



**THE CORPORATION OF THE TOWNSHIP OF HORTON
COUNCIL MEETING – JANUARY 16TH, 2024 – 4:00 P.M.
HORTON MUNICIPAL CHAMBERS
2253 JOHNSTON RD.**

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

“As we gather today, I would like to acknowledge, on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin People and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.”

3. DECLARATION OF PECUNIARY INTEREST

4. CONFIRMATION OF COUNCIL AGENDA

5. DELEGATIONS &/OR PUBLIC MEETINGS

5.1 4:00 p.m. Delegation – Ted Poirier

PG.3

6. MINUTES FROM PREVIOUS MEETINGS

6.1 December 19th, 2023 – Regular Council

PG.4

7. BUSINESS ARISING FROM MINUTES

8. COMMITTEE REPORTS:

8.1 GENERAL GOVERNMENT COMMITTEE
▪ **CHAIR WEBSTER**

8.1.1 Staff Report – 2024 Budget Timelines

PG.8

8.2 PLANNING COMMITTEE
▪ **CHAIR CAMPBELL**

8.2.1 December Building Report

PG.10

8.2.2 Planning Files Update

PG.11

8.3 RECREATION COMMITTEE
▪ **CHAIR HUMPHRIES**

8.3.1 Chair’s Report – January 11th, 2024

PG.13

8.4 COMMUNITY COMMITTEES / COUNTY COUNCIL

8.4.1 Renfrew & Area Seniors Home Support

D. Humphries

8.4.2 Chamber of Commerce

D. Humphries

8.4.3 County Council

D. Bennett

9. CORRESPONDENCE SUMMARY

9.1 INFORMATION CORRESPONDENCE

RETURN TO AGENDA

9.1.1	CAO/Clerk Information Memo	PG.15
9.2	<i>ACTION CORRESPONDENCE</i>	
9.2.1	Letter of Support – AORS Potential Municipal Equipment Operator Course	PG.16
10.	BY-LAWS	
10.1	2024-01 Borrowing By-law	PG.18
10.2	2024-02 Interim Taxes 2024	PG.21
10.3	2024-03 Appoint Livestock Valuer	PG.22
10.4	2024-04 Appoint Committee of Adjustment	PG.23
10.5	2024-05 Backyard Chickens By-law	PG.24
11.	NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING	
11.1	Notice of Motion Filed by Mayor Bennett	PG.29
12.	COUNCIL/STAFF MEMBERS CONCERNS	
13.	RESOLUTIONS	
14.	IN CAMERA (Closed) SESSION (as required) – NONE	
15.	CONFIRMING BY-LAW 2024-06	PG.30
16.	ADJOURNMENT	



RECEIVED
JAN - 8 2024

DELEGATION REQUEST TO ATTEND REGULAR COUNCIL

Meeting Date: 16 JAN 24

Name: Camil Parker

Address: 3194 Burns Tower Rd,

Telephone #: 613-717-2643

E-Mail Address: reiriopdet@gmail.com

Number of Persons Attending: 2

Spokesperson: myself

REASON FOR DELEGATION REQUEST

Bylaw enforcement

Multiple horizontal lines for additional text or notes.

Signature

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING
DECEMBER 19TH, 2023

There was a Regular Meeting of Council held in the Council Chambers on Tuesday December 19th, 2023. Present were Mayor David Bennett, Deputy Mayor Daina Proctor, Councillor Glen Campbell, and Councillor Doug Humphries. Staff present was Nathalie Moore, Treasurer and Nichole Dubeau, Executive Assistant – Recording Secretary.

Councillor Tom Webster sent his regrets.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Bennett read the Land Acknowledgement in its entirety.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. CONFIRMATION OF COUNCIL AGENDA

Moved by Councillor Campbell

2023-240

Seconded by Deputy Mayor Proctor

THAT Council adopt the amended Agenda for the December 19th, 2023 Regular Council Meeting to amend item 5 to include Appoint Acting Clerk.

Carried

5. APPOINT ACTING CLERK NICHOLE DUBEAU

Moved by Councillor Humphries

2023-241

Seconded by Councillor Campbell

THAT Council appoint Nichole Dubeau as Acting Clerk for the December 19th, 2023 Council meeting.

Carried

6. DELEGATIONS &/or PUBLIC MEETINGS

6.1 Public Meeting – Zoning By-law Amendment – Hisko

6.2 Delegation – Ted Poirier

Ted & Heather Poirier were present.

Mayor Bennett requested that Mr. Poirier not be negative or talk ill of Council, Staff, or By-law. Mr. Poirier reviewed a letter he wrote for Council. He highlighted on the complaint history with himself and his neighbour. He stated that the by-law services are one-sided and that he does not receive returned e-mails or phone calls from the Township or By-law enforcement. Mayor Bennett thanked Mr. Poirer for his time and stated that Council will be giving him a response after further discussion with By-law Enforcement.

7. IN CAMERA (Closed) SESSION

Moved by Deputy Mayor Proctor

RESOLUTION NO. 2023-242

Seconded by Councillor Humphries

THAT Council went into a Closed Session Meeting at 4:28 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

- (b) Personal matters about an identifiable individual, including municipal or local board employees – By-law

Carried

RETURN TO AGENDA

Moved by Deputy Mayor Proctor
Seconded by Councillor Humphries

RESOLUTION NO. 2023-243

THAT Council came out of Closed (In-Camera) Session at 5:17 p.m. and discussed items pursuant to Section 239(2) (b) of the Municipal Act pertaining to:

- (b) Personal matters about an identifiable individual, including municipal or local board employees – By-law

Carried

Moved by Deputy Mayor Proctor
Seconded by Councillor Campbell

RESOLUTION NO. 2023-244

THAT Council direct MLES Services to review and bring back a report to Council providing data pertaining to past, open and resolved, complaints and associated timelines for the properties discussed on Burnstown Road;

AND THAT this be brought back to Council for consideration by the end of March 2024.

