

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING MARCH 21ST, 2023

There was a Regular Meeting of Council held in the Council Chambers on Tuesday March 21st, 2023. Present were Mayor David Bennett, Deputy Mayor Tom Webster, Councillor Doug Humphries, and Councillor Daina Proctor. Staff present was Hope Dillabough, CAO/Clerk, Nathalie Moore, Treasurer, Allan Cole, Fire Chief and Nichole Dubeau, Executive Assistant – Recording Secretary.

Councillor Glen Campbell sent his regrets.

1. **CALL TO ORDER**

Mayor Bennett called the meeting to order at 4:00 p.m.

2. **LAND ACKNOWLEDGEMENT**

Mayor Bennett read the Land Acknowledgement in its entirety.

3. **DECLARATION OF PECUNIARY INTEREST**

Mayor Bennett declared pecuniary interest on item 8.2.1 Staff Report – Request to use URA – Reid.

Councillor Proctor declared pecuniary interest on item 5.1 Zoning By-law Amendment – Draper.

4. **CONFIRMATION OF COUNCIL AGENDA**

Moved by Deputy Mayor Webster

RESOLUTION NO. 2023-59

Seconded by Councillor Humphries

THAT Council adopt the amended Agenda for the March 21st, 2023 Regular Council Meeting to include item 8.1.3 Staff Report – 2022 Building Fees.

Carried

5. **DELEGATIONS &/or PUBLIC MEETINGS**

5.1 4:00 p.m. Zoning By-law Amendment – Draper

6. **MINUTES**

6.1 March 6th, 2023 – Special Council – Budget Workshop

6.2 March 7th, 2023 – Regular Council

Moved by Councillor Proctor

RESOLUTION NO. 2023-60

Seconded by Councillor Humphries

THAT Council approve the following Minutes:

- March 6th, 2023 – Special Council – Budget Workshop
- March 7th, 2023 – Regular Council

Carried

7. **BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

8. **COMMITTEE REPORTS:**

8.1 **GENERAL GOVERNMENT COMMITTEE**

Public Advisory Members Susan Humphries and Spencer Hopping were present.

8.1.1 Staff Report – Award RFP Admin 2023-01 Strategic Plan

CAO/Clerk Hope Dillabough reviewed the report.

8.1.2 Staff Report – Treasurer's Report

Treasurer Nathalie Moore reviewed the report.

8.1.2 Staff Report – 2022 Building Fees

Treasurer Nathalie Moore reviewed the report.

Mayor Bennett thanked Staff, Council, and Committees for their dedication and hard work for the 2023 Budget.

8.2 PLANNING COMMITTEE

Public Advisory Members Bob Johnston and Lisa Branje were present.

8.2.1 Staff Report – Request to use URA – Reid

Property owners Shallon and Scott Reid were present.

Mayor Bennett declared pecuniary interest and was not involved in the conversation.

CAO/Clerk Hope Dillabough reviewed the report. She added that she is going to work on and bring forward an Unopened Road Allowance Policy that sets out stipulations to ensure all agreements are the same. There was Council decision regarding past practices. Ms. Dillabough is to bring the draft policy forward to the April 18th Council meeting along with the request and draft by-law for the Reid's for Council review.

8.2.2 Planning Files Report

Executive Assistant Nichole Dubeau reviewed the report.

8.2.3 Building Report – February 2023

Executive Assistant Nichole Dubeau reviewed the report.

8.3 PROTECTIVE SERVICE COMMITTEE

Public Advisory Member Spencer Hopping was present.

8.3.1 Chair's Report – March 16th

Executive Assistant Nichole Dubeau reviewed the report.

8.3.2 Fire Chief's Quarterly Report

Fire Chief Cole reviewed the report. There was Council discussion regarding the Fire Department hosting a Public Information Session to bring awareness to how private roads should be maintained and groomed to ensure emergency vehicles can access residences.

8.4 RECREATION COMMITTEE8.4.1 Chair's Report – March 9th

Chair Humphries reviewed the report.

9. CORRESPONDENCE SUMMARY**9.1 INFORMATION CORRESPONDENCE**9.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed. CAO/Clerk Hope Dillabough is to see about a CNL tour and information session for Council.

9.2 ACTION CORRESPONDENCE9.2.1 Resolution of Support – Food Insecurity

CAO/Clerk Hope Dillabough reviewed the report.

10. BYLAWS

10.1 2023-16 Zoning By-law Amendment – Draper

11. NOTICE TO FILE MOTION FOR NEXT COUNCIL – NONE
12. COUNCIL/STAFF MEMBERS CONCERNS

There were no concerns.

13. RESOLUTIONS

Moved by Councillor Proctor **RESOLUTION NO. 2023-61**
Seconded by Councillor Humphries
THAT Council award the Request for Proposal #ADMIN 2023-01 for a five-year Corporate Strategic Plan to With Chéla Inc. (WCI) for the total amount of \$39,000 plus HST;

AND THAT this be funded from the Modernization Reserves and will be included in the 2023 Budget documents.

