



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – APRIL 4TH, 2023 – 4:00 P.M.
HORTON MUNICIPAL CHAMBERS
2253 JOHNSTON RD.**

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

“As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”

3. DECLARATION OF PECUNIARY INTEREST

4. CONFIRMATION OF COUNCIL AGENDA

5. DELEGATIONS &/OR PUBLIC MEETINGS – NONE

6. MINUTES FROM PREVIOUS MEETINGS

- | | | |
|-----|---|--------------|
| 6.1 | March 21 st , 2023 – Regular Council | PG.3 |
| 6.2 | March 21 st , 2023 – Public Meeting | PG.8 |
| 6.3 | March 21 st , 2023 – Special Council – Budget Workshop | PG.10 |

7. BUSINESS ARISING FROM MINUTES

8. COMMITTEE REPORTS:

8.1 TRANSPORTATION & ENVIRONMENTAL SERVICES
▪ **CHAIR HUMPHRIES**

- | | | |
|-------|--|--------------|
| 8.1.1 | Staff Report – Award Tender PW 2023-01 | PG.12 |
| 8.1.2 | Staff Report – Award Tender PW 2023-02 | PG.14 |
| 8.1.3 | Staff Report – Award Tender PW 2023-03 | PG.16 |

8.2 COMMUNITY COMMITTEES / COUNTY COUNCIL

- | | | |
|-------|-------------------------------------|--------------|
| 8.2.1 | Renfrew & Area Seniors Home Support | D. Humphries |
| 8.2.2 | Chamber of Commerce | D. Humphries |
| 8.2.3 | County Council | D. Bennett |

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

- | | | |
|-------|----------------------------|--------------|
| 9.1.1 | CAO/Clerk Information Memo | PG.18 |
|-------|----------------------------|--------------|

9.2 ACTION CORRESPONDENCE – NONE

10. BY-LAWS

- | | | |
|------|------------------------------------|--------------|
| 10.1 | 2023-18 User Fees & Charges By-law | PG.19 |
|------|------------------------------------|--------------|

RETURN TO AGENDA

10.2 2023-19 Master Services Agreement – CMO

PG.31

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

12. COUNCIL/STAFF MEMBERS CONCERNS

13. RESOLUTIONS

14. IN CAMERA (Closed) SESSION (as required) - NONE

15. CONFIRMING BY-LAW 2023-20

PG.33

16. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
MARCH 21ST, 2023

There was a Regular Meeting of Council held in the Council Chambers on Tuesday March 21st, 2023. Present were Mayor David Bennett, Deputy Mayor Tom Webster, Councillor Doug Humphries, and Councillor Daina Proctor. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, Allan Cole, Fire Chief and Nichole Dubeau, Executive Assistant – Recording Secretary.

Councillor Glen Campbell sent his regrets.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

Mayor Bennett declared pecuniary interest on item 8.2.1 Staff Report – Request to use URA – Reid.

Councillor Proctor declared pecuniary interest on item 5.1 Zoning By-law Amendment – Draper.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Deputy Mayor Webster

RESOLUTION NO. 2023-59

Seconded by Councillor Humphries

THAT Council adopt the amended Agenda for the March 21st, 2023 Regular Council Meeting to include item 8.1.3 Staff Report – 2022 Building Fees.

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS

5.1 4:00 p.m. Zoning By-law Amendment – Draper

6. MINUTES

6.1 March 6th, 2023 – Special Council – Budget Workshop

6.2 March 7th, 2023 – Regular Council

Moved by Councillor Proctor

RESOLUTION NO. 2023-60

Seconded by Councillor Humphries

THAT Council approve the following Minutes:

- March 6th, 2023 – Special Council – Budget Workshop
- March 7th, 2023 – Regular Council

Carried

7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8. COMMITTEE REPORTS:

8.1 GENERAL GOVERNMENT COMMITTEE

Public Advisory Members Susan Humphries and Spencer Hopping were present.

8.1.1 Staff Report – Award RFP Admin 2023-01 Strategic Plan

CAO/Clerk Hope Dillabough reviewed the report.

8.1.2 Staff Report – Treasurer’s Report

Treasurer Nathalie Moore reviewed the report.

RETURN TO AGENDA

8.1.2 Staff Report – 2022 Building Fees

Treasurer Nathalie Moore reviewed the report.

Mayor Bennett thanked Staff, Council, and Committees for their dedication and hard work for the 2023 Budget.

8.2 PLANNING COMMITTEE

Public Advisory Members Bob Johnston and Lisa Branje were present.

8.2.1 Staff Report – Request to use URA – Reid

Property owners Shallon and Scott Reid were present.

Mayor Bennett declared pecuniary interest and was not involved in the conversation.

CAO/Clerk Hope Dillabough reviewed the report. She added that she is going to work on and bring forward an Unopened Road Allowance Policy that sets out stipulations to ensure all agreements are the same. There was Council decision regarding past practices. Ms. Dillabough is to bring the draft policy forward to the April 18th Council meeting along with the request and draft by-law for the Reid's for Council review.

8.2.2 Planning Files Report

Executive Assistant Nichole Dubeau reviewed the report.

8.2.3 Building Report – February 2023

Executive Assistant Nichole Dubeau reviewed the report.

8.3 PROTECTIVE SERVICE COMMITTEE

Public Advisory Member Spencer Hopping was present.

8.3.1 Chair's Report – March 16th

Executive Assistant Nichole Dubeau reviewed the report.

8.3.2 Fire Chief's Quarterly Report

Fire Chief Cole reviewed the report. There was Council discussion regarding the Fire Department hosting a Public Information Session to bring awareness to how private roads should be maintained and groomed to ensure emergency vehicles can access residences.

8.4 RECREATION COMMITTEE8.4.1 Chair's Report – March 9th

Chair Humphries reviewed the report.

9. CORRESPONDENCE SUMMARY**9.1 INFORMATION CORRESPONDENCE**9.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed. CAO/Clerk Hope Dillabough is to see about a CNL tour and information session for Council.

9.2 ACTION CORRESPONDENCE9.2.1 Resolution of Support – Food Insecurity

CAO/Clerk Hope Dillabough reviewed the report.