Carried**RECESS WAS CALLED FROM 5:20 P.M. TO 5:30 P.M.****MAYOR BENNETT LEFT THE MEETING AND DEPUTY MAYOR PROCTOR CHAIRED THE REMAINDER OF THE COUNCIL MEETING.****8. MINUTES**

8.1 December 5th, 2023 – Regular Council

Moved by Councillor Humphries
Seconded by Councillor Campbell

RESOLUTION NO. 2023-245

THAT Council approve the following Minutes:

- December 5th, 2023 – Regular Council

Carried**9. BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

10. COMMITTEE REPORTS:**10.1 PLANNING COMMITTEE**

Public Advisory Member Bob Johnston was present.
Public Advisory Members Lisa Branje sent her regrets.

10.1.1 November Building Report

Council reviewed the report.

10.1.2 Planning Files Report

Council reviewed the report.

10.1.3 Staff Report – Backyard Chicken Draft By-law

Council reviewed the report.

10.2 GENERAL GOVERNMENT COMMITTEE

Public Advisory Member Spencer Hopping was present.
Public Advisory Members Susan Humphries sent her regrets.

10.2.1 Treasurer's Report

Treasurer Nathalie Moore reviewed the report.

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10.3 RECREATION COMMITTEE**10.3.1 Chair's Report – December 15th, 2023**

Councillor Humphries reviewed the report. Deputy Mayor Proctor requested a break down of expenses and revenues from the Christmas Craft Show.

11. CORRESPONDENCE SUMMARY**11.1 INFORMATION CORRESPONDENCE****11.1.1 CAO/Clerk's Information Memo**

Discussion went around the table with information previously distributed.

11.2 ACTION CORRESPONDENCE – NONE**12. BYLAWS**

- 12.1 2023-56 2024 User Fees & Charges
- 12.2 2023-57 Backyard Chickens By-law
- 12.3 2023-58 Zoning By-law Amendment – Hisko

13. NOTICE TO FILE MOTION FOR NEXT COUNCIL

Due to Mayor Bennett's absence, the motion was postponed until the next meeting.

14. COUNCIL/STAFF MEMBERS CONCERNS

Deputy Mayor Proctor requested an update on the Tomlinson pit in the new year.

15. RESOLUTIONS

Moved by Councillor Campbell

RESOLUTION NO. 2023-246

Seconded by Councillor Humphries

THAT Council receive the following reports as information:

- November Building Report
- Planning Files Update
- Treasurer's Report
- Recreation Chair's Report – December 15th, 2023

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2023-247

Seconded by Councillor Campbell

THAT Council accept the DRAFT By-law for Backyard Chickens as amended;

AND FURTHER THAT it be brought forward by By-Law to be adopted.

Carried

Moved by Councillor Humphries

RESOLUTION NO. 2023-248

Seconded by Councillor Campbell

THAT upon recommendation from the Recreation Committee, Council approve the supply and install of an electric stove and vent to be put in the recommended space as per Public Works Manager Adam Knapp;

AND THAT the be reflected in the 2024 Recreation Operating Budget.

Carried

RETURN TO AGENDA

Moved by Councillor Humphries
Seconded by Councillor Campbell

RESOLUTION NO. 2023-249

THAT upon recommendation from the Recreation Committee, Council accept the Schedule F changes in the Township’s proposed 2024 User Fees & Charges.

Carried

Moved by Councillor Humphries
Seconded by Councillor Campbell

RESOLUTION NO. 2023-250

THAT upon recommendation from the Recreation Committee, Council allow Carissa McFarlane, Phil Saar, Heather Weiss and Darwin Peever to be added to the volunteer roster upon confirmation of a clean vulnerable sector check.

Carried

Moved by Councillor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2023-251

THAT Council accept the CAO/Clerk’s Information Memo for December 19th, 2023.

Carried

Moved by Councillor Humphries
Seconded by Councillor Campbell

RESOLUTION NO. 2023-252

THAT Council enact the following By-laws:

- 2023-56 2024 User Fees & Charges By-law
- 2023-58 Zoning By-law Amendment – Hisko

Carried

16. CONFIRMING BYLAW

Moved by Councillor Campbell
Seconded by Councillor Humphries

RESOLUTION NO. 2023-253

THAT Council enact By-law 2023-59– Confirming By-Law.

