Test	Acceptance Test	Acceptance or Service Test depending on extent of repair
<b>Factor in FUS Grading</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Required By Listing Agency</b>	Acceptance Test	No	No	No	N/A	Acceptance Test
<b>Required By NFPA See Note 6</b>	Acceptance Test	Annual Service Test	Annual Service Test	Annual Service Test	Annual Service Test	Service Test

*Note 1: See: 'Service Tests for Used or Rebuilt Fire Apparatus' for description of applicable tests*

*Note 2: Acceptance Tests consist of 60 minute capacity and 30 minute pressure tests*

*Note 3: Service Tests consist of 20 minute capacity test and 10 minute pressure test in addition to other listed tests*

**Note 4: Apparatus exceeding 20 years of age may not be considered to be eligible for insurance grading purposes regardless of testing. Application must be made in writing to Fire Underwriters Survey for an extension of the grade-able life of the apparatus.**

*Note 5: Testing after extensive repairs should occur regardless of apparatus age within reason.*

*Note 6: Acceptance Tests: See NFPA 1901, Standard for Automotive Fire Apparatus*

*Service Tests: See NFPA 1911, Standard for Service Tests of Fire Pump Systems on Fire Apparatus, Article 5.1*

## SERVICE TESTS FOR USED OR MODIFIED FIRE APPARATUS

The intent of this document is to ensure that all used or modified fire apparatus, equipped with a pump or used for tanker service, essentially meet the requirements of Underwriters' Laboratories of Canada (ULC) "Standard for Automobile Fire Fighting Apparatus" S515-04 or subsequent (current) editions of the Standard. Full adherence with the following specified tests is recommended when purchasing used apparatus.

### **Weight Tests**

#### **Load Balance Test:**

When fully laden (including a 460kg (1000 lbs) personnel weight, full fuel and water tanks, specified load of hose and miscellaneous equipment), the vehicle shall have a load balance of 22% to 50% of total vehicle mass on the front axle and 50% to 78% of this mass on the rear axle.

Distribution of mass of 33% and 67% respectively on the front and rear axles is preferable for a vehicle having dual rear tires or tandem rear axles.

For a vehicle having tandem rear axles and dual tires on each axle, a loading of between 18% and 25% on the front axle with the balance of mass on the rear axles is permissible.

### **Road Tests**

#### **Acceleration Tests:**

2.1.1) From a standing start, the apparatus shall attain a true speed of 55 km/h (35 mph) within 25 seconds for Pumpers carrying up to 3,150 litres (700 gallons) of water.

For apparatus carrying in excess of 3,150 litres (700 gallons) or apparatus equipped with aerial ladders or elevating platforms, a true speed of 55 km/h (35 mph) in 30 seconds should be attained.

2.1.2) The vehicle should attain a top speed of at least 80 km/h (50mph).

#### **Braking Test:**

The service brakes shall be capable of bringing the fully laden apparatus to a complete stop from an initial speed of 30 km/h (20 mph) in a distance not exceeding 9 metres (30 feet) by actual measurement. The test should be conducted on a dry, hard surfaced road that is free of loose material, oil and grease.

### **Pump Performance Tests**

#### **Hydrostatic Test**

Recent evidence of hydrostatic testing of the pump for 10 minutes at a minimum pressure of 3,400 kPa (500 psi). APPLICABLE TO NEW OR REBUILT PUMPS ONLY (see 3.3).

#### **Priming and Suction Capability Tests**

##### **Vacuum Test:**

The pump priming device, with a capped suction at least 6 metres (20 feet) long, shall develop -75 kPa (22 inches of mercury) at altitudes up to 300 metres (1000 feet) and hold the vacuum with a drop of not in excess of 34 kPa (10 inches of mercury) in 10 minutes.

For every 300 metres (1000 feet) of elevation, the required vacuum shall be reduced 3.4 kPa (1 inch mercury).

The primer shall not be used after the 10-minute test period has been started. The test shall be made with discharge outlets uncapped.

**Suction Capability Test:**

The pump (in parallel or series) when dry, shall be capable of taking suction and discharging water with a lift of not more than 3 metres (10 feet) through 6 metres (20 feet) of suction hose of appropriate size, in not more than 30 seconds and not over 45 seconds for 6000 L/min (1320 Igpm) or larger capacity pumps. Where front or rear suction is provided on midship pumps, an additional 10 seconds priming time will be allowed. The test shall be conducted with all discharge caps removed.

**Pump Performance**

**Capacity Test:**

Consists of drafting water (preferably with a 10 feet lift) and pumping the rated capacity at 1000 kPa (150 psi) net pump pressure for a continuous period of at least 1 hour.

