

THE CORPORATION OF THE TOWNSHIP OF HORTON

Recreation Committee Meeting

April 20, 2023

9:30 a.m.

There was a Meeting of the Recreation Committee held in the Municipal Council Chambers on Thursday March 9th, 2023. Present were Chair Doug Humphries, Mayor Dave Bennett and Public Advisory Members Sharon Bennett, Nellie Kingsbury and Claire Rouble. Staff in attendance was Public Works Manager Adam Knapp and Amanda Ryan Receptionist/Clerk– Recording Secretary.

1. CALL TO ORDER

Chair Humphries called the meeting to order at 9:29 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest expressed by Members of the Committee.

3. MINUTES FROM PREVIOUS MEETING:

Moved by Nellie Kingsbury

Seconded by Claire Rouble

THAT the Recreation Committee approve the March 20th, 2023 Minutes.

Carried

4. OPEN ISSUES/REPORTS:

i. Horton Recreation Association

No further action has been taken on the matter.

Discussion on having a booth available at the Canada Celebration was mentioned by Chair Humphries.

ii. Fencing Around Ice Surface

Public Works Manager Adam Knapp went into detail about the direction he is looking for to find someone to put up the fence around the ice surface. He explained the various challenges that have come about so far in trying to find someone.

Moved by Sharon Bennett
Seconded by Claire Rouble

THAT Public Works Manager Adam Knapp put out an informal RFQ for fencing to be erected around the rink of the Community Centre.

Carried

- iii. Smart Serve Course
Ms. Ryan reviewed her report.
- iv. Signage for Millennium Trail
Ms. Ryan reported that no further action has been taken.
- v. Ice Rink Update
Chair Humphries stated that the ice is out. Ms. Ryan commented that there were very few donations that came in for use of the ice surface, but the rentals had increased compared to last year with the other rinks being temporarily inoperable and the longer season of use with the cooperative weather.
- vi. Easter Event Report – April 8th
Public Advisory Member Claire Rouble stated that there were 91 children in attendance at the event. Although there was a great turn out, she felt that people were still a little nervous about being in a crowd setting. Chair Humphries stated that the event was well advertised.
- vii. Trivia Night – April 15th
Ms. Ryan reviewed her report and stated that it was a fun night. Ms. Ryan informed the committee of the ideas that came forth on the night of the event such as having a maximum of 50 questions and a basket in the middle of the table requiring all participants to deposit their cell phones for the time being to ensure no cheating.
Ms. Ryan also mentioned that in with speaking with Jason Marshall, he expressed interest in gathering questions and being the Emcee for a small nominal fee.

5. **NEW BUSINESS:**

i. Kitchen Make Up Air Report

Discussion about the purpose of leaving on the pilot lights in the present time and why it was discontinued in the past was had. Mayor Bennett briefly filled the committee in on the history of dealing with the hood vents. It was mentioned that there should be a CO2 detector in the building. Adam will take care of this.

Moved by Nellie Kingsbury

Seconded by Claire Rouble

THAT the Recreation Committee recommend to Council that a Kitchen Make Up Air System in the Community Center and a Heat Recovery Ventilator in the arena change rooms be installed at an estimated \$80,000 pending approval of 100%.

AND THAT upon completion of the detailed designs of the systems Staff are directed to release an RFQ to install the systems as soon as practicable.

FURTHER THAT funding be allocated from the remainder of the \$100,000 allocation to Recreation from the working funds reserve, after the digital sign is acquired.

AND THAT this be an estimated upset allocation of \$40,000.

AND FURTHER THAT any funding additionally required above the upset allocation be sourced from the Recreation Reserves.

Carried

ii. Deep Fryer Decommissioning Report

Manager of Public Works Adam Knapp reviewed his report and explained as to why the deep fryer was decommissioned. Concern about how this was neglected at the time of install was raised.

Moved by Nellie Kingsbury

Seconded by Sharon Bennett

THAT the Recreation Committee recommend to Council that a new propane deep frying unit be purchased for an estimated cost of \$1,500 from the operating budget, equipment repairs / replacement, and the decommissioned unit be declared surplus and sold on GovDeals with the proceeds directed to the Recreation Reserves.

Carried

iii. Pigeons

Public Works Manager Adam Knapp informed the committee that damage is being done to the insulation of the building by the pigeons. With the informal RFQ to be executed, the issue should be rectified.

iv. Boat Launch

Ms. Ryan stated that the boat launch will be opening the long weekend in May. As improvements to the area were completed last year, the launch is self-sufficient.

v. Canada Day Event

Ms. Ryan stated that it is time to start planning the Canada Day Event. Brief discussion on what to improve on and change from previous years was reviewed. As in previous years there will be no entertainment as it was felt that it creates a lot of background noise and makes it more difficult for people to chat and come together as a community. Ms. Ryan will be reaching out to OPG for sponsorship, Public Advisory Member Kingsbury will reach out to others for sponsorship, Public Advisory Member Rouble will look after the kitchen supplies and volunteers, Public Advisory Member Bennett will find someone to sell 50/50 tickets, and book Ellen Eady for facepainting. Claire will reach out to a few contacts to see if they can help with face painting. Mayor Bennett will donate the use of the bouncy castles and Ms. Ryan will find someone to sell breakfast tickets at the door, and invite the Horton Fire Department to set up a display oriented towards the children. She will also look after gathering items for the colouring contest.

6. STAFF/MEMBER CONCERNS:

Public Advisory Member Rouble mentioned that she has a contact with Lepine Apartments and they are willing to advertise our dances and such in their newsletter provided that the information gets to them in a timely manner. Ms. Rouble will have her contact reach out to Ms. Ryan to establish a connection.

7. NEXT MEETING:

Regular scheduled meeting

i. June 9th, 2023 at 9:30 a.m. in Council Chambers

8. ADJOURNMENT

Chair Humphries declared the meeting adjourned at 11:00 a.m.

CHAIR Doug Humphries

CAO/Clerk Hope Dillabough