Carried

17. ADJOURNMENT

Deputy Mayor Proctor declared the meeting adjourned at 5:58 p.m.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough



Township of Horton COUNCIL / COMMITTEE REPORT

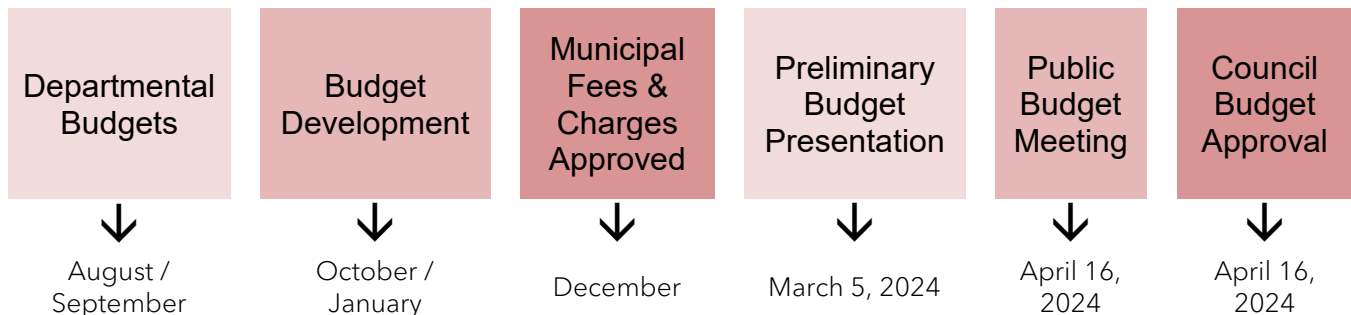
2024 BUDGET TIMELINES	Date:	January 16, 2024
	Council/Committee:	General Government
	Author:	Nathalie Moore
	Department:	Administration

RECOMMENDATIONS:

THAT Council receive the proposed 2024 Budget timelines as information.

BACKGROUND:

For the 2024 budget, staff has devised a timeline to have the budget completed by April 16, 2024.



Departmental Budgets – Senior Staff were provided with worksheets to create budgets based on anticipated activities, Strategic Plan priorities, also accounting for expected expenses and estimated revenues.

Budget Development – The Treasurer received all working papers from Senior Staff. The draft budget was populated and ensured consistency with the Capital Forecast Plan and our Asset Management Plan.

Municipal Fees & Charges Review – The Municipal fees and charges were adopted in December to ensure implementation effective January 1, 2024.

Council Budget Presentation – Council, along with public advisory members will be presented the preliminary budget presented and any concerns or changes to be implemented can be discussed.

Public Budget Meeting – After any revisions that are requested based on Council/Committee input and priorities, a final version of the budget is prepared for adoption.

Budget Approval & By-Laws passed – The Final Budget determines the amount of property tax requisitioned, and in turn, forms the basis for property tax rates, which are adopted annually, by by-law in June.

RETURN TO AGENDA

ALTERNATIVES:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

CONSULTATIONS: Hope Dillabough – CAO/Clerk

*Prepared By: Nathalie Moore, Treasurer
Reviewed By: Hope Dillabough, CAO/Clerk*

RETURN TO AGENDA

Township Of HortonDECEMBER 2023 BUILDING REPORT

Month	No. of Permits	2023 Value of Permits	2022 Value of Permits	2021 Value of Permits	Renos/Add Comm/Res	Garages/Storage Bldg Comm/Res	New Res	New Comm	Demos	Total SQ. FT	Stop Work Orders Issued
January	0	\$ -	\$0	\$ -							
February	4	\$ 1,258,600	\$1,635,000	\$ 785,000		2	2			7,641	0
March	3	\$ 663,000	\$1,083,200	\$ 1,340,000	1	1	1			6,375	0
April	7	\$ 1,865,000	\$879,000	\$ 2,291,300	2		3		2	13,100	0
May	4	\$ 614,000	\$1,765,000	\$ 1,391,000	1	2	1			8,822	0
June	8	\$ 1,802,000	\$2,220,400	\$ 348,000	3	2	3			12,201	0
July	7	\$ 4,870,000	\$149,000	\$ 540,000		4	3		1	16,970	0
August	7	\$ 550,000	\$641,000	\$ 1,355,000	2	4	1			4,290	0
September	6	\$ 1,316,000	\$1,500,000	\$ 1,021,000	2	2	2			7,531	0
October	4	\$ 183,000	\$825,000	\$ 996,000	2	2				3,310	0
November	5	\$ 910,000	\$0	\$ 3,130,500	2	2	1			4,550	0
December	0	\$ -	\$0	\$ 80,000						-	0
TOTALS	55	\$ 14,031,600	\$10,697,600	\$ 13,277,800	15	21	17	0	3	84,790	0