**Pressure Test:**

Under the same conditions as in 3.3.1 above pumping 50% of the rated capacity at 1700 kPa (250 psi) net pump pressure for at least ½ hour

For additional information on the above noted tests and test procedures, the following documents provide useful data:

- Underwriters Laboratories of Canada (ULC) publication titled S515 Standard for Automobile Fire Fighting Apparatus, latest edition.
- Fire Underwriters Survey (FUS) publication titled Fire Stream Tables and Testing Data latest edition.
- International Fire Service Training Association (IFSTA) publication titled Fire Department Pumping Apparatus, latest edition.
- National Fire Protection Association (NFPA) 1901 Standard for Automotive Fire Apparatus, latest edition.
- National Fire Protection Association (NFPA) 1911 Standard for the Inspection, Maintenance, Testing, and Retirement of In-Service Automotive Fire Apparatus, latest edition.
- National Fire Protection Association (NFPA) 1912 Standard for Fire Apparatus Refurbishing, latest edition.

For further information regarding the acceptability of emergency apparatus for fire insurance grading purposes, please contact a Fire Underwriters Survey office.

Dwelling Protection Grade Summary of Basic Requirements per Fire Station <sup>1</sup>				
DWELLING PROTECTION GRADE	WATER WORKS SYSTEM	FIRE DEPARTMENT		CORRELATION WITH PFPC <sup>2</sup> <i>Public Fire Protection Classification</i>
		EQUIPMENT	FIREFIGHTERS	
1	Water supply system designed in accordance with Fire Underwriters Survey standard "Water Supply for Public Fire Protection" with a relative classification of 5 or better	Response from within 8 km by road of a triple combination pumper	Minimum Response: - On-duty: 3 career fire fighters, plus - Off-duty: fire chief or other officer	Water Supply and Fire Department must grade PFPC Relative Class 5 or better
2	Water supply system designed in accordance with Fire Underwriters Survey standard "Water Supply for Public Fire Protection" with a relative classification of 6 or better	Response from within 8 km by road of a triple combination pumper	Minimum Response: - On-duty: 1 career fire fighters, plus - On-call: 15 auxiliary fire fighters	Water Supply and Fire Department must grade PFPC Relative Class 6 or better
3A	Water supply system designed in accordance with, and meeting the minimum requirements of, Fire Underwriters Survey standard "Water Supply for Public Fire Protection"	Response from within 8 km by road of a triple combination pumper	15 auxiliary fire fighters	No Public Fire Protection Classification required
3B	Not required – however fire department must have adequate equipment, training and access to approved water supplies to deliver standard shuttle service in accordance with NFPA 1142, Standard on Water Supplies for Suburban and Rural Fire Fighting	2 units required. Triple combination pumper <u>plus</u> a mobile water supply with a combined water carrying capacity of not less than 6820 L (1500 IG)	15 auxiliary fire fighters	No Public Fire Protection Classification required
4 <sup>3</sup>	Not required – however fire department must have adequate equipment, training and access to approved water supplies to deliver shuttle service in accordance with NFPA 1142, Standard on Water Supplies for Suburban and Rural Fire Fighting	2 units required. Triple combination pumper <u>plus</u> a mobile water supply with a combined water carrying capacity of not less than 6820 L (1500 IG)	15 auxiliary fire fighters	No Public Fire Protection Classification required
5	Unprotected communities or communities not qualifying for Grades 1, 2, 3A, 3B, or 4 above	Unprotected communities or communities not qualifying for Grades 1, 2, 3A, 3B, or 4 above	Unprotected communities or communities not qualifying for Grades 1, 2, 3A, 3B, or 4 above	No Public Fire Protection Classification required

<sup>1</sup> Refer to additional notes and requirements for interpretation

<sup>2</sup> The P.F.P.C. is a sophisticated municipal fire protection grading system utilized for Commercial Lines insurance. PFPC fire insurance grades are scaled from 1 to 10. One (1) represents a high level of fire protection and 10 indicates little or no recognized fire protection. This system evaluates the ability of a community's fire defenses to prevent and control major fires that may occur in commercial, industrial and institutional buildings and/or districts.

<sup>3</sup> Dwelling Protection Grade 4 is reserved for communities that contract for fire protection services from fire service agencies with a Dwelling Protection Grade of 3B. Requirements for Dwelling Protection Grade 4 are the same as for Dwelling Protection Grade 3B, however in some cases, an allowance may be considered for Dwelling Protection Grade 4 where all of the criteria for Dwelling Protection Grade 3B have been met with one exception. If more than one criteria has not been met (ex. less than 15 auxiliary fire fighters and a single pumper apparatus) Dwelling Protection Grade 5 is applied. Where Dwelling Protection Grade 4 is applied, a signed letter of intent from the community is to be sent to Fire Underwriters Survey indicating that improvements will be made, within an agreed timeframe, to meet the criteria of Dwelling Protection Grade 3B. It is important to note that the absolute minimum number of auxiliary fire fighters considered within the fire insurance grading is 10 and that maximum age of apparatus that can be considered is 30 year.



