

THE CORPORATION OF THE TOWNSHIP OF HORTON

**REGULAR COUNCIL MEETING
MAY 16TH, 2023**

There was a Regular Meeting of Council held in the Council Chambers on Tuesday May 16th, 2023. Present were Mayor David Bennett, Deputy Mayor Tom Webster, Councillor Glen Campbell, Councillor Doug Humphries, and Councillor Daina Proctor. Staff present was Nathalie Moore, Treasurer, Allan Cole, Fire Chief, and Nichole Dubeau, Executive Assistant – Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Campbell

RESOLUTION NO. 2023-102

Seconded by Councillor Humphries

THAT Council adopt the Agenda for the May 16th, 2023 Regular Council Meeting.

Carried

5. APPOINT ACTING CLERK – NICHOLE DUBEAU

Moved by Deputy Mayor Webster

RESOLUTION NO. 2023-103

Seconded by Councillor Proctor

THAT Council appoint Nichole Dubeau as Acting Clerk for the May 16th Regular Council Meeting.

Carried

6. DELEGATIONS &/or PUBLIC MEETINGS – NONE

7. MINUTES

7.1 May 2nd, 2023 – Regular Council

Moved by Councillor Proctor

RESOLUTION NO. 2023-104

Seconded by Councillor Humphries

THAT Council approve the following Minutes:

- May 2nd, 2023 – Regular Council

Carried

9. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

9. COMMITTEE REPORTS:

9.1 GENERAL GOVERNMENT COMMITTEE

Public Advisory Members Susan Humphries and Spencer Hopping sent their regrets.

9.1.1 Staff Report – Budget Recommendations

Treasurer Nathalie Moore reviewed the report.

9.2 PLANNING COMMITTEE

Public Advisory Members Lisa Branje and Bob Johnston were present.

Public Advisory Member Murray Gahan sent his regrets.

9.1.1 April Building Report
Council reviewed the report.

9.1.2 Planning Files Report
Council reviewed the report.

9.3 RECREATION COMMITTEE

9.3.1 Chair's Report – April
Councillor Humphries reviewed the report.

10. CORRESPONDENCE SUMMARY

10.1 INFORMATION CORRESPONDENCE

10.1.1 CAO/Clerk Information Memo
Discussion went around the table with information previously distributed.

10.2 ACTION CORRESPONDENCE – NONE

11. BYLAWS

- 2023-27 2023 Final Tax Levy By-law
- 2023-28 Unopened Road Allowance Agreement – Robertson

12. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE

13. COUNCIL/STAFF MEMBERS CONCERNS

Councillor Proctor questioned if there was an update on the Food Insecurity information for the Township's website, if Council would allow "backyard chickens" on properties smaller than the required 25 acres, and if the Zoning By-law Amendment Public Meeting on June 15th for Tomlinson Group could be changed. Executive Assistant Nichole Dubeau stated that the Food Insecurity has started to be put on the website, that CAO/Clerk Hope Dillabough has already been working on a report for chickens permitted on properties, and she would have to check with the County of Renfrew Planning Department and CAO/Clerk Hope Dillabough about a time change because the notice of meeting was previously sent out and has to be circulated within a certain timeframe before the public meeting.

14. RESOLUTIONS

Moved by Deputy Mayor Webster **RESOLUTION NO. 2023-105**
Seconded by Councillor Humphries
THAT Council receive the Treasurer's Report as information.
Carried

Moved by Councillor Proctor **RESOLUTION NO. 2023-106**
Seconded by Councillor Campbell
THAT Council receive the April Building Report as information.
Carried

Moved by Councillor Humphries **RESOLUTION NO. 2023-107**
Seconded by Councillor Proctor
THAT Council receive the Planning Files Update as information.
Carried

Moved by Deputy Mayor Webster **RESOLUTION NO. 2023-108**
Seconded by Councillor Proctor
THAT Council accept the Recreation Committee Chair's Report as information.
Carried

Moved by Councillor Humphries**RESOLUTION NO. 2023-109**Seconded by Deputy Mayor Webster