RETURN TO AGENDA

Open Planning Files as of January 12, 2024

File Name	File No.	No. of Severances	Date Rec'd by County	Date Deemed Complete by County	Date Rec'd by Township	Date of Last Item Sent to County	Status of File
Sullivan Holdings (Arnprior) Inc	B163/21	1	27-Sep-21	Sept 27, 2021 but signed Dec 3	08-Dec-21	11-Jan-21	Complete
Jennifer Armstrong	B127/21	1	03-Aug-21	Aug 3, 2021 but signed Oct 17	29-Nov-21	21-Dec-21	Notice of Decision rec'd March 9/22 -Applicant to complete conditions
Melvyn Mielke	B12/22	1	21-Jan-22	20-Apr-22	21-Apr-22	12-May-22	Complete
Douwe Bakker	B123/21 B124/21 B125/21 B126/21	3	28-Jul-21	July 28, 2021 but signed Oct 19	25-Oct-21	02-Nov-21	Complete
Jamie Prince & Tina Hunt	B188/21 B189/21 B190/21	3	18-Nov-21	Nov 18, 2021 but signed Mar 29, 2022	31-Mar-22	06-Apr-22	B189/21 & B190/21 Complete Notice of Decision rec'd Nov 24/22 - applicant to complete conditions for B188/21
Ila Ferguson	B104/22 B105/22 B106/22	3	19-May-22	17-Jun-22	15-Sep-22	27-Sep-22	Notice of Decision rec'd Nov 29/22 - applicant to complete conditions
Danny Leblanc & Karen Sholea	B124/22 B125/22	2	15-Jun-22	15-Jun-22	18-Oct-22	04-Nov-22	Notice of Decision rec'd April 20/23 - applicant to complete conditions
D.C. Hawkins Holdings Ltd	B02/23 B03/23 B04/23	3	01-Jan-23	07-Feb-23	16-Mar-23	12-May-23	Notice of Decision rec'd Oct 11/23- applicant to complete conditions
Lloyd & Val Hisko	B45/23 B46/23	2	06-Mar-23	06-Mar-23	16-May-23	17-May-23	Notice of Decision rec'd Sept 8/23 - applicant to complete conditions
Cayla McNulty	B72/23 B73/23	2	14-Apr-23	14-Apr-23	12-Jul-23	25-Jul-23	Notice of Decision rec'd Dec 12/23 - applicant to complete conditions
Eric & Marion Draper	B76/23 B77/23 B78/23	3	20-Apr-23	20-Apr-23	18-Jul-23	28-Jul-23	Planning Reports rec'd Oct 20/23 B77 Decision rec'd Dec 18/23
2865875 Ontario Inc.	B88/23 B89/23	2	18-May-23	14-Aug-23	12-Oct-23	03-Nov-23	Municipal documents sent to Cty
Robert & Lois Jamieson	B97/23 B98/23	2	02-Jun-23	02-Jun-23	16-Aug-23	05-Sep-23	Notice of Decision rec'd Dec 5/23 - applicant to complete conditions

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Open Planning Files as of January 12, 2024

File Name	File No.	No. of Severances	Date Rec'd by County	Date Deemed Complete by County	Date Rec'd by Township	Date of Last Item Sent to County	Status of File
Gary & Karen Carty	B114/23	1	19-Jul-23	19-Jul-23	12-Oct-23	10-Jan-24	Municipal documents sent to Cty
Marjorie Doering	B116/23	1	24-Jul-23	24-Jul-23	18-Oct-23	07-Nov-23	Municipal documents sent to Cty
Thomas Cavanagh Construction Ltd	B118/23	1	01-Aug-23	01-Aug-23	18-Oct-23	10-Jan-24	Municipal documents sent to Cty
Meghan Brohart	B121/23	1	23-Nov-23	10-Aug-23	10-Aug-23		Waiting for Septic Comments Fee to be paid by applicant
Michael & Shawnalee Enright	B127/23 B128/23 B129/23	3	21-Aug-23	21-Aug-23	26-Oct-23	03-Nov-23	Municipal documents sent to Cty
Cobus Homes Inc	B137/23 B138/23	2	20-Nov-23	24-Aug-23	20-Nov-23	15-Dec-23	Municipal documents sent to Cty
Elizabeth & Ian Nesbitt	B168/23	1	20-Oct-23	23-Oct-23	19-Dec-23		Working on Twp documents
Derek McGrimmon & Jennifer Sholea	B184/23	1	23-Nov-23	28-Nov-23	04-Jan-24		Working on Twp documents

File Name	File Type	File Status
Lloyd & Val Hisko	Zoning By-law Amendment	Complete Jan 9/23
Tomlinson Ltd.	Zoning By-law Amendment	Public Meeting June 15/23

RETURN TO AGENDA



Township of Horton

COUNCIL / COMMITTEE REPORT

Title: Recreation Chair's Report – January 11 th , 2024	Date:	January 16, 2024
	Council/Committee:	Council
	Author:	Amanda Ryan, Receptionist/Clerk
	Department:	Recreation

RECOMMENDATIONS:

THAT Council accept the Recreation Committee Chair's Report as information.

BACKGROUND:

Signage for Millennium Trail

Chair Humphries will discuss with Manager of Public Works Adam Knapp on which signs to have erected. The County has the templates ready.

Winter Carnival

Ms. Ryan stated that Susan Keller reached out to see if we would like to have her family come with horses to provide sleigh rides again this year. Provided Ms. Eady allow us to use her land, we will book to have her and the team of horses come out. Ms. Ryan is still working on the other logistics of the event as there has been no one to step forward to take the lead.

Electric Stove Update

Chair Humphries stated that the new electric stove has been installed with the hood vent and is functional.

Euchre

The first night of Euchre being back in operation is tonight. Ms. Ryan is excited to see that some volunteers have come forward to run it. She has been working with them to teach what is required and the role that the township takes in assisting.

Discount Rental Request

Tina Hunt sent an email asking to rent the hall and ice for a weekend. She also requested a discount. Discussion was had.

Moved by Sharon Bennett

Seconded by Claire Rouble

THAT the Council approve to allow Tina Hunt to rent the hall and ice surface for the weekend of February 10th and 11th, 2024 at the cost of \$1300 plus HST; provided that Jamie Prince looks after maintaining the ice during the event.

Carried

Members Concerns

There is damage occurring to the stage floor due to water leakage from the roll up door. Chair Humphries stated there is a grant available from Community Futures of \$4000 to assist with the cost of repairing the

RETURN TO AGENDA

source of the issue. Mayor Bennett stated that if we are eligible we should apply and use the funds for the repairs.