Ministry of the Solicitor General

**OFFICE OF THE FIRE MARSHAL AND EMERGENCY MANAGEMENT**

**Calls by response type report**

**Horton Fire Department (4746-00)**

2022

Year Total (All Types):

**Total All Calls: 39 (100%)**

**Fires**

		Calls	% of year	Injuries	Fatalities	Estimated loss
<b>Property fires/explosions</b>	Fire	5	12.82%	0	1	483500
	Explosion	0	0%	0	0	0
	No loss outdoor fire	2	5.13%	0	0	0
	<b>Total</b>	<b>7</b>	<b>17.95%</b>			

**Other Calls**

		Calls	% of year	Injuries	Fatalities	Estimated loss
<b>Medical/resuscitator call</b>	Medical Aid Not Required on Arrival	1	2.56%	0	0	0
	<b>Total</b>	<b>1</b>	<b>2.56%</b>			

**RETURN TO AGENDA**

		Calls	% of year	Injuries	Fatalities	Estimated loss
<b>Other response</b>	Assistance to Other Agencies (exc 921 and 922)	1	2.56%	0	0	0
	Assisting Other FD: Mutual Aid	2	5.13%	0	0	0
	Call cancelled on route	1	2.56%	0	0	0
	<b>Total</b>	<b>4</b>	<b>10.26%</b>			
<b>Public Hazard</b>	CO incident, CO present (exc false alarms)	1	2.56%	0	0	0
	Power Lines Down, Arcing	4	10.26%	0	0	0
	<b>Total</b>	<b>5</b>	<b>12.82%</b>			
<b>False fire calls</b>	Alarm System Equipment - Malfunction	1	2.56%	0	0	0
	<b>Total</b>	<b>1</b>	<b>2.56%</b>			
<b>CO False calls</b>	CO false alarm - equipment malfunction (no CO present)	1	2.56%	0	0	0
	CO false alarm - perceived emergency (no CO present)	2	5.13%	0	0	0
	<b>Total</b>	<b>3</b>	<b>7.69%</b>			
<b>Burning (controlled)</b>	Authorized controlled burning - complaint	1	2.56%	0	0	0
	Open air burning/unauthorized controlled burning (no uncontrolled fire)	1	2.56%	0	0	0
	<b>Total</b>	<b>2</b>	<b>5.13%</b>			
<b>Rescue</b>	Other Rescue	1	2.56%	0	0	0
	Vehicle Collision	15	38.46%	0	0	0
	<b>Total</b>	<b>16</b>	<b>41.03%</b>			

71



Ministry of the  
Solicitor General

**OFFICE OF THE FIRE MARSHAL AND EMERGENCY MANAGEMENT**

## Monthly summary report

### Horton Fire Department (4746-00)

#### 2022 January

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	0	0	0	0
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	2	0	0	0

#### 2022 February

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	0	0	0	0
Explosion	0	0	0	0
No loss outdoor fire	1	0	0	0
Other calls	0	0	0	0

#### 2022 March

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	1	0	0	75000

**RETURN TO AGENDA**

72

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	2	0	0	0

2022 April				
Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	1	0	1	400000
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	2	0	0	0

2022 May				
Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	0	0	0	0
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	1	0	0	0

2022 June				
Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	0	0	0	0
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	6	0	0	0

**RETURN TO AGENDA**

## 2022 July

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	0	0	0	0
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	7	0	0	0

## 2022 August

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	1	0	0	1500
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	4	0	0	0

## 2022 September

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	1	0	0	2000
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	0	0	0	0

## 2022 October

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	1	0	0	5000

**RETURN TO AGENDA**

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Explosion	0	0	0	0
No loss outdoor fire	1	0	0	0
Other calls	5	0	0	0

## 2022 November

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	0	0	0	0
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	2	0	0	0

## 2022 December

Call type	Total calls	Total injuries	Total fatalities	Total estimated loss
Fire	0	0	0	0
Explosion	0	0	0	0
No loss outdoor fire	0	0	0	0
Other calls	1	0	0	0



## Township of Horton

### COUNCIL / COMMITTEE REPORT

<b>Title:</b>  Recreation Chair's Report – March 9 <sup>th</sup> , 2023	<b>Date:</b>	March 14, 2023
	<b>Council/Committee:</b>	Council
	<b>Author:</b>	Amanda Ryan, Receptionist/Clerk
	<b>Department:</b>	Recreation

### **RECOMMENDATIONS:**

THAT Council accept the Recreation Committee Chair's Report as information.

### **BACKGROUND:**

#### Ontario Winter Games

Mayor Bennett reported it looks like the event was successful and will not have figures for another two weeks.

#### Horton Recreation Association

Chair Humphries explained that he manned the booth at the carnival and there was some interest. The printed brochures provided a takeaway reminder and were good for exposure. He would like to have the booth set up again at the Canada Day event.

#### Smart Serve Course

Ms. Ryan brought forward a report again that was previously submitted as there had been questioning of the expiry dates of those who currently have their SmartServe Certification. Discussion on Township responsibility and professionalism for events was discussed. It was recommended that the committee look into paid bartenders for exterior events or rentals and that volunteers bartend for Horton events. Ms. Ryan to bring forward a report on the costs of hiring. Ms. Ryan is also to advertise on Facebook and the website that we are looking for volunteers with their SmartServe.