10. BYLAWS

10.1 2023-16 Zoning By-law Amendment – Draper

RETURN TO AGENDA

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE
12. COUNCIL/STAFF MEMBERS CONCERNS

There were no concerns.

13. RESOLUTIONS

Moved by Councillor Proctor **RESOLUTION NO. 2023-61**
Seconded by Councillor Humphries
THAT Council award the Request for Proposal #ADMIN 2023-01 for a five-year Corporate Strategic Plan to With Chéla Inc. (WCI) for the total amount of \$39,000 plus HST;

AND THAT this be funded from the Modernization Reserves and will be included in the 2023 Budget documents.

Carried

Moved by Councillor Webster **RESOLUTION NO. 2023-62**
Seconded by Councillor Humphries
THAT Council receive the Treasurer's Report for March 21st as information;

AND THAT Council direct Staff to bring the updated User Fees By-law for consideration at the next Regular Council Meeting.

Carried

Moved by Councillor Humphries **RESOLUTION NO. 2023-63**
Seconded by Councillor Proctor
THAT Council approve the request submitted by Scott and Shallon Reid as it pertains to authorizing access to their personal property on the Township's Unopened Road Allowance for Recreational purposes;

AND THAT this DRAFT By-Law and Agreement be brought back to Council by By-Law for further consideration;

AND FURTHER THAT Council direct the CAO/Clerk to draft and bring forward a policy regarding Unopened Road Allowances and access for Council consideration.

Carried

Mayor Bennett declared pecuniary interest and did not vote.

Moved by Councillor Humphries **RESOLUTION NO. 2023-64**
Seconded by Councillor Proctor
THAT Council receive the Planning Files Report as information.

Carried

Moved by Deputy Mayor Webster **RESOLUTION NO. 2023-65**
Seconded by Councillor Proctor
THAT Council receive the February 2023 Building Report as information.

Carried

Moved by Councillor Humphries **RESOLUTION NO. 2023-66**
Seconded by Deputy Mayor Webster
THAT Council receive the Protective Services Committee Chair's Report as information.

Carried

Moved by Councillor Humphries **RESOLUTION NO. 2023-67**
Seconded by Councillor Proctor
THAT Council receive the Fire Chief's Annual Report as information.

Carried

RETURN TO AGENDA

Moved by Councillor Proctor

RESOLUTION NO. 2023-68

Seconded by Councillor Humphries

THAT Council receive the Recreation Chair's Report as information;

AND THAT Council direct Staff to bring the updated User Fees By-law for consideration at the next Regular Council Meeting.

Carried

Moved by Councillor Proctor

RESOLUTION NO. 2023-69

Seconded by Councillor Humphries

THAT upon recommendation from the Recreation Committee, Council allow Avalon Ranch use of the Community Centre for dog scent training;

AND THAT only six (6) dogs be permitted in the Community Centre at a time and are caged when not being trained.

Carried

Moved by Deputy Mayor Webster

RESOLUTION NO. 2023-70

Seconded by Councillor Humphries

THAT Council accept the CAO/Clerk's Information Memo for the March 21st, 2023 meeting.

Carried

Moved by Councillor Proctor

RESOLUTION NO. 2023-71

Seconded by Councillor Humphries

WHEREAS Food Insecurity occurs when inadequate or insecure access to food is caused by financial constraints. Housing, utilities, and other basic expenses take priority, so food spending is reduced in an effort to accommodate;

WHEREAS Health Canada defines food insecurity, as the inability to acquire or consume an adequate diet quality or sufficient quantity of food in socially acceptable ways, or the uncertainty that one will be able to do so;

WHEREAS the Covid-19 pandemic continues to challenge Ontario families, routines and local businesses, and has dramatically increased the number of Ontarians facing food insecurity;

WHEREAS food insecurity in Ontario and more specifically Renfrew County continues to be a growing concern;

AND WHEREAS in food insecure households there are many negative effects on people's health such as poor mental, physical and oral health;

AND WHEREAS the long supply chains associated with food that is not sourced locally increase the likelihood food insecurity;

AND WHEREAS a food secure community exists when all people at all times have physical and economical access to sufficient, safe and nutritious food to meet their dietary needs and food preferences for an active and healthy life;

NOW THEREFORE BE IT RESOLVED That Council of the Township of Horton calls for support in increasing the amount of local food available to Township and County residents;

AND THAT the Township requests that community residents take action and provide written materials containing their knowledge of seeds, plant propagation and grafting, food preparation, food preservation and cost-efficient recipes to the Township to be shared on a Food Security section of Horton's website;

AND FURTHER THAT this resolution be sent to MP Cheryl Gallant Renfrew-Nippissing-Pembroke, MPP John Yakabuski Renfrew-Nippissing-Pembroke, Hon. Lisa Thompson, Ontario Minister of Agriculture, Food and Rural Affairs, Hon.

RETURN TO AGENDA

Steve Clark, Ministry of Municipal Affairs and Housing, Peggy Brekveld, President of Ontario Federation of Agriculture, and municipalities within the County of Renfrew.

Carried

Moved by Deputy Mayor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2023-72

THAT Council enact the following By-laws:

- 2023-16 Zoning By-law Amendment – Draper

Carried

Councillor Proctor declared pecuniary interest and did not vote.

14. IN CAMERA (Closed) SESSION – NONE

15. CONFIRMING BYLAW

Moved by Councillor Humphries
Seconded by Councillor Proctor

RESOLUTION NO. 2023-73

THAT Council enact By-law 2023-17– Confirming By-Law.

Carried

16. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 5:32 p.m.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

Public Meeting
Zoning Amendment
Eric & Marion Draper
March 21st, 2023 at 4:00 p.m.

There was a Public Meeting held during the Regular Council Meeting on March 21st, 2023. Present was Mayor David Bennett, Deputy Mayor Tom Webster, Councillor Doug Humphries, and Councillor Daina Proctor. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Executive Assistant-Recording Secretary.

Councillor Glen Campbell sent his regrets.

1. CALL TO ORDER

Mayor David Bennett called the Public Meeting to Order at 4:01 pm.

2. DECLARATION OF PECUNIARY INTEREST

Councillor Daina Proctor declared pecuniary interest.