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

Prepared by: Amanda Ryan, Receptionist/Clerk

Reviewed by: Hope Dillabough, CAO/Clerk

RETURN TO AGENDA



THE CORPORATION OF THE TOWNSHIP OF HORTON

Memo from the CAO/Clerk as of January 12, 2024.

INFORMATION provided **NOT** included in the Regular Council meeting package of January 16, 2024.

INFORMATION EMAILED

1. AMO Conference
2. AMO 2024 Education
3. AORS Associate Roads Supervisor Certificate – Howard
4. Chamber of Commerce E-News
5. RCDHU Covid Case Summary
6. EOWC 7 in 7+ Regional Housing Plan
7. Waste to Resource Ontario's Annual Review
8. Calendars

RETURN TO AGENDA



January 8, 2024

Dear Head of Council, Deputy Head of Council and Councillors,

Your local Public Works department provides invaluable services within your community. Without the dedicated public works employees that you are fortunate to have, many basic functions in your community would not be able to happen. Without maintained roads, your emergency services (police, fire, and ambulance) would not be able to respond to calls, school buses could not run to get children to school, and your residents would not be able to leave to work, school, appointments, children's extra-curriculars and any other activity important to them. Additionally, as you work with the provincial government to tackle the housing crisis, your communities require more core infrastructure to handle the growth. For the health and safety of our communities it is important we keep our Public Works department staff complement full, and well trained.

Public Works departments across the province have already begun to feel the impacts of labour shortages, and as we will begin to see many retirements across the province, the shortage will become even more exasperated. From a recent survey that AORS completed with public works departments from across Ontario, we know that 91.5% of respondents will be hiring entry level positions in the next three to five years. However, we are already seeing the start of the labour shortage. From our survey, we found that 70% of respondents already reported getting less than five applications for entry level positions when posted, and the top three challenges municipalities are currently facing is a lack of applicants, applicants that do apply not meeting the required qualifications and municipalities having to compete with private sector positions.

Over the last year, AORS has been dedicating much of our advocacy to encouraging youth to consider careers in public works through career fairs, local government presentations to students, developing printed resources for guidance counsellors and much more. AORS has also been working closely with Fanshawe College Corporate Training Solutions to develop a Municipal Operator Course that would train potential municipal equipment operators to come to your municipality with the basic knowledge they need to begin maintaining your core infrastructure. This would be the first course of its kind that would attract potential students from across the Province of Ontario. To fund this endeavor, AORS has applied for a Skills Development Fund through the Province's Ministry of Labour, Training, Immigration and Skilled Trades. We are reaching out to you for your support in our application and your advocacy to the province on why having more – and qualified – applicants to our public works departments are so imperative.

We would ask that you consider passing the following motion:

WHEREAS, municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as

emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

THEREFORE IT BE RESOLVED, that (INSERT MUNICIPALITY NAME) supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND THAT, (INSERT MUNICIPALITY NAME) calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND THAT, a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccini, (INSERT MUNICIPALITY'S NAME)'s Member of Provincial Parliament (INSERT LOCAL MPP NAME) and the Association of Ontario Road Supervisors.

We appreciate your on-going support and should you have any questions or concerns, please do not hesitate to contact AORS for all things municipal public works!

Best regards,



John Maheu
AORS Executive Director



Dennis O'Neil
AORS Member Services Coordinator



Christie Little
AORS Training and Programming Coordinator



Kelly Elliott
AORS Marketing and Communications
Specialist

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2024-01

BEING A BY-LAW TO ESTABLISH TEMPORARY BORROWING

WHEREAS Section 406 of the Municipal Act, 2001, as amended, authorizes a municipality to temporarily borrow until taxes are collected and other revenues are received;

WHEREAS the Council of the Township of Horton (the "Corporation") deems it necessary to borrow the sum of Five Hundred Thousand Dollars (\$500,000.00) to meet current expenditures of the Corporation for the year;

BE IT THEREFORE ENACTED as a By-Law of the Corporation as follows:

1. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized to borrow on behalf of the Corporation from THE TORONTO-DOMINION BANK (the "Bank") from time to time by way of promissory note or bankers' acceptance a sum or sums not exceeding at any one time Five Hundred Thousand Dollars (\$500,000.00) to meet, until the taxes are collected, and other revenues are received, current expenditures of the Corporation for the year 2024.

2. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized to sign, make or draw on behalf of the Corporation and to furnish to the Bank from time-to-time promissory notes or bankers' acceptances for the sum or sums so borrowed with interest or any other charges at such rates as the Bank may from time to time determine.

3. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and the amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.

4. All sums borrowed from the Bank and any interest thereon and any other charges in connection therewith shall, be a charge upon the whole of the revenues of the Corporation for the current year and any preceding years as and when such revenues are received and that the Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement or Agreements of the Corporation charging the said revenues of the Corporation with payment of all sums borrowed from the bank and any interest thereon and any other charges in connection therewith.

5. The Mayor or Deputy Mayor and CAO/Clerk or Treasurer are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, and of any interest thereon and any other charges in connection therewith, all of the money's hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any other source.

READ a first and second time this 16th day of January, 2024.

READ a third time and finally passed this 16th day of January, 2024.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

CERTIFICATE

I hereby certify that the forgoing is a true copy of By-Law No. 2024-01 of the Corporation of the Township of Horton in the County of Renfrew duly passed at a meeting of the Council of the said Corporation duly held on the 16th day of January 2024 that the said By-Law is under the seal of the Corporation and signed by its proper officers as required by law and that the said By-Law is in full force and effect.

DATED this 16th day of January, 2024.