#### Winter Carnival Review

Chair Humphries stated that the carnival was small but mighty. He thanked Public Advisory Member Kingsbury for the hard work on attaining sponsorships, and Public Advisory Member Rouble for looking after food and gathering a team for the kitchen. Considering the weather was bad, there were just over 70 people for breakfast. The days events included a raffle, 50/50 tickets, chuck a puck, face painting, horse drawn sleigh rides, a colouring contest, and skating. There is food left over that can be used for Canada Day.

#### Easter Event

Public Advisory Member Rouble has the event ready to go.

#### Trivia Night

Ms. Ryan has reached out to a few people to be an emcee with no commitment yet.

**RETURN TO AGENDA**

Avalon Ranch Hall Use

Public Advisory Member brought forward information from the Health Unit.

Moved by Nellie Kingsbury

Seconded by Claire Rouble

**THAT** Avalon Ranch be allowed to train dogs at the community centre for scent training purposes only, that there not be any more than 6 dogs at a time, and to be caged when not being trained.

**Carried**

User Fee Review

There was discussion about the user fees recorded at the last meeting.

Moved by Nellie Kingsbury

Seconded by Claire Rouble

**THAT** council, as part of the budget process accept the prices for alcohol be changed to the following:

Corkage from \$4.50 to \$5.00 (incl HST)

Alcohol (beer/liquor per unit) from \$4.50 to \$6.00 (incl HST)

Alcohol (cooler/wine/craft beer per unit) from \$5.50 to \$6.00 (incl HST)

**Carried**

Staff/Members Concerns

Public Advisory Member Claire Rouble presented research she did on the Festival of Small Halls. It would provide exposure and not require a lot of man power and would give us the ability to bring in some big names. Ms. Ryan is to bring a report forward.

Public Advisory Member Rouble stated that she was informed that McNab/Braeside is no longer having dances and we are permitted to have ours on the third Friday of the month as previously scheduled. In addition to this, when it comes to the posters advertising the dance, she feels that to entice more people to come, we accentuate this by listing the well-known names of those who are in the band that will be performing.

Public Advisory Member Rouble assisted fellow Horton volunteers who did not have their Food Handlers or who needed to re-take it to sign up with the Heath Unit for the course that was being held locally.

Mayor Bennett expressed that Chair Humphries should talk to former Public Advisory Member Barb Dickson about coming back to the committee. Chair Humphries will reach out to Mrs. Dickson.

Ms. Ryan updated the committee that despite the three attempts made already via email and phone message, there has been no response from the Spinney Brothers to come and perform.

Next Meeting

Due to the known fact there will not be quorum for the next scheduled meeting, an alternative date of April 20<sup>th</sup> was set.

**RETURN TO AGENDA**

**ALTERNATIVES:** N/A

**FINANCIAL IMPLICATIONS:** N/A.

**CONSULTATIONS:** N/A

Prepared by: Amanda Ryan, Receptionist/Clerk

Reviewed by:



# THE CORPORATION OF THE TOWNSHIP OF HORTON

## Memo from the CAO/Clerk as of March 17, 2023.

INFORMATION provided **NOT** included in the  
Regular Council meeting package of March 21, 2023.

### **INFORMATION EMAILED**

1. CNL Press Release – 2023 Community Update
2. Calendars

**RETURN TO AGENDA**



**Township of Horton**  
**COUNCIL / COMMITTEE REPORT**

<b>Title:</b>  Food Insecurity Resolution of Support Action Correspondence	<b>Date:</b>	March 21, 2023
	<b>Council/Committee:</b>	Council
	<b>Author:</b>	Hope Dillabough
	<b>Department:</b>	Administration

**RECOMMENDATIONS:**

**WHEREAS** Food Insecurity occurs when inadequate or insecure access to food is caused by financial constraints. Housing, utilities, and other basic expenses take priority, so food spending is reduced in an effort to accommodate;

**WHEREAS** Health Canada defines food insecurity, as the inability to acquire or consume an adequate diet quality or sufficient quantity of food in socially acceptable ways, or the uncertainty that one will be able to do so;

**WHEREAS** the Covid-19 pandemic continues to challenge Ontario families, routines and local businesses, and has dramatically increased the number of Ontarians facing food insecurity;

**WHEREAS** food insecurity in Ontario and more specifically Renfrew County continues to be a growing concern;

**AND WHEREAS** in food insecure households there are many negative effects on people's health such as poor mental, physical and oral health;

**AND WHEREAS** the long supply chains associated with food that is not sourced locally increase the likelihood food insecurity;

**AND WHEREAS** a food secure community exists when all people at all times have physical and economical access to sufficient, safe and nutritious food to meet their dietary needs and food preferences for an active and healthy life;

**NOW THEREFORE T BE IT RESOLVED** That Council of the Township of Horton calls for support in increasing the amount of local food available to Township and County residents;

**AND THAT** the Township requests that community residents take action and provide written materials containing their knowledge of seeds, plant propagation and grafting, food preparation, food preservation and cost-efficient recipes to the Township to be shared on a Food Security section of Horton's website;

**AND FURTHER THAT** this resolution be sent to MP Cheryl Gallant Renfrew-Nippissing-Pembroke, MPP John Yakabuski Renfrew-Nippissing-Pembroke, Hon. Lisa Thompson, Ontario Minister of Agriculture, Food and Rural Affairs, Hon. Steve Clark, Ministry of Municipal Affairs and Housing, Peggy Brekveld, President of Ontario Federation of Agriculture, and municipalities within the County of Renfrew.