3. CAO/CLERK – PURPOSE OF AMENDMENT

Executive Assistant Nichole Dubeau stated that the purpose and effect of this amendment is to rezone a 5.9 hectare waterfront residential property from Rural (RU) to Limited Service Residential (LSR) to reflect that access is by a private right-of-way. The owners have also requested the rezoning of the property to a Limited Service Residential (LSR) Zone to eliminate the need for future zoning by-law amendments to rezone severed lands in future lot additions to abutting properties. The zoning by-law amendments would be required to ensure the entire lot is in the same zone.

All other provisions of the Zoning By-law shall apply.

4. CAO/CLERK'S REPORT ON NOTICE

i) Reading of Written Comments

Executive Assistant Nichole Dubeau reported that as required by the Planning Act, all property owners within 120 metres were notified of this meeting. Notice of this meeting was sent to fifteen (15) property owners within the 120-meter radius in addition to ten (10) Provincial and County Agencies. Out of those, no written comments were received by the prescribed deadline.

ii) PUBLIC PARTICIPATION

a) Questions from Public

There were no questions from the public.

b) Comments in Support

There were no comments in support from the public.

c) Comments in Opposition

There were no comments in opposition from the public.

5. INFORMATION ON WHO IS ENTITLED TO APPEAL COUNCIL'S DECISION TO THE ONTARIO LAND TRIBUNAL UNDER SECTIONS 34(11) AND (19) OF O.Reg 545/06.

Executive Assistant Nichole Dubeau read out Sections 34(11) and 34(19) in their entirety.

6. COUNCIL MEMBERS COMMENTS

There were no Council members comments.

RETURN TO AGENDA

7. ADJOURNMENT

Mayor Bennett adjourned the public meeting at 4:04 pm.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

THE CORPORATION OF THE TOWNSHIP OF HORTON

SPECIAL COUNCIL MEETING – BUDGET WORKSHOP
MARCH 21ST, 2023

There was a Special Budget Workshop Meeting of Council and Committee held in the Council Chambers on Tuesday March 21st, 2023. Present were Mayor David Bennett, Deputy Mayor Tom Webster, and Councillor Doug Humphries. Public Advisory Members Susan Humphries, Spencer Hopping, Bob Kingsbury, Nellie Kingsbury, and Claire Rouble were present. Staff present was Hope Dillabough, CAO/Clerk – Recording Secretary, Nathalie Moore, Treasurer, Allan Cole, Fire Chief, and Adam Knapp, Public Works Manager.

Councillor Daina Proctor was present at 1:21 p.m.

Councillor Glen Campbell sent his regrets.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 1:00 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read in its entirety.

3. CONFIRMATION OF COUNCIL AGENDA

Moved by Deputy Mayor Webster

RESOLUTION NO. 2023-56

Seconded by Councillor Humphries

THAT Council adopt the Agenda for the March 21st, 2023 Special Budget Workshop Council Meeting.

Carried

4. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

5. 2022 BUDGET PRESENTATION

Treasurer Nathalie Moore reviewed the revenues and expenditures for each department.

There was some discussion regarding a position for recreation. CAO/Clerk Dillabough discussed that by adding a full-time position it would add an additional 1.5% to the levy increase and that there are still discussions with potentially implementing the Horton Recreation Association which if created would change staffing structure. She suggested that a Recreation Master Plan be something the Township could work towards and include in Strategic Planning discussions.

Deputy Mayor Webster reviewed the environmental budget that could be reduced a bit, as well as the year-end surplus that could be utilized to offset the presented levy by 3%.

It was questioned to Council and Committee members what percentage they'd like to see Staff work towards to present as the levy increase. Both Susan Humphries, Spencer Hopping and Nelly Kingsbury agreed that a 2.5% levy increase was reasonable considering the current economic climate. Members of Council agreed as well. Deputy Mayor Tom Webster put a motion on the table to consider a 2.5% levy increase.

Moved by Deputy Mayor Webster

RESOLUTION NO. 2023-57

Seconded by Councillor Humphries

THAT Council recommend and direct Staff to present a 2.5% levy increase; and to confirm a date for the Public Meeting.

Carried

6. CONFIRMING BY-LAW

RETURN TO AGENDA

Moved by Deputy Mayor Webster

Seconded by Councillor Proctor

RESOLUTION NO. 2023-58

THAT Council enact By-Law 2023-15– Confirming By-Law

Carried

7. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 1:31 p.m.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Award of PW 2023-01 Supply of Screened Winter Sand	Date:	April 4th 2023
	Council/Committee:	Council
	Author:	Adam Knapp, Public Works Manager
	Department:	Public Works

RECOMMENDATIONS:

THAT Council agree with Staff's recommendation to award PW 2023-01, Supply of Screened Winter Sand to McCrea Excavating for the total upset limit of \$33,222.00 including HST.

AND THAT funding for the Screened Winter Sand be allocated from the 2023 Operating Budget – Winter Road Maintenance.

BACKGROUND:

Three submissions were received by the Township with McCrea Excavating being the lowest bid. Staff requested 2800 tonne of Screened Sand for the 2023-24 Winter Season.

Staff was permitted to sole source Protek WTS to treat the 2023-24 winter sand, a proprietary product from Dalee. During 2023 budget preparations Staff contacted the supplier for costing and the supplier could not provide a stable price, citing the product could be approximately 15% higher in 2023. For this reason, Staff concluded that with the additional pressure on the budget this season that 2023 would not be a good year to test the product. Staff shall continue to monitor the cost of the product and when the market stabilizes Staff shall request permission again to sole source and test the product.

ALTERNATIVES:

N/A

FINANCIAL IMPLICATIONS:

\$33,222.00 inc. HST – Sufficient Funding has been allocated in the 2023 Winter Maintenance Operating Budget.