By: _____
MAYOR David M. Bennett

By: _____
CAO/CLERK Hope Dillabough

SECURITY AGREEMENT MUNICIPALITIES AND SCHOOL BOARDS

To: THE TORONTO-DOMINION, (the “Bank”)

WHEREAS by a By-law passed by the Council of the Corporation of the Township of Horton on the 16th day January 2024, authority was given to the Mayor or Deputy Mayor and CAO/Clerk or Treasurer to borrow from the Bank the sum or sums therein mentioned and this Agreement was authorized.

AND WHEREAS the Corporation desires to borrow the said sum or sums from the Bank.

NOW IT IS HEREBY AGREED by the Corporation that in consideration of the Bank advancing or providing the said sum or sums to the Corporation that all the revenues of the Corporation of whatever nature and kind are hereby charged to and in favour of the Bank, as security for payment of the moneys so advanced or provided by the Bank and any interest thereon and any other charges in connection therewith and the Bank shall have a lien upon all such revenues until the charge hereby and by the said By-law created is satisfied.

The Corporation represents and warrants that the whole or any part or parts of the revenues of the Corporation are not subject to any prior charge, except as disclosed to the Bank in writing.

IN WITNESS WHEREOF the Corporation has caused its corporate seal to be hereunto affixed under the hands of its proper officers as required by law this 16th day of January, 2024.

WITNESS:

By: Sign _____
Title: MAYOR David M. Bennett

Sign _____
Title: CAO/CLERK Hope Dillabough

CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2024-02

BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY AND TO PROVIDE FOR THE PAYMENT OF TAXES.

WHEREAS Section 317(1) of The Municipal Act, 2001, provides that the Council of a local municipality, before the adoption of the estimates for the year under Section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipal purposes.

WHEREAS Section 317(3), p.(1) of The Municipal Act, 2001, provides that the amount levied on a property, shall not exceed 50 percent of the total amount of taxes for municipal and school purposes levied on the property for the previous year.

WHEREAS Section 317 (3), p. (3), of The Municipal Act, 2001, provides that for the purposes of calculating the total amount of taxes for 2023, if any taxes for municipal and school purposes were levied on a property for only part of the previous year, because assessment was added to the tax roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes had been levied for the entire year, 2023.

WHEREAS section 317 (9) of The Municipal Act, 2001, provides that if the council of a municipality is of the opinion that the taxes levied under subsection (1) on a property are too high or too low in relation to its estimate of the total taxes that will be levied on the property, the council may adjust the taxes on the property to the extent it considers appropriate.

NOW THEREFORE the Council of the Corporation of the Township of Horton hereby enacts as follows:

1. **THAT** an effective tax rate, for each property class, amounting approximately to 50 per cent of the 2023 tax levied for Upper-Tier, Lower-Tier and Education purposes, be applied against the whole of the 2023 assessment for real property in all classes to generate an interim tax levy.
2. **THAT** the said interim tax levy shall become due and payable in two instalments due on the 29th day of February, 2024 and the 31st day of May, 2024.
3. **THAT** on all taxes of the interim levy, which are in default on the first day after the due date, a 1.25 per cent penalty shall be added and thereafter a penalty of 1.25 per cent per month will be added on the 1st day of each and every month the default continues, until December 31st, 2024.
4. **THAT** the collector is hereby authorized to mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
5. **THAT** taxes are payable at the Township of Horton Municipal Office, 2253 Johnston Rd., RENFREW, ON K7V 3Z8.
6. **THAT** the Collector and/or Treasurer are hereby empowered to accept part payment from time to time on account of any taxes due.
7. **THAT** this By-Law shall come into force and take effect immediately upon the passing thereof.

READ a first and second time this 16th day of January, 2024.

READ a third time and finally passed this 16th day of January, 2024.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2024-03****BEING A BY-LAW TO APPOINT VALUERS OF
LIVESTOCK AND POULTRY FOR THE TOWNSHIP**

WHEREAS the Ontario Wildlife Damage Compensation Program and Section 4.1 of the Protection of Livestock and Poultry from Dogs Act, R.S.O. 1990 Chapter L.24, as amended, requires Council of local municipalities to appoint one or more persons as valuers of livestock and poultry; and

WHEREAS the Council of the Corporation of the Township of Horton deems it necessary to appoint two valuers of livestock and poultry;

NOW THEREFORE the Council of the Corporation of the Township of Horton enacts as follows:

1. That J. Andrew Kluge and Jennifer Stewart be appointed valuers of livestock and poultry for the Corporation.
2. The remuneration shall be set by Council plus travel expenses as determined by Council policy.
3. This by-law shall take effect January 1st, 2024.
4. By-law No. 2023-03 is hereby repealed.

READ a First and Second Time this 16th day of January 2024.

READ a Third Time and Passed this 16th day of January 2024.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO. 2024-04

BEING A BY-LAW TO APPOINT MEMBERS TO THE COMMITTEE OF ADJUSTMENT

WHEREAS under Section 44(1) of the Planning Act, 1990, R.S.O., Chapter P. 13, as amended, the Council of the Municipality may appoint a Committee of Adjustment for the Municipality; and

WHEREAS the composition and terms of the office of the members of the Committee of Adjustment are defined in Section 44 of The Planning Act;

NOW THEREFORE the Council of the Corporation of the Township of Horton enacts as follows:

1. The following persons shall be appointed to the Township of Horton Committee of Adjustment for the term of office indicated:

<u>Name</u>	<u>Term of Office Expires</u>
Glen Campbell, Chair	December 31 st , 2024
David M. Bennett, Mayor	December 31 st , 2024
Daina Proctor, Deputy Mayor	December 31 st , 2024
Doug Humphries, Councillor	December 31 st , 2024
Tom Webster, Councillor	December 31 st , 2024

2. That a Quorum for this Committee shall consist of any three of the above members.
3. That the Secretary/Treasurer for this Committee shall be Hope Dillabough, CAO/Clerk.
4. By-law No. 2023-04 is hereby repealed effective January 1, 2024.