**RETURN TO AGENDA**

**BACKGROUND:**

Horton Resident Paul Isaacs has submitted several pieces of information correspondence as it speaks to food security in the Community. At the last Council meeting there was discussion to direct the CAO/Clerk to draft a Resolution of Support for Council consideration

**FINANCIAL IMPLICATIONS:**

None at this time.

**ATTACHMENTS:**

1. Correspondence – November 14, 2022
2. Correspondence – January 3, 2023
3. Correspondence – January 17, 2023
4. Correspondence – January 25, 2023
5. Correspondence – February 28, 2023

**Prepared by:** Hope Dillabough, CAO/Clerk

3466 Burnstown Rd.,  
Horton Township, Ont.,  
K7V 3Z9

November 14, 2022

Correspondence for Consideration

Members of council,

I was born in 1943, two years before the first electronic digital computer and five years before the transistor was invented.

My entire life has been one of historic abundance and historic technological advance. Industrialization is now global in scale. Global industrialization is accepted as both normal, advancing and enduring.

However, modern industrial society was built and is now dependent upon fossil fuels, particularly oil.

Globally, approximately the equivalent 100 million barrels of oil is consumed daily. Of those 100 million barrels of oil equivalent, approximately 80 million barrels are of actual oil. We remove 80 million barrels of oil from global reserves every day. Currently, we are replenishing about 16 million barrels of oil per day with newly discovered oil. That is for every 5 barrels we burn, we replace 1 barrel.

The replacement barrels are from ever smaller, more difficult and more expensive discoveries. The difficulty that Europe is currently experiencing finding replacement energy for the supplies that came from Russia is testament to the lack of any spare capacity in the global supply of fossil fuels.

The era of abundance and easy energy that has characterized my life is now ending.

Globalization can not function without sufficient energy for its transportation networks. Large scale industrialization has more energy overhead than industrialization at smaller scales. Global transportation networks are about 80% dependent on oil for fuel. Industrialization will scale down.

The matter is relevant for municipalities because national and provincial scale governments will experience increasing difficulty maintaining centralized bureaucracies. Ontario will not be governable from Queen's Park alone. The significance of municipal governments will rise dramatically.

**RETURN TO AGENDA**

Municipalities need to be aware that their residents will be increasingly turning to them as global supply chains and “free trade” falter in reliably supplying the basic needs of food, shelter and clothing. Municipalities will need to build strong social bonds and local supply chains. Community involvement with municipal government will be key to adapting to dramatically different social and governance structures.

Horton is primarily a rural, agricultural municipality. The future will see Horton as a food supplier to Renfrew.

The future will also see farms that are, of necessity, less dependent on off-farm inputs such as diesel, fertilizer and seed. The likely consequence is smaller farms and more farm hands.

Change is now happening rapidly; the weather is changing, economic instability is increasing, citizens are restless and governments are increasingly unable to cope. By the end of this term of Council I believe that the future as outlined here will probably be believable.

I will be in attendance at Council’s November 22<sup>nd</sup> meeting to respond to any questions that Council may have.

Yours truly,

Paul Isaacs  
( 613) 432-3603

Reflections  
on  
Energy and Fossil Fuels

Paul Isaacs

Jan 3, 2023

[RETURN TO AGENDA](#)

## Prologue

This reflection is limited to basic physics information about energy and fossil fuels.

It is intended to provide a foundation for the following reflection on food security and Horton's longer term future.

## Energy

The Nature of Energy:

Energy a mathematical abstraction. As such it defies an accurate visual description. It is most simply described as an invisible quality of objects in motion.

Energy Conservation:

The energy of an enclosed system is a constant. It is "conserved". However, within the system energy can flow from place to place. This flow always has an associated motion of an object with mass.

Fields:

Energy can be stored in and released from what are termed "fields" by physics.

There are only four fields known to physics. They are:

- The Gravitational Field:

The gravitational field is the weakest of the four fields. It is an attractive field that surrounds any object that has mass. It is a long range field that extends out from the object, weakening as the square of the distance from the object. For purposes of comparison it will be arbitrarily be assigned a strength of 1.

- The Weak Nuclear Field:

The weak nuclear has the shortest range of all the fields. It exists only within the particles that make up the nucleus of the atom. Therefore it is only visible within, and only has effect within, these "nucleons". It has a strength  $10^{12}$  times that of gravity.

- The Electromagnetic Field:

The electromagnetic field surrounds charged particles and magnets. It is a long range field that is both attractive and repulsive, weakening as the square of the distance from the particle. The electromagnetic field is  $10^{27}$  times as strong as the gravitational field. The electromagnetic field has the property that any energy released from the field travels at the speed of light.

