



THE CORPORATION OF THE TOWNSHIP OF HORTON
RECREATION COMMITTEE

March 9th, 2023
9:30 a.m.
Council Chambers

1. Call to Order
2. Declaration of Pecuniary Interest
3. Approval of Minutes from previous meeting:
 - i. February 9th, 2023
4. Open Issues/Reports/Updates:
 - i. Ontario Winter Games - February 2023
 - ii. HRA (Horton Recreation Association)
 - iii. Fencing around ice surface
 - iv. Smart Serve Course
 - v. Signage for Millennium Trail
 - vi. Rink Ice Update
 - vii. Carnival Review
 - viii. Easter Event – April 8th
 - ix. Trivia Night – April 15th
 - x. Avalon Ranch Hall Use for dog training
 - xi. User Fee Update
5. New Business:
6. Staff/Member Concerns
7. Next Meeting:
 - i. April 14, 2023 at 9:30 a.m. in Council Chambers
8. Adjournment

THE CORPORATION OF THE TOWNSHIP OF HORTON

Recreation Committee Meeting

February 9, 2023

9:30 a.m.

There was a Meeting of the Recreation Committee held in the Municipal Council Chambers on Thursday February 9th, 2023. Present were Chair Doug Humphries, Mayor Dave Bennett and Public Advisory Members Sharon Bennett, Nellie Kingsbury and Claire Rouble. Staff in attendance was Amanda Ryan Receptionist/Clerk– Recording Secretary.

1. CALL TO ORDER

Chair Humphries called the meeting to order at 9:30 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest expressed by Members of the Committee.

3. MINUTES FROM PREVIOUS MEETING:

Moved by Sharon Bennett

Seconded by Nellie Kingsbury

THAT the Recreation Committee approve the January 12th, 2023 Minutes with the addition of a brief discussion on having a night with a free dinner to entice volunteers.

Carried

4. OPEN ISSUES/REPORTS:

i. Ontario Winter Games

Mayor Bennett expressed that the first weekend of the event was successful, and this type of exposure helped the Ottawa Valley get noticed. Opening ceremonies were cancelled on the second weekend due to the freezing rain. There is hope that there was positive economic development from the event and that it sent the message to the province that Renfrew County is capable of hosting events such as this.

ii. Horton Recreation Association

Tabled

- iii. Fencing Around Ice Surface
Tabled. There is a challenge to find someone to do the work.
- iv. Smart Serve Course
Ms. Rouble was under the impression that current certificates expired in May of 2023 and not July 1 of 2023 as previously presented. Ms. Ryan to review and bring forward the report.
- v. Signage for Millennium Trailp
Ms. Ryan to inquire with the county with regards to rules and reflectivity.
- vi. Rink Ice Update
Ms. Ryan reported that the rink has been used as well as rented. The lights are on timers to alleviate having a staff member on premises when there are no rentals and when the ice does not require maintenance.
- vii. Carnival – March 4th
Ms. Ryan drafted a letter ready for signature by Chair Humphries for Public Advisory Member Kingsbury to hand out to receive donations. Ideas from previous carnivals that worked were chuck-a-puck, sleigh ride, raffle draw, 50/50 tickets, magician and facepainting. Public Advisory Member Bennett to book face painter, Public Advisory Member Kingsbury to check on magician availability and Ms. Ryan to look after the rest. Public Advisory Member Rouble is looking after the kitchen.
- viii. Trivia Night – April 15th
Ms. Ryan will spearhead this event. Public Advisory Member Rouble suggested that Judy Kunopaski be contacted to determine if she and a crew of her choosing would look after the food for this event as she has done it in the past.
- ix. Easter Event – April 8th
Public Advisory Member Rouble will look after gathering a team to look after this event.

5. NEW BUSINESS:

i. User Fee Review

Ms. Ryan presented the current user fees and discussion commenced on recommendations for new pricing. The following is what the committee would like to recommend for the budget meeting:

Corkage from \$4.50 to \$5.00 (incl HST)

Alcohol – (beer/liquor per unit) from \$4.50 to \$5.00 (incl HST)

Alcohol – (cooler/wine/craft beer) from \$5.50 to \$6.00 (incl HST)

Ms. Ryan will provide these recommendations to Treasurer Nathalie Moore.

ii. Avalon Ranch Hall Use for Dog Training

An email was forwarded from council to the Recreation Committee to decide upon. Avalon Ranch would like to use the hall on Sunday mornings to perform scent training no more than 6 dogs at time. Public Advisory Member Kingsbury reached out to a contact provided before the meeting. The review was positive. The concerns raised by allowing the dogs in the building were that of how it would affect the approved inspected kitchen and if allowing dogs into the building would open a door for other animals. The committee would like to contract to state that the rental would be for scent training only, and that there would not be any more than 6 dogs at a time.

iii. Carnival Ideas

Chair Humphries shared his idea of a booth at the carnival to try and attract individuals to sign up for the HRA. Ms. Ryan to create the brochure.

6. STAFF/MEMBER CONCERNS:

Due to the Town of Renfrew not hosting the Bluegrass Festival in the same manner as they have in the past, Ms. Ryan asked if the Recreation Committee could capitalize on that fact and try and bring in a bluegrass band. Ms. Ryan to look into bringing in a band.

A brief discussion on the next dance took place as there was confusion about if there was one. Public Advisory Member Rouble to find out when McNab/Braeside is hosting their dances.

Chair Humphries had Public Advisory Member Adam Knapp speak about security issues that arose at the rink. He proposed that the hall be re-keyed to create zones. A rental key for the upstairs and main hall, a maintenance key for the change rooms not to include the Zamboni room and canteen and a bar key. Mr. Knapp stated that this could be done for about \$1000.00 and the money could come from reserves or general maintenance.

Moved by Nellie Kingsbury
Seconded by Sharon Bennett

THAT Public Works look after the rekeying of the locks to provide better security for users and township liabilities and the money to come from general maintenance.

Carried

7. NEXT MEETING:

Regular scheduled meeting

- i. March 9th, 2023 at 9:30 a.m. in Council Chambers

8. ADJOURNMENT

Chair Humphries declared the meeting adjourned at 10:40 a.m.

CHAIR Doug Humphries

CAO/Clerk Hope Dillabough



Township of Horton COUNCIL / COMMITTEE REPORT

Title: SMART SERVE CERTIFICATIONS	Date:	March 6, 2023
	Council/Committee:	Committee
	Author:	Amanda Ryan, Receptionist/Clerk
	Department:	Recreation

RECOMMENDATIONS:

THAT the Recreation Committee members accept this report as information.

BACKGROUND:

On November 29, 2021, changes were made to the *Liquor Licence and Control Act, 2019, S.O. 2019, c. 15, Sched. 22 (LLCA)*. Anyone involved in the sale, service, delivery or sampling of liquor, or who takes liquor orders from customers, must hold a valid (non-expired) certificate from an approved liquor training program. Smart Serve is Ontario's only approved liquor training program.

Changes brought forth by the LLCA include expiry dates on Smart Serve certificate holders. Smart Serve certificates issued on or after July 1, 2018 will expire 5 years from the date of issuance. Liquor training certificates issued before July 1, 2018 will expire on June 30, 2023 at 11:59pm. For anyone with a liquor training or Smart Serve certificate that was issued before July 1, 2018 may recertify starting July 1, 2022, but recertification will expire June 30, 2023. Certificate holders must recertify before their certificate expires in order to remain valid.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: <https://www.agco.ca/blog/alcohol/sep-2022/reminder-liquor-licensees-smart-serve-recertification-requirements>

Author: _____
signature

Other: _____
signature

Treasurer: _____
signature

C.A.O. _____
signature



AGCO

Alcohol and Gaming
Commission of Ontario

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Reminder to Liquor Licensees on Smart Serve Recertification Requirements

Tuesday, September 20, 2022

The Alcohol and Gaming Commission of Ontario (AGCO) would like to provide a reminder about Smart Serve recertification requirements.

Smart Serve Recertification Requirements

As announced on November 9, 2021, the AGCO has introduced a five-year term for all new and existing liquor training certifications. This means that anyone involved in the sale, service, delivery, or sampling of liquor, or who takes liquor orders from customers must complete the Smart Serve training program every five years.

The recertification requirement is now in effect:

- Liquor training certificates issued **before July 1, 2018, will expire on June 30, 2023, at 11:59pm**. This includes Smart Serve certificates and certificates issued prior to 1995 from the Server Intervention Program.
- Smart Serve certificates issued **on or after July 1, 2018, will expire five years from the date of issuance** (e.g., if you were certified on July 2, 2018, your certificate will expire on July 1, 2023 at 11:59 pm).

Note: Existing Smart Serve certificate holders can check their certificate expiry date by logging into their Smart Serve account.

Key Dates and Milestones



Key Dates	July 1, 2022	June 30, 2023 (11:59 p.m.)	Ongoing
Milestones	Smart Serve Recertification Opens	Expiration Date	Smart Serve certificates issued on or after July 1, 2018 expire 5 years from when they were first issued.
	All Smart Serve Certificates (new and existing) will include expiry dates.	Smart Serve certificates issued before July 1, 2018 expire at this time.	
	Certificate holders must recertify before their certificate expires to maintain a valid certificate.		

As of July 1, 2022, all Smart Serve certificates (new and existing) include expiry dates.

Smart Serve will offer existing Smart Serve certificate holders a discounted price of \$29.95 to recertify **if the program is completed before their existing certificate expires.**

Note:

Licensees should make sure their employees are aware of Smart Serve recertification requirements.

It is the licensee’s responsibility to ensure their employees have valid training.

For More Information

For more information about your certificate or the Smart Serve program:

- Visit [Smart Serve My Certificate](#)
- Contact Smart Serve Customer Service anytime at info@smartserve.ca or call Monday-Friday from 8:30 am – 4:30 pm at 416-695-8737 / 1-877-620-6082 (toll-free).

Helpful Resources

- [Information Bulletin: Mandatory Smart Serve® Recertification Will Begin July 1, 2022](#)

Note: Licensees should familiarize themselves with applicable sections of the [LLCA, Regulation 746/21](#) (Licensing), [Regulation 747/21 \(Permits\)](#) and the [Registrar’s Interim Standards and Requirements for Liquor](#) to ensure they are in compliance.

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2023 Horton Winter Carnival Income Statement

REVENUES

Sponsorships	\$2,050.00	
Sponsorship not received	\$100.00	
Raffle	\$260.00	
Breakfast	\$843.00	
50/50	\$373.00	
chuck a puck	\$76.00	
donation	<u>\$5.00</u>	
TOTAL REVENUES		\$3,707.00

EXPENSES

Sleigh rides	\$400.00	
Face painting	\$100.00	
Breakfast foods		
eggs, juice, bread, pnck	\$189.12	
creamer	\$17.00	
oil, fries, sausage	\$511.40	
bought back	-\$17.58	
Total Breakfast	\$699.94	
Chuckapuck payout	\$38.00	
50/50 payout	\$187.50	
Metro gift cards	\$100.00	
kids prizes	\$61.93	
décor	\$22.04	
Advertising in Horton Corner	\$339.00 *	
TOTAL EXPENSES		<u>\$1,948.41</u>
PROFIT/LOSS		<u><u>\$1,758.59</u></u>

* guestimate