This by-law shall come into force and take effect upon the day of final passing thereof.

READ a First and Second time this 16th day of January, 2024.

READ a Third Time and Passed this 16th day of January, 2024.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

RETURN TO AGENDA

THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW 2024-05

BEING A BY-LAW TO REGULATE BACKYARD CHICKENS

WHEREAS Section 10(2) of the Municipal Act, 2001 authorizes councils of municipalities to pass by-laws with respect to the keeping of animals;

WHEREAS the Council of the Township of Horton recognizes the benefits of backyard chickens and deems it desirable to permit them;

AND WHEREAS Council of the Township of Horton considers it advisable to pass such a by-law;

NOW THEREFORE Council of the Township of Horton enacts as follows:

1. Definitions:

1.1 In this by-law,

"Agricultural Property" means a property that is zoned Rural with the appropriate acreage that would designate a farm use in the zoning by-law.

"Animal" means any member of the animal kingdom, other than a human.

"Animal Control Officer" means an authorized employee or agent of the Township of Horton who is responsible for the enforcement of the provisions of this by-law.

"At Large", in the case of a chicken, means being outside a coop or run and not on their owner's property.

"By-Law Enforcement Officer" means a person or a person employed by a third party contractor appointed by the Township of Horton for the purposes of enforcing the provisions of this by-law and other municipal by-laws and related provincial offences by authority of the Ontario Police Services Act, 1990, Chapter P. 15, Section 15.

"Chicken" means a domestic fowl kept for its eggs or meat, but not a Rooster.

"Chicken Run" means covered secure enclosure that allows backyard chickens access to outdoors.

"Coop" means a fully enclosed weatherproof building where backyard chickens are kept and which the interior of includes nest boxes for egg laying, perches for the chickens to sleep on and food and water containers.

"Front Yard" means a yard extending across the full width of the lot between the front lot line and the nearest main walls of the main building or structure on the lot.

"Keep" means to have temporary or permanent custody or control of an animal, and "keeps" and "kept" have corresponding meanings.

"Minor" means a person who has not attained the age of eighteen years.

"Owner" includes any person who possesses, harbours, or keeps an animal or chicken and, where an owner is a minor, includes the person who is responsible for the custody of the minor.

"Property" means a parcel of land and any buildings or other structures on the land.

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“Rear Yard” means a yard extending across the full width of the lot between the rear lot line and the nearest main walls of the main building or structure on the lot.

“Residential Property” means a property that is zoned for residential use in the zoning by-law that applies to the property (Residential one, Residential two)

“Rural” means a property that is zoned Rural in the zoning by-law that applies to the property.

“Veterinarian” means a person licensed under the Veterinarian’s Act;

“Zoning By-Law” means a by-law passed under Section 34 of the Planning Act that restricts the use of land.

2. Application:

- 2.1 Except otherwise provided, the regulations established by this by-law apply to all backyard chickens within the boundaries of the Township and to the owners of such backyard chickens.

3. Administration:

- 3.1 By-Law Enforcement is responsible for the administration and enforcement of this by-law.
- 3.2 Except as otherwise provided, the regulations established by this by-law apply to all backyard chickens within the boundaries of the Township and the owners of backyard chickens.

4. Regulations for the Keeping of Chickens:

- 4.1 a) No person shall keep backyard chickens anywhere within the Township unless they are compliant with this by-law
- b) Every person who has a chicken coop shall allow, at any reasonable time, an animal control officer or other authorized employee or agent of the Township to inspect the property, to determine whether all requirements of this by-law are being complied with.
- c) The total area of all chicken coops are to be less than 160 square feet (15 square meters) and must be limited to one story and less than 10 feet high. If the chicken coop is larger than the aforementioned, a building permit shall be applied for.
- d) Chicken coops and chicken runs shall be located in the rear yard and shall be a distance of a least 3.0 metres
- e) Chicken coops shall not be attached to a building and shall not contain plumbing unless a building permit is obtained.
- f) Chicken coops and runs shall be located at least 7.5 metres from any church or business.
- g) Chicken coops and runs are not permitted in any front or side yard.
- h) For Residential One (R1), Residential Two (R2), and Limited Service Residential (LSR) zoned properties, a maximum of 6 backyard chickens will be permitted.
- i) For Rural zoned properties the following applies:
- 0.5-2 acres – a maximum of 10 backyard chickens will be permitted
 - 2-5 acres – a maximum of 20 backyard chickens will be permitted
 - Over 5 acres of property – no maximum
- j) Tenants must obtain permission from the property owner to keep backyard chickens on the owner’s property.

k) The owner of the backyard chickens must reside on the property where the backyard chickens are kept.

l) Home slaughter of backyard chickens is prohibited and any deceased backyard chickens shall be disposed of at a livestock disposal facility or through the services of a veterinarian.

m) Backyard chickens shall be kept in their coops between 9 p.m. and 6 a.m.

n) Chicken coops and chicken runs shall be maintained in a clean condition and the coop shall be kept free of obnoxious odors, substances and vermin.

o) Stored manure shall be kept in an enclosed structure such as a compost bin, and no more than three cubic feet shall be stored at any one time.

p) No owner shall cause or permit their chicken to become a public nuisance by persistently clucking.

q) No owner shall cause or permit their chicken to be at large.

