

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING NOVEMBER 21ST, 2023

There was a Regular Meeting of Council held in the Council Chambers on Tuesday November 21st, 2023. Present were Mayor David Bennett, Councillor Glen Campbell, Councillor Doug Humphries, and Councillor Tom Webster. Staff present was Hope Dillabough, CAO/Clerk, and Nichole Dubeau, Executive Assistant – Recording Secretary.

Deputy Mayor Daina Proctor sent her regrets.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Humphries

2023-219

Seconded by Councillor Campbell

THAT Council adopt the Agenda for the November 21st, 2023 Regular Council Meeting.

Carried

5. DELEGATIONS &/or PUBLIC MEETINGS

5.1 Delegation – County of Renfrew Planning and Development

Bruce Howarth, Planning Services Manager, and Jason Davis, Manager of Planning and Development from the County of Renfrew were present.

Mr. Howarth summarized the purpose of the planning services agreement that the Township entered into with the County of Renfrew. He discussed that the challenge the County is dealing with currently is lack of hiring qualified planning staff and retention. Councillor Webster questioned how the Township can keep their applicants satisfied and resolve the longer timelines. Mr. Howarth stated that it is due to the lack of available planners at the County. He stated that municipalities who do not have qualified planners are turning to the County for assistance, but they have been turned away due to the lack of staff. He added that in the 2024 County budget, it is proposed that an internship/apprenticeship be started for planners in order to bring people in and create interest. Councillor Humphries questioned why it was taking so long for the decision to be received from the County from the time the Township send their documents. Mr. Howarth stated that there is a lot of background work that needs to be done by County staff, and some applications are not as easy as others and require more research done. He added that for large files such as the Tomlinson Group pit proposal, a lot of time and work by County staff is done in the background for the planning reports, peer reviews, reviewing studies, etc. before they are at the Township level.

Council members were in agreeance to allow Eric Draper to talk. Mr. Draper stated that the Township should be contacting consultants to see what their options are for reducing the length of time for consent applications moving forward. Mr. Howarth stated that general inquiries reduce the length of time because the background research is mostly completed, and that they help weed out the consents that will not be approved or that need more staff time for research. Mr. Davis stated that the County is also the most cost-effective option for the Township and emphasized that there are background work and people

that help the planners and planning and development department. Council members thanked Mr. Howarth and Mr. Davis for coming to the meeting and for all their information.

6. MINUTES

6.1 November 7th, 2023 – Regular Council

Moved by Councillor Webster

RESOLUTION NO. 2023-220

Seconded by Councillor Humphries

THAT Council approve the following Minutes:

- November 7th, 2023 – Regular Council

Carried

7. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8. COMMITTEE REPORTS:

8.1 **PLANNING COMMITTEE**

Public Advisory Member Bob Johnston was present.

Public Advisory Members Lisa Branje sent her regrets.

8.1.1 October Building Report

Council reviewed the report.

8.2.2 Planning Files Report

Council reviewed the report.

9. CORRESPONDENCE SUMMARY

9.1 **INFORMATION CORRESPONDENCE – NONE**

9.2 **ACTION CORRESPONDENCE – NONE**

10. BYLAWS

10.1 2023-52 Use of Unopened Road Allowance – Jamieson

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL

Mayor Bennett filed a Notice of Motion to look at purchasing land adjacent to the community centre.

12. COUNCIL/STAFF MEMBERS CONCERNS

Mayor Bennett stated that the County Council summary that will be e-mailed to Council members has important information from the Township of South Frontenac they should review.

13. RESOLUTIONS

Moved by Councillor Humphries

RESOLUTION NO. 2023-221

Seconded by Councillor Campbell

THAT Council receive the following reports as information:

- October Building Report
- Planning Files Update

Carried

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2023-222

THAT Council enact the following By-laws:

- 2023-52 Use of Unopened Road Allowance – Jamieson

Carried**14. IN CAMERA (Closed) SESSION**

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2023-223

THAT Council went into a Closed Session Meeting at 5:05 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

- (b) Personal matters about an identifiable individual, including municipal or local board employees – Succession Planning

Carried

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2023-224

THAT Council came out of Closed (In-Camera) Session at 5:19 p.m. and discussed items pursuant to Section 239(2) (b) of the Municipal Act pertaining to:

- (b) Personal matters about an identifiable individual, including municipal or local board employees – Succession Planning

Carried

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2023-225

THAT Council receive the Public Works Managers report regarding the long-term succession plan to accommodate the significant turnover forecasted in the upcoming years as it specifically pertains to the Public Works and Environment Department.

Carried**15. CONFIRMING BYLAW**

Moved by Councillor Humphries
Seconded by Councillor Campbell

RESOLUTION NO. 2023-226

THAT Council enact By-law 2023-53– Confirming By-Law.

Carried**16. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 5:20 p.m.

 DEPUTY MAYOR Daina Proctor

 CAO/CLERK Hope Dillabough