**RETURN TO AGENDA**

- The Strong Nuclear Field:

The strong nuclear field surrounds the particles in the atomic nucleus. It is a short range field that does not extend beyond the atomic nucleus. It is an attractive field that holds the atomic nucleus together. The strong nuclear field is  $10^{39}$  times as strong as the gravitational field.

- Energy Flow:

The mathematical expression for energy applies to all fields. That means that energy can, and does, flow between fields. Most of the time energy flows “downhill” from stronger to weaker fields. It is conserved nevertheless.

The most common outcome of these flows results in heat which is gravitational energy in the form of the kinetic energy of molecular motion.

- Energy Density:

While the energy fields vary enormously in strength, they can still become very strong if the density of the field is compressed into a small volume.

Trees take diffuse solar energy from their leaves and through a chain of chemical reactions compress that energy into the photosynthetic molecules of wood with a much smaller volume.

- Fossil Fuels

Fossil fuels store energy in the chemical bonds of their molecules. Their utility derives from the large number of chemical bonds that they are able pack into a small volume. They are “energy dense”.

Fossil fuels can not be made by natural processes at the earth’s surface because those processes are not strong enough to compress energy to the degree necessary for the molecules of fossil fuels to form.

The pressure and temperature needed to enable hydrocarbon chain molecules of fossil fuels to form were only encountered deep underground.

The carbon atoms in fossil fuels were provided by subducted organic material. The energy needed to build hydrocarbon molecules came from energy flows in the earth’s interior.

The primary source of the energy was the strong nuclear field energy released by the decay of radioactive elements in the earth’s interior. That energy flowed to the gravitational field as heat. The gravitational energy of the heat then flowed to the electromagnetic field of the atomic bonds of hydrocarbon molecules.

Contrary to popular belief fossil fuels are not the energy of “ancient sunlight”. Our cars are, in fact, powered by “ancient nuclear energy”.

**RETURN TO AGENDA**

## Reflections

### Energy:

Energy is the subject of intense scientific study. It is well established that there are no “new sources of energy” for “innovation” and “technology” to “find”.

There are only four fields in which energy can be stored. Of those four fields only the gravitational and electromagnetic fields can be manipulated by technology.

Energy is conserved. It can not be “generated”. It can only be moved within and between the four known fields.

Energy flow is the base on which both life and industrial society are built.

### Life:

Life is built on the energy flow of photosynthetic concentration and storage of the electromagnetic energy in light from the sun into the more energy dense and complex carbon, hydrogen and oxygen molecules of living things.

### Industrial Society:

The industrial revolution from its beginnings two hundred years ago until today has been built and expanded mostly on the flow of energy from the electromagnetic field within fossil fuel hydrocarbon molecules to the gravitational field energy of heat.

Life and Industrial Society are fundamentally different.

Life has found a way to gather and store solar electromagnetic energy for future use.

Industrial Society has found a way to burn and dissipate electromagnetic energy stored in fossil fuels for use in the present.

Life sustainably builds and stores its future energy needs.

Industrial Society unsustainably burns and depletes its future energy needs.

## Epilogue

Horton's future will be determined by its energy supply.

Fossil fuel is the current dominant energy resource. As the reflection above notes, and as is well known, fossil fuels are finite.

Throughout the Industrial Revolution fossil fuels have provided plentiful and inexpensive energy. Society has become habituated to their presence.

Now, in the third decade of the 21<sup>st</sup> century, we are building platforms in the ocean, fracturing shale rock deep underground and strip mining tar sand in Alberta to recover oil. Today for every new barrel of oil that we discover, we burn 5. Inexpensive and plentiful fossil fuel energy has begun its inevitable decline.

Humans currently have two major energy resources; fossil fuel molecules and photosynthetic molecules. Fossil fuel molecules have been dominant for industrial society. Photosynthetic molecules have been dominant for food.

The next Reflection will examine the likely long term consequences for Horton as the relationship between these two major energy resources, one sustainable and one unsustainable, evolves.

Paul Isaacs  
3466 Burnstown Rd.,  
Horton Township, Ont.,  
K7V 3Z9  
( 613 ) 432-3603

Reflections  
on  
Power, Scale and Globalization

January 18, 2023

Paul Isaacs

Power:

Power is not mentioned as often as energy but it is necessary for an industrial society.

Power is energy consumed per unit of time. The inclusion of time makes power a critical consideration in many circumstances.

For example, farming has time windows for planting and harvesting. Planting and harvesting both require a fixed amount of energy to complete.

$$\text{Power} = \text{Energy} * \text{Time}$$

A fixed amount of energy needed for planting and harvesting and a fixed time window sets a minimum amount for the power needed to complete the tasks in time.

Similarly aircraft need a minimum amount of power to stay aloft. It is not energy that dictates that humans can not fly. It is insufficient power.

Power is also important with respect to fossil fuels. Coal and oil have comparable amounts of energy per unit of weight but there were no aircraft during the 100 years of the 19<sup>th</sup> century that coal powered industrial society. However, after large volumes of oil were discovered in Texas in 1901 aircraft were flying in less than 10 years.

The difference was power. Coal is a solid fuel that burns slowly. Oil is a liquid fuel that can be atomized and sprayed into a cylinder where it burns explosively. Oil is a far more powerful fuel than coal. The power of oil enabled the expansion of the 20<sup>th</sup> century.