ATTACHMENTS:

Official Results PW 2023-01 Supply of Screened Winter Sand

CONSULTATIONS:

Prepared by: Adam Knapp, Public Works Manager

Reviewed by: Hope Dillabough, CAO/Clerk

RETURN TO AGENDA



The Corporation of the Township of Horton

Unofficial Results

Document Identifier – PW 2023-01

Description – Supply of Screened Winter Sand

Required Supporting Documents – 10% deposit of total amount, Sieve Test, Form of Tender

Present for Opening: Adam Knapp (P.W. Manager), Deputy May Tom Webster, Mayor David Bennett, Executive Assistant Nikky Dubeau

Bidding Company	Package delivered before deadline ?	Envelope sealed and addressed properly ?	Sieve Test Supplied ?	Deposit or Bond supplied ?	HST \$	Total Price \$	Submission Accepted or Rejected
	YES / NO	YES/NO	YES/NO	YES/NO			A/R
BR Fulton Construction Ltd	YES	YES	YES	YES	\$ 4,732.00	\$41,132.00	A
RGT Clouthier Construction Ltd	YES	YES	YES	YES	\$4,215.12	\$36,639.12	A
McCrea Excavating	YES	YES	YES	YES	\$3,822.00	\$33,222.00	A
					\$	\$	
					\$	\$	
					\$	\$	

RETURN TO AGENDA



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Award of PW 2023-02 Crack Sealing - Various Locations	Date:	April 4th 2023
	Council/Committee:	Council
	Author:	Adam Knapp, Public Works Manager
	Department:	Public Works

RECOMMENDATIONS:

THAT Council agree with Staff's recommendation to award PW 2023-02, Crack Sealing – Various Locations to Greenwood Paving a total of \$15,102.45 including HST.

AND THAT funding for the Crack Sealing be allocated from the 2023 Operating Budget – Road Maintenance Paved.

BACKGROUND:

Two submissions were received by the Township with Greenwood Paving being the lowest bid. Staff requested up to 8,100 linear meters of crack sealing in various location in 2023.

ALTERNATIVES:

N/A

FINANCIAL IMPLICATIONS:

\$15,102.45 inc. HST – Sufficient Funding has been allocated in the 2023 Road Maintenance Paved Operating Budget

ATTACHMENTS:

Official Results PW 2023-02 Crack Sealing – Various Locations.
2023 Crack Sealing Map

CONSULTATIONS:

Prepared by: Adam Knapp, Public Works Manager

Reviewed by: Hope Dillabough, CAO/Clerk

RETURN TO AGENDA



The Corporation of the Township of Horton

Unofficial Results

Document Identifier – PW 2023-02

Description – Crack Sealing -Various Locations

Required Supporting Documents – Form of Tender

Present for Opening: Adam Knapp (P.W. Manager), Deputy May Tom Webster, Mayor David Bennett, Executive Assistant Nikky Dubeau

Bidding Company	Package delivered before deadline YES / NO	Envelope sealed? YES/NO	Envelope addressed properly YES/NO	HST \$	Total Price \$	Unofficially Accepted or Rejected A/R
Greenwood Paving Ltd	YES	YES	YES	\$1,737.45	\$15,102.45	A
Northern Contracting and Maintenance	YES	YES	YES	\$3,032.64	\$26,630.64	A
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	



Township of Horton COUNCIL / COMMITTEE REPORT

Title: Award of PW 2023-03 Street Sweeping Services	Date:	April 4th 2023
	Council/Committee:	Council
	Author:	Adam Knapp, Public Works Manager
	Department:	Public Works

RECOMMENDATIONS:

THAT Council agree with Staff's recommendation to award PW 2023-03, Street Sweeping Services to BR Fulton Construction for a total of \$5,243.20 including HST.

AND THAT funding for the Street Sweeping be allocated from the 2023 Operating Budget – Road Maintenance Paved.

BACKGROUND:

One submissions was received by the Township.

ALTERNATIVES:

N/A

FINANCIAL IMPLICATIONS:

\$5,243.20 inc. HST – Sufficient Funding has been allocated in the 2023 Road Maintenance Paved Operating Budget

ATTACHMENTS:

Official Results PW 2023-03 Street Sweeping Services.

CONSULTATIONS:

Prepared by: Adam Knapp, Public Works Manager

Reviewed by: Hope Dillabough, CAO/Clerk

RETURN TO AGENDA



The Corporation of the Township of Horton

Official Results

Document Identifier – PW 2023-03

Description – Street Sweeping Services

Required Supporting Documents – Form of Tender

Present for Opening: Adam Knapp (P.W. Manager), Deputy Mayor Tom Webster, Mayor David Bennett, Executive Assistant Nikky Dubeau

Bidding Company	Package delivered before deadline YES / NO	Envelope sealed? YES/NO	Envelope addressed properly YES/NO	HST \$	Total Price \$	Unofficially Accepted or Rejected A/R
BR Fulton Construction Ltd	YES	YES	YES	\$603.20	\$5,243.20	A
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	
				\$	\$	



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of March 31st, 2023.

INFORMATION provided **NOT** included in the Regular Council meeting package of April 4th, 2023.

INFORMATION EMAILED

1. 2023 Provincial Economic and Fiscal Update
2. Senior of the Year Nominations
3. AMO Policy Update – March 27th
4. AMO Policy Update – March 23rd
5. AMO President’s Board Update
6. AMO Professional Development Line Up for 2022 – 2023
7. Correspondence – March 21st
8. March 2023 InTouch
9. MFOA Federal Budget 2023
10. OEMC 2023
11. RVH Golf Classic
12. Calendars

RETURN TO AGENDA

**THE CORPORATION OF THE
TOWNSHIP OF HORTON**

BY-LAW NO 2023-18

**BEING A BY-LAW TO ESTABLISH TARIFF OF FEES FOR THE
TOWNSHIP OF HORTON FOR SERVICES.**

WHEREAS Councils of local municipalities are empowered by Section 391 of the Municipal Act, R.S.O. 2001 to establish by-laws. Without limiting sections 9, 10 and 11, those sections authorize a municipality to impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control. 2006, c. 32, Sched. A, s. 163 (1).

AND WHEREAS Section 69 of the Planning Act, R.S.O. 1990, as amended, provides that the Council of a Municipality may by by-law prescribe a tariff of fess for planning matters;

AND WHEREAS Section 35 of the Municipal Act, R.S.O. 2001 permits a municipality to pass by-laws removing or restricting the common law right of passage by the public over a highway and the common law right of access to the highway by an owner of land abutting a highway;

AND WHEREAS the Corporation of the Township of Horton deems it necessary and desirable to regulate the construction and alteration of entranceways, private roads, or other facilities that permit access to Township Roads and to provide for the issuing of permit related thereto;

AND WHEREAS Part X, Section 100(4) of the Ontario Environmental Protection Act provides that a municipality designated by regulations has the right to compensation from the owner of a pollutant and the person having control of the pollutant for all reasonable cost and expense incurred in acting under subsection (1);

AND WHEREAS the Corporation of the Township of Horton deems it desirable to adopt a schedule of Fees for inspections and other services provided by the Fire Department of the Municipality;

NOW THEREFORE the Council of the Corporation of the Township of Horton deems it expedient to enact a by-law to establish a tariff of fees as follows:

- 1) The fees and charges set out on the attached Schedules are hereby imposed and ratified. Set out as follows:

Building and Septic Fees	Schedule "A"
Waste Site Fees	Schedule "B"
Planning Fees	Schedule "C"
Draft Agreement for Planning	Schedule "D"
Administration/Miscellaneous Fees	Schedule "E"
Recreation Fees	Schedule "F"
Fire Department Fees	Schedule "G"
Transportation Fees	Schedule "H"

RETURN TO AGENDA

- 2) All fees and charges set out in this by-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.
- 3) In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
- 4) Council does hereby delegate to the CAO/Clerk and/or the Finance Manager of The Township of Horton, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.
- 5) This By-law shall come into force and effective upon passing.

THAT upon recommendation of the Treasurer and approval of Council, all Fees and Charges established in this By-law may be adjusted annually on the 31st of December in each year commencing on the 31st of December 2019, in accordance with Statistics Canada Consumer Price Index and rounded up to the nearest dollar in Schedules A, B, C, D, E, F, G and H and/or cents in Schedule A;

BE IT FURTHER ENACTED, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

AND BE IT FURTHER ENACTED, that this by-law comes into effect immediately.

AND BE IT FURTHER ENACTED, that by-law 2021-32 be repealed.

Read a First and Second Time this 4th day of April, 2023.

Read a Third Time and Passed this 4th day of April, 2023.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "A" to By-Law 2023-18**

BUILDING AND SEPTIC FEES

(All permits must be paid for and in the owner's possession within 30 days of being notified by the municipality or the permit may be revoked.)

<u>Type</u>	<u>Fee</u>
Minimum Fee	\$ 100.00
Residential Building	.55/sq.ft.
Farm Building	.20/sq. ft. min \$100.00
Decks	\$ 100.00
Accessory Bldg/Garages	.40/sq.ft.
Additions to Residential Buildings	.55/sq.ft.
Mobile Home	.25/sq. ft.
Alterations & Renovations	.55/sq. ft.
Swimming Pool	\$ 100.00
Commercial/Industrial Buildings/Additions	.40/sq.ft.
Demolition	\$ 100.00
Transmitter Tower – 30 feet and under and include Windmill	\$ 2,000.00
Transmitter Tower – over 30 feet and include Windmill	\$ 5,000.00
Solar Panel (With Council's Approval)	Per Property Class
Commencing Construction without a Permit	Twice Building Fee
Outdoor Wood Burning Appliance	\$ 100.00
Additional Inspection	\$ 100.00
Additional Inspection after 4 Years of Permit Issued	\$ 400.00
Occupancy Permit or Final Inspection	\$ 100.00
Change of Use	Applicable Rate plus \$200.00
Plumbing & Repair	Included in fees above
Consent Application Fees (septic comments)	\$ 100.00/application
Revision or Renewal of Permit	\$ 100.00
Cancellation of Permit	80% Refund at application stage 60% Refund if Permit Issued
Compliance Letter	\$ 100.00
Class 2 (grey water)	\$ 300.00
Class 3 (cess pool)	\$ 300.00
Class 4 (leaching or filter bed)	\$ 400.00
Class 5 (holding tank)	\$ 350.00
Engineered System	\$ 350.00

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "B" to By-Law 2023-18

WASTE SITE FEES

(Vehicles are to be assessed by the Attendants at the Landfill Site, and tipping fees must be paid prior to dumping load.)

<u>Type</u>	<u>Fee</u>
Special Opening of Site (Accompanied by an attendant – minimum 1-hour charge)	\$ 40.00
Garbage Tags (sold at office)	\$ 2.00
Garbage Bags taken to Landfill Site	\$ 2.00/bag or attach Garbage Tag purchased at office
Metal – White Goods (Freon must be removed and Fridge must be tagged)	No charge
Refrigerant Degassing Fee (Non Hydrocarbon) <small>Hydrocarbon refrigerants - R50 (methane), R290 (propane), R600 (butane), R600a (isobutane), R1270 (propylene)</small>	\$ 25.00 per unit
Half-Ton Vehicle, or Half-Ton Trailer or Passenger Van	\$ 20.00
Half-Ton Vehicle or Passenger Van with Half-Ton Trailer	\$ 40.00
One-Ton Vehicle	\$ 40.00
Tandem Axle Dump Trucks	\$ 18.00/cubic meter
Tri-Axle Dump Trucks	\$ 18.00/cubic meter
Tractor Trailer Trucks	\$ 18.00/cubic meter
Roll-Off Bins	\$ 18.00/cubic meter
Garbage Packer Load – (half load or more)	\$ 300.00
Garbage Packer Load – (half load or less)	\$ 150.00
Soil Contaminated with Fuel Oil	\$ 65.00/cubic meter
Construction/Demolition/Fire Clean Up - Unsorted	\$ 300.00 per load plus \$20.00/cubic meter
Construction and Demolition - Separated	\$ 18.00/cubic meter
Construction and Demolition – Mechanically Ground	\$ 16.00/cubic meter
Passenger Tire up to 16"	Free or \$3.00 with attached rim
Tires 17" to 24.5"	Free or \$9.00 with attached rim
Tires Over 24.5"	Free or \$25.00 with attached rim
Over 6'	Free or \$25.00 with attached rim
Blue Box - Large	\$ 6.00
Restocking Fee (Purchases of more than 5 items)	15%
Economy Mulch	\$10.00/cubic meter \$20.00/single axle trailer \$40.00/double axle trailer \$120.00/tandem load \$140.00/tri-axle load

