

## TES Committee Meeting

January 4<sup>th</sup>, 2023

8:30 a.m.

There was a meeting of the Transportation and Environmental Services Committee held in the Municipal Chambers on Wednesday January 4<sup>th</sup>, 2023. Present was Chair Doug Humphries, Deputy Mayor Tom Webster, and Mayor David Bennett, Public Advisory Members Bob Kingsbury, and Tyler Anderson. Staff present was Public Works Manager, Adam Knapp, and Executive Assistant Nichole Dubeau– Recording Secretary.

**1. CALL TO ORDER**

Chair Humphries called the meeting to order at 8:30 a.m.

**2. DECLARATION OF PECUNIARY INTEREST**

Mayor Bennett declared pecuniary interest for item 6 – Landfill Grinding Contract Extension.

**3. MINUTES FROM PREVIOUS MEETING:**

- October 13<sup>th</sup>, 2022

Moved by Tyler Anderson

Seconded by Deputy Mayor Webster

THAT the Committee approve the October 13<sup>th</sup>, 2022 Minutes.

**Carried**

**4. COMMUNITY CENTRE HVAC REPAIRS**

Public Works Manager Adam Knapp reviewed the report. The Committee was in agreeance to move forward with the repairs needed.

Moved by Deputy Mayor Webster

Seconded by Bob Kingsbury

THAT the TES Committee recommend to Council to approve the repair of the Community Center HVAC systems by Valley Ventilation;

AND THAT the funding for the repairs estimated at \$7,500 including HST and a \$1,536.60 provisional contingency come from the Recreation Reserves;

AND FURTHER THAT this be included in the 2023 Budget for consideration.

**Carried**

**5. MUNICIPALITIES AS A PRODUCER**

Public Works Manager Adam Knapp reviewed the report.

**6. LANDFILL GRINDING CONTRACT EXTENSION**

Mayor Bennett declared pecuniary interest and left the room.

Public Works Manager Adam Knapp reviewed the report. The Committee was in agreeance to extend the contract with National Grinding.

Moved by Bob Kingsbury

Seconded by Tyler Anderson

THAT the TES Committee recommend to Council to extend the landfill material grinding contract with National Grinding Inc. for one (1) year at a total annual cost of \$27,685.00 including HST;

AND THAT this be included in the 2023 Budget for consideration.

**Carried**

**7. PHASE 3 LANDFILL SITE FEASIBILITY STUDY**

Public Works Manager Adam Knapp reviewed the report. The Committee was in agreeance to move forward with Phase 3 of the study.

Moved by Deputy Mayor Webster

Seconded by Tyler Anderson

THAT the TES Committee recommend to Council to proceed with phase 3 of the expansion feasibility study per the 2023 work plan supplied by JP2G;

AND THAT \$22,080.20 be allocated from Environmental Reserves to fund the work;

AND FURTHER THAT this be included in the 2023 Budget for consideration.

**Carried**

**8. LANDFILL SITE WASTE COMPOSITION STUDY**

Public Works Manager Adam Knapp reviewed the report.

Moved by Deputy Mayor Webster

Seconded by Tyler Anderson

THAT the TES Committee recommend to Council that a waste composition study be performed by JP2G as part of our monitoring and reporting program in 2023/2024 at the landfill site;

AND THAT the studies shall be performed pre-transition to the producer-based blue box program, before July 1<sup>st</sup>, 2023, and post transition, in July of 2024;

AND FURTHER THAT the study be funded from the Environmental Reserves at an upset estimated cost of \$10,000;

AND FURTHER THAT this be included in the 2023 Budget for consideration.

**Carried**

**9. PROPOSED STRATEGIC CULVERT REPLACEMENT PLAN**

Public Works Manager Adam Knapp reviewed the report.

**10. PROPOSED STRATEGIC ROADS INFRASTRUCTURE PLAN**

Public Works Manager Adam Knapp reviewed the report. Deputy Mayor Webster requested that the rehabilitation years as per the asset management plan be brought back to the committee.

**11. DRAFT WINTER MAINTENANCE & SALT MANAGEMENT POLICY**

Public Works Manager Adam Knapp reviewed the report. The Committee was in agreeance to establish a policy for Winter Maintenance and Salt Management.

Moved by Tyler Anderson

Seconded by Deputy Mayor Webster

THAT the TES Committee recommend to Council to adopt the T-06 Winter Maintenance and Salt Management policy into the Township's Corporate Policies.

**Carried**

**12. NEW/OTHER BUSINESS**

Public Works Manager Adam Knapp stated that he has reviewed the Transportation Master Plan and CAO/Clerk Hope Dillabough is now reviewing it, and that it will be coming forward in the 2023 Budget for the RFP process.

**13. NEXT MEETING:**

- i. February 1<sup>st</sup>, 2023 at 8:30 a.m.

**14 ADJOURNMENT**

Chair Humphries declared the meeting adjourned at 9:32 a.m.

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CHAIR Doug Humphries

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PUBLIC WORKS MGR Adam Knapp