The Internet has also become a story of power and time. Moving information requires energy. Moving information quickly requires power. As Internet speeds increase so does the power required.

It is now estimated that the Internet consumes about 10% of the United States electricity supply. In terms of population that would be about 10% of 330 million or 33 million people. That the Internet in the United States now nearly requires as much electricity as Canada is food for thought. Certainly the notion of providing high speed Internet to every household nationwide is open to question.

Scale:

As the scale of a system increases so does its internal infrastructure and its need for power. Large systems inescapably require internal infrastructure for transportation and communication.

A human being has vast blood vessel and nervous systems. As a consequence, a human at rest needs to be able to generate about 80 watts of power to stay alive.

Similarly cities and countries have minimum infrastructure power requirements in order to “stay alive”.

Humans have an advantage because they get their power from many forms of food that reproduce naturally. Cities and countries have one dominant power source that is both finite and does not reproduce; oil.

Globalization:

Globalization is the child of a marriage of power and economics.

Economics is structured to require growth. Increasing levels of power usage provide the ability to increase production and, thereby, power economic growth.

That growth has taken the form of an ever expanding, faster and increasingly complex infrastructure of global transportation and communication.

There is only one energy resource with the power to provide the growth that economics demands and that is oil. Economics demands yearly growth in GDP and that, in turn, demands that the oil resource be depleted at ever increasing rates.

### Epilogue

The Deputy Prime Minister is now speaking in international fora for a limited form of globalization that she terms “friendshoring”. It is a covert admission both that economic growth is stalling and that globalization is failing.

It is also a covert admission that oil production increases and consequently power increases are also stalling.

The increasing scarcity of both energy and power will drive up costs and stall economic growth. Industrial society will be forced to curb its use of power.

**RETURN TO AGENDA**

The energy required to complete a task is fixed. The power required to complete a task falls as the time allotted increases. Power can be traded for time.

The ancient Egyptians had the energy required to build the pyramids. But, it took a long time.

**The 21<sup>st</sup> century will be a century of powering down and slowing down.**

Economically, time is money and the cost of using power to gain time will be economically unfavourable. Discretionary use of power will decline.

Powering down will mean slowing down. It will also mean decreases in production and decreases in GDP. Economics will no longer be founded on “growth”.

The “friendshoring” being proposed by the Deputy Prime Minister is the first of many steps in the relocalization process that will characterize the 21<sup>st</sup> century.

Powering down and its attendant relocalization and rehabilitation of smaller communities will increase the significance of municipal governance.

Municipal governments need to prepare by finding ways to reduce power requirements while simultaneously anticipating an increase in population.

The urge to develop infrastructure with 20<sup>th</sup> century power requirements, as is currently the practice, will prove to be unwise.

The next submission will move away from overviews and generalities to the discussion of some possible specific responses that Council may wish to undertake.

Paul Isaacs  
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Horton Twp, Ont  
K7V 3Z9  
(613) 432-3603

Correspondence for Consideration

Horton Township Council

Horton and Food Security in the 21<sup>st</sup> Century

January 25, 2023

Paul Isaacs

**RETURN TO AGENDA**

We are now in the third decade of the 21<sup>st</sup> century with a high power requirement society that is a legacy of the 20<sup>th</sup> century. That society was constructed by and operates on the highest power of all the fossil fuels; oil. There is no other fuel that can match the power, availability, utility and cost of oil.

As oil depletes, 21<sup>st</sup> century society will power down. Astute political leadership will be needed to prepare and adapt before acute problems force uncontrolled emergency crisis responses.

The case of RM McKillop 220 is instructive.

In the 1930's Reeve Matthew Anderson and his council of the Rural Municipality of Saskatchewan, McKillop 220 watched as too many of their constituents were not receiving medical care because they could not afford a visit to a doctor. Reeve Anderson and his council used municipal money to hire a doctor. The result was so successful that other municipalities soon followed. Three decades later the actions of McKillop 220 resulted in national Medicare.

McKillop 220 demonstrated small municipalities are more innovative and agile than larger governments encumbered by the electoral obsessions of political parties and bureaucratic inertia and that under the right conditions small innovations can propagate.

The growing stresses that citizens face today and the recent invocation of the Emergencies Act suggest that municipal governments can, once again, show that leadership at the municipal level may provide the spark for necessary change and adaptation. Reeve Anderson and his council hired a doctor but also sparked a contagious change in mentality.

The medical needs of the 1930's may be mirrored by the rising food insecurity of the 2020's. Reeve Anderson and his council put medical needs on the political agenda. The long supply chains and inevitable inability of fossil fuel oil to keep them operational suggest that, today, food security needs to be put on the political agenda. The probability is high that the provincial and federal levels of government will not do so.

Importantly, the spark is needed to ignite a change in mental outlook as much as a change in physical activity. Food security belongs on the political agenda. The odds are that it will, once again, be the municipal level that places it there.