**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "C" to By-Law 2023-18**

PLANNING FEES

<u>Type</u>	<u>Fee</u>
Zoning Amendment Application	\$ 200.00 plus County of Renfrew Application fee
Official Plan Amendment Application	\$ 200.00 plus County of Renfrew Application fee
Minor Variance Application	\$ 450.00
Site Plan Control Application	\$ 500.00
Site Plan Control Offences	\$ 1,000.00 per incident
Subdivision Development Application	\$1,000.00 with a \$5,000.00 deposit for Professional Cost Recovery (up to the agreement stage)
Planner – Hourly Rate	Cost Recovery
Lawyer – Hourly Rate	Cost Recovery
Engineer – Hourly Rate	Cost Recovery
Engineering Technician – Hourly Rate	Cost Recovery
Planning Technician – Hourly Rate	Cost Recovery
Secretary – Hourly Rate	Cost Recovery
Special Council Meeting	\$ 350.00
Zoning Compliance	\$ 60.00
Planning Comment – Hourly Rate	\$ 50.00
Subdivision Compliance Report	\$ 50.00
Zoning By-law Text and Schedules	\$ 50.00
Sale of Land	Appraisal plus costs.
Consent Application Fees (admin comments)	\$ 200.00/application

Agreement for Draft Plan of Subdivision, Certain Severance Applications, Zoning By-law Amendments on Specific Questions or Concerns raised by the Owners is Schedule "D" to By-law 2023-18.

**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "D" to By-Law 2023-18**

AGREEMENT FOR DRAFT PLAN OF SUBDIVISION/CERTAIN SEVERANCE
APPLICATIONS/ZONING BY-LAW AMENDMENTS/CERTAIN OMB HEARINGS
AND ON SPECIFIC QUESTIONS OR CONCERNS RAISED BY THE OWNERS

THIS AGREEMENT MADE in duplicate this ___ day of _____, 20 .

B E T W E E N:

Hereinafter called the "OWNERS"

OF THE FIRST PART

A N D:

THE CORPORATION OF THE TOWNSHIP OF HORTON

Hereinafter called the "CORPORATION"

OF THE SECOND PART

WHEREAS the Owners are seeking to obtain approval for a _____

_____ with the Corporation:

AND WHEREAS in order to undertake such review it will be necessary for the Corporation to employ the services of its Lawyer, Planner, Engineer, and Township personnel, and the Owners have agreed to reimburse the Corporation for the fees incurred for retaining such professional advice whether or not such proposal is proceeded with.

NOW THIS INDENTURE WITNESSETH that in consideration of the premises and the sum of ONE (\$1.00) DOLLAR now paid by the Corporation to the Owners, the Owners hereby covenant and agree with the Corporation that notwithstanding whether the above noted proposal receives approval and is proceeded with, the Owners shall pay to the Corporation an amount equal to all Planning, Engineering and Legal Fees, and all administrative costs and disbursements incurred by the Corporation for reviewing the proposal, for advice with regard to the proposal, for the preparation of any agreements in connection therewith and for the supervision of any part of the site to which to proposal relates: and the Owners shall deposit with the Corporation the sum of _____ prior to the signing of this Agreement on account of such fees and disbursements. Copies of the account of such fees and disbursement shall be delivered to the Owners forthwith upon receipt of such accounts from the Corporation's Planners, Engineers and Solicitors. Said amount will be deducted from the deposit. The Owners agree that there will be no interest paid on account of any deposit held by the Corporation under this agreement.

When the total professional fees and disbursements equal the deposit, all work of the Township shall stop on the project until the Owner deposits a further _____ to cover additional fees and disbursements. The deposit shall thereafter be increased in increments of _____ until the decision is final or the work is completed as the case may be. The Owner agrees to have on deposit upon registration of any Plan of Subdivision, Five Thousand Dollars (\$5,000.00) to cover engineering, legal and planning fees which may accrue after such registration.

The Owners and/or the Corporation may stop work on the proposal at any time by notifying the Corporation and/or the Owners in writing to this effect. In the event that work is stopped by the Owners and/or the Corporation, the Owners are responsible for all fees and expenses incurred to the date at which written notice was given.

When the proposal has been reviewed and completed or rejected or stopped and all such accounts rendered, the Corporation shall refund to the Owners the remainder of the deposit.

THIS AGREEMENT shall ensure to the benefit of and be binding upon the Parties hereto and their respective successors and assigns.

THE AGREEMENT shall not derogate from any requirements, financial or otherwise, established by agreements pursuant to Section 41, 51 or 53 of the Planning Act, R.S.O. 1990, c.P. 13.

IN WITNESS WHEREOF, the Corporation has hereunto affixed its Corporate seal duly attested to by the hands of its proper signing officers duly authorize in that behalf. The Owners have hereunto affixed its Corporate seal duly attested to the hands of its proper signing officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED)
)
)
) _____
) per:
)
)
) THE CORPORATION OF THE
) TOWNSHIP OF HORTON
)
) _____
) MAYOR
)
) _____
) CAO/CLERK

