

# THE CORPORATION OF THE TOWNSHIP OF HORTON

## REGULAR COUNCIL MEETING JUNE 20<sup>TH</sup>, 2023

There was a Regular Meeting of Council held in the Council Chambers on Tuesday June 20<sup>th</sup>, 2023. Present were Mayor David Bennett, Deputy Mayor Tom Webster, Councillor Glen Campbell, Councillor Doug Humphries, and Councillor Daina Proctor. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Executive Assistant – Recording Secretary.

### 1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

### 2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

### 3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

### 4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Campbell

**2023-132**

Seconded by Deputy Mayor Webster

**THAT** Council adopt the amended Agenda for the June 20<sup>th</sup>, 2023 Regular Council Meeting to include item 8.4 Transportation and Environmental Services Committee.

**Carried**

### 5. DELEGATIONS &/or PUBLIC MEETINGS

5.1 Public Meeting – Zoning By-law Amendment – Mielke

5.2 Delegation – Rory Richards – MacKillican & Associates

Rory Richards from MacKillican & Associates was present.

Mr. Richards presented the 2022 financial statements for Council. He highlighted that there was a 2.8% increase in the municipal tax revenues, two large long-term debts were paid off, and only the rehabilitations for Johnston Road and Thompsonhill are remaining. There were no comments or questions from Council. Council thanked Mr. Richards for presenting for Council. There were no comments or questions from Council.

### 6. MINUTES

6.1 June 6<sup>th</sup>, 2023 – Regular Council

Moved by Councillor Humphries

**RESOLUTION NO. 2023-133**

Seconded by Deputy Mayor Webster

**THAT** Council approve the following Minutes:

- June 6<sup>th</sup>, 2023 – Regular Council

**Carried**

### 7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

### 8. COMMITTEE REPORTS:

#### 8.1 GENERAL GOVERNMENT COMMITTEE

Public Advisory Members Susan Humphries and Spencer Hopping sent their regrets.

**9.1.1 Treasurer's Report**

Treasurer Nathalie Moore reviewed the report. Mayor Bennett thank staff for keeping the Township in such a good financial position. Deputy Mayor Webster added that Treasurer Moore's door is always open if Council members ever have questions or concerns.

**8.2 PLANNING COMMITTEE**

Public Advisory Member Bob Johnston was present.

Public Advisory Members Lisa Branje and Murray Gahan sent their regrets.

**9.1.1 May Building Report**

Council reviewed the report.

**9.1.2 Planning Files Report**

Council reviewed the report. Councillor Proctor questioned why Mr. Draper's files were taken off the list, that when having talked to Alana Zadow, Jr. Planner/Land Division Secretary-Treasurer with the County of Renfrew, there were multiple files still open. CAO/Clerk Hope Dillabough stated that once the conditions are met and the Certificate of Official can be released, they are "complete" and removed from the list. Councillor Proctor also stated that Staff should be keeping an eye on the 2023 files to ensure they don't get backlogged.

**8.3 RECREATION COMMITTEE****9.3.1 Chair's Report – June 8<sup>th</sup>**

Councillor Humphries reviewed the report.

**8.4 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE****8.4.1 Chair's Report – June 14<sup>th</sup>**

Councillor Humphries reviewed the report. There was Council discussion regarding the removal of the Free Landfill Pass and an increase of garbage on the side of the road. Council agreed to table the discussion until it is brought back to the TES Committee for further discussion on alternatives to the free pass.

**9. CORRESPONDENCE SUMMARY****9.1 INFORMATION CORRESPONDENCE****9.1.1 CAO/Clerk Information Memo**

Discussion went around the table with information previously distributed. Council members congratulated Public Works Manager Adam Knapp successfully completing the Public Works Leadership Development Program.

**9.2 ACTION CORRESPONDENCE – NONE****10. BYLAWS**

- 2023-27 2023 Final Tax Levy By-law

**11. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE****12. COUNCIL/STAFF MEMBERS CONCERNS**

CAO/Clerk Hope Dillabough requested that Council members forwards any questions and/or concerns from the Public Meeting for Tomlinson's Zoning By-law Amendment by June 29<sup>th</sup>, so she can forward them to the County to compile

their list for Tomlinson to answer. She added that the Environmental Impact Study is not being peer reviewed and wondered if Council would like to have it peer reviewed. Council members were in agreeance to have the EIS peer reviewed. Councillor Proctor questioned if there was an update on the Food Insecurity information for the Township's website, if the CAO/Clerk can work on a "backyard chicken" report, and if the Fire Department is putting out how to maintain private roads information at the Canada Day breakfast. CAO/Clerk Hope Dillabough stated that a page has been started on the Township's website about Food Insecurity, but there was no response from the ministries or Township's it was sent to. She added that she will bring forward a report regarding chickens to see what Council's direction is at the next Planning Committee, and that she has received information from the Fire Department to put in the Final Taxes Newsletter, but she can see if the Deputy Fire Chief can put something together for Canada Day. She questioned how Council wanted to move forward with the Zoning Amendment for Tomlinson and if they wanted to hold a second public meeting after all of the questions and concerns have been addressed by Tomlinson. Council agreed to hold another public meeting, the date is to be determined. Mayor Bennett stated that he intends to bring up at the next Recreation Committee meeting about hiring an engineer to see about purchasing additional land at the Community Centre.