McKillop 220 accomplished their task by hiring a doctor. Food insecurity does not have such a straightforward answer. Food security will require intuition, best guesses and hunches.

Legislatively municipal procedures are restricted to the motion-discussion-vote cycle. The procedures are necessary in order to ensure municipal operations do not stall because of unending indecisive discussion.

The question of food security does not lend itself to the motion carried/lost process. Food security does not have questions that have yes/no answers.

Food security can not be successfully integrated into a strategic plan.

Dealing with food security will be an ongoing series of uncertain steps. There is no sure path to food security that can be planned beforehand.

In the case of food security having the courage to be on the journey is just as significant as achieving the goal.

Council can provide roads, waste management, fire protection and recreation facilities. It is clear that council can not provide food security.

Food security will rest with the collective efforts of the municipality's residents.

Council can, however, provide the ongoing leadership and encouragement needed for residents to achieve food security.

To do so council will need to be able to work in partnership with residents while remaining within legislated boundaries.

A way to do so is provided by Part V 30.1 of the municipality's procedural by-law.

The following points outline a set of committee guidelines for committees created by council in accordance with Part V 30.1. They are intended to meet the following objectives:

- 1) to connect council with residents concerned about food security
- 2) to keep council as the sole decision making body
- 3) to keep from burdening council and staff with more work
- 4) to generate the discipline and clarity provided by putting things in writing

In outline, council could:

- create a general research committee on food security
- create specific research select committees, as the need arises, to focus on specific aspects of food security
- specify that committees be composed of Horton residents only
- specify that committees provide council with written “green papers” for council consideration
- specify that committees function by consensus
- specify that committees include dissenting opinions
- specify that committees conduct research as directed by council
- specify that any resident wishing to participate in a committee meeting may do so

In general the procedure would be a feedback loop whereby committees would provide green papers outlining options for council to consider. Council would then, by motion, select options for further consideration by the committee or give direction for further research.

If this process did not produce uptake by residents on the need for food security or did not produce productive information, council could simply decide to dissolve the committees.

Please accept my gratitude for your gracious consideration over the past few weeks.

Paul Isaacs  
3466 Burnstown Rd.  
Horton Twp, Ont  
K7V 3Z9  
( 613 ) 432-3603

**RETURN TO AGENDA**

## Correspondence for Information

Horton Township

February 28, 2023

At the all candidates meeting organized by municipal residents the question of food security arose. The organizers believed that the question was too important to be adequately addressed at an all candidates meeting. They read the question out to those present and said that they were forwarding it to the municipality for further consideration.

Subsequently Council has been in receipt of further information that suggests that the issue of food security will become more pressing as time passes. The information also suggests that the solutions to food security will default to the local scale because the source of food insecurity arises from the brittleness and rigidity of large scale, globalized industrial agriculture.

With the increasing cost of food, economic instability and evidence of the unsustainability of long and expensive food supply chains, residents have ample reason to be concerned about food security.

Residents have raised the question. Council has yet to respond.

The current suggestion is that the question of food security be referred to staff for inclusion in the municipality's strategic plan. Such a reference would be problematic.

Staff are charged with responsibility of assuring that the municipality's legislative and financial obligations are met and that the municipality's infrastructure, roads, fire department, waste management and recreation facilities are operationally sound.

Political concerns are not, and should not be, in staff's brief. The question of food security is currently entirely political.

Yours truly,

Paul Isaacs  
3466 Burnstown Rd.  
Horton, Twp.  
K7V 3Z9  
(613) 432-3603

**RETURN TO AGENDA**

**THE CORPORATION OF THE  
TOWNSHIP OF HORTON**

**BY-LAW NUMBER 2023-16**

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A By-law to amend By-law Number 2010-14 of the Corporation of the Township of Horton, as amended.

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PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF HORTON HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2010-14, as amended, be and the same is hereby further amended as follows:
  - (a) Schedule "A" is amended by rezoning those lands described as Part of Lot 11, Concession 8, from Rural (RU) to Limited Service Residential (LSR) as shown on the Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2010-14, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

This By-law given its FIRST and SECOND reading this 21<sup>st</sup> day of March, 2023.

This By-law read a THIRD time and finally passed this 21<sup>st</sup> day of March, 2023.

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**

From RU to LSR



1:17,000

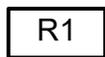
### Corporation of The Township of Horton

This is Schedule "A" to By-law Number \_\_\_\_\_.  
 Passed the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.  
 Signatures of Signing Officers

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 CAO\Clerk

### LEGEND



Residential One



Exception Zone



Limited Service Residential



Area affected by amendment:  
 From RU to LSR



Rural



Environmental Protection

# CORPORATION OF THE TOWNSHIP OF HORTON

## BY-LAW NO. 2023-17

### A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE TOWNSHIP OF HORTON AT THE REGULAR COUNCIL MEETING HELD MARCH 21<sup>ST</sup>, 2023

**WHEREAS** Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 21<sup>st</sup> day of March, 2023 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 21<sup>st</sup> day of March, 2023.

READ a third time and passed this 21<sup>st</sup> day of March, 2023.

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough

**RETURN TO AGENDA**