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "E" to By-Law 2023-18

ADMINISTRATION FEES

<u>Type</u>	<u>Fee</u>
Septic Search	\$ 50.00
Photocopy	\$.25/copy
Tax Certificate	\$ 40.00
Duplicate Tax Receipt or Tax Bill	\$ 5.00
Document Commissioning	\$ 5.00
Map - County	\$ 5.00 (plus HST)
Map - Township	\$ 10.00 (plus HST)
Request for Information - Application	\$ 5.00 (plus HST)
Request for Information – Search Time	\$ 15.00/¼ hour (plus HST)
Request for Information – Record Preparation	\$ 15.00/¼ hour (plus HST)
Integrity Commissioner Review (Staff No Charge)	\$ 150 per grievance 50% returned if successful
Lottery License	3% of prize value (min of \$ 5.00)
(Valley Heritage Radio fees waived in lieu of free Horton Corner Advertising)	
Facsimile – Transmit	\$ 2.00 (plus HST)
Facsimile – Receive	\$ 2.00 (plus HST)
Admin Fee under Line Fences Act	\$ 200.00 (plus HST) plus a \$ 300.00 deposit
Returned Payment Charge	\$ 25.00 (plus HST)
Township Flag	\$ 45.00 (plus HST)
Township Coffee Mug	\$ 6 each or 2 for \$10
Tax Sale Tender Package	\$ 25.00 (plus HST)
Tax Sale Process	\$ 150.00 (plus HST) plus costs
CAO/Clerk	Cost Recovery (plus HST)
Treasurer/Tax Collector	Cost Recovery (plus HST)
Deputy Clerk	Cost Recovery (plus HST)
Clerk Receptionist	Cost Recovery (plus HST)
Custodial	Cost Recovery (plus HST)
Dog Licenses – Before March 31 st	\$ 22.00 first dog
Dog Licenses – After March 31 st	\$ 27.00 first dog
Replacement Tag	\$ 5.00
Kennel License	\$ 60.00 Plus \$ 5.00 tag per dog
Civic Address Number Fee	\$ 75.00

CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "F" to By-Law 2023-18

RECREATION FEES

<u>Community Hall Rental</u>	<u>Fee</u>
Hourly Rental	\$ 25.00 (plus HST)
Half Day (2 to 4 hours; ends by 5 pm)	\$ 100.00 (plus HST)
Half Day Conference Room (2 to 4 hours; ends by 5 pm)	\$ 75.00 (plus HST)
Full Day (5 to 8 hours; ends by 5 pm)	\$ 150.00 (plus HST)
Full Day Conference Room (5 to 8 hours; ends by 5 pm)	\$ 125.00 (plus HST)
Funeral Reception	\$ 100.00 (plus HST)
Fundraising - Township	No Charge
Evening (after 6 pm)	\$ 225.00 (plus HST)
Castletford/Balsam Hill/Lochwinnoch Women's Inst's.	\$ 100.00 (plus HST)
Township of Horton Church Group	One free rental per year
Decoration Rental (evening prior to rental, booked after Jan 1 2018)	\$ 40.00 (plus HST)
<u>Community Hall Fees</u>	<u>Fee</u>
Use of Kitchen (Includes Stove but Not Dishwasher)	\$ 100.00 (plus HST)
Dish Rental	\$ 2.50 per place setting (plus HST)
Corkage Fee	\$ 5.00/bottle (plus HST)
Alcohol – (Beer/Liquor per unit)	\$ 5.00 (includes HST)
Alcohol – (Cooler/Wine/Craft Beer per unit)	\$ 6.00 (includes HST)
Alcohol – (Other Specialty Drinks)	\$ 6.00 (includes HST)
Pop/Water (per unit)	\$ 1.00 (includes HST)
Damage/Cleaning Deposit (returned if hall is OK after)	\$ 500.00 (Prepaid VISA)
Event Advertising – Community Board	\$ 25.00 (plus HST)
<u>Ice Rental</u>	<u>Fee</u>
Adult Shiny Season Pass or Season Pass	\$ 25.00/person (plus HST)
Shiny Hockey	\$ 2.00/person (includes HST)
Hourly Ice Rental	\$ 65.00 (plus HST)
Family Skate/Public Skating	Donation
Broomball	\$ 35.00/person (plus HST)
Recreational Ice Hockey (per person/per season)	\$100.00 Adult (plus HST)
Rink Board Advertising (sign owner provides)	\$500.00 setup (plus HST) \$250.00 annual after (plus HST)
<u>Other Recreation Fees</u>	<u>Fee</u>
Boat Launch (Season Pass) <i>(Residents are allowed two free launches per season in order to launch and pick up at beginning and end of season.)</i>	\$ 50.00 Non Resident (includes HST) \$ 40.00 Resident (includes HST)
Boat Launch (Day Pass)	\$ 9.00 (includes HST)
Boat Launch – Fine If No Pass	\$ 30.00
Euchre (per person/per evening)	\$ 5.00 (includes HST)
Dance Admission	\$ 10.00 (includes HST)
Volleyball (per person)	\$ 30.00 (plus HST)
Aerobics/Zumba/Fitness/Shuffle Board/Individual Sports (per person/class)	\$ 5.00 (plus HST)
Pickle Ball	\$3.00/Class \$20.00/Season (Punch Card System) (plus HST)
Flag Football	\$ 30.00
Advertising in Horton Corner (Private Events Only)	Cost Recovery (plus HST)
Dance Lessons	Rate as per annual agreement
Soccer Registration	\$60.00/person
Catering Fees	Established by Committee - Varied (plus HST)
Fundraising Events	Established by Committee – Varied (meals plus HST)
Horton Hoedown	Established by Committee (plus HST)

**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "G" to By-Law 2023-18**

FIRE DEPARTMENT FEES

Item	Column 1 Short Form Wording	Column 2 Provision creating or defining offence	Column 3 Set fine
1	Set, Maintain or allow an Open Air Fire during Fire Season	2.1 (a)	\$450.00
2	Set, Maintain or allow an Open Air Fire without a Permit	2.1 (b)	\$450.00
3	Burn Prohibited Materials	2.1 (c)	\$250.00
4	Impede visibility public thoroughfare	2.1 (d)	\$250.00
5	Set or maintain Open Air Fire R1 Zone	2.1 (e) (i)	\$250.00
6	Set or maintain Open Air Fire MHP Zone	2.1 (e) (i)	\$250.00
7	Set or maintain Open Air Fire LSR Zone	2.1 (e) (i)	\$250.00
8	Set or maintain an oversize Open Air Fire	2.1 (e) (ii)	\$250.00
9	Set or maintain an Open Air Fire within 10 meters of a building or wooded area	2.1 (e)(iii)	\$250.00
10	Set or maintain an Open Air Fire within 5 meters of flammable material	2.1 (e)(iv)	\$250.00
11	Burn restricted materials, no special permission	2.1 (f)	\$450.00
12	Burn grass or leaf litter	2.2	\$250.00
13	Burn Household Waste or Prohibited Materials in a Burn Barrel or Incinerator	2.3	\$250.00
14	Burn materials in a Burn Barrel or Incinerator in Fire Season	2.3 (a)	\$250.00
15	Burn Household Waste or Prohibited Materials in an Outdoor Furnace	2.4 (a)	\$450.00
16	Set or maintain Open Air Fire underage supervision	3.1 (a)	\$250.00
17	Set or maintain Open Air Fire no fire control measures on site	3.1 (b)	\$250.00
18	Set or maintain Open Air Fire non approved times	3.1 (c)	\$250.00
19	Set or maintain Open Air Fire adverse burning conditions	3.1 (d)	\$250.00
20	Campfire not set or maintained in an Approved Pit	3.2	\$250.00
21	Set or maintain an Open Air Fire during a level 1 (yellow rating) fire ban	4.2	\$450.00
22	Set or maintain an Open Air Fire during a level 2 (red rating) fire ban	4.3 (a)	\$450.00
23	Set, maintain or allow any Campfires during a level 2 (red rating) fire ban	4.3 (b)	\$450.00
24	Set, maintain or allow any fire in any Burn Barrel or Incinerator during a level 2 (red rating) fire ban.	4.3 (c)	\$450.00