THAT upon recommendation from the Recreation Committee, Council approve a Kitchen Make-Up Air System be installed in the Community Center, and a Heat Recovery Ventilator installed in the Rink Change Rooms at an estimated cost of \$80,000;

AND THAT upon completion of the detailed designs of the systems, staff are directed to release an RFQ to install the systems as soon as practicable;

AND THAT funding be allocated from the remainder of the \$100,000 allocation to Recreation from the Working Funds Reserve, after the digital sign is acquired;

AND THAT this be an estimated upset allocation of \$40,000;

AND FURTHER THAT the remaining funds required above the upset allocation be sourced from the Recreation Reserves.

CarriedMoved by Councillor Proctor**RESOLUTION NO. 2023-110**Seconded by Councillor Humphries

THAT upon recommendation from the Recreation Committee, Council agree to purchase a new propane deep fryer for the Community Centre at an estimated cost of \$1,500;

AND THAT this be funded from the Recreation Operating Budget and Equipment Repairs & Replacement;

AND THAT and the decommissioned unit be declared surplus and sold on GovDeals;

AND FURTHER THAT once the unit has been sold, the proceeds be directed to the Recreation Reserves.

CarriedMoved by Councillor Humphries**RESOLUTION NO. 2023-111**Seconded by Deputy Mayor Webster

THAT upon recommendation from the Recreation Committee, Council direct staff to release an informal RFQ for the installation of fencing around the Outdoor Rink.

CarriedMoved by Councillor Campbell**RESOLUTION NO. 2023-112**Seconded by Deputy Mayor Webster

THAT Council accept the CAO/Clerk's Information Memo for May 16th, 2023.

CarriedMoved by Councillor Humphries**RESOLUTION NO. 2023-113**Seconded by Councillor Proctor

THAT Council enact the following By-laws:

- 2023-27 2023 Final Tax Levy By-law
- 2023-28 Unopened Road Allowance Agreement – Robertson

CarriedMoved by Deputy Mayor Webster**RESOLUTION NO. 2023-114**Seconded by Councillor Humphries

THAT Council agree to publish a Council and Committee Attendance Report semi-annually within a Council package as well as post on the Township of Horton's website.

Carried**15. IN CAMERA (Closed) SESSION**

Moved by Councillor Humphries
Seconded by Councillor Campbell

RESOLUTION NO. 2023-115

THAT Council went into a Closed Session Meeting at 4:26 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

- (b) Personal matter about an identifiable individual, including municipal or local board employees – Fire Department Community Risk Assessment

Carried

Moved by Councillor Campbell
Seconded by Councillor Proctor

RESOLUTION NO. 2023-116

THAT Council came out of Closed (In-Camera) Session at 4:59 p.m. and discussed items pursuant to Section 239(2) (b) of the Municipal Act pertaining to:

- (b) Personal matter about an identifiable individual, including municipal or local board employees – Fire Department Community Risk Assessment

Carried

After the Closed Session, Councillor Campbell stated his concerns with the attendance report as his work hours do not align with the time of Council meetings, and that it is not a lack of wanting to be at meeting versus not able to make the meetings on time. Mayor Bennett stated that a motion be put on the table to add discussion to the next Council Meeting when the CAO/Clerk is present.

Moved by Councillor Proctor
Seconded by Councillor Humphries

RESOLUTION NO. 2023-117

THAT Council accept the Fire Department Community Risk Assessment, as presented.

Carried

Moved by Councillor Proctor
Seconded by Councillor Campbell

RESOLUTION NO. 2023-118

THAT Council agree to add a Closed Meeting item to the next Council Agenda for discussion regarding the Council Attendance Report, when CAO/Clerk Hope Dillabough is present.

Carried**16. CONFIRMING BYLAW**

Moved by Councillor Campbell
Seconded by Deputy Mayor Webster

RESOLUTION NO. 2023-119

THAT Council enact By-law 2023-29– Confirming By-Law.

Carried**17. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 5:32 p.m.

 MAYOR David M. Bennett

 CAO/CLERK Hope Dillabough