

# THE CORPORATION OF THE TOWNSHIP OF HORTON

## REGULAR COUNCIL MEETING OCTOBER 17<sup>TH</sup>, 2023

There was a Regular Meeting of Council held in the Council Chambers on Tuesday October 17<sup>th</sup>, 2023. Present were Mayor David Bennett, Councillor Glen Campbell, Councillor Doug Humphries, and Councillor Daina Proctor. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, Adam Knapp, Public Works Manager, and Nichole Dubeau, Executive Assistant – Recording Secretary.

Councillor Tom Webster sent his regrets.

### 1. **CALL TO ORDER**

Mayor Bennett called the meeting to order at 4:00 p.m.

### 2. **LAND ACKNOWLEDGEMENT**

Mayor Bennett read the Land Acknowledgement in its entirety.

### 3. **DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest.

### 4. **CONFIRMATION OF COUNCIL AGENDA**

Moved by Councillor Humphries

**2023-192**

Seconded by Councillor Proctor

**THAT** Council adopt the amended Agenda for the October 17<sup>th</sup>, 2023 Regular Council Meeting to include item 8.1.4 Staff Report – Recording/Livestream Audiovisual Equipment Sole Source Request, item 10.3 2023-47 Library Service Agreement Renewal, and Draft Grant Program to Assist with Improvement Costs of Private Roads as an attachment to the TES Chair’s Report.

**Carried**

### 5. **DELEGATIONS &/or PUBLIC MEETINGS**

5.1 Committee of Adjustment – A01-23 Deslaurier

5.2 Public Meeting – Zoning By-law Amendment – Warren

### 6. **MINUTES**

6.1 October 3<sup>rd</sup>, 2023 – Regular Council

Moved by Councillor Campbell

**RESOLUTION NO. 2023-193**

Seconded by Councillor Proctor

**THAT** Council approve the following Minutes:

- October 3<sup>rd</sup>, 2023 – Regular Council

**Carried**

### 7. **BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

### 8. **COMMITTEE REPORTS:**

#### 8.1 **GENERAL GOVERNMENT COMMITTEE**

Public Advisory Member Susan Humphries and Spencer Hopping were present.

##### 8.1.1 Treasurer’s Report

Treasurer Nathalie Moore reviewed the report. Councillor Campbell requested that the 10-Year Capital forecast come to the table as information twice a year, aside from budget deliberations.

8.1.2 2024 OPP Annual Billing Statement

Council reviewed the report.

8.1.3 Staff Report – January 2024 Council Meeting Schedule

CAO/Clerk Hope Dillabough reviewed the report. Council members were in agreeance to cancel the first meeting in January.

8.1.4 Staff Report - Recording/Livestream Audiovisual Equipment Sole Source Request

CAO/Clerk Hope Dillabough reviewed the report. Mayor Bennett questioned if the equipment would be transferrable to the Community Centre if there was a meeting held there. Ms. Dillabough stated that she will check with Shawn from ComBEtek, but it will be retrofitted specifically for the Chambers.

**8.2 PLANNING COMMITTEE**

Public Advisory Member Bob Johnston was present.

Public Advisory Members Lisa Branje sent her regrets.

8.1.1 September Building Report

Council reviewed the report.

8.2.2 Planning Files Report

Council reviewed the report. Councillor Proctor questioned the length of time from when the application is received by the County to when the Township receives notice. CAO/Clerk Hope Dillabough stated that the County is coming to the November 21<sup>st</sup> meeting to further discuss the process and timelines.

8.2.3 Staff Report – Backyard Chicken Survey

CAO/Clerk Hope Dillabough reviewed the report. Councillor Proctor thanked staff for compiling the survey and making it available to residents, and thanked residents for responding to the survey.

Council members were in agreeance to allow Ted Poirier to talk. He stated that he does not get a response from Council about complaints he has made and wants to discuss the by-law enforcement with Council. Council stated that Mr. Poirier should complete a delegation request and submit to be put on the agenda. CAO/Clerk Hope Dillabough stated that by-law enforcement will be attending that meeting as well.

8.2.4 Staff Report – Private Road Naming Request

CAO/Clerk Hope Dillabough reviewed the report.

8.2.5 Staff Report – Tomlinson Pit Proposal Update

CAO/Clerk Hope Dillabough reviewed the report.

**8.3 TRANSPORTATION & ENVIRONMENTAL SERVICES COMMITTEE**8.3.1 Chair's Report – October 11<sup>th</sup>, 2023

Mayor Bennett declared pecuniary interest and was not involved in the discussion.

Public Works Manager Adam Knapp reviewed the report. There was Council discussion regarding the elimination of the free landfill site voucher and waste dumping issues.

**9. CORRESPONDENCE SUMMARY**

**9.1 INFORMATION CORRESPONDENCE – NONE****9.2 ACTION CORRESPONDENCE – NONE****10. BYLAWS**

- 10.1 2023-45 Use of Unopened Road Allowance – Draper
- 10.2 2023-46 Zoning By-law Amendment – Warren
- 10.3 2023-47 Library Service Agreement Renewal

**11. NOTICE TO FILE MOTION FOR NEXT COUNCIL**

- 1) Councillor Proctor filed a Notice of Motion for the purpose of appointing a Deputy Mayor.
- 2) Mayor Bennett filed a Notice of Motion for the purpose of appointing a Deputy Mayor.

**12. COUNCIL/STAFF MEMBERS CONCERNS – NONE****13. RESOLUTIONS**Moved by Councillor Humphries**RESOLUTION NO. 2023-194**Seconded by Councillor Campbell**THAT** Council receive the following reports as information:

- Treasurer's Report
- 2024 OPP Annual Billing Statement
- September Building Report
- Planning Files Update
- Backyard Chickens Survey Results
- Zoning By-law Amendment Application – Tomlinson Update
- TES Committee Chair's Report – October 11<sup>th</sup>, 2023

**Carried**Moved by Councillor Proctor**RESOLUTION NO. 2023-195**Seconded by Councillor Humphries**THAT** Council agree to cancel the January 2<sup>nd</sup>, 2024 Regular Council Meeting and proceed with only one scheduled Regular Council Meeting on January 16<sup>th</sup>, 2024;**AND FURTHER THAT** if an additional meeting in January is required, a Special Meeting can be scheduled.**Carried**Moved by Councillor Proctor**RESOLUTION NO. 2023-196**Seconded by Councillor Campbell**THAT** Council agree with staff's recommendation and sole source the Audiovisual Equipment purchase and installation for the purpose of recording Council Meetings to ComBEtek Multimedia at an estimated cost of \$50,888.42;**AND THAT** this has been included within the 2023 Budget to ultimately be funded from the Working Funds Reserve.**Carried**Moved by Councillor Campbell**RESOLUTION NO. 2023-197**Seconded by Councillor Proctor**THAT** Council is in favour of the request submitted by Eric Draper regarding naming the Private Right-of-Way known as Part 4 of Registered Plan 49R-20167 as Red Door Lane;**AND FURTHER THAT** Council direct staff to give public notice on the Township's website of the intention to pass a by-law to name the new private road.

**Carried**  
**RESOLUTION NO. 2023-198**

Moved by Councillor Humphries  
Seconded by Councillor Proctor

**THAT** upon recommendation from the TES Committee, Council adjust the Transportation and Waste Site User Fees and Charges to no less than on a biennial basis triggered by receipt of the biennial report and adjusted according to the CPI rate of inflation for services;

**AND FURTHER THAT** this be reflected in the 2024 User Fees and Charges By-law.

**Carried**

**RESOLUTION NO. 2023-199**

Moved by Councillor Proctor  
Seconded by Councillor Humphries

**THAT** upon recommendation from the TES Committee, Council direct Staff to prepare an informational package highlighting the Township’s current resource recovery initiatives that will be posted on the Township’s website and Facebook page;

**AND THAT** Council also direct Staff to explore resource recovery options for textiles and food waste.

**Carried**

**RESOLUTION NO. 2023-200**

Moved by Councillor Humphries  
Seconded by Councillor Proctor

**THAT** upon recommendation from the TES Committee, that due to the current life expectancy of the Horton Landfill Site, Council eliminate the annual Landfill Site “Free Voucher” for ratepayers effective December 31<sup>st</sup>, 2023.

**Mayor Bennett requested a recorded vote.**

Yay	Voting	Nay
	D. Bennett	X
	G. Campbell	X
X	D. Humphries	
	D. Proctor	X

**Defeated**

**RESOLUTION NO. 2023-201**

Moved by Councillor Campbell  
Seconded by Councillor Humphries

**THAT** upon recommendation from the TES Committee, Council approve a Grant Program to Assist with Improvement Costs of Private Roads Policy effective January 1<sup>st</sup>, 2024;

**AND FURTHER THAT** it be brought forward by By-Law to be adopted into the Township of Horton’s Corporate Policies.

**Carried**

Moved by Councillor Humphries  
Seconded by Councillor Proctor

**THAT** upon recommendation from the TES Committee, Council sell the steel fence on Gov Deals;

**AND THAT** upon sale, the proceeds go into the Recreation Reserves.

**Withdrawn by Mover and Seconder.**  
**Tabled for further discussion at the TES Committee.**

Moved by Councillor Campbell  
Seconded by Councillor Proctor

**RESOLUTION NO. 2023-202**

**THAT** upon recommendation from the TES Committee, Council award PW 2023-08 Grinding of Landfill Materials to National Grinding for a total of \$31,640.00 including HST;

**AND THAT** this be funded from the Annual Operating Budget.

**Mayor Bennett declared pecuniary interest and did not vote.**  
**Carried**

Moved by Councillor Humphries  
Seconded by Councillor Proctor

**RESOLUTION NO. 2023-203**

**THAT** upon recommendation from the TES Committee, Council award PW 2023-09 Supply and Delivery of One (1) Wheeled Excavator Including Attachments to J.R. Brisson Equipment Limited for the total amount of \$478,467.99 including HST;

**AND THAT** a \$100,000 deposit be provided to J.R. Brisson Equipment Limited funded from the Roads Working Funds Reserve in 2023;

**AND THAT** the owing amount be allocated in the 2024 budget from the Roads Equipment Reserves;

**AND FURTHER THAT** upon delivery of the 2024 Case WX160E Wheeled Excavator, the 2004 Volvo EW180B be declared surplus and sold on Gov Deals with the proceeds directed to the Roads Equipment Reserve.

**Carried**

Moved by Councillor Humphries  
Seconded by Councillor Proctor

**RESOLUTION NO. 2023-204**

**THAT** Council enact the following By-laws:

- 2023-45 Use of Unopened Road Allowance – Draper
- 2023-46 Zoning By-law Amendment – Warren
- 2023-47 Library Service Agreement Renewal

**Carried**

**14. IN CAMERA (Closed) SESSION – NONE****15. CONFIRMING BYLAW**

Moved by Councillor Campbell  
Seconded by Councillor Humphries

**RESOLUTION NO. 2023-205**

**THAT** Council enact By-law 2023-48– Confirming By-Law.

**Carried**

**16. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 5:38 p.m.