### 13. RESOLUTIONS

Moved by Councillor Humphries

**RESOLUTION NO. 2023-134**

Seconded by Deputy Mayor Webster

**THAT** Council accept the Financial Statements as presented by Rory Richards from MacKillican & Associates.

**Carried**

Moved by Councillor Campbell

**RESOLUTION NO. 2023-135**

Seconded by Councillor Humphries

**THAT** Council accept the Annual Integrity Commissioner Report as information.

**Carried**

Moved by Councillor Proctor

**RESOLUTION NO. 2023-136**

Seconded by Councillor Humphries

**THAT** Council receive the following reports as information:

- Treasurer's Report
- May Building Report
- Planning Files Update
- Recreation Chairs Report
- TES Chair's Report

**Carried**

Moved by Councillor Humphries

**RESOLUTION NO. 2023-137**

Seconded by Deputy Mayor Webster

**THAT** upon recommendation from the TES Committee, Council award PW 2023-04, Rehabilitation of Mullins Road – HCB to Greenwood Paving Ltd. for the total upset limit of \$320,000.00 including HST;

**AND THAT** the work be funded as allocated in the approved 2023 Capital budget.

**Carried**

Moved by Councillor Humphries

**RESOLUTION NO. 2023-138**

Seconded by Councillor Proctor

**THAT** upon recommendation from the TES Committee, Council award PW 2023-05, Municipal Buildings HVAC and Commercial Appliance Maintenance to Sheaves Mechanical Heating and Cooling for the estimated yearly maintenance cost of \$7,792.48 including HST;

**AND THAT** the work be funded from the 2023 departmental Operating budget.

**Carried**Moved by Councillor Campbell**RESOLUTION NO. 2023-139**Seconded by Deputy Mayor Webster

**THAT** upon recommendation from the TES Committee, Council award PW 2023-06, Municipal Buildings Plumbing and Water Treatment Systems Maintenance to T Williams Plumbing for the estimated yearly maintenance cost of \$6,780.00 including HST;

**AND THAT** the work be funded from the 2023 departmental Operating budget.

**Carried**Moved by Councillor Humphries**RESOLUTION NO. 2023-140**Seconded by Councillor Proctor

**THAT** upon recommendation from the TES Committee, Council award PW 2023-07, 27' x 50' Concrete Slab Installation to Precision Concrete Finishing for the total cost of \$16,950.00 including HST;

**AND THAT** the work be funded as allocated in the approved Capital 2023 budget.

**Carried**Moved by Deputy Mayor Webster**RESOLUTION NO. 2023-141**Seconded by Councillor Humphries

**THAT** upon recommendation from the TES Committee, Council agree to update the Transportation User Fees to reflect the current CPI rate of inflation for services;

**AND THAT** the Draft By-law with changes be brought back to the September TES meeting for consideration.

**Carried**Moved by Councillor Humphries**RESOLUTION NO. 2023-142**Seconded by Councillor Campbell

**THAT** upon recommendation from the TES Committee, Council accept the 80% design as presented;

**AND THAT** the TES Committee recommend to Council that a Public Meeting be held on July 18<sup>th</sup>, 2023, during the regular Council meeting.

**Carried**Moved by Councillor Proctor**RESOLUTION NO. 2023-143**Seconded by Deputy Mayor Webster

**THAT** Council accept the CAO/Clerk's Information Memo for June 20<sup>th</sup>, 2023.

**Carried**Moved by Deputy Mayor Webster**RESOLUTION NO. 2023-144**Seconded by Councillor Proctor

**THAT** Council enact the following By-laws:

- 2023-32 Zoning By-law Amendment – Mielke

**Carried****14. IN CAMERA (Closed) SESSION**Moved by Councillor Humphries**RESOLUTION NO. 2023-145**Seconded by Councillor Campbell

**THAT** Council went into a Closed Session Meeting at 5:23 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

- (b) Personal matters about an identifiable individual, including municipal or local board employees – Council Attendance Report

**Carried**

Moved by Deputy Mayor Webster  
Seconded by Councillor Campbell

**RESOLUTION NO. 2023-146**

**THAT** Council came out of Closed (In-Camera) Session at 5:52 p.m. and discussed items pursuant to Section 239(2) (b) of the Municipal Act pertaining to:

- (b) Personal matters about an identifiable individual, including municipal or local board employees – Council Attendance Report.

**Carried****15. CONFIRMING BYLAW**

Moved by Deputy Mayor Webster  
Seconded by Councillor Campbell

**RESOLUTION NO. 2023-147**

**THAT** Council enact By-law 2023-33– Confirming By-Law.

**Carried****16. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 5:53 p.m.

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MAYOR David M. Bennett

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CAO/CLERK Hope Dillabough