Carried

Moved by Councillor Webster **RESOLUTION NO. 2023-62**
Seconded by Councillor Humphries
THAT Council receive the Treasurer's Report for March 21st as information;

AND THAT Council direct Staff to bring the updated User Fees By-law for consideration at the next Regular Council Meeting.

Carried

Moved by Councillor Humphries **RESOLUTION NO. 2023-63**
Seconded by Councillor Proctor
THAT Council approve the request submitted by Scott and Shallon Reid as it pertains to authorizing access to their personal property on the Township's Unopened Road Allowance for Recreational purposes;

AND THAT this DRAFT By-Law and Agreement be brought back to Council by By-Law for further consideration;

AND FURTHER THAT Council direct the CAO/Clerk to draft and bring forward a policy regarding Unopened Road Allowances and access for Council consideration.

Carried

Mayor Bennett declared pecuniary interest and did not vote.

Moved by Councillor Humphries **RESOLUTION NO. 2023-64**
Seconded by Councillor Proctor
THAT Council receive the Planning Files Report as information.

Carried

Moved by Deputy Mayor Webster **RESOLUTION NO. 2023-65**
Seconded by Councillor Proctor
THAT Council receive the February 2023 Building Report as information.

Carried

Moved by Councillor Humphries **RESOLUTION NO. 2023-66**
Seconded by Deputy Mayor Webster
THAT Council receive the Protective Services Committee Chair's Report as information.

Carried

Moved by Councillor Humphries **RESOLUTION NO. 2023-67**
Seconded by Councillor Proctor
THAT Council receive the Fire Chief's Annual Report as information.

Carried

Moved by Councillor Proctor

RESOLUTION NO. 2023-68

Seconded by Councillor Humphries

THAT Council receive the Recreation Chair's Report as information;

AND THAT Council direct Staff to bring the updated User Fees By-law for consideration at the next Regular Council Meeting.

Carried

Moved by Councillor Proctor

RESOLUTION NO. 2023-69

Seconded by Councillor Humphries

THAT upon recommendation from the Recreation Committee, Council allow Avalon Ranch use of the Community Centre for dog scent training;

AND THAT only six (6) dogs be permitted in the Community Centre at a time and are caged when not being trained.

Carried

Moved by Deputy Mayor Webster

RESOLUTION NO. 2023-70

Seconded by Councillor Humphries

THAT Council accept the CAO/Clerk's Information Memo for the March 21st, 2023 meeting.

Carried

Moved by Councillor Proctor

RESOLUTION NO. 2023-71

Seconded by Councillor Humphries

WHEREAS Food Insecurity occurs when inadequate or insecure access to food is caused by financial constraints. Housing, utilities, and other basic expenses take priority, so food spending is reduced in an effort to accommodate;

WHEREAS Health Canada defines food insecurity, as the inability to acquire or consume an adequate diet quality or sufficient quantity of food in socially acceptable ways, or the uncertainty that one will be able to do so;

WHEREAS the Covid-19 pandemic continues to challenge Ontario families, routines and local businesses, and has dramatically increased the number of Ontarians facing food insecurity;

WHEREAS food insecurity in Ontario and more specifically Renfrew County continues to be a growing concern;

AND WHEREAS in food insecure households there are many negative effects on people's health such as poor mental, physical and oral health;

AND WHEREAS the long supply chains associated with food that is not sourced locally increase the likelihood food insecurity;

AND WHEREAS a food secure community exists when all people at all times have physical and economical access to sufficient, safe and nutritious food to meet their dietary needs and food preferences for an active and healthy life;

NOW THEREFORE BE IT RESOLVED That Council of the Township of Horton calls for support in increasing the amount of local food available to Township and County residents;

AND THAT the Township requests that community residents take action and provide written materials containing their knowledge of seeds, plant propagation and grafting, food preparation, food preservation and cost-efficient recipes to the Township to be shared on a Food Security section of Horton's website;

AND FURTHER THAT this resolution be sent to MP Cheryl Gallant Renfrew-Nippissing-Pembroke, MPP John Yakabuski Renfrew-Nippissing-Pembroke, Hon. Lisa Thompson, Ontario Minister of Agriculture, Food and Rural Affairs, Hon.

Steve Clark, Ministry of Municipal Affairs and Housing, Peggy Brekveld, President of Ontario Federation of Agriculture, and municipalities within the County of Renfrew.

Carried

Moved by Deputy Mayor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2023-72

THAT Council enact the following By-laws:

- 2023-16 Zoning By-law Amendment – Draper

Carried

Councillor Proctor declared pecuniary interest and did not vote.

14. IN CAMERA (Closed) SESSION – NONE

15. CONFIRMING BYLAW

Moved by Councillor Humphries
Seconded by Councillor Proctor

RESOLUTION NO. 2023-73

THAT Council enact By-law 2023-17– Confirming By-Law.

Carried

16. ADJOURNMENT

Mayor Bennett declared the meeting adjourned at 5:32 p.m.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough