

THE CORPORATION OF THE TOWNSHIP OF HORTON

TES Committee Meeting

JUNE 14TH, 2023
8:30 a.m.

There was a meeting of the Transportation and Environmental Services Committee held in the Municipal Chambers on Wednesday June 14th, 2023. Present was Chair Doug Humphries, and Mayor David Bennett, Public Advisory Members Bob Kingsbury, and Tyler Anderson. Staff present was Public Works Manager, Adam Knapp, and Executive Assistant Nichole Dubeau— Recording Secretary.

Deputy Mayor Tom Webster sent his regrets.

1. CALL TO ORDER

Chair Humphries called the meeting to order at 8:30 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

3. MINUTES FROM PREVIOUS MEETING:

- April 12th, 2023

Moved by Tyler Anderson

Seconded by Bob Kingsbury

THAT the Committee approve the April 12th, 2023 Minutes.

Carried

4. 2023 SIGN INSPECTION REPORT

Public Works Manager Adam Knapp reviewed the report.

5. AWARD OF PW 2023-04 REHABILITATION OF MULLINS ROAD – HCB

Public Works Manager Adam Knapp reviewed the report.

Moved by Bob Kingsbury

Seconded by Tyler Anderson

THAT the TES Committee recommend to Council to award PW 2023-04, Rehabilitation of Mullins Road – HCB to Greenwood Paving Ltd. for the total upset limit of \$320,000.00 including HST;

AND THAT the work be funded as allocated in the approved 2023 Capital budget.

Carried

6. AWARD OF PW 2023-05 MUNICIPAL BUILDINGS HVAC AND COMMERCIAL APPLIANCE MAINTENANCE

Public Works Manager Adam Knapp reviewed the report.

Moved by Tyler Anderson

Seconded by Bob Kingsbury

THAT the TES Committee recommend to Council to award PW 2023-05, Municipal Buildings HVAC and Commercial Appliance Maintenance to Sheaves Mechanical Heating and Cooling for the estimated yearly maintenance cost of \$7,792.48 including HST;

AND THAT the work be funded from the 2023 departmental Operating budget.

Carried

7. AWARD OF 2023-06 MUNICIPAL BUILDINGS PLUMBING AND WATER TREATMENT SYSTEMS MAINTENANCE

Public Works Manager Adam Knapp reviewed the report.

Moved by Bob Kingsbury

Seconded by Tyler Anderson

THAT the TES Committee recommend to Council to award PW 2023-06, Municipal Buildings Plumbing and Water Treatment Systems Maintenance to T Williams Plumbing for the estimated yearly maintenance cost of \$6,780.00 including HST;

AND THAT the work be funded from the 2023 departmental Operating budget.

Carried

8. AWARD OF 2023-07 '27 X '50 CONCRETE SLAB INSTALLATION

Public Works Manager Adam Knapp reviewed the report.

Moved by Tyler Anderson

Seconded by Bob Kingsbury

THAT the TES Committee recommend to Council to award PW 2023-07, 27' x 50' Concrete Slab Installation to Precision Concrete Finishing for the total cost of \$16,950.00 including HST;

AND THAT the work be funded as allocated in the approved Capital 2023 budget.

Carried

9. LIME KILN ROAD REHABILITATION PREPARATION

Public Works Manager Adam Knapp reviewed the report. Mayor Bennett stated his concerns with the work being done that could affect the possibility of the County taking over the road. He added that when the Highway 417 Expansion gets to Gillan Road, Lime Kiln Road will be a main artery and it will require a large amount of the tax base in order to maintain the traffic. The Committee was in agreeance to move forward with the base testing.

10. 2021-2022 LANDFILL BIENNIAL REPORT AND USER FEES

Public Works Manager Adam Knapp reviewed the report. There was Committee discussion regarding maintaining the price of bag tags and eliminating the "free pass" to the Landfill Site due to the waste that is entering the Landfill and trying to maintain the life expectancy of the Landfill. Committee was in agreeance to keep the bag tag price at \$2.00 and eliminate the annual "free pass" for each ratepayer, and to broadcast the information to the public. Mr. Knapp is to bring back a draft User Fees By-law indicating the price changes for the Waste Department.

Moved by Bob Kingsbury

Seconded by Tyler Anderson

THAT the TES Committee recommend to Council that due to the current life expectancy of the Landfill Site, the "Free Voucher" for resident's be eliminated from the annual mailout effective December 31st, 2023;

AND THAT the price of bag tags and garbage bags taken to the Landfill Site remain at \$2.00;

AND FURTHER THAT that the Waste Department User Fees By-law be adjusted no less than on a biennial basis triggered by receipt of our biennial report and adjusted according to the CPI rate of inflation for services;

AND FURTHER THAT the Draft By-law with changes be brought back to the September TES meeting for consideration.

Carried

11. TRANSPORTATION USER FEES

Public Works Manager Adam Knapp reviewed the report. The Committee was in agreeance to change the fees but suggested that moving forward each department update their user fees at the same time to eliminate multiple User Fees and Charges By-laws in one year.

Moved by Bob Kingsbury
Seconded by Tyler Anderson

THAT the TES Committee recommend to Council to update the Transportation User Fees to reflect the current CPI rate of inflation for services;

AND THAT the Draft By-law with changes be brought back to the September TES meeting for consideration.

Carried

12. PRIVATE ROAD MAINTENANCE

Public Works Manager Adam Knapp reviewed the report. There was Committee discussion regarding Township or County property. Mr. Knapp is to contact Jason Davis, Manager of Forestry and GIS and Angie Schultz, GIS Technician to confirm if the section of land between Mac's Lane and River Road is County or Township and bring back to the Committee for further discussion and decision.

13. REQUEST FOR ADDITIONAL LANDFILL SITE PASSES

Public Works Manager Adam Knapp reviewed the request. There was Committee discussion regarding the waste coming into the Landfill Site and trying to expand the life of the Landfill. Committee was in agreeance to provide the "free vouchers".

Moved by Bob Kingsbury
Seconded by Tyler Anderson

THAT the TES Committee recommend to Council to provide Keith Bilson two (2) "Free Vouchers" for the Landfill to dispose of flood debris.

Carried

14. COMMUNITY CENTRE DETAILED DESIGN/PUBLIC MEETING

Public Works Manager Adam Knapp reviewed the report.

Moved by Bob Kingsbury
Seconded by Tyler Anderson

THAT the TES Committee recommend to Council to accept the 80% design as presented;

AND THAT the TES Committee recommend to Council that a Public meeting be held on July 18th, 2023, during the regular Council meeting.

Carried

15. NEW/OTHER BUSINESS

There was no new or other business.

16. NEXT MEETING:

i. July 5th, 2023 at 8:30 a.m.

17. ADJOURNMENT

Chair Humphries declared the meeting adjourned at 10:06 a.m.

CHAIR Doug Humphries

PUBLIC WORKS MGR Adam Knapp