4.2 The regulations set out in section 4.1 do not apply to a Rural zoned property with a farm use that is 25 acres or greater, as per the Township's Comprehensive Zoning By-Law.

4.3 This By-Law prohibits the keeping of Roosters, unless the property is a Rural zoned property with a farm use that is 25 acres or greater as per the Township's Comprehensive Zoning By-Law.

5. Offence and Penalty Provisions

5.1 Every person who contravenes any provision of this by-law and any person who fails to comply with an order issued under this by-law is guilty of an offence and upon conviction, is liable to a penalty as provided for in the Provincial Offences Act and to any other applicable penalties.

5.2 Every owner of an animal who contravenes any provision of this by-law or whose animal contravenes any provision of this by-law is guilty of an offence and, upon conviction, is liable to a penalty as provided for in the Provincial Offences Act and to any other applicable penalties.

5.3 If this by-law is contravened and a conviction entered, the court in which the conviction was entered or any Court of competent jurisdiction may, in addition to any other remedy and to any penalty that is imposed, make an order prohibiting the continuation or repetition of the offence by the person convicted.

6. Validity

6.1 If a court of competent jurisdiction declares any provision, or any part of a provision, of this by-law to be invalid, or to be of no force and effect, it is the intention of Council in enacting this by-law that each and every provision of this by-law authorized by law be applied and enforced in accordance with its terms to the extent possible according to law.

7. Commencement:

7.1 This by-law comes into force on the final day of passing

BE IT FURTHER ENACTED that all by-laws, or parts thereof and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

READ a First and Second Time this 16th day of January, 2024.

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READ a Third Time and Passed this 16th day of January, 2024.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

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By-law 2023-57
 Schedule "A"
 Township of Horton
 Part 1 Provincial Offences Act
 Regulate Backyard Chickens

ITEM	Short Form Wording	Section	Set Fines – excluding costs
1	Keep Chickens – noncompliance	4.1 (a)	\$150.00
2	Fail to allow Inspection	4.1 (b)	\$150.00
3	Prohibited Chicken Coop/Run – excess of 15 square metres	4.1 (c)	\$150.00
4	Prohibited Chicken Coop – excess of 10 feet high	4.1 (c)	\$150.00
5	Chicken Coop/Run – Less than 3 metres from lot line	4.1 (d)	\$150.00
6	Chicken Coop/Run – not be attached to building or have plumbing	4.1 (e)	\$150.00
7	Chicken Coop/Run – Less than 7.5 metres from church or business	4.1 (f)	\$150.00
8	Chicken Coop/Run – prohibited location – front yard or side yard	4.1 (g)	\$150.00
9	Possess, keep or harbour more than 6 chickens – Residential (R1, R2, LSR)	4.1 (h)	\$150.00
10	Possess, keep or harbour in Rural Zone 0.5-2 acres – no more than 10 backyard chickens 2-5 acres – no more than 20 backyard chickens	4.1 (i)	\$150.00
11	Tenant – Keep chickens without owner consent	4.1 (j)	\$150.00
12	Owner – Fail to reside on property	4.1 (k)	\$150.00
13	Prohibited activity – slaughter	4.1 (l)	\$150.00
14	Improper disposal of chicken carcass	4.1 (l)	\$150.00
15	Fail to confine chickens - 9pm-6am	4.1 (m)	\$150.00
16	Fail to maintain chicken coop/run	4.1 (n)	\$150.00
17	Chicken manure – improper storage	4.1 (o)	\$150.00
18	Permit chickens to become a nuisance	4.1 (p)	\$150.00
19	Permit chickens to be at large	4.1 (q)	\$150.00
20	Keep Prohibited Rooster	4.3	\$150.00

NOTE: The penalty provision for the offences indicated above is section 5 of this By-Law 2024-05

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Township of Horton
COUNCIL / COMMITTEE REPORT

Title: Notice of Motion Filed by Mayor Bennett	Date:	January 16 th , 2024
	Council/Committee:	Council
	Author:	Hope Dillabough On behalf of Mayor Bennett
	Department:	Council

RECOMMENDATIONS:

THAT Council agree to revisit the discussion regarding purchasing land adjacent to the Community Centre.

BACKGROUND:

A Notice of Motion was filed by Mayor Bennett at the November 21st, 2023, Regular Council Meeting for the purpose of recommending that Council revisit the discussion at purchasing land adjacent to the Community Centre.

ALTERNATIVES: Not look at purchasing land adjacent to the Community Centre.

FINANCIAL IMPLICATIONS: N/A

CONSULTATIONS: N/A

Prepared by: Hope Dillabough, CAO/Clerk

RETURN TO AGENDA

CORPORATION OF THE TOWNSHIP OF HORTON**BY-LAW NO. 2024-06****A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF HORTON
AT THE REGULAR COUNCIL MEETING HELD JANUARY 16TH, 2024**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 16th day of January, 2024 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 16th day of January, 2024.

READ a third time and passed this 16th day of January, 2024.

MAYOR David M. Bennett

CAO/CLERK Hope Dillabough

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