Schedule of Fees

1. Fees to respond to and investigate a complaint in regard to a possible violation under Section 2.0 about Open Air Fire/Bonfire
 - a. Fee of \$75.00 per response payable by the permit holder or person setting, maintaining or allowing such fire to be lit if the complaint is substantiated
 - b. Fee of \$75.00 per response payable by the complainant if the complaint is not substantiated
 - (i) Fee may be waived at the discretion of the investigator if in their opinion the complaint was reasonable and made in good faith but investigation showed no violation under any section of this by-law had occurred.
2. Cost Recovery Fees:
 - a. Dispatch of Fire-fighters - (to be calculated at \$25 per hour for a minimum of 2 hours per fire fighter responding to the scene and calculated on one half hour increments thereafter).
 - b. Dispatch of Fire Response vehicles actively involved in an emergency response. - First hour (or part thereof) \$450.00 per vehicle, each additional half hour \$225.00 per vehicle.
 - c. Actual costs incurred by the Township for additional firefighting support from other outside agencies.
 - d. Actual costs incurred by the Township to replace consumables.
 - e. A 15% Administration charge shall be added to the Cost Recovery Fees calculated in clauses 2 a., 2 b., 2 c. and 2 d. set out above.

**CORPORATION OF THE TOWNSHIP OF HORTON
Schedule "H" to By-Law 2023-18**

TRANSPORTATION FEES

All operator and cost recovery rates are subject to the following:

1. "Regular Hours of Work" – "Regular Hours of Work" shall mean Monday to Friday 7:00 am to 3:30 pm excluding Statutory Holidays as stated in Township Policy. Summer hours may apply.
2. "Outside Regular Hours" – "Outside Regular Hours" of work shall mean any hours worked beyond those hours defined as Regular Hours of Work. Regular Hours of Works rate is one and half times the regular rate.
3. "Emergency Rate" – "Emergency" means a serious, unexpected, or unforeseen combination of circumstances and often dangerous situation requiring immediate action, need for assistance or relief. Emergency rate is three times the regular rate.

Note: All cost recovery rates below are deemed to be at the regular hours of work rate unless outside regular hours or emergency rates apply.

<u>Type</u>	<u>Fee</u>
Entrance Permits (One Time Inspection) (Security Deposit of \$350, Increase to \$750.00 If a Culvert is Required, Deposit Returned After Final Inspection)	\$ 150.00
Additional Inspections for Entrance Permits	\$ 100.00
Tile Drain and Utility Road Crossing Permit	\$ 500.00 deposit plus Fees to Recover Reasonable Costs of the Municipality for works.
Sale of Used Culverts/Work Requests etc.	Cost Recovery
Private Road & Driveway Grading	As Per Policy T-01

Note: All municipal equipment shall be operated by municipal employees at the unit rate plus cost recovery rates stated below.

Excavator	\$ 82.00/hr plus operator
Grader	\$ 87.00/hr plus operator
Half Ton	\$ 28.00/hr plus operator
Loader/Backhoe	\$ 50.00/hr plus operator
Tandem Axle Dump Truck	\$ 80.00/hr plus operator
Water Truck	\$ 80.00/hr plus operator
Public Works Manager	Cost Recovery
Public Works Superintendent	Cost Recovery
Machine Operator	Cost Recovery
Labourer	Cost Recovery
Chipper Rental	\$ 45.50/hr plus operator

**THE CORPORATION OF
THE TOWNSHIP OF HORTON
BY-LAW NO. 2023-19**

Being a by-law to authorize an agreement between the
Corporation of the Township of Horton and Circular Materials Ontario ("CMO")

WHEREAS pursuant to Section 9 of the Municipal Act, 2001, S.O. 2001, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS pursuant to Section 5.3 of the Municipal Act, 2001, S.O. 2001, c.25, the powers of every Council shall be exercised by by-law;

AND WHEREAS it is deemed expedient that the Township of Horton enter into a Master Services Agreement with Circular Materials Ontario respecting the collection of Blue Box Materials;

AND WHEREAS such a Master Services Agreement is required to set out the terms and conditions of the provision of such service;

NOW THEREFORE the Council of the Corporation of the Township of Horton enacts as follows:

1. **THAT** the Mayor and CAO/Clerk be authorized to enter into the Master Services Agreement attached hereto as 'Schedule A' and forming a part of this by-law with Circular Materials Ontario (CMO).
2. **THAT** a copy of said Agreement shall remain attached to and form part of this by-law marked as Schedule A.

THAT this by-law shall come into effect upon the passing thereof.

READ a First and Second Time this 4th day of April 2023

READ a Third Time and passed this 4th day of April 2023.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

Schedule 'A'

**Master Services Agreement for Services Related to Blue Box Material
Number 2022-00-20**

CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2023-20

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE TOWNSHIP OF HORTON AT THE REGULAR COUNCIL MEETING HELD APRIL 4TH, 2023

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 4th day of April, 2023 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 4th day of April, 2023.

READ a third time and passed this 4th day of April, 2023.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA