

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING NOVEMBER 7TH, 2023

There was a Regular Meeting of Council held in the Council Chambers on Tuesday November 7th, 2023. Present were Mayor David Bennett, Councillor Tom Webster, Councillor Glen Campbell, Councillor Doug Humphries, and Councillor Daina Proctor. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, and Nichole Dubeau, Executive Assistant– Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. CONFIRMATION OF COUNCIL AGENDA

Mayor Bennett requested to remove item 11.2 Notice of Motion Filed by Mayor Bennett.

Moved by Councillor Campbell
Seconded by Councillor Proctor

RESOLUTION NO. 2023-206

THAT Council adopt the Agenda for the October 3rd, 2023 Regular Council Meeting, as amended with the removal of item 11.2 Notice of Motion Filed by Mayor Bennett.

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS

5.1 Delegation – Brian Whitehead, Jp2g Consultants

Brian Whitehead, Operations Manager with Jp2g Consultants Inc. and property owner Eric Draper were present.

Mr. Whitehead reviewed the past practice, original intentions when the Official Plan was created, and the plans that Mr. Draper has for the remainder of the property. He stated that they are looking for Council support to move forward with an Official Plan Amendment to allow the additional consents and to possibly join them in a meeting with the County for consultation. Mr. Draper stated that the Official Plan Amendment application would show the additional eight lots he would be creating and there would be no other consent applications after the Official Plan Amendment. Council members voiced their opinions and there was consensus of support. Mr. Whitehead and CAO/Clerk Hope Dillabough are to discuss the next steps.

6. MINUTES

6.1 October 17th, 2023 – Public Meeting

6.2 October 17th, 2023 – Regular Council

Moved by Councillor Humphries
Seconded by Councillor Proctor

RESOLUTION NO. 2023-207

THAT Council approve the following Minutes:

- October 17th, 2023 – Public Meeting
- October 17th, 2023 – Regular Council

Carried

7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8. COMMITTEE REPORTS:**8.1 RECREATION COMMITTEE**8.1.1 Chair's Report – October 12th, 2023

Councillor Humphries reviewed the report. There was discussion regarding the steel fence. Councillor Webster stated that if the fence will be used for anything other than the rink, than the Town of Renfrew should be consulted with since it was donated for only that purpose.

8.2 GENERAL GOVERNMENT COMMITTEE

Public Advisory Member Spencer Hopping was present.
Public Advisory Member Susan Humphries sent her regrets.

8.2.1 Staff Report – Tile Drain Loan

Treasurer Nathalie Moore reviewed the report.

8.2.2 Staff Report – Development Charges Study

CAO/Clerk Hope Dillabough reviewed the report.

8.3 COMMUNITY COMMITTEES / COUNTY COUNCIL8.3.1 Renfrew & Area Seniors Home Support

Councillor Humphries gave a brief update.

8.3.2 Chamber of Commerce

Councillor Humphries gave a brief update.

8.3.3 County Council

Mayor Bennett previously sent County info to Council Members for review.

9. CORRESPONDENCE SUMMARY**9.1 INFORMATION CORRESPONDENCE**

Discussion went around the table with information previously distributed. Councillor Webster requested that Renfrew & Area Seniors Home Support's Project Poinsettia be shared on the Township's Facebook page.

9.2 ACTION CORRESPONDENCE – NONE**10. BYLAWS**

10.1 2023-49 Establish a Grant Program to Assist with Improvement Costs of Private Roads

10.2 2023- 2023-50 By-law to Name Private Road – Red Door Lane

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL11.1 Notice of Motion Filed by Councillor Proctor

CAO/Clerk Hope Dillabough reviewed the report. Councillor Webster recommended Councillor Proctor for the Deputy Mayor position.

Moved by Councillor

RESOLUTION NO. 2023-208

Seconded by Councillor

THAT Council hereby appoints Councillor Proctor to fill the position of Deputy Mayor to act in the absence of the Mayor for the remainder of the 2022-2026 Term of Office.

AND THAT the Deputy Mayor shall have legal and banking signing authority for the 2022-2026 Term of Office as required.

Carried

Moved by Councillor

RESOLUTION NO. 2023-209

Seconded by Councillor

THAT Council approves the terms and conditions set out in the TD Canada Trust “Corporate Resolution” and appoints the following bank signing officers for the Corporation of the Township of Horton:

One signature of either Mayor David Bennett or Deputy Mayor Daina Proctor; and
One signature of either Treasurer Nathalie Moore or CAO/Clerk Hope Dillabough.

Carried

12. COUNCIL/STAFF MEMBERS CONCERNS

Councillor Campbell thanked Councillor Humphries for the committees he chairs and sits on and his unwavering commitment. There was Council discussion regarding Council members staying up to date with all the committees and departments. CAO/Clerk Hope Dillabough suggested scheduling a Special Council meeting in the new year to further discuss.

Councillor Proctor questioned when the Strategic Plan would be completed. CAO/Clerk Hope Dillabough stated that she should be receiving the draft plan soon, and hopefully by the end of the year the final plan will be presented and adopted by Council.

Councillor Proctor questioned the water levels of the Ottawa River and if the Township received any response from the resolution in support of Clarence-Rockland. CAO/Clerk Hope Dillabough stated that typically there is little response from resolutions in support, but she will contact the CEMC Steve Osipenko to see if there is a reason of the higher water levels.

13. RESOLUTIONS

Moved by Councillor Humphries

RESOLUTION NO. 2023-210

Seconded by Councillor Proctor

THAT Council receive the Recreation Chair’s Report for October 12th, 2023.

Carried

Moved by Councillor Campbell

RESOLUTION NO. 2023-211

Seconded by Councillor Humphries

THAT Council receive Tile Drain Loans report as information;

AND THAT Council approve the application of Ian McGregor for a tile drain loan on Concession 8 Lot 1, in the Township of Horton, in accordance with the Ministry of Agriculture, Food and Rural Affairs policies for tile drainage for the current year, subject to pending approval of funding from OMAFRA.

Carried

Moved by Councillor Webster

RESOLUTION NO. 2023-212

Seconded by Councillor Humphries

THAT Council authorizes the CAO/Clerk to engage the services of Jp2g Consultants Inc. to conduct a development charge background study;

AND FURTHER THAT Jp2g Consultants Inc. will organize and chair the public meeting as required and prepare the appropriate by-law upon completion of the study.

Carried

Moved by Councillor Humphries
Seconded by Councillor Campbell

RESOLUTION NO. 2023-213

THAT Council accept the CAO/Clerk's Information Memo for the November 7th, 2023 meeting.

Carried

Moved by Councillor Webster
Seconded by Councillor Proctor

RESOLUTION NO. 2023-214

THAT Council receive the reports for Community Committees and County Council as information.

Carried

Moved by Councillor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2023-215

THAT Council enact the following by-laws:

- 2023-49 Establish a Grant Program to Assist with Improvement Costs of Private Roads
- 2023-50 By-law to Name Private Road – Red Door Lane

Carried**14. IN CAMERA (Closed) SESSION**

Moved by Councillor Campbell
Seconded by Councillor Webster

RESOLUTION NO. 2023-216

THAT Council went into a Closed Session Meeting at 5:23 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

- (b) Personal matters about an identifiable individual, including municipal or local board employees – 2024 Leave Allocation – Verbal Update

Carried

Moved by Councillor Humphries
Seconded by Councillor Campbell

RESOLUTION NO. 2023-217

THAT Council came out of Closed (In-Camera) Session at 5:34 p.m. and discussed items pursuant to Section 239(2) (b) of the Municipal Act pertaining to:

- (b) Personal matters about an identifiable individual, including municipal or local board employees – 2024 Leave Allocation – Verbal Update

Carried**15. CONFIRMING BYLAW**

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2023-218

THAT Council enact By-law 2023-51– Confirming By-Law.

Carried**16. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 5:35 p.m.